



2024

# City of Manhattan Kansas



## Annual Operating Budget

# 2024 Annual Operating Budget

## Table of Content

<b>Introduction</b>	
List of Principal Officials	1
Organizational Structure	2
General Statistical Information	3
Economic Information	6
Strategic Plan Overview	10
<b>Budget Process, Accounting Basis &amp; Policies</b>	
Budget Ordinance	15
Adopted 2024 Budget / 2024-2028 Capital Improvements Program Calendar	17
Purpose of Annual City Budget / Process / Budget Basis	18
Accounting Basis	19
Financial Policies	21
<b>Financial Summaries</b>	
<i>General</i>	
Overview of Financial Summaries	24
Manhattan Employment	25
Financial Data for All First Class Cities in Kansas	26
Assessed Valuation Information	27
Tax Levy Distribution in Riley County (Chart)	29
Tax Computation for Typical Homeowner	30
Budget and Tax Levy Summary	31
Budget Summary – All Funds	33
Historical Fund Balances	35
Fund Balances, Revenues, and Expenditures for 2024 Budget by Fund Type	37
Revenues and Expenses by Category	38
<i>Revenues</i>	
City Budget Revenues – All Funds	39
Selected Revenue History	40
<i>Expenditures</i>	
City Budget Expenditures – All Funds	41
<b>General Fund</b>	
General Fund (Chart)	42
Total Operating Expenditures by Category (Chart)	43
Expenditures by Division for General Operating	44
Expenditures by Category for General Operating	50
Total Operating Expenditures by Department (Chart)	57
Expenditures for Departments by Line-Item	58
Revenues by Line-Item (General Operating Fund)	60

# 2024 Annual Operating Budget

---

## Table of Content

### **General Fund (Cont)**

#### ***Administration***

General Government	66
Communications	69
Building Services	72
Animal Shelter	75

#### ***Finance***

Finance	77
Customer Service	80

#### ***Airport***

Administration and Operations	83
-------------------------------	----

#### ***Fire***

Administration and Operations	87
Risk Reduction	91

#### ***Human Resources***

Administration and Personnel	94
------------------------------	----

#### ***Public Works***

Administration	98
Street	101
Engineering	104
Traffic	107

#### ***Parks and Recreation***

Administration	110
Douglass Activity Center	113
City Parks	116
Aquatics	119
Sunset Zoo	121
Blue Earth Plaza	126
Anthony Recreation Center	127
Eisenhower Recreation Center	128
Recreation Administration	129
Pavilion	132
Depot	133
Recreation Programs	134
Athletics	135
Day Camps	136
Discovery Center	137

#### ***Community Development***

#### ***Legal Department***

Legal Services	143
Municipal Court	145

#### ***General Services***

#### ***Outside Services***

#### ***Joint Maintenance Facility***

147

148

149

# 2024 Annual Operating Budget

## Table of Content

<b>Special Revenue Funds</b>	
Special Revenue Funds (Chart)	151
Revenues and Expenditures by Fund	152
City University	161
Aggieville Business Improvement District	162
Downtown Business Improvement District	163
Economic Development Opportunity	164
Employee Benefit Contribution	167
Fire Equipment Reserve	168
Fire Pension K.P.&F.	170
General Improvement	171
Industrial Promotion	172
Library	173
Library Employee Benefit Contribution	175
Park Development	176
Recreation and Trails Fund	177
Sales Tax	178
Special Alcohol Programs	179
Special Parks and Recreation	181
Special Street and Highway	183
Special Sunset Zoo	185
Tourism and Convention Promotion	187
Riley County Police Department	188
Capital Improvement Reserve Fund	189
Downtown Redevelopment TIF	190
Special Street Maintenance Fund	191
Risk Management Reserve Fund	192
Equipment Reserve Fund	193
Parking Management Fund	195
<b>Debt Service Fund</b>	
Debt Service Fund (Chart)	199
Bond and Interest	200
Debt Disclosure Statement as of December 31, 2022	202
Special Obligation Bonds Description	204
Special Obligation Bond District Map	206
Debt Policy Overview	208
Percentage of Special Assessment Debt to Total G.O. Debt as of December 31, 2022	211
Combined Outstanding General Obligation Debt as of December 31, 2022	212

# 2024 Annual Operating Budget

---

## Table of Content

<b>Enterprise Funds</b>	
Enterprise Funds Description (Chart)	214
Revenues and Expenditures by Category	215
Water	220
Wastewater	230
Stormwater	238
<b>Internal Service Funds</b>	
Internal Service Funds (Chart)	241
Fleet Fund	242
Information Technology Fund	245
<b>Capital Improvements Program</b>	
Capital Improvements Program Overview	249
Capital Improvements Program Total Cost by Category (Chart)	253
Capital Improvements Program Project Listing	255
Capital Improvements Program Projects by Year	261
Capital Improvements Program 2023 Projects in Progress	271
Capital Improvements Program Projects by Fund	273
Capital Improvements Program Project Detail by Year	285
<b>Glossary</b>	419
<b>Supplemental Department Detail Sheets</b>	425
<b>Legend</b>	



= Return to Table of Contents Page

# INTRODUCTION



# List of Principal Officials

## Elected Officials



**Mayor Susan Adamchak**



**Commissioner Peter Oppelt**



**Commissioner Jon Matta**



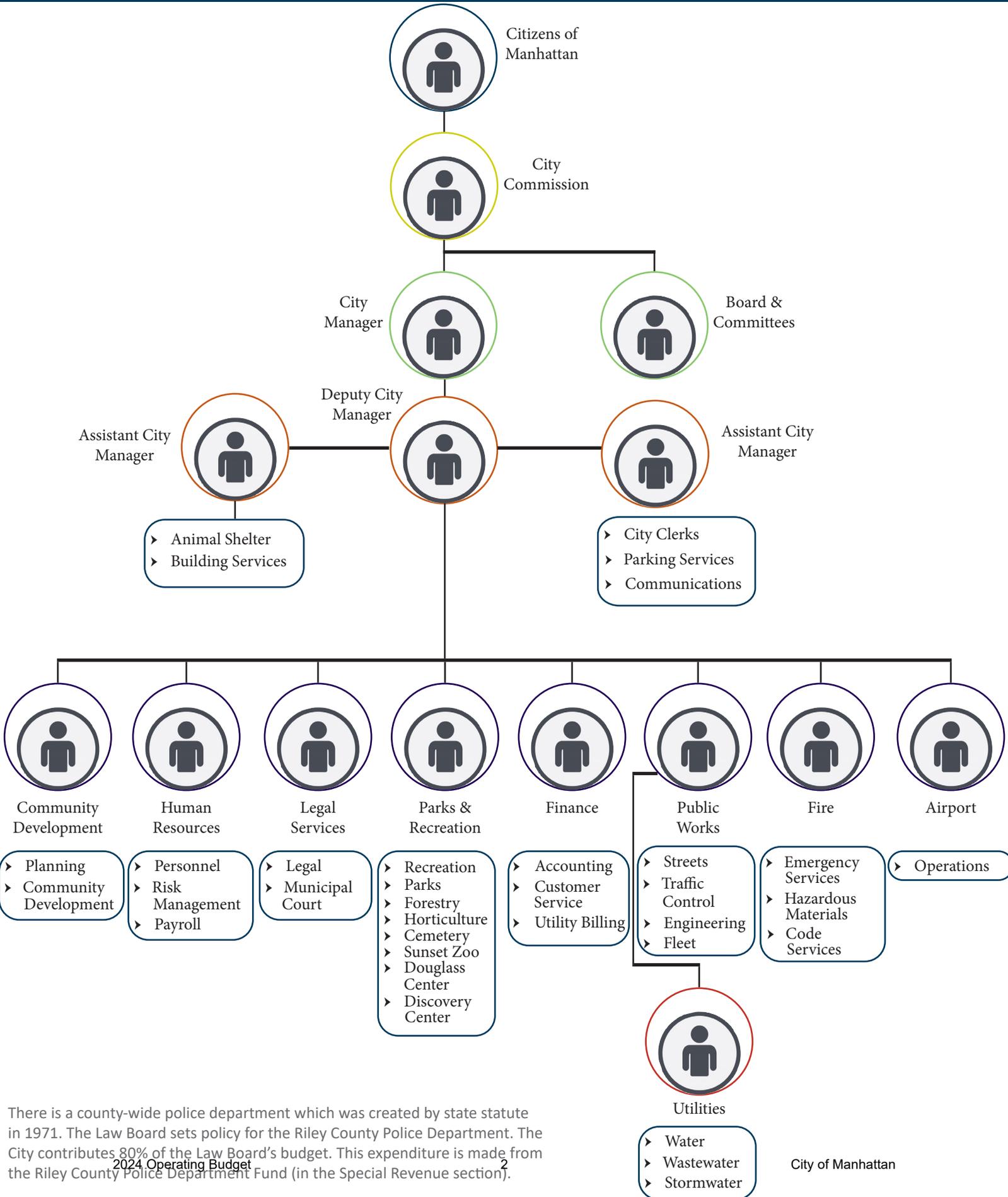
**Commissioner Karen McCulloh**

## Appointed Officials

- |  |                    |
|--|--------------------|
| Interim City Manager                           | Jason Hilgers      |
| Assistant City Manager                         | Jared Wasinger     |
| City Clerk                                     | Brenda Wolf        |
| City Attorney                                  | Katherine Jackson  |
| Airport Director                               | Brandon Keazer     |
| Director of Community Development              | Stephanie Peterson |
| Director of Finance                            | Rina Neal          |
| Director of Fire Services                      | Scott French       |
| Director of Human Resources                    | Tammy Galvan       |
| Director of Parks and Recreation               | Aaron Stewart      |
| Interim Director of Public Works/<br>Utilities | Lynden Lawson      |

# Organization Chart

November 2023



There is a county-wide police department which was created by state statute in 1971. The Law Board sets policy for the Riley County Police Department. The City contributes 80% of the Law Board's budget. This expenditure is made from the Riley County Police Department Fund (in the Special Revenue section).

2024 Operating Budget

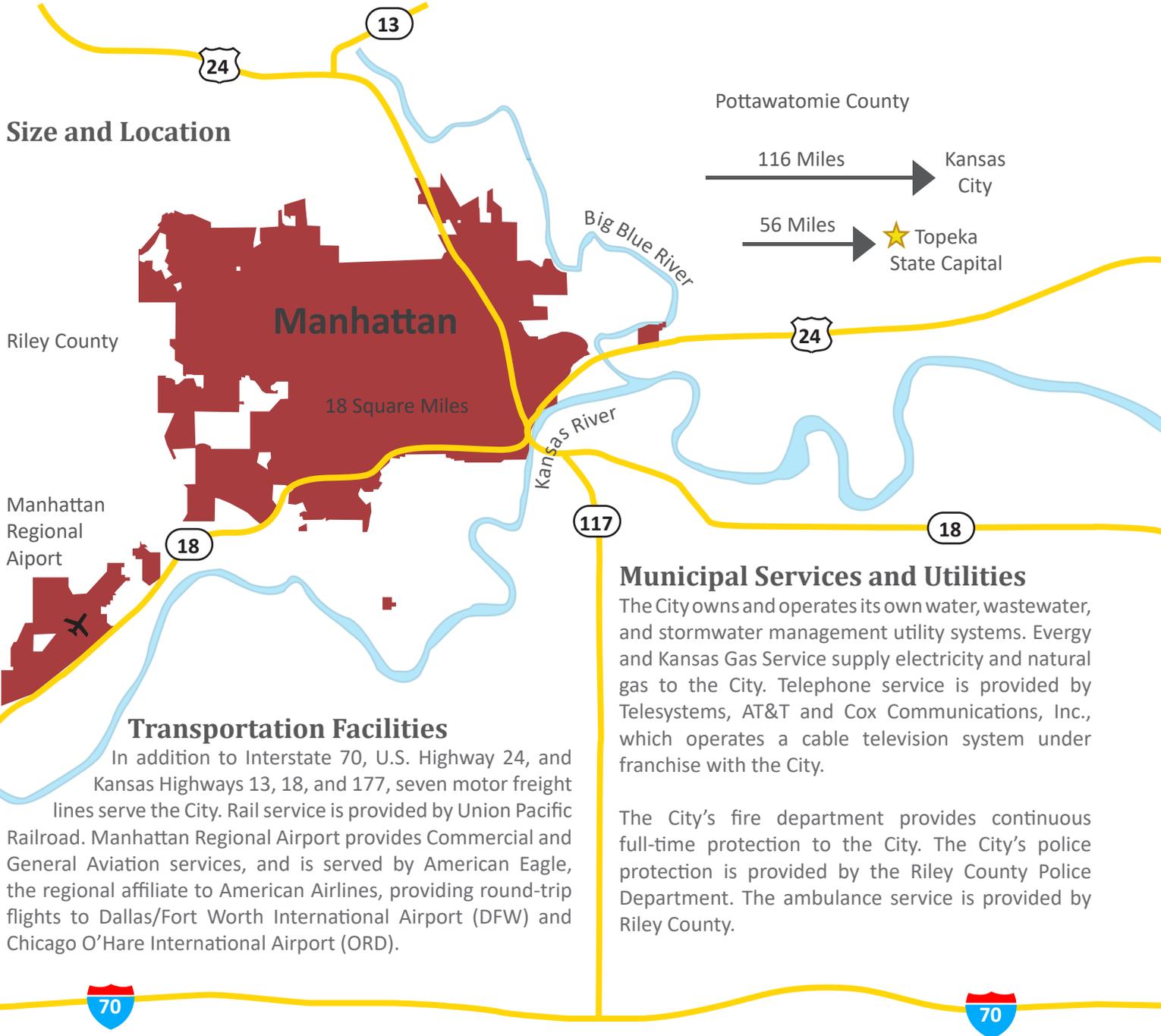
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City of Manhattan



# General Statistical Information Concerning the City of Manhattan, Kansas

## Size and Location



Manhattan Regional Airport

## Transportation Facilities

In addition to Interstate 70, U.S. Highway 24, and Kansas Highways 13, 18, and 177, seven motor freight lines serve the City. Rail service is provided by Union Pacific Railroad. Manhattan Regional Airport provides Commercial and General Aviation services, and is served by American Eagle, the regional affiliate to American Airlines, providing round-trip flights to Dallas/Fort Worth International Airport (DFW) and Chicago O'Hare International Airport (ORD).

## Municipal Services and Utilities

The City owns and operates its own water, wastewater, and stormwater management utility systems. Evergy and Kansas Gas Service supply electricity and natural gas to the City. Telephone service is provided by Telesystems, AT&T and Cox Communications, Inc., which operates a cable television system under franchise with the City.

The City's fire department provides continuous full-time protection to the City. The City's police protection is provided by the Riley County Police Department. The ambulance service is provided by Riley County.

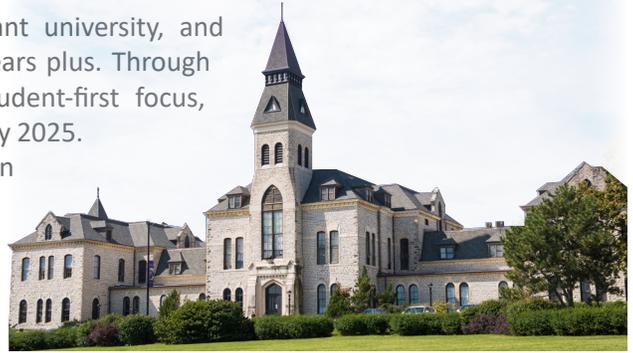
## Government and Organization of the City

The City of Manhattan was chartered May 30, 1857 and is a city of the first class. The City operates under a Commission-Manager form of government. The City Commission consists of five members. Elections are held every other year in odd-numbered years. Three City Commission positions are chosen at each election. The two highest vote recipients receive four-year terms while the third highest vote recipient receives a two-year term. The City Manager is appointed by the Commission and is charged with the efficient and effective administration of the City.

## Kansas State University

Kansas State University is the nation’s first operational land-grant university, and has proudly served the people of Kansas and the world for 150-years plus. Through groundbreaking research, stellar educational resources and a student-first focus, K-State is positioned to become a Top 50 public research university by 2025.

The University is fully accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools, and is a member of the Big 12 Conference. K-State has a growing multicultural enrollment, 250-plus majors and options, 90-plus research facilities, and is proud to be part of the Manhattan community. Fall 2023 enrollment for K-State was 19,745 students.



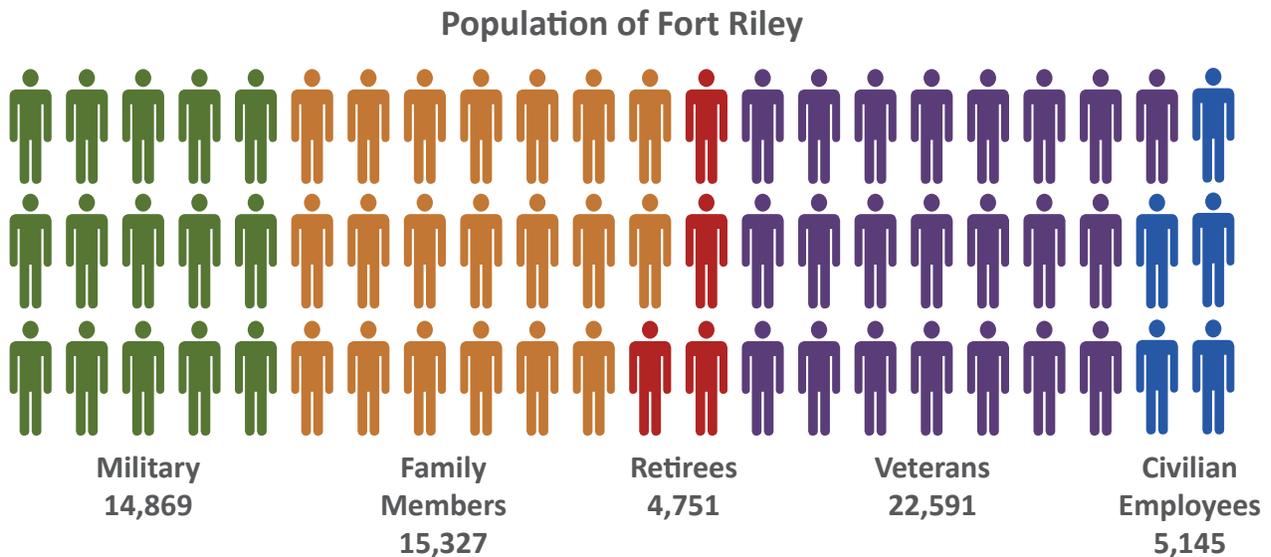
## Military Activity - Fort Riley

Founded in 1853, Fort Riley is a military installation 15 miles west of Manhattan. Originally known as Camp Center, Fort Riley is a permanent post and has long been one of the nation’s largest military installations. On June 8th of 2017, the 1st Infantry Division celebrated 100 continuous years of service to the nation. Today, the installation covers approximately 102,000 acres with a military strength of approximately 14,869 soldiers. In addition to the military personnel at Fort Riley, 5,145 civilian employees work on the installation, 8,593 family members live onsite, and 6,734 family members live offsite. Fort Riley’s total population, including off-post dependents, employees, retirees, and veterans is approximately 62,683. Annually, Fort Riley provides training for a significant number of Army National Guard and U.S. Army Reserve Personnel.

During Fort Riley’s service to the nation, many legendary and historic characters have been intertwined with the Fort’s history. Some of the more famous were Buffalo Bill Cody, Wild Bill Hickock, George Armstrong Custer, and the famous 7th Cavalry of the early frontier days; Civil War heroes J.E.B. Stuart and Phillip St. George Cook; General “Blackjack” Pershing of World War I; Generals Wainwright, Patton, and Terry Allen of World War II; and Major General Thomas Rhame of the Persian Gulf War.

## Impact of Fort Riley

The Following is the Economic Impact Summary for Fort Riley for the year ended September 30, 2022 (federal fiscal year):

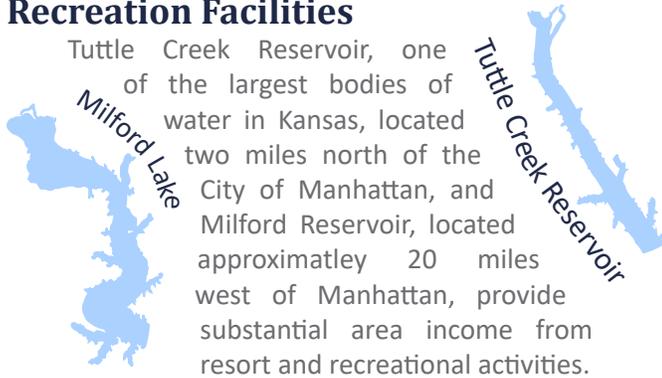


## Economic Impact of Fort Riley on the State of Kansas

Payroll	\$1,253,407,932
Contracts/Services/Supplies	\$189,043,001
Construction	\$73,153,408
Education	\$15,022,074
Veteran Expenditures	\$261,320,046
Health Care	\$85,019,804
<b>Total Direct Economic Impact</b>	<b>\$1,876,966,265</b>

Source: 1st Infantry Division - Fort Riley, Kansas <http://www.riley.army.mil/>

### Recreation Facilities



Milford Lake and Tuttle Creek Reservoir are two of the largest bodies of water in Kansas. Milford Lake is located two miles north of the City of Manhattan, and Tuttle Creek Reservoir is located approximately 20 miles west of Manhattan. Both provide a substantial area income from resort and recreational activities.

### Medical and Health Facilities

The City's two local hospitals, St. Mary's Hospital, built in 1960, and Riley County owned Memorial Hospital, which was built in 1954, have consolidated into one entity, Ascension Via Christi Hospital, which employs approximately 800 persons. There are currently over 90 medical doctors practicing in the City. Manhattan Surgical Center provides surgical and post-surgical services to the region. The City also has two major retirement facilities, Meadowlark Hills Retirement Community and Via Christi Village, which provide assisted care as well as independent living. The City has several smaller assisted living facilities as well.



# Economic Information Concerning the City of Manhattan, Kansas

## Employment

The City’s economic character is affected largely by two institutions, Kansas State University and Fort Riley. There are also many workers that commute from surrounding areas to Manhattan for jobs.

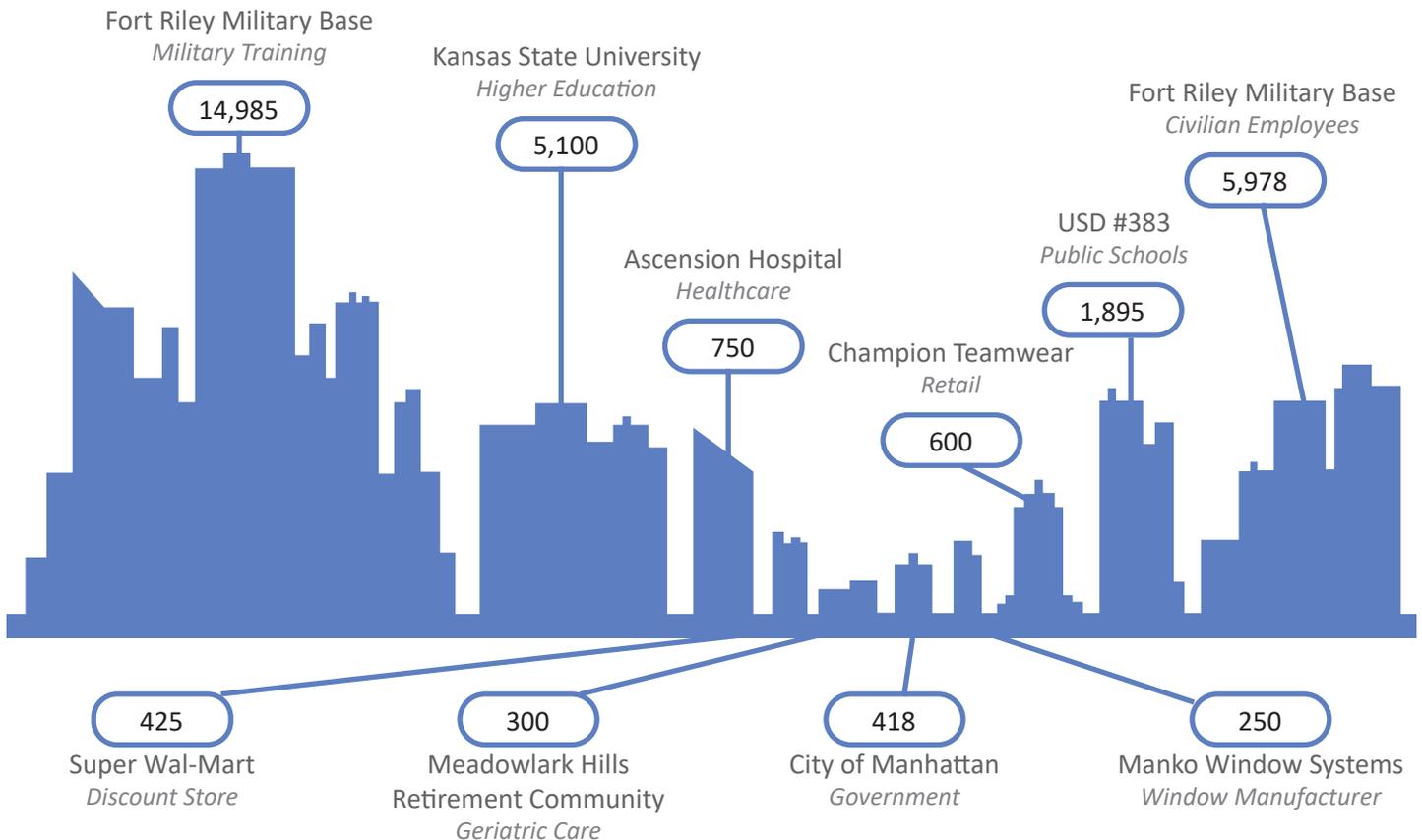
Although Manhattan has a low official unemployment rate, there is an abundant supply of above average, trainable labor available. This is due in part to the students of Kansas State University, and the dependents of Fort Riley, which are not counted in the official labor force statistics. Manhattan is also a regional hub that draws labor from a 40 mile radius. These factors contribute to a work ethic creating high productivity and a compatible labor climate. A few of the major employers in the Manhattan area are Kansas State University, Fort Riley, USD #383, Champion Teamwear, and Ascension Hospital.

## Labor Force Data

	October 2022		October 2023	
	Civilian Labor Force	Unemployment Rate	Civilian Labor Force	Unemployment Rate
Manhattan Metro Area	48,261	2.6%	51,230	2.8%
Riley County	35,469	2.7%	37,675	2.9%
Pottawatomie County	12,792	2.3%	13,555	2.6%
State of Kansas	1,521,213	2.9%	1,520,726	3.1%

Source: Kansas Department of Labor, Labor Market Information Services

## Major Employers in the Manhattan Area by Number of Employees



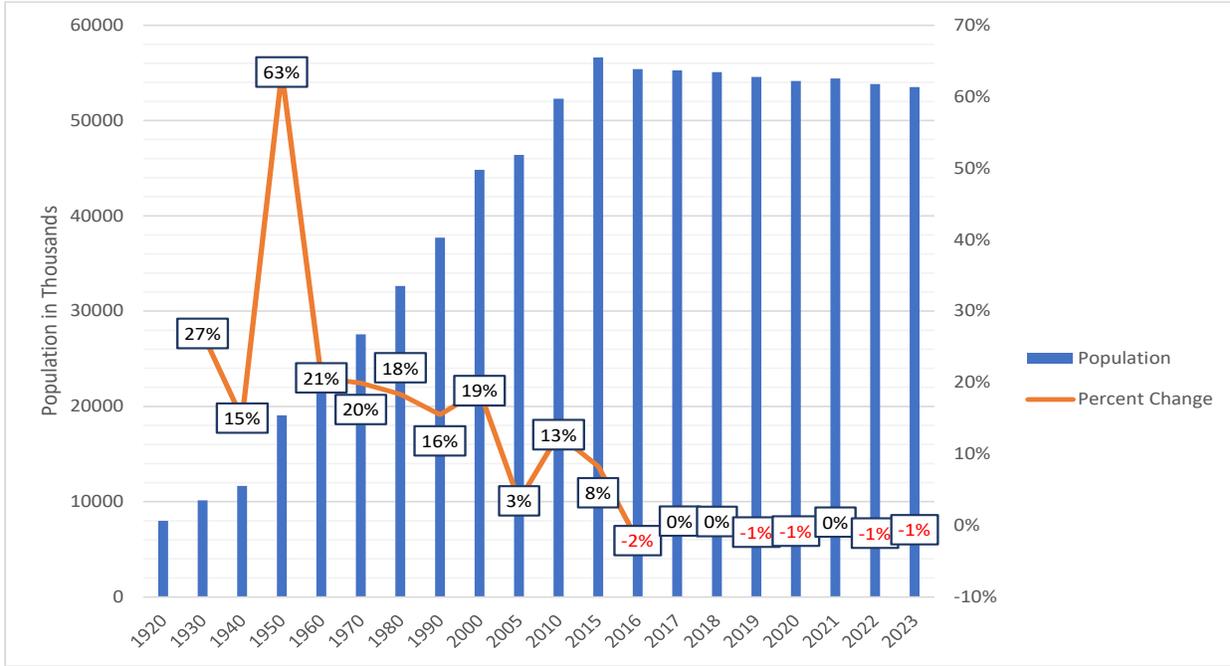
Source: City of Manhattan Official Statement for General Obligation Debt  
2024 Operating Budget

## Housing

The housing and construction industry has been stable in Manhattan. Numerous new subdivisions have been developed and offer a wide variety of housing price ranges.

## Population Trends

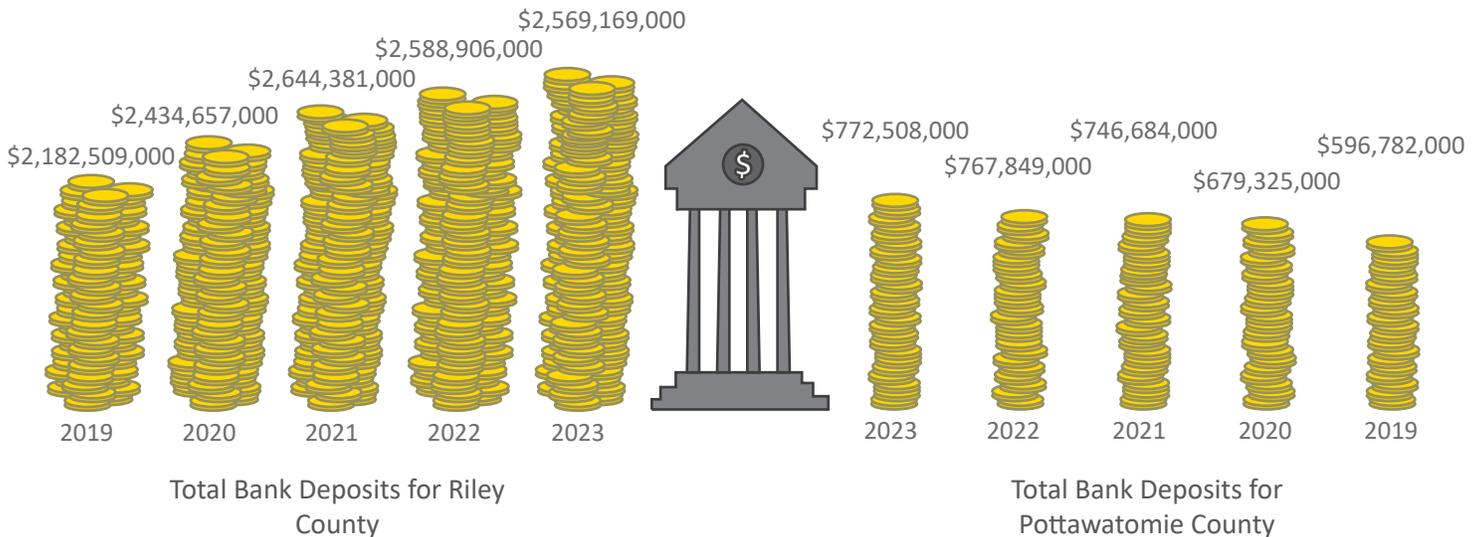
Manhattan has experienced steady growth over the years with more recent years leveling out. The population trends according to the United States Census Bureau and internal modeling data are as follows:



Population figures include students living on Kansas State University, which was annexed on July 3, 1994.

## Financial Institutions

There are currently 15 banks with 27 banking offices located in Riley County and 10 banks with 15 banking offices located in Pottawatomie County. The graph below represents deposits at banks in both counties over a five-year period as of June 30<sup>th</sup> of each year.



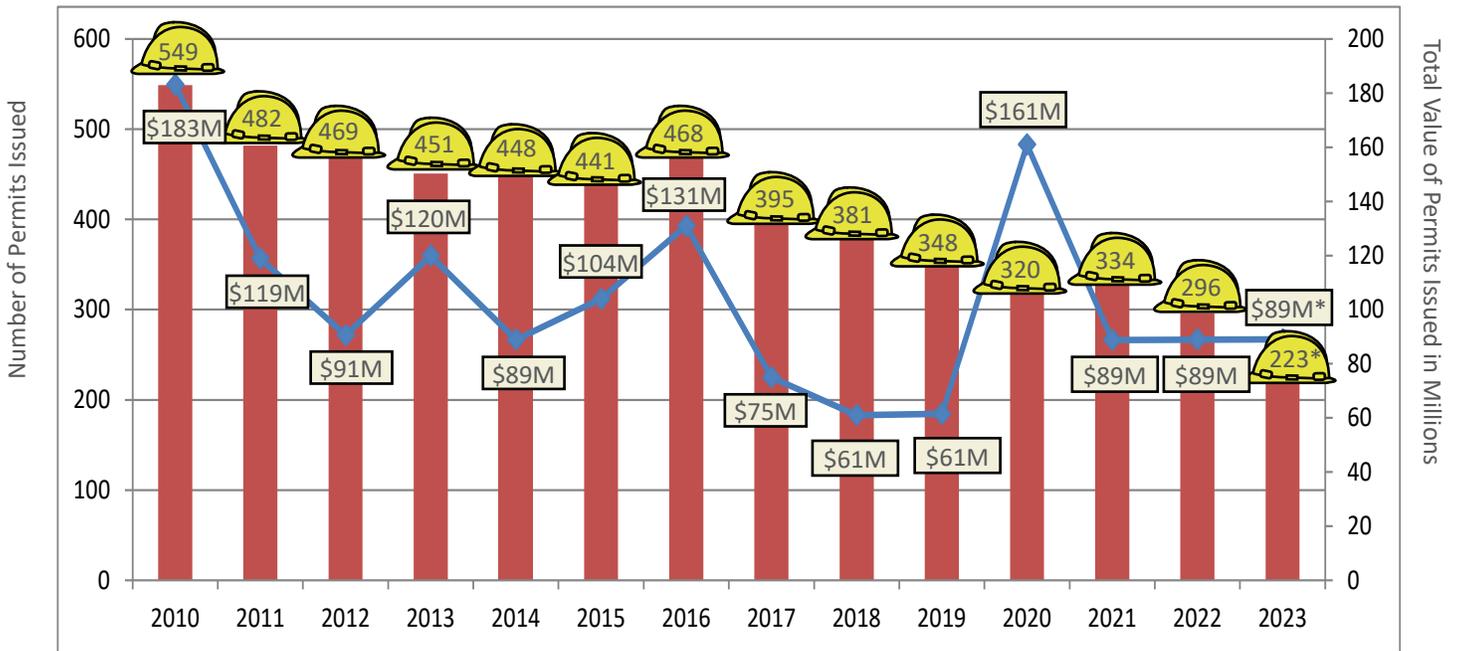
Source: Federal Deposit Insurance Corporation Office of Thrift Supervision Summary of Deposits

## Education

The City is the location of Unified School District No. 383 facilities, which provide a complete educational program for students from pre-kindergarten through high school, as well as adult and vocational educational and special interest programs. The following is a summary of District enrollment for pre-kindergarten through high school:



## Number and Total Value of Building Permits Issued in Manhattan, Kansas by Year of Issuance



\*As of 09/2023

Year of Issuance

## Annexation (as of 10/31/2023)

- Willis Addition: 21.8 acre tract generally located North of Elijah Addition and west of The Highlands at Grand Mere by extension of Victory Drive.
- Henry Addition, Lot 3: 0.7 acre tract generally located at the western end of Victory Drive.
- Hartford Hill: 91.8 acre tract generally located west of Victory Drive and the Elijah Addition.

## Annexations in 2022

- MCM Industrial Park: 50.49 acre tract generally located in the West half of the Northwest quarter of Section 11, Township 10 South, Range 8 East of the 6th Principal Meridian, Pottawatomie County, Kansas.
- North Enclave: 11.9 acre tract generally located East side of Grand Mere Parkway (between Champions Drive and Enclave Ridge Circle).
- Landing Business Park: 78.73 acre tract.

### The City's purpose for annexing these areas is:

1. To provide for orderly growth and prosperity in the area;
2. To plan and provide public service facilities on a rational and economic basis;
3. To bring identified growth areas within the City's land use control;
4. To subject the growth areas to the City's police power regulations;
5. To regulate and deliver health and sanitation services to growth areas; and
6. To ensure that the residents of growth areas who benefit from many of the facilities provided by the City bear their full share of those costs.

## Annual Financial Reporting

The City has received 20 Certificates of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the U.S. and Canada for its comprehensive annual financial reports for fiscal years ending December 31, 1996 through 2015.



The City's budget process is managed by the City Manager, and each department head is responsible for preparing their respective department's proposal segment. The Finance Department monitors budget-to-actual relationships throughout the year, and the City Commission is provided monthly financial updates through the City Manager's report.

As a result of its rigorous budgetary process, the City has received 24 Government Finance Officers Association's Distinguished Budget Presentation Awards for its 1998 through 2021 budgets.





# 5-YEAR STRATEGIC PLAN

In November 2021, the City Commission approved a City-wide strategic plan to guide the decision making and investment throughout the community. This was a unique moment for the City, as it had never created a strategic plan solely focused on responsibilities and initiatives of City government. Over the course of the nine-month process, robust engagement took place that involved participation from the City Commission, City employees, numerous stakeholders, and the general public. As a result of the engagement efforts, over 24,000 pieces of input were received, which helped develop a strategic plan framework.

Further information about the strategic plan process and viewing of the full planning document is available at: <https://cityofmhk.com/strategicplan>

## VISION

Manhattan aspires to be...

A dynamic place of progress as a leading community in the Midwest with a high quality of life and unparalleled university and military partnerships.

**Manhattan is a hub of opportunity for all.**

## VALUES

The community's strongest values include:

- » Sense of community
- » Engaged university and military partnerships
- » Diverse, equitable, and inclusive spirit
- » Commitment to community safety
- » Active lifestyle and opportunities
- » Vibrant culture and access to a variety of amenities

## GOALS

1. A well-run City organization
2. A connected government
3. An enhanced network of infrastructure
4. A strong sense of place
5. A strong and diversified local economy

## MISSION

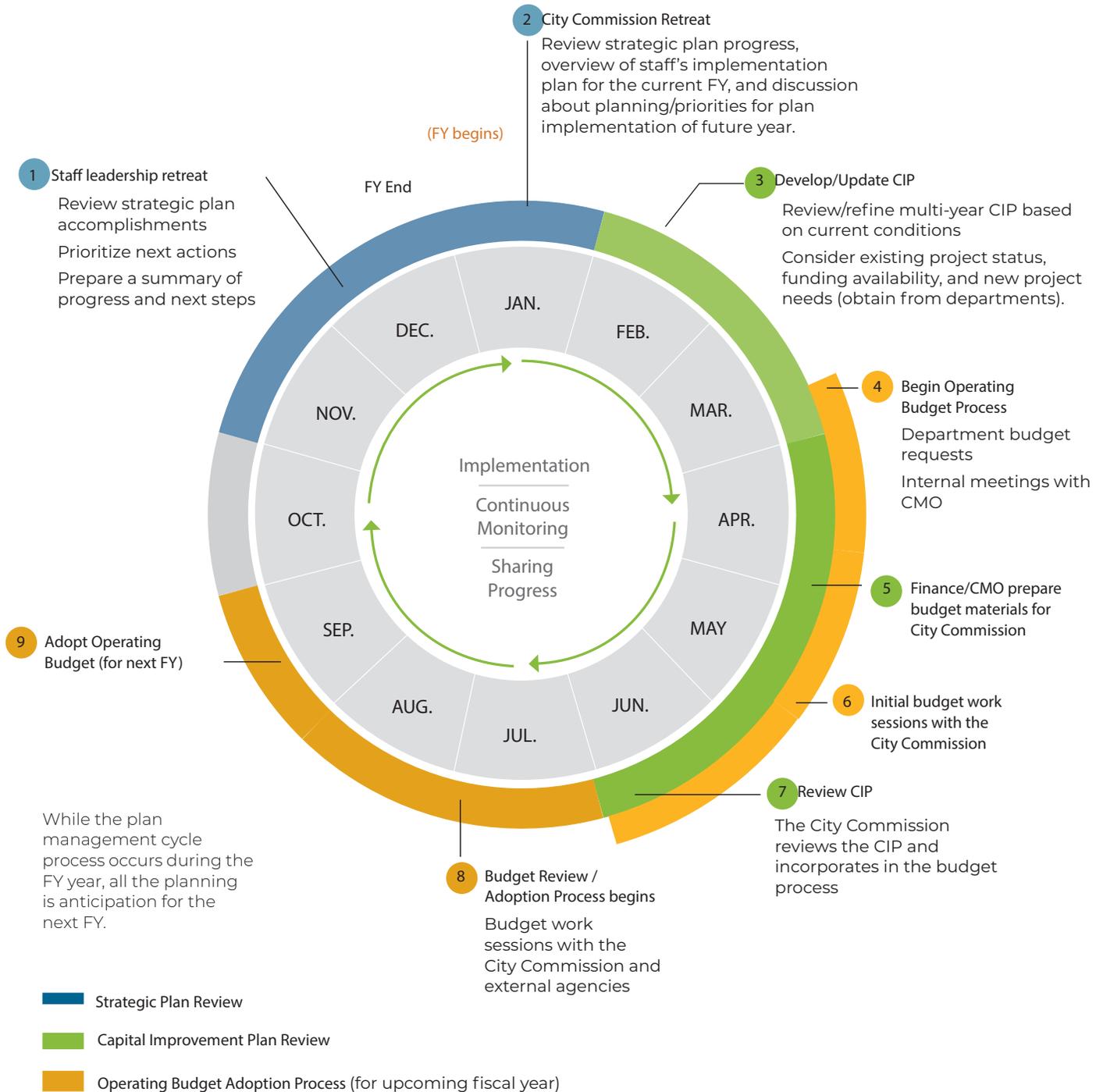
**We put the well-being of people at the heart of everything we do.**

Through a well-trained, highly motivated, professional City staff, we move the community forward in a way that is:

- » Open, welcoming, and inclusive
- » Forward-thinking and innovative
- » Accountable, transparent, and fiscally responsible
- » Contributory to a high quality of life, amenities, and opportunities
- » Protective of natural resources and the environment

# PLAN MANAGEMENT CYCLE

The City's 5-year Strategic Plan is integrated into its annual processes, including budgeting and capital improvements planning. Progress of the plan is regularly tracked assessed for effectiveness. The diagram below illustrates the City's plan management cycle. It begins with the start of the fiscal year (FY), and includes various steps that lead to the adoption of a budget for the following fiscal year.



While the plan management cycle process occurs during the FY year, all the planning is anticipation for the next FY.

## IMPLEMENTATION

The 2024 budget represents the second budget development guided by the new strategic plan, and third year of implementation. As indicated within the plan, the annual budget document will serve as one of multiple ways for the City to show transparency and accountability. The Strategic Plan continues to be implemented throughout the organization in various ways for 2024 and beyond.

### Aligning the Capital Improvement Program (CIP)

Action 1.9 of the strategic plan calls to “Fund a Capital Improvement Program.” The City’s CIP process underwent a restructure in conjunction with the strategic planning process. An administrative committee was developed and tasked with creating project criteria and a project prioritization that aligns with the newly established goals of the strategic plan. An integral element of this restructuring was the removal of routine replacement of operating assets, specifically the replacement of existing vehicles, equipment and information technology (IT) assets.

### Establishment of Internal Service Funds

In alignment with plans goal of being a Well-Run City and Action 1.9, along with Action 1.2 to “Provide safe, reliable and up to date equipment for employees”, the replacement of operating vehicles and equipment was removed from the CIP and placed within a newly established Fleet Fund. IT equipment, previously budgeted within department operating budgets or occasionally the CIP, has been consolidated into an internal IT Fund. Along with adequately saving for routine asset replacement, these internal service funds will also apportion the costs of providing these internal services to all user departments. The purpose of charging costs back to internal customers is not merely to recover the costs of services, but it is most importantly to improve the management of government operations and assets by promoting clarity and recognition of costs. Achievement of this objective requires cost recovery systems designed to enable users to understand, care about, and help manage costs. This helps purchase the least costly vehicle or IT hardware necessary to meet business needs, to control the size of City inventory and liability associated with City owned vehicles, and to operate and maintain City assets properly. This requires a rate structure that links department activity with the costs they pay. Adequately assigning these internal service costs also gives a more transparent view of the true cost of providing City services.

### Aligning Performance Measures

The budget aligns all existing measures to a strategic plan goal. A complete performance measure review is underway and future budget documents will include additional updates reflective of initiatives related to the strategic plan. In addition, the City of Manhattan will be launching an online dashboard in 2024 to track strategic plan progress and performance measures of all city departments.

# STRATEGIC PLAN PROGRESS

The City of Manhattan's 5-Year Strategic Plan consists of 47 actions across its five goal areas.

As of January 1, 2024, three actions are substantially complete, 21 actions are in progress with city staff and the community, and 6 actions are considered ongoing throughout the entirety of the 5-year strategic plan period. Below are few updates on key actions within the strategic plan:

## Goal 1: A well-run City organization



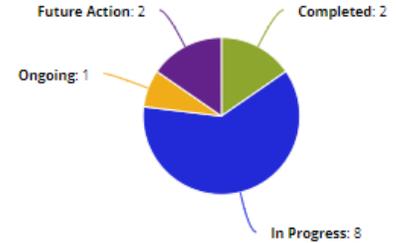
### 1.1 Modernize technology, software, and systems.

> The City partnered with GFOA in 2023 to select a new enterprise resource planning (ERP) system, with acquisition and implementation scheduled for 2024.



### 1.2 Provide safe, reliable, and up-to-date equipment and facilities to employees.

> In February 2023, the City opened the Robert K. Ott Municipal Services Facility, which houses more than 100 city employees from the public works and parks and recreation departments.

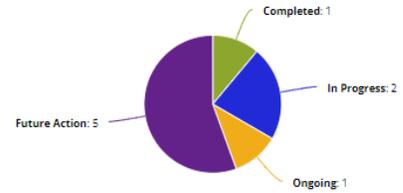


## Goal 2: A connected government



### 2.3 Communicate the strategic plan implementation process regularly.

> In the first quarter of 2024, the City of Manhattan will launch an online dashboard with live tracking of the strategic plan and its 47 action items.

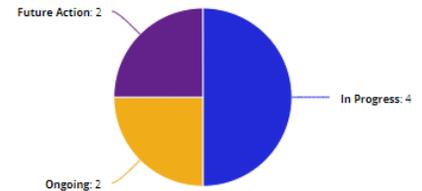


## Goal 3: An enhanced network of infrastructure



### 3.3 Implement the Manhattan Regional Airport Master Plan.

> On September 25, 2023, American Airlines resumed flights at FlyMHK following the completion of the major airport runway reconstruction project.



## Goal 4: A strong sense of place



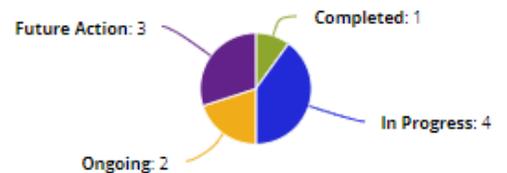
### 4.5 Develop and adopt a Comprehensive Parks and Recreation Master Plan (CPRMP).

> MoveMHK! has kicked off to develop a plan that will provide MPRD direction over the next 10 years, and will be completed over the summer of 2024.



### 4.7 Pursue attractive and unique community offerings.

> The Museum of Art and Light is under construction and private efforts to renovate Wareham Hall are underway.

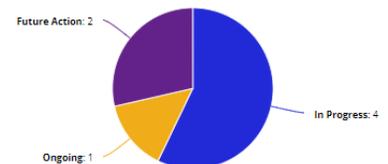


## Goal 5: A strong and diversified local economy



### 5.2 Develop the entrepreneurial ecosystem.

> The City approved \$250,000 in funding for the ELEVATE Micro-Loan program to support entrepreneurs and small business in Manhattan.





# BUDGET PROCESS, ACCOUNTING BASIS & POLICIES



## **BUDGET ORDINANCE NO. 7661**

**AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF MANHATTAN, KANSAS, FOR 2024, CERTIFYING SUCH BUDGET TO THE COUNTY CLERKS OF RILEY AND POTTAWATOMIE COUNTIES, AND LEVYING THE AD VALOREM TAXES ON ALL TAXABLE PROPERTY WITHIN THE CITY, NECESSARY TO FUND SUCH BUDGET.**

**WHEREAS**, K.S.A. 79-2927 requires the Governing Body of the City of Manhattan to prepare, in writing on forms furnished by the director of accounts and reports, a budget itemized and classified by funds and showing amounts to be raised by taxation and from other sources for the year 2024 (hereinafter the “Certified Budget”); and,

**WHEREAS**, K.S.A. 79-2929 requires the Governing Body of the City to conduct a public hearing for the purpose of answering and hearing objections of taxpayers relating to the proposed budget, following notice of such hearing, as required by the statute; and,

**WHEREAS**, the Governing Body has conducted the public hearing required by K.S.A. 79- 2929, pursuant to notice duly published, and following the hearing has prepared the Certified Budget, a copy of which is available in the office of the City Clerk for the City of Manhattan; and,

**WHEREAS**, K.S.A. 79-2930 requires the City to submit two copies of the Certified Budget to the county clerks of both Riley and Pottawatomie Counties.

**NOW THEREFORE**, be it ordained by the Governing Body of the City of Manhattan:

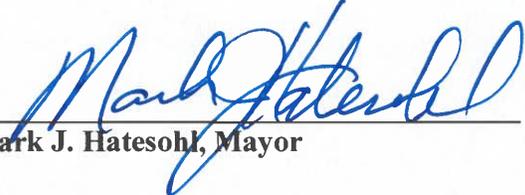
**SECTION 1:** The Certified Budget is hereby approved and adopted as the budget for the City of Manhattan for 2024, and the Mayor and City Clerk are hereby authorized to execute, and attest to, the Certified Budget in such format as prescribed by law.

**SECTION 2.** There is hereby levied upon all taxable property located within the city of Manhattan, ad valorem taxes at the rate necessary to fund the budget, as adopted, taking into account any reduction in said levy by the applicable county clerk, as authorized by K.S.A. 79-2930.

**SECTION 3.** The City Clerk is hereby directed to submit two copies of the Certified Budget, along with a certified copy of this ordinance, to the County Clerks of both Riley and Pottawatomie Counties. The City Clerk is further directed to submit a copy of the Certified Budget, along with a certified copy of this ordinance and a copy of the tax levy rate summary, and any other documents required by law, to the director of accounts and reports.

**SECTION 4.** This ordinance shall take effect after its publication once in the official City newspaper.

PASSED AND APPROVED BY THE GOVERNING BODY OF THE CITY OF MANHATTAN, KANSAS, THIS 19<sup>TH</sup> DAY OF SEPTEMBER, 2023.

  
\_\_\_\_\_  
Mark J. Hatesohl, Mayor

ATTEST:

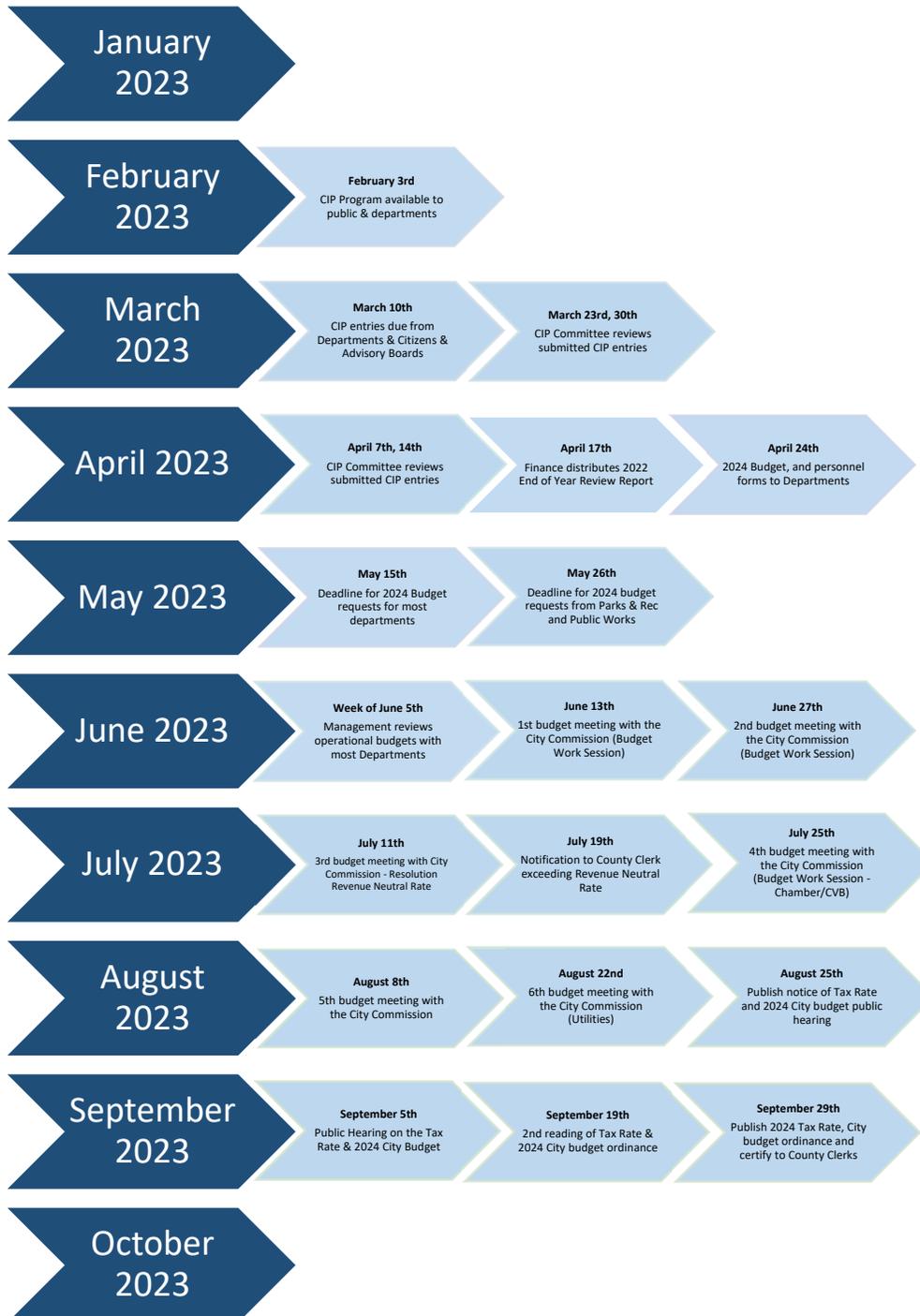
  
\_\_\_\_\_  
Brenda K. Wolf, CMC, City Clerk





# 2023 City Budget Calendar

*For the 2024 City Budget*



*Last Updated on June 16, 2023  
Any questions, please contact the Finance Department*



# Purpose of the Annual City Budget

The purpose of the budget document is to present to the public and the City Commission (legislative body) a comprehensive picture of proposed operations for the budget year in order to meet the needs of the citizens of Manhattan.

The budget is intended to accomplish three things: (1) to provide city administration with the opportunity to present its recommendations for the levels of services and methods of financing of services in the coming year; (2) to provide the most effective control possible by the legislative body over city administration; and (3) to provide city administration with the opportunity to point out various needs throughout the community. The Commission has the opportunity to judge the adequacy of the recommended programs and to set the level of City services by comparing the needs of one service over the needs of another. The Commission must also weigh the desirability of the services proposed against the burden of taxes required to finance any proposed changes.

The budget document is the single most important report presented to the City Commission during the year. Although it is primarily intended as a policy tool for the City Commission, it also serves as an aid to Manhattan citizens by providing a better understanding of the City's operating programs. The budget is built on conservative financial principles that reflect staff commitment to maintaining necessary services, improving the quality of the operation of the City, and keeping expenditures and taxpayer obligations to a minimum.

## Budget Process

The City's budget (fiscal) year begins on January 1 and ends on December 31 of each year. The City of Manhattan follows an extensive process for including advisory boards and the public in the budget process.

In January, the process to develop the five-year Capital Improvements Program (CIP) begins. The public and advisory boards have the opportunity to suggest projects or equipment to be included in the Capital Improvements Program. Proposed capital improvement projects are sent to the appropriate advisory board for review and a recommendation. The City Commission reviews all recommended projects at the same time the annual budget is reviewed and considered.

In February, the City Commission holds a work session to consider the revenue projections for the current and upcoming fiscal year. These revenue projections become

the basis for building the next fiscal year expenditure budget.

Following the annual projections of revenues, the development of the budget and a five-year Capital Improvements Program begins. City departments meet with the City Manager in mid-May. Together, a proposed upcoming year budget and a five-year Capital Improvements Program are developed.

Beginning in June through July, the City Manager presents the proposed next year's budget and the proposed five-year Capital Improvements Program to the City Commission at several work sessions. In early August, the City Commission holds a formal public hearing on the proposed City Budget and the five-year Capital Improvements Program.

In accordance with Kansas law, at least 10 days prior to the formal public hearing and budget approval, a legal notice of the proposed budget and the Capital Improvements Program is published in the official City newspaper, the *Manhattan Mercury*. Once the legal notice is published, the budget or tax levy for any fund may not be increased. After the Commission holds the public hearing, the Commission adopts the budget by ordinance and the Capital Improvements Program by resolution. In accordance with State law, the budget is certified to the County Clerk on or before August 25. The Finance Department prepares and distributes the budget document by mid-November.

After the City Commission adopts the budget through an ordinance, the expenditure budget for any fund may not be exceeded, even though there may be available cash, unless the budget for that fund is amended. To amend a budget for a particular fund, the City Administration must publish a legal notice of the proposed amended budget at least 10 days prior to the public hearing and approval, hold the public hearing; and the City Commission must then approve the amended budget through an appropriation ordinance. The amended budget is then certified to the County Clerk.

Each month during the fiscal year, the Finance Department prepares a month-to-date and year-to-date summary of revenues and expenditures for each fund, a statement of cash balances, and an investment report. These reports are disseminated to the City Manager's Office and City departments. The City Commissioners also receive a copy of the summary financial reports.

At the conclusion of a fiscal year, the City contracts with an independent audit firm to conduct an annual audit of the

City's financial statements. The audited financials are included in the Annual Comprehensive Financial Report (ACFR). The ACFR is completed by June 30 of each year and is presented to the City Commissioners at a regular meeting in July or August.

## Budget Basis

The budgets of the governmental fund types are prepared on a modified accrual basis. Briefly, this means that obligations of the City (for example outstanding purchase orders or contracts) are budgeted as expenses, but revenues are recognized only when they are actually received.

The enterprise funds (water, wastewater, stormwater), on the other hand, are budgeted on a full accrual basis. Not only are expenditures recognized when a commitment is made (e.g. through a purchase order or a contract), but revenues are also recognized when they are obligated to the City (for example, water user fees are recognized as revenue when bills are produced).

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "Generally Accepted Accounting Principles" (GAAP). Two exceptions are the treatment of depreciation expense for enterprise funds (Water Fund, Wastewater Fund, and Stormwater Fund) and compensated absences (accrued but unused vacation and sick leave). Purchases of capital outlays are depreciated in the Comprehensive Annual Financial Report but not in the budget and compensated absences are reported in the Comprehensive Annual Financial Report but not in the budget.

The Comprehensive Annual Financial Report shows fund expenditures and revenues on both GAAP basis and budget basis for comparison purposes.

Generally Accepted Accounting Principles (GAAP) is the set of accounting rules followed by most accountants in both business and government. GAAP provides a set of uniform minimum standards and guidelines for financial accounting and reporting; therefore, all financial statements prepared on a GAAP basis for similar entities are comparable. GAAP for business and GAAP for governments are different. Governmental GAAP emphasizes fund accounting and reporting, "financial flow" operating data (revenues and expenditures), and compliance with finance-related legal and contractual provisions. GAAP for business enterprises emphasize accounting and financial reporting for a business as a whole and the "capital maintenance" operating data (revenues and expenses). Governmental GAAP is established by the Governmental Accounting Standards

Board, which assumed responsibility from the National Council on Governmental Accounting in 1984.

Since the primary objective of a government is to provide services to its constituents within the guidelines of financial constraints, the purpose of the annual budget is to indicate where the money to operate that government comes from and how it will be spent within a specified period of time. An audit by an independent Certified Public Accountant at the end of the budget year is essential to demonstrate the accountability of the governmental use of the public resources.

The use of fund accounting is one of the major differences between governmental and commercial accounting. It requires separate record keeping for each individual fund. Each fund operates as a self-contained entity with its own revenue sources, expenses, assets, liabilities and fund balance. Even though the actual cash is contained in one bank account, a "separate accounting" is kept of all funds (a glossary of terms is presented near the back of the budget document).

## Accounting Basis

The City's funds are grouped into two broad categories for financial statement presentation purposes. Governmental funds include the general, special revenue, debt service and capital projects funds. Proprietary funds include enterprise and internal service funds.

### *Government-Wide Financial Statements*

The government-wide financial statements, which can be viewed and accessed via the City's website, are prepared using the economic resources measurement focus and the accrual basis of accounting. This is the same approach used in the preparation of the proprietary fund financial statements but differs from the manner in which governmental fund financial statements are prepared.

The government-wide statement of activities presents a comparison between expenses and program revenues for each program of the governmental activities. Expenses are specifically associated with a service, program or department and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipients of the goods or services offered by the programs and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The comparison of program revenues and expenses identifies the extent to which each program is self-financing or draws from the general revenues of the City.

### **Fund Financial Statements**

Fund financial statements report detailed information about the City. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. The major individual enterprise funds are reported as separate columns in the proprietary fund financial statements. Non-major funds are aggregated and presented in a single column on the governmental and proprietary fund financial statements.

### **Fund Descriptions**

For accounting and budget, the accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Governmental resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

The following is the fund structure contained in the 2022 Budget for the City of Manhattan:

1. **General** - The General Fund is the principal fund of the City which accounts for all financial transactions not accounted for in other funds. The majority of the current operating expenditures of the City are financed through revenues received by the General Fund.
2. **Special Revenue** - These funds are used to account for revenues derived from a dedicated revenue source. Budgeted funds include:

- [City University](#)
- [Business Improvement Districts](#)
- [Economic Development](#)
- [Employee Benefit Contribution](#)
- [Fire Equipment Reserve](#)
- [Fire Pension KP&F](#)
- [General Improvement](#)
- [Industrial Promotion](#)
- [Library](#)
- [Library Employee Benefit Contribution](#)
- [Park Development](#)
- [Sales Tax](#)
- [Special Alcohol Program](#)
- [Special Parks & Recreation](#)
- [Special Street & Highway](#)
- [Special Street Maintenance Fund](#)
- [Special Sunset Zoo](#)
- [Tourism and Convention Promotion](#)

- [Riley County Police Department](#)
- [Downtown Redevelopment Tax Increment Financing \(TIF\)](#)
- [Recreation and Trails Fund](#)
- [Risk Management Reserve Fund](#)
- [Equipment Reserve Fund](#)
- [Parking Management Fund](#)

3. **Internal Service** - Internal service funds provide services for City departments. Like enterprise funds (which provide services externally), internal service funds belong to the “proprietary” group of funds. The funds are operated like a business, with a balance sheet for all assets, current liabilities and long-term obligations.
  - **Fleet Fund** - This fund finances the operation, maintenance and replacement of most of the City’s fleet.
  - **Information Technology Fund** – This fund provides centralized management of City IT resources, including coordinating the City’s network, software, hardware, telecom system, and Geographic Information System (GIS).
4. **Debt Service** - The Bond and Interest Fund is used to account for the payment of principal and interest on the City’s general obligation bonds. Revenues for this purpose include ad valorem property taxes, special assessment taxes, and motor vehicle taxes.
5. **Enterprise** - The Water, Wastewater, and Stormwater Funds are self-supporting in that the user fees totally support all operational and capital costs. In addition, certain transfers are made from the Water and Wastewater Fund to reimburse the General Fund for salaries and administrative costs.

### **Department/Division Descriptions**

Major City funds are budgeted and managed as combinations of organizational units known as departments and divisions. Departments consist of one or more divisions and may include divisions accounted for in more than one fund. Please refer to the organizational chart in the Introduction section for layout.

### **Category Descriptions**

For managerial control purposes, budgeted expenditures of each division are accounted for with the use of seven categories, those categories being: Personnel Services, Contractual Services, Commodities, Other Charges, Capital Outlay, Debt Service, Transfer Charges, and Cash Reserves. These categories are further subdivided into line items.

## Financial Policies

On September 18th the City Commission approved the 2022-2026 Capital Improvements Program (CIP). Projects and equipment having a budget impact in 2021 have been included in the 2021 City Budget. Each year the Capital Improvements Program is updated. The City uses conservative revenue projections in the budget. However, if it turns out that actual revenues are less than budgeted, then the next year's Capital Improvements Program and other expenditures are adjusted downward in the budget.

The City intentionally has not adopted a significant number of financial policies even though it may appear routine to do so. The City's reasoning is simple: those financial policies that have been adopted provide routine, on-going guidance in the administration of City financial decisions. Additional financial policies are either (1) not used or (2) are currently under consideration for future implementation as required. Of those policies that have been adopted, the City Commission has approved the following:

- Purchasing Policy (Resolution No. 022007-A)
- Capital Improvements Program Policy (Resolution No. 1979-253)
- Term of Bond Financing for Special Assessments and Other Public Improvements (Resolution No. 81688-C)
- Benefit District for Street Financing (Resolution No. 062194-A)
- Investment (Resolution No. 102015-F)
- Stormwater Financing (Resolution No. 020696-H)
- Long-Term Obligation (Debt) (Resolution No. 022812-B)
- Industrial Revenue Bond (Resolution No. 070103-D)
- Utility Reserve Fund (Resolution No. 081704-C)
- Capital Improvement Reserve Fund (Ordinance No. 6526)

These policies help guide the implementation of the budget. Under Kansas law, a balanced budget must be adhered to (K.S.A. 79-2925 to 79-2937). A summary of these policies appears below.

## Financial Policies and Practices

### *Purchasing Policy*

- Establishes specific authority and direction to the City Manager to establish and maintain an administrative

policy related to the purchase goods and services for the City

### *Capital Improvements Program (CIP)*

- Establishes a process for a five-year CIP which shall set priorities and provide for the scheduling of capital improvements, major equipment purchases, and studies or surveys
- Ensures that the CIP shall be in substantial conformance to the Urban Area Comprehensive Plan and any adopted growth policies
- Establishes that the first year of the CIP be considered in the development of the annual operating budget
- Provides that the Governing Body shall adopt by resolution each year and conduct a public hearing for the purpose of soliciting community comments on the proposed CIP as part of their review prior to the adoption of the Program

### *Term of Bond Financing for Special Assessments and Other Public Improvements Policy*

- Establishes that the term of financing shall not exceed ten years when the City Commission has authorized a public improvement where some portion of the cost is to be paid by the city-at-large
- Establishes that a majority of property owners or property included in a benefit district may request twenty year financing if the entire project cost is to be paid by benefiting property owners

### *Benefit District for Street Financing Policy*

- Establishes guidelines to be used when determining the percentage of city-at-large costs for street improvements
- Aligns the city with existing state statutes for establishing benefit districts
- Sets the criteria for accepting sub-standard streets as the result of annexation
- Establishes guidelines to be used when determining the percentage of city-at-large costs for new sidewalks

### *Investment Policy*

- Establishes that, giving due regard to the safety and risk of investments, all available funds shall be invested in conformance with legal and administrative guidelines and, to the maximum extent possible, at the highest rates obtainable at the time of investment

### *Stormwater Financing Policy*

- Establishes guidelines to be used when determining the percentage of city-at-large costs for stormwater improvements
- Sets the criteria for accepting new subdivisions

### ***Long-term Obligation Financing Policy (Debt Policy)***

- Establishes a management committee to oversee the issuance of City debt
- Restricts annual new debt to a pre-determined amount unless approved by Governing Body
- Establishes benchmarks for rapid pay-back of general obligation debt
- Sets criteria to ensure that the asset life of any project requiring City debt will exceed the term of that debt
- Provides that refunding of existing debt will provide real present value savings to the City
- Requires full disclosure to the public or any requesting agency of the particulars associated with any debt issuance

### ***Industrial Revenue Bond Policy (IRB)***

- Establishes that the goal of IRB financing is to promote and stimulate economic development of the City and the region by providing an attractive financing tool, which does not constitute a debt obligation of the City
- Sets eligibility and evaluation criteria for IRB applicants

### ***Utility Reserve Fund Policy***

- Establishes a Utility Reserve Fund that the City Commission may deposit no more than 90% of the excess revenues from the Water and Wastewater Funds in any given year
- Provides that upon recommendation, the City Commission may approve this fund as a short-term borrowing mechanism to reduce City issuance charges and interest costs related to short-term and long-term debt; there will be a direct repayment schedule from a reliable funding source

### ***Balanced Budget Policy***

- In accordance with Kansas statutes, the City of Manhattan annually adopts a balanced budget, meaning that total resources in each fund are equal to total expenditures

### ***Capital Improvement Reserve Fund***

- In accordance with Kansas statutes, establishes a reserve fund intended to compliment the City's multi-year capital improvement program
- Provides that upon recommendation, the City Commission may approve use of this fund for expenditures related to the repair, restoration and rehabilitation of existing public facilities including engineering plans and studies.

## **Long-Term Financial Planning**

The Finance Department has developed strategic forecasts for every budgeted fund of the City, including several specialized forecasts of non-budgeted funds.

Each financial forecast reflects the prior year's actual results, the current budget and year-to-date numbers, as well as projected forecasts for at least five years in the future. All forecasts are routinely updated to ensure accuracy of each forecasted fund as well as to develop public confidence that the projected numbers can be relied upon.

As part of the annual budgeting process, the Finance Department gives an encompassing revenue survey presentation to Management and the City Commission at a televised public meeting. This presentation includes the actual beginning cash balances for each budgeted fund, and projects anticipated revenue receipts that are highly elastic, such as sales taxes.

Using the forecasted budgets, the Finance Department guides the City Commission through the various revenue streams that will form the basis of the City budget for the following fiscal year. (Please recall that Kansas cities and counties are on a calendar year basis for budgeting purposes.)

In addition to the extensive use of forecasting tools, the Finance Department also maintains numerous reports that assist both Management and the City Commission as part of the City's long-term financial planning efforts. Since sales taxes comprise about forty-percent of the General Fund's annual revenue base, additional monthly analysis is given to this important revenue source.

Each month, the City updates a series of reports related to the prior month's community-related retail sales. Included within these reports are a month-by-month comparison of previous sales tax collection periods and a breakdown of monthly community sales by the North American Classification System (NAICS).

All sales tax reports are posted on the Budget Information Center in addition to a broadcast email which includes all three national bond rating agencies.

While the Finance Department does not maintain (nor recommend) a formal, written "long-term financial plan" in the traditional manner, these month-to-month tools mentioned above are instrumental in assisting both Management and the City Commission as an essential planning and communication component for future budgets.



# FINANCIAL SUMMARIES



# Overview of Financial Summaries

The purpose of the *Financial Summary Section* of the annual budget is to give the reader of this document an overview or “big picture” of the City Budget. Within this section are several budget summaries containing information related to the City’s assessed valuation, tax levy rates, as well as historical and comparative data.

The *Budget Summary of All Funds* located within this section is especially helpful since it shows the beginning cash balance of each fund, the revenues to be credited to that fund, and the planned expenditures for a given fiscal year. [Note: It is important to remember that, in accordance with Kansas law, the annual fiscal year for the City Budget is the same as the calendar year, January 1 through December 31.]

Other reports within the *Financial Summary Section* provide comparative information detailing how the City of Manhattan compares to other cities of the first class across Kansas in terms of assessed valuation and mill levy data. Finally, within this section, a city-wide staffing summary shows the total number of employees, by department, for the City.

Cost-of-services per capita data is provided in each divisional budget section for added detail. Generally speaking, cost-of-service per capita information should be viewed as a simple ratio of City population to that of budgeted funds. Such a ratio does not provide specific insight into the actual growth of the City (in terms of infrastructure) or the number of programs and services that the City of Manhattan offers its citizens.

As part of its fiduciary responsibilities, the Finance Department forecasts all budgeted funds of the City of Manhattan. These forecasts typically project at least five-years beyond the current published budget and are intended to provide insight into some of the possible financial challenges facing the City.

In addition, forecasting budgeted funds provides City Administration with information that allows for better decision making related to future departmental and divisional expenditure requirements and capital needs.

The forecasting process relies heavily on trend analysis based on historical data as well as current economic issues facing the City—both local, regional, and national. Understandably, such forecasts change frequently and should be viewed only as possible trends.

The annual budget book also includes City debt information that is located within the *Debt Service Section*. This information and related detail show the outstanding debt of the City at the end of the fiscal year.

Questions or clarifications about any of the aforementioned reports found with the annual budget should be directed to the Finance Department for the City of Manhattan.



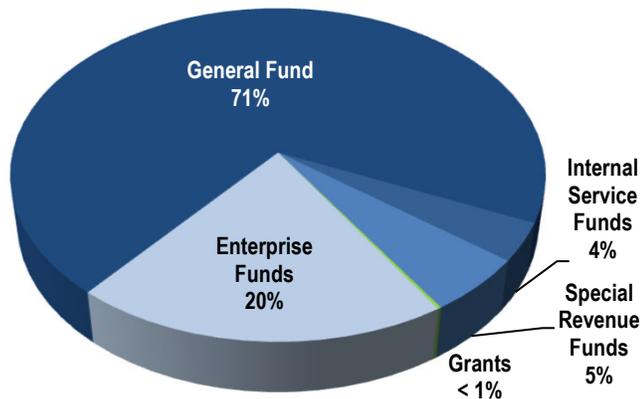
# CITY OF MANHATTAN POSITION SUMMARY

Positions by Organizational Structure	2022 Budget	2023 Budget	2024 Budget
General Government	19	15	37
Finance	20	20	21
Airport	17	18	19
Fire	98	98	97
Human Resources	8	9	9
Public Works (includes Fleet)	66	66	69
Parks and Recreation	132	126	118
Community Development	11	10	10
Legal	18	15	16
Parking Management	0	8	14
Water	36	40	44
Wastewater	32	32	32
Stormwater	8	13	13
Information Technology / Information Services	0	6	14
<b>Total Positions</b>	<b>465</b>	<b>476</b>	<b>513</b>

Positions by Type	2022 Budget	2023 Budget	2024 Budget
Total Number of Full-time Positions	439	454	483
Total Number of Part-time Positions	26	22	30
<b>Total Positions</b>	<b>465</b>	<b>476</b>	<b>513</b>
Total Temporary/Seasonal Budget	\$1,694,320	\$1,723,220	\$1,465,900

Full-Time and Part-Time Positions by Funding Source	2022 Budget	2023 Budget	2024 Budget
General Fund	363	346	362
Internal Service Funds	0	11	19
Special Revenue Funds	11	18	28
Grants	2	2	1
Enterprise Funds	89	99	103
<b>Total Positions</b>	<b>465</b>	<b>476</b>	<b>513</b>

**Personnel by Funding Source**



*The numbers represented in the graphs are full and part-time positions only and do not include temporary or seasonal staff.*

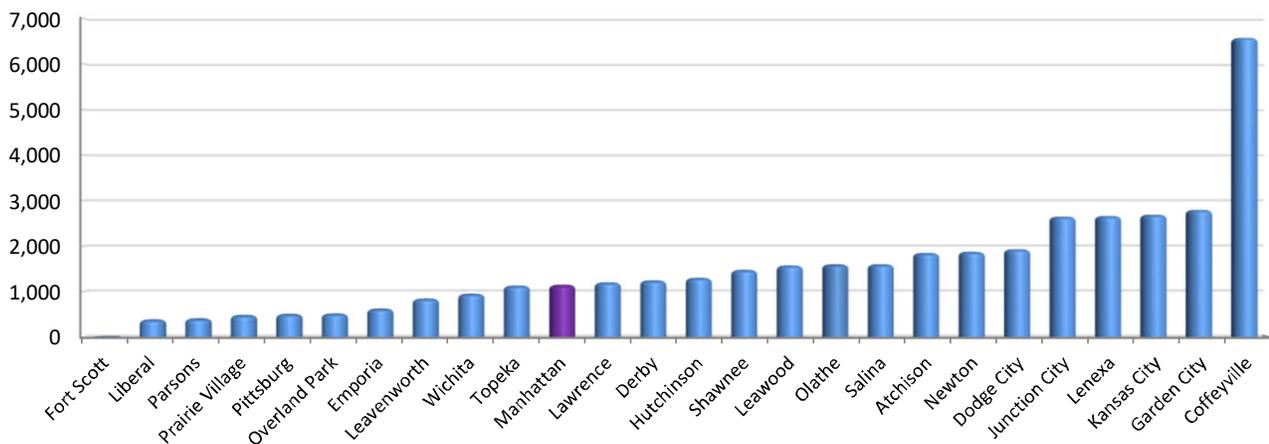


# Financial Data for All First Class Cities in Kansas

First Class City	2022 Population	2023 Mill Levy	Assessed		G.O. Debt December 31, 2022
			Valuation for Fiscal 2022		
Atchison	10,694	160.996 \$	88,438,041 \$		19,670,000
Coffeyville	8,847	195.528 \$	51,594,039 \$		58,165,000
Derby	25,847	144.540 \$	286,135,251 \$		31,905,191
Dodge City	27,690	180.961 \$	187,498,634 \$		53,210,000
Emporia	24,009	163.302 \$	201,471,760 \$		14,730,000
Fort Scott	7,513	191.117 \$	49,850,852		*
Garden City	27,856	165.393 \$	274,736,868 \$		77,650,000
Hutchinson	39,712	166.477 \$	341,154,855 \$		51,251,000
Junction City	22,429	153.434 \$	197,554,599 \$		59,184,928
Kansas City	154,545	170.380 \$	1,552,250,184 \$		414,768,111
Lawrence	95,256	132.075 \$	1,320,417,921 \$		113,611,000
Leavenworth	37,176	121.295 \$	278,319,941 \$		31,010,000
Leawood	33,743	114.654 \$	1,183,486,117 \$		52,765,000
Lenexa	58,388	117.850 \$	1,583,035,980 \$		155,000,000
Liberal	19,640	186.316 \$	126,922,595 \$		7,369,179
<b>Manhattan</b>	<b>54,763</b>	<b>156.503 \$</b>	<b>633,858,613 \$</b>		<b>62,408,002</b>
Newton	18,433	178.583 \$	143,010,877 \$		34,393,800
Olathe	143,014	120.215 \$	2,424,774,649 \$		227,265,000
Overland Park	197,106	105.117 \$	4,599,967,318 \$		99,550,000
Parsons	9,479	202.747 \$	57,077,165 \$		3,785,000
Pittsburg	20,738	155.713 \$	148,210,284 \$		10,299,545
Prairie Village	22,878	112.897 \$	552,760,385 \$		10,830,000
Salina	46,481	135.680 \$	503,880,021 \$		73,930,000
Shawnee	67,511	113.855 \$	1,194,655,112 \$		99,130,000
Topeka	125,963	158.305 \$	1,337,569,097 \$		141,164,009
Wichita	395,699	115.114 \$	4,368,529,030 \$		372,198,715

\* Source : Kansas League of Municipalities

## G.O. Debt per Capita (\$)





# Assessed Property Valuation Information

## Actual 2023 Valuation for Fiscal Year 2024

	<u>In Riley Co.</u>	<u>In Pottawatomie Co.</u>	<u>City Total</u>
Real Estate	\$ 610,381,977	\$ 57,553,270	\$ 667,935,247
Personal Property	21,027,821	1,819,012	22,846,833
State Assessed	3,562,423	971,906	4,534,329
<b>TOTAL</b>	<b><u>\$ 634,972,221</u></b>	<b><u>\$ 60,344,188</u></b>	<b><u>\$ 695,316,409</u></b>

### Historical Total Valuations

2022	\$ 576,830,185	\$ 57,028,428	\$ 633,858,613
2021	543,589,219	55,128,991	598,718,210
2020	538,905,394	56,229,490	595,134,884
2019	530,026,530	55,209,523	585,236,053
2018	524,470,052	50,668,674	575,138,726
2017	511,017,954	48,998,788	560,016,742
2016	494,167,650	44,065,266	538,232,916
2015	478,645,873	42,034,337	520,680,210
2014	460,607,597	40,075,775	500,683,372
2013	446,046,125	39,093,255	485,139,380
2012	425,923,993	37,058,060	462,982,053
2011	411,234,594	37,842,439	449,077,033
2010	401,986,528	34,515,720	436,502,248
2009	398,147,493	33,697,817	431,845,310

The City's first Tax Increment Financing (TIF) district established in 1984, encompassed the area known as the downtown mall and created an assessed valuation increment of \$9,012,810 in taxable property over the course of 20 years. When this additional valuation came back onto the tax rolls in 2004, it reduced over one million dollars in city, county, and school property taxes which had been used to pay principal and interest on the original TIF bonds.

In 1997 the City of Manhattan created a second downtown Tax Increment Financing (TIF) District. This district, known as the "Southern TIF," was officially dissolved in January 2003, by the adoption of City Ordinance No. 6315 by the Manhattan City Commission. A total of \$376,300 had accumulated in the Southern TIF Fund through the collection of incremental property taxes at the time the TIF was dissolved. These funds were returned to the respective taxing agencies (city, county, school) based on the percent of each taxing jurisdiction's tax levy to the total tax levy of all three taxing entities.

# Assessed Property Valuation Information

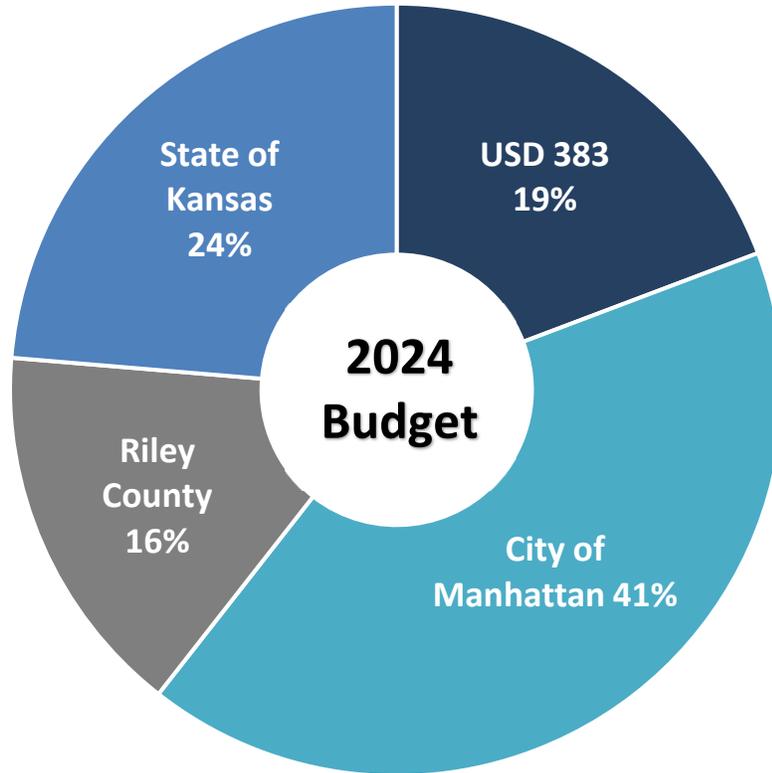
## Actual 2023 Valuation for Fiscal Year 2024

In 2005, a third TIF was established to support the City's downtown redevelopment efforts. This District encompasses a large area both north and south of the downtown mall. The 2005 TIF captures future incremental property tax revenues from the TIF district, and also captures 100% of the sales tax generated within the TIF district.

In 2019, The Aggieville Redevelopment District (TIF) was established by City Ordinance No. 7413. The TIF captures incremental property tax revenues that will fund a variety of projects including but not limited to, site preparation, utility relocation and extension, public infrastructure improvements, landscaping public plazas, streetscaping and construction of a multi-level parking facility and street surface parking with related appurtenances that will facilitate private development.



# Division of the Tax Dollar in 2024 for Property within the City and Riley



Residential property in the City and Riley County is assessed at 11.5% of market value. For example, a property with a \$237,703 market value will have an assessed value of \$27,336 (11.5% times \$237,703). The property taxes on this property for fiscal 2024 will be distributed as follows:

	Dollars	Mills
USD 383	\$ 1,641	60.045
City of Manhattan	\$ 1,337	48.928
Riley County	\$ 1,091	39.902
State of Kansas	\$ 41	1.500
<b>TOTAL</b>	<b>\$ 4,111</b>	<b>150.375</b>

the City's Website at [www.cityofmnhk.com/1486/Manhattan-Taxes](http://www.cityofmnhk.com/1486/Manhattan-Taxes).

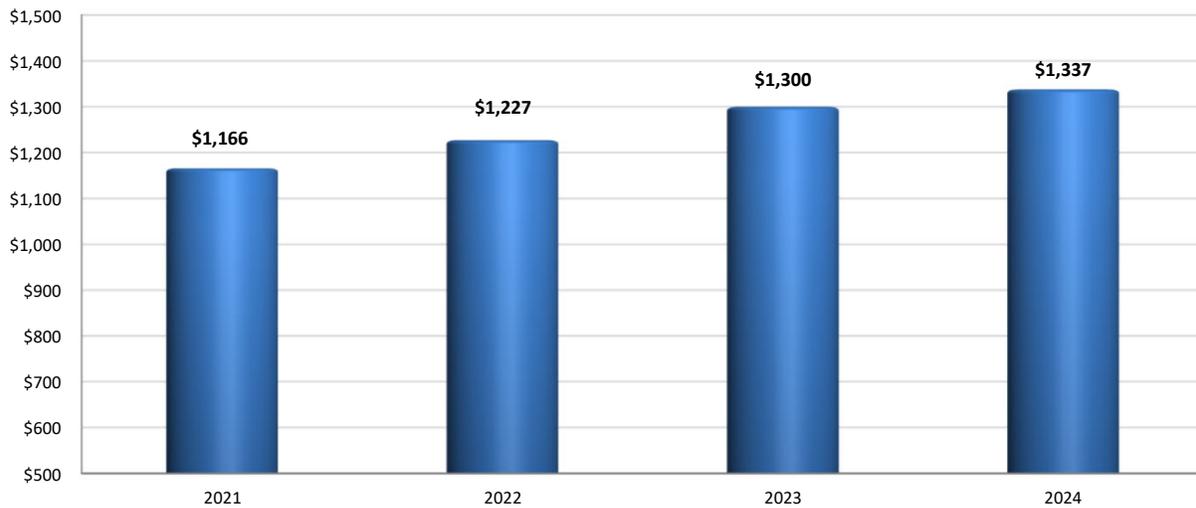


## Tax Computation for Typical Homeowner

	2021	2022	2023	2024
<b>Increase in Valuation</b>	1.7%	0.6%	5.9%	9.7%
<b>Home Value</b> <i>(Increased by above percentages)</i>	\$203,400	\$204,620	\$216,693	\$237,703
<b>Residential Appraisal Rate</b> <i>(set by State law)</i>	11.5%	11.5%	11.5%	11.5%
<b>Tax Value</b>	\$23,391	\$23,531	\$24,920	\$27,336

	2021 Budget		2022 Budget		2023 Budget		2024 Budget	
	Mill Levy Rate	Taxes Paid						
<b>General Fund</b>	6.631	\$155	6.591	\$155	6.292	\$157	6.080	\$166
<b>Library</b>	4.357	\$102	4.537	\$107	4.329	\$108	4.183	\$114
<b>Library EBF</b>	1.101	\$26	1.040	\$24	1.022	\$25	0.987	\$27
<b>Fire Equipment Reserve</b>	0.778	\$18	1.119	\$26	1.136	\$28	1.098	\$30
<b>Bond &amp; Interest</b>	5.106	\$119	5.073	\$119	4.792	\$119	3.662	\$100
<b>Employee Benefit Fund</b>	3.749	\$88	3.726	\$88	3.520	\$88	2.902	\$79
<b>KP&amp;F</b>	0.852	\$20	1.595	\$38	1.507	\$38	1.456	\$40
<b>Riley County Police Department</b>	27.261	\$638	28.462	\$670	29.556	\$737	28.560	\$781
<b>Total City Tax Bill</b>	<b>49.835</b>	<b>\$1,166</b>	<b>52.143</b>	<b>\$1,227</b>	<b>52.154</b>	<b>\$1,300</b>	<b>48.928</b>	<b>\$1,337</b>

### Total City Tax Bill on \$200,000 Home Value





# Budget & Tax

Fund	2021 Mill Rate	2021 Tax Levy	2021 Budgeted Expenditures	2022 Mill Rate	2022 Tax Levy	2022 Budgeted Expenditures
General Operating	6.631	\$3,946,331	\$32,060,064	6.591	\$3,946,331	\$34,460,526
City University			852,924			815,000
Aggieville Business Improvement District			72,500			76,500
Downtown Business Improvement District			89,594			91,500
Economic Development Opportunity			11,275,951			8,064,865
Employee Benefit Contribution	3.749	2,231,000	5,846,500	3.726	2,231,000	5,846,500
Fire Equipment Reserve	0.778	462,968	513,183	1.119	670,000	704,000
Fire Pension K. P. & F.	0.852	507,000	1,350,000	1.595	955,000	1,381,000
General Improvement			137,167			190,000
Industrial Promotion			217,578			236,186
Library	4.357	2,593,000	2,798,500	4.537	2,716,150	2,866,150
Library Employee Benefit Contribution	1.101	655,350	701,350	1.040	622,890	662,890
Park Development			48,440			49,000
Recreation & Trails Fund			10,800,000			9,150,000
Sales Tax			6,470,000			6,720,000
Special Alcohol Programs			471,300			466,010
Special Parks & Recreation			883,520			905,500
Special Street & Highway			3,618,320			2,062,190
Special Sunset Zoo			479,000			750,000
Tourism & Convention Promotion			2,100,682			1,799,866
Riley County Police Department	27.261	16,143,949	17,566,982	28.462	17,040,915	18,633,759
Capital Improvement Reserve			34,921			35,100
Downtown Redevelopment TIF			3,172,449			2,985,500
Special Street Maintenance			3,511,306			2,915,000
Risk Management Reserve			103,609			135,000
Equipment Reserve			115,000			96,715
Parking Management						562,233
Bond & Interest	5.106	3,038,538	26,258,500	5.073	3,037,276	21,320,524
Water			19,740,623			18,800,555
Wastewater			13,216,905			15,144,600
Stormwater Management			6,510,807			6,873,123
Fleet Management			-			-
Information Technology			-			-
<b>TOTALS</b>	<b>49.835</b>	<b>\$29,578,136</b>	<b>\$171,017,675</b>	<b>52.143</b>	<b>\$31,219,562</b>	<b>\$164,799,792</b>



# Levy Summary

Fund	2023 Mill Rate	2023 Tax Levy	2023 Budgeted Expenditures	2024 Mill Rate	2024 Tax Levy	2024 Budgeted Expenditures
General Operating	6.292	\$3,988,500	\$39,344,277	6.080	\$4,227,810	\$45,296,063
City University			1,010,000			1,061,000
Aggieville Business Improvement District			78,000			78,000
Downtown Business Improvement District			98,500			103,500
Economic Development Opportunity			5,102,072			8,111,517
Employee Benefit Contribution	3.520	2,231,000	6,226,212	2.902	2,017,714	6,282,621
Fire Equipment Reserve	1.136	720,000	1,088,000	1.098	763,200	1,314,806
Fire Pension K. P. & F.	1.507	955,000	1,416,500	1.456	955,000	1,434,577
General Improvement			300,000			320,000
Industrial Promotion			415,000			229,500
Library	4.329	2,743,721	2,895,500	4.183	2,908,344	3,102,000
Library Employee Benefit Contribution	1.022	647,527	680,000	0.987	686,379	720,800
Park Development			660			1,500
Recreation & Trails Fund			8,450,000			7,385,000
Sales Tax			7,600,000			8,250,000
Special Alcohol Programs			482,196			715,500
Special Parks & Recreation			891,000			1,073,000
Special Street & Highway			2,957,000			3,410,000
Special Sunset Zoo			780,500			907,655
Tourism & Convention Promotion			2,166,238			3,800,000
Riley County Police Department	29.556	18,734,125	20,000,064	28.560	19,858,173	21,344,367
Capital Improvement Reserve			535,700			1,290,000
Downtown Redevelopment TIF			3,180,000			2,980,000
Special Street Maintenance			5,270,000			6,450,000
Risk Management Reserve			171,000			171,000
Equipment Reserve			65,001			65,000
Parking Management			819,806			1,109,965
Bond & Interest	4.792	3,037,276	29,770,043	3.662	2,546,276	36,785,093
Water			21,726,700			24,965,900
Wastewater			16,895,690			21,979,033
Stormwater Management			7,911,350			8,011,350
Fleet Management			3,410,568			3,013,458
Information Technology			1,011,913			3,247,670
<b>TOTALS</b>	<b>52.154</b>	<b>\$33,057,149</b>	<b>\$192,749,490</b>	<b>48.928</b>	<b>\$33,962,896</b>	<b>\$225,009,875</b>



# Summary of All Funds

Fund	2021 Actual Beg Fund Balance	2021 Actual Receipts	2021 Actual Expenditures	2021 Ending Fund Balance	2022 Actual Beg Fund Balance	2022 Actual Receipts	2022 Actual Expenditures
General Operating	\$ 6,020,370	\$ 31,546,515	\$ 29,063,882	\$ 8,503,003	\$ 8,503,003	\$ 39,172,217	\$ 31,628,314
City University	\$ 373,327	\$ 656,339	\$ 504,500	\$ 525,166	\$ 525,166	\$ 727,026	\$ 654,950
Aggieville Business Improvement Dist.	\$ 990	\$ 69,924	\$ 70,914	\$ (0)	\$ (0)	\$ 77,174	\$ 76,500
Downtown Business Improvement Dist.	\$ 31	\$ 83,669	\$ 83,700	\$ (0)	\$ (0)	\$ 91,161	\$ 91,160
Economic Development Opportunity	\$ 8,113,132	\$ 2,858,468	\$ 3,884,014	\$ 7,087,586	\$ 7,087,586	\$ 3,187,774	\$ 8,640,537
Employee Benefit Contribution	\$ -	\$ 5,808,451	\$ 5,456,910	\$ 351,541	\$ 351,541	\$ 5,842,005	\$ 5,802,279
Fire Equipment Reserve	\$ 96,485	\$ 503,133	\$ 468,145	\$ 131,473	\$ 131,473	\$ 716,905	\$ 502,175
Fire Pension K. P. & F.	\$ -	\$ 1,256,345	\$ 1,256,345	\$ -	\$ -	\$ 1,374,445	\$ 1,338,349
General Improvement	\$ 146,699	\$ 65,124	\$ 39,802	\$ 172,021	\$ 172,021	\$ 67,397	\$ 39,472
Industrial Promotion	\$ 439,019	\$ 105,700	\$ 129,782	\$ 414,937	\$ 414,937	\$ 91,878	\$ 206,619
Library	\$ 1	\$ 2,779,563	\$ 2,779,553	\$ 11	\$ 11	\$ 2,935,092	\$ 2,866,150
Library Employee Benefit Contribution	\$ -	\$ 701,974	\$ 701,350	\$ 624	\$ 624	\$ 678,157	\$ 662,890
Park Development	\$ 49,621	\$ 39	\$ -	\$ 49,660	\$ 49,660	\$ 210	\$ 49,000
Recreation & Trails Fund	\$ 7,986,199	\$ 3,643,532	\$ 4,965,162	\$ 6,664,569	\$ 6,664,569	\$ 3,858,718	\$ 5,058,976
Sales Tax	\$ 59,096	\$ 6,605,645	\$ 6,470,000	\$ 194,741	\$ 194,741	\$ 7,348,757	\$ 6,720,000
Special Alcohol Programs	\$ 3,282	\$ 441,300	\$ 444,582	\$ -	\$ -	\$ 573,032	\$ 466,010
Special Parks & Recreation	\$ 735,561	\$ 484,719	\$ 599,930	\$ 620,350	\$ 620,350	\$ 621,890	\$ 523,836
Special Street & Highway	\$ 2,236,660	\$ 1,787,970	\$ 1,472,031	\$ 2,552,599	\$ 2,552,599	\$ 2,212,779	\$ 1,693,627
Special Sunset Zoo	\$ 24,998	\$ 642,021	\$ 272,512	\$ 394,508	\$ 394,508	\$ 624,839	\$ 698,607
Tourism & Convention Promotion	\$ 157,928	\$ 1,458,900	\$ 1,616,828	\$ (0)	\$ (0)	\$ 2,375,652	\$ 1,799,866
Riley County Police Department	\$ 9,802	\$ 17,557,180	\$ 17,566,982	\$ 0	\$ 0	\$ 18,398,444	\$ 18,388,698
Capital Improvement Reserve	\$ 35,374	\$ 28	\$ -	\$ 35,402	\$ 35,402	\$ 399	\$ -
Downtown Redevelopment T.I.F	\$ 332,332	\$ 2,945,810	\$ 3,172,449	\$ 105,693	\$ 105,693	\$ 2,661,825	\$ 2,686,813
Special Street Maintenance	\$ 936,061	\$ 2,975,294	\$ 1,529,772	\$ 2,381,582	\$ 2,381,582	\$ 3,071,810	\$ 2,805,877
Risk Management Reserve	\$ 145,344	\$ 766	\$ -	\$ 146,110	\$ 146,110	\$ -	\$ -
Equipment Reserve	\$ 9,330	\$ 96,715	\$ 104,626	\$ 1,419	\$ 1,419	\$ 93,716	\$ 95,135
Parking Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 335,169	\$ 335,169
Bond & Interest	\$ 3,999,758	\$ 16,776,851	\$ 16,603,244	\$ 4,173,365	\$ 4,173,365	\$ 21,003,392	\$ 15,310,384
Water	\$ 6,977,152	\$ 12,606,820	\$ 13,040,217	\$ 6,543,755	\$ 6,543,755	\$ 14,897,644	\$ 12,350,608
Wastewater	\$ 2,920,171	\$ 12,891,322	\$ 11,441,478	\$ 4,370,015	\$ 4,370,015	\$ 13,731,232	\$ 11,106,741
Stormwater Management	\$ 3,371,067	\$ 4,037,590	\$ 4,291,317	\$ 3,117,341	\$ 3,117,341	\$ 4,666,474	\$ 4,267,524
Fleet Management Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Information Technology Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 45,179,790</b>	<b>\$ 131,387,707</b>	<b>\$ 128,030,026</b>	<b>\$ 48,537,471</b>	<b>\$ 48,537,471</b>	<b>\$ 151,437,213</b>	<b>\$ 136,866,267</b>

\* Kansas budget law requires budgets to be set in October of the prior fiscal year. As a result, beginning fund balances of the budgeted years will not align with ending year actuals.

\*\*Each City fund is adopted with a balanced budget; budgeted with expenditures equal to revenue plus beginning cash balances. Kansas budget law (K.S.A.79-2927) requires a balanced budget for each tax levy fund, with annual budgeted expenditures not to exceed budgeted revenues, and non-appropriated cash balances for all certified funds not to exceed 5% of budgeted expenditures. Due to these state certification requirements, the City employs a conservative approach to revenue budgeting that lessens large fluctuations, but also appropriates all reserves in order to provide for maximum flexibility. Much of these appropriated reserves will not be spent as evidenced by the actuals shown. The City applies this same balanced budget methodology across all budgeted funds.

<https://www.ksrevisor.org/statutes/ch>



2022 Ending Fund Balance	2023 Budgeted Beg Fund Balance	2023 Budgeted Receipts	2023 Budgeted Expenditures	2024 Budgeted Beg Fund Balance	2024 Budgeted Receipts	2024 Budgeted Expenditures
\$ 16,046,906	\$ 8,279,815	\$ 31,064,462	\$ 39,344,277	\$ 15,189,140	\$ 30,106,923	\$ 45,296,063
\$ 597,242	400,000	\$ 610,000	\$ 1,010,000	\$ 500,000	\$ 561,000	\$ 1,061,000
\$ 674	-	\$ 78,000	\$ 78,000	-	\$ 78,000	\$ 78,000
\$ 1	-	\$ 98,500	\$ 98,500	-	\$ 103,500	\$ 103,500
\$ 1,634,823	2,520,442	\$ 2,581,630	\$ 5,102,072	\$ 3,925,000	\$ 4,186,517	\$ 8,111,517
\$ 391,267	375,000	\$ 5,851,212	\$ 6,226,212	\$ 350,000	\$ 5,932,621	\$ 6,282,621
\$ 346,203	330,000	\$ 758,000	\$ 1,088,000	\$ 500,000	\$ 814,806	\$ 1,314,806
\$ 36,096	-	\$ 1,416,500	\$ 1,416,500	-	\$ 1,434,577	\$ 1,434,577
\$ 199,946	235,000	\$ 65,000	\$ 300,000	\$ 250,000	\$ 70,000	\$ 320,000
\$ 300,196	360,000	\$ 55,000	\$ 415,000	\$ 168,000	\$ 61,500	\$ 229,500
\$ 68,953	-	\$ 2,895,500	\$ 2,895,500	-	\$ 3,102,000	\$ 3,102,000
\$ 15,891	-	\$ 680,000	\$ 680,000	-	\$ 720,800	\$ 720,800
\$ 870	660	\$ -	\$ 660	\$ 1,500	\$ -	\$ 1,500
\$ 5,464,311	5,000,000	\$ 3,450,000	\$ 8,450,000	\$ 3,500,000	\$ 3,885,000	\$ 7,385,000
\$ 823,498	-	\$ 7,600,000	\$ 7,600,000	\$ 850,000	\$ 7,400,000	\$ 8,250,000
\$ 107,022	-	\$ 482,196	\$ 482,196	\$ 200,000	\$ 515,500	\$ 715,500
\$ 718,404	400,000	\$ 491,000	\$ 891,000	\$ 500,000	\$ 573,000	\$ 1,073,000
\$ 3,071,751	1,400,000	\$ 1,557,000	\$ 2,957,000	\$ 1,700,000	\$ 1,710,000	\$ 3,410,000
\$ 320,740	300,000	\$ 480,500	\$ 780,500	\$ 300,000	\$ 607,655	\$ 907,655
\$ 575,786	-	\$ 2,166,238	\$ 2,166,238	\$ 1,200,000	\$ 2,600,000	\$ 3,800,000
\$ 9,746	-	\$ 20,000,064	\$ 20,000,064	-	\$ 21,344,367	\$ 21,344,367
\$ 35,801	35,700	\$ 500,000	\$ 535,700	\$ 40,000	\$ 1,250,000	\$ 1,290,000
\$ 80,705	100,000	\$ 3,080,000	\$ 3,180,000	\$ 50,000	\$ 2,930,000	\$ 2,980,000
\$ 2,647,515	2,650,000	\$ 2,620,000	\$ 5,270,000	\$ 3,500,000	\$ 2,950,000	\$ 6,450,000
\$ 146,110	146,000	\$ 25,000	\$ 171,000	\$ 146,000	\$ 25,000	\$ 171,000
\$ (0)	-	\$ 65,001	\$ 65,001	-	\$ 65,000	\$ 65,000
\$ -	-	\$ 819,806	\$ 819,806	-	\$ 1,109,965	\$ 1,109,965
\$ 9,866,373	9,001,992	\$ 20,768,051	\$ 29,770,043	\$ 12,500,000	\$ 24,285,093	\$ 36,785,093
\$ 9,090,791	6,500,000	\$ 15,226,700	\$ 21,726,700	\$ 8,900,000	\$ 16,065,900	\$ 24,965,900
\$ 6,994,506	3,500,000	\$ 13,395,690	\$ 16,895,690	\$ 7,900,000	\$ 14,079,033	\$ 21,979,033
\$ 3,516,291	3,500,000	\$ 4,411,350	\$ 7,911,350	\$ 3,000,000	\$ 5,011,350	\$ 8,011,350
\$ -	1,000,000	\$ 2,410,568	\$ 3,410,568	\$ 598,840	\$ 2,414,618	\$ 3,013,458
\$ -	-	\$ 1,011,913	\$ 1,011,913	-	\$ 3,247,670	\$ 3,247,670
<b>\$ 63,108,416</b>	<b>\$ 46,034,609</b>	<b>\$ 146,714,881</b>	<b>\$ 192,749,490</b>	<b>\$ 65,768,480</b>	<b>\$ 159,241,395</b>	<b>\$ 225,009,875</b>



# Historical Beginning Fund Balances

(Actual fund balances at the beginning of each budget year)

Tax Levy	Fund	2020 (Actual)	2021 (Actual)	2022 (Actual)	2023 (budgeted)	2024 (budgeted)
001	* General Operating	\$ 3,489,241	\$ 6,020,370	\$ 8,503,003	\$ 8,279,815	\$ 15,189,140
102	City University	220,924	373,327	525,166	400,000	500,000
103	Aggieville Business Improvement Dist.	250	990	(0)	-	-
104	Downtown Business Improvement Dist.	594	31	(0)	-	-
105	Economic Development Opportunity	8,818,998	8,113,132	7,087,586	2,520,442	3,925,000
106	* Employee Benefit Contribution	1	-	351,541	375,000	350,000
107	* Fire Equipment Reserve	13,216	96,485	131,473	330,000	500,000
108	* Fire Pension K. P. & F.	79,567	-	-	-	-
109	* General Improvement	72,167	146,699	172,021	235,000	250,000
110	* Industrial Promotion	319,054	439,019	414,937	360,000	168,000
111	* Library	4	1	11	-	-
112	* Library Employee Benefit Contribution	1	-	624	-	-
113	* Park Development	49,312	49,621	49,660	660	1,500
114	Recreation and Trails Fund	4,989,290	7,986,199	6,664,569	5,000,000	3,500,000
115	Sales Tax	48,225	59,096	194,741	-	850,000
116	Special Alcohol Programs	8,283	3,282	-	-	200,000
117	Special Parks & Recreation	850,731	735,561	620,350	400,000	500,000
118	Special Street & Highway	217,753	2,236,660	2,552,599	1,400,000	1,700,000
119	Special Sunset Zoo	57,172	24,998	394,508	300,000	300,000
121	Tourism & Convention Promotion	11,202	157,928	(0)	-	1,200,000
124	* Riley County Police Dept.	527,771	9,802	0	-	-
126	Capital Improvement Reserve	35,154	35,374	35,402	35,700	40,000
127	Tax Increment Financing-Downtown	72,451	332,332	105,693	100,000	50,000
129	Special Street Maintenance	304,500	936,061	2,381,582	2,650,000	3,500,000
130	Risk Management Reserve	103,609	145,344	146,110	146,000	146,000
134	Equipment Reserve Fund	-	9,330	1,419	-	-
135	Parking Management Fund	-	-	-	-	-
301	* Bond & Interest	4,717,112	3,999,758	4,173,365	9,001,992	12,500,000
	<b>Governmental Funds</b>	<b>\$ 25,006,582</b>	<b>\$ 31,911,400</b>	<b>\$ 34,506,360</b>	<b>\$ 31,534,609</b>	<b>\$ 45,369,640</b>
501	Water	7,609,286	6,977,152	6,543,755	6,500,000	8,900,000
521	Wastewater	1,877,078	2,920,171	4,370,015	3,500,000	7,900,000
531	Stormwater Management	3,510,004	3,371,067	3,117,341	3,500,000	3,000,000
	<b>Enterprise Funds</b>	<b>\$ 12,996,368</b>	<b>\$ 13,268,390</b>	<b>\$ 14,031,111</b>	<b>\$ 13,500,000</b>	<b>\$ 19,800,000</b>
607	Fleet Management Fund	-	-	-	1,000,000	598,840
608	Information Technology Fund	-	-	-	-	-
	<b>Internal Service Funds</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ 598,840</b>
<b>TOTALS</b>		<b>\$ 38,002,950</b>	<b>\$ 45,179,790</b>	<b>\$ 48,537,471</b>	<b>\$ 46,034,609</b>	<b>\$ 65,768,480</b>



# Adopted 2024 City Budget Fund Balance, Revenues and Expenditures by Year

	2020		2021		2022		2023		2024	
	Actual		Actual		Actual		Budget		Budget	
<b>Beginning Fund Balance</b>	\$	<b>38,002,950</b>	\$	<b>45,179,790</b>	\$	<b>48,537,471</b>	\$	<b>46,034,609</b>	\$	<b>65,768,480</b>
State and Local Taxes	\$	29,320,420	\$	32,887,264	\$	37,118,571	\$	35,488,851	\$	41,546,100
Property Taxes		28,917,211		29,488,710		31,387,077		33,148,649		34,241,323
Motor Vehicle Taxes		2,241,183		1,981,434		2,302,059		2,245,129		2,355,505
Special Assessments		7,294,312		7,269,645		7,164,840		6,400,000		6,508,000
Other Taxes & Fees		3,359,658		3,491,487		3,589,266		3,808,696		3,837,000
User Fees & Licenses		28,282,459		32,990,207		36,796,818		40,892,607		45,757,170
Investment Income		1,171,615		1,108,396		2,230,697		1,226,601		2,083,988
Transfers		18,949,672		17,273,622		25,184,427		18,474,131		17,632,912
Grants, Cont., and Other Rev		7,471,317		4,896,941		5,663,459		5,030,217		5,279,397
<b>Total Revenues</b>	\$	<b>127,007,847</b>	\$	<b>131,387,707</b>	\$	<b>151,437,213</b>	\$	<b>146,714,881</b>	\$	<b>159,241,395</b>
<b>Total Amount Available</b>	\$	<b>165,010,797</b>	\$	<b>176,567,497</b>	\$	<b>199,974,684</b>	\$	<b>192,749,490</b>	\$	<b>225,009,875</b>
Utilities	\$	25,919,826	\$	28,773,011	\$	27,724,873	\$	46,533,740	\$	54,956,283
Public Safety		26,613,503		26,522,944		27,905,031		31,255,992		34,147,140
Debt Service		20,415,706		16,603,244		15,310,384		29,770,043		36,785,093
Economic Development		6,019,116		7,226,047		11,573,441		8,997,072		11,641,017
Public Works		6,033,936		7,180,684		8,586,290		13,893,404		16,502,458
General Government		16,026,276		15,491,861		16,702,505		25,016,919		30,151,621
Recreation & Quality-of-Life		10,927,831		17,365,487		19,704,673		26,556,162		27,675,878
Community Development		2,004,813		2,396,748		2,639,070		3,126,158		4,900,385
Transfers		5,870,000		6,470,000		6,720,000		7,600,000		8,250,000
<b>Total Expenditures</b>	\$	<b>119,831,007</b>	\$	<b>128,030,026</b>	\$	<b>136,866,267</b>	\$	<b>192,749,490</b>	\$	<b>225,009,875</b>
<b>Ending Fund Balance</b>	\$	<b>45,179,790</b>	\$	<b>48,537,471</b>	\$	<b>63,108,417</b>	\$	<b>-</b>	\$	<b>-</b>

Note: \*\*Each City fund is adopted with a balanced budget; budgeted with expenditures equal to revenue plus beginning cash balances. Kansas budget law (K.S.A.79-2927) requires a balanced budget for each tax levy fund, with annual budgeted expenditures not to exceed budgeted revenues, and non-appropriated cash balances for all certified funds not to exceed 5% of budgeted expenditures. Due to these state certification requirements, the City employs a conservative approach to revenue budgeting that lessens large fluctuations, but also appropriates all reserves in order to provide for maximum flexibility. Much of these appropriated reserves will not be spent as evidenced by the actuals shown. The City applies this same balanced budget methodology across all budgeted funds.

# Adopted 2024 City Budget Fund Balance, Revenues & Expenditures by Fund Type

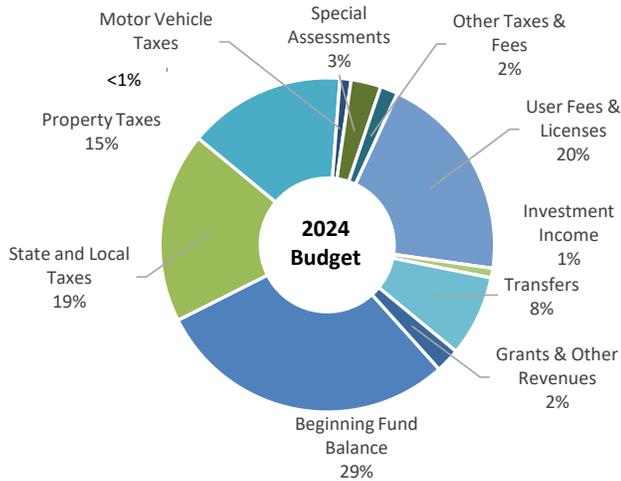


	General Fund	Special Revenue Funds	Debt Service Fund	Enterprise Funds	Internal Service Funds	Total Funds
<b>Beginning Fund Balance</b>	\$ 15,189,140	\$ 17,680,500	\$ 12,500,000	\$ 19,800,000	\$ 598,840	\$ 65,768,480
State and Local Taxes	\$ 13,394,500	\$ 21,930,600	\$ 6,221,000	\$ -	\$ -	\$ 41,546,100
Property Taxes	4,287,810	27,372,237	2,581,276	-	-	34,241,323
Motor Vehicle Taxes	285,875	1,851,934	217,696	-	-	2,355,505
Special Assessments	8,000	-	6,500,000	-	-	6,508,000
Other Taxes & Fees	575,000	3,262,000	-	-	-	3,837,000
User Fees & Licenses	4,062,425	1,353,674	650,850	34,049,933	5,640,288	45,757,170
Investment Income	878,488	163,500	62,000	980,000	-	2,083,988
Transfers	6,220,000	5,831,041	5,575,521	6,350	-	17,632,912
Grants, Cont., and Other	394,825	2,265,822	2,476,750	120,000	22,000	5,279,397
<b>Total Revenues</b>	<b>\$ 30,106,923</b>	<b>\$ 64,030,808</b>	<b>\$ 24,285,093</b>	<b>\$ 35,156,283</b>	<b>\$ 5,662,288</b>	<b>\$ 159,241,395</b>
<b>Total Resources Available</b>	<b>\$ 45,296,063</b>	<b>\$ 81,711,308</b>	<b>\$ 36,785,093</b>	<b>\$ 54,956,283</b>	<b>\$ 6,261,128</b>	<b>\$ 225,009,875</b>
Utilities	\$ -	\$ -	\$ -	\$ 54,956,283	\$ -	\$ 54,956,283
Public Safety	10,053,390	24,093,750	-	-	-	34,147,140
Debt Service	-	-	36,785,093	-	-	36,785,093
Economic Development	-	11,641,017	-	-	-	11,641,017
Public Works	6,642,458	9,860,000	-	-	-	16,502,458
General Government	13,195,407	10,695,086	-	-	6,261,128	30,151,621
Recreation & Quality-of-Life	14,485,923	13,189,955	-	-	-	27,675,878
Community Development	918,885	3,981,500	-	-	-	4,900,385
Transfers	-	8,250,000	-	-	-	8,250,000
<b>Total Expenditures</b>	<b>\$ 45,296,063</b>	<b>\$ 81,711,308</b>	<b>\$ 36,785,093</b>	<b>\$ 54,956,283</b>	<b>\$ 6,261,128</b>	<b>\$ 225,009,875</b>



# Revenues and Expenses by Category

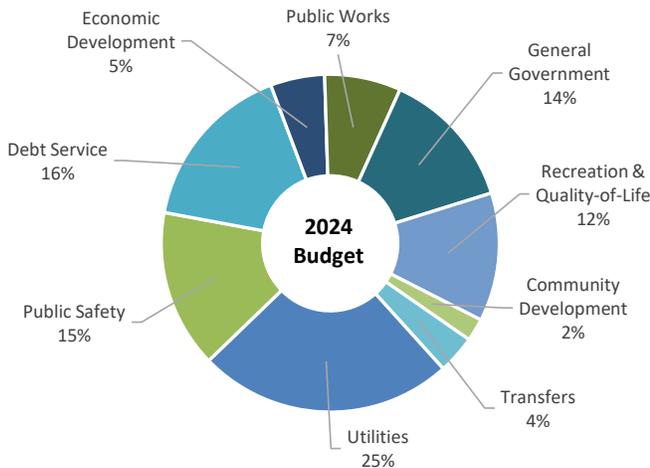
## Primary Government Sources of Revenue



Revenues by Source	2023 Budget	2024 Budget
Beginning Fund Balance	\$ 46,034,609	\$ 65,768,480
State and Local Taxes	35,488,851	41,546,100
Property Taxes	33,148,649	34,241,323
Motor Vehicle Taxes	2,245,129	2,355,505
Special Assessments	6,400,000	6,508,000
Other Taxes & Fees	3,808,696	3,837,000
User Fees & Licenses	40,892,607	45,757,170
Investment Income	1,226,601	2,083,988
Transfers	18,474,131	17,632,912
Grants & Other Revenues	5,030,217	5,279,397
<b>Total Revenues</b>	<b>\$ 192,749,490</b>	<b>\$ 225,009,875</b>

- State & Local Sales Taxes:** Includes city/county sales taxes, and franchise fees
- Property Taxes:** Includes ad valorem, delinquent taxes, and payments-in-lieu-of-taxes
- User Fees & Licenses:** Includes licenses & permits, services and sales, program revenue, utility sales, and fines
- Investment Income:** Includes land rent, farm income, and misc. investment income
- Transfers:** Includes transfers for utility administrative services, sales tax, debt service, etc.
- Grants & Other Revenues:** Includes contributions, grants, and misc. revenues
- User Fees & Licenses:** Includes licenses & permits, services and sales, program revenue, utility sales, and fines
- Investment Income:** Includes land rent, farm income, and misc. investment income
- Transfers:** Includes transfers for utility administrative services, sales tax, debt service, etc.

## Primary Government Functional Expenses



Expenditures by Governmental Function	2023 Budget	2024 Budget
Utilities	\$ 46,533,740	\$ 54,956,283
Public Safety	31,255,992	34,147,140
Debt Service	29,770,043	36,785,093
Economic Development	8,997,072	11,641,017
Public Works	13,893,404	16,502,458
General Government	25,016,919	30,151,621
Recreation & Quality-of-Life	26,556,162	27,675,878
Community Development	3,126,158	4,900,385
Transfers	7,600,000	8,250,000
<b>Total Expenditures</b>	<b>\$ 192,749,490</b>	<b>\$ 225,009,875</b>

- Utilities:** Includes Water, Wastewater, and Stormwater operations
- Public Safety:** Includes Fire Operations, Administration, Technical Services, Building Maintenance, Fire Equipment Reserve, Fire Pension, and RCPD
- Debt Service:** Includes all long-term debt payments
- Economic Development:** Includes General Improvement, Industrial Promotion, Economic Development Opportunity Fund, CIP Reserves, and Downtown Redevelopment TIF
- Public Works:** Includes Administration, Streets, Engineering, Traffic, Special Street & Highway, and Special Street Maintenance
- General Government:** Includes General Government, Finance, Human Resources, Airport, Court, General Services, Outside Services, Municipal Parking Lot, City University Fund, Employee Benefits, and Special Alcohol Programs
- Recreation & Quality-of-Life:** Parks & Recreation, Zoo, Pools, Flint Hills Discovery Center, Library, and Library Employee Benefits
- Community Development:** Administration and Planning, Business Districts, and Tourism & Convention Fund
- Transfers:** Includes transfers from Sales Tax Fund to General Fund and Special Revenue Funds



# 2024 All Funds Revenues

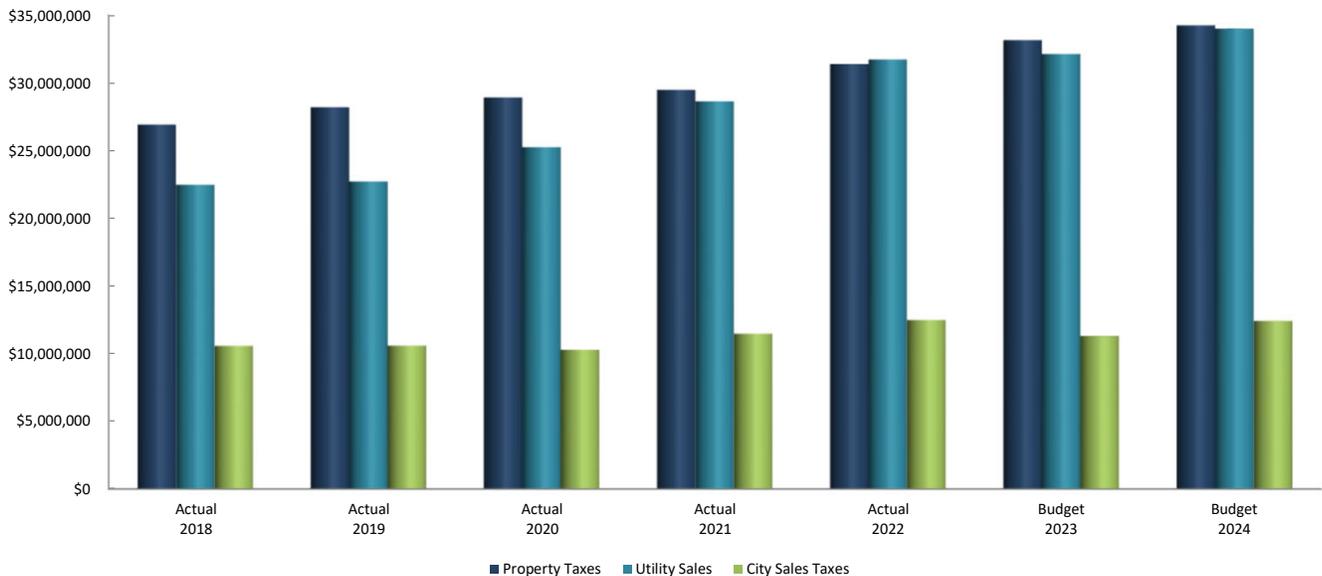
Fund	2021 Actual	2022 Actual	2023 Budget	2024 Budget
General Operating	\$ 31,546,515	\$ 39,172,217	\$ 39,344,277	\$ 45,296,063
City University	656,339	727,026	1,010,000	1,061,000
Aggieville Business Improvement Dist.	69,924	77,174	78,000	78,000
Downtown Business Improvement Dist.	83,669	91,161	98,500	103,500
Economic Development Opportunity	2,858,468	3,187,774	5,102,072	8,111,517
Employee Benefit Contribution	5,808,451	5,842,005	6,226,212	6,282,621
Fire Equipment Reserve	503,133	716,905	1,088,000	1,314,806
Fire Pension K. P. & F.	1,256,345	1,374,445	1,416,500	1,434,577
General Improvement	65,124	67,397	300,000	320,000
Industrial Promotion	105,700	91,878	415,000	229,500
Library	2,779,563	2,935,092	2,895,500	3,102,000
Library Employee Benefit Contribution	701,974	678,157	680,000	720,800
Park Development	39	210	660	1,500
Recreation & Trails Fund	3,643,532	3,858,718	8,450,000	7,385,000
Sales Tax	6,605,645	7,348,757	7,600,000	8,250,000
Special Alcohol Programs	441,300	573,032	482,196	715,500
Special Parks & Recreation	484,719	621,890	891,000	1,073,000
Special Street & Highway	1,787,970	2,212,779	2,957,000	3,410,000
Special Sunset Zoo	642,021	624,839	780,500	907,655
Tourism & Convention	1,458,900	2,375,652	2,166,238	3,800,000
Riley County Police Department	17,557,180	18,398,444	20,000,064	21,344,367
Capital Improvement Reserve	28	399	535,700	1,290,000
Downtown Redevelopment T.I.F.	2,945,810	2,661,825	3,180,000	2,980,000
Special Street Maintenance	2,975,294	3,071,810	5,270,000	6,450,000
Risk Management Reserve	766	-	171,000	171,000
Equipment Reserve	96,715	93,716	65,001	65,000
Parking Management	-	335,169	819,806	1,109,965
Bond & Interest	16,776,851	21,003,392	29,770,043	36,785,093
Water	12,606,820	14,897,644	21,726,700	24,965,900
Wastewater	12,891,322	13,731,232	16,895,690	21,979,033
Stormwater Management	4,037,590	4,666,474	7,911,350	8,011,350
Fleet Management	-	-	3,410,568	3,013,458
Information Technology	-	-	1,011,913	3,247,670
<b>Total Revenue</b>	<b>\$ 131,387,707</b>	<b>\$ 151,437,213</b>	<b>\$ 192,749,490</b>	<b>\$ 225,009,875</b>



# Selected Revenue History

Sorted by largest revenue sources	2018	2019	2020	2021	2022	Average Annual Growth for the Past Five Years	2023	2024	Percentage Change 2024 over 2023
	Actual	Actual	Actual	Actual	Actual		Budget	Budget	
Mill Levy Rate	48.357	49.355	49.798	49.835	52.143	1.90%	52.154	48.928	-6.19%
City Assessed Valuation	\$ 560,016,742	\$ 575,138,726	\$ 585,236,053	\$ 595,134,884	\$ 598,718,210	1.68%	\$ 633,858,613	\$ 695,316,409	9.70%
Beginning Cash Balances	\$ 36,983,265	\$ 38,043,396	\$ 38,002,950	\$ 45,179,790	\$ 48,537,471	7.03%	\$ 46,034,609	\$ 65,768,480	42.87%
<b>Primary Revenue Sources</b>									
Property Taxes	\$ 26,919,485	\$ 28,201,112	28,917,211	29,488,710	31,387,077	3.91%	33,148,649	34,241,323	3.30%
Utility Sales	22,486,833	22,727,665	25,248,259	28,631,485	31,723,324	8.98%	32,129,000	34,009,933	5.85%
City Sales Taxes	10,568,286	10,587,641	10,279,639	11,467,993	12,484,506	4.25%	11,306,600	12,415,000	9.80%
<b>Total Primary Revenue Sources</b>	<b>\$ 59,974,604</b>	<b>\$ 61,516,417</b>	<b>\$ 64,445,109</b>	<b>\$ 69,588,188</b>	<b>\$ 75,594,907</b>	<b>5.96%</b>	<b>\$ 76,584,249</b>	<b>\$ 80,666,256</b>	<b>5.33%</b>
<b>Secondary Revenue Sources</b>									
Franchise Fees	\$ 3,853,836	\$ 3,549,188	\$ 3,402,115	\$ 3,547,980	\$ 4,061,905	1.32%	\$ 3,550,000	\$ 4,000,000	12.68%
County Sales Taxes	2,949,433	2,918,005	2,786,456	3,148,446	3,461,841	4.09%	2,937,000	1,954,500	-33.45%
Rec & Trails Sales Tax (0.25%)	1,843,710	3,172,353	3,147,803	3,643,532	3,858,718	20.28%	3,450,000	3,885,000	12.61%
Special Street Maintenance Sales Tax (0.20%)	2,461,823	2,492,072	2,485,095	2,876,537	3,038,138	5.40%	2,620,000	2,950,000	12.60%
Motor Vehicle Taxes	2,183,877	2,164,695	2,241,181	2,290,516	2,302,057	1.33%	2,245,129	2,355,505	4.92%
Transient Guest Taxes	1,902,766	1,788,704	1,393,470	1,458,900	2,375,652	5.71%	2,166,238	2,600,000	20.02%
Municipal Court Revenues	1,395,183	1,279,060	952,007	1,015,838	970,868	-8.67%	907,600	960,000	5.77%
State Gasoline Tax Refund	1,634,508	1,640,512	1,517,829	1,719,658	1,641,576	0.11%	1,500,000	1,600,000	6.67%
Special Alcohol Taxes	1,452,084	1,471,981	1,083,402	1,307,185	1,684,360	3.78%	1,432,196	1,655,500	15.59%
Recreation Fees	697,664	754,649	169,927	458,081	560,286	-5.33%	669,300	466,125	-30.36%
Licenses and Permits	515,093	592,783	556,158	802,875	943,203	16.33%	651,090	715,824	9.94%
Airport Fees	684,059	682,116	516,097	541,681	663,683	-0.75%	414,417	654,143	57.85%
Investment Income	386,816	578,722	245,742	41,969	740,922	17.64%	136,700	915,000	569.35%
<b>Total Secondary Revenue Sources</b>	<b>\$ 21,960,853</b>	<b>\$ 23,084,840</b>	<b>\$ 20,497,282</b>	<b>\$ 22,853,200</b>	<b>\$ 26,303,209</b>	<b>6.55%</b>	<b>\$ 22,679,670</b>	<b>\$ 24,711,597</b>	<b>8.96%</b>

## Major Revenue Source Trends





# 2024 All Funds Expenditures

Fund	2021 Actual	2022 Actual	2023 Budget	2024 Budget
General Operating	\$ 29,063,882	\$ 31,628,314	\$ 39,344,277	\$ 45,296,063
City University	504,500	654,950	1,010,000	1,061,000
Aggieville Business Improvement District	70,914	76,500	78,000	78,000
Downtown Business Improvement District	83,700	91,160	98,500	103,500
Economic Development Opportunity	3,884,014	8,640,537	5,102,072	8,111,517
Employee Benefit Contribution	5,456,910	5,802,279	6,226,212	6,282,621
Fire Equipment Reserve	468,145	502,175	1,088,000	1,314,806
Fire Pension K. P. & F.	1,256,345	1,338,349	1,416,500	1,434,577
General Improvement	39,802	39,472	300,000	320,000
Industrial Promotion	129,782	206,619	415,000	229,500
Library	2,779,553	2,866,150	2,895,500	3,102,000
Library Employee Benefit Contribution	701,350	662,890	680,000	720,800
Park Development	-	49,000	660	1,500
Recreation & Trails Fund	4,965,162	5,058,976	8,450,000	7,385,000
Sales Tax	6,470,000	6,720,000	7,600,000	8,250,000
Special Alcohol Programs	444,582	466,010	482,196	715,500
Special Parks & Recreation	599,930	523,836	891,000	1,073,000
Special Street & Highway	1,472,031	1,693,627	2,957,000	3,410,000
Special Sunset Zoo	272,512	698,607	780,500	907,655
Tourism & Convention Promotion	1,616,828	1,799,866	2,166,238	3,800,000
Riley County Police Department	17,566,982	18,388,698	20,000,064	21,344,367
Capital Improvement Reserve	-	-	535,700	1,290,000
Downtown Redevelopment TIF	3,172,449	2,686,813	3,180,000	2,980,000
Special Street Maintenance	1,529,772	2,805,877	5,270,000	6,450,000
Risk Management Reserve	-	-	171,000	171,000
Equipment Reserve	104,626	95,135	65,001	65,000
Parking Management	-	335,169	819,806	1,109,965
Bond & Interest	16,603,244	15,310,384	29,770,043	36,785,093
Water	13,040,217	12,350,608	21,726,700	24,965,900
Wastewater	11,441,478	11,106,741	16,895,690	21,979,033
Stormwater Management	4,291,317	4,267,524	7,911,350	8,011,350
Fleet Management	-	-	3,410,568	3,013,458
Information Technology	-	-	1,011,913	3,247,670
<b>Total Expenditures</b>	<b>\$ 128,030,026</b>	<b>\$ 136,866,267</b>	<b>\$ 192,749,490</b>	<b>\$ 225,009,875</b>

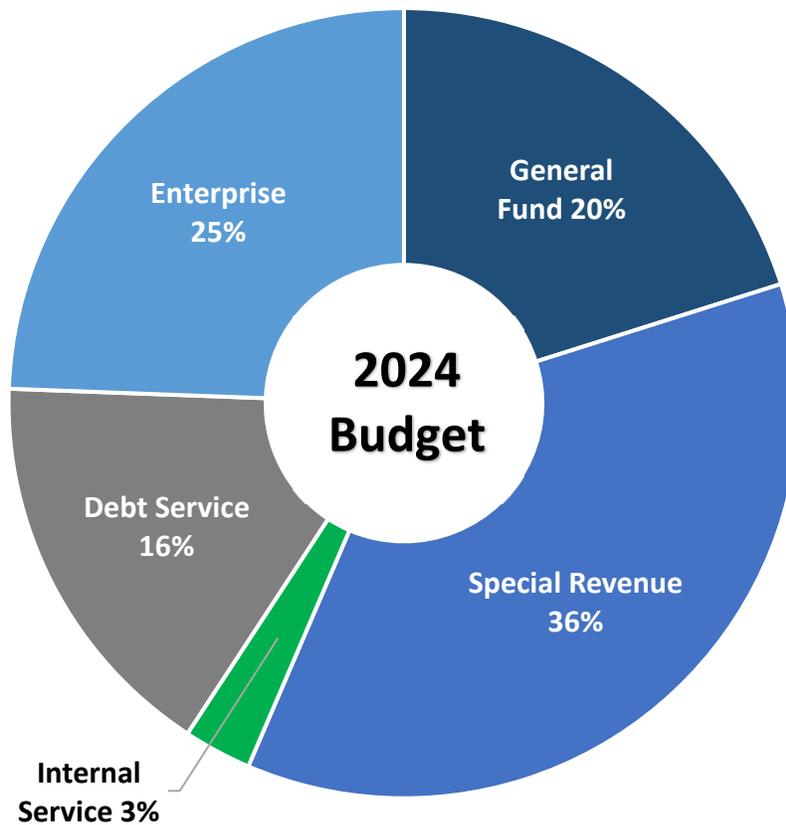


# GENERAL FUND

## 2024 BUDGET

### \$45,296,063

The General Fund is the principal operating fund of the City and accounts for a majority of personnel costs for the City. Current operating expenditures of the City are financed mainly by sales taxes, franchise fees, and transfers from other funds.



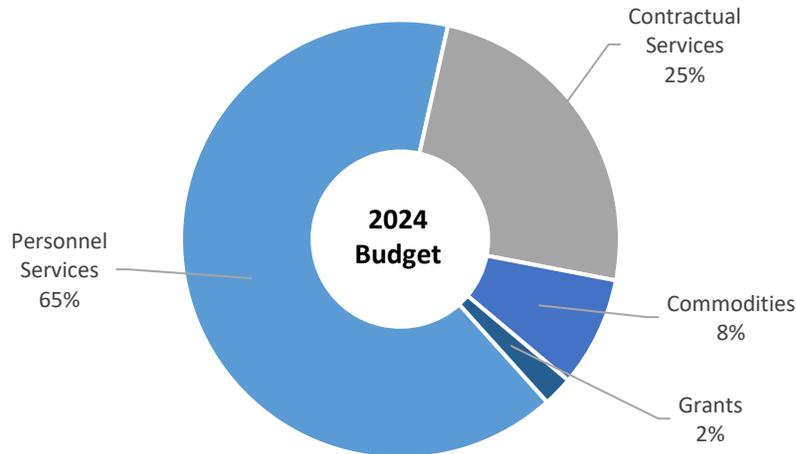
### TOTAL CITY 2024 BUDGET

Fund Type	Total Expenditures
General Fund	\$ 45,296,063
Special Revenue	81,711,308
Internal Service	6,261,128
Debt Service	36,785,093
Enterprise	54,956,283
<b>TOTAL</b>	<b>\$ 225,009,875</b>



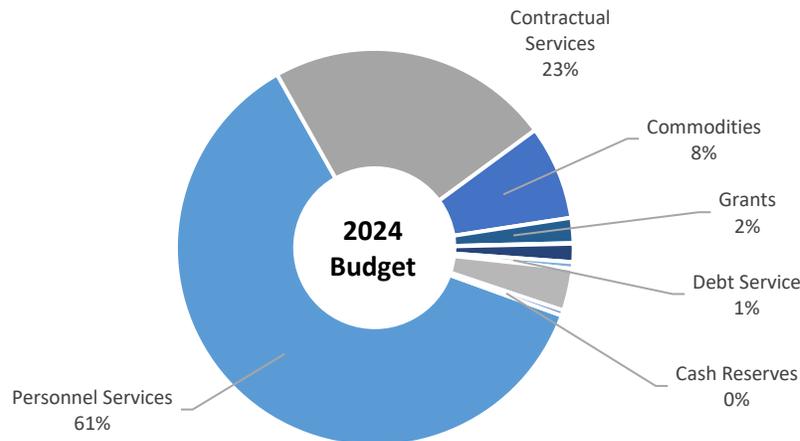
# GENERAL FUND

## Operating Expenditures by Category



Operating expenditures include personnel services, contractual services, commodities, and grant categories.  
 Operating expenditures for the 2023 Budget are \$36,747,398.

## Total Expenditures by Category



Categories accounting for less than 1% are not shown in this chart.

Category	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	18,978,478	20,918,560	24,465,130	27,758,900
Contractual Services	5,223,375	5,423,090	8,438,043	10,459,167
Commodities	2,832,543	2,436,386	3,244,750	3,465,600
Grants	511,310	482,264	599,475	928,204
Other Charges	398,701	485,896	27,560	27,160
Capital Outlay	162,518	906,896	630,500	668,500
Debt Service	384,965	364,337	326,178	239,980
Transfer Charges	571,993	610,886	635,000	1,551,041
Cash Reserves	-	-	977,641	197,511
<b>Total General Fund</b>	<b>\$ 29,063,882</b>	<b>\$ 31,628,315</b>	<b>\$ 39,344,277</b>	<b>\$ 45,296,063</b>



# General Fund Expenditures by Division

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	823,124	777,556	917,200	1,118,000
Contractual Services	38,664	32,974	76,708	153,761
Commodities	6,636	5,777	4,325	4,575
Commodities - CIP	15,520	6,752	1,000	1,000
<b>General Government</b>	<b>883,945</b>	<b>823,059</b>	<b>999,233</b>	<b>1,277,336</b>
Personnel Services	-	81,979	133,320	213,000
Contractual Services	-	36,852	99,650	132,023
Commodities	-	1,299	850	975
Commodities - CIP	-	6,865	500	1,000
<b>Communications</b>	<b>-</b>	<b>126,995</b>	<b>234,320</b>	<b>346,998</b>
Personnel Services	351,175	396,377	-	-
Contractual Services	43,156	139,448	-	-
Commodities	5,262	6,062	-	-
Commodities - CIP	4,094	9,723	-	-
Capital Outlay	20,092	42,099	-	-
<b>Information Technology</b>	<b>423,778</b>	<b>593,709</b>	<b>-</b>	<b>-</b>
Personnel Services	562,177	509,175	940,000	938,000
Contractual Services	87,941	57,391	131,452	180,609
Commodities	2,369	1,909	7,600	6,000
Commodities - CIP	627	2,167	1,500	1,500
<b>Finance</b>	<b>653,114</b>	<b>570,642</b>	<b>1,080,552</b>	<b>1,126,109</b>
Personnel Services	161,248	181,133	204,000	256,000
Contractual Services	2,393	1,474	23,272	49,529
Commodities	2,430	1,494	3,000	3,050
Commodities - CIP	1,285	161	2,500	2,500
<b>Customer Service</b>	<b>167,355</b>	<b>184,262</b>	<b>232,772</b>	<b>311,079</b>
Personnel Services	213,570	147,306	167,800	172,000
Contractual Services	88,067	90,805	129,337	149,249
Commodities	1,656	2,113	2,450	2,700
Commodities - CIP	1,745	1,489	1,000	1,500
Transfers	1	-	-	-
<b>Airport Administration</b>	<b>305,039</b>	<b>241,713</b>	<b>300,587</b>	<b>325,449</b>
Personnel Services	602,874	767,326	892,500	969,000
Contractual Services	450,136	395,703	537,493	654,572
Commodities	91,134	129,130	131,800	142,800
Commodities - CIP	13,643	34,636	30,500	28,000
Debt Service	22,778	46,952	39,994	26,136
Other Charges	9,646	9,630	10,060	10,160
Capital Outlay	16,755	73,260	10,000	10,000
<b>Airport Operations</b>	<b>1,206,966</b>	<b>1,456,638</b>	<b>1,652,347</b>	<b>1,840,668</b>

# General Fund Expenditures by Division

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	352,803	392,142	476,310	516,750
Contractual Services	269,501	215,204	264,930	606,850
Commodities	14,071	11,431	16,750	19,900
Commodities - CIP	22,214	23,064	28,500	28,500
Debt Service	11,995	11,995	11,994	11,994
<b>Fire Administration</b>	<b>670,583</b>	<b>653,836</b>	<b>798,484</b>	<b>1,183,994</b>
Personnel Services	5,094,067	5,433,297	5,938,620	6,812,400
Contractual Services	137,625	206,140	349,125	243,349
Commodities	289,450	285,494	271,900	311,600
Commodities - CIP	50,233	29,637	33,500	43,500
Capital Outlay	59,950	-	-	-
<b>Fire Operations</b>	<b>5,631,323</b>	<b>5,954,569</b>	<b>6,593,145</b>	<b>7,410,849</b>
Personnel Services	869,501	939,167	1,171,100	1,191,100
Contractual Services	34,980	42,850	151,699	218,247
Commodities	20,722	30,634	31,000	41,700
Commodities - CIP	4,362	4,754	6,000	7,500
Capital Outlay	-	50,000	-	-
<b>Risk Reduction</b>	<b>929,565</b>	<b>1,067,405</b>	<b>1,359,799</b>	<b>1,458,547</b>
Personnel Services	173,672	208,793	257,750	287,000
Contractual Services	9,016	11,475	41,806	86,891
Commodities	885	995	2,600	2,600
Commodities - CIP	1,780	1,928	1,500	1,500
<b>Human Resources Administration</b>	<b>185,352</b>	<b>223,191</b>	<b>303,656</b>	<b>377,991</b>
Personnel Services	287,765	319,762	383,000	402,000
Contractual Services	30,066	43,345	66,700	62,200
Commodities	2,635	3,116	7,000	7,000
Commodities - CIP	5,249	3,690	6,500	-
<b>Human Resources Personnel</b>	<b>325,715</b>	<b>369,914</b>	<b>463,200</b>	<b>471,200</b>
Personnel Services	199,229	216,807	248,250	437,200
Contractual Services	2,370	4,291	9,875	9,550
Commodities	588	1,092	2,100	1,750
Commodities - CIP	928	170	500	500
<b>Public Works Administration</b>	<b>203,115</b>	<b>222,359</b>	<b>260,725</b>	<b>449,000</b>
Personnel Services	1,103,742	1,387,909	1,146,500	1,511,000
Contractual Services	95,826	146,562	735,731	788,767
Commodities	871,337	377,817	982,100	983,100
Commodities - CIP	135,818	84,187	83,000	83,000
Debt Service	105,650	69,959	17,513	-
<b>Street</b>	<b>2,312,372</b>	<b>2,066,434</b>	<b>2,964,844</b>	<b>3,365,867</b>

# General Fund Expenditures by Division

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	813,595	840,528	1,115,900	1,102,700
Contractual Services	40,079	26,912	164,382	277,093
Commodities	25,793	36,797	41,250	41,500
Commodities - CIP	41,890	41,796	26,000	26,000
Capital Outlay	-	11,104	15,000	15,000
<b>Engineering</b>	<b>921,356</b>	<b>957,137</b>	<b>1,362,532</b>	<b>1,462,293</b>
Personnel Services	396,355	409,645	629,500	815,500
Contractual Services	215,384	177,476	300,553	384,098
Commodities	53,658	56,167	70,750	78,200
Commodities - CIP	34,032	11,132	35,000	41,500
Capital Outlay	42,608	186,435	42,500	46,000
<b>Traffic</b>	<b>742,038</b>	<b>840,855</b>	<b>1,078,303</b>	<b>1,365,298</b>
Personnel Services	231,192	183,843	361,600	393,000
Contractual Services	37,254	988	11,235	96,738
Commodities	3,370	1,638	1,400	1,400
Commodities - CIP	-	-	1,500	1,500
<b>Park Administration</b>	<b>271,817</b>	<b>186,468</b>	<b>375,735</b>	<b>492,638</b>
Personnel Services	148,770	188,603	216,950	343,300
Contractual Services	53,238	88,327	75,635	125,440
Commodities	8,957	10,367	14,150	16,075
Commodities - CIP	485	703	18,500	8,500
Capital Outlay	-	-	-	8,000
<b>Douglass Center</b>	<b>211,450</b>	<b>287,999</b>	<b>325,235</b>	<b>501,315</b>
Personnel Services	1,585,408	1,878,627	2,350,200	2,653,500
Contractual Services	306,161	356,564	1,039,042	1,223,215
Commodities	292,352	330,432	385,800	411,200
Commodities - CIP	71,016	63,489	80,000	75,000
Debt Service	64,849	153,168	174,415	147,672
Capital Outlay	-	417,209	187,000	215,000
<b>City Parks</b>	<b>2,319,786</b>	<b>3,199,489</b>	<b>4,216,457</b>	<b>4,725,587</b>
Personnel Services	449,174	547,297	525,000	636,000
Contractual Services	196,021	88,379	259,899	251,488
Commodities	235,313	245,020	272,700	320,400
Commodities - CIP	9,990	73,126	26,000	51,000
Capital Outlay	-	29,188	85,000	85,000
Transfers	-	100	-	-
<b>Waterparks</b>	<b>890,498</b>	<b>983,109</b>	<b>1,168,599</b>	<b>1,343,888</b>

# General Fund Expenditures by Division

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	778,147	870,258	976,300	1,052,800
Contractual Services	291,340	291,877	326,347	453,777
Commodities	200,575	205,695	180,000	196,900
Commodities - CIP	886	3,984	21,500	21,500
Capital Outlay	-	338	-	-
Debt Service	-	5,774	5,774	6,067
<b>Sunset Zoo</b>	<b>1,270,948</b>	<b>1,377,926</b>	<b>1,509,921</b>	<b>1,731,044</b>
Personnel Services	28	145	1,000	1,000
Contractual Services	22,972	16,010	37,500	37,500
Commodities	8,352	8,734	15,500	15,500
Capital Outlay	-	-	15,000	48,000
<b>Blue Earth Plaza</b>	<b>31,351</b>	<b>24,889</b>	<b>69,000</b>	<b>102,000</b>
Personnel Services	70,977	110,747	163,820	204,050
Contractual Services	52,387	102,767	131,928	148,912
Commodities	13,004	10,610	25,100	19,700
Commodities - CIP	1,073	844	4,500	8,000
Capital Outlay	-	-	-	4,000
<b>Anthony Recreation Center</b>	<b>137,441</b>	<b>224,968</b>	<b>325,348</b>	<b>384,662</b>
Personnel Services	25,791	117,338	171,320	202,050
Contractual Services	37,985	103,489	132,379	159,577
Commodities	10,556	9,713	25,100	19,500
Commodities - CIP	1,755	1,496	4,500	8,000
Capital Outlay	-	-	-	4,000
<b>Eisenhower Recreation Center</b>	<b>76,087</b>	<b>232,037</b>	<b>333,299</b>	<b>393,127</b>
Personnel Services	609,196	531,677	735,700	409,000
Contractual Services	47,420	53,729	130,113	95,656
Commodities	14,714	14,419	17,500	15,900
Commodities - CIP	4,669	-	6,000	-
Other Charges	2,287	1,684	2,500	2,000
Capital Outlay	-	27,830	-	-
<b>Recreation Administration</b>	<b>678,286</b>	<b>629,340</b>	<b>891,813</b>	<b>522,556</b>
Contractual Services	19,242	14,304	25,350	34,000
Commodities	2,495	3,712	6,500	8,000
Commodities - CIP	-	-	1,000	-
Capital Outlay	-	-	-	7,000
<b>Pavilion</b>	<b>21,737</b>	<b>18,016</b>	<b>32,850</b>	<b>49,000</b>

# General Fund Expenditures by Division

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	423	1,055	6,500	6,500
Contractual Services	9,925	15,905	17,100	30,600
Commodities	1,814	15,319	6,100	7,500
Commodities - CIP	12	-	200	1,000
Capital Outlay	-	-	-	2,000
<b>Depot</b>	<b>12,173</b>	<b>32,279</b>	<b>29,900</b>	<b>47,600</b>
Personnel Services	249,215	321,875	375,000	209,000
Contractual Services	176,057	198,310	247,300	141,009
<b>Programs</b>	<b>425,271</b>	<b>520,185</b>	<b>622,300</b>	<b>350,009</b>
Personnel Services	177,229	248,228	331,540	440,000
Contractual Services	190,117	190,327	230,047	286,529
Commodities	23,557	30,202	28,000	34,000
Commodities - CIP	4,682	2,058	9,000	12,500
Capital Outlay	-	48,578	205,000	73,000
Debt Service	-	9,239	9,239	15,498
<b>Building Services</b>	<b>395,585</b>	<b>528,632</b>	<b>812,826</b>	<b>861,527</b>
Personnel Services	-	-	-	293,000
Contractual Services	-	-	-	80,083
<b>Athletics</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>373,083</b>
Personnel Services	-	-	-	50,000
Contractual Services	-	-	-	200,000
<b>Day Camps</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>250,000</b>
Personnel Services	499,820	643,111	776,700	864,100
Contractual Services	238,507	363,806	407,740	517,154
Commodities	72,570	77,083	94,775	95,650
Commodities - CIP	8,001	7,309	7,000	10,000
Capital Outlay	20	-	71,000	75,000
Transfers	-	95	-	-
<b>Discovery Center</b>	<b>818,917</b>	<b>1,091,404</b>	<b>1,357,215</b>	<b>1,561,904</b>
Personnel Services	353,794	381,204	545,550	554,300
Contractual Services	72,459	79,805	155,954	152,183
Commodities	57,669	45,794	64,500	67,500
Commodities - CIP	1,713	1,671	22,000	22,000
<b>Animal Services</b>	<b>485,634</b>	<b>508,473</b>	<b>788,004</b>	<b>795,983</b>
Personnel Services	569,275	639,423	700,000	793,000
Contractual Services	47,839	25,207	76,320	117,835
Commodities	2,122	2,130	4,100	4,050
Commodities - CIP	6,068	4,784	3,000	4,000
<b>Community Development</b>	<b>625,305</b>	<b>671,544</b>	<b>783,420</b>	<b>918,885</b>

# General Fund Expenditures by Division

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	378,192	480,587	543,700	627,200
Contractual Services	66,400	64,150	86,611	102,584
Commodities	6,436	6,596	11,875	16,800
Commodities - CIP	1,359	4,695	4,500	4,500
<b>Legal Services</b>	<b>452,388</b>	<b>556,028</b>	<b>646,686</b>	<b>751,084</b>
Personnel Services	697,086	708,570	812,500	860,500
Contractual Services	153,989	153,212	222,964	245,772
Commodities	11,366	11,679	14,975	19,075
Commodities - CIP	6,993	11,010	24,500	15,000
Capital Outlay	8,679	-	-	26,500
<b>Municipal Court</b>	<b>878,114</b>	<b>884,471</b>	<b>1,074,939</b>	<b>1,166,847</b>
Personnel Services	149,864	57,071	250,000	335,000
Contractual Services	1,605,100	1,587,033	1,741,866	1,732,500
Commodities	7,356	6,969	10,000	11,000
Commodities - CIP	19,220	11,624	-	-
Capital Outlay	14,413	20,856	-	-
Debt Service	179,694	67,249	67,249	32,613
Other Charges	9,737	5,532	992,641	212,511
Insurance	377,031	469,049	-	-
Transfers	436,991	475,692	500,000	1,551,041
<b>General Services</b>	<b>2,799,406</b>	<b>2,701,076</b>	<b>3,561,756</b>	<b>3,874,665</b>
Grants	511,310	482,264	599,475	928,204
Transfers	135,000	135,000	135,000	-
<b>Outside Services</b>	<b>646,310</b>	<b>617,264</b>	<b>734,475</b>	<b>928,204</b>
Contractual Services	53,762	-	-	-
<b>Municipal Parking Lots</b>	<b>53,762</b>	-	-	-
Personnel Services	-	-	-	89,950
Contractual Services	-	-	-	229,827
Commodities	-	-	-	25,000
Commodities - CIP	-	-	-	3,000
Capital Outlay	-	-	-	50,000
<b>Joint Maintenance Facility</b>	-	-	-	<b>397,777</b>
<b>TOTAL</b>	<b>29,063,882</b>	<b>31,628,315</b>	<b>39,344,277</b>	<b>45,296,063</b>



# General Fund Expenditures by Category

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Personnel Services</b>				
General Government	823,124	777,556	917,200	1,118,000
Communications	-	81,979	133,320	213,000
Finance	562,177	509,175	940,000	938,000
Information Technology	351,175	396,377	-	-
Customer Service	161,248	181,133	204,000	256,000
Airport Administration	213,570	147,306	167,800	172,000
Airport Operation	602,874	767,326	892,500	969,000
Fire Administration	352,803	392,142	476,310	516,750
Fire Operations	5,094,067	5,433,297	5,938,620	6,812,400
Risk Reduction	869,501	939,167	1,171,100	1,191,100
Human Resources Administration	173,672	208,793	257,750	287,000
Human Resources Personnel	287,765	319,762	383,000	402,000
Public Works Administration	199,229	216,807	248,250	437,200
Street	1,103,742	1,387,909	1,146,500	1,511,000
Engineering	813,595	840,528	1,115,900	1,102,700
Traffic	396,355	409,645	629,500	815,500
Parks Administration	231,192	183,843	361,600	393,000
Douglass Center	148,770	188,603	216,950	343,300
City Parks	1,585,408	1,878,627	2,350,200	2,653,500
Waterparks	449,174	547,297	525,000	636,000
Sunset Zoo	778,147	870,258	976,300	1,052,800
Blue Earth Plaza	28	145	1,000	1,000
Anthony Recreation Center	70,977	110,747	163,820	204,050
Eisenhower Recreation Center	25,791	117,338	171,320	202,050
Recreation Administration	609,196	531,677	735,700	409,000
Depot	423	1,055	6,500	6,500
Programs	249,215	321,875	375,000	209,000
Building Services	177,229	248,228	331,540	440,000
Athletics	-	-	-	293,000
Day Camps	-	-	-	50,000
Discovery Center	499,820	643,111	776,700	864,100
Animal Services	353,794	381,204	545,550	554,300
Community Development	569,275	639,423	700,000	793,000
Legal Services	378,192	480,587	543,700	627,200
Municipal Court	697,086	708,570	812,500	860,500
General Services	149,864	57,071	250,000	335,000
Joint Maintenance Facility	-	-	-	89,950
<b>Personnel Services Total</b>	<b>18,978,478</b>	<b>20,918,560</b>	<b>24,465,130</b>	<b>27,758,900</b>

# General Fund Expenditures by Category

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Contractual Services</b>				
General Government	38,664	32,974	76,708	153,761
Communications	-	36,852	99,650	132,023
Finance	87,941	57,391	131,452	180,609
Information Technology	43,156	139,448	-	-
Customer Service	2,393	1,474	23,272	49,529
Airport Administration	88,067	90,805	129,337	149,249
Airport Operation	450,136	395,703	537,493	654,572
Fire Administration	269,501	215,204	264,930	606,850
Fire Operations	137,625	206,140	349,125	243,349
Risk Reduction	34,980	42,850	151,699	218,247
Human Resources Administration	9,016	11,475	41,806	86,891
Human Resources Personnel	30,066	43,345	66,700	62,200
Public Works Administration	2,370	4,291	9,875	9,550
Street	95,826	146,562	735,731	788,767
Engineering	40,079	26,912	164,382	277,093
Traffic	215,384	177,476	300,553	384,098
Parks Administration	37,254	988	11,235	96,738
Douglass Center	53,238	88,327	75,635	125,440
City Parks	306,161	356,564	1,039,042	1,223,215
Waterparks	196,021	88,379	259,899	251,488
Sunset Zoo	291,340	291,877	326,347	453,777
Blue Earth Plaza	22,972	16,010	37,500	37,500
Anthony Recreation Center	52,387	102,767	131,928	148,912
Eisenhower Recreation Center	37,985	103,489	132,379	159,577
Recreation Administration	47,420	53,729	130,113	95,656
Pavilion	19,242	14,304	25,350	34,000
Depot	9,925	15,905	17,100	30,600
Programs	176,057	198,310	247,300	141,009
Building Services	190,117	190,327	230,047	286,529
Athletics	-	-	-	80,083
Day Camps	-	-	-	200,000
Discovery Center	238,507	363,806	407,740	517,154
Animal Services	72,459	79,805	155,954	152,183
Community Development	47,839	25,207	76,320	117,835
Legal Services	66,400	64,150	86,611	102,584
Municipal Court	153,989	153,212	222,964	245,772
General Services	1,605,100	1,587,033	1,741,866	1,732,500
Municipal Parking Lot	53,762	-	-	-
Joint Maintenance Facility	-	-	-	229,827
<b>Contractual Services Total</b>	<b>5,223,375</b>	<b>5,423,090</b>	<b>8,438,043</b>	<b>10,459,167</b>

# General Fund Expenditures by Category

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Commodities</b>				
General Government	6,636	5,777	4,325	4,575
Communications	-	1,299	850	975
Finance	2,369	1,909	7,600	6,000
Information Technology	5,262	6,062	-	-
Customer Service	2,430	1,494	3,000	3,050
Airport Administration	1,656	2,113	2,450	2,700
Airport Operation	91,134	129,130	131,800	142,800
Fire Administration	14,071	11,431	16,750	19,900
Fire Operations	289,450	285,494	271,900	311,600
Risk Reduction	20,722	30,634	31,000	41,700
Human Resources Administration	885	995	2,600	2,600
Human Resources Personnel	2,635	3,116	7,000	7,000
Public Works Administration	588	1,092	2,100	1,750
Street	871,337	377,817	982,100	983,100
Engineering	25,793	36,797	41,250	41,500
Traffic	53,658	56,167	70,750	78,200
Parks Administration	3,370	1,638	1,400	1,400
Douglass Center	8,957	10,367	14,150	16,075
City Parks	292,352	330,432	385,800	411,200
Waterparks	235,313	245,020	272,700	320,400
Sunset Zoo	200,575	205,695	180,000	196,900
Blue Earth Plaza	8,352	8,734	15,500	15,500
Anthony Recreation Center	13,004	10,610	25,100	19,700
Eisenhower Recreation Center	10,556	9,713	25,100	19,500
Recreation Administration	14,714	14,419	17,500	15,900
Pavilion	2,495	3,712	6,500	8,000
Depot	1,814	15,319	6,100	7,500
Building Services	23,557	30,202	28,000	34,000
Discovery Center	72,570	77,083	94,775	95,650
Animal Services	57,669	45,794	64,500	67,500
Community Development	2,122	2,130	4,100	4,050
Legal Services	6,436	6,596	11,875	16,800
Municipal Court	11,366	11,679	14,975	19,075
General Services	7,356	6,969	10,000	11,000
Joint Maintenance Facility	-	-	-	25,000
<b>Commodities Total</b>	<b>2,361,202</b>	<b>1,987,439</b>	<b>2,753,550</b>	<b>2,952,600</b>

# General Fund Expenditures by Category

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Commodities - CIP</b>				
General Government	15,520	6,752	1,000	1,000
Communications	-	6,865	500	1,000
Finance	627	2,167	1,500	1,500
Information Technology	4,094	9,723	-	-
Customer Service	1,285	161	2,500	2,500
Airport Administration	1,745	1,489	1,000	1,500
Airport Operation	13,643	34,636	30,500	28,000
Fire Administration	22,214	23,064	28,500	28,500
Fire Operations	50,233	29,637	33,500	43,500
Risk Reduction	4,362	4,754	6,000	7,500
Human Resources Administration	1,780	1,928	1,500	1,500
Human Resources Personnel	5,249	3,690	6,500	-
Public Works Administration	928	170	500	500
Street	135,818	84,187	83,000	83,000
Engineering	41,890	41,796	26,000	26,000
Traffic	34,032	11,132	35,000	41,500
Parks Administration	-	-	1,500	1,500
Douglass Center	485	703	18,500	8,500
City Parks	71,016	63,489	80,000	75,000
Waterparks	9,990	73,126	26,000	51,000
Sunset Zoo	886	3,984	21,500	21,500
Anthony Recreation Center	1,073	844	4,500	8,000
Eisenhower Recreation Center	1,755	1,496	4,500	8,000
Recreation Administration	4,669	-	6,000	-
Pavilion	-	-	1,000	-
Depot	12	-	200	1,000
Building Services	4,682	2,058	9,000	12,500
Discovery Center	8,001	7,309	7,000	10,000
Animal Services	1,713	1,671	22,000	22,000
Community Development	6,068	4,784	3,000	4,000
Legal Services	1,359	4,695	4,500	4,500
Municipal Court	6,993	11,010	24,500	15,000
General Services	19,220	11,624	-	-
Joint Maintenance Facility	-	-	-	3,000
<b>Commodities - CIP Total</b>	<b>471,341</b>	<b>448,947</b>	<b>491,200</b>	<b>513,000</b>

# General Fund Expenditures by Category

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Debt Service</b>				
Airport Operation	22,778	46,952	39,994	26,136
Fire Administration	11,995	11,995	11,994	11,994
Street	105,650	69,959	17,513	-
City Parks	64,849	153,168	174,415	147,672
Sunset Zoo	-	5,774	5,774	6,067
Building Services	-	9,239	9,239	15,498
General Services	179,694	67,249	67,249	32,613
<b>Debt Service Total</b>	<b>384,965</b>	<b>364,337</b>	<b>326,178</b>	<b>239,980</b>
<b>Grants</b>				
Outside Services	511,310	482,264	599,475	928,204
<b>Grants Total</b>	<b>511,310</b>	<b>482,264</b>	<b>599,475</b>	<b>928,204</b>
<b>Other Charges</b>				
Airport Operation	9,646	9,630	10,060	10,160
Recreation Administration	2,287	1,684	2,500	2,000
General Services	9,737	5,532	992,641	212,511
<b>Other Charges Total</b>	<b>21,670</b>	<b>16,846</b>	<b>1,005,201</b>	<b>224,671</b>
<b>Capital Outlay</b>				
Information Technology	20,092	42,099	-	-
Airport Operation	16,755	73,260	10,000	10,000
Fire Operations	59,950	-	-	-
Risk Reduction	-	50,000	-	-
Engineering	-	11,104	15,000	15,000
Traffic	42,608	186,435	42,500	46,000
Douglass Center	-	-	-	8,000
City Parks	-	417,209	187,000	215,000
Waterparks	-	29,188	85,000	85,000
Sunset Zoo	-	338	-	-
Blue Earth Plaza	-	-	15,000	48,000
Anthony Recreation Center	-	-	-	4,000
Eisenhower Recreation Center	-	-	-	4,000
Recreation Administration	-	27,830	-	-
Pavilion	-	-	-	7,000
Depot	-	-	-	2,000
Building Services	-	48,578	205,000	73,000
Discovery Center	20	-	71,000	75,000
Municipal Court	8,679	-	-	26,500
General Services	14,413	20,856	-	-
Joint Maintenance Facility	-	-	-	50,000
<b>Capital Outlay Total</b>	<b>162,518</b>	<b>906,896</b>	<b>630,500</b>	<b>668,500</b>

# General Fund Expenditures by Category

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Insurance</b>				
General Services	377,031	469,049	-	-
<b>Insurance Total</b>	<b>377,031</b>	<b>469,049</b>	<b>-</b>	<b>-</b>
<b>Transfers</b>				
Airport Administration	1	-	-	-
Waterparks	-	100	-	-
Discovery Center	-	95	-	-
General Services	436,991	475,692	500,000	1,551,041
Outside Services	135,000	135,000	135,000	-
<b>Transfers Total</b>	<b>571,993</b>	<b>610,886</b>	<b>635,000</b>	<b>1,551,041</b>
<b>TOTAL</b>	<b>29,063,882</b>	<b>31,628,315</b>	<b>39,344,277</b>	<b>45,296,063</b>

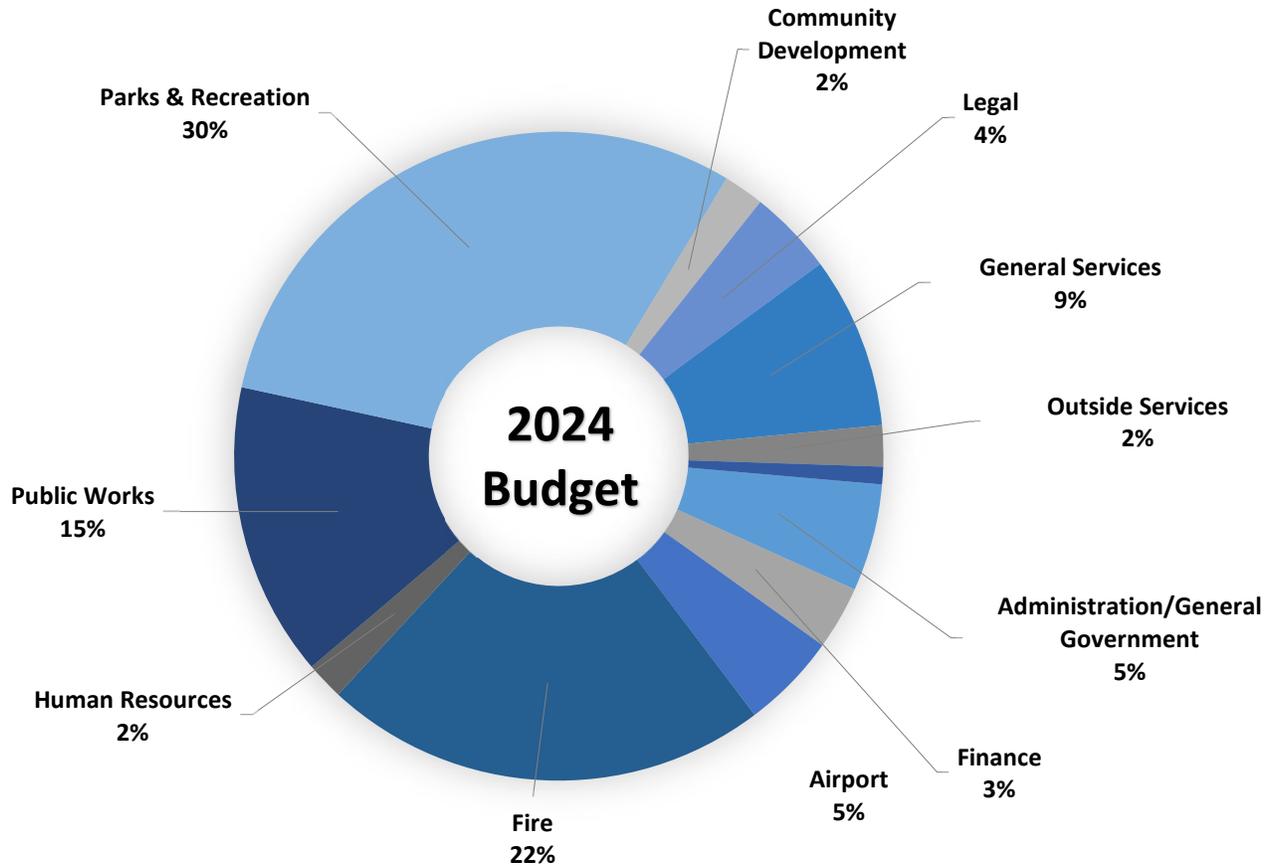


# GENERAL FUND



# GENERAL FUND

## EXPENDITURES BY DEPARTMENT



Departments	2024 Budget
Administration/General Government	\$ 2,420,317
Finance	\$ 1,437,188
Airport	\$ 2,166,117
Fire	\$ 10,053,390
Human Resources	\$ 849,191
Public Works	\$ 6,642,458
Parks & Recreation	\$ 13,689,940
Community Development	\$ 918,885
Legal	\$ 1,917,931
General Services	\$ 3,874,665
Outside Services	\$ 928,204
Municipal Parking Lots	\$ 397,777
<b>Total 2024 General Fund</b>	<b>\$ 45,296,063</b>



# General Fund Expenditures by Department

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
General Government	883,945	823,059	999,233	1,277,336
Communications	-	126,995	234,320	346,998
Information Technology	423,778	593,709	-	-
<b>General Government</b>	<b>1,307,723</b>	<b>1,543,763</b>	<b>1,233,553</b>	<b>1,624,334</b>
Finance	653,114	570,642	1,080,552	1,126,109
Customer Service	167,355	184,262	232,772	311,079
<b>Finance Department</b>	<b>820,468</b>	<b>754,904</b>	<b>1,313,324</b>	<b>1,437,188</b>
Airport Administration	305,039	241,713	300,587	325,449
Airport Operation	1,206,966	1,456,638	1,652,347	1,840,668
<b>Airport Department</b>	<b>1,512,005</b>	<b>1,698,351</b>	<b>1,952,934</b>	<b>2,166,117</b>
Fire Administration	670,583	653,836	798,484	1,183,994
Fire Operations	5,631,323	5,954,569	6,593,145	7,410,849
Risk Reduction	929,565	1,067,405	1,359,799	1,458,547
<b>Fire Department</b>	<b>7,231,472</b>	<b>7,675,809</b>	<b>8,751,428</b>	<b>10,053,390</b>
Human Resources Administration	185,352	223,191	303,656	377,991
Human Resources Personnel	325,715	369,914	463,200	471,200
<b>Human Resources Department</b>	<b>511,068</b>	<b>593,105</b>	<b>766,856</b>	<b>849,191</b>
Public Works Administration	203,115	222,359	260,725	449,000
Street	2,312,372	2,066,434	2,964,844	3,365,867
Engineering	921,356	957,137	1,362,532	1,462,293
Traffic	742,038	840,855	1,078,303	1,365,298
<b>Public Works Department</b>	<b>4,178,881</b>	<b>4,086,786</b>	<b>5,666,404</b>	<b>6,642,458</b>
Parks Administration	271,817	186,468	375,735	492,638
Douglass Center	211,450	287,999	325,235	501,315
City Parks	2,319,786	3,199,489	4,216,457	4,725,587
Waterparks	890,498	983,109	1,168,599	1,343,888
Sunset Zoo	1,270,948	1,377,926	1,509,921	1,731,044
Blue Earth Plaza	31,351	24,889	69,000	102,000
Anthony Recreation Center	137,441	224,968	325,348	384,662
Eisenhower Recreation Center	76,087	232,037	333,299	393,127
Recreation Administration	678,286	629,340	891,813	522,556
Pavilion	21,737	18,016	32,850	49,000
Depot	12,173	32,279	29,900	47,600
Programs	425,271	520,185	622,300	350,009
Building Services	395,585	528,632	812,826	861,527
Athletics	-	-	-	373,083
Day Camps	-	-	-	250,000
Discovery Center	818,917	1,091,404	1,357,215	1,561,904
Animal Services	485,634	508,473	788,004	795,983
<b>Parks &amp; Recreation Department</b>	<b>8,046,981</b>	<b>9,845,214</b>	<b>12,858,502</b>	<b>14,485,923</b>
<b>Community Development</b>	<b>625,305</b>	<b>671,544</b>	<b>783,420</b>	<b>918,885</b>

# General Fund Expenditures by Department

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Legal Services	452,388	556,028	646,686	751,084
Municipal Court	878,114	884,471	1,074,939	1,166,847
<b>Legal Department</b>	<b>1,330,501</b>	<b>1,440,499</b>	<b>1,721,625</b>	<b>1,917,931</b>
<b>General Services</b>	<b>2,799,406</b>	<b>2,701,076</b>	<b>3,561,756</b>	<b>3,874,665</b>
<b>Outside Services</b>	<b>646,310</b>	<b>617,264</b>	<b>734,475</b>	<b>928,204</b>
<b>Municipal Parking Lot</b>	<b>53,762</b>	-	-	-
<b>Joint Maintenance Facility</b>	-	-	-	<b>397,777</b>
<b>TOTAL</b>	<b>29,063,882</b>	<b>31,628,315</b>	<b>39,344,277</b>	<b>45,296,063</b>



# General Fund Revenue Detail

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>BEGINNING FUND BALANCE</b>					
300.00-00	Beginning Fund Balance	6,020,370	8,503,003	8,279,815	15,189,140
		<b>6,020,370</b>	<b>8,503,003</b>	<b>8,279,815</b>	<b>15,189,140</b>
<b>TAXES</b>					
311.10-00	Ad Valorem	3,861,696	3,905,582	3,988,500	4,227,810
311.30-00	Special Assessments	7,978	6,008	10,000	8,000
311.40-00	Delinquent / Ad Valorem	58,336	64,366	35,000	60,000
311.50-00	Motor Vehicle Tax	309,107	307,415	300,000	285,875
311.56-00	Health Department Taxes	25	2	-	-
311.80-00	Special Liquor Tax	435,728	561,453	460,000	575,000
318.10-10	City Sales Tax	5,729,595	6,234,645	5,300,000	6,200,000
318.10-20	Riley County Sales Tax	2,795,944	3,097,857	2,650,000	1,600,000
318.10-30	Pottawatomie County Sales Tax	349,813	359,254	285,000	350,000
318.15-10	City Use Tax	876,050	1,114,112	600,000	1,200,000
318.15-20	Riley County Use Tax	582,641	727,012	330,000	500,000
318.15-30	Pottawatomie County Use Tax	58,048	68,581	40,000	50,000
318.60-10	Electric & Gas	2,648,984	3,162,780	2,500,000	3,100,000
318.60-20	Telecommunications	24,978	24,497	45,000	25,000
318.60-30	Cable	412,691	351,087	575,000	350,000
		<b>18,151,613</b>	<b>19,984,651</b>	<b>17,118,500</b>	<b>18,531,685</b>
<b>LICENSES &amp; PERMITS</b>					
321.10-01	Liquor License	28,100	21,700	25,000	25,000
321.10-02	Cereal Malt License	2,150	2,350	2,300	2,300
321.25-00	Sidewalk / Plaza License	250	6,600	300	300
321.30-00	Master / Journeyman License	13,400	11,625	13,000	13,000
321.31-00	Occupational License	14,585	8,890	15,000	15,000
321.40-00	Mobile Home Permit	8,325	27,505	15,000	15,000
321.60-00	Contractor Permit	47,600	48,000	50,000	50,000
322.06-00	Building Permit Fees	486,106	566,806	400,000	450,000
322.11-00	Planning Fees	11,254	8,455	10,000	10,000
322.13-00	Non-Business / Misc Fees	8,820	9,904	13,000	10,000
322.14-00	Mechanical Permit	5,131	7,019	4,000	5,000
322.15-00	Electrical Permit	2,315	4,225	3,000	3,000
322.17-00	Mobile Home Permit	195	275	200	200
322.18-00	Plumbing Permit	6,629	6,071	5,000	5,000
322.19-00	Parking Permit	7,350	6,401	7,000	-
322.20-00	Alarm Permit	3,100	2,450	3,500	3,000
322.21-00	Curb Cut Permit	60	60	-	-
322.22-00	Code Variances	40	80	100	100
322.25-00	Reinspection Fees	86,600	8,850	-	10,000
322.26-00	ROW Permits	14,747	59,557	20,000	30,000
		<b>746,757</b>	<b>806,823</b>	<b>586,400</b>	<b>646,900</b>
<b>GRANTS</b>					
332.00-00	Grant	1,110,766	1,414,641	-	-
		<b>1,110,766</b>	<b>1,414,641</b>	<b>-</b>	<b>-</b>
<b>SERVICES &amp; SALES</b>					
343.00-00	Administrative Fees	134,416	70,632	150,000	100,000
347.10-01	Lot Sales/ Sunset	600	-	-	-

# General Fund Revenue Detail

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>SERVICES &amp; SALES (Cont.)</b>					
347.10-02	Lot Sales / Sunrise	36,038	34,556	32,000	32,000
347.20-01	Services / Sunset	6,600	9,450	10,000	10,000
347.20-02	Services / Sunrise	52,100	42,300	36,000	36,000
347.30-00	Cemetery Transfer Fees	-	225	-	-
		<b>229,753</b>	<b>157,163</b>	<b>228,000</b>	<b>178,000</b>
<b>FINES</b>					
351.00-00	Fines	504,845	508,107	504,000	500,000
351.25-00	Attorney Fees	10,378	9,343	10,000	10,000
351.99-00	Misc Revenue Court	19,787	31,172	20,000	30,000
351.99-01	Copy Fees	-	15	-	-
351.99-02	Expungement Fees	2,640	2,820	2,600	1,000
351.99-03	Collection Fees	5,941	5,363	6,000	5,000
352.00-00	Court Costs	180,030	192,158	180,000	180,000
352.10-00	Victim Witness Fee	11,700	12,453	12,000	11,000
352.12-00	Technology Fee*	43,082	46,390	43,000	43,000
355.10-00	Parking Fines	107,353	55,572	-	50,000
355.15-00	Traffic Violations	130,083	107,474	130,000	130,000
		<b>1,015,839</b>	<b>970,867</b>	<b>907,600</b>	<b>960,000</b>
<i>* Annual Technology fee approved by Charter Ordinance No. 53 to offset cost of municipal court software.</i>					
<b>CONTRIBUTIONS &amp; OTHER REVENUE</b>					
361.10-00	Mall Land Rent	153,606	185,040	160,645	160,645
362.01-00	Investment Interest	21,104	401,696	90,000	500,000
371.10-00	Copying	447	306	200	200
371.11-00	Postage	90,000	90,000	90,000	90,000
371.12-00	Reimbursement of Exp / Other	26,840	8,433	30,000	20,000
371.13-00	Damages to City Property	896	946	500	500
372.00-00	Contributions & Other / Misc	47,757	351,860	30,000	79,125
373.00-00	Cash Long / Short	(556)	(265)	-	-
376.00-00	Donations	-	500	-	-
379.00-00	Cancel PY Encumbrance	389	85,566	-	-
		<b>340,482</b>	<b>1,124,082</b>	<b>401,345</b>	<b>850,470</b>
<b>RISK MANAGEMENT</b>					
380.88-50	Property	1,571	11,560	-	-
389.88-90	Damages	108,600	25,430	25,000	25,000
		<b>110,171</b>	<b>36,990</b>	<b>25,000</b>	<b>25,000</b>
<b>TRANSFERS</b>					
391.11-00	Fee in Lieu of Tax	1,143,903	900,000	900,000	650,000
391.12-00	Administration Fee	1,843,903	1,660,470	1,600,000	1,250,000
391.13-00	Sales Tax Transfer	2,422,000	2,850,000	2,230,000	3,210,000
391.15-00	Franchise Fee	1,093,903	850,000	850,000	650,000
391.17-00	Transfer from Special Rev	714,150	200,000	200,000	200,000
391.21-00	Transfer from Capital Project	2,324	5,209,221	3,100,000	-
		<b>7,220,183</b>	<b>11,669,691</b>	<b>8,880,000</b>	<b>5,960,000</b>
<b>AIRPORT</b>					
<b>SERVICES &amp; SALES</b>					
318.10-10	City Sales Tax	8,802	15,216	6,600	15,000
318.10-20	County Sales Tax	2,689	4,729	2,000	4,500

# General Fund Revenue Detail

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>AIRPORT</b>					
<b>SERVICES &amp; SALES (Cont.)</b>					
346.10-01	Airline Landing Fees	40,939	54,527	25,000	55,000
346.10-10	Charters Landing Fees	12,859	17,892	10,000	18,000
346.20-01	Fuel Flowage	55,865	80,234	40,000	81,000
346.20-02	Airport Tie-Down	65	310	580	400
346.20-03	Other Fees / Miscellaneous	4,083	6,073	4,000	8,500
346.20-05	Concession Fees	158,446	212,919	120,000	203,000
346.20-07	De-Icing Services	38,570	44,400	47,000	45,000
346.20-08	Advertising	2,600	2,400	1,600	2,400
		<b>324,918</b>	<b>438,700</b>	<b>256,780</b>	<b>432,800</b>
<b>USE OF MONEY &amp; PROPERTY</b>					
361.20-10	Hangar Rent	75,384	76,580	58,000	78,112
361.20-15	Clearspan Hangar Rent	16,799	17,840	13,380	18,197
361.20-20	Office Rent	48,624	50,054	29,680	51,055
361.20-30	Stone Hangar Rent	16,469	16,469	11,000	16,797
361.20-40	Common Area	-	150	-	-
361.20-60	Land Leases	2,346	2,310	1,845	2,400
361.20-70	Equipment Rent	18,650	23,200	10,000	20,000
363.10-00	Farm Income	34,402	32,342	30,282	31,282
372.00-00	Contributions & Other Rev	4,090	6,038	3,450	3,500
		<b>216,764</b>	<b>224,983</b>	<b>157,637</b>	<b>221,343</b>
<b>TOTAL AIRPORT REVENUE</b>		<b>\$ 541,682</b>	<b>\$ 663,683</b>	<b>\$ 414,417</b>	<b>\$ 654,143</b>
<b>FIRE</b>					
<b>SERVICES &amp; SALES</b>					
331.10-40	Student Fire Fighters	13,463	18,757	11,000	12,000
341.20-10	False Alarm - Fire	1,100	2,100	750	1,000
341.20-20	False Alarm - Intrusion	6,050	9,850	7,500	6,500
341.20-30	False Alarm - Combination	100	-	100	100
341.30-00	Training	-	4,430	-	-
372.00-00	Miscellaneous Contributions	1,318	4,568	1,500	1,500
		<b>\$ 22,031</b>	<b>\$ 39,705</b>	<b>\$ 20,850</b>	<b>\$ 21,100</b>
<b>TOTAL FIRE REVENUE</b>		<b>\$ 22,031</b>	<b>\$ 39,705</b>	<b>\$ 20,850</b>	<b>\$ 21,100</b>
<b>DOUGLASS CENTER</b>					
<b>SERVICES &amp; SALES</b>					
347.38-02	Misc. Programs	1,010	5,361	5,000	8,000
347.38-05	Facilities	1,306	4,819	2,500	3,000
347.38-09	Fitness Memberships	3,855	5,770	5,000	7,000
347.38-32	Dance	-	-	550	550
347.38-90	Tutoring	330	-	-	-
376.00-00	Contributions & Other Rev	1,512	382	1,500	1,500
		<b>\$ 8,013</b>	<b>\$ 16,332</b>	<b>\$ 14,550</b>	<b>\$ 20,050</b>
<b>TOTAL DOUGLASS CENTER REVENUE</b>		<b>\$ 8,013</b>	<b>\$ 16,332</b>	<b>\$ 14,550</b>	<b>\$ 20,050</b>
<b>AQUATICS</b>					
<b>SERVICES &amp; SALES</b>					
342.10-01	Pool Season Pass Sales	99,748	132,307	145,000	140,000
342.10-02	Pool Daily Admissions	188,278	189,704	225,000	150,000
342.10-04	Pool Parties	11,000	13,000	9,000	11,000
342.10-05	Pool Concessions	10,511	11,330	10,000	12,000

# General Fund Revenue Detail

	2021 Actual	2022 Actual	2023 Budget	2024 Budget	
<b>AQUATICS</b>					
<b>SERVICES &amp; SALES (Cont.)</b>					
342.10-10	Swim Lessons / CiCo Pool	-	32,878	32,000	45,000
342.10-11	Swim Lessons / Northview	14,435	21,530	10,000	21,000
342.10-12	Swim Lessons / City Pool	47,838	34,998	23,000	35,000
342.10-13	Adult Swim Programs	21,181	26,333	22,500	33,000
342.10-14	Youth Programs	1,080	1,080	1,500	1,200
342.38-62	Program Revenue	-	-	250	250
347.38-06	Ice Rink *	45,783	47,930	90,000	45,000
347.38-64	Concessions Ice Rink	17,101	27,914	15,000	10,000
372.00-00	Contributions & Other Rev	5,598	7,942	2,500	2,500
<b>TOTAL AQUATICS REVENUE</b>		<b>\$ 462,553</b>	<b>\$ 546,946</b>	<b>\$ 585,750</b>	<b>\$ 505,950</b>
<b>FACILITIES</b>					
<b>SERVICES &amp; SALES - ANTHONY RECREATION</b>					
347.38-02	Miscellaneous Programs	-	-	25,000	56,250
347.38-05	Facilities	2,265	42,701	48,000	48,000
376.00-00	Contributions & Other Rev	825	2,365	2,000	2,000
		<b>3,090</b>	<b>45,066</b>	<b>75,000</b>	<b>106,250</b>
<b>SERVICES &amp; SALES - EISENHOWER RECREATION</b>					
347.38-02	Miscellaneous Programs	-	-	25,000	56,250
347.38-05	Facilities	1,080	21,567	48,000	48,000
376.00-00	Contributions & Other Rev	273	1,816	2,000	2,000
		<b>1,353</b>	<b>23,383</b>	<b>75,000</b>	<b>106,250</b>
<b>SERVICES &amp; SALES</b>					
347.40-00	Depot Fees	21,910	24,388	20,000	20,000
347.50-51	Blue Earth Plaza Rental	7,200	7,175	5,000	5,000
347.70-00	Pavilion Fees	5,188	6,863	7,500	7,500
		<b>34,298</b>	<b>38,426</b>	<b>32,500</b>	<b>32,500</b>
<b>TOTAL FACILITY REVENUE</b>		<b>\$ 38,741</b>	<b>\$ 106,875</b>	<b>\$ 182,500</b>	<b>\$ 245,000</b>
<b>RECREATION</b>					
<b>GRANTS</b>					
332.00-00	Grant	-	144,000	-	-
		-	<b>144,000</b>	-	-
<b>SERVICES &amp; SALES</b>					
347.38-02	New / Misc Programs	6,075	5,885	5,000	5,000
347.38-04	Shelter Rental	12,425	11,985	12,500	13,000
347.38-05	Facility Rental	84,399	62,601	45,000	-
347.38-07	Tennis	-	-	1,800	-
347.38-12	Twin Oaks	4,824	4,505	20,000	5,000
347.38-20	Adult Crafts	-	-	-	3,000
347.38-23	Seniors	6,384	568	20,000	15,000
347.38-24	Special Populations	1,334	7,320	20,000	15,000
347.38-26	Arts in the Park	10,000	-	10,000	5,000
347.38-30	Arts and Pottery	3,525	4,117	5,000	5,000
347.38-32	Dance	7,535	10,304	13,000	13,000
347.38-33	Children's Theatre	4,270	1,145	-	3,000
347.38-36	Special Events	21,410	9,195	5,000	5,000

# General Fund Revenue Detail

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>RECREATION</b>					
<b>SERVICES &amp; SALES (Cont.)</b>					
347.38-51	Basketball Camp	5,025	6,073	7,500	-
347.38-54	Volleyball Camp	3,910	3,060	7,000	-
347.38-56	Cheerleading	-	-	1,500	-
347.38-57	Just Tri It Triathlon	8,500	-	-	-
347.38-59	Admissions - Tournaments	5,648	16,016	15,000	15,000
347.38-65	Concessions - Contracted	9,230	12,985	10,000	10,000
347.38-70	Youth Bowling	-	-	1,000	-
		<b>194,494</b>	<b>155,759</b>	<b>199,300</b>	<b>112,000</b>
<b>TOTAL RECREATION REVENUE</b>		<b>\$ 194,494</b>	<b>\$ 299,759</b>	<b>\$ 199,300</b>	<b>\$ 112,000</b>
<b>ATHLETICS</b>					
<b>SERVICES &amp; SALES</b>					
347.38-08	Intramurals	-	-	-	500
347.38-10	Adult Basketball	-	4,500	7,000	8,400
347.38-11	Adult Softball	-	-	20,000	25,600
347.38-13	Adult Volleyball	24,547	27,980	25,000	25,300
347.38-15	Pickleball	4,080	4,110	3,500	3,125
347.38-37	Home School PE	-	400	-	9,900
347.38-43	Youth Baseball	12,560	14,612	20,000	13,600
347.38-45	Youth Softball	9,445	10,898	12,500	8,500
347.38-47	Summer Optimist	5,600	6,223	6,000	4,200
347.38-48	Youth Basketball	18,880	21,341	20,000	10,200
347.38-52	Youth Volleyball	5,160	4,800	5,000	3,400
347.38-53	Summer Youth Volleyball	16,800	26,965	25,000	21,000
347.38-55	Youth Flag Football	13,400	13,394	13,500	10,800
347.38-58	My First Sports	9,135	10,929	15,000	9,600
347.38-71	Youth Gymnastics	7,555	16,253	7,500	15,000
		<b>127,162</b>	<b>162,405</b>	<b>180,000</b>	<b>169,125</b>
<b>CONTRIBUTIONS &amp; OTHER REVENUE</b>					
372.00-00	Contributions & Other / Misc	2,750	5,892	2,750	15,000
		<b>2,750</b>	<b>5,892</b>	<b>2,750</b>	<b>15,000</b>
<b>TOTAL ATHLETICS REVENUE</b>		<b>\$ 129,912</b>	<b>\$ 168,297</b>	<b>\$ 182,750</b>	<b>\$ 184,125</b>
<b>CAMPS</b>					
<b>SERVICES &amp; SALES</b>					
347.38-35	Day Camp	73,542	166,280	185,000	185,000
<b>TOTAL DAY CAMP REVENUE</b>		<b>\$ 73,542</b>	<b>\$ 166,280</b>	<b>\$ 185,000</b>	<b>\$ 185,000</b>
<b>DISCOVERY CENTER</b>					
<b>SERVICES &amp; SALES</b>					
331.01-00	Grants - Federal	194,861	-	-	-
342.50-10	Admission Fees	166,717	170,934	181,000	182,000
342.50-30	Gift Shop	80,615	82,152	72,000	82,000
342.50-40	Educational Programs	41,258	56,196	67,000	67,000
342.50-50	Facility Rental	39,850	63,163	100,000	90,000
342.50-60	Memberships	54,026	65,716	70,000	70,000
		<b>577,327</b>	<b>438,161</b>	<b>490,000</b>	<b>491,000</b>

# General Fund Revenue Detail

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>DISCOVERY CENTER</b>				
<b>CONTRIBUTIONS &amp; OTHER REVENUES</b>				
376.00-00 Contributions & Other Rev	14,391	35,036	35,000	35,000
376.01-00 Donations / Sponsorships / Grants	41,352	67,000	65,000	65,000
	<b>55,743</b>	<b>102,036</b>	<b>100,000</b>	<b>100,000</b>
<b>TRANSFERS</b>				
391.17-00 Transfer From Special Revenue*	260,000	260,000	260,000	260,000
	<b>260,000</b>	<b>260,000</b>	<b>260,000</b>	<b>260,000</b>
<b>TOTAL DISCOVERY CENTER REVENUE</b>	<b>\$ 893,070</b>	<b>\$ 800,196</b>	<b>\$ 850,000</b>	<b>\$ 851,000</b>
<i>* Transfer from Special Parks &amp; Recreation Fund.</i>				
<b>ANIMAL SHELTER</b>				
<b>LICENSES &amp; PERMITS</b>				
322.01-00 Pet Licenses	26,632	17,305	26,000	20,000
	<b>26,632</b>	<b>17,305</b>	<b>26,000</b>	<b>20,000</b>
<b>INTERGOVERNMENTAL</b>				
331.20-00 Other County/City Contributions	67,540	63,105	70,000	5,000
	<b>67,540</b>	<b>63,105</b>	<b>70,000</b>	<b>5,000</b>
<b>SERVICES &amp; SALES</b>				
344.10-10 Boarding Fee	12,025	8,265	15,000	10,000
344.10-20 Adoption Fee	107,681	78,464	115,000	100,000
344.50-00 Volunteer	1,004	50	1,000	1,000
344.51-00 Out-of-Area	10,650	3,450	10,000	5,000
344.60-00 Spay / Neuter	-	186	-	-
344.70-00 Rabies	779	435	500	500
	<b>132,139</b>	<b>90,850</b>	<b>141,500</b>	<b>116,500</b>
<b>CONTRIBUTIONS &amp; OTHER REVENUE</b>				
372.00-00 Miscellaneous	1,895	1,030	10,000	5,000
376.00-00 Donations	28,708	26,396	35,000	30,000
376.01-00 Sponsorships/Grants	-	550	-	-
	<b>30,603</b>	<b>27,976</b>	<b>45,000</b>	<b>35,000</b>
<b>TOTAL ANIMAL SHELTER REVENUE</b>	<b>\$ 256,914</b>	<b>\$ 199,236</b>	<b>\$ 282,500</b>	<b>\$ 176,500</b>
<b>TOTAL GENERAL FUND REVENUE</b>	<b>\$ 37,566,885</b>	<b>\$ 47,675,220</b>	<b>\$ 39,344,277</b>	<b>\$ 45,296,063</b>



# Administration Department

2024 Budget

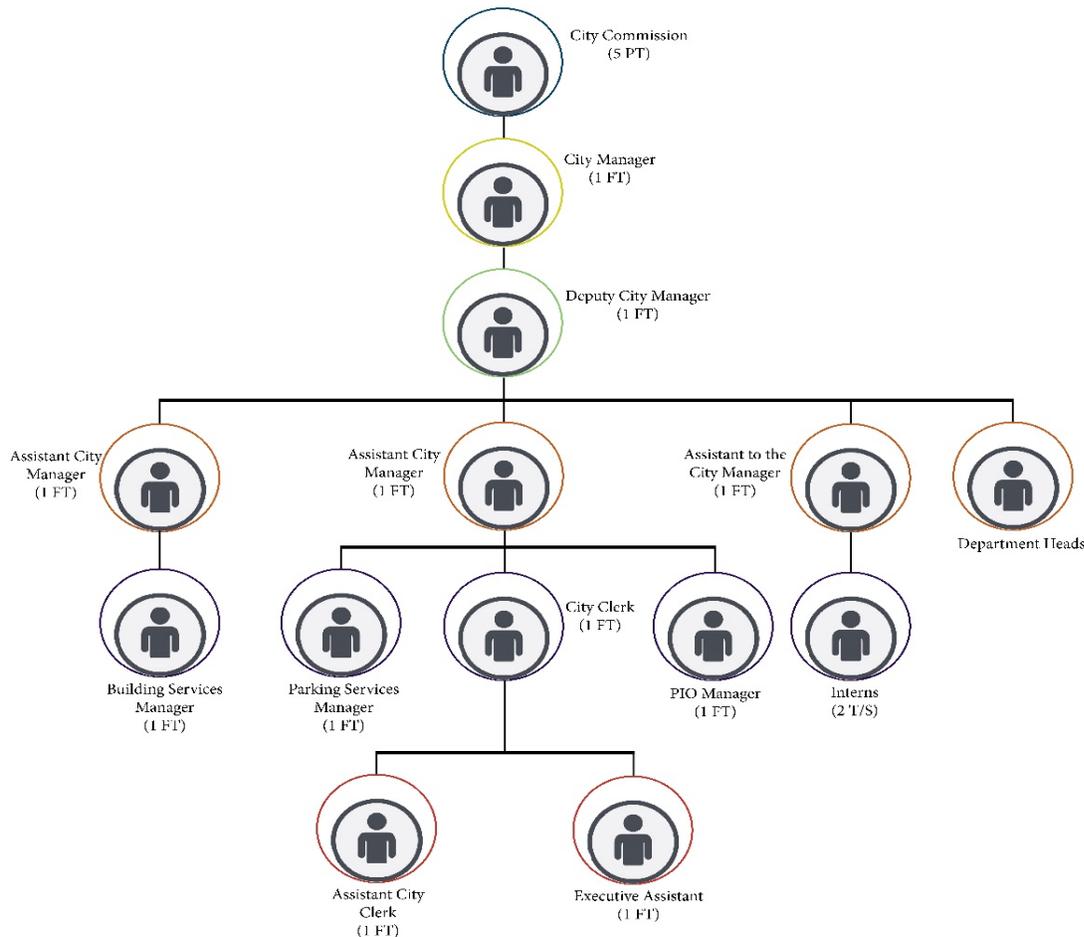
General Government Division (0500)

**\$1,277,336**

## STATEMENT OF SERVICE

Manhattan is a diverse community whose commission/manager form of government serves its residents and visitors by providing that which they cannot provide for themselves. The mission of the City is to put the well-being of people at the heart of everything we do. Through a well-trained, highly motivated, professional City staff, we move the community forward in a way that is: open, welcoming, and inclusive; forward-thinking and innovative; accountable, transparent, and fiscally responsible; contributory to a high quality of life, amenities, and opportunities; and protective of natural resources and the environment.

<b>Functions</b>	The General Government budget represents the expenses for executive management who is responsible for the performance and productivity of all other City Departments. This division includes the City Commission, the City Manager's office and the City Clerk's office.
<b>Positions</b>	11 full-time, 5 part-time (City Commission) and 2 seasonal
<b>Adopted 2024 Budget</b>	\$1,277,336
<b>2023 Budget</b>	\$999,233
<b>Difference</b>	\$278,103
<b>Notable Items</b>	Further centralization of IT services has increased department IT rates in Contractual Services 1 New FTE: An Assistant City Manager position is added in the 2024 Budget.



# Administration Department

General Government Division (0500)

2024 Budget

**\$1,277,336**

Performance Indicators	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Open Record Requests	171	229	140	175
Items filed at Register of Deeds Office	63	35	60	60
Public Hearing Items Processed	12	18	10	10

Performance Standards	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Goal 1: Execute City business, operations, and projects through the City Commission Legislative process</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City</b>				
Consent Agenda Items Processed	275	303	250	250
General Agenda Items Processed	76	46	70	70
Ordinances and Resolutions Processed	106	124	130	120

## ACCOMPLISHMENTS

Completed Phase 1 Americans with Disability Act (ADA) Self-Evaluation and adopted Transition Plan for the City of Manhattan to eliminate identified barriers over the next 25 years.

Continued implementation of the City's Strategic Plan so that its vision, values and goals are institutionalized by the governing body and City staff to ensure successful implementation. Began developing the new online software to track and communicate progress internally and externally.

Continued to investigate and develop strategies for the use of \$2.6 million in American Rescue Plan Act (ARPA) funds.

## INITIATIVES AND OBJECTIVES

Develop strategies for the City's 2023 Economic Recovery and Relief Sales Tax.

Continue developing a sustainable approach to services based on predictable revenue streams.

Continue the implementation of the City's Strategic Plan; finalize and begin utilizing an online dashboard to regularly communicate progress internally and externally so that its vision, values and goals are institutionalized by the governing body and City staff to ensure successful implementation.



City Hall

# Administration Department

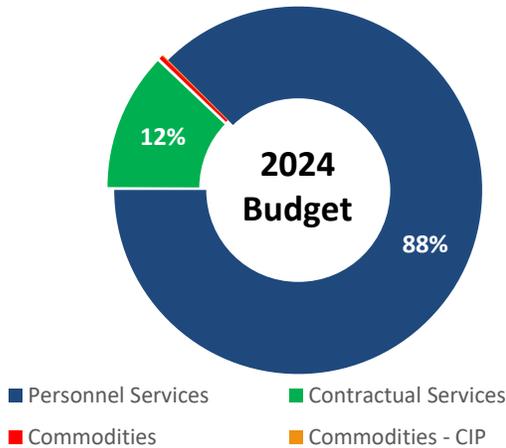
## General Government Division (0500)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	823,125	777,557	917,200	1,118,000
Contractual Services	38,665	32,973	76,708	153,761
Commodities	6,636	5,777	4,325	4,575
Commodities - CIP	15,520	6,752	1,000	1,000
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 883,946</b>	<b>\$ 823,059</b>	<b>\$ 999,233</b>	<b>\$ 1,277,336</b>

*For detailed division expenditures click here*

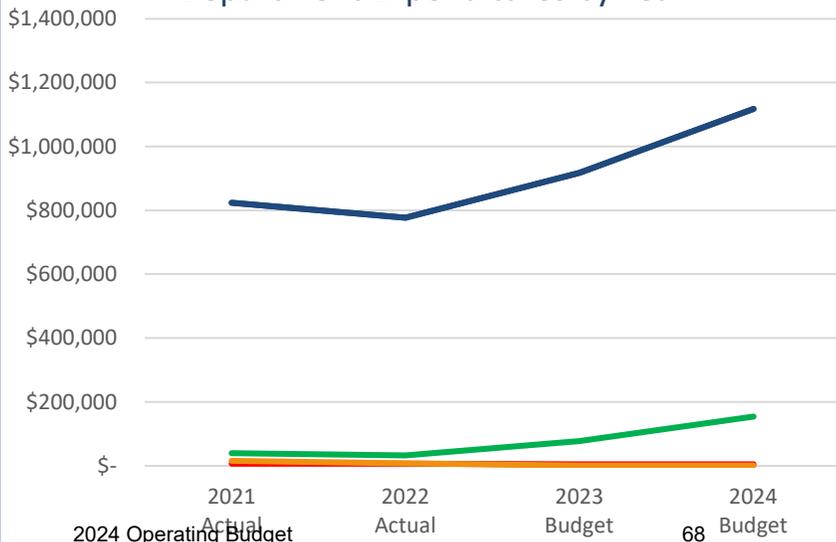
### Division Expenditures

2024 Budget Expenditure Breakdown by Category



**Note: Expenditures <5% not shown in chart**

Department Expenditures by Year



### ITEMS OF NOTE

#### Current projects:

- Manhattan Levee
- Museum of Art & Light
- Wastewater Treatment Plant

#### Ongoing Initiatives:

- Organizational Excellence Initiative
- Strategic Plan



# Administration Department

## Communications Division (0510)

2024 Budget

**\$346,998**

### STATEMENT OF SERVICE

The Communications Division supports the City of Manhattan's strategic goal of creating a connected government where municipal operations and decision-making are communicated in a transparent and accessible way to the community.

<b>Functions</b>	Functions of the Communications Division include coordinating and producing communications and marketing plans, resources, and materials for a broad range of programs, services, issues, events, and policies of the City.
<b>Positions</b>	3 full-time
<b>Adopted 2024 Budget</b>	\$346,998
<b>2023 Budget</b>	\$234,320
<b>Difference</b>	\$112,678
<b>Notable Items</b>	Further centralization of IT services has increased department IT rates in Contractual Services 1 New FTE: An additional Marketing Specialist is added in the 2024 Budget.



Performance Indicators	2021 Actual	2022 Actual	2023 Budget	2024 Budget
News Releases Published	82	98	70	72
Facebook Page Reach	872,053	224,676	900,000	26,000
Twitter Impressions	590,900	77,284	500,000	250,000

Performance Standards	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Goal 1: Maintain a consistent social media following.</b>				
<b>STRATEGIC PLAN LINK: A Connected Government</b>				
Number of Facebook followers:	14,700	15,257	15,500	16,000
Number of Twitter followers	9,409	9,527	10,000	9,400
<b>Goal 2: Communicate and engage with the community effectively.</b>				
<b>STRATEGIC PLAN LINK: A Connected Government</b>				
Number of unique page views at CityofMHK.com	705,240	N/A	700,000	75,000

### ACCOMPLISHMENTS

Established Core Team with other departments and began systematic overhaul of ADA compliance on City website.
Worked with City Manager's Office and other departments to launch ClearPoint strategic plan data tracking system.
Launched AccessAggieville.com and leveraged social media presence to improve construction updates and transparency.

# Administration Department

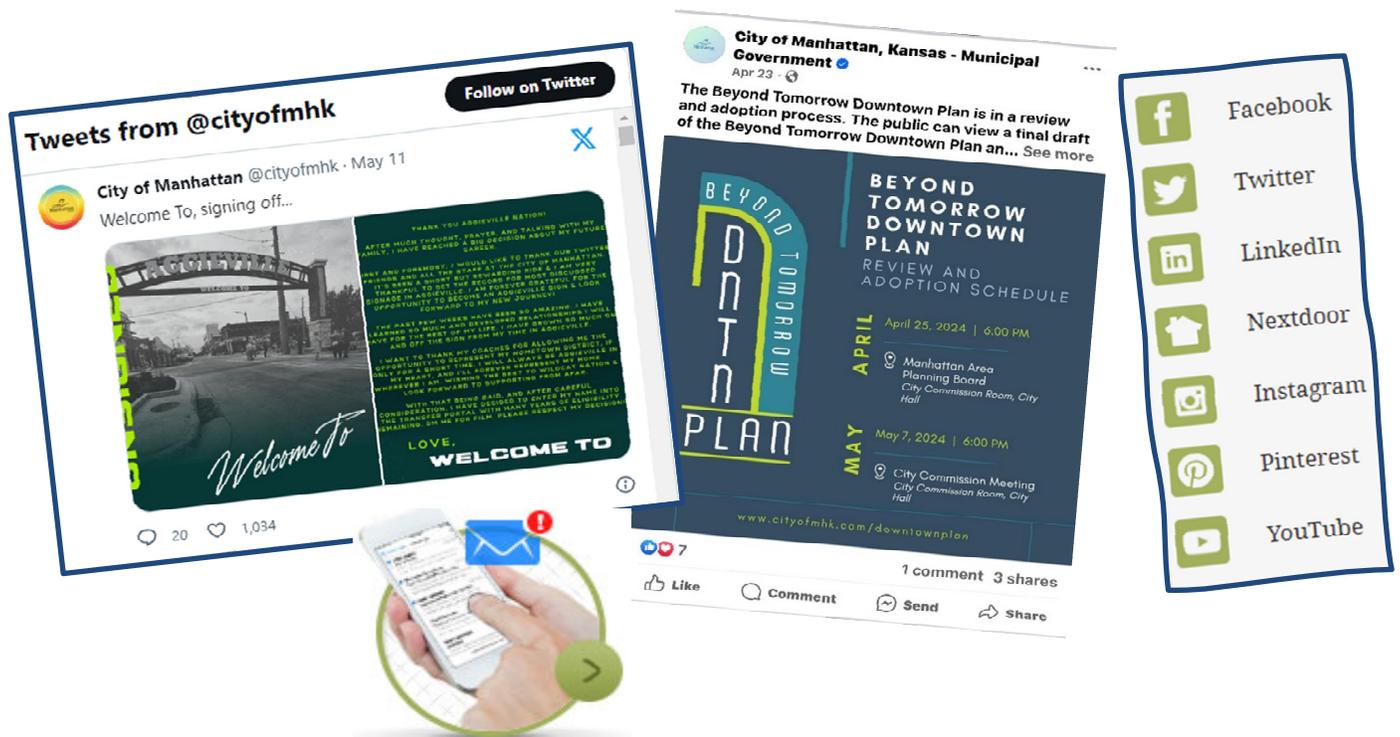
## Communications Division (0510)

2024 Budget  
**\$346,998**

### INITIATIVES AND OBJECTIVES

Develop 3-year Communications and Marketing Plan for the City of Manhattan, in conjunction with Marketing Team.
Revise and approve updated Social Media Policy and related policies with Legal Department and City Administrators.
Initiate search for Marketing Intern and additional Marketing Specialist to bring Division up to fully envisioned staffing.

## City News







# Administration Department

## Building Services Division (4150)

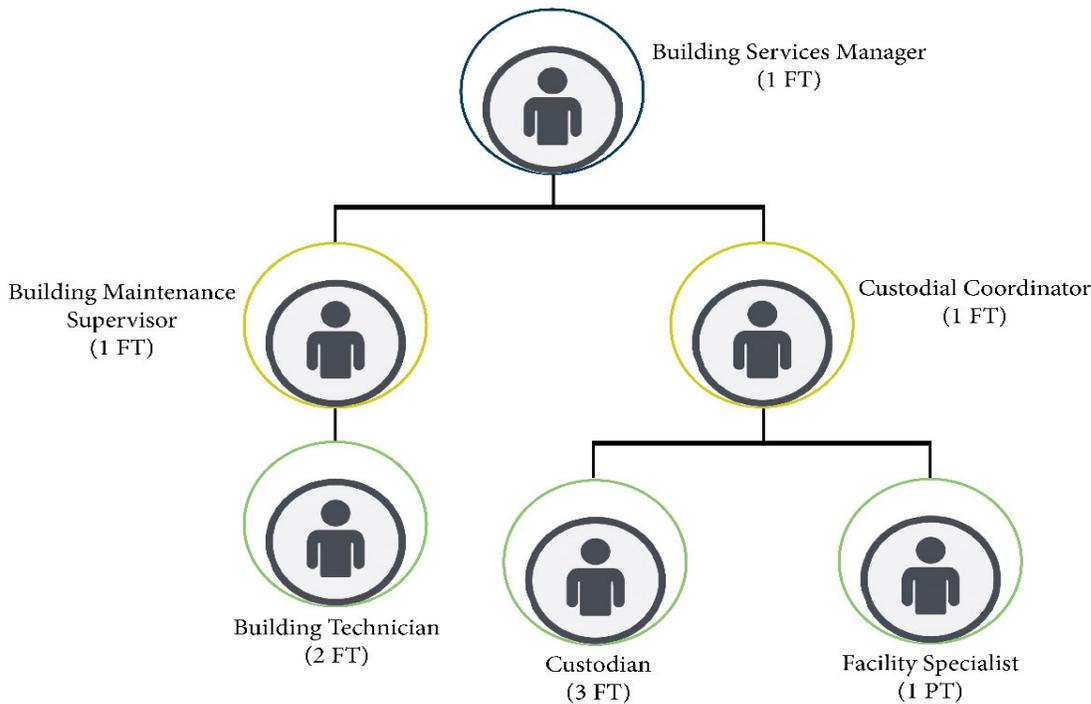
2024 Budget

**\$861,527**

### STATEMENT OF SERVICE

The mission of the Building Services Division is to provide a clean, visually attractive and safe experience at City of Manhattan buildings and facilities for Manhattan citizens and visitors.

<b>Functions</b>	Building Services manages the daily cleaning & meeting set-up, maintenance and repairs, and utility operations for City Hall and Peace Memorial Auditorium, Municipal Court building, Community House, Douglass Community Center and Annex, and the Wefald Pavilion and Roundhouse. Building Services staff are managed by the City Manager's Office and provide internal service needs to all departments, working with staff to coordinate maintenance and repair needs.
<b>Positions</b>	8 full-time and 1 part-time
<b>Adopted 2024 Budget</b>	\$861,527
<b>2023 Budget</b>	\$812,826
<b>Difference</b>	\$48,701
<b>Notable Items</b>	Building Services has moved to the City Manager's Department in the 2024 budget. It was previously included within the Parks and Recreation Department.



Performance Indicators	2021	2022	2023	2024
	Actual	Actual	Budget	Budget
Meeting Rooms Prepared at City Hall	353	372	400	400
Square Feet of Building Maintained	209,905	209,905	232,905	232,905

# Administration Department

Building Services Division (4150)

2024 Budget

**\$861,527**

Performance Standards	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Goal 1: Improve satisfaction with the appearance and cleanliness of public facilities</b>				
<a href="#">STRATEGIC PLAN LINK: A Strong Sense of Place</a>				
Custodial Satisfaction Score (Target ≥ prior year)	85%	90%	90%	92%
<b>Goal 2: Improve satisfaction with meeting preparation services</b>				
<a href="#">STRATEGIC PLAN LINK: A Strong Sense of Place</a>				
Building Maintenance Satisfaction Score	80%	85%	85%	87%

## ACCOMPLISHMENTS

Began providing maintenance and janitorial service to the Union Pacific Depot in January of 2023.
Began providing maintenance and janitorial service to the Joint Maintenance Facility in March of 2023.
Created Custodial Coordinator position and added one Custodian to provide service to the two new facilities to Building Services Division.

## INITIATIVES AND OBJECTIVES

Create a strategic plan for the division.
Identify cost savings with the purchase of bulk commodities.
Identify other city facilities that Building Services can provide maintenance and janitorial services to eliminate the outsource of these services.



# Administration Department

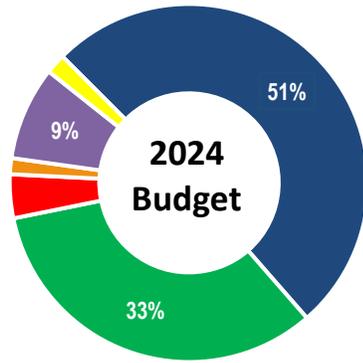
## Building Services Division (4150)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	177,229	248,229	331,540	440,000
Contractual Services	190,118	190,329	230,047	286,529
Commodities	23,559	30,203	28,000	34,000
Commodities - CIP	4,682	2,058	9,000	12,500
Capital Outlay	-	48,578	205,000	73,000
Debt Service	-	9,239	9,239	15,498
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 395,588</b>	<b>\$ 528,636</b>	<b>\$ 812,826</b>	<b>\$ 861,527</b>

*For detailed division expenditures click here*

### Division Expenditures

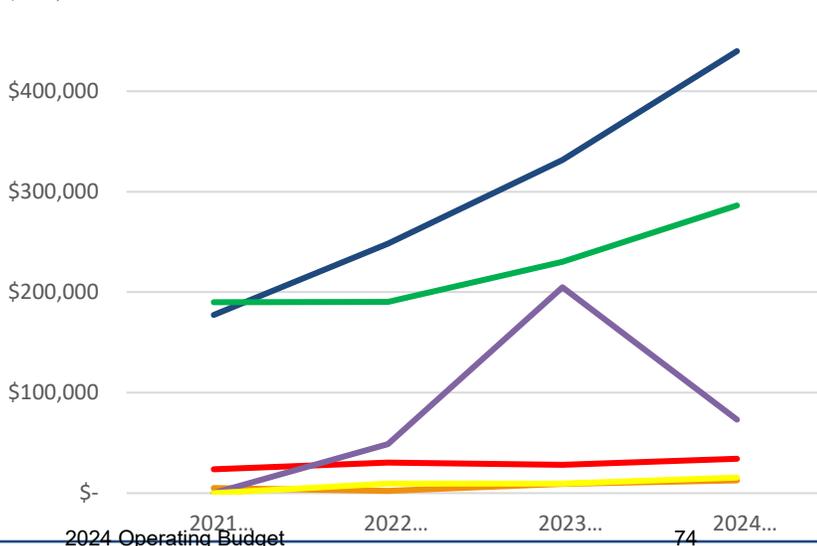
2024 Budget Expenditure Breakdown by Category



■ Personnel Services 
 ■ Contractual Services 
 ■ Commodities  
■ Commodities - CIP 
 ■ Capital Outlay 
 ■ Debt Service

**Note:** Expenditures <5% not shown in chart

Department Expenditures by Year



### ITEMS OF NOTE

#### Ongoing Initiatives:

- Efficiency review
- Strategic Plan



# Administration Department

## Animal Services Division (4900)

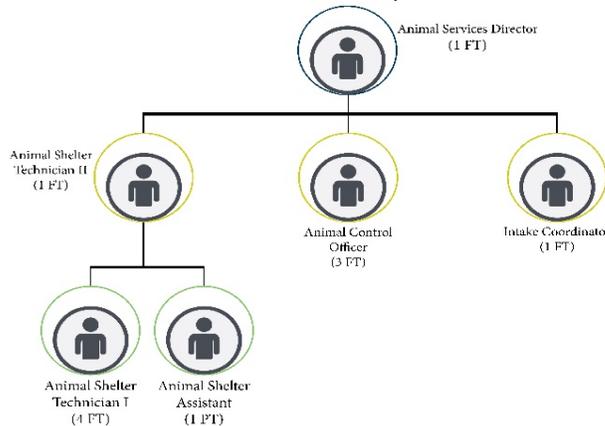
2024 Budget

**\$795,983**

### STATEMENT OF SERVICE

The Animal Service mission is to protect public health, welfare, and property through enforcement of City and County ordinances and promoting humane treatment and responsible pet ownership.

<b>Functions</b>	The Animal Control Division is responsible for enforcing both City and County ordinances. The Animal Shelter operations and services, including adoptions and sheltering of animals in violation of ordinances and abandoned or unwanted companion animals, is contracted to a private third party operator beginning in 2024.
<b>Positions</b>	10 full-time and 1 part-time
<b>2024 Adopted Budget</b>	\$795,983
<b>2023 Budget</b>	\$788,004
<b>Difference</b>	\$7,979
<b>Notable Items</b>	<p>The operations of the Animal Shelter are being contracted out beginning in the 2024 budget. The City will retain Animal Control Services.</p> <p>Animal Services has moved to the City Manager's Department in the 2024 budget. It was previously included within the Parks and Recreation Department.</p>



Performance Indicators	2021 Actuals	2022 Actuals	2023 Budget	2024 Budget
Responses through RCPD Dispatch	1,426	1,023	1,500	1,400

### Performance Standards

**Goal 1: Provide public service through enforcement of local ordinances regarding animals.**

**STRATEGIC PLAN LINK:**

Enforcement of City Pet Licensing and increase compliance rate.

Improve stray animal response and capture time.

### ACCOMPLISHMENTS

Executed shelter services contract with Prairie Paws Animal Shelter to operate the shelter beginning 2024.

Increased animal control coverage to 7 days per week.

Secured chronic loose dog that was evading capture for two months.

### INITIATIVES AND OBJECTIVES

Redefine and update labels for animal control call types for ACO Logs.

Increase patrol presence in City parks and public spaces.

# Administration Department

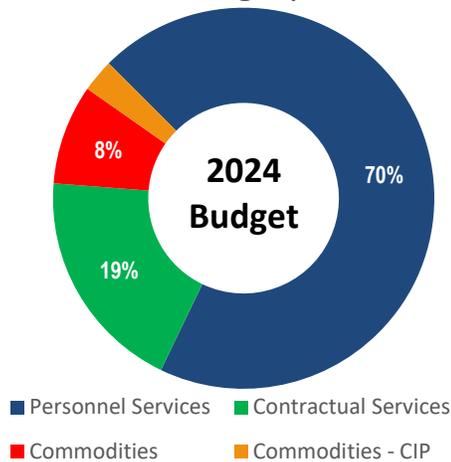
## Animal Services Division (4900)

Operating Budget	2021 Actuals	2022 Actuals	2023 Budget	2024 Budget
Personnel Services	353,793	381,205	545,550	554,300
Contractual Services	72,458	79,804	155,954	152,183
Commodities	57,668	45,793	64,500	67,500
Commodities - CIP	1,713	1,671	22,000	22,000
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 485,632</b>	<b>\$ 508,472</b>	<b>\$ 788,004</b>	<b>\$ 795,983</b>

*For detailed division expenditures click here*

### Division Expenditures

2024 Budget Expenditure Breakdown by Category

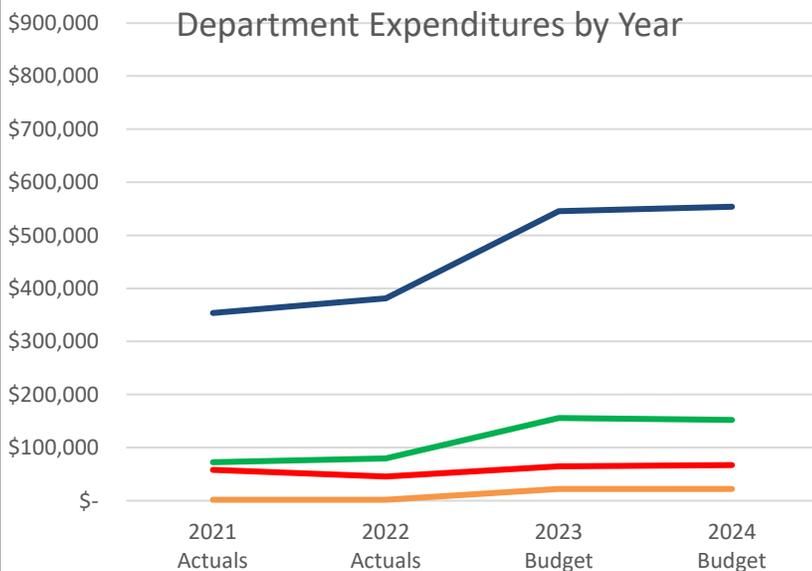


**Note: Expenditures <5% not shown in chart**

### ITEMS OF NOTE

**Ongoing Initiatives:**

- Update aspects of ACO logs
- Increase presence in public spaces



<b>TOTAL DEPARTMENT EXPENDITURES</b>	<b>\$1,765,166</b>	<b>\$1,987,162</b>	<b>\$2,834,383</b>	<b>\$3,281,844</b>
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# Finance Department

2024 Budget

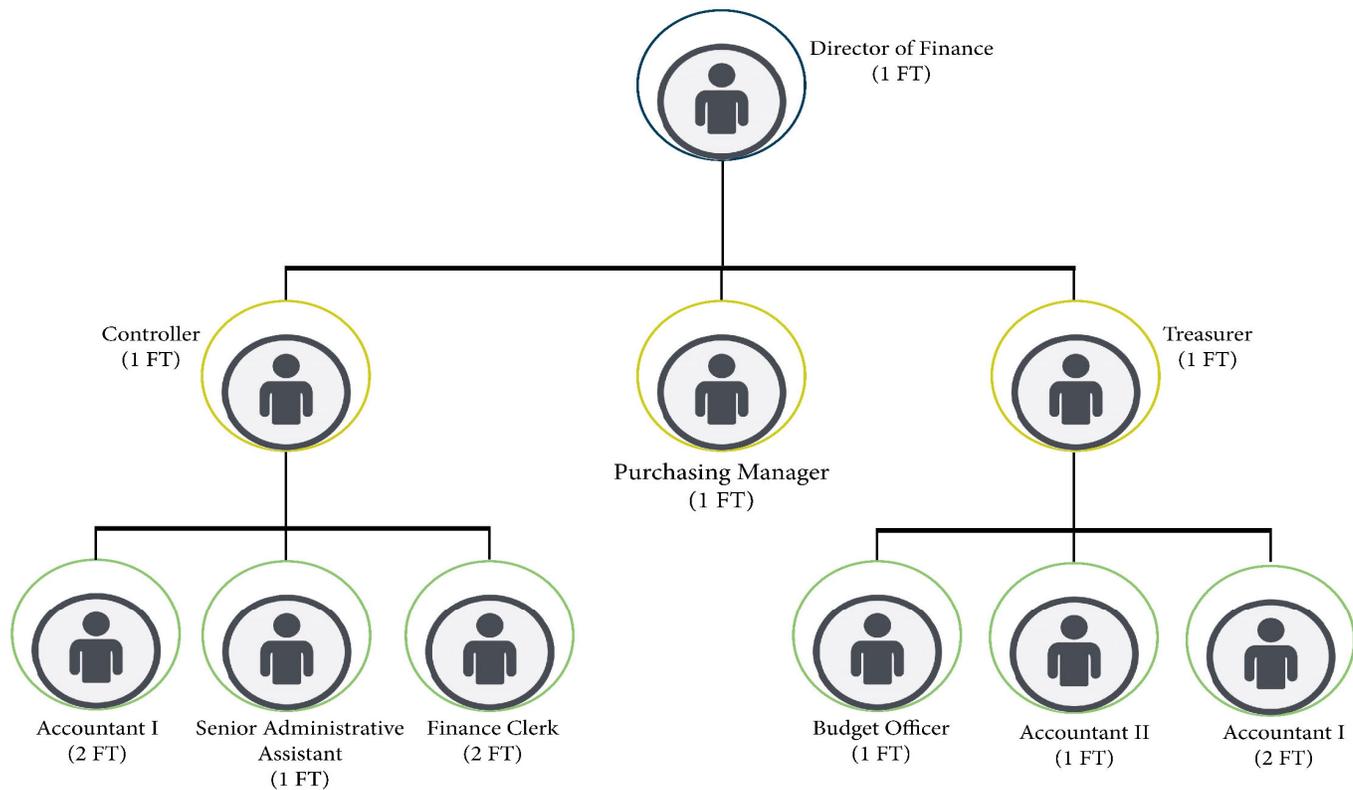
Finance Division (1010)

**1,126,109**

## STATEMENT OF SERVICE

The mission of the Finance Department is to provide financial information and assistance to City Staff and employees whenever needed. Citizens and vendors will always be treated professionally and given timely information. We will always be truthful.

<b>Function</b>	The Finance Division is primarily responsible for all major financial documents of the City and produces the multi-year financial forecasts, the five-year capital improvements program, the annual operating budget, and the comprehensive annual financial report. In addition, the Finance Department provides technical support and professional advice to City Staff, the City Manager, and the City Commission.
<b>Positions</b>	13 full-time
<b>Adopted 2024 Budget</b>	\$1,126,109
<b>2023 Budget</b>	\$1,080,552
<b>Difference</b>	\$45,557



Performance Indicators	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Investment Yield	0.08%	0.76%	1.2%	2.5%
Investment Income	\$ 94,909	\$ 824,481	\$ 90,000	\$ 660,000

# Finance Department

Finance Division (1010)

2024 Budget

**1,126,109**

Performance Standards	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Goal 1: Improve the accuracy &amp; timeliness of forecasting, analyses, and reporting.</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City</b>				
Number of Debt and Financial reports posted to the City's website. (Target: 24 reports)	24	24	24	24
Average Days to prepare monthly financial report and post to City's website. (Target: ≤ 10 days)	7	7	7	7
<b>Goal 2: Promote financial stability by maintaining the City's current bond ratings.</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City</b>				
Moody Bond Rating (Target: Aa2)	Aa3	Aa3	Aa3	Aa3

## ACCOMPLISHMENTS

Created a Request for Proposal for an Enterprise Resource Planning solution and coordinated software demonstrations.

Implemented the GASB 87 Lease Accounting Standard.

Implemented the use of DebtBook to track the City's Debt Portfolio and Leases.

## INITIATIVES AND OBJECTIVES

Assist the organization in implementing a new Enterprise Resource Planning solution.

Implement the GASB 96 Subscriptions Accounting Standard.



# Finance Department

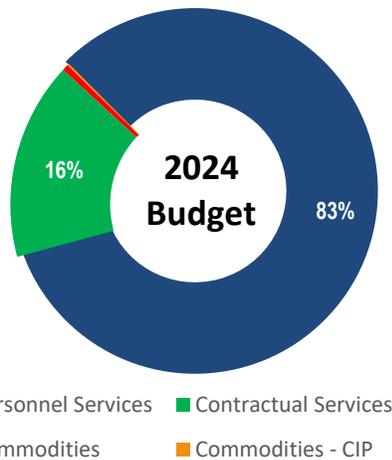
## Finance Division (1010)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	562,176	509,175	940,000	938,000
Contractual Services	87,941	57,391	131,452	180,609
Commodities	2,368	1,909	7,600	6,000
Commodities - CIP	627	2,167	1,500	1,500
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 653,112</b>	<b>\$ 570,642</b>	<b>\$ 1,080,552</b>	<b>\$ 1,126,109</b>

For detailed division expenditures click here

### Division Expenditures

#### 2024 Budget Expenditure Breakdown by Category



Note: Expenditures <5% not shown in chart

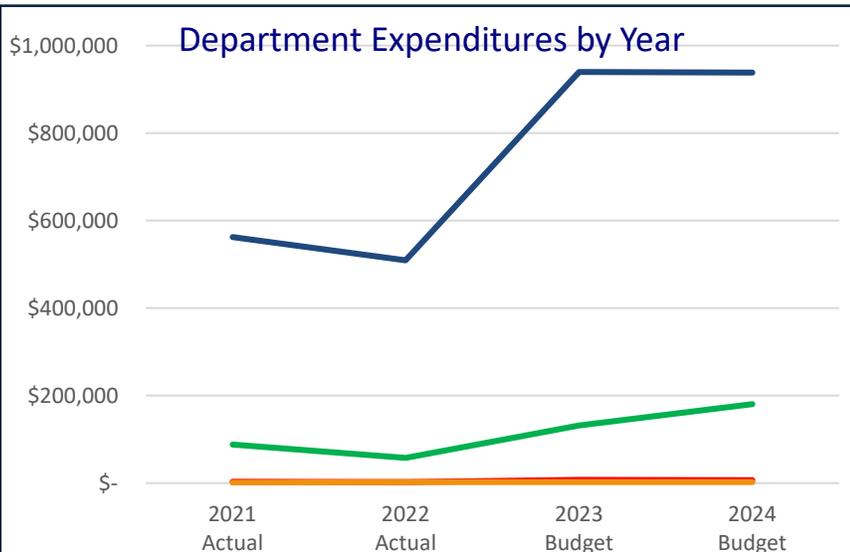
#### ITEMS OF NOTE

##### Current projects:

- Enterprise Resource Planning Software
- Debtbook

##### Ongoing Initiatives:

- GASB 96





# Finance Department

2024 Budget

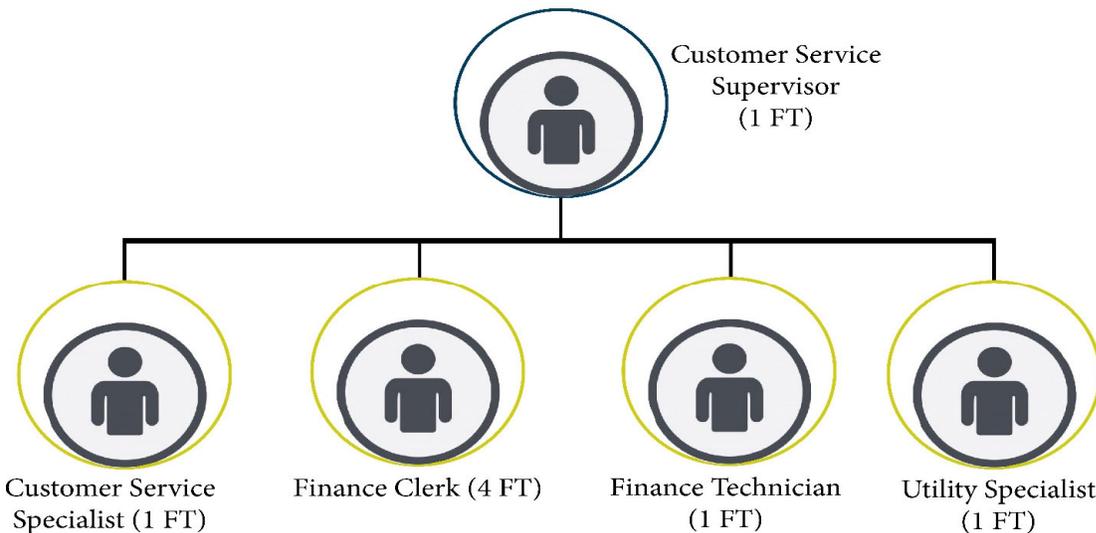
## Customer Service Division (1040)

**311,079**

### STATEMENT OF SERVICE

The Customer Service Division will provide all citizens of Manhattan with competent, prompt, and courteous service and will strive to surpass customers' expectations on a day-to-day basis.

<b>Functions</b>	Customer Service is responsible for utility billing, processing Parks and Recreation registrations, issuing permits and licenses, receiving outside telephone calls to City Hall, and processing mail. Customer Service is a division within the Finance Department.
<b>Positions</b>	8 full-time (5 FTE General Fund, 3 FTE Utility Funds)
<b>Adopted 2024 Budget</b>	\$311,079
<b>2023 Budget</b>	\$232,772
<b>Difference</b>	\$78,307
<b>Notable Items</b>	1 New FTE: One Finance Clerk is added in 2024 for ERP implementation support. 3 FTEs are fully funded by the Utility Funds to handle Utility Billing customer service.



Performance Indicators	2021	2022	2023	2024
	Actual	Actual	Budget	Budget
Total Meters Billed/Customers	200,176	201,740	199,500	202,000
Service Orders Processed	15,665	15,083	16,000	16,000
Licenses Processed	4,098	2,920	5,000	3,000
<b>Performance Standards</b>				
<b>Goal 1: Insure timely issuance of utility bills.</b>				
STRATEGIC PLAN LINK: A Well-Run City Organization				
Number of late utility bills (Target: 0%)	0%	0%	0%	0%
<b>Goal 2: Automate manual functions by promoting the use of online transactions &amp; bank drafts.</b>				
STRATEGIC PLAN LINK: A Well-Run City Organization				
% of Customers using autopay (Target: ≥ prior year)	28.7%	26.5%	33.1%	25.0%
% of Customers using online transaction (Target: ≥ prior year)	37.5%	41.3%	45.1%	47.0%

# Finance Department

## Customer Service Division (1040)

2024 Budget

**311,079**

### ACCOMPLISHMENTS

Enhanced customer service by promoting electronic payment options and educating customers on utilizing the online payment platform.

Collaborated with Parking Services in preparation for the opening of the parking garage

Worked closely with the Animal Shelter staff to create efficiencies in the pet licensing process, allowing for more accurate and up-to-date record keeping.

### INITIATIVES AND OBJECTIVES

Assist organization in implementing a new ERP solution.

Assist organization with an RFP for a new utility billing software.

Assist organization with an RFP for a new licensing and permitting software.



Customer Service

# Finance Department

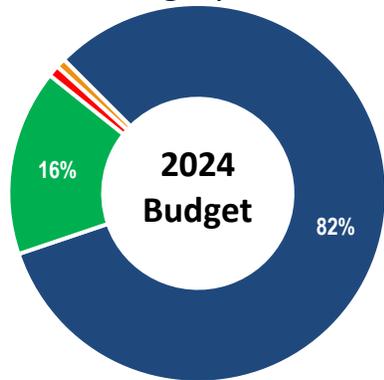
## Customer Service Division (1040)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	161,247	181,133	204,000	256,000
Contractual Services	2,392	1,474	23,272	49,529
Commodities	2,429	1,494	3,000	3,050
Commodities - CIP	1,285	161	2,500	2,500
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 167,353</b>	<b>\$ 184,262</b>	<b>\$ 232,772</b>	<b>\$ 311,079</b>

For detailed division expenditures click here

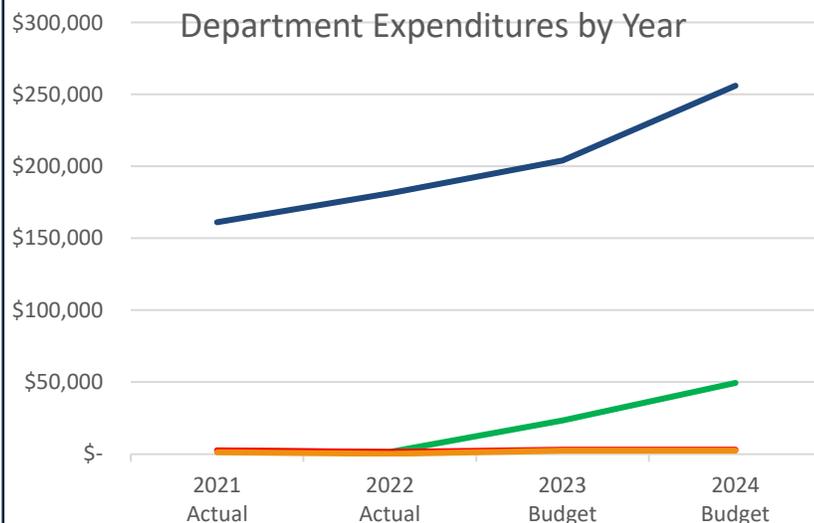
### Division Expenditures

2024 Budget Expenditure Breakdown by Category



■ Personnel Services    ■ Contractual Services  
■ Commodities    ■ Commodities - CIP

Note: Expenditures <5% not shown in chart



### ITEMS OF NOTE

#### Current projects:

- Enterprise Resource Planning Software for the following:
  - Utility Billing
  - Licensing & Permitting

#### Ongoing Initiatives:

- Electronic Payment/Online Payment education

<b>TOTAL DEPARTMENT EXPENDITURES</b>	<b>\$820,465</b>	<b>\$754,904</b>	<b>\$1,313,324</b>	<b>\$1,437,188</b>
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# Airport

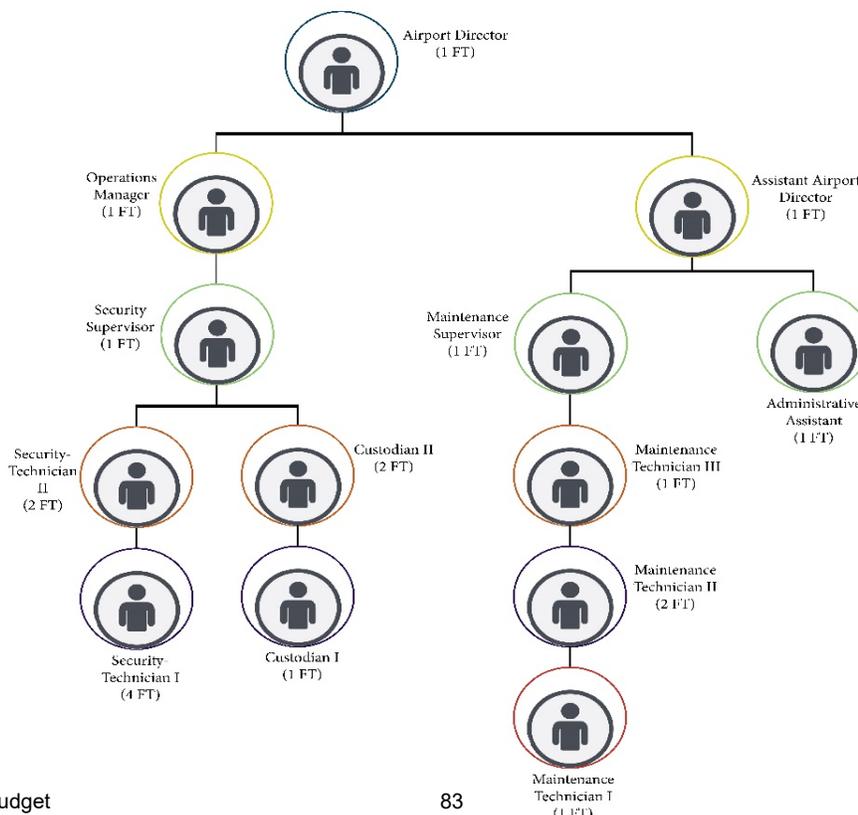
## Administration & Operations Divisions (1510,1520)

2024 Budget  
**\$2,166,117**

### STATEMENT OF SERVICE

The mission of the Manhattan Regional Airport is to safely and efficiently provide services that meet the aviation needs of our customers traveling through the Flint Hills Region of Kansas.

<b>Function</b>	Manhattan Regional Airport provides commercial airline and general aviation services to customers in the Flint Hills region. The region encompasses an area within a 60 minute drive of the airport, touches 12 counties and contains an approximate population base of 250,000 people. Daily scheduled airline service connects passengers to Dallas/Fort Worth International Airport and Chicago-O'Hare International Airport. The Airport records approximately seventy thousand passenger enplanements annually and there are over 40 aircraft based at the airport. General aviation services may include air charter, air cargo, flight instruction, air photo, major aircraft maintenance, aircraft refueling, tie-down, and aircraft storage. Jet charters supporting Fort Riley and Kansas State University frequent the airport. Under federal contract, the Air Traffic Control Tower safely separates between 30,000 and 40,000 aircraft operations each year. These operations include light airplanes, military training aircraft, and commercial jet airliners. The Airport is classified by the Federal Aviation Administration as a Primary Commercial Service, Non-hub airport in the National Plan of Integrated Airport Systems (NPIAS). MHK operates a complete security program, as approved by the Transportation Security Administration (TSA).
<b>Positions</b>	19 full-time
<b>Adopted 2024 Budget</b>	\$2,166,117
<b>2023 Budget</b>	\$1,952,934
<b>Difference</b>	\$213,183
<b>Notable Items</b>	Further centralization of IT services has increased department IT rates in Contractual Services 1 New FTE: An additional Airport Security & Operations Tech is added in the 2024 Budget.



# Airport

## Administration & Operations Divisions (1510,1520)

2024 Budget  
**\$2,166,117**

Performance Indicators	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Total Aircraft Operations (7:00 am - 9:00 pm)	28,312	41,228	32,000	35,000
Annual Scheduled Commercial Airline Seat Availability	80,417	98,347	68,000	100,000
Total Airline Enplanements	60,030	79,050	52,500	80,000
Schedule Commercial Enplanements	57,091	73,953	49,000	75,000
Non-scheduled Commercial Enplanements	2,939	5,097	3,500	5,000
Performance Standards	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Goal 1: Increase airport utilization (load factor) for Scheduled Commercial Flights</b>				
<b>STRATEGIC PLAN LINK: An Enhanced Network of Infrastructure</b>				
Usage/Seats Available (Target: ≥ prior year)	71%	75%	72%	75%
<b>Goal 2: Recover the cost of services through sales &amp; fees.</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City Organization</b>				
Cost Recovery (Target: 100%)	35%	39%	20%	30%
<b>Goal 3: Increase air traffic operations &amp; enhance aviation services for commercial &amp; general aviation.</b>				
<b>STRATEGIC PLAN LINK: An Enhanced Network of Infrastructure</b>				
% Increase in Total Enplanements (Target: ≥ 0)	64%	31%	-29%	52%
% Increase in Scheduled Commercial Enplanements (Target: ≥ 0)	78%	29%	-30%	53%
% Increase in Non-scheduled Charter Enplanements (Target: ≥ 0)	-35%	73%	0%	43%

### ACCOMPLISHMENTS

Completed the runway construction project  
Started design on new general aviation hangars

### INITIATIVES AND OBJECTIVES

Begin general aviation hangar construction  
Increase total airport enplanements  
Staff retention of 85% or higher

The Manhattan regional airport is an important economic catalyst to the City and surrounding region. To further study the strong relationship between the Kansas economy and aviation, the Kansas Department of Transportation conducted an economic impact study to report on the impact of aviation services within the state and the impact of each individual airport. The full results and methodology can be found here.

[https://www.ksdot.gov/Assets/wwwksdotorg/bureaus/divAviation/Documents/kaeis\\_airport\\_summaries/Manhattan-MHK-1.pdf](https://www.ksdot.gov/Assets/wwwksdotorg/bureaus/divAviation/Documents/kaeis_airport_summaries/Manhattan-MHK-1.pdf)



# Airport

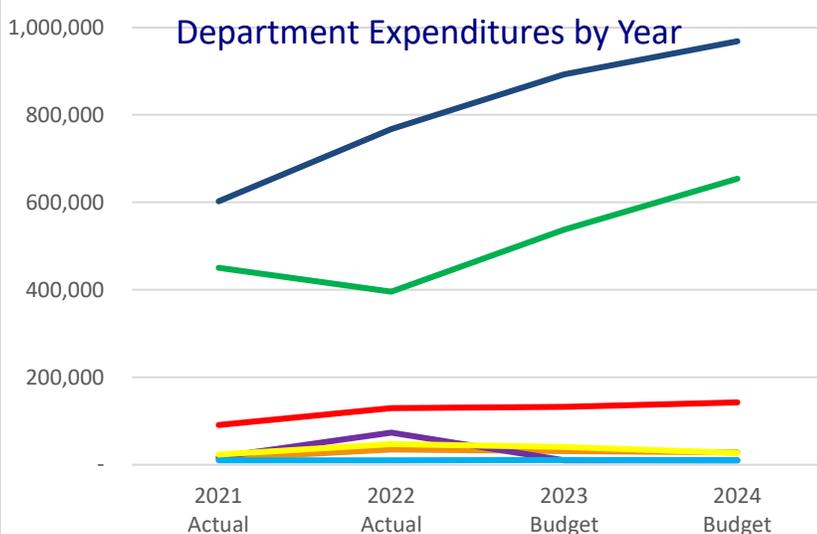
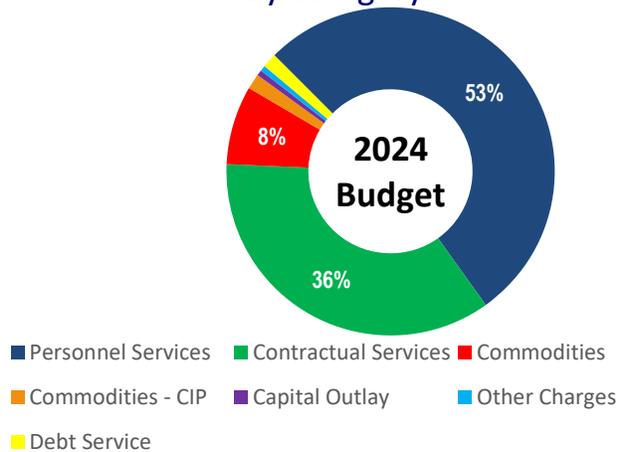
## Operations Division (1520)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	602,874	767,327	892,500	969,000
Contractual Services	450,136	395,703	537,493	654,572
Commodities	91,132	129,129	131,800	142,800
Commodities - CIP	13,644	34,636	30,500	28,000
Capital Outlay	16,755	73,259	10,000	10,000
Other Charges	9,646	9,630	10,060	10,160
Debt Service	22,778	46,952	39,994	26,136
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 1,206,965</b>	<b>\$ 1,456,636</b>	<b>\$ 1,652,347</b>	<b>\$ 1,840,668</b>

*For detailed division expenditures click here*

### Division Expenditures

2024 Budget Expenditure Breakdown by Category



<b>TOTAL DEPARTMENT EXPENDITURES</b>	<b>\$1,512,003</b>	<b>\$1,698,349</b>	<b>\$1,952,984</b>	<b>\$2,166,117</b>
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# Fire Department

2024 Budget

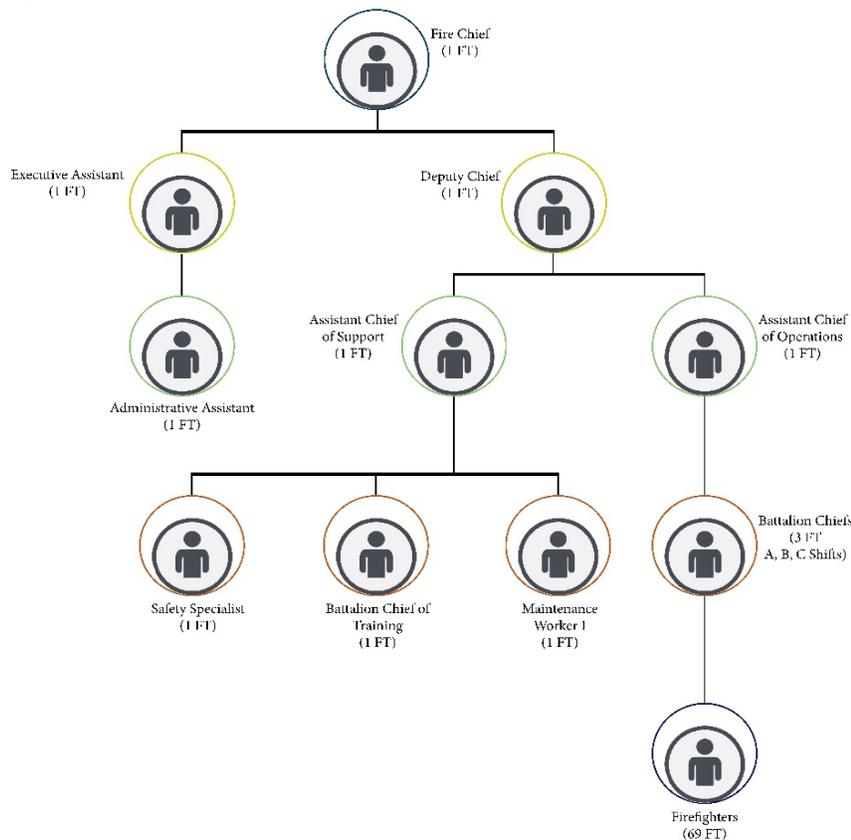
Administration & Operations Divisions (2010,2020)

**\$8,572,349**

## STATEMENT OF SERVICE

The mission of the Manhattan Fire Department is to be dedicated to helping others and to preserve life and property by being well trained in intervention, prevention and education. Our core values consist of 1) Honor - we will conduct ourselves in a way that surpasses expectations and shows respect to those that served before us; 2) Compassion - we will treat others as we want to be treated; 3) Courage - we will have the moral and mental strength to do what is right even in the face of adversity; 4) Loyalty - we will commit ourselves to each other and our duty to serve.

<b>Function</b>	The Fire Department is charged with fire suppression, rescue, and hazardous material incident responses and enforcement of fire, building and nuisance codes. The Department also manages the security plans for the City offices and Municipal Court Building.
<b>Positions</b>	81 full-time and 12 seasonal
<b>Adopted 2024 Budget</b>	\$8,572,349
<b>2023 Budget</b>	\$7,384,280
<b>Difference</b>	\$1,188,069
<b>Notable Items</b>	Further centralization of IT services has increased department IT rates in Contractual Services The Safety Specialist positions is funded by the Utility Funds.



# Fire Department

Administration & Operations Divisions (2010,2020)

2024 Budget

**\$8,572,349**

Performance Indicators	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Fire Calls Answered	1,481	1,553	1,200	1,600
EMS Calls Answered	1,476	1,614	1,300	1,700
Hazmat Calls Answered	69	84	200	200

Performance Standards				
<b>Goal 1: Respond to calls for emergency services quickly, safely &amp; efficiently.</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City Organization</b>				
Fire Incidents Responded to in 5 Min. or Less (Target: 90%)	72%	71%	90%	90%
Firefighter Deaths (Target: 0)	0	0	0	0
Firefighter Injuries (Target: 0)	3	1	0	0
<b>Goal 2: Protect life &amp; property from fire &amp; hazardous materials.</b>				
<b>STRATEGIC PLAN LINK: A Strong and Diversified Local Economy</b>				
Civilian Deaths (Target: 0)	1	0	0	0
Civilian Injuries (Target: 0)	6	0	0	0
Fire Loss (Target: ≤ prior year)	\$6,836,870	\$ 1,056,820.00	\$1,000,000	1,000,000.00
Property Saved (Target > 6x Fire Loss)	\$1,542,517,633	\$ 48,046,110.00	\$8,000,000	8,000,000.00
<b>Goal 3: Insure the readiness of personnel &amp; devices to respond to emergency situations.</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City Organization</b>				
Training Hours per Member (Target: 240 hours)	209	240	240	240

## ACCOMPLISHMENTS

Achieved ISO 1 accreditation.
Purchased and placed in service battery powered extrication tools.
Planned and conducted a multi agency stand by for the NBAF ribbon cutting .
Planned and conducted a multi agency active violence exercise.

## INITIATIVES AND OBJECTIVES

Establish a documents review committee to review internal documents to ensure they reflect the operations realities and best practices.
Place in service new Hazmat truck and water rescue vehicles.
Develop and conduct an in house EMT Certification class.
Place in service the new station alerting system.



# Fire Department

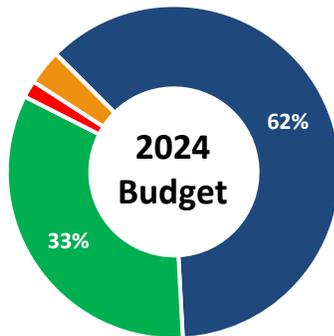
## Administration Division (2010)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	352,803	392,141	476,310	516,750
Contractual Services	269,500	215,206	264,930	279,196
Commodities	9,738	7,929	13,900	13,900
Commodities - CIP	22,214	23,064	28,500	28,500
Debt Service	11,995	11,995	11,995	-
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 666,250</b>	<b>\$ 650,335</b>	<b>\$ 795,635</b>	<b>\$ 838,346</b>

For detailed division expenditures click here

### Division Expenditures

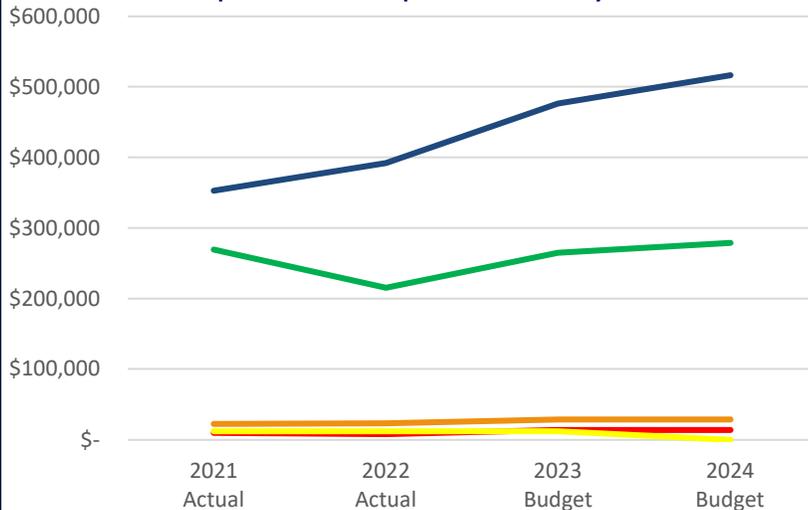
2024 Budget Expenditure Breakdown by Category



- Personnel Services
- Contractual Services
- Commodities
- Commodities - CIP
- Debt Service

Note: Expenditures <5% not shown in chart

Department Expenditures by Year



# Fire Department

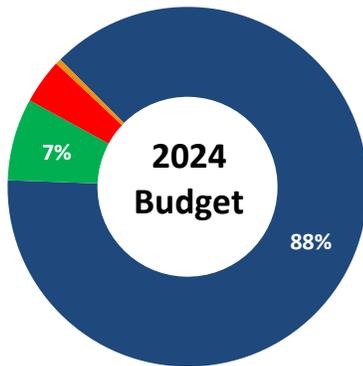
## Operation Division (2020)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	5,094,067	5,433,298	5,938,620	6,812,400
Contractual Services	137,626	206,141	349,125	571,003
Commodities	289,450	285,492	271,900	311,600
Commodities - CIP	49,073	29,325	29,000	39,000
Capital Outlay	59,950	-	-	-
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 5,630,166</b>	<b>\$ 5,954,257</b>	<b>\$ 6,588,645</b>	<b>\$ 7,734,003</b>

*For detailed division expenditures click here*

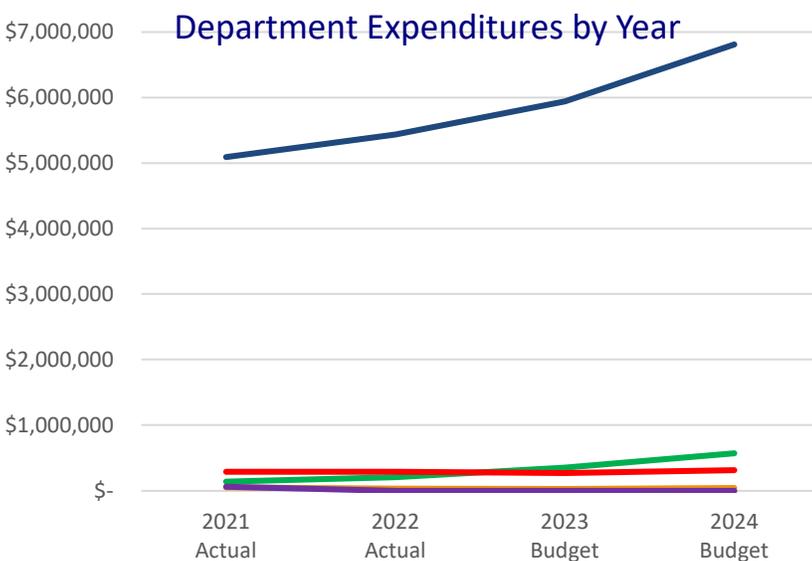
### Division Expenditures

2024 Budget Expenditure Breakdown by Category



■ Personnel Services    ■ Contractual Services  
■ Commodities    ■ Commodities - CIP

Note: Expenditures <5% not shown in chart



# Fire Department

## Risk Reduction Division (2030)

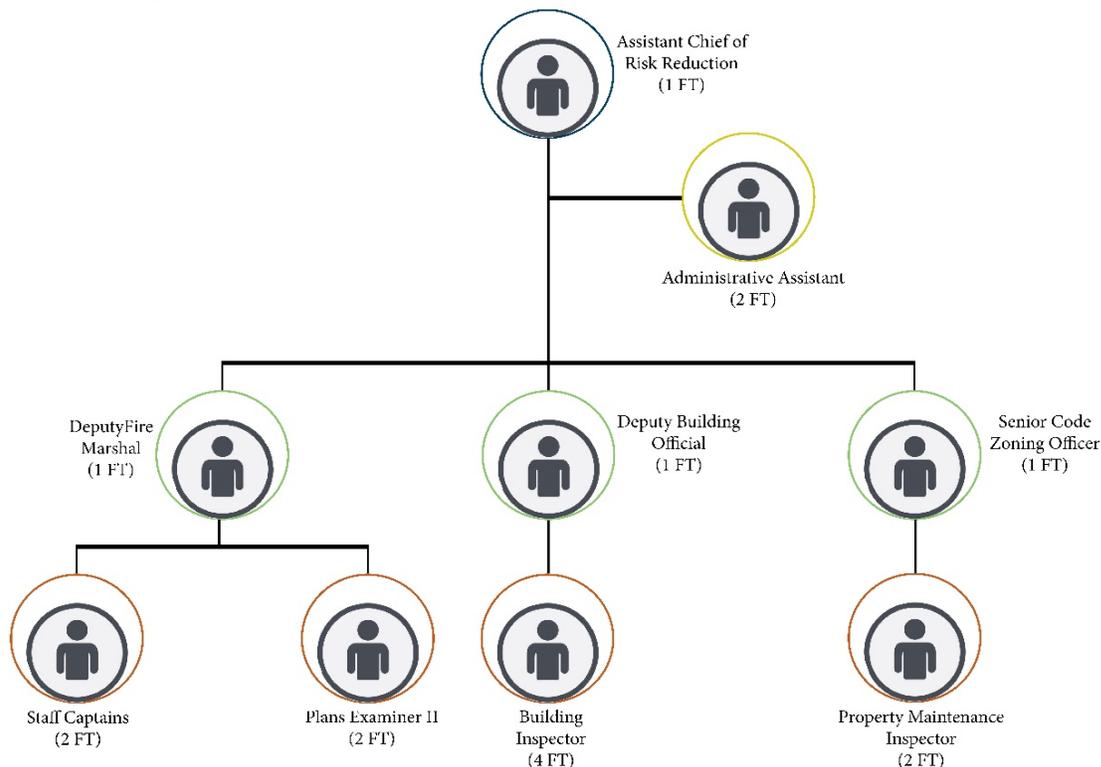
2024 Budget

**\$1,439,047**

### STATEMENT OF SERVICE

The mission of the Manhattan Fire Department is to be dedicated to helping others and to preserve life and property by being well trained in intervention, prevention and education. Our core values consist of 1) Honor - we will conduct ourselves in a way that surpasses expectations and shows respect to those that served before us; 2) Compassion - we will treat others as we want to be treated; 3) Courage - we will have the moral and mental strength to do what is right even in the face of adversity; 4) Loyalty - we will commit ourselves to each other and our duty to serve.

<b>Functions</b>	The Risk Reduction Division administers City ordinances relating to health, safety, and protection of citizens and their property along with zoning enforcement. The Division is responsible for plan reviews, issuing building permits, conducting fire inspections, inspections for new construction, additions, alterations, enforcing property maintenance code, nuisance ordinance, and zoning regulations. Building and sign permits along with all contractor and trade licenses are issued by this division. The division is also responsible for all fire investigations to include cause and origin, and administers the public education programs.
<b>Positions</b>	16 full-time
<b>Adopted 2024 Budget</b>	\$1,439,047
<b>2023 Budget</b>	\$1,349,799
<b>Difference</b>	\$89,248 1 Property Maintenance Inspector position eliminated in 2024 due to consolidated services with Community Development.



# Fire Department

## Risk Reduction Division (2030)

2024 Budget  
**\$1,439,047**

Performance Indicators	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Fire Inspections Conducted	3,085	3,352	3,200	3,200
Plans Reviewed by Code Services	602	430	450	440
Construction Inspections Conducted	4,193	3,499	4,000	3,350
Property Maintenance Inspections Conducted	65	75	80	85
Public Nuisance Inspections Conducted	1,377	1,829	1,800	2,800
Number of New Training/Educational Certifications	9	6	7	8

Performance Standards				
<b>Goal 1: Complete all annual &amp; semi-annual fire business inspections.</b>				
<b>STRATEGIC PLAN LINK: An Enhanced Network of Infrastructure</b>				
Completed Annual Fire Inspections (Target: 90%)	90%	90%	90%	90%
Completed Semi-Annual Fire Inspections (Target: 95%)	100%	100%	100%	100%
<b>Goal 2: Cover the cost of inspection services with inspection fees.</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City Organization</b>				
% of Cost Recovered (Target: 100%)	45%	45%	45%	45%
<b>Goal 3: Efficiently provide inspection services by maintaining a highly educated &amp; trained staff.</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City Organization</b>				
Construction Inspections per Code Inspector (Target: 1,700)	1,677	1,400	1,700	1,340
Nuisance Inspections per Code Inspector (Target: 1,100)	689	915	1,000	1,400
Fire Inspections per Fire Inspector (Target: 1350)	1,072	1,232	1,200	1,130
Fire Inspections Per Shift (Target: 215)	314	296	325	325
New Certifications per Employee (Target: ≥ prior year)	1	1	1	1
Number of Cross Training Sessions (Target: 12)	12	12	12	12

### ACCOMPLISHMENTS

Implementation of 2023 Code Adoption.
16 New Certifications
Onboarded two new inspectors.

### INITIATIVES AND OBJECTIVES

Follow-up on expired permits.
Continue to partner with stakeholders.



Construction  
Inspection  
2024 Operating Budget



Fuel Truck  
Inspection  
92



Property Maintenance  
Inspection  
City of Manhattan

# Fire Department

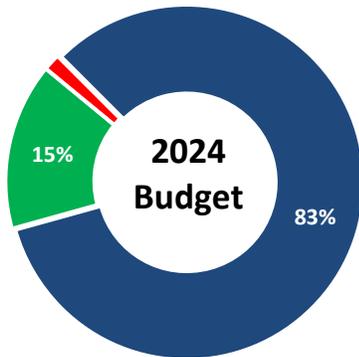
## Risk Reduction Division (2030)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	869,501	939,168	1,171,100	1,191,100
Contractual Services	34,981	42,851	151,699	218,247
Commodities	12,300	9,134	21,000	22,200
Commodities - CIP	4,362	4,754	6,000	7,500
Capital Outlay	-	50,000	-	-
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 921,144</b>	<b>\$ 1,045,907</b>	<b>\$ 1,349,799</b>	<b>\$ 1,439,047</b>

*For detailed division expenditures click here*

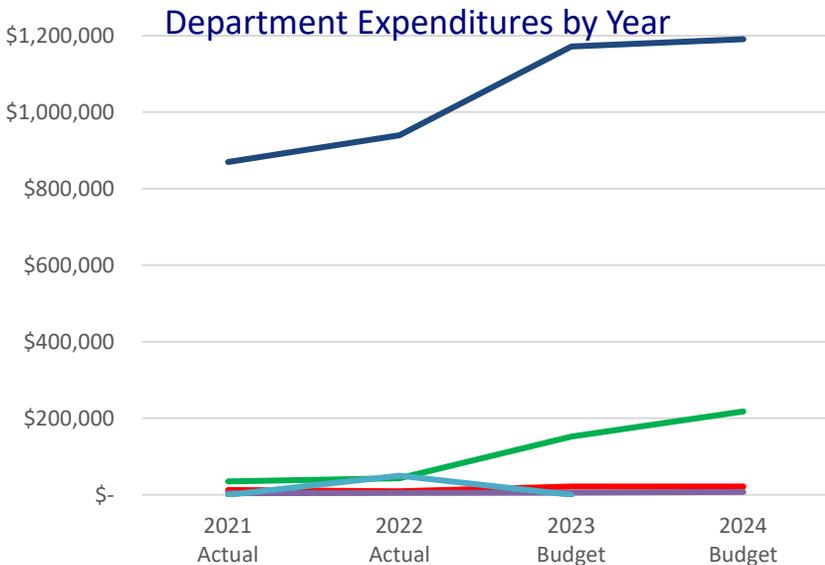
### Division Expenditures

2024 Budget Expenditure Breakdown by Category



■ Personnel Services ■ Contractual Services ■ Commodities ■ Capital Outlay

**Note: Expenditures <5% not shown in chart**



<b>TOTAL DEPARTMENT EXPENDITURES</b>	<b>\$7,217,560</b>	<b>\$7,650,499</b>	<b>\$8,734,079</b>	<b>\$10,011,396</b>
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# Human Resources Department

2024 Budget

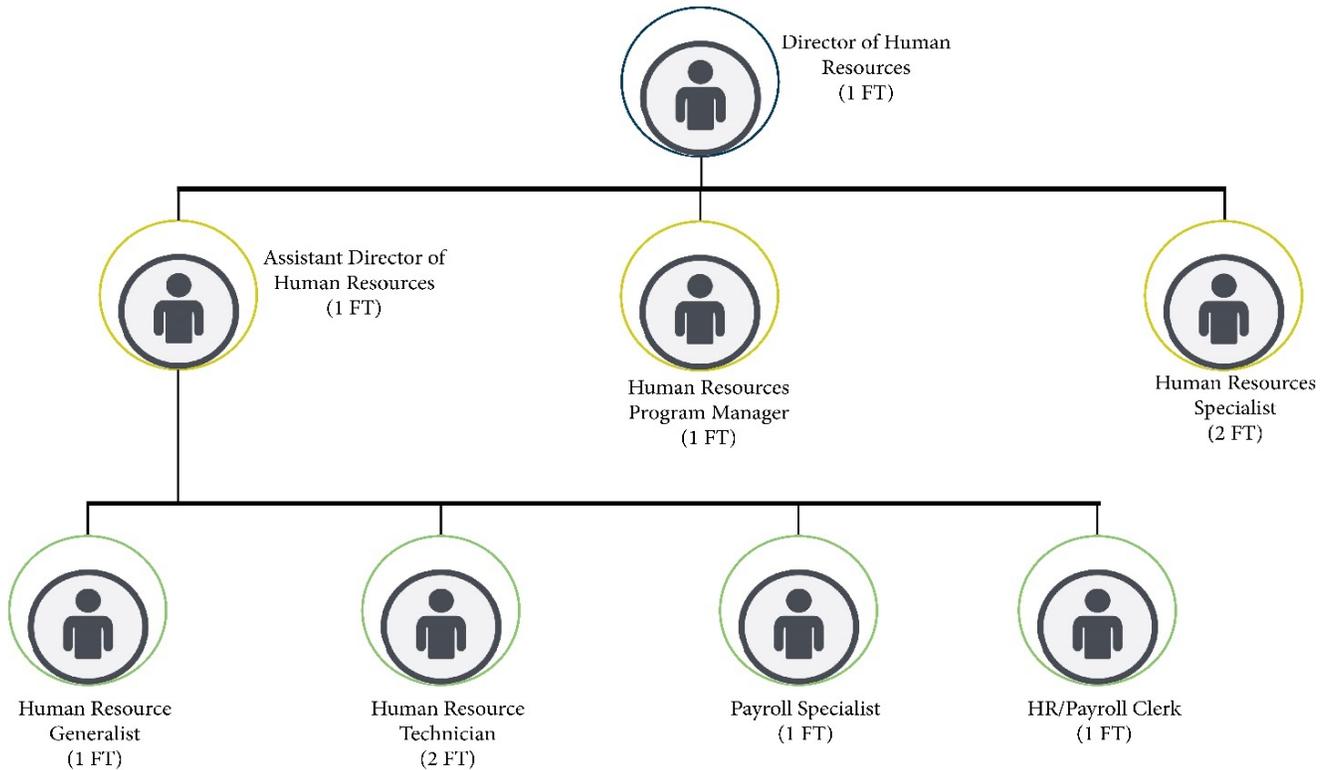
Administration & Personnel Divisions (2510,2520)

**\$849,191**

## STATEMENT OF SERVICE

The Human Resources Department provides excellent customer service to the citizens of Manhattan, effective and efficient programs and services in the hiring development and management of City personnel; and human relations services to the public are directed towards fostering and maintaining harmonious community relations, and eliminating discriminatory practices in housing, public accommodation and employment.

<b>Functions</b>	The mission of Human Resources is to provide pro-active and responsive Personnel/Human Relations and Risk Management related activities. Related to Risk Management is the establishment of "best practices" for the purpose of identifying proactive measures that are aimed towards reducing losses, preventing accidents, and promoting safety awareness and training programs.
<b>Positions</b>	10 full-time and 2 seasonals
<b>Adopted 2024 Budget</b>	\$849,191
<b>2023 Budget</b>	\$766,856
<b>Difference</b>	\$82,335
<b>Notable Items</b>	1 Human Resource Generalist paid from the Utility Funds.



Performance Indicators	2021 Actual	2022 Actual	2023 Budget	2024 Budget
In-House Training Programs Offered	15	12	60	60
Number of Internal Promotions	71	92	15	15

# Human Resources Department

2024 Budget

Administration & Personnel Divisions (2510,2520)

**\$849,191**

Performance Standards	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Goal 1: Increase the efficiency of attracting and retaining a diverse work force.</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City</b>				
Turnover Ratio (Target: ≤ 10%)	16%	13%	13%	13%
% of New Hiring Filled Within 45 Days (Target: 100%)	40%	64%	60%	50%
% of Workforce representing women and minority employees.				
• Minority	11%	8%	13%	13%
• Women	23%	31%	26%	30%
<b>Goal 2: Promote employee development by increasing employee participation in skill development programs.</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City</b>				
% of Vacancies Filled Internally (Target: 10%)	27%	5%	10%	10%
<b>Goal 3: Reduce accidents, injuries, &amp; associated costs by increasing employee participation in safety training and the City's Wellness Program</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City</b>				
Workers' Compensation Frequency Rate (Target: ≤ prior year)	32	17	30	30
Workers' Compensation Avg. Cost per Claim (Target: ≤ prior year)	\$1,267	\$4,458	\$3,500	\$3,500
<b>Goal 4: Increase employee satisfaction in regards to services provided by the Human Resources Department.</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City</b>				
Overall Employee Satisfaction - Internal Survey (Target: ≥ 90%)	85%	85%	90%	90%
<b>Goal 5: Increase the efficiency of resolving employee problems, conflicts, &amp; complaints.*</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City</b>				
Problem Resolutions Carried Out within 14 Days (Target: 100%)	100%	100%	80%	80%

\*For actual years there were no reported cases.

## ACCOMPLISHMENTS

Successful completion of Risk Management Recognition Program with Midwest Public Risk.
Completed implementation of Total Rewards Study.
Development of Voluntary Wellness Incentive Program.
Development of Supervisory Training Program.

## INITIATIVES AND OBJECTIVES

Modernizing Performance Management in Paylocity.
2024 Implementation of Voluntary Wellness Incentive Program.
2023 Implementation of Supervisory Training Program

# Human Resources Department

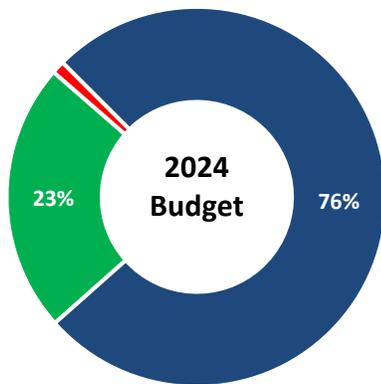
## Administration Division (2510)

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	173,672	208,794	257,750	287,000
Contractual Services	9,016	11,473	41,806	86,891
Commodities	2,665	2,923	4,100	4,100
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 185,353</b>	<b>\$ 223,190</b>	<b>\$ 303,656</b>	<b>\$ 377,991</b>

*For detailed division expenditures click here*

### Division Expenditures

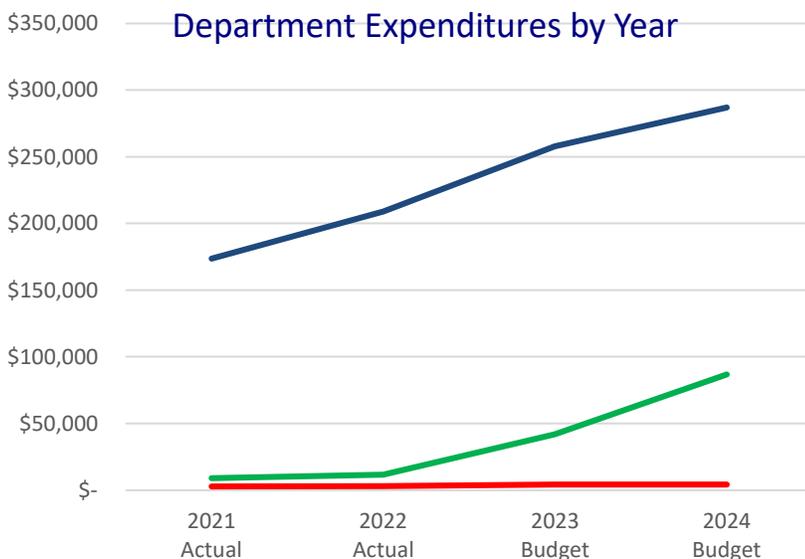
2024 Budget Expenditure Breakdown  
by Category



■ Personnel Services ■ Contractual Services ■ Commodities

**Note:** Expenditures <5% not shown in chart

Department Expenditures by Year



### ITEMS OF NOTE

#### Current projects:

- Performance Management Module in Payroll system
- Supervisory Training

# Human Resources Department

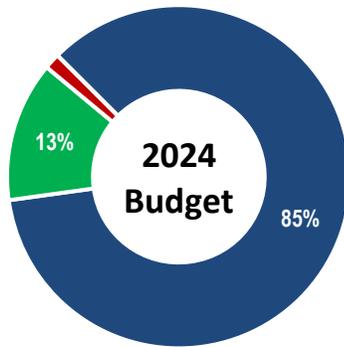
## Personnel Division (2520)

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	287,765	319,763	383,000	402,000
Contractual Services	30,065	43,346	66,700	62,200
Commodities	2,635	3,115	7,000	7,000
Commodities - CIP	5,249	3,690	6,500	-
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 325,714</b>	<b>\$ 369,914</b>	<b>\$ 463,200</b>	<b>\$ 471,200</b>

*For detailed division expenditures click here*

### Division Expenditures

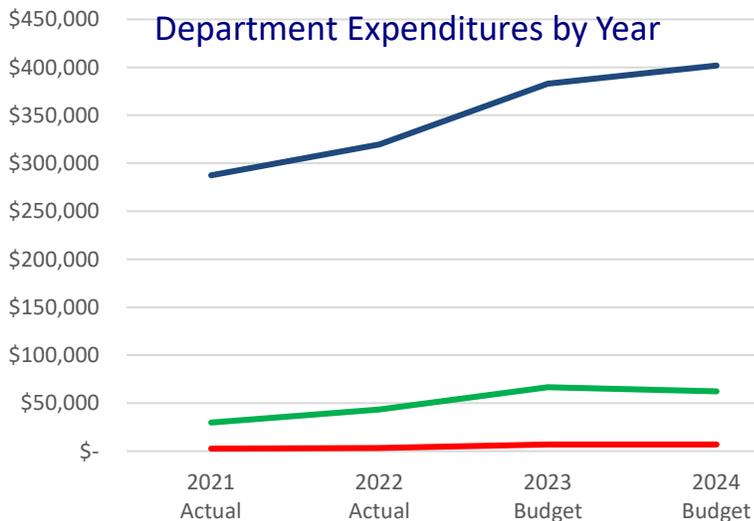
2024 Budget Expenditures Breakdown  
by Category



■ Personnel Services ■ Contractual Services ■ Commodities ■ Commodities - CIP

**Note: Expenditures <5% not shown in chart**

Department Expenditures by Year



<b>TOTAL DEPARTMENT EXPENDITURES</b>	<b>\$511,067</b>	<b>\$593,104</b>	<b>\$766,856</b>	<b>\$849,191</b>
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# Public Works Department

2024 Budget

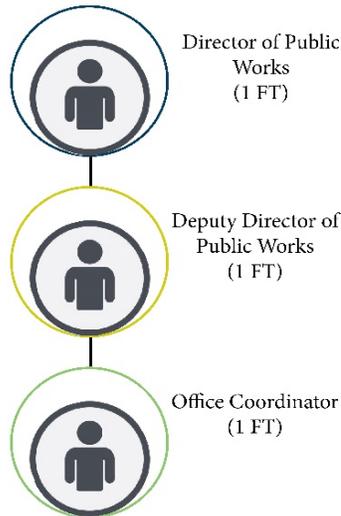
## Administration Division (3010)

**\$449,000**

### STATEMENT OF SERVICE

The mission of Public Works is to provide the citizens of, and the visitors to the City of Manhattan 1) a safe, properly constructed, and well maintained transportation network, 2) professional and efficient municipal engineering services, 3) a safe and plentiful drinking water supply, 4) properly treated wastewater.

<b>Functions</b>	The Public Works Administration Division consists of the Director, Executive Secretary, and an Administrative Assistant for the department. General guidance is provided for the Utilities Division, Engineering Division, and Operations Division of the Public Works Department. Technical support and advice is provided to the City Manager, and through that position, to the City Commission. Public Works also supports other departments within the City, such as Parks & Recreation, Community Development, Fire, and Airport.
<b>Positions</b>	3 full-time
<b>Adopted 2024 Budget</b>	\$449,000
<b>2023 Budget</b>	\$260,725
<b>Difference</b>	\$188,275
<b>Notable Items</b>	Further centralization of IT services has increased department IT rates in Contractual Services



Performance Indicators	2021	2022	2023	2024
	Actual	Actual	Budget	Budget
Number of City Commission Memos Produced	90	86	80	80
Number of Legislative City Commission Meetings Attended	19	19	20	20
Number of Commission Work sessions Attended	8	6	10	10
Number of Departmental Staff Meetings Conducted	47	45	45	45

Performance Standards	2021	2022	2023	2024
	Actual	Actual	Budget	Budget
<b>Goal 1: Promote public awareness of public works.</b>				
<b>STRATEGIC PLAN LINK: A Connected Government</b>				
Percent of Project Notices Printed in the Paper (Target: 100%)	100%	100%	100%	100%
2024 Operating Budget	98		City of Manhattan	

# Public Works Department

## Administration Division (3010)

2024 Budget

**\$449,000**

### ACCOMPLISHMENTS

JMF project completed, Levee Project completed, NCC X & IX completed.

### INITIATIVES AND OBJECTIVES

Provide for the community safe and health quality of life infrastructure and services.

#### Reasons to Visit the Public Works Homepage

[www.cityofmnhk.com/publicworks](http://www.cityofmnhk.com/publicworks)

- Get current news on road construction and other Public Works projects
- Find out about the latest bicycle news, events, routes and Bicycle Advisory Board issues
- Report potholes using the homepage's "Report IT" link
- Obtain information regarding projects that are currently out for bid on the City's current requests for proposals
- Review the Plans, Standard Specifications, Traffic Ordinances and other guidelines used by the Public Works Dept.
- Become aware of the City's current procedures for snow and ice removal



Joint Maintenance Facility

# Public Works Department

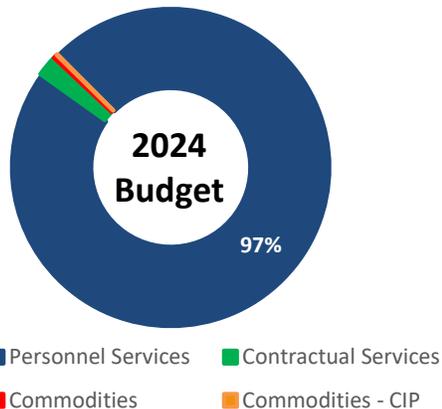
## Administration Division (3010)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	199,229	216,806	248,250	437,200
Contractual Services	2,369	4,290	9,875	9,550
Commodities	588	1,092	2,100	1,750
Commodities - CIP	928	170	500	500
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 203,114</b>	<b>\$ 222,358</b>	<b>\$ 260,725</b>	<b>\$ 449,000</b>

*For detailed division expenditures click here*

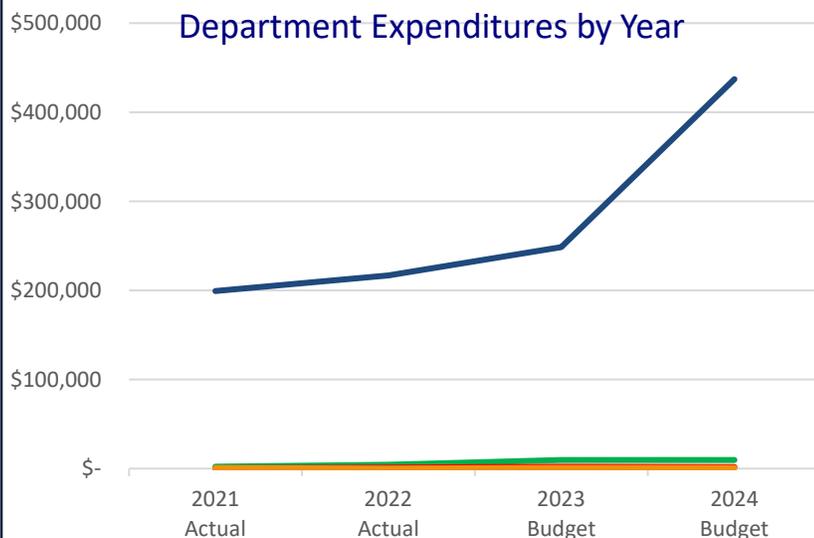
### Division Expenditures

2024 Budget Expenditure Breakdown by Category



Note: Expenditures <5% not shown in chart

Department Expenditures by Year





# Public Works Department

2024 Budget

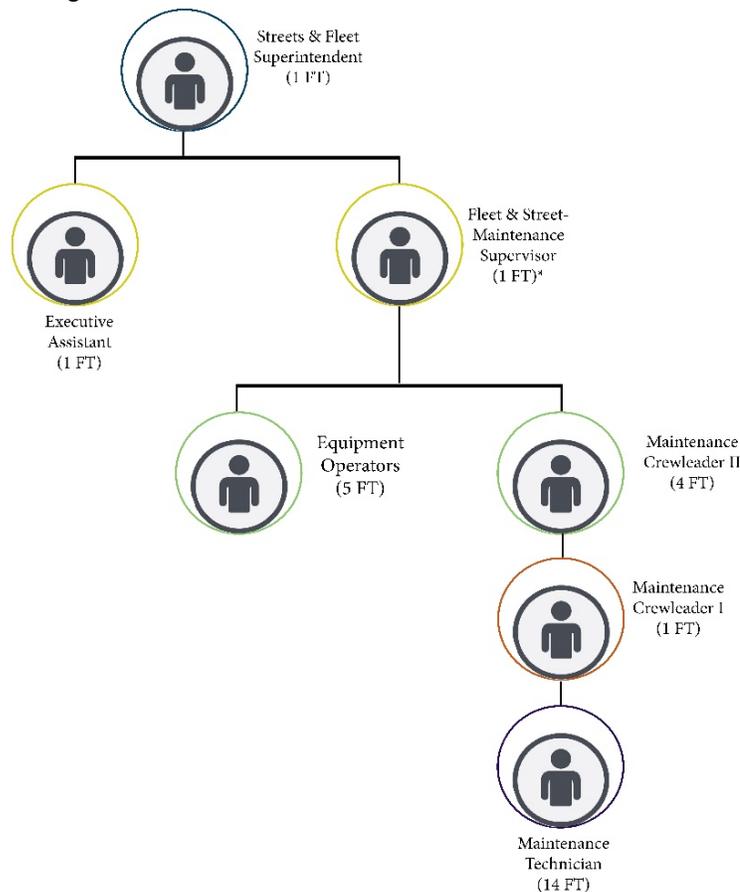
## Street Division (3020)

**\$3,365,867**

### STATEMENT OF SERVICE

The Street Division's mission is to provide the citizens and visitors to the City of Manhattan a safe and well-maintained transportation network, storm sewer collection system and levee system.

<b>Functions</b>	The Street Division is one of the larger divisions, both by personnel and size of budget. Areas of responsibility include maintenance and repairs of streets, alleys, storm sewers, drainage systems, levee system, vehicle maintenance, snow and ice removal, and emergency response. This division also assists other departments within the City with various tasks.
<b>Positions</b>	27 full-time (22 General Fund FTE, 4 Utility Fund FTE, 1 Fleet Fund FTE)
<b>Adopted 2024 Budget</b>	\$3,365,867
<b>2023 Budget</b>	\$2,964,845
<b>Difference</b>	\$401,022
<b>Notable Items</b>	Further centralization of IT services has increased department IT rates in Contractual Services 2 FTE: 1 Maintenance Crewleader I and a Maintenance Tech are added in 2024. 4 FTE Utility Cuts and are fully funded by the Utility Funds. 3 FTE are charged 30% to the Fleet Fund.



# Public Works Department

## Street Division (3020)

2024 Budget

**\$3,365,867**

Performance Indicators	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Number of potholes filled	11,932	14,405	17,000	15,000
% of reported potholes repaired	100%	100%	100%	100%
Lane Miles of Paved Roads Maintained	491	493	495	495
Number of Winter Events Responded to	8	6	10	10
Miles of paved roads maintained per street dept. employee	14.03	14.09	14.14	14.20
<b>Performance Standards</b>				
<b>Goal 1: Maintain the community's infrastructure effectively and efficiently.</b>				
<b>STRATEGIC PLAN LINK: An Enhanced Network of Infrastructure</b>				
Number of blocks swept per street sweeper (Target: ≥ 10,000)	16,667	17,771	16,667	18,000
Street Sweeping Expenditures per Capita (Target: \$2.00)	\$3.25	\$3.30	\$3.50	\$3.50
Street Sweeping Expenditures per Linear Mile Swept (\$60)	\$60	\$60	\$65	\$65
Percent of City website reported potholes repaired (Target 100%)	100%	100%	100%	100%
<b>Goal 2: Provide prompt and efficient responses to winter storm events.</b>				
<b>STRATEGIC PLAN LINK: An Enhanced Network of Infrastructure</b>				
Primary Roads Cleared within 24 Hours (Target: 100%)	100%	100%	100%	100%
Secondary Roads Cleared within 72 Hours (Target: 100%)	100%	100%	100%	100%
Snow & Ice Removal Expenditures per Capita (Target: \$4.31)	\$4.00	\$4.15	\$4.25	\$4.30
Snow & Ice Removal Material Cost per Lane Mile (Target: \$450)	\$345	\$345	\$329	\$350
<b>Goal 3: Provide prompt and efficient storm sewer maintenance.</b>				
<b>STRATEGIC PLAN LINK: An Enhanced Network of Infrastructure</b>				
Clean the problem storm sewer culverts and inlets within 24 hours of storm event (Target: 100%)	100%	100%	100%	100%

### ACCOMPLISHMENTS

Maintain the communities infrastructure effectively and efficiently by sweeping 53,314 city blocks, patching 14,405 potholes and replacing 2,065 yards of concrete. Promptly responded to 6 winter events using 327 loads of salt. Provided prompt and efficient storm sewer maintenance by cleaning and maintaining 100% of them with 24 hours of a storm event.

### INITIATIVES AND OBJECTIVES

Provide the citizens and visitors of the City of Manhattan a safe and well-maintained transportation network, storm sewer and collection system as well as levee system.

# Public Works Department

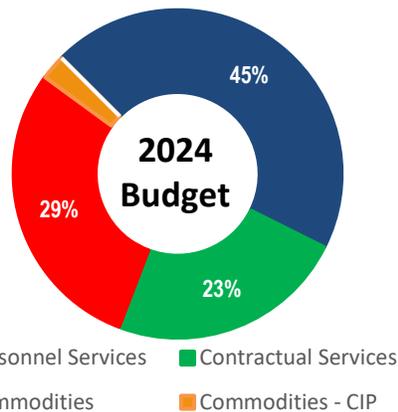
## Street Division (3020)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	1,103,743	1,387,908	1,146,500	1,511,000
Contractual Services	95,825	146,563	735,731	788,767
Commodities	871,336	377,817	982,100	983,100
Commodities - CIP	135,818	84,188	83,000	83,000
Debt Service	105,649	69,959	17,514	-
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 2,312,371</b>	<b>\$ 2,066,435</b>	<b>\$ 2,964,845</b>	<b>\$ 3,365,867</b>

*For detailed division expenditures click here*

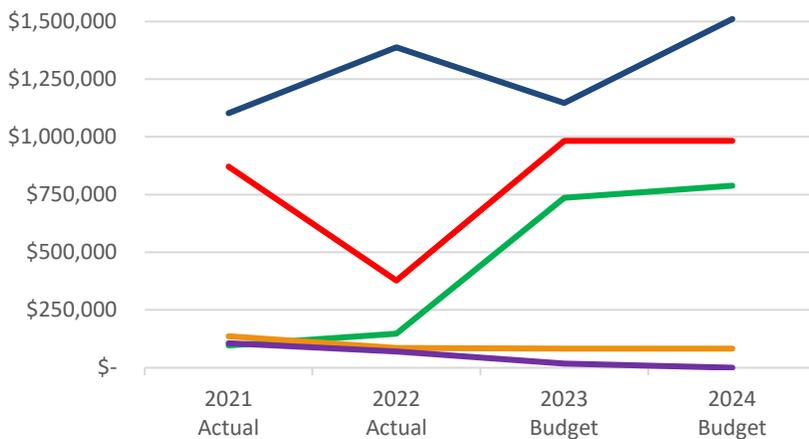
### Division Expenditures

2024 Budget Expenditure Breakdown by Category



Note: Expenditures <5% not shown in chart

Department Expenditures by Year



### ITEMS OF NOTE

#### Ongoing Initiatives:

- Safe & well-maintained transportation network



# Public Works Department

2024 Budget

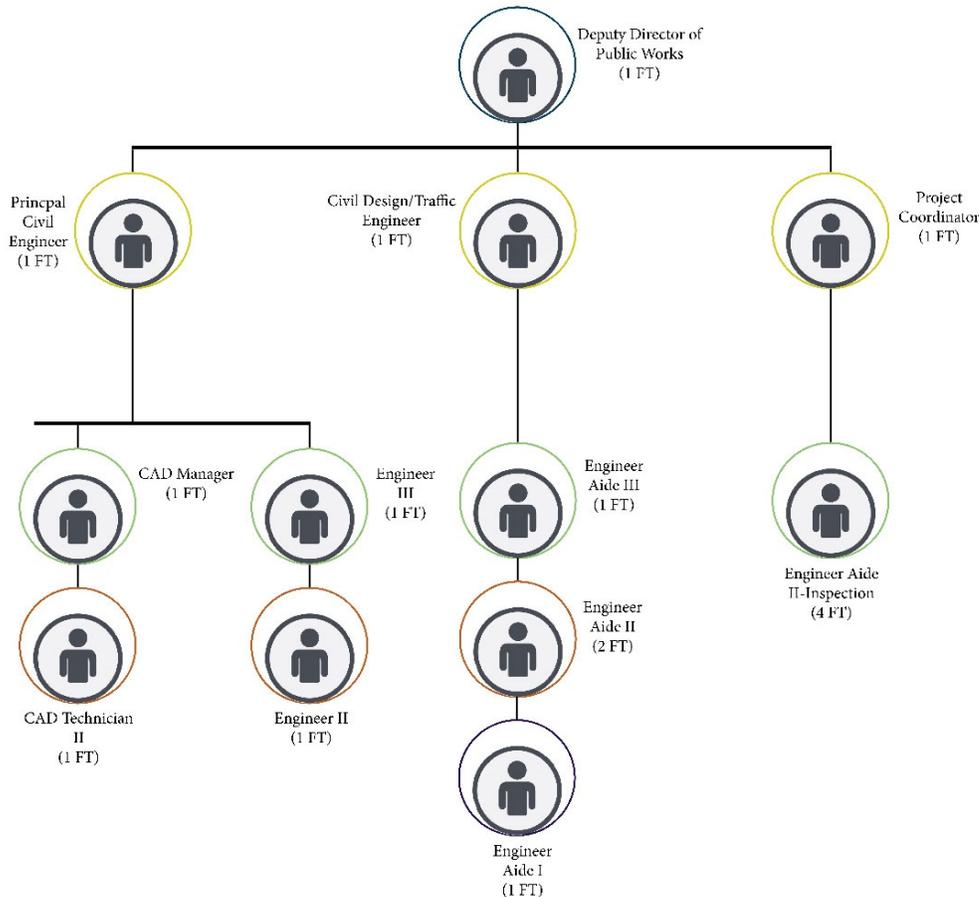
## Engineering Division (3030)

**\$1,462,293**

### STATEMENT OF SERVICE

The Engineering Division’s mission is to provide for the safety, health, and welfare for the citizens and visitors to the City of Manhattan by providing technical expertise in all aspects of the field of municipal engineering.

<b>Functions</b>	The Engineering Division provides technical services and assistance including surveying, design, and plan review for public improvements projects. In addition to critical technical skills, the Engineering Division provides specialized reports to the City Manager and City Commission as required.
<b>Positions</b>	16 full-time (15 General Fund, 1 Utility Fund)
<b>Adopted 2024 Budget</b>	\$1,462,293
<b>2023 Budget</b>	\$1,362,532
<b>Difference</b>	\$99,761
<b>Notable Items</b>	Further centralization of IT services has increased department IT rates in Contractual Services The GIS division (3 FTE) moved to the IT Fund in 2024. 1 Engineering Aide II funded by the Utility Funds.



# Public Works Department

Engineering Division (3030)

2024 Budget

**\$1,462,293**

Performance Indicators	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Number of In-House Design Projects	15	14	19	15
Number of Consultant Design Projects Managed	40	50	56	30
New Concrete and Asphalt Road Added (yd <sup>2</sup> )	70,509	63,000	55,000	70,000
Reconditioned Concrete and Asphalt Road (yd <sup>2</sup> )	28,000	62,000	40,000	55,000

Performance Standards	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Goal 1: Seek out grants and other funding opportunities.</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City Organization</b>				
Number of Grants Applied for (Target: ≥ 4)	10	4	10	4
% of Grants Awarded (Target: 67%)*	50%	75%	50%	50%
<b>Goal 2: Ensure quality control on every City construction project.</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City Organization</b>				
Projects that Pass 1-year Warranty Inspections (Target: 95%)	95%	96%	95%	95%
% of Street Miles Improved by Asphalt Overlay (Target: ≥ 5%)	3%	5%	5%	6%
<b>Goal 3: Monitor the condition of the City's infrastructure and rehabilitate deteriorating roads.</b>				
<b>STRATEGIC PLAN LINK: An Enhanced Network of Infrastructure</b>				
Pavement Condition Index (Target: 75)	73	73	73	73
Road Rehabilitation Expenditures per Capita (Target: \$28.37)	\$147.32	\$54.57	\$95.00	\$100.00
Road Rehabilitation Expenditures per Paved Lane Mile (Target: \$3,001)	\$7,200	\$2,664	\$9,500	\$5,000
<b>Goal 4: Identify and improve high risk intersections.</b>				
<b>STRATEGIC PLAN LINK: An Enhanced Network of Infrastructure</b>				
Top-Ten High Accident Intersections Improved (Target: 1)	1	1	1	1

## ACCOMPLISHMENTS

Completed \$8.5 Million Dollars of public improvements with in house engineers. Completed project management and inspection of \$50 Million Dollars of public improvements with in house inspections. Secured \$4.0 Million in Grant Funding for various

## INITIATIVES AND OBJECTIVES

Completion of Standard Specifications and Standard Drawings.

# Public Works Department

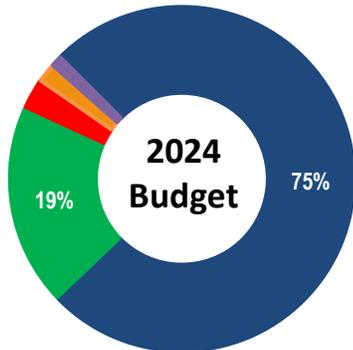
## Engineering Division (3020)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	813,595	840,527	1,115,900	1,102,700
Contractual Services	40,080	26,909	164,382	277,093
Commodities	25,794	36,797	41,250	41,500
Commodities - CIP	41,890	41,796	26,000	26,000
Capital Outlay	-	11,104	15,000	15,000
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 921,359</b>	<b>\$ 957,134</b>	<b>\$ 1,362,532</b>	<b>\$ 1,462,293</b>

*For detailed division expenditures click here*

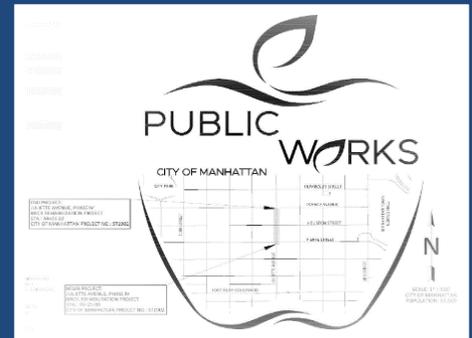
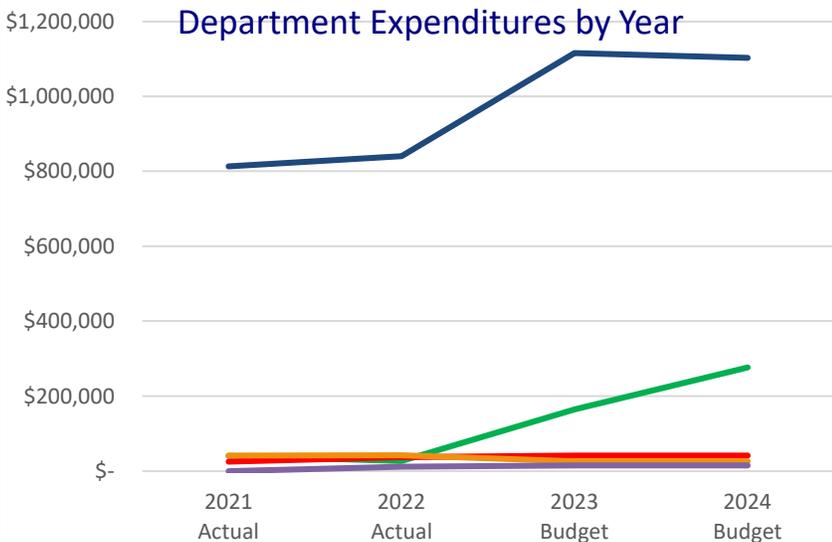
### Division Expenditures

2024 Budget Expenditure Breakdown by Category



- Personnel Services
- Contractual Services
- Commodities
- Commodities - CIP
- Capital Outlay

**Note: Expenditures <5% not shown in chart**





# Public Works Department

2024 Budget

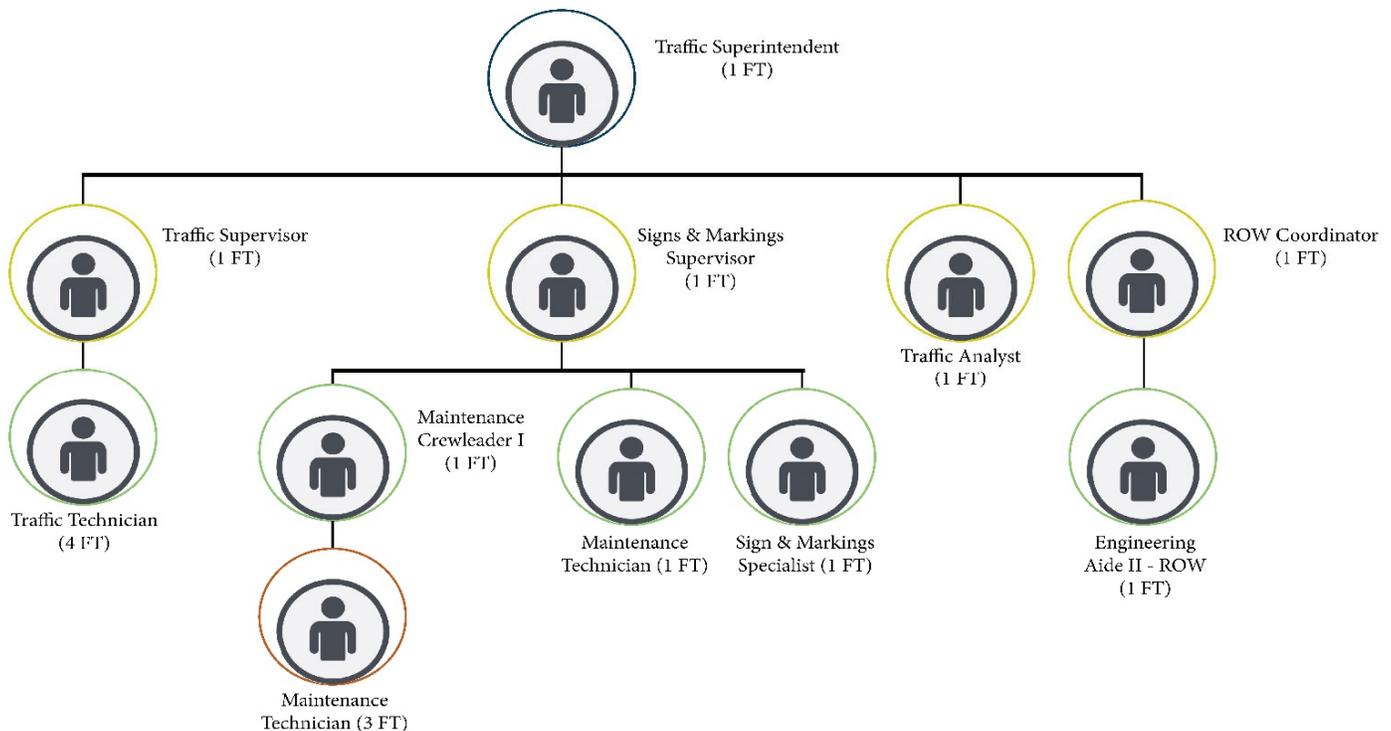
## Traffic Division (3040)

**\$1,365,298**

### STATEMENT OF SERVICE

The Traffic Division’s mission is to provide the citizens and visitors to the City of Manhattan a safe and well maintained traffic control system.

<b>Functions</b>	The Traffic Control Division provides services aimed at the safe movement of vehicle and pedestrian traffic throughout the City of Manhattan. These activities include maintenance of all traffic signals, installation and repair of street signs, and the placement of roadway markings where necessary. This division also assists other departments within the city with signs and pavement marking in locations such as Parks, Airport, and the Library.
<b>Positions</b>	16 full-time (14 FTE General Fund, 1 FTE Special Street & Highway Fund, 1 FTE Utility Funds)
<b>Adopted 2024 Budget</b>	\$1,365,298
<b>2023 Budget</b>	\$1,078,303
<b>Difference</b>	\$286,995
<b>Notable Items</b>	Further centralization of IT services has increased department IT rates in Contractual Services 3 New FTE: 1 RROW Coordinator, 1 Traffic Analyst, and 1 Traffic Technician. 1 Traffic Supervisor funded by the Special Street & Highway Fund. 1 Engineering Aide II is 67% funded by the Utility Funds.



# Public Works Department

## Traffic Division (3040)

2024 Budget

**\$1,365,298**

Performance Indicators	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Number of Responses to Signal Problems	200	182	200	200
Number of Signs Produced	2,300	2,800	3,000	3,000
Number of Crosswalk Signals Installed	3	2	2	2
Number of Signs Upgraded (Target: 150)	1,200	1,500	1,250	1,750
Number of Traffic Counts Performed	60	60	60	60

Performance Standards	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Goal 1: Create long-term energy savings by utilizing newer technology.</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City Organization</b>				
Number of Traffic Signals Upgraded to New Version (Target: ≥ prior year)	3	2	2	4
<b>Goal 2: Provide for safety of motorists &amp; pedestrians.</b>				
<b>STRATEGIC PLAN LINK: An Enhanced Network of Infrastructure</b>				
Percent of Street Signs Replaced (Target: 10%)	10%	10%	10%	10%
Traffic Signal Problem Response within 24 Hours (Target: 100%)	100%	100%	100%	100%

### ACCOMPLISHMENTS

Performed 2 Night inspections of all Regulatory Signs.

Responded to all after hours service calls within 1 hour or less.

### INITIATIVES AND OBJECTIVES

Finalizing the City of Manhattan Traffic Control Master Plan.



Candlewood Dr Intersection Improvements

# Public Works Department

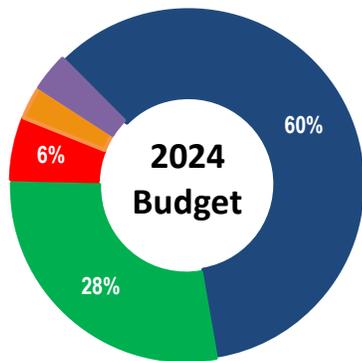
## Traffic Division

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	396,355	409,645	629,500	815,500
Contractual Services	215,383	177,475	300,553	384,098
Commodities	53,658	56,167	70,750	78,200
Commodities - CIP	34,032	11,132	35,000	41,500
Capital Outlay	42,608	186,435	42,500	46,000
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 742,036</b>	<b>\$ 840,855</b>	<b>\$ 1,078,303</b>	<b>\$ 1,365,298</b>

*For detailed division expenditures click here*

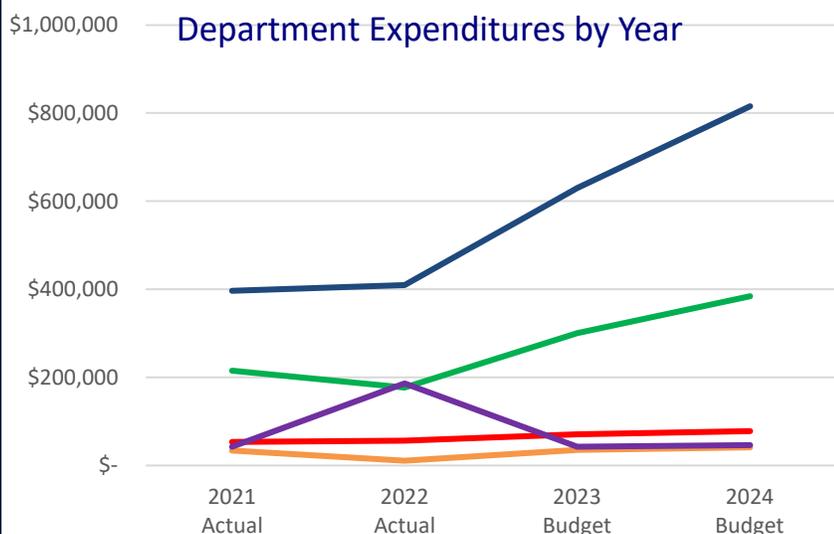
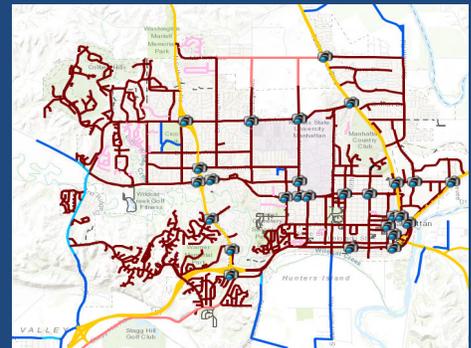
### Division Expenditures

2024 Budget Expenditure Breakdown by Category



- Personnel Services
- Contractual Services
- Commodities
- Commodities - CIP
- Capital Outlay

Note: Expenditures <5% not shown in chart



**TOTAL DEPARTMENT EXPENDITURES** **\$4,178,880** **\$4,086,781** **\$5,666,405** **\$6,642,457**



# Parks and Recreation Department

2024 Budget

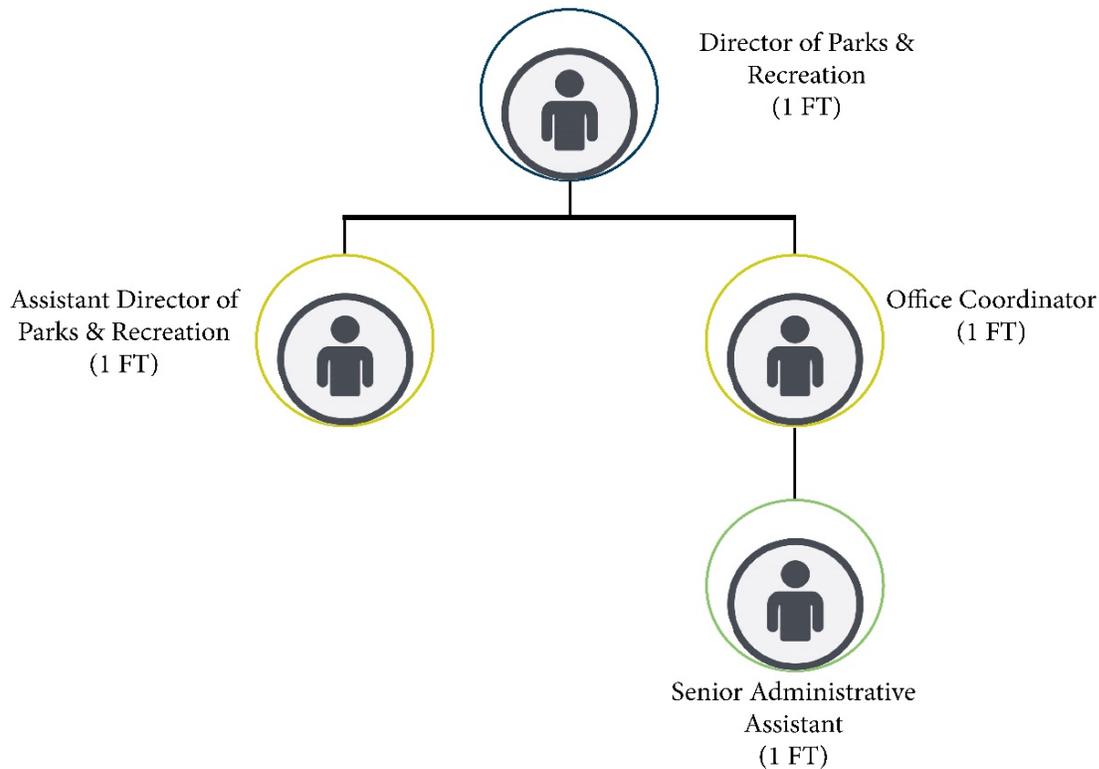
Administration Division (4010)

**\$492,638**

## STATEMENT OF SERVICE

Manhattan Parks and Recreation builds a healthy community through people, parks, and programs.

<b>Functions</b>	Parks and Recreation Administration is responsible for the management of the Parks Division, Recreation Division, Sunset Zoo, Douglass Community Center, Animal Shelter, Flint Hills Discovery Center, and Swimming Pools.
<b>Positions</b>	4 full-time
<b>Adopted 2024 Budget</b>	\$492,638
<b>2023 Budget</b>	\$375,735
<b>Difference</b>	\$116,903
<b>Notable Items</b>	Further centralization of IT services has increased department IT rates in Contractual Services



Performance Indicators	2021	2022	2023	2024
	Actual	Actual	Budget	Budget
Advisory Board Meetings Conducted	12	13	12	12
Public Engagement Meetings	41	46	45	55

### Performance Standards

**Goal 1: Increase awareness of Parks & Recreation Programs and Activities**

# Parks and Recreation Department

Administration Division (4010)

2024 Budget

**\$492,638**

**STRATEGIC PLAN LINK: A Connected Government**

On-Line Registrations (Target: ≥ prior year)	13,656	15,246	14,000	16,000
Yearly Scholarship Usage	6,040	6,709	10,000	5,000

**ACCOMPLISHMENTS**

Hired a New Parks and Recreation Director April 2023.

Adopted and implemented a cost recovery policy in February of 2023.

**INITIATIVES AND OBJECTIVES**

Implement Mission-Driven, Values-Based Culture in the Department.

Complete the Move MHK! Comprehensive Parks and Recreation Master Plan.

Research the potential and viability of an alternative work schedules, such as 4 day work week for potential implementation.



# Parks and Recreation Department

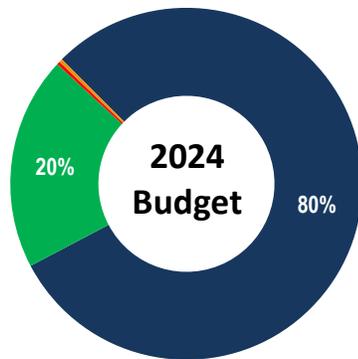
## Administration Division (4010)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	231,191	183,842	361,600	393,000
Contractual Services	37,255	988	11,235	96,738
Commodities	3,370	1,638	1,400	1,400
Commodities - CIP	-	-	1,500	1,500
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 271,816</b>	<b>\$ 186,468</b>	<b>\$ 375,735</b>	<b>\$ 492,638</b>

*For complete division expense details click here*

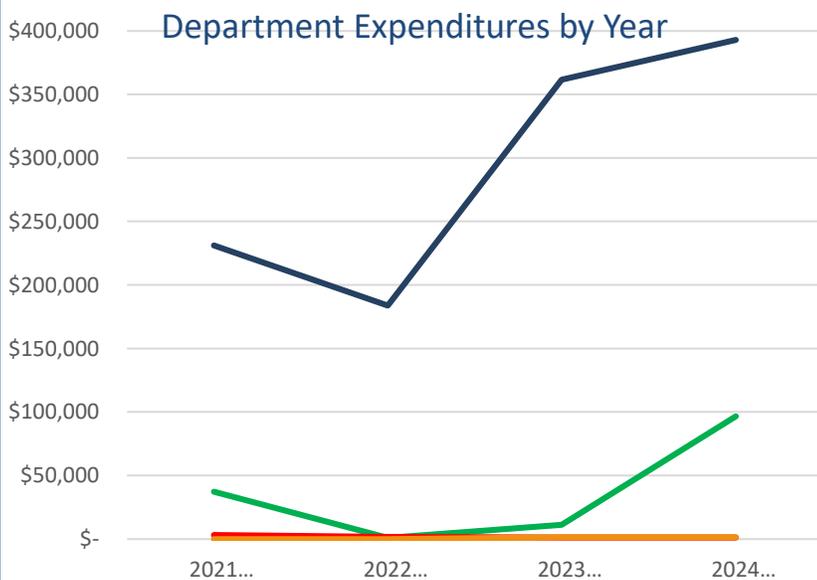
### Division Expenditures

2024 Budget Expenditure Breakdown by Category



■ Personnel Services
 ■ Contractual Services  
■ Commodities
 ■ Commodities - CIP

**Note: Expenditures <5% not shown in chart**





# Parks and Recreation Department

2024 Budget

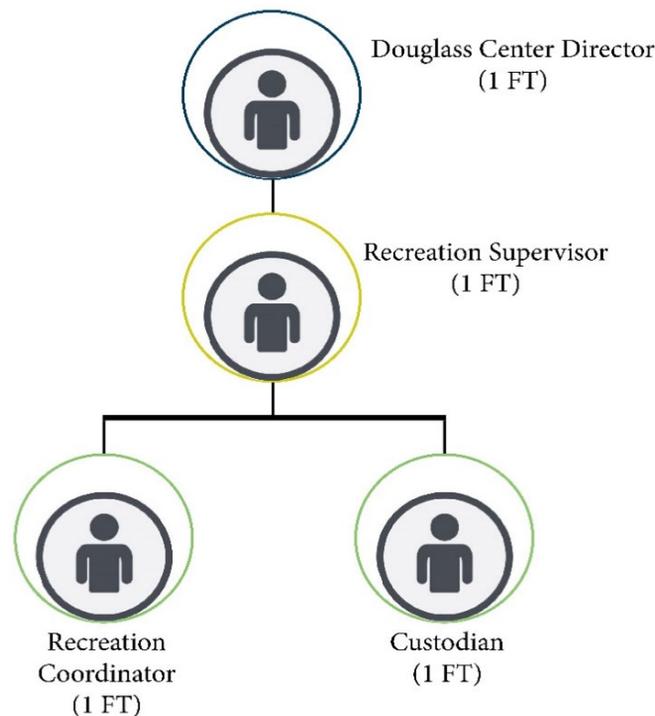
## Douglass Activity Center Division (4020)

**\$501,315**

### STATEMENT OF SERVICE

The Douglass Center’s mission is to provide programs and events that emphasize educational, recreational and cultural activities that contribute to building a healthy community.

<b>Functions</b>	Douglass Community Center offers a recreation/community center program which emphasizes educational, recreational, and cultural activities.
<b>Positions</b>	4 full-time and 5 seasonal
<b>Adopted 2024 Budget</b>	\$501,315
<b>2023 Budget</b>	\$325,235
<b>Difference</b>	\$176,080
<b>Notable Items</b>	Further centralization of IT services has increased department IT rates in Contractual Services 2 additional FTEs: 1 Recreation Supervisor is added and 1 Custodian is moved from another division.



Performance Indicators	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Annual Attendance to the Douglass Center	11,461	18,265	40,000	30,000
Activity Registrations	318	626	800	1,500

Performance Standards	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Goal 1: Increase utilization of programs &amp; facilities.</b>				
<b>STRATEGIC PLAN LINK: A Strong Sense of Place</b>				
% Increase in Annual Attendance (Target: ≥ prior year)	N/A	59.0%	37.0%	20.0%
Explore sponsorship opportunities to cover expenses for low costs programs.				

# Parks and Recreation Department

2024 Budget

Douglass Activity Center Division (4020)

**\$501,315**

## ACCOMPLISHMENTS

Offered additional programming to drive participation (Kid's Painting, Kid's Lego, Juggling, Family Game Night).

Worked with Recreation Program staff to increase use of Douglass Center facilities for Recreation Programs.

## INITIATIVES AND OBJECTIVES

Increase program offerings within the Douglass Complex by 25%.

Increase facility reservations by 25%.



Douglass Activity Center

# Parks and Recreation Department

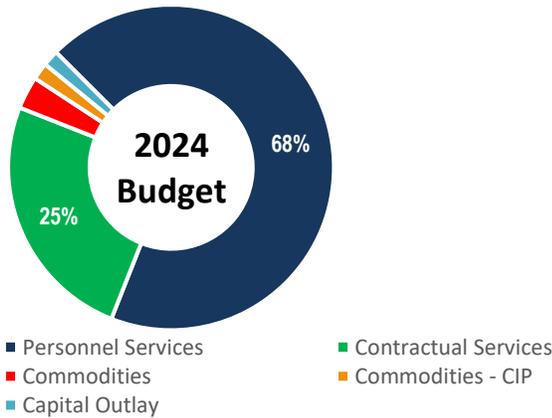
## Douglass Activity Center Division (4020)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	148,770	188,603	216,950	343,300
Contractual Services	53,238	88,328	75,635	125,440
Commodities	8,957	10,366	14,150	16,075
Commodities - CIP	485	703	18,500	8,500
Capital Outlay	-	-	-	8,000
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 211,450</b>	<b>\$ 288,000</b>	<b>\$ 325,235</b>	<b>\$ 501,315</b>

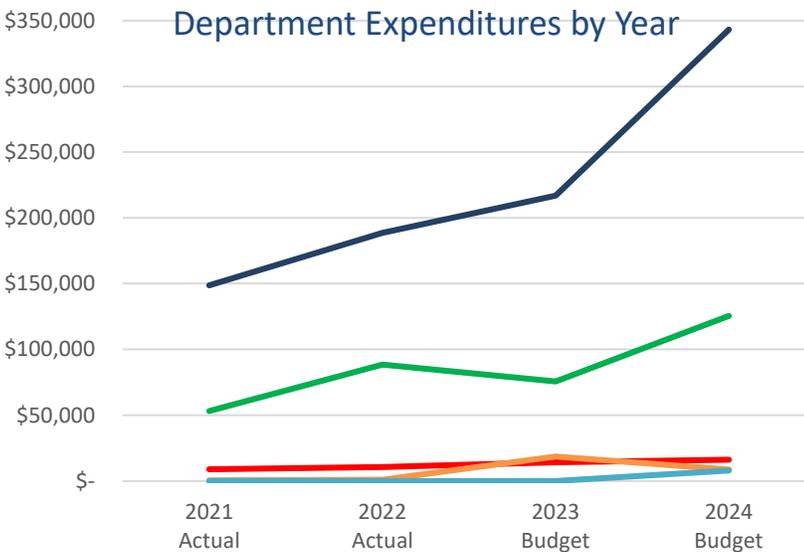
*For complete division expense details click here*

### Division Expenditures

2024 Budget Expenditure Breakdown by Category



**Note: Expenditures <5% not shown in chart**





# Parks and Recreation Department

2024 Budget

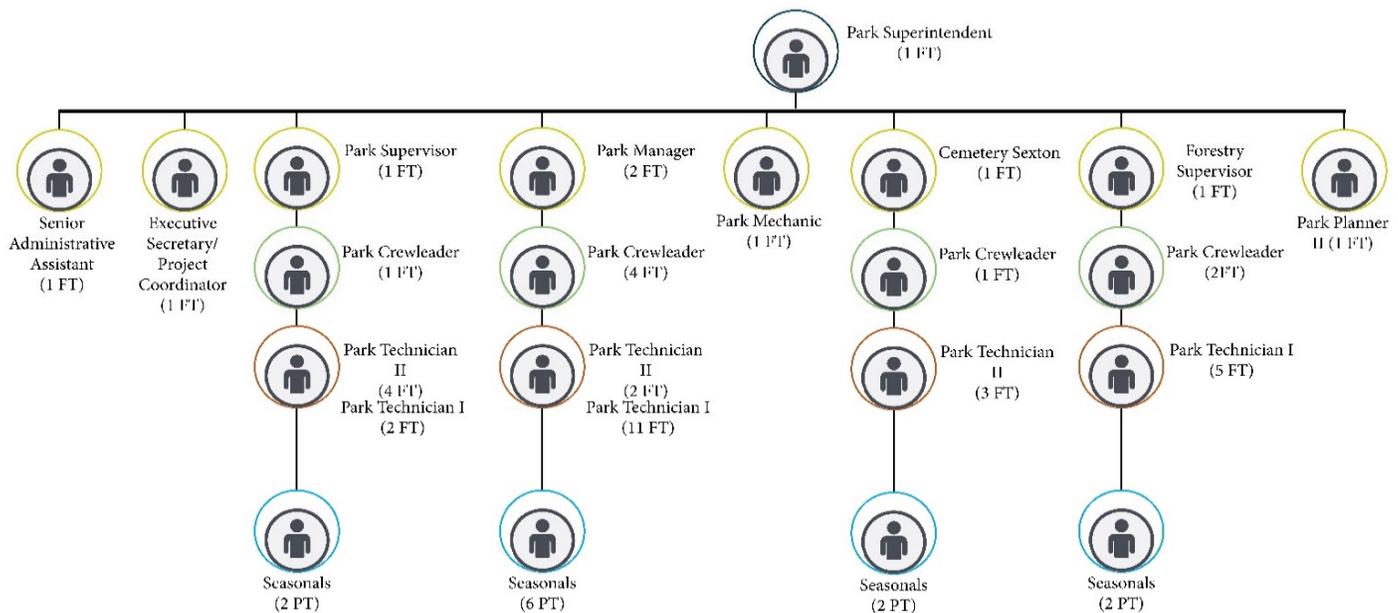
City Parks Division (4030)

**\$4,725,587**

## STATEMENT OF SERVICE

The Parks Division’s mission is to enrich life by providing opportunities for affordable recreation, conserving the environment, and beautifying the City.

<b>Functions</b>	The Parks Division is responsible for all City parks and facilities, forestry services, horticulture services, two cemeteries, the community center, city building maintenance and snow removal. Park activities include maintenance of structures and grounds keeping. Forestry services include the planting and care of many species of trees, removal of dead or diseased trees, and various insect control measures. Horticultural services include the maintenance and care of various city streetscapes, roundabouts, planting beds, fountains, the Rose Garden in City Park, Blue Earth Park, and the Discovery Center grounds.
<b>Positions</b>	45 full-time and 12 Seasonals.
<b>Adopted 2024 Budget</b>	\$4,725,587
<b>2023 Budget</b>	\$4,216,457
<b>Difference</b>	\$509,130
<b>Notable Items</b>	Further centralization of IT services has increased department IT rates in Contractual Services 1 FTE Park Technician I is funded by Parking Services. 4 additional FTEs: 1 Park Tech moved from another division, 3 Park Tech positions were created from reduction in seasonal personnel from other Parks & Rec divisions.



# Parks and Recreation Department

City Parks Division (4030)

2024 Budget

**\$4,725,587**

Performance Indicators	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Total Public Maintained Acres by Parks Division	1,362	1,393	1,393	1,393
Trees Planted	-	25	125	125
Trees Removed	100	100	100	100
Number of Playgrounds	13	13	14	14
Performance Standards	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Goal 1: Inspect &amp; maintain all playgrounds in accordance with National Recreation &amp; Park Association Standards</b>				
<b>STRATEGIC PLAN LINK: A Strong Sense of Place</b>				
% of Playgrounds Audited Annually (Target: 100%)	100%	100%	100%	100%
Average Audit Compliance Rating (Target: < 15% noncompliance)*	5%	5%	5%	5%
Number of National Playground Inspector Certified Staff (Target: 2)	4	4	5	5
<b>Goal 2: Inspect &amp; maintain all public water features in accordance with National Recreation &amp; Park Association Standards.</b>				
<b>STRATEGIC PLAN LINK: A Strong Sense of Place</b>				
% of Swimming Pools Inspected Daily**	100%	100%	100%	100%
% of Splash Parks & Fountains Inspected Daily**	100%	100%	100%	100%
Number of Aquatic Facility Certified Staff (Target: 2)	7	7	8	9
<b>Goal 3: Reduce the number of work related accidents by maintaining safety as a priority in the Park Division.</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City Organization</b>				
Number of Worker Comp Related Accidents / Incidents	-	2	-	1
% of Accidents/Incidents Followed by a Safety Meeting	100%	100%	100%	100%
<b>Goal 4: Conserve green space and trees.</b>				

\*Audit Compliance Rating is based on the City repairing and replacing deficiencies identified in the annual audit.

\*\* Target is 100%, and daily inspection only occurs when the swimming pools, splash parks, and fountains are in operation.

## ACCOMPLISHMENTS

Operated three waterparks, City Park Splash Pad and Blue Earth Water Feature
Fully staffed four person crew for Aquatics Maintenance.
Operated the next phase of Aggieville landscaping.
Successfully completed and opened StoneHaven Park including the Bayer Family Pond.
Completed Cemetery Master Plan and began design efforts to replace the Office at Sunrise and shop spaces at both Cemeteries.

## INITIATIVES AND OBJECTIVES

Complete multiple Recreational Trail Program funded trail projects at the Animal Shelter, Linear Trail and Warner Park.
Complete first phase of development at Roger Schultz Community Park - Loma Ridge neighborhood entrance and playground.
Complete the Comprehensive P&R Master Plan and begin implementation
Complete the CICO Sportfield Improvement design process and prepare for construction.
Continue Trail enhancements, Natural Resource Mgmt, Native Prairie Restoration and development of more Pollinator Pockets.

# Parks and Recreation Department

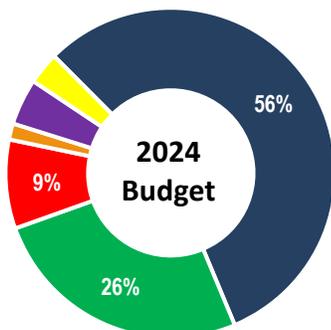
## City Parks Division (4030)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	1,585,408	1,878,627	2,350,200	2,653,500
Contractual Services	306,161	356,566	1,039,042	1,223,215
Commodities	292,352	330,432	385,800	411,200
Commodities - CIP	71,016	63,488	80,000	75,000
Capital Outlay	-	417,209	187,000	215,000
Debt Service	64,849	153,168	174,415	147,672
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 2,319,786</b>	<b>\$ 3,199,490</b>	<b>\$ 4,216,457</b>	<b>\$ 4,725,587</b>

For complete division expense details click here

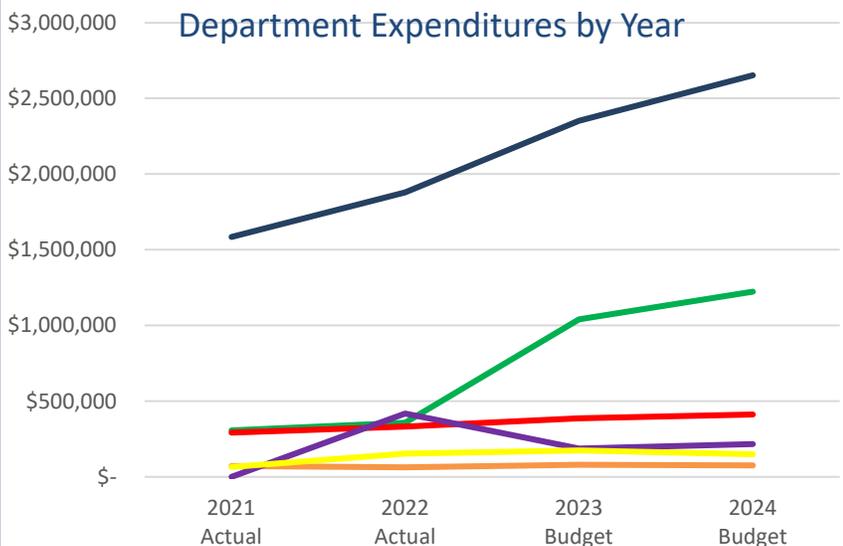
### Division Expenditures

2024 Budget Expenditure Breakdown by Category



- Personnel Services
- Contractual Services
- Commodities
- Commodities - CIP
- Capital Outlay
- Debt Service

Note: Expenditures <5% not shown in chart





# Parks and Recreation Department

2024 Budget

Aquatics Division (4040)

**\$1,343,888**

## STATEMENT OF SERVICE

The Waterparks Division’s mission is to build a healthy community through people, parks, and programs.

<b>Functions</b>	The City of Manhattan operates three public waterparks that received major improvements as a result of the first Quality of Life sales tax initiative retired in 2018. City Park Waterpark is the largest of the 3 facilities with more than 875,000 gallons of water spread over four pools. CiCo Waterpark is located in the northwest part of the community and features lap and rec pools with over 385,000 gallons of water. Northview Waterpark is located in the northeast part of the city and offers a combination of lap, rec and tot pools totaling over 285,000 gallons of water. Waterpark operations include recreational swimming, swim lessons, aquatics classes, lap swimming, swim team practices, pool rentals, and special events.
<b>Positions</b>	1 full time and 175 seasonal positions
<b>Adopted 2024 Budget</b>	\$1,343,888
<b>2023 Budget</b>	\$1,168,599
<b>Difference</b>	\$175,289
<b>Notable Items</b>	Further centralization of IT services has increased department IT rates in Contractual Services 1 additional FTE: 1 Aquatics Supervisor is moved from another division.

Performance Indicators	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Lifeguards on Duty	34	43	46	46
Performance Standards	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Goal 1: Increase participation in aquatic services.</b>				
<b>STRATEGIC PLAN LINK: A Strong Sense of Place</b>				
Annual Pool Attendance (Target: ≥ prior year)	93,106	107,285	109,000	110,000
Youth Swimming Lesson Participants (Target: ≥ prior year)	1,608	2,049	2,100	2,100
Adult Aquatic Program Participants (Target: ≥ prior year)	361	469	500	500
<b>Goal 2: Increase revenues to help offset the cost of providing aquatic services.</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City Organization</b>				
Cost Recovery (Target: 50%)	50%	54%	50%	50%

## ACCOMPLISHMENTS

5 years of consistent staffing for each facility operated. Continue growth in registrations for private swimming lessons, as well as Northview night lessons

## INITIATIVES AND OBJECTIVES

Continue to expand aquatic programs with an additional AM aerobics sessions at City Pool, and more swim lessons where available. Focus heavily on staff training for lifeguard efficiencies and improved customer service.

# Parks and Recreation Department

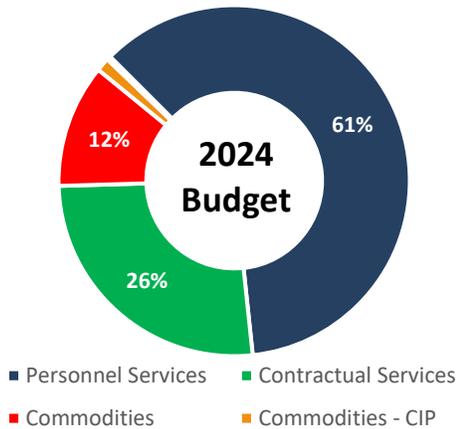
## Aquatics Division (4040)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	449,174	547,297	525,000	636,000
Contractual Services	196,021	88,379	259,899	251,488
Commodities	235,313	245,019	272,700	320,400
Commodities - CIP	9,990	73,126	26,000	51,000
Capital Outlay	-	29,288	85,000	85,000
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 890,498</b>	<b>\$ 983,109</b>	<b>\$ 1,168,599</b>	<b>\$ 1,343,888</b>

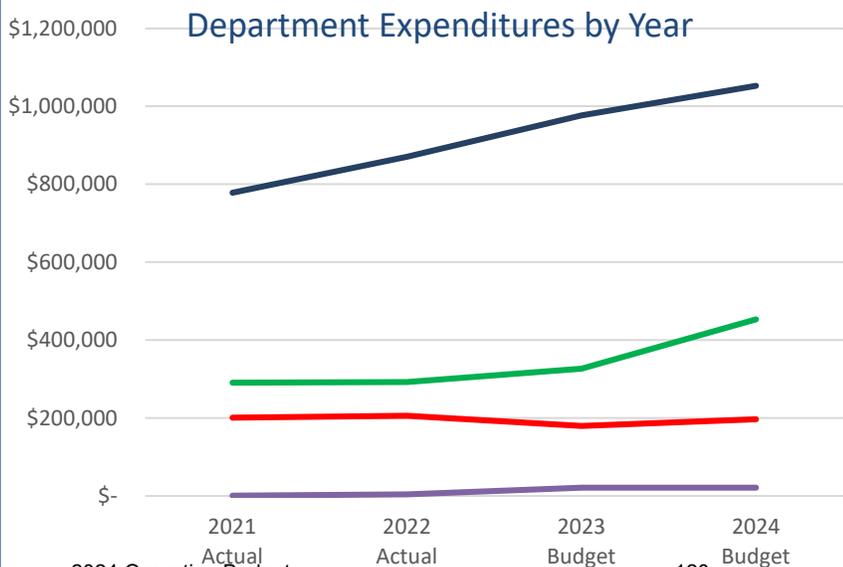
For complete division expense details click here

### Division Expenditures

2024 Budget Expenditure Breakdown by Category



Note: Expenditures <5% not shown in chart





# Parks and Recreation Department

2024 Budget

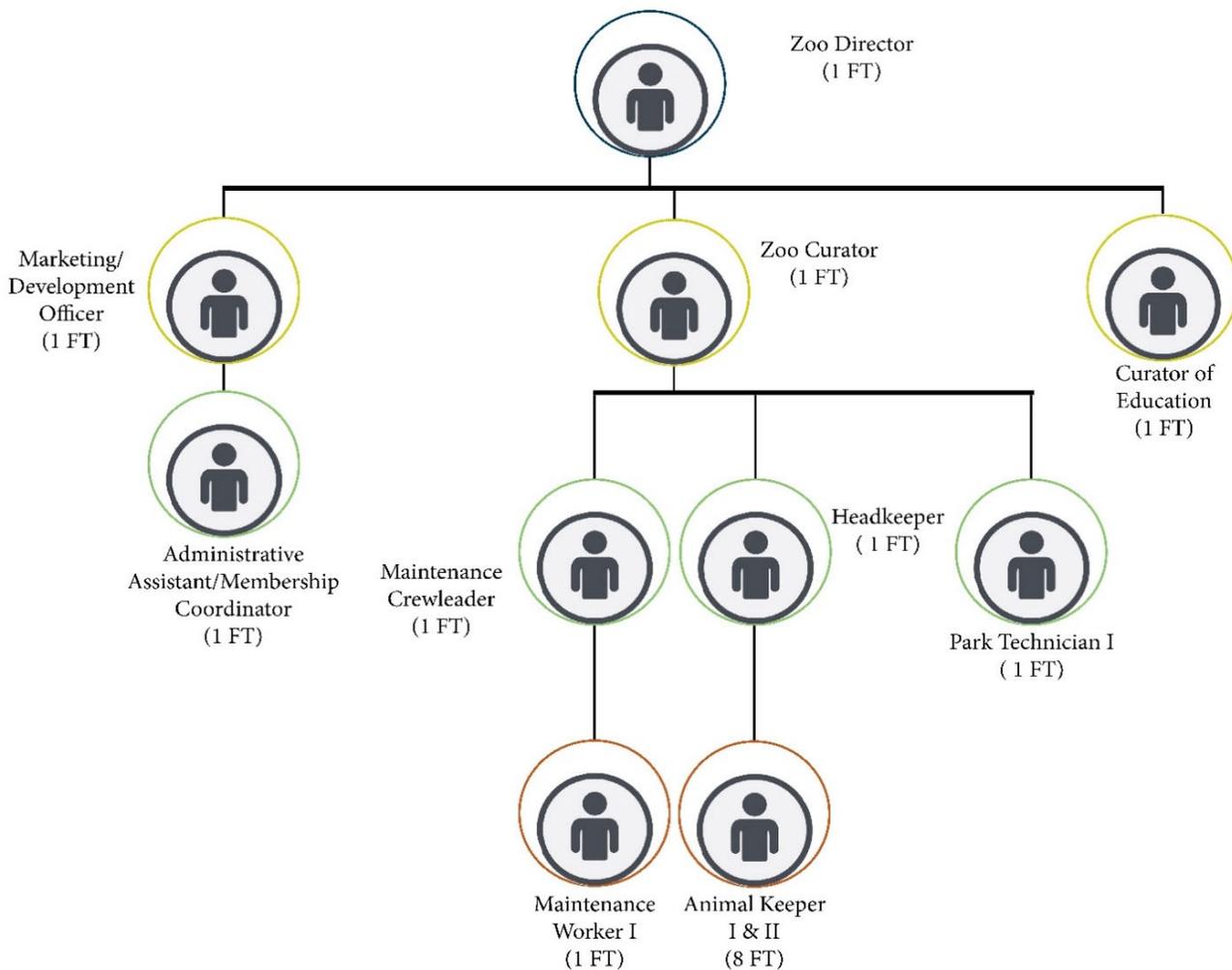
## Sunset Zoo Division (4050)

**\$1,731,044**

### STATEMENT OF SERVICE

Provide excellent conservation, recreation and education for the citizens of Manhattan and surrounding areas.

<b>Functions</b>	The Sunset Zoo provides an excellent conservation, recreation, and education facility for the citizens of Manhattan and surrounding areas. In addition to numerous exhibits, the park has a children's zoo and many annual programs for younger children. Departmental responsibilities include maintaining animal exhibits and collection, education programming, marketing, and development of the zoo.
<b>Positions</b>	17 full-time
<b>Adopted 2024 Budget</b>	\$1,731,044
<b>2023 Budget</b>	\$1,509,921
<b>Difference</b>	\$221,123
<b>Notable Items</b>	Further centralization of IT services has increased department IT rates in Contractuals.



# Parks and Recreation Department

## Sunset Zoo Division (4050)

2024 Budget

**\$1,731,044**

Performance Indicators	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Animals in Collection	320	317	350	300
Education Programs Presented	205	450	800	800

Performance Standards	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Goal 1: Increase zoo attendance.</b>				
STRATEGIC PLAN LINK: A Strong Sense of Place				
Youth Attendance (Target: ≥ prior year)	15,000	28,755	35,000	35,500
Adult Attendance (Target: ≥ prior year)	20,000	45,558	60,000	60,500
<b>Goal 2: Promote conservation education in the community by increasing enrollment in zoo educational programs.</b>				
STRATEGIC PLAN LINK: A Strong Sense of Place				
Youth Enrollment (Target: ≥ prior year)	12,000	20,350	25,000	25,000
Adult Enrollment (Target: ≥ prior year)	2,500	7,875	12,000	12,000
<b>Goal 3: Demonstrate care for public safety, animal safety, conservation education, &amp; employee competence.</b>				
STRATEGIC PLAN LINK: A Strong Sense of Place				
Consecutive Years Maintaining Association of Zoos & Aquariums Certification	32	33	34	35

### ACCOMPLISHMENTS

Opened Expedition Asia in spring of 2023, featuring a new Tiger, Sloth Bear and Leopard exhibit.

### INITIATIVES AND OBJECTIVES

Start Phase 2 of the Zoo Masterplan.

Prepare for AZA accreditation in 2025.



Sunset Zoo

# Parks and Recreation Department

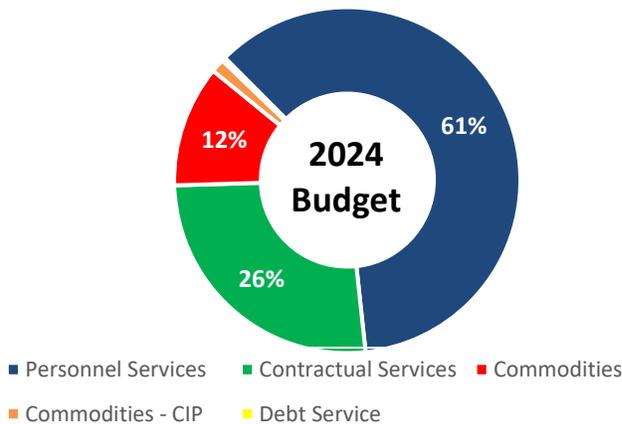
## Sunset Zoo Division (4050)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	778,146	870,258	976,300	1,052,800
Contractual Services	291,339	291,876	326,347	453,777
Commodities	200,575	205,695	180,000	196,900
Commodities - CIP	886	4,322	21,500	21,500
Debt Service	-	5,774	5,774	6,067
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 1,270,948</b>	<b>\$ 1,377,925</b>	<b>\$ 1,509,921</b>	<b>\$ 1,731,044</b>

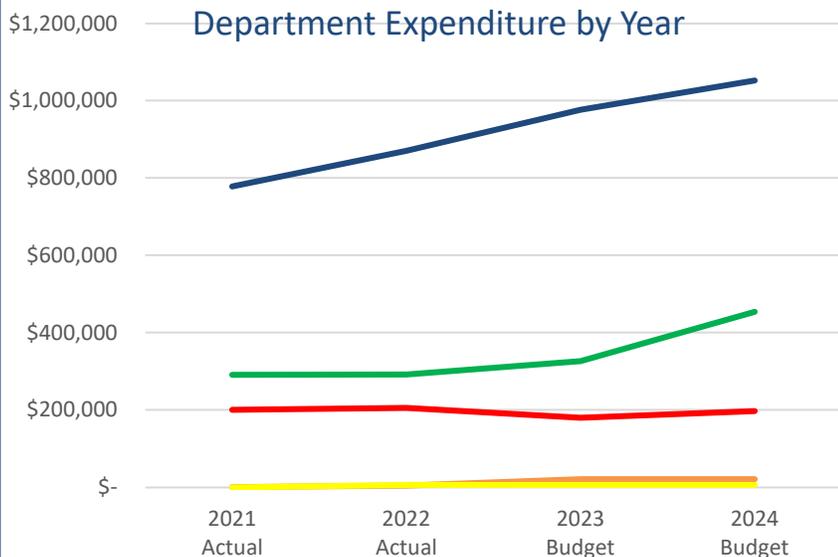
*For complete division expense details click here*

### Division Expenditures

2024 Budget Expenditure Breakdown by Category



**Note: Expenditures <5% not shown in chart**



2024 Operating Budget

123





# Parks and Recreation Department

2024 Budget

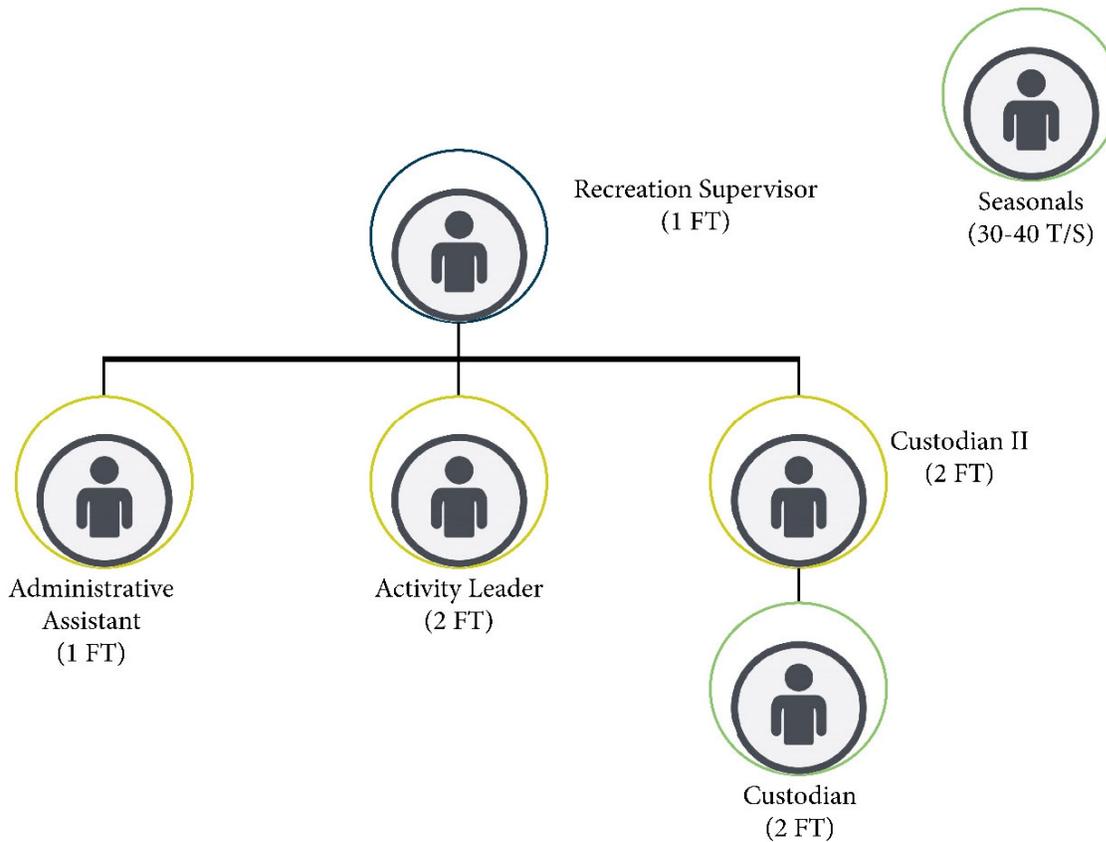
Facilities (4090,4060,4070,4080,4120,4130)

**\$1,102,194**

## STATEMENT OF SERVICE

The Facilities mission is to create and provide affordable recreational, cultural, educational, and leisure opportunities to benefit and enhance the lives of all citizens in the Manhattan community.

<b>Functions</b>	Recreation facilities provided by the City of Manhattan include two recreation centers located at Anthony and Eisenhower Middle Schools, and other facilities available for City programming. Public use and rent include the Blue Earth Plaza, the Pavilion at City Park, and the historic Depot.
<b>Positions</b>	8 full-time and 40 seasonals.
<b>Adopted 2024 Budget</b>	\$1,102,194
<b>2023 Budget</b>	\$790,397
<b>Difference</b>	\$311,797
<b>Notable Items</b>	IT Charges and Fleet charges have been reallocated from other Parks & Rec divisions to better capture cost recovery.



# Parks and Recreation Department

2024 Budget

Facilities (4090,4060,4070,4080,4120,4130)

**\$1,102,194**

Performance Indicators	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Cost Recovery for Facility Division	14%	20%	24%	27%

Performance Standards	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Goal 1: Maintain or increase usage of rental facilities.</b>				
<b>STRATEGIC PLAN LINK: A Strong Sense of Place</b>				
Number of Events at Rental Facilities (Target: ≥ prior year)	3,887	5,807	4,172	6,000
Facilities Rental Revenue (Target: ≥ prior year)	\$ 105,588	\$ 138,586	\$ 137,910	\$ 150,000
<b>Goal 2: Reduce General Fund Subsidy</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City Organization</b>				
Total Facility Revenue	\$ 38,741	\$ 106,875	\$ 182,500	\$ 245,000
Total Facility Expenses	\$ 276,979	\$ 536,174	\$ 752,749	\$ 905,741
<b>Additional General Fund Subsidy</b>	<b>\$ 238,238</b>	<b>\$ 429,300</b>	<b>\$ 570,249</b>	<b>\$ 660,741</b>

## ACCOMPLISHMENTS

Consolidated facility management under one supervisor to improve efficiency and customer service.

Hired an administrative assistant to assist with booking reservations in facilities.

## INITIATIVES AND OBJECTIVES

Effectively prepare to take on the supervision and management of the Blue Earth Plaza.

Develop and implement policies and procedures for all facilities to aid in driving up rentals and event bookings.



Flint Hills Discovery Center



Eisenhower Rec Center



Anthony Rec Center



Depot



Pavilion

City of Manhattan

# Parks and Recreation Department

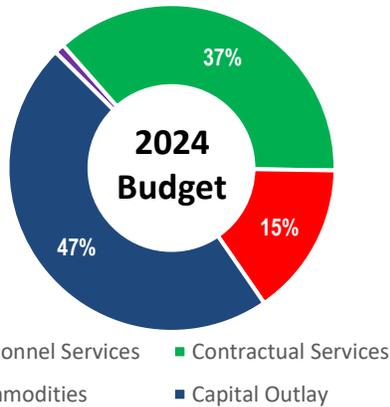
## Blue Earth Plaza (4060)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	28	145	1,000	1,000
Contractual Services	22,972	16,010	37,500	37,500
Commodities	8,352	8,734	15,500	15,500
Capital Outlay	-	-	15,000	48,000
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 31,352</b>	<b>\$ 24,889</b>	<b>\$ 69,000</b>	<b>\$ 102,000</b>

*For complete division expense details click here*

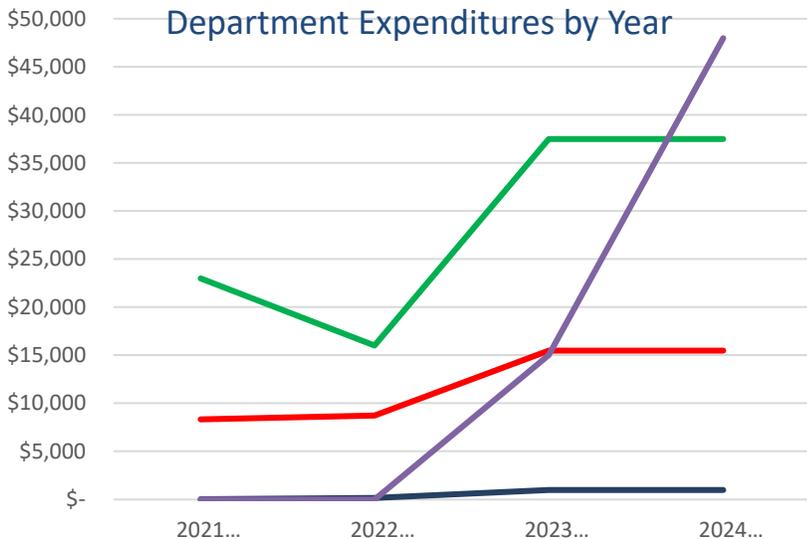
### Division Expenditures

2024 Budget Expenditure Breakdown by Category



Note: Expenditures <5% not shown in chart

Department Expenditures by Year



# Parks and Recreation Department

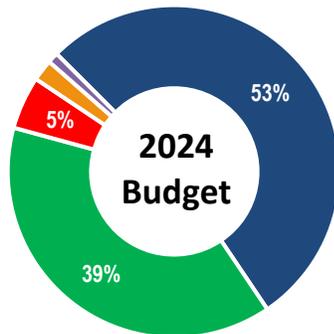
## Anthony Recreation Center (4070)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	70,977	110,746	163,820	204,050
Contractual Services	52,387	100,291	131,928	148,912
Commodities	13,004	10,610	25,100	19,700
Commodities - CIP	1,073	844	4,500	8,000
Capital Outlay	-	-	-	4,000
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 137,441</b>	<b>\$ 222,491</b>	<b>\$ 325,348</b>	<b>\$ 384,662</b>

*For complete division expense details click here*

### Division Expenditures

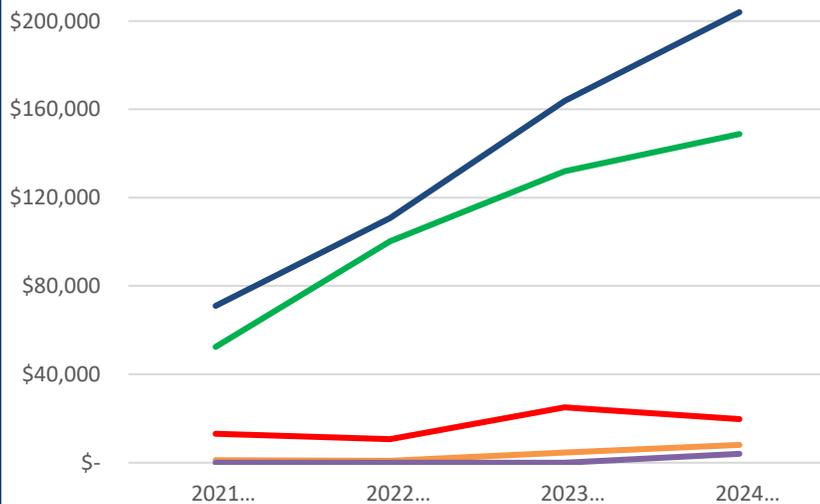
2024 Budget Expenditures Breakdown by Category



■ Personnel Services   
 ■ Contractual Services   
 ■ Commodities  
■ Commodities - CIP   
 ■ Capital Outlay

**Note: Expenditures <5% not shown in chart**

Department Expenditures by Year



# Parks and Recreation Department

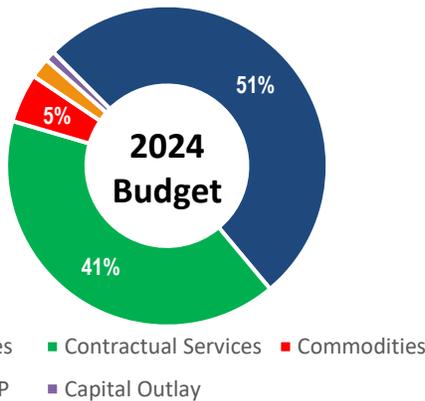
## Eisenhower Recreation Center (4080)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	25,791	117,338	171,320	202,050
Contractual Services	37,984	103,490	132,379	159,577
Commodities	10,555	9,713	25,100	19,500
Commodities - CIP	1,755	1,496	4,500	8,000
Capital Outlay	-	-	-	4,000
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 76,087</b>	<b>\$ 232,037</b>	<b>\$ 333,299</b>	<b>\$ 393,127</b>

*For complete division expense details click here*

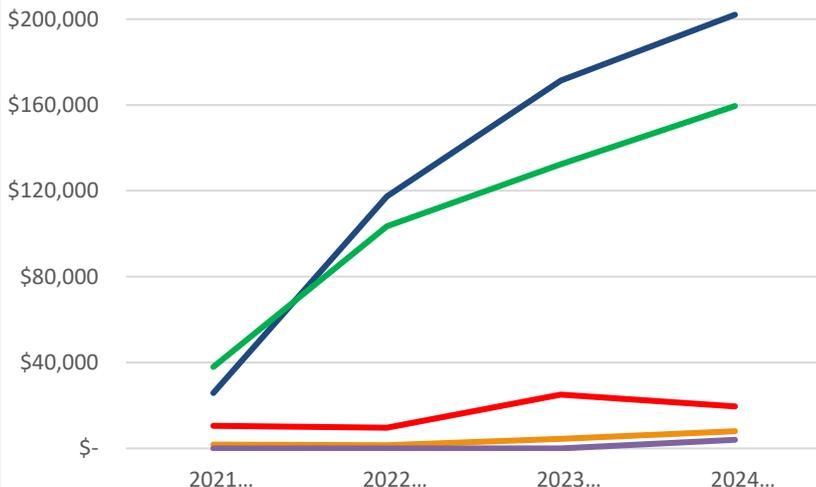
### Division Expenditures

2024 Budget Expenditure Breakdown by Category



**Note: Expenditures <5% not shown in chart**

Department Expenditures by Year





# Parks and Recreation Department

2024 Budget

Recreation Divisions (4110,4140,4160,4170)

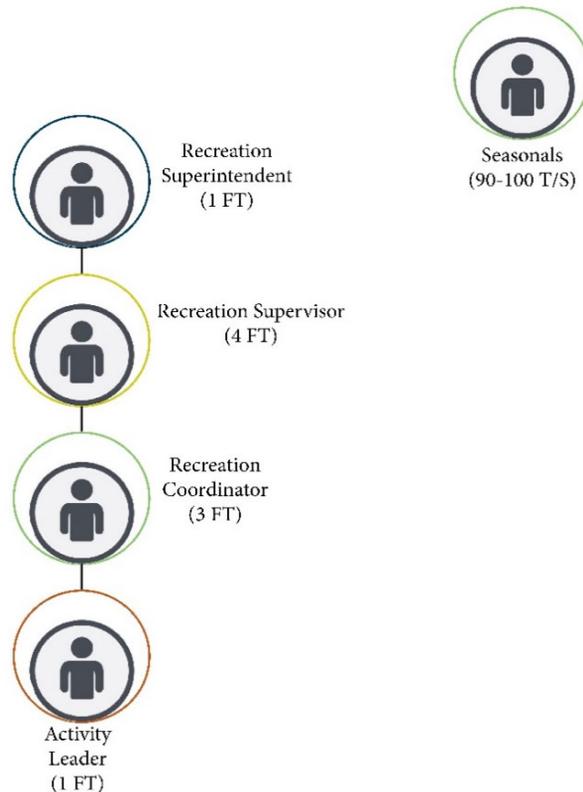
**\$1,360,648**

## STATEMENT OF SERVICE

The Recreation Division's mission is to create and provide affordable recreational, cultural, educational, and leisure opportunities to benefit and enhance the lives of all citizens in the Manhattan community.

<b>Functions</b>	The Recreation Division offers comprehensive programming including youth and adult sports, performing and visual arts, fitness and wellness, camps and clinics, senior and therapeutic recreation, and tournaments and special events. The Recreation Division is divided into Administration, Programs, Athletics, and Youth & Teens - Day Camps operations. The Administration Division controls, schedules and directs all aspects of recreation programming.
<b>Positions</b>	9 full-time and 100 seasonal positions. The seasonal positions are not the number of people. In most cases, one person works multiple positions.
<b>Adopted 2024 Budget</b>	\$1,360,648
<b>2023 Budget</b>	\$1,514,113
<b>Difference</b>	(\$153,465)

### Notable Items



Performance Indicators	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Cost Recovery for Recreation Division	36%	55%	37%	35%
Program Participation	49,699	51,515	5,500	60,000

# Parks and Recreation Department

Recreation Divisions (4110,4140,4160,4170)

2024 Budget

**\$1,360,648**

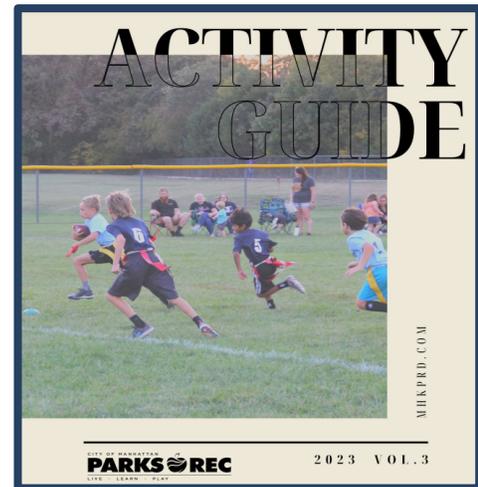
Performance Standards	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Goal 1: Increase awareness of recreation programs &amp; activities.</b>				
STRATEGIC PLAN LINK: A Connected Government				
Number of Program Registrations (Target: ≥ prior year)	3,106	4,376	5,500	6,500
<b>Goal 2: Seek more sponsorships for recreational programs.</b>				
STRATEGIC PLAN LINK: A Connected Government				
Number of Sponsors (Target: ≥ prior year)*	27%	11%	20	25
<b>Goal 3: Reduce General Fund Subsidy</b>				
STRATEGIC PLAN LINK: A Well-Run City Organization				
Total Recreation Revenue	\$ 397,948	\$ 634,336	\$ 567,050	\$ 481,125
Total Recreation Expenses	\$ 1,103,557	\$ 1,149,524	\$ 1,514,113	\$ 1,360,648
<b>Additional General Fund Subsidy</b>	<b>\$ 705,609</b>	<b>\$ 515,188</b>	<b>\$ 947,063</b>	<b>\$ 879,523</b>

## ACCOMPLISHMENTS

Youth sports programs saw over 1,700 participants; an increase of 18%.
Adult sports teams hit 380, an increase of 21%
Expand recreation programming offerings by 20%.
Implemented the contracting of audio-visual and production services for Arts in the Park.

## INITIATIVES AND OBJECTIVES

Expand youth programming to serve a larger number of pre-k and school aged children.
Streamline volunteer coached background checks and education.
Explore the expansion of LADC to include 180 registrations per session.
Increase program sponsorships by 50%.



# Parks and Recreation Department

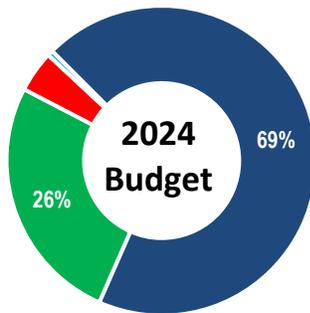
## Recreation Administration Division (4110)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	609,195	531,677	735,700	254,000
Contractual Services	47,420	53,728	130,113	95,656
Commodities	14,714	14,420	17,500	15,900
Commodities-CIP	4,670	-	6,000	-
Capital Outlay	-	27,830	-	-
Other Charges	2,287	1,684	2,500	2,000
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 678,286</b>	<b>\$ 629,339</b>	<b>\$ 891,813</b>	<b>\$ 367,556</b>

*For complete division expense details click here*

### Division Expenditures

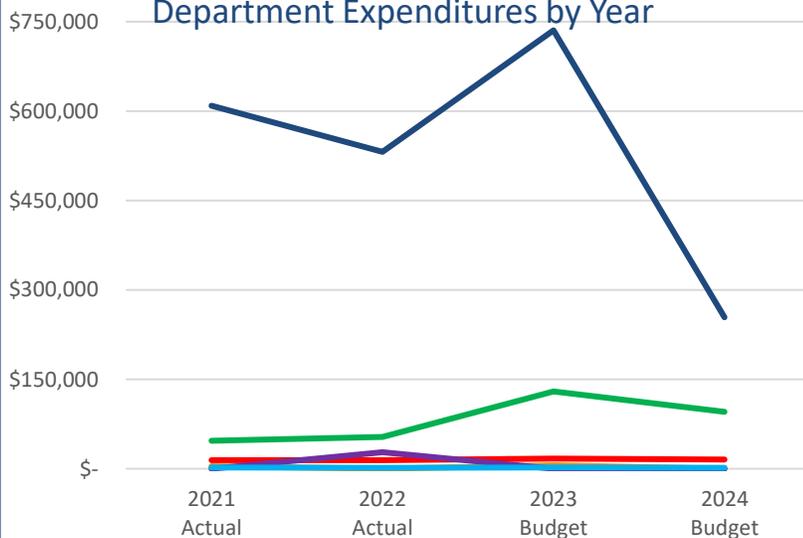
2024 Budget Expenditure Breakdown by Category



- Personnel Services
- Contractual Services
- Commodities
- Commodities-CIP
- Capital Outlay
- Other Charges

**Note: Expenditures <5% not shown in chart**

Department Expenditures by Year



# Parks and Recreation Department

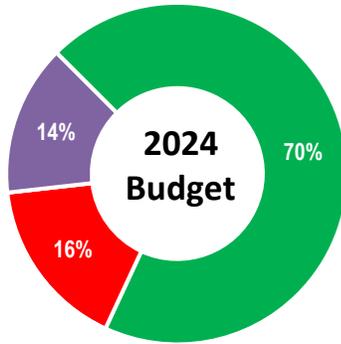
## Recreation Pavilion Division (4120)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Contractual Services	19,242	14,304	25,350	34,000
Commodities	2,496	3,712	6,500	8,000
Commodities - CIP	-	-	1,000	-
Capital Outlay	-	-	-	7,000
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 21,738</b>	<b>\$ 18,016</b>	<b>\$ 32,850</b>	<b>\$ 49,000</b>

*For complete division expense details click here*

### Division Expenditures

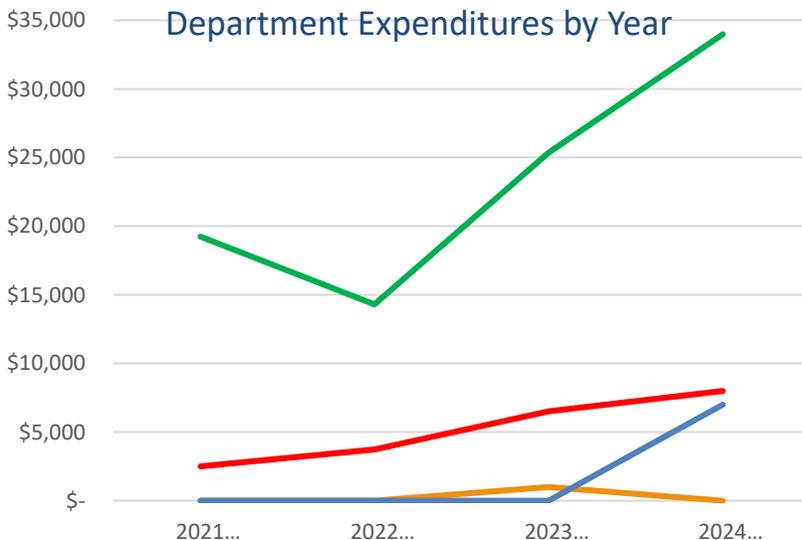
2024 Budget Expenditures Breakdown by Category



■ Contractual Services ■ Commodities ■ Commodities - CIP ■ Capital Outlay

**Note: Expenditures <5% not shown in chart**

Department Expenditures by Year



# Parks and Recreation Department

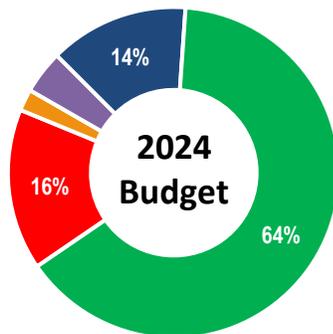
## Depot Division (4130)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	423	1,055	6,500	6,500
Contractual Services	9,926	15,905	17,100	30,600
Commodities	-	15,319	6,100	7,500
Commodities - CIP	12	-	200	1,000
Capital Outlay	-	-	-	2,000
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 10,361</b>	<b>\$ 32,279</b>	<b>\$ 29,900</b>	<b>\$ 47,600</b>

*For complete division expense details click here*

### Division Expenditures

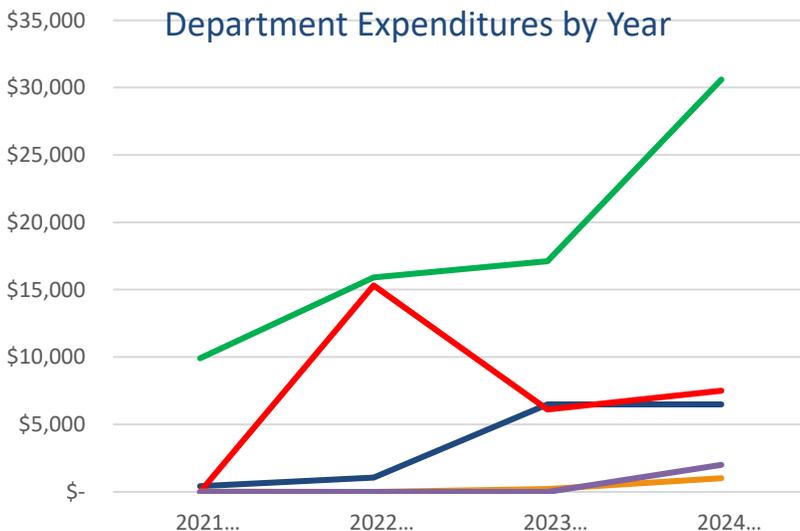
2024 Budget Expenditure Breakdown by Category



- Personnel Services
- Contractual Services
- Commodities
- Commodities - CIP
- Capital Outlay

**Note: Expenditures <5% not shown in chart**

Department Expenditures by Year



# Parks and Recreation Department

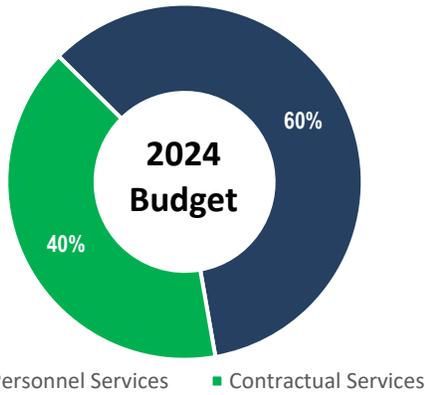
## Programs Division (4140)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	249,215	321,875	375,000	209,000
Contractual Services	176,056	198,310	247,300	141,009
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 425,271</b>	<b>\$ 520,185</b>	<b>\$ 622,300</b>	<b>\$ 350,009</b>

For complete division expense details click here

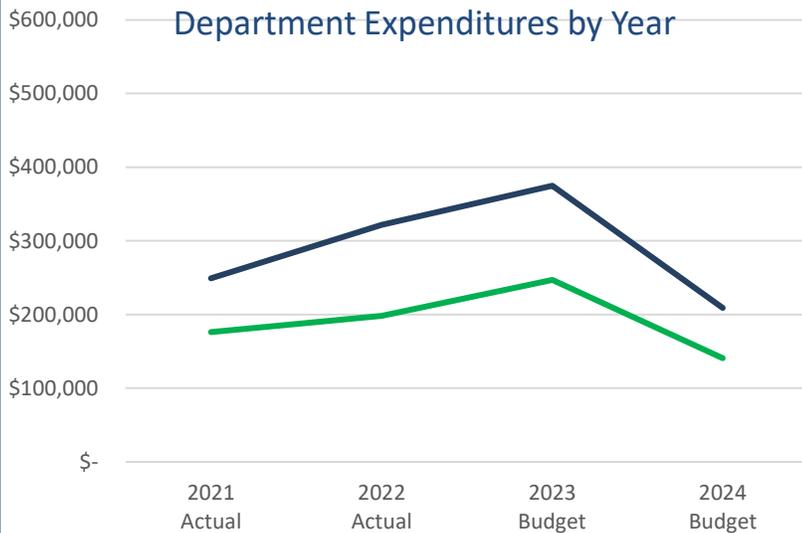
### Division Expenditures

2024 Budget Expenditures Breakdown by Category



Note: Expenditures <5% not shown in chart

Department Expenditures by Year



# Parks and Recreation Department

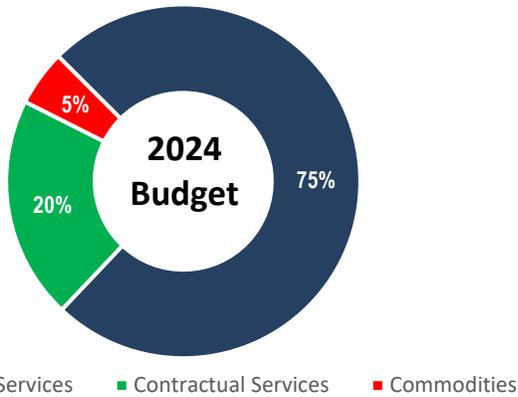
## Athletics Division (4180)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	-	-	-	293,000
Contractual Services	-	-	-	80,083
Commodities	-	-	-	20,000
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 393,083</b>

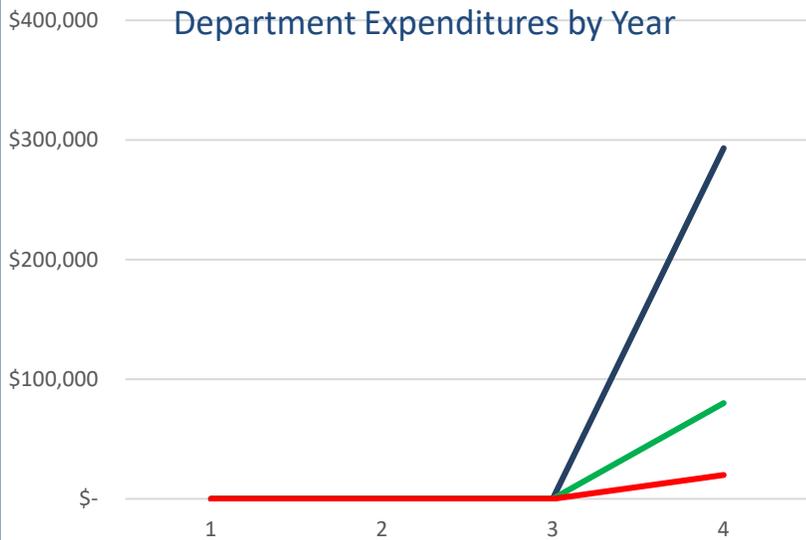
*For complete division expense details click here*

### Division Expenditures

2024 Budget Expenditures Breakdown by Category



**Note:** Expenditures <5% not shown in chart



# Parks and Recreation Department

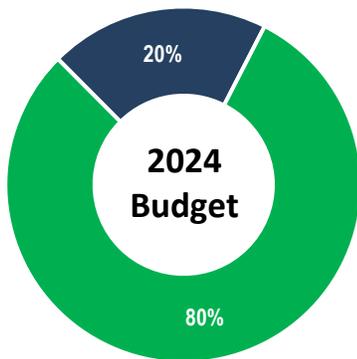
## Day Camps Division (4190)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	-	-	-	50,000
Contractual Services	-	-	-	200,000
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>

*For complete division expense details click here*

### Division Expenditures

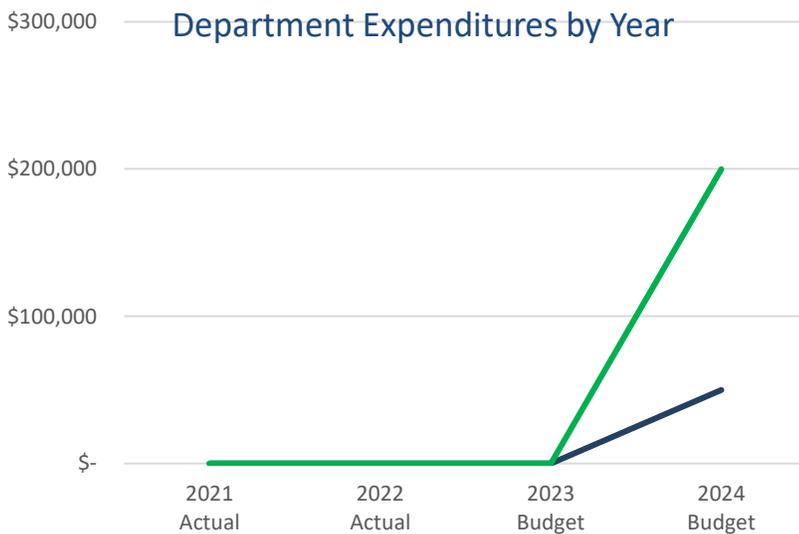
2024 Budget Expenditures Breakdown by Category



■ Personnel Services ■ Contractual Services

**Note:** Expenditures <5% not shown in chart

Department Expenditures by Year





# Parks and Recreation Department

2024 Budget

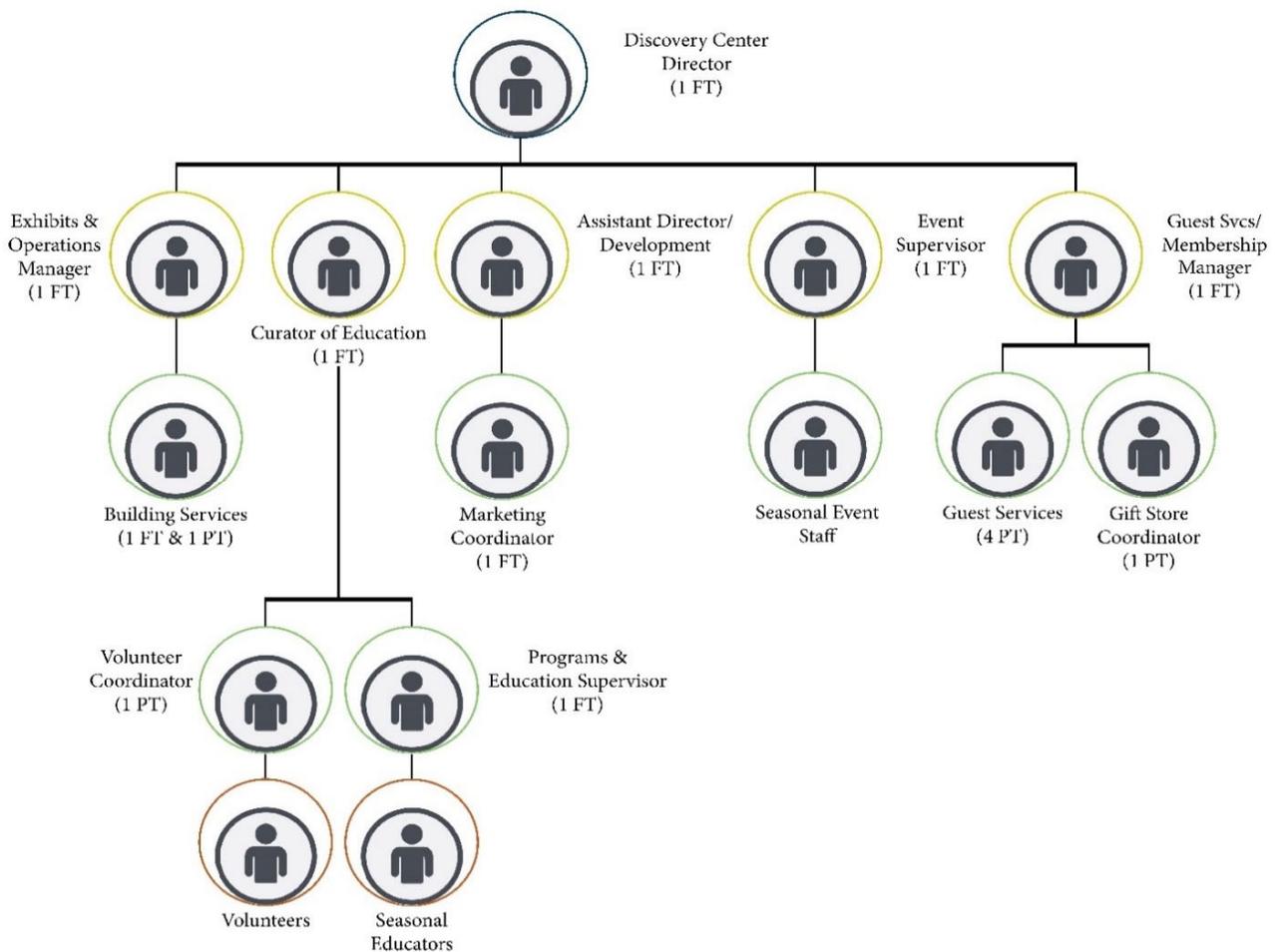
## Discovery Center (4200)

**\$1,561,904**

### STATEMENT OF SERVICE

The Flint Hills Discovery Center inspires people to celebrate, explore and care for the Flint Hills.

<b>Functions</b>	The Flint Hills Discovery Center is a leading public amenity that provides Manhattan and the Flint Hills region with a distinct sense of place and identity. The FHDC is part of a broader vision for conserving the tall grass prairie, of which less than 4% remains today, and that makes the Flint Hills unique to the state of Kansas. The FHDC serves as a regional resource for the 22 county area that is grounded in the ecology, geology, archaeology, anthropology, history, and culture of the eco region.
<b>Positions</b>	9 full-time, 7 part-time, and 4 seasonals
<b>Adopted 2024 Budget</b>	\$1,561,904
<b>2023 Budget</b>	\$1,357,215
<b>Difference</b>	\$204,689
<b>Notable Items</b>	Further centralization of IT services has increased department IT rates in Contractual Services 1 additional FTE: 1 Education Specialist II position, anticipated to cost recover.



# Parks and Recreation Department

Discovery Center (4200)

2024 Budget

**\$1,561,904**

Performance Standards	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Goal 1: Increase membership programs &amp; activities.</b>				
STRATEGIC PLAN LINK: A Strong Sense of Place				
Number of Memberships	2,973	3,695	4,050	4,050
<b>Goal 2: Seek more sponsorships for Flint Hills Discovery Center.</b>				
STRATEGIC PLAN LINK: A Strong Sense of Place				
Number of Sponsors (Target: ≥ prior year)	6	7	10	10
Contributions/Donations	\$ 14,391	\$ 35,000	\$ 35,000	\$ 35,000
Project Sponsorship revenue	\$ 41,352	\$ 67,000	\$ 65,000	\$ 70,000
<b>Goal 3: Maintain or increase admission attendance.</b>				
STRATEGIC PLAN LINK: A Strong Sense of Place				
Education and Programs Attendance	5,274	9,665	10,000	10,000
Rental Attendance	3,035	5,368	10,000	10,000
Admission Attendance (Target: ≥ prior year)	47,653	52,277	55,000	60,000

## ACCOMPLISHMENTS

Celebrated 10 year anniversary with lots of fun community activities.
Opened 2nd floor children's area - Prairie Playscape. 1.3 million funded by the FHDC Foundation with private donations.
Received Tourism Atactions Sub Grant Kansas (TASK). One of eight in the state to receive the grant.
Flint Hill Festival held in May had over 3,000 attendees.

## INITIATIVES AND OBJECTIVES

Install limestone bison sculpture "Vigilance" in front of the center.
Continue hosting engaging interactive attendance drawing exhibits.
Open Stepping Into the Prairie exhibit in 2nd floor gallery (TASK grant project from 2022)
Continue work on Sculpture Garden to enhance the outside spaces with educational sculptures and art.



Flint Hills Discovery Center

# Parks and Recreation Department

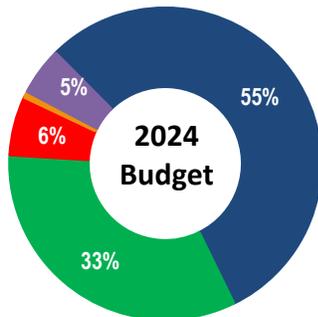
## Discovery Center (4200)

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	499,820	643,110	776,700	864,100
Contractual Services	238,527	363,806	407,740	517,154
Commodities	72,569	77,084	94,775	95,650
Commodities - CIP	8,001	7,310	7,000	10,000
Capital Outlay	-	95	71,000	75,000
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 818,917</b>	<b>\$ 1,091,405</b>	<b>\$ 1,357,215</b>	<b>\$ 1,561,904</b>

*For complete division expense details click here*

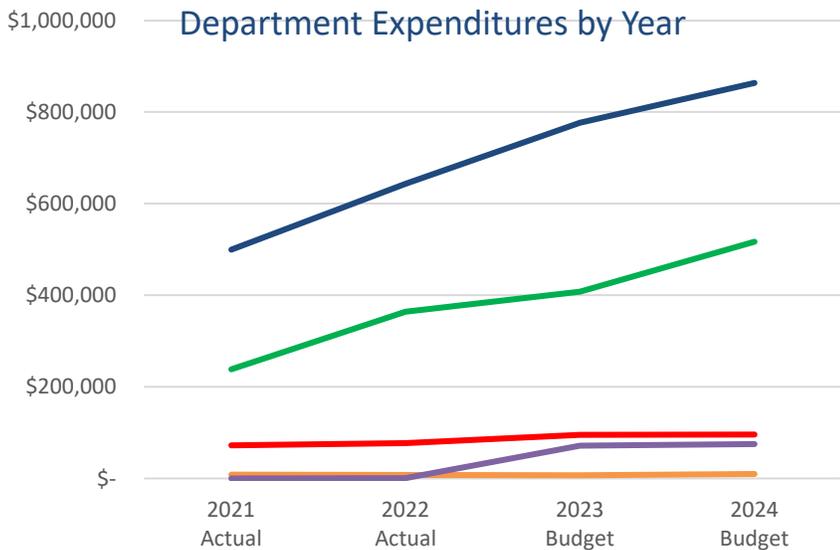
### Division Expenditures

2024 Budget Expenditures Breakdown by Category



- Personnel Services
- Contractual Services
- Commodities
- Commodities - CIP
- Capital Outlay

**Note: Expenditures <5% not shown in chart**





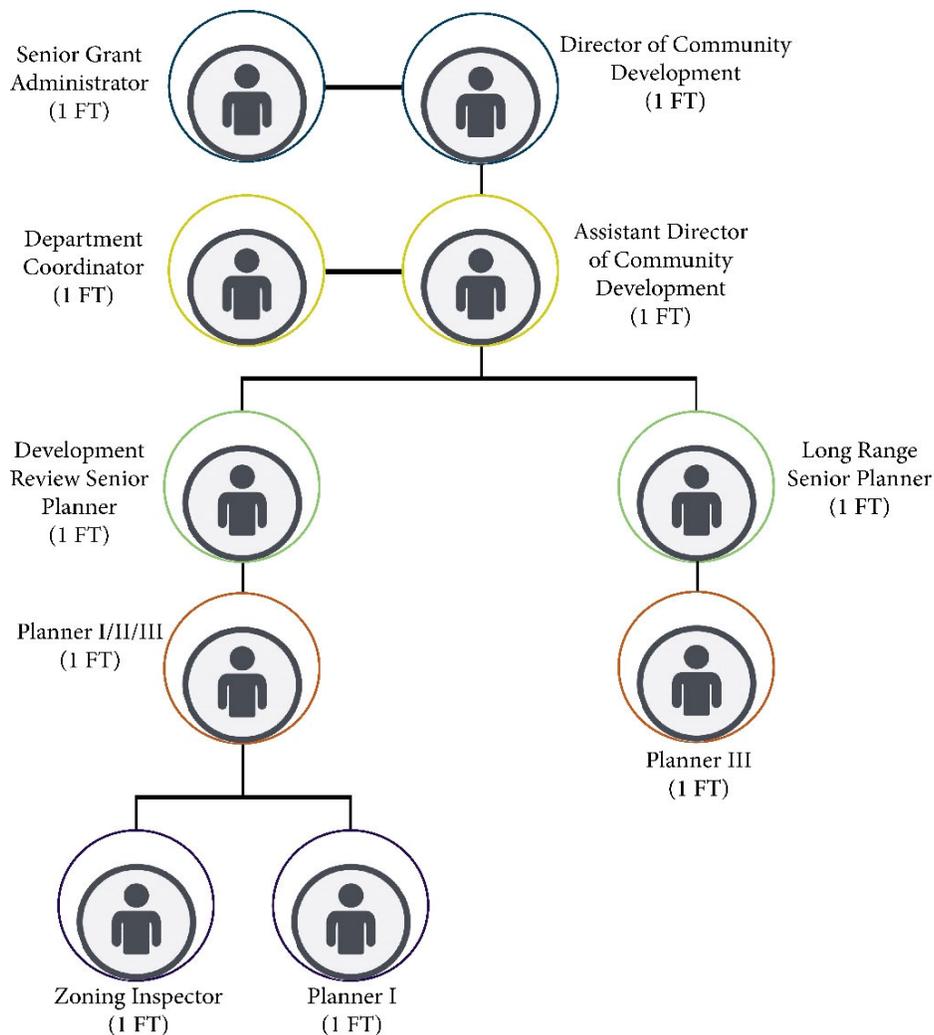
# Community Development

2024 Budget  
**\$918,885**

## STATEMENT OF SERVICE

The Community Development Department will serve the public interest by addressing community needs in the areas of planning, growth management, housing, economic development, community resiliency, grant administration, and historic preservation to promote a high quality of life.

<b>Functions</b>	The Community Development Department's functions include long-range and current planning, zoning administration, historic preservation, and grant administration.
<b>Positions</b>	10 full-time and 2 part-time temporary interns
<b>Adopted 2024 Budget</b>	\$918,885
<b>2023 Budget</b>	\$783,420
<b>Difference</b>	\$135,465
<b>Notable items</b>	A new vehicle was approved for purchase in 2022.
	1 FTE: A Zoning Inspector is moved from the Fire Department to Community Development in 2024.



# Community Development

2024 Budget  
\$918,885

Performance Indicators	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Board of Zoning Appeals Actions	31	10	20	10
Historic Resources Board Reviews	6	6	15	4
Annexations	2	1	4	4
Rezoning	6	3	6	6
Preliminary & Final Plats	12	11	-	12

Performance Standards	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Goal 1: Provide service by reviewing planning &amp; zoning applications, &amp; development plans within a timely manner.</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City Organization</b>				
Planning Board Applications Reviewed within 45 days (Target: 100%)	100%	88%	100%	90%
Board of Zoning Appeals Applications Reviewed within 45 days (Target 100%)	100%	50%	100%	80%

## ACCOMPLISHMENTS

Executed an MOU with a developer for the ten remaining lots of Lee Mill Village.
Hired a department Coordinator to oversee and update the Development Review process, timelines and procedures.
Initiated a Development Community Roundtable to engage with the consultant community to collaboratively improve the development review process.

## INITIATIVES AND OBJECTIVES

Initiate the East Manhattan Gateway Plan, a 2-year planning initiative along US-24 in Pottawatomie County.
Adopt the Beyond Tomorrow Downtown Plan in early 2024.
Continue to improve the process, policies and procedures that guide development review.
Continue to implement the recommendations in the Housing Market Analysis and develop procedures and programs for utilizing the Workforce Housing Sales Tax.

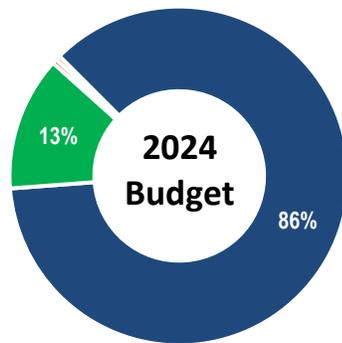
# Community Development

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	569,275	639,422	700,000	793,000
Contractual Services	47,840	25,206	76,320	117,835
Commodities	2,122	2,129	4,100	4,050
Commodities - CIP	6,068	4,784	3,000	4,000
<b>TOTAL DEPARTMENT EXPENDITURES</b>	<b>\$ 625,305</b>	<b>\$ 671,541</b>	<b>\$ 783,420</b>	<b>\$ 918,885</b>

*For complete department expense details click here*

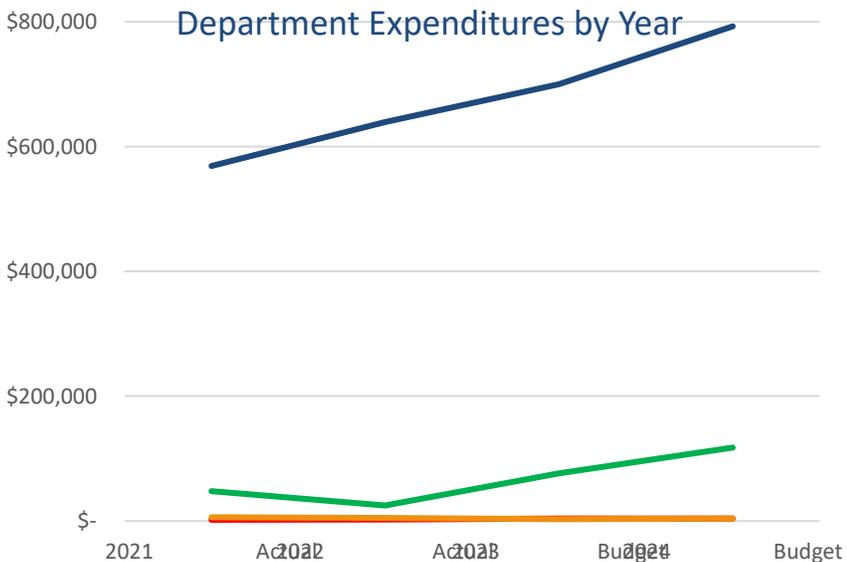
## Department Expenditures

2024 Budget Expenditure Breakdown by Category



- Personnel Services
- Contractual Services
- Commodities
- Commodities - CIP

**Note: Expenditures <5% not shown in chart**





# Legal Department

## Legal Services Division (5510)

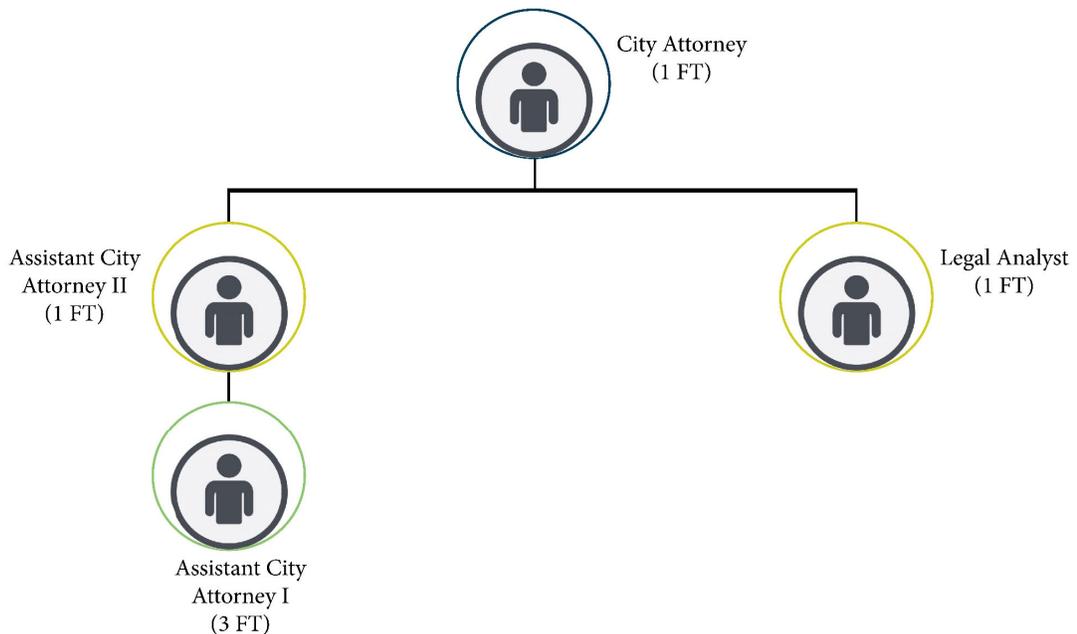
### 2024 Budget

### \$751,084

#### STATEMENT OF SERVICE

The Legal Department is dedicated to providing outstanding and ethical legal services on behalf of the City of Manhattan.

<b>Functions</b>	The City Attorney's Office provides legal advice to the municipality, through the City Commission and City staff; drafts and reviews ordinances, contracts, legal opinions, and other documents. The Office assists City officials with the development of projects, policies and programs, and represents the City in litigation.
<b>Positions</b>	6 full-time (5 FTE paid from the General Fund, 1 FTE paid from Utility Funds)
<b>Adopted 2024 Budget</b>	\$751,084
<b>2023 Budget</b>	\$646,686
<b>Difference</b>	\$104,398
<b>Notable Items</b>	One Assistant City Attorney is funded from Utility Funds. 1 new FTE: An additional Assistant City Attorney is added in the 2024 budget.



#### ACCOMPLISHMENTS

Served as general legal counsel to the municipality and provided legal counsel on internal organizational matters.
Negotiated, reviewed and wrote contracts and agreements.
Drafted ordinances, resolutions, policies, real estate documents and other legal documents.
Represented and advised the City Commission on legal matters.
Completed more that 1,100 legal deliverables.

#### INITIATIVES AND OBJECTIVES

Serve as general legal counsel to the municipality and provide legal counsel on internal organizational matters.
Negotiate, review and write contacts and agreements.
Draft ordinances, resolutions, policies, real estate documents and other legal documents.
Represent and advise the City Commission on legal matters.

# Legal Department

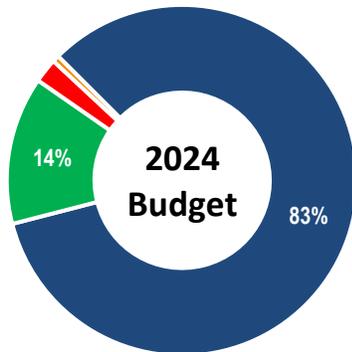
## Legal Services Division

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	378,192	480,587	543,700	627,200
Contractual Services	66,400	64,150	86,611	102,584
Commodities	6,437	6,595	11,875	16,800
Commodities - CIP	1,359	4,695	4,500	4,500
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 452,388</b>	<b>\$ 556,027</b>	<b>\$ 646,686</b>	<b>\$ 751,084</b>

*For complete division expense details click here*

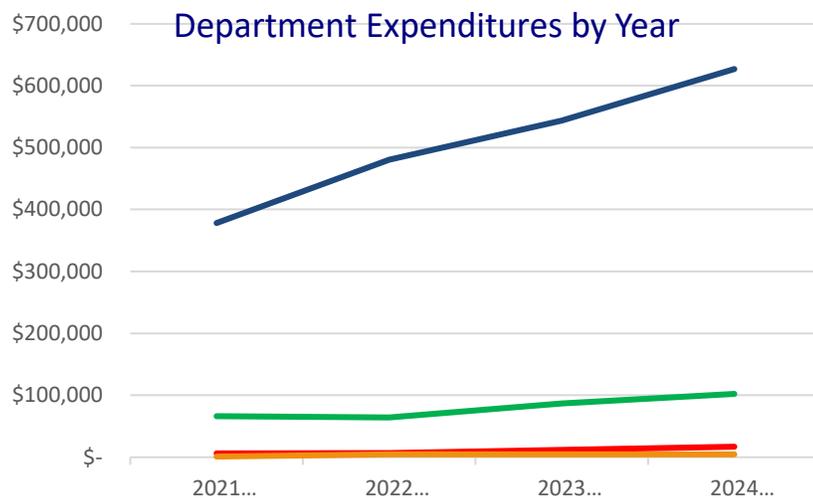
### Division Expenditures

2024 Budget Expenditure Breakdown by Category



- Personnel Services
- Contractual Services
- Commodities
- Commodities - CIP

**Note: Expenditures <5% not shown in chart**





# Legal Department

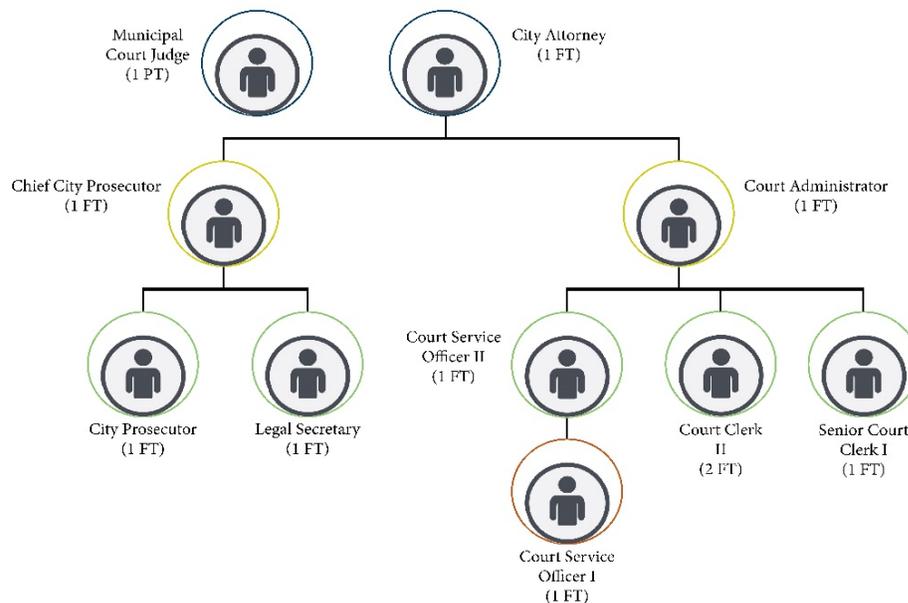
## Municipal Court Division (5520)

2024 Budget  
**\$1,166,847**

### STATEMENT OF SERVICE

The mission of the Municipal Court is to provide a fair and impartial forum for the just determination of proceedings involving violations of City ordinances.

<b>Functions</b>	The Municipal Court provides for the administration of all legal and judicial activities relating to violations of the City's municipal codes. Typically, the court processes approximately 19,000 municipal violations annually.
<b>Positions</b>	11 full-time
<b>Adopted 2024 Budget</b>	\$1,166,847
<b>2023 Budget</b>	\$1,074,939
<b>Difference</b>	\$91,908



Performance Indicators	2021	2022	2023	2024
	Actual	Actual	Budget	Budget
New Cases Received and Processed (excluding parking)	4,274	4,359	3,500	4,000
Cases Disposed	2,437	4,014	4,000	3,500

Performance Standards	2021	2022	2023	2024
	Actual	Actual	Budget	Budget
<b>Goal 1: Maximize payment collections on accounts owed to the City</b>				
<a href="#">LINK TO STRATEGIC PLAN: A Well-Run City Organization</a>				
Average percent of accounts receivable	82%	85%	80%	83%

### ACCOMPLISHMENTS

Successfully upgraded the court's case management system.

Took part in a focus group with the National Center for State Courts in association with the Office of Administration to better understand the needs of the municipal courts.

### INITIATIVES AND OBJECTIVES

Continue to evaluate the public needs by providing access to the court.

# Legal Department

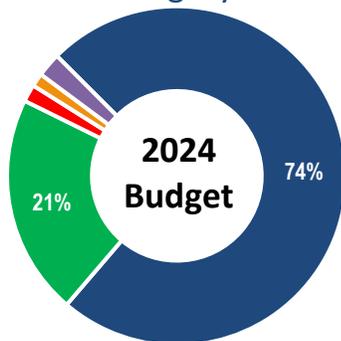
## Municipal Court Division

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	697,086	708,569	812,500	860,500
Contractual Services	153,990	153,213	222,964	245,772
Commodities	11,366	11,680	14,975	19,075
Commodities - CIP	6,993	11,010	24,500	15,000
Capital Outlay	8,679	-	-	26,500
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 878,114</b>	<b>\$ 884,472</b>	<b>\$ 1,074,939</b>	<b>\$ 1,166,847</b>

*For complete division expense details click here*

### Division Expenditures

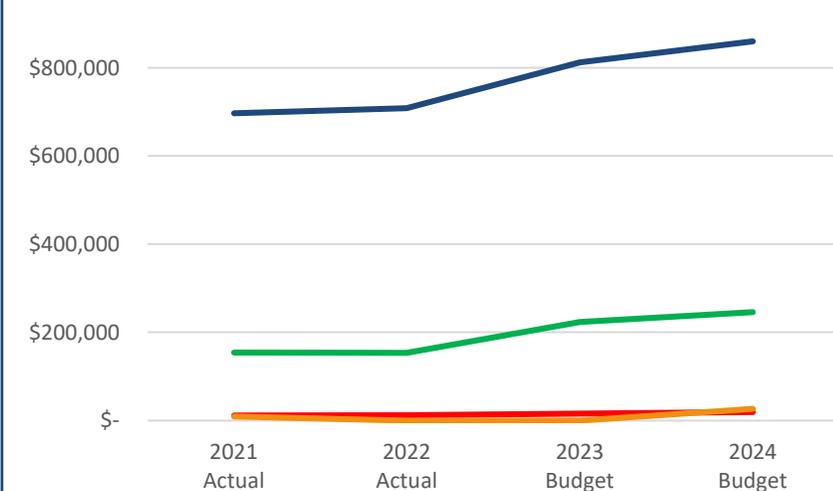
2024 Budget Expenditure Breakdown by Category



- Personnel Services
- Contractual Services
- Commodities
- Commodities - CIP
- Capital Outlay

**Note: Expenditures <5% not shown in chart**

Department Expenditures by Year



<b>TOTAL DEPARTMENT EXPENDITURES</b>	<b>\$1,330,502</b>	<b>\$1,440,499</b>	<b>\$1,721,625</b>	<b>\$1,917,931</b>
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# General Services (9100)

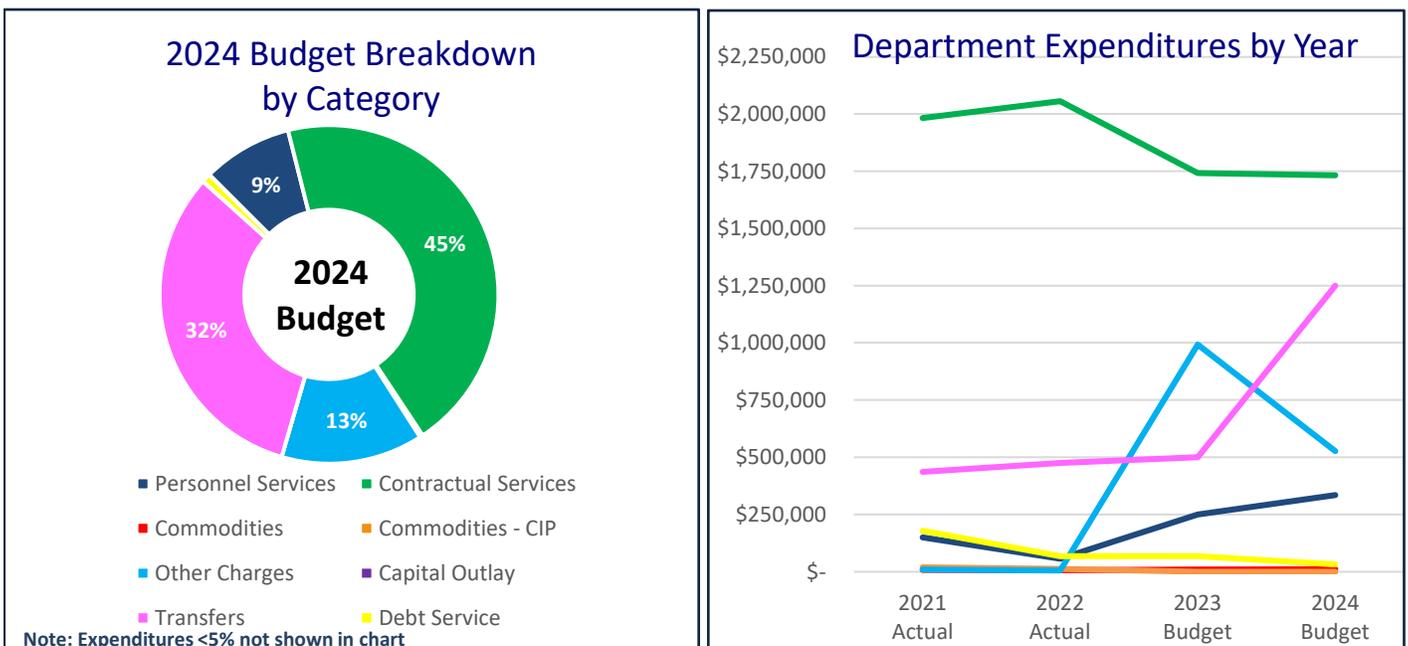
2024 Budget  
**\$3,887,825**

<b>Functions</b>	The General Services budget is used for the purchase of goods and services commonly used by all City departments. These include such expenditures as city property and liability insurance coverage, employer share of health insurance premiums, street lighting, legal notices, insurance settlements, postage, and other costs.
<b>Adopted 2024 Budget</b>	\$3,887,825
<b>2023 Budget</b>	\$3,561,756
<b>Difference</b>	\$326,069

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	149,864	57,071	250,000	335,000
Contractual Services	1,982,131	2,056,083	1,741,866	1,732,500
Commodities	7,356	6,969	10,000	11,000
Commodities - CIP	19,220	11,624	-	-
Other Charges	9,737	5,532	992,641	526,712
Capital Outlay	14,413	20,856	-	-
Transfers	436,991	475,692	500,000	1,250,000
Debt Service	179,694	67,249	67,249	32,613
<b>TOTAL DEPARTMENT EXPENDITURES</b>	<b>\$ 2,799,406</b>	<b>\$ 2,701,076</b>	<b>\$ 3,561,756</b>	<b>\$ 3,887,825</b>

*For detailed division expenditures click here*

## Department Expenditures



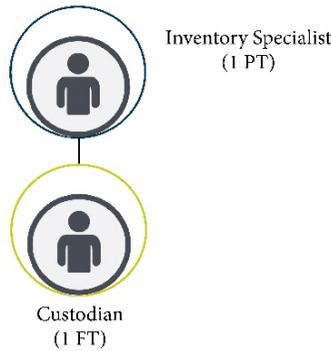




# Joint Maintenance Facility (9400)

2024 Budget  
**\$397,777**

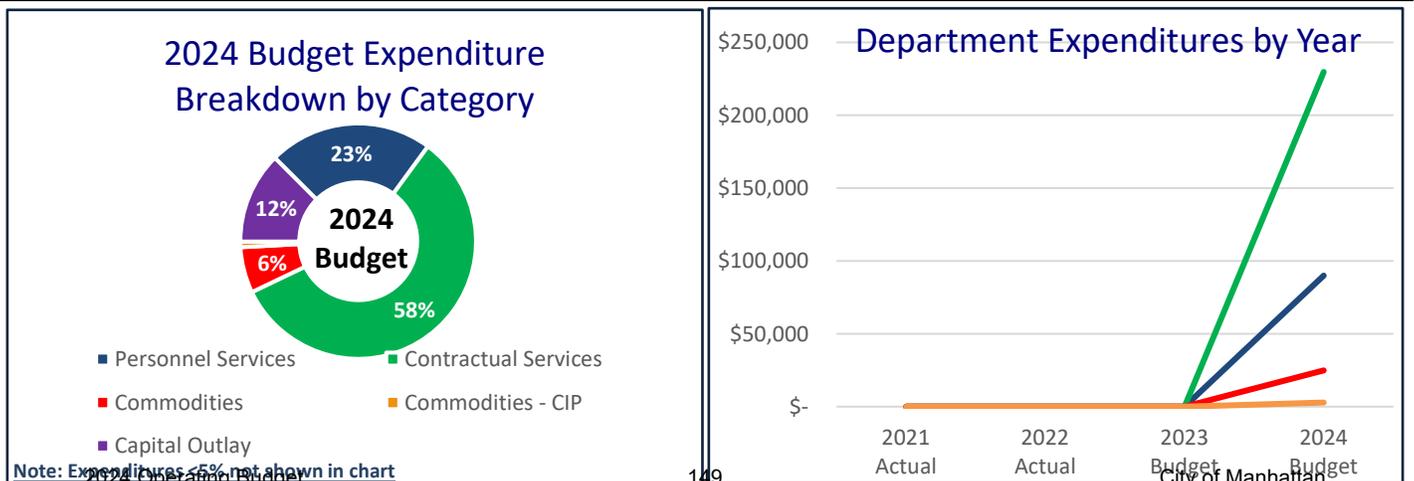
<b>Functions</b>	The Joint Maintenance Facility opened in April of 2023 and houses the Parks Division and several Public Works divisions. Shared facility expenses are accounted for in this division.
<b>Positions</b>	2 full-time
<b>Adopted 2024 Budget</b>	\$397,777
<b>2023 Budget</b>	\$0
<b>Difference</b>	\$397,777
<b>Notable Items</b>	The Joint Maintenance Facility opened in April of 2023



Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	-	-	-	89,950
Contractual Services	-	-	-	229,827
Commodities	-	-	-	25,000
Commodities - CIP	-	-	-	3,000
Capital Outlay	-	-	-	50,000
<b>TOTAL DEPARTMENT EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 397,777</b>

*For complete department expense details click here*

## Department Expenditures



# SPECIAL REVENUE FUNDS

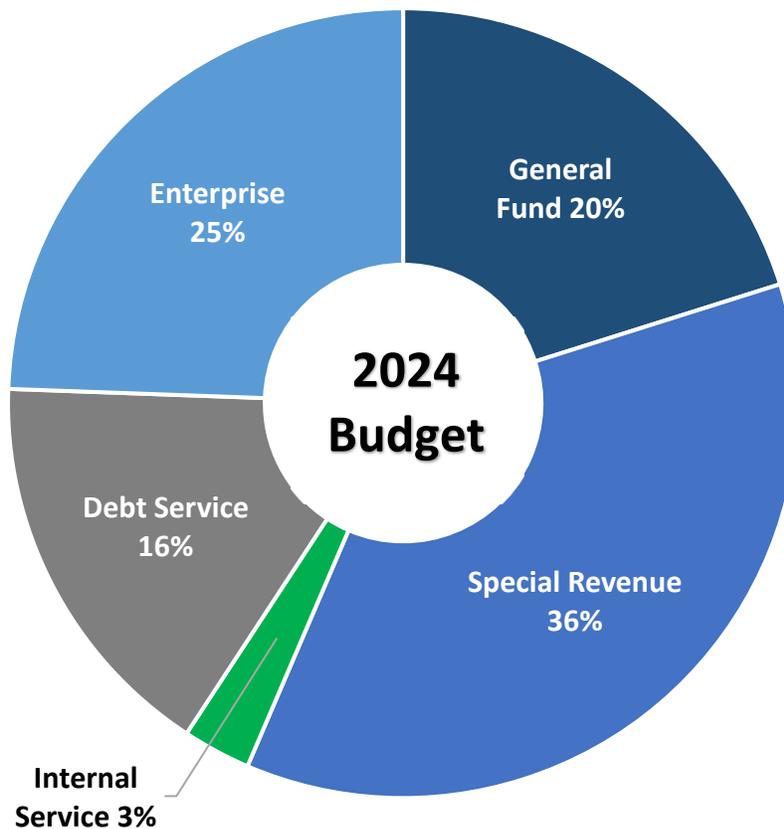


# Special Revenue

2024 BUDGET

**\$81,711,308**

The Special Revenue Funds are used to account for revenues derived from specific taxes, government grants, or other revenue sources which are designed to finance particular functions or activities of the City.



### TOTAL CITY 2024 BUDGET

Fund Type	Total Expenditures
General Fund	\$ 45,296,063
<b>Special Revenue</b>	<b>81,711,308</b>
Internal Service	6,261,128
Debt Service	36,785,093
Enterprise	54,956,283
<b>TOTAL</b>	<b>\$ 225,009,875</b>



# Special Revenue Fund Revenues by Fund

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
City University	1,029,666	1,252,192	1,010,000	1,061,000
Aggieville Business Improvement District	70,914	77,174	78,000	78,000
Downtown Business Improvement District	83,700	91,161	98,500	103,500
Economic Development	10,971,600	10,275,360	5,102,072	8,111,517
Employee Benefit Contribution	5,808,451	6,193,546	5,851,212	6,282,621
Fire Equipment Reserve	599,618	848,378	1,088,000	1,314,806
Fire Pension K.P. & F.	1,256,345	1,374,445	1,196,500	1,434,577
General Improvement	211,823	239,418	300,000	320,000
Industrial Promotion	544,719	506,815	415,000	229,500
Library	2,779,563	2,935,102	2,895,500	3,102,000
Library Employee Benefit Contribution	701,974	678,781	680,000	720,800
Park Development	49,660	49,870	660	1,500
Recreation and Trails Fund	11,629,731	10,523,287	8,450,000	7,385,000
Sales Tax Fund	6,664,741	7,543,498	5,900,000	8,250,000
Special Alcohol Programs	444,582	573,032	482,196	715,500
Special Parks and Recreation Fund	1,220,280	1,242,240	891,000	1,073,000
Special Street and Highway	4,024,630	4,765,378	2,957,000	3,410,000
Special Sunset Zoo	667,020	1,019,347	780,500	907,655
Tourism and Convention Promotion	1,616,828	2,375,652	2,166,238	3,800,000
Riley County Police Department	17,566,982	18,398,444	20,000,064	21,344,367
Capital Improvement Reserve Fund	35,402	35,801	535,700	1,290,000
Downtown Redevelopment TIF	3,278,142	2,767,518	3,180,000	2,980,000
Special Street Maintenance	3,911,354	5,453,392	3,820,000	6,450,000
Risk Management Reserve Fund	766	146,110	171,000	171,000
Equipment Reserve Fund	96,715	95,135	65,001	65,000
Parking Management Fund	-	335,169	768,806	1,109,965
<b>TOTAL</b>	<b>\$ 75,265,206</b>	<b>\$ 79,796,243</b>	<b>\$ 68,882,949</b>	<b>\$ 81,711,308</b>

\*Note - Revenue figures above include starting cash balances.

# Special Revenue Summaries by Fund

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>City University</b>				
Beginning Fund Balance	373,327	525,166	400,000	500,000
Taxes	461,327	523,541	430,000	525,000
Contributions & Other Revenue	7,813	68,485	45,000	36,000
Transfers	135,000	135,000	135,000	-
<b>Total Revenue</b>	<b>977,467</b>	<b>1,252,192</b>	<b>1,010,000</b>	<b>1,061,000</b>
Contractual Services	4,500	4,950	5,000	5,000
Other Charges	-	-	355,000	56,000
Transfers	500,000	650,000	650,000	1,000,000
<b>Total Expenditures</b>	<b>504,500</b>	<b>654,950</b>	<b>1,010,000</b>	<b>1,061,000</b>
<b>Aggieville Business Improvement District</b>				
Beginning Fund Balance	991	-	-	-
Taxes & Assessments	69,924	77,174	78,000	78,000
<b>Total Revenue</b>	<b>70,915</b>	<b>77,174</b>	<b>78,000</b>	<b>78,000</b>
Contractual Services	70,914	76,500	78,000	78,000
<b>Total Expenditures</b>	<b>70,914</b>	<b>76,500</b>	<b>78,000</b>	<b>78,000</b>
<b>Downtown Business Improvement District</b>				
Beginning Fund Balance	31	-	-	-
Taxes & Assessments	83,669	91,161	98,500	103,500
<b>Total Revenue</b>	<b>83,700</b>	<b>91,161</b>	<b>98,500</b>	<b>103,500</b>
Contractual Services	83,700	91,160	98,500	103,500
<b>Total Expenditures</b>	<b>83,700</b>	<b>91,160</b>	<b>98,500</b>	<b>103,500</b>
<b>Economic Development</b>				
Beginning Fund Balance	8,113,132	7,087,586	2,520,442	3,925,000
<i>Economic Development 6400</i>				
Use of Money & Property	524	16,162	1,500	-
<i>Economic Development 6400 Total</i>	<i>524</i>	<i>16,162</i>	<i>1,500</i>	<i>-</i>
<i>Economic Development 6500</i>				
Contributions & other / Misc.	627,036	570,131	-	-
Taxes & Assessments	29,222	39,191	26,000	20,600
Use of Money & Property	1,852	33,291	5,000	35,000
<i>Economic Development 6500 Total</i>	<i>658,110</i>	<i>642,613</i>	<i>31,000</i>	<i>55,600</i>
<i>Economic Development 6600</i>				
Contributions & other / Misc.	-	-	-	-
Taxes & Assessments	2,196,080	2,486,165	366,013	1,200,000
Use of Money & Property	3,753	42,833	200	50,000
<i>Economic Development 6600 Total</i>	<i>2,199,833</i>	<i>2,528,998</i>	<i>366,213</i>	<i>1,250,000</i>

# Special Revenue Summaries by Fund

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<i>Economic Development 6700</i>				
Contributions & other / Misc.	-	-	557,917	457,917
Taxes & Assessments	-	-	1,625,000	2,420,000
Use of Money & Property	-	-	-	3,000
<i>Economic Development 6700 Total</i>	-	-	<i>2,182,917</i>	<i>2,880,917</i>
<b>Total Revenues</b>	<b>10,971,600</b>	<b>10,275,359</b>	<b>5,102,072</b>	<b>8,111,517</b>
<i>Economic Development 6400</i>				
Contractual Services	-	-	136,500	-
Transfers	-	-	750,000	-
<i>Economic Development 6400 Total</i>	-	-	<i>886,500</i>	-
<i>Economic Development 6500</i>				
Contractual Services	512,000	-	1,635,442	705,600
Other Charges	65,305	29,170	-	-
Transfers	-	3,030,779	31,000	-
<i>Economic Development 6500 Total</i>	<i>577,305</i>	<i>3,059,949</i>	<i>1,666,442</i>	<i>705,600</i>
<i>Economic Development 6600</i>				
Capital Outlay	59,375	-	-	-
Contractual Services	842,617	802,089	124,125	3,150,000
Transfers	2,404,718	4,778,500	242,088	-
<i>Economic Development 6600 Total</i>	<i>3,306,709</i>	<i>5,580,589</i>	<i>366,213</i>	<i>3,150,000</i>
<i>Economic Development 6700</i>				
Contractual Services	-	-	1,982,917	4,055,917
Transfers	-	-	200,000	200,000
<i>Economic Development 6700 Total</i>	-	-	<i>2,182,917</i>	<i>4,255,917</i>
<b>Total Expenditures</b>	<b>3,884,014</b>	<b>8,640,538</b>	<b>5,102,072</b>	<b>8,111,517</b>
<b>Employee Benefit Contribution</b>				
Beginning Fund Balance	-	351,451	375,000	350,000
Taxes & Assessments	2,383,451	2,417,007	2,426,212	2,207,621
Transfers	3,425,000	3,425,000	3,425,000	3,725,000
<b>Total Revenues</b>	<b>5,808,451</b>	<b>6,193,458</b>	<b>6,226,212</b>	<b>6,282,621</b>
Personnel Services	5,456,910	5,802,279	6,226,212	6,282,621
<b>Total Expenditures</b>	<b>5,456,910</b>	<b>5,802,279</b>	<b>6,226,212</b>	<b>6,282,621</b>
<b>Fire Equipment Reserve</b>				
Beginning Fund Balance	96,484	131,473	330,000	500,000
Taxes & Assessments	494,886	706,988	758,000	814,806
Use of Money & Property	47	3,917	-	-
Contributions & other / Misc.	8,200	6,000	-	-
<b>Total Revenues</b>	<b>599,617</b>	<b>848,378</b>	<b>1,088,000</b>	<b>1,314,806</b>

# Special Revenue Summaries by Fund

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Fire Equipment Reserve</b>				
Contractual Services	-	250	-	-
Other Charges	-	-	233,832	554,251
Capital Outlay	-	35,510	34,000	-
Debt Service	468,145	466,415	820,168	760,555
<b>Total Expenditures</b>	<b>468,145</b>	<b>502,175</b>	<b>1,088,000</b>	<b>1,314,806</b>
<b>Fire Pension K.P. &amp; F.</b>				
Beginning Fund Balance	-	-	-	-
Taxes & Assessments	543,664	994,445	1,016,500	1,034,577
Transfers	712,681	380,000	400,000	400,000
<b>Total Revenues</b>	<b>1,256,345</b>	<b>1,374,445</b>	<b>1,416,500</b>	<b>1,434,577</b>
Personnel Services	1,256,345	1,338,349	1,416,500	1,434,577
<b>Total Expenditures</b>	<b>1,256,345</b>	<b>1,338,349</b>	<b>1,416,500</b>	<b>1,434,577</b>
<b>General Improvement</b>				
Beginning Fund Balance	146,699	172,021	235,000	250,000
Transfers	65,000	65,000	65,000	65,000
Use of Money & Property	124	2,397	-	5,000
<b>Total Revenue</b>	<b>211,823</b>	<b>239,418</b>	<b>300,000</b>	<b>320,000</b>
Other Charges	-	20,603	200,000	220,000
Capital Outlay	39,802	18,870	100,000	100,000
<b>Total Expenditures</b>	<b>39,802</b>	<b>39,473</b>	<b>300,000</b>	<b>320,000</b>
<b>Industrial Promotion</b>				
Beginning Fund Balance	439,019	414,937	360,000	168,000
Taxes & Assessments	29	2	-	-
Contributions & Other Revenue	101,836	84,424	50,000	50,000
Use of Money & Property	3,836	7,451	5,000	11,500
<b>Total Revenue</b>	<b>544,719</b>	<b>506,814</b>	<b>415,000</b>	<b>229,500</b>
Contractual Services	77,236	112,262	120,500	129,500
Other Charges	52,545	94,358	294,500	100,000
<b>Total Expenditures</b>	<b>129,782</b>	<b>206,620</b>	<b>415,000</b>	<b>229,500</b>
<b>Library</b>				
Beginning Fund Balance	1	10	-	-
Taxes & Assessments	2,779,436	2,933,337	2,895,500	3,102,000
Use of Money & Property	127	1,754	-	-
<b>Total Revenue</b>	<b>2,779,564</b>	<b>2,935,101</b>	<b>2,895,500</b>	<b>3,102,000</b>

# Special Revenue Summaries by Fund

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Library</b>				
Contractual Services	2,646,053	2,732,400	2,761,750	2,968,500
Transfers	133,500	133,750	133,750	133,500
<b>Total Expenditures</b>	<b>2,779,553</b>	<b>2,866,150</b>	<b>2,895,500</b>	<b>3,102,000</b>
<b>Library Employee Benefit Contribution</b>				
Beginning Fund Balance	-	624	-	-
Contributions & Other Revenue	17	280	-	-
Taxes & Assessments	701,957	677,877	680,000	720,800
<b>Total Revenue</b>	<b>701,974</b>	<b>678,781</b>	<b>680,000</b>	<b>720,800</b>
Contractual Services	701,350	662,890	680,000	720,800
<b>Total Expenditures</b>	<b>701,350</b>	<b>662,890</b>	<b>680,000</b>	<b>720,800</b>
<b>Park Development</b>				
Beginning Fund Balance	49,621	49,660	660	1,500
Use of Money & Property	39	210	-	-
<b>Total Revenue</b>	<b>49,660</b>	<b>49,870</b>	<b>660</b>	<b>1,500</b>
Other Charges	-	49,000	660	1,500
<b>Total Expenditures</b>	<b>-</b>	<b>49,000</b>	<b>660</b>	<b>1,500</b>
<b>Recreation and Trails Fund</b>				
Beginning Fund Balance	7,986,199	6,664,569	5,000,000	3,500,000
Taxes & Assessments	3,643,532	3,858,718	3,450,000	3,885,000
<b>Total Revenue</b>	<b>11,629,731</b>	<b>10,523,287</b>	<b>8,450,000</b>	<b>7,385,000</b>
Contractual Services	-	18,168	-	16,000
Commodities	-	19,614	-	23,500
Other Charges	-	-	-	678,823
Transfers	4,965,162	5,021,194	8,450,000	6,666,677
<b>Recreation and Trails Fund Total</b>	<b>4,965,162</b>	<b>5,058,976</b>	<b>8,450,000</b>	<b>7,385,000</b>
<b>Sales Tax Fund</b>				
Beginning Fund Balance	59,096	194,741	-	850,000
Other Local Taxes	6,605,645	7,348,757	7,600,000	7,400,000
<b>Total Revenue</b>	<b>6,664,741</b>	<b>7,543,498</b>	<b>7,600,000</b>	<b>8,250,000</b>
Transfers	6,470,000	6,720,000	7,600,000	7,400,000
Other	-	-	-	850,000
<b>Total Expenditures</b>	<b>6,470,000</b>	<b>6,720,000</b>	<b>7,600,000</b>	<b>8,250,000</b>

# Special Revenue Summaries by Fund

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Special Alcohol Programs</b>	-	-	-	-
Beginning Fund Balance	3,282	-	-	200,000
Contributions & Other Revenue	5,571	11,484	-	-
Taxes & Assessments	435,728	561,453	482,196	515,500
Use of Money and Property	1	94	-	-
<b>Special Alcohol Programs Total</b>	<b>444,582</b>	<b>573,031</b>	<b>482,196</b>	<b>715,500</b>
Transfers	444,582	466,010	482,196	515,500
Other Charges	-	-	-	200,000
<b>Special Alcohol Programs Total</b>	<b>444,582</b>	<b>466,010</b>	<b>482,196</b>	<b>715,500</b>
<b>Special Parks and Recreation Fund</b>				
Beginning Fund Balance	735,561	620,350	400,000	500,000
Contributions & Other Revenue	8,912	2,029	-	-
Taxes & Assessments	435,728	561,453	490,000	565,000
Transfers	39,566	50,533	-	-
Use of Money & Property	512	7,875	1,000	8,000
<b>Total Revenue</b>	<b>1,220,280</b>	<b>1,242,240</b>	<b>891,000</b>	<b>1,073,000</b>
Contractual Services	30,000	10,000	14,675	14,600
Other Charges	-	-	179,902	493,565
Capital Outlay	35,306	5,308	216,231	30,000
Debt Service	84,316	84,316	84,316	84,316
Transfers	450,309	424,212	395,876	450,519
<b>Total Expenditures</b>	<b>599,930</b>	<b>523,836</b>	<b>891,000</b>	<b>1,073,000</b>
<b>Special Street and Highway</b>				
Beginning Fund Balance	2,236,660	2,552,599	1,400,000	1,700,000
Contributions & Other Revenue	10,889	15,924	10,000	10,000
From other Agencies	1,774,960	2,163,733	1,545,000	1,650,000
Use of Money & Property	2,122	33,121	2,000	50,000
<b>Total Revenue</b>	<b>4,024,630</b>	<b>4,765,377</b>	<b>2,957,000</b>	<b>3,410,000</b>
Personnel Services	69,214	72,551	98,220	88,650
Contractual Services	10,123	304,675	31,100	36,896
Commodities	14,040	556,993	190,000	205,000
Commodities - CIP	69,067	-	-	-
Capital Outlay	892,609	33,766	2,297,321	2,048,058
Debt Service	115,589	54,344	54,344	54,344
Transfers	301,389	671,298	286,015	977,052
<b>Total Expenditures</b>	<b>1,472,031</b>	<b>1,693,627</b>	<b>2,957,000</b>	<b>3,410,000</b>

# Special Revenue Summaries by Fund

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Special Sunset Zoo</b>				
Beginning Fund Balance	24,998	394,508	300,000	300,000
Intergovernmental	274,727	80,000	-	-
Services & Sales	348,471	527,731	454,500	544,750
Contributions & Other Revenue	11,609	12,312	25,500	61,905
Transfers	7,107	169	-	-
Use of Money & Property	107	4,628	500	1,000
<b>Total Revenue</b>	<b>667,019</b>	<b>1,019,348</b>	<b>780,500</b>	<b>907,655</b>
Personnel Services	182,525	320,678	405,600	546,600
Contractual Services	7,614	120,823	39,897	81,791
Commodities	54,174	183,127	96,000	136,000
Commodities CIP	-	10,837	-	5,000
Other Charges	-	-	239,003	123,264
Capital Outlay	-	30,927	-	15,000
Transfers	28,199	32,216	-	-
<b>Total Expenditures</b>	<b>272,512</b>	<b>698,608</b>	<b>780,500</b>	<b>907,655</b>
<b>Tourism and Convention Promotion</b>				
Beginning Fund Balance	157,928	-	-	1,200,000
Taxes & Assessments	1,458,900	2,375,652	2,166,238	2,600,000
<b>Total Revenue</b>	<b>1,616,828</b>	<b>2,375,652</b>	<b>2,166,238</b>	<b>3,800,000</b>
Contractual Services	1,089,384	1,291,532	1,535,904	3,117,916
Other Charges	90,000	90,000	90,000	-
Transfers	437,444	418,334	540,334	682,084
<b>Total Expenditures</b>	<b>1,616,828</b>	<b>1,799,866</b>	<b>2,166,238</b>	<b>3,800,000</b>
<b>Riley County Police Department</b>				
Beginning Fund Balance	9,802	-	-	-
Fines	2,926	3,114	-	-
Taxes & Assessments	17,387,424	18,395,331	20,000,064	21,344,367
Transfers	166,830	-	-	-
<b>Total Revenue</b>	<b>17,566,982</b>	<b>18,398,445</b>	<b>20,000,064</b>	<b>21,344,367</b>
Contractual Services	17,566,982	18,388,698	20,000,064	21,344,367
<b>Total Expenditures</b>	<b>17,566,982</b>	<b>18,388,698</b>	<b>20,000,064</b>	<b>21,344,367</b>
<b>Capital Improvement Reserve Fund</b>				
Beginning Fund Balance	35,374	35,402	35,700	40,000
Use of Money & Property	28	399	-	-
Transfers	-	-	500,000	1,250,000
<b>Total Revenue</b>	<b>35,402</b>	<b>35,801</b>	<b>535,700</b>	<b>1,290,000</b>

# Special Revenue Summaries by Fund

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Capital Improvement Reserve Fund</b>				
Transfers	-	-	535,700	1,290,000
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>535,700</b>	<b>1,290,000</b>
<b>Downtown Redevelopment TIF</b>				
Beginning Fund Balance	332,332	105,693	100,000	50,000
Other Local Taxes	2,945,792	2,661,825	3,080,000	2,930,000
Contributions & Other Revenue	18	-	-	-
<b>Total Revenue</b>	<b>3,278,142</b>	<b>2,767,518</b>	<b>3,180,000</b>	<b>2,980,000</b>
Other Charges	3,172,449	2,686,813	3,180,000	2,980,000
<b>Total Expenditures</b>	<b>3,172,449</b>	<b>2,686,813</b>	<b>3,180,000</b>	<b>2,980,000</b>
<b>Special Street Maintenance</b>				
Beginning Fund Balance	936,061	2,381,582	2,650,000	3,500,000
Contributions & Other Revenue	98,633	16,694	-	-
Taxes	2,876,537	3,038,138	2,620,000	2,950,000
Transfers	123	16,977	-	-
<b>Total Revenue</b>	<b>3,911,354</b>	<b>5,453,391</b>	<b>5,270,000</b>	<b>6,450,000</b>
Contractual Services	3,387	1,245	400	2,900
Capital Outlay	1,320,703	2,804,210	5,269,600	6,413,350
Transfers	205,683	422	-	33,750
<b>Total Expenditures</b>	<b>1,529,773</b>	<b>2,805,877</b>	<b>5,270,000</b>	<b>6,450,000</b>
<b>Risk Management Reserve Fund</b>				
Beginning Fund Balance	145,344	146,110	146,000	146,000
Contributions & Other Revenue	766	-	-	-
Transfers	-	-	25,000	25,000
<b>Total Revenues</b>	<b>146,110</b>	<b>146,110</b>	<b>171,000</b>	<b>171,000</b>
Contractual Services	-	-	171,000	171,000
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>171,000</b>	<b>171,000</b>
<b>Equipment Reserve Fund</b>				
Beginning Fund Balance	9,330	1,419	-	-
Transfers	96,715	93,716	65,001	65,000
<b>Total Revenue</b>	<b>106,045</b>	<b>95,135</b>	<b>65,001</b>	<b>65,000</b>
Debt Service	104,626	95,135	65,001	65,000
<b>Total Expenditures</b>	<b>104,626</b>	<b>95,135</b>	<b>65,001</b>	<b>65,000</b>

# Special Revenue Summaries by Fund

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Parking Services Fund</b>				
Beginning Fund Balance	-	-	-	-
Services & Sales	-	2	768,806	732,000
Permits	-	-	-	8,924
Fines	-	40,191	-	68,000
Transfers	-	294,976	51,000	301,041
<b>Total Revenues</b>	-	<b>335,169</b>	<b>819,806</b>	<b>1,109,965</b>
Personnel Services	-	216,439	481,900	603,400
Contractual Services	-	90,555	226,746	308,715
Commodities	-	17,155	77,160	90,850
Commodities - CIP	-	11,020	34,000	57,000
Capital Outlay	-	-	-	50,000
<b>Total Expenditures</b>	-	<b>335,169</b>	<b>819,806</b>	<b>1,109,965</b>



### STATEMENT OF SERVICE

This fund was created when Kansas State University (KSU) was annexed into the City on July 3, 1994. The purpose of the fund is to provide resources for public improvement projects which are mutually beneficial to the City and Kansas State University. Each year the University undertakes a significant on-campus process to solicit input from students, faculty, and staff to propose a list of recommended projects which place emphasis on economic development, safety, and infrastructure issues. Projects approved by the governing body will be budgeted from this fund and will be included in the five-year capital improvement program. Transfers are made from the General Fund to finance all budgeted expenditures. These transfers are possible because of the additional City/County sales taxes and franchise fees available from the annexation of KSU.

<b>Funding</b>	This fund is supported by City sales taxes and franchise fees generated on campus due to the annexation of KSU on July 3, 1994. The amount of sales taxes that are transferred to this fund are reduced by the estimated dollar amount of fire services the City provides to the University on an annual basis.
<b>Expenditures</b>	Monies transferred to this fund from the General Fund are used to complete projects which are beneficial to the City and Kansas State University. Capital Improvement Program projects and equipment related to this fund requiring debt financing are paid through the Bond and Interest Fund; the City University Fund transfers monies to the Bond and Interest Fund to make the payments.
<b>Adopted 2024 Budget</b>	\$1,061,000
<b>2023 Budget</b>	\$1,010,000
<b>Difference</b>	\$51,000

### REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	373,327	525,166	400,000	500,000
Taxes	461,327	523,541	430,000	525,000
Contributions & Other Revenue	7,813	68,485	45,000	36,000
Transfers	187,199	135,000	135,000	-
<b>TOTAL REVENUE</b>	<b>\$ 1,029,666</b>	<b>\$ 1,252,192</b>	<b>\$ 1,010,000</b>	<b>\$ 1,061,000</b>

*For detailed revenues click here*

### EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Other Charges	-	-	355,000	56,000
Contractuals	4,500	4,950	5,000	5,000
Transfers	500,000	650,000	650,000	1,000,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 504,500</b>	<b>\$ 654,950</b>	<b>\$ 1,010,000</b>	<b>\$ 1,061,000</b>

*For detailed expenditures click here*



# Aggieville Business Improvement District

2024 Budget  
\$78,000

## STATEMENT OF SERVICE

Revenues supporting this fund are derived from a fee paid by Aggieville businesses within the established district. The fees are collected annually and are paid directly to the City. This fund was established in 1981 under provisions of Kansas Statute 12-1781 through 12-1795 under the Business Improvement District Act.

<b>Funding</b>	The Aggieville Business Improvement District Fund is supported by an assessment to business owners in the Aggieville area.
<b>Expenditures</b>	Expenditures from this fund are authorized for beautification of the Aggieville Business Improvement District, the upkeep of public facilities, promotional activities, and other services needed by the Aggieville Business Improvement District that are not performed on a city-wide basis.
<b>Adopted 2024 Budget</b>	\$78,000
<b>2023 Budget</b>	\$78,000
<b>Difference</b>	\$0

### REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	990	-	-	-
Taxes & Assessments	69,924	77,174	78,000	78,000
<b>TOTAL REVENUES</b>	<b>\$ 70,914</b>	<b>\$ 77,174</b>	<b>\$ 78,000</b>	<b>\$ 78,000</b>

*For detailed revenues click here*

### EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Contractual Services	78,000	76,500	78,000	78,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 78,000</b>	<b>\$ 76,500</b>	<b>\$ 78,000</b>	<b>\$ 78,000</b>

*For detailed expenditures click here*



# Downtown Business Improvement District

2024 Budget  
\$103,500

## STATEMENT OF SERVICE

Revenues supporting this fund are derived from a fee paid by downtown businesses within the established district. The fees are collected semi-annually and are paid directly to the City. This fund was established in 1981 under the provisions of Kansas Statute 12-1781 through 12-1795 under the Business Improvement District Act.

<b>Funding</b>	The Downtown Business Improvement District Fund is supported by an assessment to business owners in the downtown area.
<b>Expenditures</b>	Expenditures from this fund are authorized for beautification of the Downtown Business Improvement District, the upkeep of public facilities, promotional activities, and other services needed by the district that are not performed on a city-wide basis.
<b>Adopted 2024 Budget</b>	\$103,500
<b>2023 Budget</b>	\$98,500
<b>Difference</b>	\$5,000

### REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	31	-	-	-
Taxes & Assessments	83,669	91,161	98,500	103,500
<b>TOTAL REVENUES</b>	<b>\$ 83,700</b>	<b>\$ 91,161</b>	<b>\$ 98,500</b>	<b>\$ 103,500</b>

*For detailed revenues click here*

### EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Contractual Services	83,700	91,160	98,500	103,500
<b>TOTAL EXPENDITURES</b>	<b>\$ 83,700</b>	<b>\$ 91,160</b>	<b>\$ 98,500</b>	<b>\$ 103,500</b>

*For detailed expenditures click here*



# Economic Development Opportunity

2024 Budget  
\$8,111,517

## STATEMENT OF SERVICE

The City of Manhattan works hand in hand with the Manhattan Chamber of Commerce to attract and retain value-added businesses to the area. The City offers assistance through many different avenues with the primary objective of creating high-quality jobs. The City has a Return on Investment (ROI) financial model that is used to determine community benefit. In November 2012, the voters of Riley County renewed the 10-year 0.5% sales tax for Roads and Jobs. Due to the sales tax being a Riley County Tax, the City of Manhattan only receives 61% of the proceeds (approximately \$3.1 million annually). By resolution, the City Commission has committed that 65% (approximately \$2 million annually) of the proceeds to be available to continue the economic development investment strategy through traditional incentives as well as infrastructure projects, and 35% (approximately \$1.1 million annually) for property tax relief through debt reduction. Twenty percent (20%) of the Economic Recovery and Relief sales tax revenue, which passed on the November 3, 2020 election, estimated at \$13 million over the 10 year period - will be dedicated to job creation. This will include recruitment, retention, and expansion of businesses in Manhattan.

<b>Funding</b>	The MEDOFAB division of this fund was supported by a 0.5% City sales tax that expired December 1998 and is nearly expended. The RICOED division is supported by the City's portion of a countywide 0.5% sales tax approved by voters in November 2002 and renewed in 2012 for an additional 10 years. On November 3rd, 2020 Manhattan voters passed a ballot measure to adopt a 0.5% Economic Recovery and Relief sales tax. This new sales tax took effect January 1, 2023.
<b>Expenditures</b>	Economic development monies fund business incentives, grants, loans, land and building investments to bring economic development to Manhattan. Funds are also used for debt and property tax relief. Since the inception of the 2002 sales tax over 1,600 jobs have been created in Manhattan. Eighteen major infrastructure projects have been funded including: North Manhattan Avenue Expansion, Airport General Aviation Site Improvements, South Airport Road adjacent to the Fixed Base Operator (FBO) for private flights and charters, Airport Military Entrance, and improvements to the Manhattan Conference Center.
<b>Adopted 2024 Budget</b>	\$8,111,517
<b>2023 Budget</b>	\$5,102,072
<b>Difference</b>	\$3,009,445
<b>Notable Items</b>	<p>A significant amount of 2022 expenditures were related to one-time debt service transfers. The 2023 and 2024 Budget is a return to prior year expenditure levels with the addition of the new Economic Recovery and Relief Sales Tax.</p> <p>The new sales tax took effect on January 1, 2023 and remains in effect for 10 years. The new City-wide 0.5% sales tax coincides with the expiration of 0.5% Riley County Sales that will sunset on December 31, 2022. The new 0.5% City sales tax will be levied within the entire city limits of Manhattan, including those portions of the City within Pottawatomie County. Economic development is to receive 20% of this new sales tax revenue. For additional information on the new sales tax, please visit the City website: <a href="https://cityofmhk.com/3055/Economic-Recovery-and-Relief-2023-Sales-">https://cityofmhk.com/3055/Economic-Recovery-and-Relief-2023-Sales-</a></p>

# Economic Development Opportunity

2024 Budget  
**\$8,111,517**

## REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	8,113,132	7,087,586	2,520,442	3,925,000
<b>6400 - MEDOFAB</b>				
Use of Money & Property	524	16,162	1,500	-
<b>TOTAL MEDOFAB REVENUE</b>	<b>\$ 524</b>	<b>\$ 16,162</b>	<b>\$ 1,500</b>	<b>\$ -</b>
<b>6500 - RICOED 2002</b>				
Taxes & Assessments	29,222	39,191	26,000	20,600
Use of Money & Property	1,852	33,291	5,000	35,000
Contributions & other / Misc.	627,036	570,131	-	-
<b>TOTAL RICOED 2002 REVENUE</b>	<b>\$ 658,110</b>	<b>\$ 642,613</b>	<b>\$ 31,000</b>	<b>\$ 55,600</b>
<b>6600 - RICOED 2012</b>				
Taxes & Assessments	2,196,080	2,486,165	366,013	1,200,000
Use of Money & Property	3,753	42,833	200	50,000
Contributions & other / Misc.	-	-	-	-
<b>TOTAL RICOED 2012 REVENUE</b>	<b>\$ 2,199,833</b>	<b>\$ 2,528,998</b>	<b>\$ 366,213</b>	<b>\$ 1,250,000</b>
<b>6700 - MHKED 2023</b>				
Taxes & Assessments	-	-	1,625,000	2,420,000
Use of Money & Property	-	-	-	3,000
Contributions & other / Misc.	-	-	557,917	457,917
<b>TOTAL MHKED 2023 REVENUE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,182,917</b>	<b>\$ 2,880,917</b>
<b>TOTAL REVENUES</b>	<b>\$ 10,971,600</b>	<b>\$ 10,275,359</b>	<b>\$ 5,102,072</b>	<b>\$ 8,111,517</b>

*For detailed revenues click here*

## EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>6400 - MEDOFAB</b>				
Contractual Services	-	-	136,500	-
Transfers	-	-	750,000	-
<b>TOTAL MEDOFAB EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 886,500</b>	<b>\$ -</b>
<b>6500 - RICOED 2002</b>				
Contractual Services	512,000	-	1,635,442	705,600
Other Charges	65,305	29,170	-	-
Transfers	-	3,030,779	31,000	-
<b>TOTAL RICOED 2002 EXPENDITURES</b>	<b>\$ 577,305</b>	<b>\$ 3,059,949</b>	<b>\$ 1,666,442</b>	<b>\$ 705,600</b>

# Economic Development Opportunity

2024 Budget  
\$8,111,517

## EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>6600 - RICOED 2012</b>				
Contractual Services	842,617	802,089	124,125	3,150,000
Capital Outlay	59,375	-	-	-
Transfers	2,404,718	4,778,500	242,088	-
<b>TOTAL RICOED 2012 EXPENDITURES</b>	<b>\$ 3,306,710</b>	<b>\$ 5,580,589</b>	<b>\$ 366,213</b>	<b>\$ 3,150,000</b>
<b>6700 - MHKED 2022</b>				
Contractual Services	-	-	1,982,917	4,055,917
Transfers	-	-	200,000	200,000
<b>TOTAL MHKED 2023 EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,182,917</b>	<b>\$ 4,255,917</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,884,015</b>	<b>\$ 8,640,538</b>	<b>\$ 5,102,072</b>	<b>\$ 8,111,517</b>

*For detailed expenditures click here*



# Employee Benefit Contribution

2024 Budget  
\$6,282,621

## STATEMENT OF SERVICE

City Ordinance No. 3701 establishes the Employee Benefit Contribution Fund as authorized by Kansas Statute 12-16,102. Transfers from this fund are made monthly to the State of Kansas as the City's contribution to the public employees' retirement fund.

<b>Funding</b>	The Employee Benefit Contribution Fund is supported by property taxes, delinquent taxes, motor vehicle taxes, and sales taxes.
<b>Expenditures</b>	Ordinance No. 3701 permits unemployment, KPERs, social security, and workers' compensation costs to be paid from this fund. Ordinance No. 7242 permits Health Insurance Costs to be paid from this Fund.
<b>Adopted 2024 Budget</b>	\$6,282,621
<b>2023 Budget</b>	\$6,226,212
<b>Difference</b>	\$56,409

### REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	-	351,451	375,000	350,000
Taxes & Assessments	2,383,451	2,417,007	2,426,212	2,207,621
Transfers	3,425,000	3,425,000	3,425,000	3,725,000
<b>TOTAL REVENUES</b>	<b>\$ 5,808,451</b>	<b>\$ 6,193,458</b>	<b>\$ 6,226,212</b>	<b>\$ 6,282,621</b>

*For detailed revenues click here*

### EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	5,456,910	5,802,279	6,226,212	6,282,621
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,456,910</b>	<b>\$ 5,802,279</b>	<b>\$ 6,226,212</b>	<b>\$ 6,282,621</b>

*For detailed expenditures click here*



# Fire Equipment Reserve

2024 Budget  
**\$1,314,806**

## STATEMENT OF SERVICE

The City has established a Fire Equipment Reserve Fund, by ordinance, under the provisions outlined by Kansas Statute 12-110b. The purpose of this fund is to purchase equipment utilized by the Fire Department. Under law this fund may not exceed two (2) mills per year. Expenditures from this fund go to finance fire equipment and vehicles which have been approved in the Capital Improvement Program.

<b>Funding</b>	The Fire Equipment Reserve Fund is supported by taxes, including property taxes, motor vehicle taxes, and sales taxes, as well as investment income.
<b>Expenditures</b>	Along with funding Capital Improvement Program projects and equipment, the monies from this fund are used to cover other expenses related to the fire department. Large purchases such as fire trucks are financed through lease purchasing and paid from the Fire Equipment Reserve Fund.
<b>Adopted 2024 Budget</b>	\$1,314,806
<b>2023 Budget</b>	\$1,088,000
<b>Difference</b>	\$226,806

### REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	96,485	131,473	330,000	500,000
Taxes & Assessments	494,886	706,988	758,000	814,806
Use of Money & Property	47	3,917	-	-
Contributions & Other Revenue	8,200	6,000	-	-
<b>TOTAL REVENUES</b>	<b>\$ 599,618</b>	<b>\$ 848,378</b>	<b>\$ 1,088,000</b>	<b>\$ 1,314,806</b>

### EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Contractual Services	-	250	-	-
Other Charges	-	-	233,832	554,251
Capital Outlay	-	35,510	34,000	-
Debt Service	468,145	466,415	820,168	760,555
<b>TOTAL EXPENDITURES</b>	<b>\$ 468,145</b>	<b>\$ 502,175</b>	<b>\$ 1,088,000</b>	<b>\$ 1,314,806</b>

*For complete department fund details click here*

### 2024 Lease Purchase Payments

423.85-00	FR002E	Replace 1990 Pumper/Ladder Truck	107,757
423.85-00	FR031E	Replace 1997 Pumper & Equipment	122,992
423.85-00	FR051E	Replace Radios	71,291
423.85-00	FR060E	Incident Command Vehicles	14,748
423.85-00	FR041E	Upgrade Station Alerting Systems	52,291
423.85-00	FR013E	Replace 1992 Haz. Mat. Op. Apparatus	114,135
423.85-00	FR048E	Replace Vehicle Unit #167 (2007 Chevy Suburban)	14,604
423.85-00	FR049E	Prime mover for boats	20,195
423.85-00	FR071E	Replace Rescue Equipment	37,242
423.85-00	FR080E	New brush truck No 2	23,764

# Fire Equipment Reserve

2024 Budget  
**\$1,314,806**

## 2024 Lease Purchase Payments (Cont)

423.85-00	FR073P	Mobile Data Terminal Project	54,500
423.85-00	FR061P	Replace existing 2013 SCBA's and masks	127,036
<b>TOTAL LEASE PURCHASE DEBT PAYMENT</b>			<b>\$ 760,555</b>



# Fire Pension K.P. & F.

2024 Budget  
**\$1,434,577**

## STATEMENT OF SERVICE

Kansas Statute 74-4947, et.seq., provides for the retirement of Kansas police and firemen. This law authorizes each employer to annually levy a tax which is in addition to all other taxes that a municipality is authorized to levy. City firefighters contribute 7.15% of their annual salary to the retirement program.

<b>Funding</b>	The Fire Pension K. P. & F. Fund is supported by property taxes, delinquent taxes, motor vehicle taxes, and sales taxes.
<b>Expenditures</b>	Transfers from this fund are made monthly to the State of Kansas as the City's contribution to the public fire employees' retirement fund.
<b>Adopted 2024 Budget</b>	\$1,434,577
<b>2023 Budget</b>	\$1,416,500
<b>Difference</b>	\$18,077

## REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	-	-	-	-
Taxes & Assessments	543,664	994,445	1,016,500	1,034,577
Transfers	712,681	380,000	400,000	400,000
<b>TOTAL REVENUES</b>	<b>\$ 1,256,345</b>	<b>\$ 1,374,445</b>	<b>\$ 1,416,500</b>	<b>\$ 1,434,577</b>

*For detailed revenues click here*

## EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	1,256,345	1,338,349	1,416,500	1,434,577
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,256,345</b>	<b>\$ 1,338,349</b>	<b>\$ 1,416,500</b>	<b>\$ 1,434,577</b>

*For detailed expenditures click here*



# General Improvement

## STATEMENT OF SERVICE

The General Improvement Fund is authorized under Kansas Statutes to provide “...for the cost of general improvements or the City’s share of the cost of special improvements...” Revenue for this fund is derived from a property tax that cannot exceed three (3) mills. Examples of “improvements” funded from this special revenue fund are improvements to street lights and street lighting systems, parks, playgrounds, and recreational facilities, vehicle and pedestrian bridges, overpasses, and tunnels.

<b>Funding</b>	This fund is supported by property taxes when levied along with sales tax transfers and investment income when available.
<b>Expenditures</b>	The City of Manhattan's primary use of this fund focuses on the improvement of paving and other surfacing, gutters, curbs, sidewalks, and crosswalks. In many instances grants help to pay for these projects, and the city's portion is paid from this fund.
<b>Adopted 2024 Budget</b>	\$320,000
<b>2023 Budget</b>	\$300,000
<b>Difference</b>	\$20,000

### REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	146,699	172,021	235,000	250,000
Use of Money & Property Transfers	124	2,397	-	5,000
	65,000	65,000	65,000	65,000
<b>TOTAL REVENUES</b>	<b>\$ 211,823</b>	<b>\$ 239,418</b>	<b>\$ 300,000</b>	<b>\$ 320,000</b>

*For detailed revenues click here*

### EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Other Charges	-	20,603	200,000	220,000
Capital Outlay	39,802	18,870	100,000	100,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 39,802</b>	<b>\$ 39,473</b>	<b>\$ 300,000</b>	<b>\$ 320,000</b>

*For detailed expenditures click here*

### 2024 Capital Improvement Projects and Equipment

Annual Sidewalk Fund	100,000
<b>TOTAL CIP BUDGET IMPACT</b>	<b>\$ 100,000</b>



# Industrial Promotion

## STATEMENT OF SERVICE

The mission of the Industrial Promotion Fund is to partner with the Chamber of Commerce to attract and secure businesses and manufacturing firms to locate to Manhattan. Authorized by Kansas Statutes, the Industrial Promotion Fund supports activities and services related to attracting industrial and manufacturing enterprises to the City. According to these statutes, taxes levied for this fund may be used for the purpose of "securing or retaining industries or manufacturing institutions for such city or near its environs." Funding is entirely through property taxes and land sales. Kansas Statute 12-1617h authorizes incorporated cities to levy up to one mill on taxable property for the purpose of securing or retaining industries in or near the City's boundaries. To initiate this levy, the City was required to place the question on the ballot at a general or special city election. In 1986, the mill levy in this fund was established and is included in the City's aggregate tax levy limit.

<b>Funding</b>	This fund is supported by property taxes when levied, land sales, motor vehicle taxes, and investment income when available.
<b>Expenditures</b>	The Industrial Promotion Fund is used to secure industrial prospects, and the City has a contract with the Chamber of Commerce for Industrial Promotion services.
<b>Adopted 2024 Budget</b>	\$229,500
<b>2023 Budget</b>	\$415,000
<b>Difference</b>	(\$185,500)

### REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	439,019	414,937	360,000	168,000
Taxes & Assessments	29	2	-	-
Use of Money & Property	3,836	7,451	5,000	11,500
Contributions & Other Revenue	101,836	84,424	50,000	50,000
<b>TOTAL REVENUES</b>	<b>\$ 544,719</b>	<b>\$ 506,814</b>	<b>\$ 415,000</b>	<b>\$ 229,500</b>

*For detailed revenues click here*

### EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Contractual Services	77,236	112,262	120,500	129,500
Other Charges	52,545	94,358	294,500	100,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 129,782</b>	<b>\$ 206,620</b>	<b>\$ 415,000</b>	<b>\$ 229,500</b>

*For detailed expenditures click here*



# Library

## 2024 Budget \$3,102,000

### STATEMENT OF SERVICE

The Manhattan Public Library provides an environment in which people of our community can readily share resources that are the cultural, educational, and recreational expressions of a free and democratic society.

For several years the Manhattan Public Library has operated under the provision of a Charter Ordinance which increased the maximum tax levy over existing State Statutes. In 1984, the Library requested an increase to that Charter Ordinance from five (5) to six (6) mills (one (1) mill being \$1 in taxes per \$1,000 of assessed taxable valuation). This request was approved in May of 1984 through Charter Ordinance No. 20 and the new tax rate authorized not to exceed six (6) mills. The Library is directed by a seven (7) member Library Board whose members are chosen by the City Commission. The City turns over to the Library its share of property tax proceeds when the City receives such proceeds from the County, which is seven (7) times a year. (Note: the budget below only reflects the tax-supported revenue requested by this Agency.)

<b>Funding</b>	The Library is funded by property taxes, motor vehicle taxes, and delinquent taxes. Investment interest is also a source of revenue when available.
<b>Goals</b>	<ul style="list-style-type: none"> <li>• Adults will have convenient and timely access to a variety of new and popular materials.</li> <li>• Teens (age 12-17) will have a supportive environment that provides pleasurable reading, viewing, and listening experiences that responds to their current interest</li> <li>• Children (ages 6-11) will use the library's resources to explore topics that engage their imaginations and they will find pleasure in reading, viewing, and listening.</li> <li>• Preschool children (0-5) will develop a life-long love of reading.</li> <li>• Residents will have a welcoming place to meet and interact with others or work independently on personal projects.</li> <li>• Residents will have high-speed access to the resources and services available through the Internet.</li> </ul>
<b>Adopted 2024 Budget</b>	\$3,102,000
<b>2023 Budget</b>	\$2,895,500
<b>Difference</b>	\$206,500

### REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	1	10	-	-
Taxes & Assessments	2,779,436	2,933,337	2,895,500	3,102,000
Use of Money & Property	127	1,754	-	-
<b>TOTAL REVENUES</b>	<b>\$ 2,779,563</b>	<b>\$ 2,935,101</b>	<b>\$ 2,895,500</b>	<b>\$ 3,102,000</b>

*For detailed revenues click here*

### EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Contractual Services	2,646,053	2,732,400	2,761,750	2,968,500
Transfers	133,500	133,750	133,750	133,500
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,779,553</b>	<b>\$ 2,866,150</b>	<b>\$ 2,895,500</b>	<b>\$ 3,102,000</b>

*For detailed expenditures click here*

# Library

2024 Budget  
**\$3,102,000**

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## 2024 Transfer to Debt Service

469.90-20	SP1301	Manhattan Public Library Children's Expansion	133,500
<b>TOTAL TRANSFER IMPACT</b>			<b>\$ 133,500</b>



# Library Employee Benefit Contribution

2024 Budget  
**\$720,800**

## STATEMENT OF SERVICE

City Ordinance No. 4332 establishes the Library Employee Benefit Contribution Fund as authorized by Kansas Statute 12-16,102. Transfers from this fund are made to the Manhattan Public Library as the City's contribution to the library employees' retirement fund.

<b>Funding</b>	The Library Employee Benefit Contribution Fund is supported by property taxes, motor vehicle taxes, and delinquent taxes.
<b>Expenditures</b>	The Library pays workers compensation, health insurance premiums, KPERs, social security, and unemployment costs from this fund. Ordinance No. 4332 establishes the benefits which are authorized to be paid from this fund. All but the health insurance costs are outside the City aggregate mill levy limit. (Note: The budget below only reflects the tax-supported revenue requested from this Agency.)
<b>Adopted 2024 Budget</b>	\$720,800
<b>2023 Budget</b>	\$680,000
<b>Difference</b>	\$40,800

### REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	-	624	-	-
Taxes & Assessments	701,957	677,877	680,000	720,800
Use of Money & Property	17	280	-	-
<b>TOTAL REVENUES</b>	<b>\$ 701,974</b>	<b>\$ 678,781</b>	<b>\$ 680,000</b>	<b>\$ 720,800</b>

*For detailed revenues click here*

### EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Contractual Services	701,350	662,890	680,000	720,800
<b>TOTAL EXPENDITURES</b>	<b>\$ 701,350</b>	<b>\$ 662,890</b>	<b>\$ 680,000</b>	<b>\$ 720,800</b>

*For detailed expenditures click here*



# Park Development

2024 Budget  
**\$1,500**

## STATEMENT OF SERVICE

The Park Development Fund is authorized by City Ordinance No. 4088 and allows for an annual property tax levy for budgetary purposes. However, sales taxes are used to provide the revenue in this fund. The Park Development Fund was created to finance park development and expansion within the City.

<b>Funding</b>	The Park Development fund is primarily supported by sales tax revenue which is transferred from the Sales Tax Fund, and investment income when available.
<b>Expenditures</b>	This fund is used for the projects and equipment related to park development.
<b>Adopted 2024 Budget</b>	\$1,500
<b>2023 Budget</b>	\$660
<b>Difference</b>	\$840

### REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	49,621	49,660	660	1,500
Use of Money & Property	39	210	-	-
<b>TOTAL REVENUES</b>	<b>\$ 49,660</b>	<b>\$ 49,870</b>	<b>\$ 660</b>	<b>\$ 1,500</b>

*For detailed revenues click here*

### EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Other Charges	-	49,000	660	1,500
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 49,000</b>	<b>\$ 660</b>	<b>\$ 1,500</b>

*For detailed expenditures click here*



# Recreation and Trails Fund

2024 Budget  
**\$7,385,000**

## STATEMENT OF SERVICE

On November 7, 2017, Manhattan voters approved a special ten-year, one-fourth cent sales tax (0.25) that will be dedicated for identified indoor and outdoor recreation and trail improvements.

<b>Funding</b>	Revenue available for the Recreation and Trails Fund comes from a voter approved, quarter-cent sales tax on goods and services sold within the City of Manhattan. Any investment income derived from available cash balances will also be credited to this fund.
<b>Expenditures</b>	Expenditures associated with the recreation and trails fund will follow a ten-year plan intended to improve recreation trails across the community, construct two indoor recreation facilities adjacent to USD 383 middle schools, and the renovation of ball fields and tennis courts within CiCo Park.
<b>Adopted 2024 Budget</b>	\$7,385,000
<b>2023 Budget</b>	\$8,450,000
<b>Difference</b>	<b>(\$1,065,000)</b>
<b>Notable Items</b>	Currently, this fund is primarily paying the debt associated with the two new recreation centers.

### REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	7,986,199	6,664,569	5,000,000	3,500,000
Taxes & Assessments	3,643,532	3,858,718	3,450,000	3,885,000
<b>TOTAL REVENUES</b>	<b>\$ 11,629,731</b>	<b>\$ 10,523,287</b>	<b>\$ 8,450,000</b>	<b>\$ 7,385,000</b>

*For detailed revenues click here*

### EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Contractual Services	-	18,168	-	16,000
Commodities	-	19,614	-	23,500
Other Charges	-	-	-	678,823
Transfers	4,965,162	5,021,194	8,450,000	6,666,677
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,965,162</b>	<b>\$ 5,058,976</b>	<b>\$ 8,450,000</b>	<b>\$ 7,385,000</b>

*For detailed expenditures click here*

### 2024 Transfers to Capital Projects

472.90-25	SP1802	Middle School Improvements	4,924,000
472.90-25	CP278P	Cico Park	1,500,000
472.90-25		Levee Ramp	81,677
472.90-25	PD2003	Hayes Drive Trail	95,000
472.90-25	CP409P	Animal Shelter Trailhead	16,000
472.90-25		Warner Park: Ravine Bridge	50,000

### TOTAL TRANSFERS TO CAPITAL PROJECTS

**\$ 6,666,677**



# Sales Tax Fund

2024 Budget  
\$8,250,000

## STATEMENT OF SERVICE

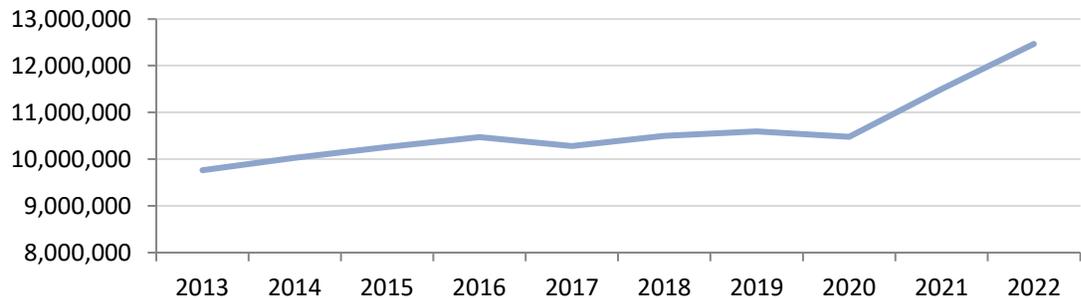
In August of 1982, Manhattan City voters approved a ½ cent increase to the existing city ½ cent sales tax. With the proceeds from this tax, the Manhattan City Commission pledged by City Ordinance No. 3965 to create a Sales Tax Transfer Fund which would be expressly used to reduce the property tax requirements of other tax levied funds.

<b>Funding</b>	The Sales Tax Fund receives one-half the total City sales tax revenue received from the State. The other half is deposited in the General Fund.
<b>Expenditures</b>	Sales tax monies credited to this fund are transferred, up to the budgeted amount, to the following funds in 2024: General Fund General Improvement Fund Employee Benefit Fund Fire Pension K.P. & F.
<b>Adopted 2024 Budget</b>	\$8,250,000
<b>2023 Budget</b>	\$7,600,000
<b>Difference</b>	\$650,000

### Notable Items

Manhattan relies heavily upon sales tax revenue. The City works with regional partners to continue to attract a strong sales tax base. The following graph depicts the sales tax history of the City's one cent, disregarding the amount generated in the TIF District.

**City Sales Tax History**



### REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	59,096	194,741	-	850,000
Other Local Taxes	6,605,645	7,348,757	7,600,000	7,400,000
<b>TOTAL REVENUES</b>	<b>\$ 6,664,741</b>	<b>\$ 7,543,498</b>	<b>\$ 7,600,000</b>	<b>\$ 8,250,000</b>

*For detailed revenues click here*

### EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Transfers	6,470,000	6,720,000	7,600,000	7,400,000
Other	-	-	-	850,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,470,000</b>	<b>\$ 6,720,000</b>	<b>\$ 7,600,000</b>	<b>\$ 8,250,000</b>

*For detailed expenditures click here*



# Special Alcohol Programs

## STATEMENT OF SERVICE

This fund was created to provide for and assist in programs and services in the City which seek to abate the incidence and prevalence of alcohol and drug abuse.

<b>Funding</b>	Revenue for this fund was authorized by the Kansas Legislature in 1979. The revenue comes from the 10% liquor tax collected from establishments within the City and is distributed quarterly by the State Treasurer. Revenue in this fund represents one third of the total tax distribution. Equal shares are also distributed to the General Fund and the Special Parks and Recreation Fund as mandated by State statute. The Special Alcohol Programs Fund deals with the education, prevention, treatment, and intervention of alcohol and drug abuse. The City contracts with various agencies to perform statutory services. The Special Alcohol and Drug Programs Advisory Board researches and considers requests for funding from various agencies, and then makes annual funding recommendations to the City.
<b>Adopted 2024 Budget</b>	\$715,500
<b>2023 Budget</b>	\$482,196
<b>Difference</b>	\$233,304

### REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	3,282	-	-	200,000
Taxes & Assessments	435,728	561,453	482,196	515,500
Use of Money and Property	1	94	-	-
Contributions & Other Revenue	5,571	11,484	-	-
<b>TOTAL REVENUES</b>	<b>\$ 444,582</b>	<b>\$ 573,031</b>	<b>\$ 482,196</b>	<b>\$ 715,500</b>

*For detailed revenues click here*

### EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Grants	444,582	466,010	482,196	515,500
Other Charges	-	-	-	200,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 444,582</b>	<b>\$ 466,010</b>	<b>\$ 482,196</b>	<b>\$ 715,500</b>

*For detailed expenditures click here*

Special Alcohol Funding History	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Be Able	-	10,000	15,000	17,000
Big Brothers/Big Sisters	15,093	16,000	16,000	18,000
Boys and Girls Club	16,980	17,100	17,100	19,000
Friends of Recovery	4,717	-	5,000	-
Kansas Legal Services	-	-	-	8,000
KSU - Alcohol & Other Drug Education Service	16,980	17,100	17,100	-
Manhattan Emergency Shelter	16,980	18,000	18,000	18,000
Midwest Education Center (Wonder Workshop)	-	13,110	13,110	14,000
Pawnee Mental Health	80,181	82,750	78,436	102,500
Riley County Community Corrections-Juvenile	179,905	6,300	4,300	4,300

# Special Alcohol Programs

2024 Budget  
\$715,500

Special Alcohol Funding History	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Riley County Community Corrections-Adult	23,620	25,000	27,500	23,500
Riley County Court Services - Probation	2,830	3,000	3,000	3,000
Sunflower CASA	34,902	35,150	35,150	35,898
The Restoration Center	18,866	10,000	20,000	23,000
Thrive! Manhattan	9,433	10,000	10,000	13,000
UFM Learning Center	18,866	20,000	20,000	17,500
Unified School District 383	179,229	182,500	182,500	198,802
<b>TOTAL FUNDING HISTORY</b>	<b>\$ 444,581</b>	<b>\$ 466,010</b>	<b>\$ 482,196</b>	<b>\$ 515,500</b>



# Special Parks and Recreation Fund

2024 Budget  
\$1,073,000

## STATEMENT OF SERVICE

The mission of Manhattan Parks and Recreation is to establish, preserve, and manage public parks, greenways, and recreation facilities and to create recreational, cultural, educational, and leisure opportunities to benefit and enhance the quality of life in this community.

<b>Funding</b>	This fund was authorized by the Kansas Legislature in 1979. The revenue comes from a 10% liquor surcharge on all alcoholic beverages. 70% of the liquor tax is then distributed back to the cities quarterly by the State Treasurer. Revenues received must be divided equally among the General Fund, the Special Parks and Recreation Fund, and the Special Alcohol Fund.
<b>Expenditures</b>	The state legislature authorizing this fund limits expenditures to the purchase, establishment, maintenance, or expansion of park and recreational services, programs, and facilities.
<b>Adopted 2024 Budget</b>	\$1,073,000
<b>2023 Budget</b>	\$891,000
<b>Difference</b>	\$182,000

### REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	735,561	620,350	400,000	500,000
Taxes & Assessments	435,728	561,453	490,000	565,000
Use of Money & Property	512	7,875	1,000	8,000
Contributions & Other Revenue	8,912	2,029	-	-
Transfers	39,566	50,533	-	-
<b>TOTAL REVENUES</b>	<b>\$ 1,220,280</b>	<b>\$ 1,242,240</b>	<b>\$ 891,000</b>	<b>\$ 1,073,000</b>

*For detailed revenues click here*

### EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Contractual Services	30,000	10,000	14,675	14,600
Other Charges	-	-	179,902	493,565
Capital Outlay	35,306	5,308	216,231	30,000
Debt Service	84,316	84,316	84,316	84,316
Transfers	450,309	424,212	395,876	450,519
<b>TOTAL EXPENDITURES</b>	<b>\$ 599,930</b>	<b>\$ 523,836</b>	<b>\$ 891,000</b>	<b>\$ 1,073,000</b>

*For detailed expenditures click here*

### 2024 Capital Improvement Projects and Equipment

473.71-25	RC063P	City Hall: Customer Service Counter Renovation	25,000
<b>TOTAL CIP BUDGET IMPACT</b>			<b>\$ 25,000</b>

### 2024 Lease Purchase Payments

473.85-00	Peace Memorial	84,316
<b>TOTAL LEASE PURCHASE IMPACT</b>		<b>\$ 84,316</b>

### 2024 Transfers to Other Funds

473.90-10	Flint Hills Discover Center	260,000
<b>TOTAL TRANSFER TO GENERAL FUND</b>		<b>\$ 260,000</b>

# Special Parks and Recreation Fund

2024 Budget  
\$1,073,000

2024 Transfers to Capital Projects			
473.90-25	CP294P	Roger Schultz Park Playground Improvements	62,000
473.90-25	CP310P	Southwest Park Improvement Project (Demo of VMI)	40,000
473.90-25	PR2105	Stonehaven Park: Development	12,239
473.90-25	PR2008	City Park Playground	51,280
473.90-25	RC063P	City Hall: Customer Service Counter Renovation	25,000
<b>TOTAL TRANSFER TO CAPITAL PROJECT</b>			<b>\$ 190,519</b>



# 2024 Budget \$3,410,000

## Special Street and Highway

### STATEMENT OF SERVICE

The creation of this fund was established through Kansas Legislation K.S.A 12-1,119. All Kansas Cities receive highway aid payments from the State Treasurer distributed on a per capita basis. Funds are generated from the state gasoline tax. These funds are distributed quarterly and must be credited to a separate fund. This fund also receives highway money given to the County by the State. The Special Street and Highway Fund is used for City streets in compliance with the State statute that reads “Moneys in such fund shall be used solely for street and highway purposes.”

<b>Funding</b>	The Special Street and Highway Fund is supported by state gasoline tax disbursements and highway money. Investment income is also a source of funding when available.
<b>Expenditures</b>	This fund primarily pays for projects and equipment that construct, maintain, and repair the City's streets. Occasionally, projects require debt financing. Debt payments are paid from the Bond & Interest Fund with transfers made from the Special Street & Highway Fund to cover the payments.
<b>Adopted 2024 Budget</b>	\$3,410,000
<b>2023 Budget</b>	\$2,957,000
<b>Difference</b>	\$453,000

### REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	2,236,660	2,552,599	1,400,000	1,700,000
From other Agencies	1,774,960	2,163,733	1,545,000	1,650,000
Use of Money & Property	2,122	33,121	2,000	50,000
Contributions & Other Revenue	10,889	15,924	10,000	10,000
<b>TOTAL REVENUES</b>	<b>\$ 4,024,630</b>	<b>\$ 4,765,377</b>	<b>\$ 2,957,000</b>	<b>\$ 3,410,000</b>

*For detailed revenues click here*

### EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	69,214	72,551	98,220	88,650
Contractual Services	10,123	304,675	31,100	36,896
Commodities	14,040	556,993	190,000	205,000
Commodities - CIP	69,067	-	-	-
Capital Outlay	892,609	33,766	2,297,321	2,048,058
Debt Service	115,589	54,344	54,344	54,344
Transfers	301,389	671,298	286,015	977,052
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,472,030</b>	<b>\$ 1,693,627</b>	<b>\$ 2,957,000</b>	<b>\$ 3,410,000</b>

*For detailed expenditures click here*

### 2024 Lease Purchase Payments

436.85-00	ST052E	Replace 2009 Dump Truck, Unit #30 (2 of 5 Pmts)	40,415	40,415
436.85-00	ST053E	Replace 2007 One Ton Truck, Unit #23 (2 of 5 Pmts)	13,928	13,928
<b>TOTAL LEASE PURCHASE IMPACT</b>			<b>\$ 54,344</b>	<b>\$ 54,344</b>

### 2024 Transfer to Other Funds

436.90-20	SP1607	JMF for Water, Wastewater, Street, Fleet, Forestry, Parks (1 of 10 Pmts)		66,700
436.90-20	ST1103	Bluemont Avenue Corridor (9 out of 10 Payments)		41,200
436.90-20	ST1214	K-18 & K-113 Geometric Improvements Program (3 out of 10 Payments)		152,503
436.90-20	2024 Operating Budget	Cclip (Klink) Resurfacing Programs (3 out of 4 Payments)		85,319

City of Manhattan

# Special Street and Highway

2024 Budget  
**\$3,410,000**

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## 2024 Transfer to Other Funds (Cont)

436.90-25	ST2102	Kimball/K-113 to Candlewood (3 out of 4 Payments)	306,830
436.90-25	ST2206	Fremont 2th to 14th ( 1 out of Payments)	324,500

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**TOTAL TRANSFERS**

**\$ 977,052**



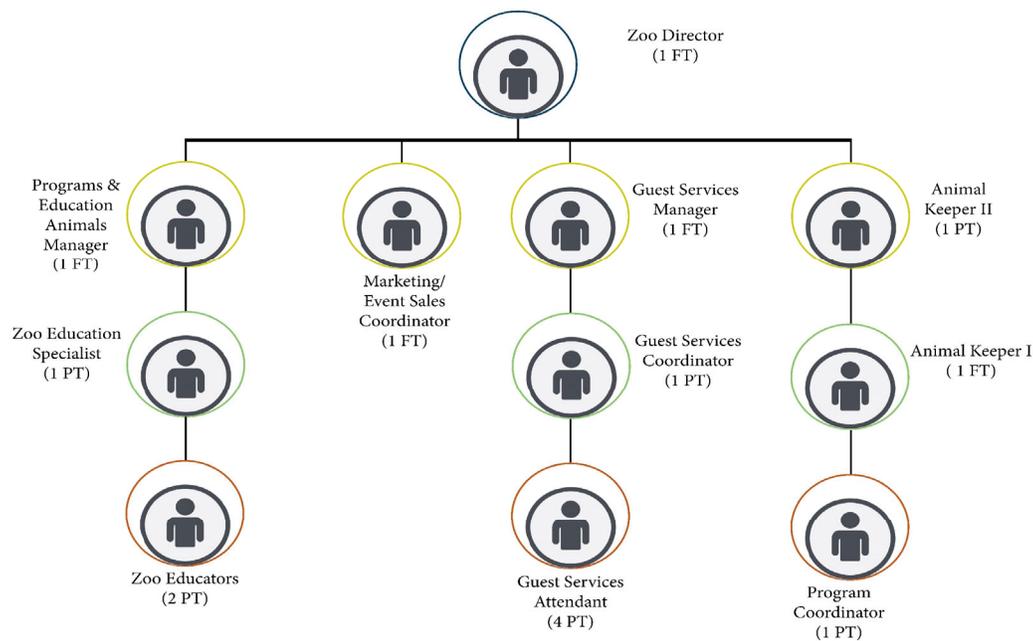
# Special Sunset Zoo

2024 Budget  
**\$907,655**

## STATEMENT OF SERVICE

On January 3, 1989 the City Commission approved Ordinance No. 4558 creating the Special Sunset Zoo Fund. On August 19, 2014 the City Commission approved a resolution setting zoo admission fees. The current fees are \$6.00 for adults, \$4.00 for children and those under two are free. Friends of Sunset Zoo (FOSZ) members pay a membership fee, and are also welcome to free admission. Membership fees are not collected by the City, but rather the Friends of Sunset Zoo. Those fees are then used to support programs and activities for the Zoo.

<b>Funding</b>	Zoo admission fees, gift shop sales, concession sales, zoo education revenue, and donations support this fund. Investment income is also a source of revenue when available.
<b>Expenditures</b>	Expenditures from this fund include transfers to the Bond & Interest Fund for bond payments for zoo improvements, capital project expenditures, part-time staff to operate the admissions gate, zoo education programs, special events and gift shop.
<b>Adopted 2024 Budget</b>	\$907,655
<b>2023 Budget</b>	\$780,500
<b>Difference</b>	\$127,155
<b>Notable Items</b>	



## REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	24,998	394,508	300,000	300,000
Grants	274,727	80,000	-	-
Services & Sales	348,471	527,731	454,500	544,750
Use of Money & Property	107	4,628	500	1,000
Contributions & Other Revenue	11,609	12,312	25,500	61,905
Transfers	7,107	169	-	-
<b>TOTAL REVENUES</b>	<b>\$ 667,019</b>	<b>\$ 1,019,348</b>	<b>\$ 780,500</b>	<b>\$ 907,655</b>

# Special Sunset Zoo

2024 Budget  
\$907,655

## EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	182,525	320,678	405,600	546,600
Contractual Services	7,614	120,823	39,897	81,791
Commodities	54,174	183,127	96,000	136,000
Commodities CIP	-	10,837	-	5,000
Other Charges	-	-	239,003	123,264
Capital Outlay	-	30,927	-	15,000
Transfers	28,199	32,216	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 272,512</b>	<b>\$ 698,608</b>	<b>\$ 780,500</b>	<b>\$ 907,655</b>

*For detailed expenditures click here*



Animals playing at Sunset Zoo





# Tourism and Convention Promotion

2024 Budget  
**\$3,800,000**

## STATEMENT OF SERVICE

The mission of the Manhattan Convention and Visitors Bureau is to provide citizens of Manhattan and non-resident guests with reliable services and information about opportunities available in Manhattan. The City of Manhattan established a Tourism and Convention Promotion Fund in 1978 under the provisions of Kansas Statute 12-1696. In 2009, the City passed Charter Ordinance 46 authorizing the governing body to levy a transient guest tax in an amount not to exceed 7%. Currently, a 7.5% transient guest tax is levied on all hotel and motel rooms within the city limits of Manhattan (Ord. 7310) The State Treasurer collects the revenue and subsequently remits the City's portion on a quarterly basis. The City has entered into a contract with the Manhattan Chamber of Commerce for those services related to the promotion of tourism within the City. In addition, a Convention and Visitors Bureau Steering Committee has been formed with one City Commissioner appointed, and other representatives from the hotel industry, local attractions, and retail businesses to review programs and expenditures from the Transient Guest Tax revenue.

<b>Funding</b>	The Tourism and Convention Promotion Fund is supported by the seven percent (7.5%) transient guest tax.
<b>Expenditures</b>	Expenditures from this fund go to the Chamber of Commerce for Tourism and Convention purposes, are for a portion of the Anneberg Park payment which is transferred to Bond & Interest and 0.5% of the tax is reserved for the Conference Center Expansion project.
<b>Adopted 2024 Budget</b>	\$3,800,000
<b>2023 Budget</b>	\$2,166,238
<b>Difference</b>	\$1,633,762

## REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	157,928	-	-	1,200,000
Taxes & Assessments	1,458,900	2,375,652	2,166,238	2,600,000
<b>TOTAL REVENUES</b>	<b>\$ 1,616,828</b>	<b>\$ 2,375,652</b>	<b>\$ 2,166,238</b>	<b>\$ 3,800,000</b>

*For detailed revenues click here*

## EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Contractual Services	1,089,384	1,291,532	1,535,904	3,117,916
Other Charges	90,000	90,000	90,000	-
Transfers	437,444	418,334	540,334	682,084
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,616,828</b>	<b>\$ 1,799,866</b>	<b>\$ 2,166,238</b>	<b>\$ 3,800,000</b>

*For detailed expenditures click here*

## 2024 Capital Improvement Projects

450.90-20	Conference Center	93,334
450.90-20	Anneberg Park	223,750
450.90-25	Conference Center Expansion	215,000

**TOTAL CIP BUDGET IMPACT** **\$ 532,084**



# Riley County Police Department

2024 Budget  
**\$21,344,367**

## STATEMENT OF SERVICE

The Riley County Police Department Fund, was created in 2000. By State Law, K.S.A. 19-4443, the City is required to levy a tax at a mill rate sufficient to fund 80% of the Riley County Police Department budget.

<b>Funding</b>	This fund is supported from ad valorem property taxes, motor vehicle taxes, and delinquent property taxes. Payment is made to the Riley County Police Department on a monthly basis (1/12 of annual budget). The budget below only reflects the tax-supported revenue requested by this Agency.
<b>Expenditures</b>	Expenditures from this fund are related to the City's portion of the Riley County Police Department budget. Prior to 2000, expenditures to the Riley County Police Department came from the General Fund.
<b>Adopted 2024 Budget</b>	\$21,344,367
<b>2023 Budget</b>	\$20,000,064
<b>Difference</b>	\$1,344,303

## REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	9,802	-	-	-
Taxes & Assessments	17,387,424	18,395,331	20,000,064	21,344,367
Fines	2,926	3,114	-	-
Transfers	166,830	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 17,566,982</b>	<b>\$ 18,398,445</b>	<b>\$ 20,000,064</b>	<b>\$ 21,344,367</b>

*For detailed revenues click here*

## EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Contractual Services	17,566,982	18,388,698	20,000,064	21,344,367
<b>TOTAL EXPENDITURES</b>	<b>\$ 17,566,982</b>	<b>\$ 18,388,698</b>	<b>\$ 20,000,064</b>	<b>\$ 21,344,367</b>

*For detailed expenditures click here*



# Capital Improvement Reserve Fund

2024 Budget  
\$1,290,000

## STATEMENT OF SERVICE

The Capital Improvement Reserve Fund was created in 2006 by Ordinance No. 6526 approved by the City Commission. This fund is a true reserve fund authorized by Kansas statutes (KSA 12-1,118) and is exempt from all provisions of Kansas budgeting laws. In an effort to remain transparent throughout the public budgeting process, the Capital Improvement Reserve Fund was included as part of the Special Revenue Funds within the City’s annual published budget.

<b>Funding</b>	Revenue may be credited to this fund from any source including budgeted transfers from other funds, investment income, or reimbursements from bond proceeds, special assessments, state or federal aid. Again, as part of the City’s effort to promote transparency, the transfer of new revenues into this fund shall be made with the approval of the City Commission.
<b>Expenditures</b>	Revenue transferred to the capital improvement reserve improvement plan, including the repair, restoration and rehabilitation of existing public facilities, or for engineering and other public improvement plans or studies.
<b>Adopted 2024 Budget</b>	\$1,290,000
<b>2023 Budget</b>	\$535,700
<b>Difference</b>	\$754,300
<b>Notable Items</b>	This fund will budget the maximum transfer in from the General Fund reserves that could be used to fund the cash portion of the adopted CIP linked below. Actual revenues and expenditures in this fund depend on General Fund reserve levels during the year.

### REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	35,374	35,402	35,700	40,000
Use of Money & Property Transfers	28	399	-	-
	-	-	500,000	1,250,000
<b>TOTAL REVENUES</b>	<b>\$ 35,402</b>	<b>\$ 35,801</b>	<b>\$ 535,700</b>	<b>\$ 1,290,000</b>

*For detailed revenues click here*

### EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Transfers to Capital Projects	-	-	535,700	1,290,000
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 535,700</b>	<b>\$ 1,290,000</b>

*For detailed expenditures click here*

*For additional information please see Capital Improvement Program detail beginning on page XXX*



# Downtown Redevelopment TIF

2024 Budget  
**\$2,980,000**

## STATEMENT OF SERVICE

The Downtown Redevelopment Tax Increment Financing (TIF) District was created in November 2005 in accordance with Kansas law and is divided into two discrete areas - the North Project Area and the South Project Area. The North Project Area is described as a parcel generally bounded by Bluemont Street on the North, Tuttle Creek Boulevard on the East, Leavenworth Street on the South and 4th Street on the West (excluding a tract at the Southeast corner of the intersection of Bluemont Street and 4th Street). The South Project Area is bounded by Pierre Street on the North, Fort Riley Boulevard on the East and South (excluding a tract West of the intersection of Pierre Street and Fort Riley Boulevard) and 4th Street on the West. The purpose of this District is to allow for the development of both private and public facilities designed to stimulate the overall economy of the City's downtown retail trade center.

<b>Funding</b>	Revenue available for debt service from the North District consists of incremental property taxes, City sales tax, compensating use tax, and the City's portion of the County's sales tax. Revenue available from the South District consists of incremental property taxes.
<b>Expenditures</b>	The Senior Lien Tax Increment Financing (TIF) bonds were issued at a principal amount of \$21,220,000 in November 2009. This series of bonds was issued to retire the previously outstanding TIF bonds related to the financing of land acquisition and site preparation of the North Redevelopment District and will also be used to construct a public plaza area consisting of several small public parks in the North District. These bonds do not constitute a debt or liability of the City nor any pledge of the full faith and credit of the City.
<b>Adopted 2024 Budget</b>	\$2,980,000
<b>2023 Budget</b>	\$3,180,000
<b>Difference</b>	<b>(\$200,000)</b>
<b>Notable Items</b>	The North Redevelopment Area is completely finished. Revenues continue to keep pace with projections, and bonds are expected to retire as scheduled, if not sooner than expected.

### REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	332,332	105,693	100,000	50,000
Other Local Taxes	2,945,792	2,661,825	3,080,000	2,930,000
Contributions and Other Revenue	18	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 3,278,142</b>	<b>\$ 2,767,518</b>	<b>\$ 3,180,000</b>	<b>\$ 2,980,000</b>

*For detailed revenues click here*

### EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Other Charges	3,172,449	2,686,813	3,180,000	2,980,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,172,449</b>	<b>\$ 2,686,813</b>	<b>\$ 3,180,000</b>	<b>\$ 2,980,000</b>

*For detailed expenditures click here*



# Special Street Maintenance Fund

2024 Budget  
**\$6,450,000**

## STATEMENT OF SERVICE

On November 8, 2016, Manhattan voters approved a special ten-year, two-tenths sales tax (.20) dedicated for street maintenance across the community. The Public Works Department has designed a ten-year plan reflecting how these maintenance funds will be spent on an annual basis for street projects. Increased revenue from this sales tax or construction cost savings that are not expended during the calendar year will become part of the following year's beginning fund balance within the Special Street Maintenance Fund budget.

<b>Funding</b>	Revenue available comes from a voter approved, two-tenths, sales tax on goods and services sold within the city limits of Manhattan. It is estimated that this sales tax will generate about \$2,500,000 annually or over \$25,000,000 before this sales tax 'sunset's' in ten years. Any investment income derived from available cash balances will also be credited to this fund.
<b>Expenditures</b>	Expenditures associated with the Special Street Maintenance Fund follow a ten-year plan to improve streets and roadways across the community. Some of these funds are used for City street projects by Public Works street crews, other funds pay for larger street projects bid-out to local and regional construction companies.
<b>Adopted 2024 Budget</b>	\$6,450,000
<b>2023 Budget</b>	\$5,270,000
<b>Difference</b>	\$1,180,000

### REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	936,061	2,381,582	2,650,000	3,500,000
Taxes & Assessments	2,876,537	3,038,138	2,620,000	2,950,000
Contributions & Other Revenue	98,633	16,694	-	-
Transfers	123	16,977	-	-
<b>TOTAL REVENUES</b>	<b>\$ 3,911,354</b>	<b>\$ 5,453,391</b>	<b>\$ 5,270,000</b>	<b>\$ 6,450,000</b>

*For detailed revenues click here*

### EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Contractual Services	3,387	1,245	400	2,900
Capital Outlay	1,320,703	2,804,210	5,269,600	6,413,350
Transfers	205,683	422	-	33,750
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,529,773</b>	<b>\$ 2,805,877</b>	<b>\$ 5,270,000</b>	<b>\$ 6,450,000</b>

*For detailed expenditures click here*



# Risk Management Reserve Fund

2024 Budget  
**\$171,000**

## STATEMENT OF SERVICE

On May 15, 2018, the Manhattan City Commission approved City Resolution 051518-C, establishing a Risk Management Reserve Fund. This Fund is used to pay for costs associated with property and liability claims that are not covered by insurance or for deductibles that may exist. Reserves will annually come from residual budgeted funds that are not needed to meet annual expenses associated with property and liability claims. With the recommendation of the City Manager, additional revenue may be transferred to this Fund with the approval of the City Commission.

<b>Funding</b>	Revenue available for the Risk Management Reserve Fund will come from annual budgeted funds that are not needed to pay expenses associated with property and liability claims. Investment income derived from available cash balances will also be credited to this fund.
<b>Expenditures</b>	Expenditures associated with the Risk Management Reserve Fund can only be made from insurance deductibles and claims that are not covered by property or liability insurance. As reserves accumulate within this fund, it is anticipated that deductibles can be raised on property and liability insurance in order to lower annual insurance costs. Any expenditure must be recommended by the City Manager and approved by the City Commission.
<b>Adopted 2024 Budget</b>	\$171,000
<b>2023 Budget</b>	\$171,000
<b>Difference</b>	\$0

### REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	145,344	146,110	146,000	146,000
Contributions & Other Revenue	766	-	-	-
Transfers	-	-	25,000	25,000
<b>TOTAL REVENUES</b>	<b>\$ 146,110</b>	<b>\$ 146,110</b>	<b>\$ 171,000</b>	<b>\$ 171,000</b>

*For detailed revenues click here*

### EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Contractual Services	-	-	171,000	171,000
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 171,000</b>	<b>\$ 171,000</b>

*For detailed expenditures click here*



# Equipment Reserve Fund

2024 Budget  
**\$65,000**

## STATEMENT OF SERVICE

The Equipment Reserve Fund was created in 2019 by Ordinance No. 7441 approved by the City Commission. This fund is a true reserve fund authorized by Kansas statutes (KSA 12-1,117) and is exempt from all provisions of Kansas budgeting laws. In an effort to remain transparent, the Equipment Reserve Fund was included as part of the Special Revenue Funds within the City's annual published budget.

<b>Funding</b>	Revenue may be credited to this fund from any source including budgeted transfers from other funds, investment income, or reimbursements from bond proceeds, special assessments, state or federal aid.
<b>Expenditures</b>	In accordance with the City's adopted purchasing policy, any expenditure over \$50,000 from the capital improvements reserve fund will be approved by the City Commission.
<b>Adopted 2024 Budget</b>	\$65,000
<b>2023 Budget</b>	\$65,001
<b>Difference</b>	(\$1)

### REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	9,330	1,419	-	-
Transfers	96,715	93,716	65,001	65,000
<b>TOTAL REVENUES</b>	<b>\$ 106,045</b>	<b>\$ 95,135</b>	<b>\$ 65,001</b>	<b>\$ 65,000</b>

*For detailed revenues click here*

### EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Debt Service	104,626	95,135	65,001	65,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 104,626</b>	<b>\$ 95,135</b>	<b>\$ 65,001</b>	<b>\$ 65,000</b>

*For detailed expenditures click here*

### 2024 Lease Purchase Payments

416.85-00	CP027E	Replace #63, 1998 2 1/2 Ton Flatbed Truck, VRI 39.77	8,710
416.85-00	CP055E	Replace Unit #762, 2006 Chevy Pickup, VRI 33.65	4,938
416.85-00	EN059E	Replace Unit #8, 2001 Pickup, VRI 33.65	3,769
416.85-00	EN073E	Replace Unit #160, 2006 Pickup, VRI 30.55	3,769
416.85-00	EN074E	Replace Unit #161, 2006 Pickup, VRI 31.48	3,769
416.85-00	FR030E	Replace Vehicle #159, 2006 Taurus, VRI 32.86	2,756
416.85-00	FR032E	Replace Unit #179, Truck, VRI 31.61	3,486
416.85-00	RC049E	Replace 2001 F150 Pickup Truck, Unit #62, VRI 33.17	2,902
416.85-00	RC050E	Replace Unit #751, 2000 Ford E350 Van, VRI 36.31	3,703
416.85-00	ST048E	Replace Unit #174, 2008 Pickup, VRI 28.84	4,742
416.85-00	ST074E	Replace Unit #1159, 2001 Pickup, VRI 34.49	4,986
416.85-00	ST075E	New Street Crew Leader Truck, 3/4 Ton	4,986
416.85-00	SZ007E	Replace 2001 1/2 Ton Pickup, Unit #85, VRI 34.59	2,902
416.85-00	TR062E	Replace Unit #19, 2008 Ford 1/2 Ton Pickup, VRI 32.19	3,194

# Equipment Reserve Fund

2024 Budget  
**\$65,000**

## 2024 Lease Purchase Payments (Cont)

416.85-00	TR063E	Replace Unit #177, 2008 Ford 1/2 Ton Pickup, VRI 29.30	3,194
416.85-00	TR064E	Replace Unit #45, 2009 Ford 1/2 Ton Pickup, VRI 26.31	3,194
<b>TOTAL LEASE PURCHASE IMPACT</b>			<b>\$ 65,000</b>



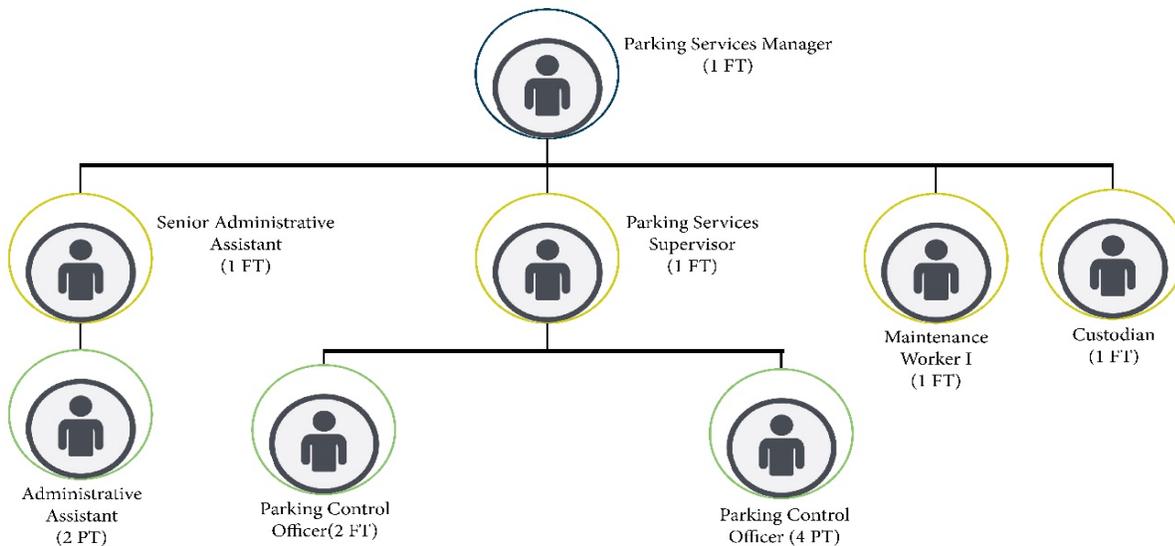
# Parking Management Fund

2024 Budget  
\$1,109,965

## STATEMENT OF SERVICE

To provide a centralized approach to parking and to promote the accessibility and economic activity of Aggieville and downtown areas.

<b>Funding</b>	Revenues will be derived from parking services, including fees and citations
<b>Expenditures</b>	Expenditures include annual operations of all City parking services, including personnel and maintenance.
<b>Adopted 2024 Budget</b>	\$1,109,965
<b>2023 Budget</b>	\$819,806
<b>Difference</b>	\$290,159
<b>Notable Items</b>	<p>Paid parking is currently in the Aggieville Parking Garage.</p> <p>1 Parks and Rec Park Technician I funded 100% by Parking Management Fund.</p>



Performance Indicators	2021	2022	2023	2024
	Actual	Actual	Budget	Budget
Total Parking Spaces Managed	N/A	N/A	N/A	453
Total Revenue Generating Spaces	N/A	N/A	N/A	445
Total Reserved Parking Stalls	N/A	N/A	N/A	21

Performance Standards	2021	2022	2023	2024
	Actual	Actual	Budget	Budget
<b>Goal 1: Operate a cost-effective and compliant parking system</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City Organization</b>				
Total Cost recovery of Parking Fund*	N/A	N/A	N/A	88.00%
Permit and Hourly revenue as a percentage of Operating costs (less enforcement).	N/A	N/A	N/A	12.00%

# Parking Management Fund

2024 Budget  
\$1,109,965

Goal 2: Enhance City parking accessibility				
STRATEGIC PLAN LINK: A Strong Sense of Place				
Average Occupancy rates in Aggieville Garage:				
Daily (Mon-Fri, 8a-5p)	N/A	N/A	N/A	56
Evening (Mon-Fri, 5p-8a)	N/A	N/A	N/A	156
Weekend (Sat-Sun)	N/A	N/A	N/A	97
Special Events	N/A	N/A	N/A	181
Average daily occupancy rate (Aggieville on-street)	N/A	N/A	N/A	N/A
Average daily occupancy rate (Downtown on-street)	N/A	N/A	N/A	N/A

\* The Aggieville parking garage is currently the only revenue generating parking asset.

\*\*Citations are aimed at ensuring a compliant and efficient parking system, but are not meant to generate excess revenue to subsidize parking services as a whole.



Aggieville Parking Garage



# Parking Management Fund

## REVENUES

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	-	-	-	-
Services & Sales	-	2	768,806	732,000
Permits	-	-	-	8,924
Fines	-	40,191	-	68,000
Transfers	-	294,976	51,000	301,041
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ 335,169</b>	<b>\$ 819,806</b>	<b>\$ 1,109,965</b>

*For detailed revenues click here*

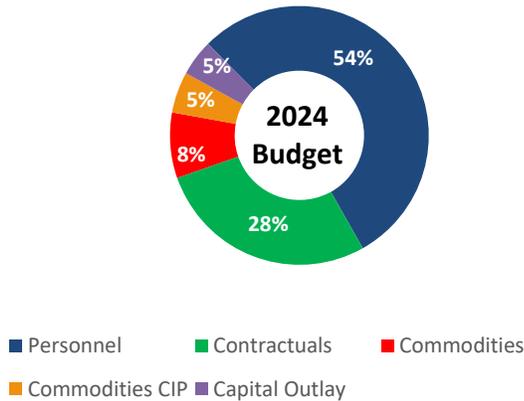
## EXPENDITURES

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel	-	216,439	481,900	603,400
Contractuals	-	90,555	226,746	308,715
Commodities	-	17,155	77,160	90,850
Commodities CIP	-	11,020	34,000	57,000
Capital Outlay	-	-	-	50,000
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 335,169</b>	<b>\$ 819,806</b>	<b>\$ 1,109,965</b>

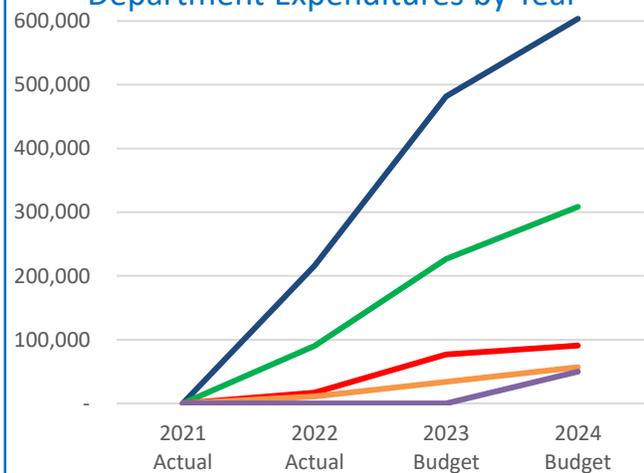
*For detailed expenditures click here*

## Division Expenditures

2024 Budget Expenditure Breakdown by Category



Department Expenditures by Year



# DEBT SERVICE FUND

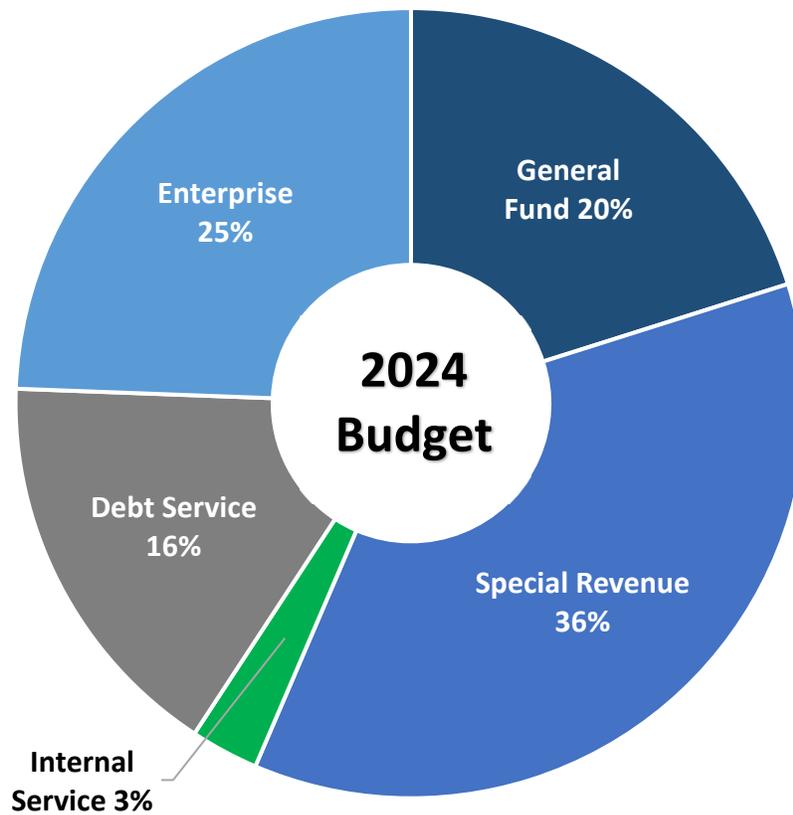


# Debt Service

2024 BUDGET

**\$36,785,093**

The Bond & Interest Fund is used to account for the payment of principal and interest on the City's general obligation bonds which are recorded in the general long-term debt group of accounts. Revenues include ad valorem property taxes, special assessment taxes, motor vehicle taxes, and investment interest income.



### TOTAL CITY 2024 BUDGET

Fund Type	Total Expenditures
General Fund	\$ 45,296,063
Special Revenue	81,711,308
Internal Service	6,261,128
<b>Debt Service</b>	<b>36,785,093</b>
Enterprise	54,956,283
<b>TOTAL</b>	<b>\$ 225,009,875</b>



# BOND AND INTEREST

2024 Budget  
**\$36,785,093**

## STATEMENT OF SERVICE

The Bond and Interest Fund is the fund from which the City pays the principal and Interest on bonded indebtedness. It is from this fund that the City makes interest and principal payments on General Obligation bonds, temporary notes, and the KDOT transportation revolving fund loan. It also accounts for the City's annual appropriation related to the outstanding TIF Bonds.

<b>Funding</b>	There are two major revenue sources that fund the City's Bond and Interest Fund. The first source is the property tax which is annually levied to pay for the City's portion of general obligation debt. The annual tax levy for this fund is outside the City aggregate tax levy limit. The second source is special assessment revenue derived from benefit district payments.
<b>Expenditures</b>	As part of a policy statement, the City tries not to issue more tax-supported general obligation bond debt than it retires each year without conducting an objective analysis as to the community's ability to assume and support additional general obligation bond service payments. Below is a six-year history of the total tax supported and non-tax supported General Obligation debt issued by the City.
<b>Adopted 2024 Budget</b>	\$36,785,093
<b>2023 Budget</b>	\$29,770,043
<b>Difference</b>	\$7,015,050

DEBT ISSUED						
	2017	2018	2019	2020	2021	2022
Tax Supported	3,075,000	1,250,000	1,415,000	4,345,000	2,225,000	1,000,000
Non-Tax Supported	2,150,000	16,380,000	14,085,000	16,015,000	2,715,000	1,100,000
<b>TOTAL DEBT ISSUED</b>	<b>\$ 5,225,000</b>	<b>\$ 17,630,000</b>	<b>\$ 15,500,000</b>	<b>\$ 20,360,000</b>	<b>\$ 4,940,000</b>	<b>\$ 2,100,000</b>

DEBT RETIRED						
	2017	2018	2019	2020	2021	2022
Tax Supported	3,616,179	4,556,798	4,685,808	5,142,944	4,327,944	4,296,541
Non-Tax Supported	7,813,821	6,773,202	7,279,192	10,297,056	7,487,056	6,548,459
<b>TOTAL DEBT RETIRED</b>	<b>\$ 11,430,000</b>	<b>\$ 11,330,000</b>	<b>\$ 11,965,000</b>	<b>\$ 15,440,000</b>	<b>\$ 11,815,000</b>	<b>\$ 10,845,000</b>

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Cash Balance	3,999,758	4,173,366	9,001,992	12,500,000
Taxes & Assessments	11,728,124	11,806,480	13,676,002	15,519,972
Services & Sales	289,050	367,931	186,769	712,850
Contributions & Other Revenue	-	72,100	2,243,500	2,476,750
Other Financing Sources	4,759,677	8,756,881	4,661,780	5,575,521
<b>TOTAL REVENUE</b>	<b>\$ 20,776,610</b>	<b>\$ 25,176,758</b>	<b>\$ 29,770,043</b>	<b>\$ 36,785,093</b>

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Other Charges	36,190	8,734	12,772,934	15,955,547
Debt Service	16,567,054	15,301,650	16,997,109	20,829,546
<b>TOTAL EXPENDITURE</b>	<b>\$ 16,603,244</b>	<b>\$ 15,310,384</b>	<b>\$ 29,770,043</b>	<b>\$ 36,785,093</b>

# BOND AND INTEREST

2024 Budget

**\$36,785,093**

## REVENUE

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00 Beginning Cash Balance	3,999,758	4,173,366	9,001,992	12,500,000
311.10-00 Ad Valorem	2,998,178	3,006,224	3,037,276	2,546,276
311.30-00 Special Assessments	7,128,961	6,972,520	6,300,000	6,400,000
311.35-00 Delinquent / Specials	129,220	183,792	90,000	100,000
311.40-00 Delinquent / Ad Valorem	42,781	48,621	25,000	35,000
311.50-00 Motor Vehicle Tax	218,284	231,940	231,726	217,696
318.10-10 Sales Tax / City Sales Tax **	60	93	3,208,000	4,820,000
318.15-10 Use Tax / City Use Tax **	-	-	583,000	780,000
318.10-20 Sales Tax / County Sales Tax	978,580	1,084,250	150,000	480,000
318.15-20 Use Tax / County Use Tax	203,924	254,454	30,000	120,000
318.51-00 Local Tax / TDD Sales Tax	28,136	24,585	21,000	21,000
346.20-04 Airport Parking Fees	-	-	-	440,250
346.20-06 Passenger Facility Charges	227,281	306,161	125,000	210,600
361.20-20 Airport Office Rent	61,769	61,769	61,769	62,000
372.00-00 Contributions & Other / Misc	-	72,100	100,000	300,000
372.02-00 Miscellaneous / TIF Bond Revenue	-	-	2,143,500	2,176,750
391.14-00 Special Street & HWY Transfer	(192,413)	-	198,465	260,403
391.17-00 Transfer from Special Revenue	2,054,066	6,064,932	722,172	772,995
391.18-00 Transfer from Enterprise	2,459,121	2,267,587	3,488,923	4,099,323
391.21-00 Transfer from Cap Project	98,750	97,050	95,350	92,800
391.22-00 Transfer from Trust / Agency	340,153	327,313	156,870	350,000
<b>TOTAL REVENUE</b>	<b>\$ 20,776,610</b>	<b>\$ 25,176,758</b>	<b>\$ 29,770,043</b>	<b>\$ 36,785,093</b>

## EXPENDITURES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
510.65-25 Assessment Fee	11,646	8,734	32,488	20,000
510.65-99 Other Charges	24,544	-	-	-
510.66-00 Cash Reserves	-	-	12,740,446	15,935,547
510.81-01 Bond / Principal*	11,815,000	10,845,000	10,460,000	12,390,000
510.81-02 Bond / Interest	4,207,563	3,893,113	3,537,843	5,902,935
510.82-01 Temporary Notes / Principal	-	-	500,000	-
510.84-00 Debt Retirement	188,724	49,360	-	-
510.86-01 State Loan Repay / Principal	309,301	320,807	332,741	286,214
510.86-02 State Loan Repay / Interest	46,465	34,959	23,025	10,647
510.87-02 Annual Appropriation / TIF	-	-	2,143,500	2,176,750
510.90-20 Transfer to Debt Service	-	46,328	-	63,000
510.90-25 Transfer to Capital Project	-	112,083	-	-
<b>TOTAL EXPENDITURE</b>	<b>\$ 16,603,244</b>	<b>\$ 15,310,384</b>	<b>\$ 29,770,043</b>	<b>\$ 36,785,093</b>

\* The Lowery Settlement of \$1,415,000 was bonded in 2011, and debt service was paid through 2021.

\*\* All 70% of the Manhattan's 2023 Economic Development Sales Tax received here.

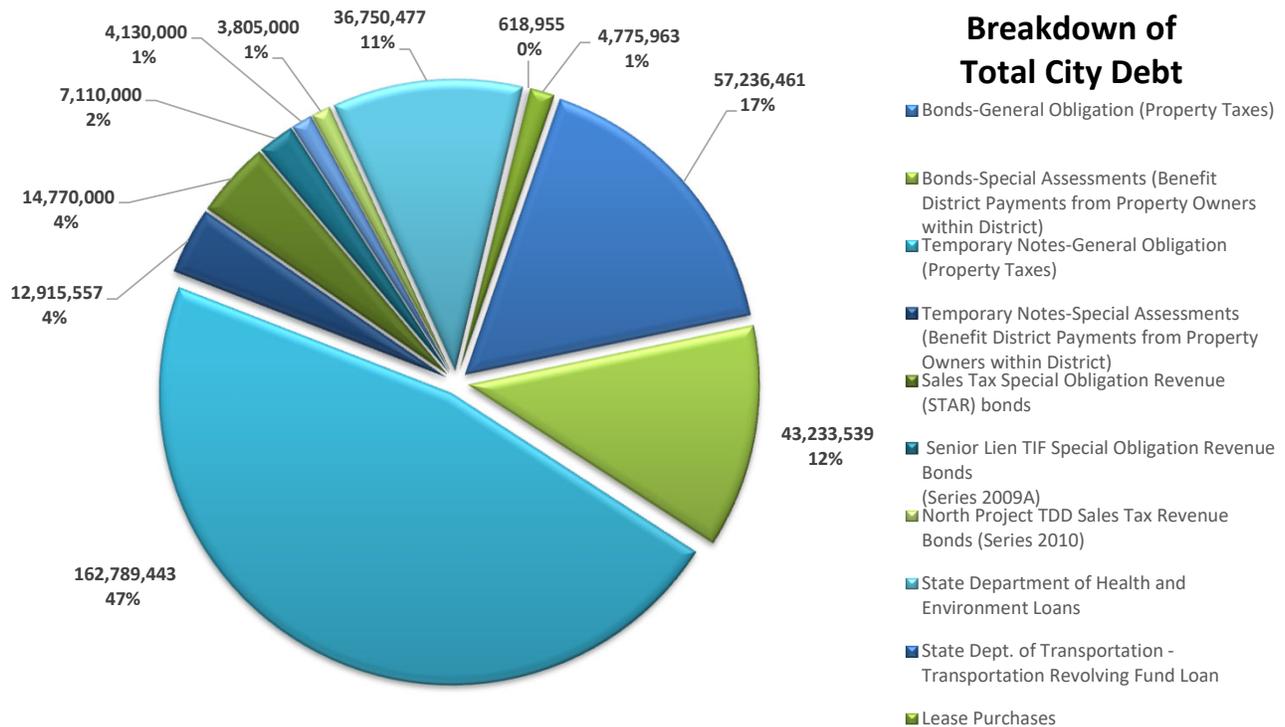


# Debt Disclosure Statement

As of December 31, 2022

Debt Instrument	City at Large Portion	Benefit District Portion	Other Obligations	Total
General Obligation Bonds	\$ 55,576,461	\$ -	\$ -	\$ 55,576,461
Special Assessment Bonds	1,660,000	43,233,539	-	44,893,539
(1) General Obligation Temporary Notes	160,880,000	-	-	160,880,000
Special Assessment Temporary Notes	1,909,443	12,915,557	-	14,825,000
(2) Sales Tax Special Obligation Revenue (STAR) Bonds (Downtown Redevelopment)(Series 2022-1)	-	-	14,770,000	14,770,000
(3) Senior Lien TIF Special Obligation Revenue Bonds (Series 2009A)	-	-	7,110,000	7,110,000
(4) Subordinate Lien TIF Special Obligation Revenue Bonds (Series 2009B)	-	-	4,130,000	4,130,000
(5) North Project TDD Sales Tax Revenue Bonds (Series 2010)	-	-	3,805,000	3,805,000
(6) State Department of Health and Environment Loans	36,750,477	-	-	36,750,477
(7) State Dept. of Transportation -Transportation Revolving Fund Loan	618,955	-	-	618,955
Lease Purchases	4,775,963	-	-	4,775,963
<b>Total Debt</b>	<b>\$ 262,171,299</b>	<b>\$ 56,149,096</b>	<b>\$ 29,815,000</b>	<b>\$ 348,135,395</b>
<b>Debt Authority Remaining</b>	<b>\$ 36,875,378</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\* The delinquency rate on the special assessments paid by property owners in the benefit districts is roughly 5%. Approximately 43% of G.O. bonds is for special assessments.



# Debt Disclosure Statement

*As of December 31, 2022*

- (1) The City-at-Large portion of temporary notes includes \$7,930,000 for Airport related projects.
- (2) The Sales Tax Special Obligation Revenue (STAR) bonds were issued at a principal amount of \$24,975,000. This series of bonds was issued to pay for a portion of the construction of the Museum of Art & Light, an approximately 50,000 square foot state of the art museum featuring immersive exhibits and interactive displays. These bonds shall not constitute a debt or liability of the City nor any pledge of the full faith and credit of the City. Revenue available for debt service from the district consists of city and state incremental tax revenues.
- (3) The Senior Lien "Tax Increment Financing" (TIF) bonds were issued at a principal amount of \$21,220,000. This series of bonds, along with the Subordinate Lien TIF bonds below, was issued to retire the previously outstanding TIF bonds related to the financing of land acquisition and site preparation of the North Redevelopment District and will also be used to construct a public plaza in the North District. These bonds shall not constitute a debt or liability of the City nor any pledge of the full faith and credit of the City. Revenue available for debt service from the North District consists of incremental property taxes, City sales tax, compensating use tax, and the City's portion of the County's sales tax. Revenue available from the South District consists of incremental property taxes.
- (4) The Subordinate Lien "Tax Increment Financing" (TIF) bonds were issued at a principal amount of \$4,160,000. This series of bonds, along with the Senior Lien TIF bonds above, was issued to retire the previously outstanding TIF bonds related to the financing of land acquisition and site preparation of the North Redevelopment District and will also be used to construct a public plaza in the North District. These bonds shall not constitute a debt or liability of the City nor any pledge of the full faith and credit of the City. These bonds shall constitute subordinate lien bonds and shall be junior and subordinate with respect to the payment of debt service from the incremental tax revenues to the Senior Lien TIF bonds. Revenue available for debt service from the North District consists of incremental property taxes, City sales tax, compensating use tax, and the City's portion of the County's sales tax. Revenue available from the South District consists of incremental property taxes.
- (5) The North Project Transportation Development District (TDD) was created to finance infrastructure improvements needed for the development of the North Project area of Downtown Redevelopment. An excise/sales tax has been imposed on purchases made at businesses within the district. The excise/sales tax collected will be used to retire the bonds. The bonds are considered a special obligation of the City secured by a pledge of the excise/sales tax revenues. They are not a general obligation of the City, nor do they count against the City's debt limit.
- (6) In 2001, the City entered into its first loan with the Kansas Department of Health and Environment to borrow up to \$6,411,155 to finance improvements to the wastewater system. In October 2004, the City completed the draw-down process and had drawn down a total of \$6,175,678. This loan was subsequently amended to allow the City to borrow an additional \$2,510,637 to finance the cost of designing the wastewater treatment plant upgrade and expansion project and design costs associated with the relocation of the K-18 sanitary sewer. In late 2007, the City was approved for a new loan to borrow up to \$12,765,153 to finance the cost of the design and construction of the water treatment plant and wellfield improvements. In July 2010, this loan was amended to increase the loan amount to \$17,975,861. In late 2009, the City entered into a loan agreement to borrow up to \$39,506,000 to finance the cost of the construction phase of the wastewater treatment plant upgrade and expansion project. In January 2015, this loan was amended to decrease the loan amount to \$36,732,684. In early 2010, the City was approved for a new loan in the amount of \$1,537,000 to finance the City's share of the cost of connecting the Pottawatomie County Blue Township Sewer District service area and adjacent tributary areas to the City's wastewater treatment facilities. This loan was amended in 2012 to \$1,642,258. The City did not receive any funds related to this loan; however, the City's share of drawdowns on this loan totaled \$1,395,919, which have been made to Pottawatomie County as reimbursement for the City's share of the costs for the improvements to the Blue Township Sewer. This loan was amended effective October 31, 2012 to forgive 15% of the total loan amount and to adjust the repayment schedule. In 2011, the City entered into a loan agreement for \$1,395,461 to finance the extension of the Konza water main. Effective December 31, 2013, an amendment to the original loan agreement was approved, which decreased the amount of the loan to \$506,899. This loan was amended effective January 2014, which decreased the loan amount to \$380,174, and provide 20% of principal forgiveness on the loan amount. In 2013, the City was approved for a new loan for the amount of \$3,091,960 to finance the Water Meter Automation and Replacement Project. This loan was amended effective November 17, 2016 which decreased the amount of the loan to \$2,480,865 and provided 40% of principal forgiveness on the loan amount. In 2016, the City was approved for a new loan for the amount of \$7,326,270 to finance the cost of the construction phase of the water treatment plant improvements. The City is not obligated to draw down the full amount of the loan if it is determined that the funds are not needed. In 2018, the City entered into a loan agreement with the Kansas Department of Health and Environment to borrow up to \$3,350,000 on a low-interest loan with a 20-year repayment period to finance the cost of wastewater treatment plant improvements.
- (7) This loan is to be a maximum of \$4,608,000. Amounts will be drawn down on the loan as eligible expenditures are made. The City is not obligated to draw down the full amount of the loan if it is determined that the funds are not needed. (Draw downs are complete - a total of \$4,607,872 was drawn down.)

**Note:** *In accordance with the Long-Term Obligation Policy*



# Special Obligation Bonds

The City has utilized several special taxing districts within the downtown redevelopment district as part of the overall financing of land and public infrastructure. The various bonds issued are special, limited obligations of the City payable solely from specific property and sales tax revenues generated within the district boundaries. The outstanding TDD bonds are accounted for through non-budgeted funds and have no impact on the City's operating budget. However, the City does incur a budgetary impact with the TIF bonds within the Bond and Interest Fund due to the City's moral obligation to finance these bonds in the event revenues don't meet the required debt service.

## **North Redevelopment Transportation Development District (TDD)**

The North Redevelopment Transportation Development District (TDD) was established in May 2006 by City Ordinance No. 6542 and was amended three times with the final boundaries of the District set by Ordinance No. 6833. The TDD imposes a 0.5% sales tax within the established District generally bounded by Bluemont Street on the North, Tuttle Creek Boulevard on the East, Leavenworth Street on the South, and 4th Street on the West as shown on the next page. Revenue bonds in the amount of \$5,610,000 were issued in 2010 and are supported by the 0.5% sales tax. These bonds financed street, sanitary sewer, and water infrastructure improvements within the District.

## **South Redevelopment Transportation Development District (TDD)**

The South Redevelopment Transportation Development District (TDD) was established in June 2011 by City Ordinance No. 6902. The TDD imposes a 0.5% sales tax within the established District generally bounded by Pierre Street on the North, Tuttle Creek Boulevard on the East and South, and 4th Street on the West as shown on the next page.

## **Tax Increment Financing (TIF)/Sales Tax and Revenue (STAR) District**

The Tax Increment Financing District (TIF) was established in November 2005 by City Ordinance No. 6512. The TIF District is comprised of the North and South Redevelopment areas as shown on the next page. Incremental property tax revenues and sales tax revenues generated within this District support the debt service of the 2009 TIF and STAR Bond issues. Both the STAR and TIF Bonds were issued under the provisions of a moral obligation which require the City to annually budget the scheduled principal and interest payments within the Bond and Interest Fund each year. Accordingly, the dedicated property and sales tax revenue is also budgeted within the Bond and Interest Fund.

TIF Bonds were issued in the amount of \$21,220,000 to finance costs related to the land acquisition, site preparation, and public park space within the North Redevelopment District.

In 2006, the Kansas Secretary of Commerce approved the issuance of up to \$50,000,000 in STAR Bonds for the city's Downtown Redevelopment Project which centered on the construction of the Flint Hills Discovery Center. The State authorized the use of state sales tax generated within the North and South Redevelopment areas to support the debt service on the bonds. In December 2009, STAR Bonds in the amount of \$50,000,000 were issued to finance costs of the Flint Hills Discovery Center building as well as land acquisition, site preparation, and infrastructure improvements within the South Redevelopment Area. In June 2021, the City retired the remaining balance of the STAR Bonds, 5 year early, releasing the moral obligation the City had for this bond issue.

On April 12, 2022, the Secretary approved the Phase II Project (Art Museum Area) as a "STAR bond project" and the issuance of up to \$24,000,000 (excluding financing costs) in STAR bonds. In June 2022, \$24,975,000 in STAR bonds were issued to finance the construction of the Art & Light Museum facility as well as expenses related to public infrastructure, streetscape and landscaping within the Art Museum Project Area. The Art Museum Area is located north of and adjacent to the existing South Redevelopment Area. The area will consist of an approximately 50,000 square foot state of the art museum facility featuring immersive exhibits and interactive displays, streets, parking lots and related public infrastructure.

## **Blueville Nursery Subdivision Transportation Development District (TDD)**

The Blueville Nursery Subdivision Transportation Development District (TDD) was established in September 2016 by City Ordinance No. 7243. It imposes a 0.5% sales tax within the established District of property owned by Blueville Nursery, just west of the intersection of Scenic Drive, Anderson Avenue and Kimball Avenue. The Blueville Nursery eligible projects are

# Special Obligation Bonds

## **Blueville Nursery Subdivision Transportation Development District (TDD) Cont.**

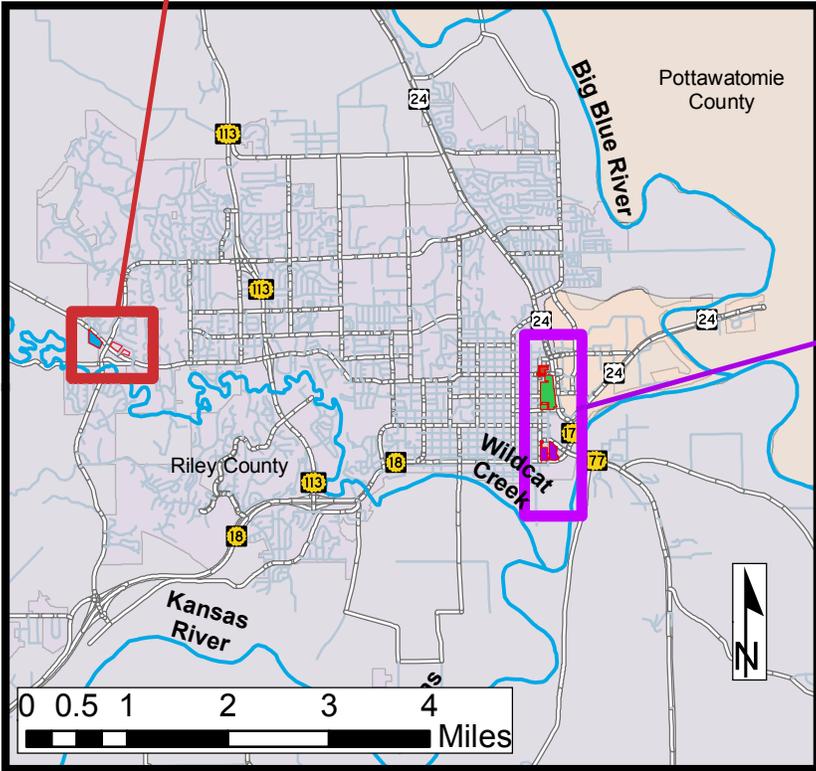
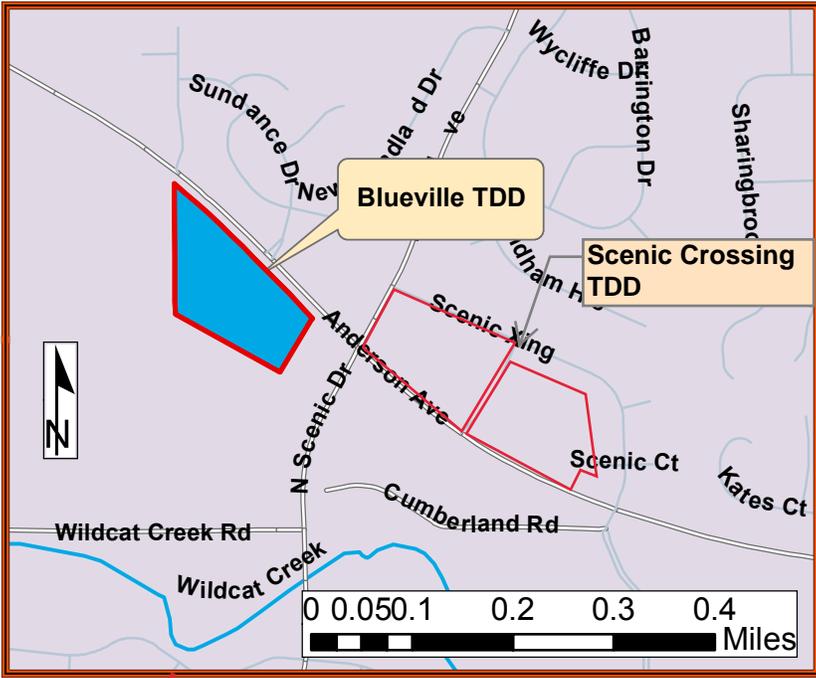
estimated at \$6 million. The City of Manhattan anticipates the Blueville Nursery Subdivision TDD will generate approximately \$10,000 annually over a period of 22 years to assist with debt retirement of that portion of the West Anderson Avenue improvements within the boundaries of the proposed project area.

## **Scenic Crossing Addition Transportation Development District (TDD)**

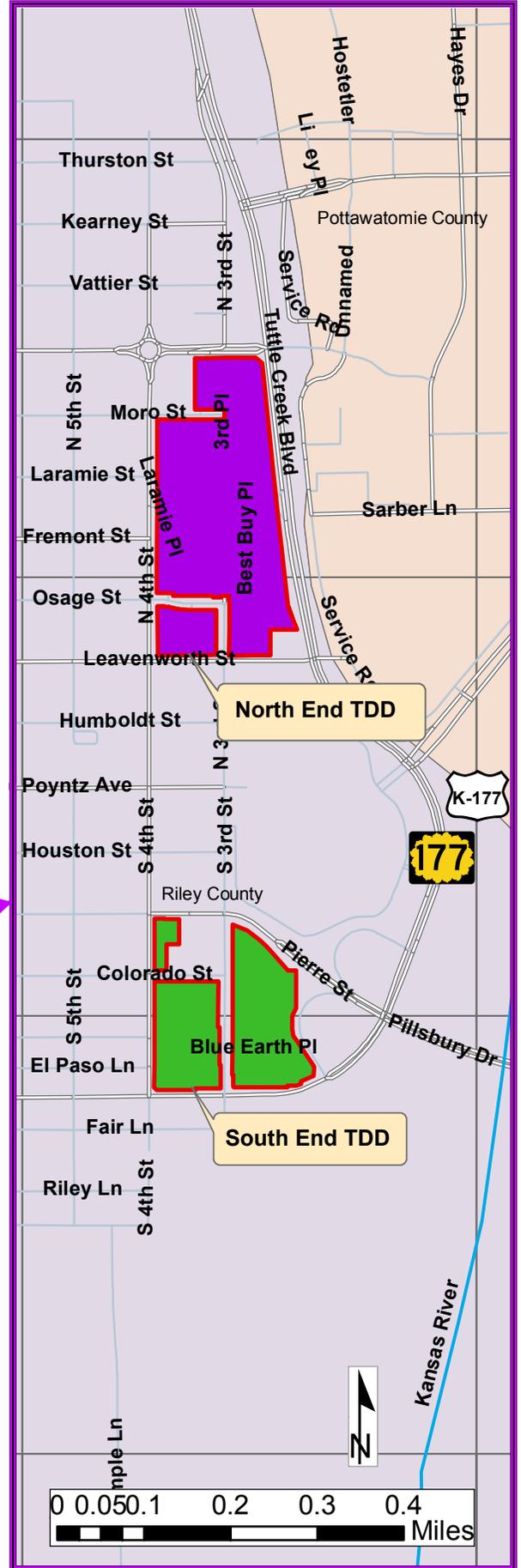
The Scenic Crossing Addition Transportation Development District (TDD) was established in November 2015 by City Ordinance No. 7178. It imposes a 0.5% sales tax within the established District. The Scenic Crossing Addition eligible projects are estimated to be no more than \$6 million and include paving and geometric improvements, intersection signals, improved lighting, and landscaping. The City of Manhattan anticipates the Scenic Crossing Addition TDD will generate approximately \$45,000 annually over a period of 22 years to assist with the debt retirement.

## **Aggieville Redevelopment District (TIF)**

The Aggieville Redevelopment District (TIF) was established in March 2019 by City Ordinance No. 7413. Incremental property tax revenues generated within the district will fund a variety of projects including but not limited to, site preparation, utility relocation and extension, public infrastructure improvements, landscaping public plazas, streetscaping and construction of a multi-level parking facility and street surface parking with related appurtenances that will facilitate private developments.



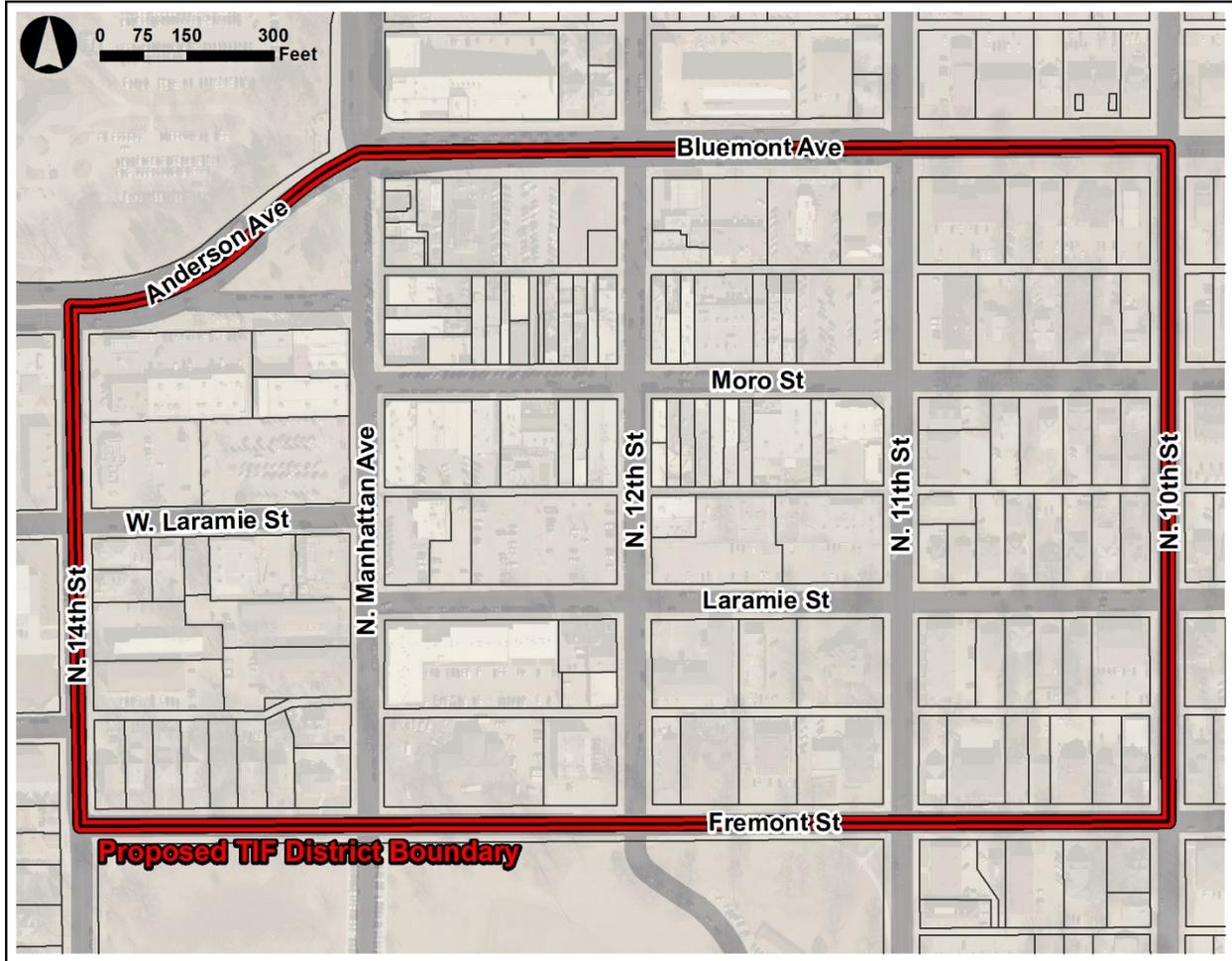
TDD Legend	
<span style="color: blue;">■</span>	Blueville Nursery Subdivision
<span style="color: green;">■</span>	North End Redevelopment
<span style="color: purple;">■</span>	South End Redevelopment
<span style="color: red;">■</span>	Scenic Crossing



# TRANSPORTATION DEVELOPMENT DISTRICTS

**EXHIBIT B**

**MAP OF AGGIEVILLE REDEVELOPMENT DISTRICT**





# City of Manhattan Debt Policy

The City of Manhattan has a Long Term Obligation (LTO) Policy. It is the objective of this policy that (1) the City obtain debt financing only when necessary, (2) the process for identifying the timing and amount of debt financing be as efficient as possible and (3) the most favorable interest rate and other related costs be obtained.

The decision to assume new general obligation bonds is, in part, based on (a) costs and benefits, (b) the current conditions of the municipal bond market, and (c) the City's ability to assume new general obligation bonds as determined by several key benchmarks. One benchmark that is consistently monitored is the City's debt service limit. The debt service limit is the maximum borrowing power of a government entity, as set by the state's legislative authority. In municipal securities, an issuer's debt limit is normally stated as a percentage of assessed valuation (30% for the State of Kansas). Water, sewer, and stormwater G.O. Bonds, Temporary Notes, and Revenue Bonds are not subject to the state debt limit. Cities and counties can issue general obligation bonds without a vote of the electors, unless a timely protest petition is filed, up to the maximum debt limit. The following is a calculation of the debt authority remaining at the end of the 2022 fiscal year.

## Actual Debt Limit Calculations as of 12/31/22

City Valuation	\$633,858,613
Motor Vehicle Valuation—1/1/22	45,906,326
Debt Limit Ratio	30%
State Imposed Debt Limit	\$203,929,482
G.O. Debt/Temp. Notes Subject to Debt Limit	167,054,104
<b>DEBT AUTHORITY REMAINING</b>	<b>\$36,875,378</b>

## Structure and Term of Long-term obligation financing (LTO)

City LTOs will be structured to achieve the lowest possible net interest cost to the City given market conditions, the urgency of the capital project, and the nature and type of any security provided. Moreover, to the extent possible, the City will design the repayment of its overall LTO issues to rapidly recapture its credit capacity for future use.

### Capital Leases

The use of lease/purchase agreements for the acquisition of vehicles, equipment and other capital assets shall be considered carefully relative to any other financing option or a "pay-as-you-go" basis. Although lifetime costs of a lease may be higher than other financing options or if the asset were purchased outright, this will not preclude lease/purchase agreements from being considered by the City as a funding option for certain capital projects. Lease purchase payments are not budgeted within the Bond and Interest Fund but rather are paid from the respective departments for which the asset is related to. The following reflects the City's current lease purchase obligations as of December 31, 2022.

### Actual Lease Purchase Obligations as of December 31, 2022

<u>Equipment</u>	<u>Remaining Balance</u>
Quint Pumper Truck	406,599
Backhoe	17,645
Peace Memorial	160,480
Phone System	103,909
Fire Truck	664,018
Cameras	10,279
Biosolids Tractor	48,946

Street Sweeper	42,294
Mower with Cab	8,302
Storm Warning Sirens	11,662
Compact Excavator	10,674
Forestry Aerial Truck	51,544
Peace Memorial Roof	151,123
2019 Ford F-350 SD and related equipment	33,766
Airfield Lighting	17,194
State Bid Vehicles (11)	172,793
Airport Deicer Trailer	26,119
Fire Radios	335,980
Chipper Truck	40,222
5 vehicles at 5 years	246,593
Four (4) 2020 Three Quarter Ton 4WD Standard Cab Pickup Truck	92,120
Incident Command Vehicles (2)	42,472
Street Sweeper	174,877
Truck Mounted Sewer Jet	142,601
1 ½ Ton Pickup Truck	82,097
Replacement 1992 Fire Truck	1,050,000
New John Deere Model 5090E Tractor	41,264
Fire Rescue Equipment	139,791
John Deere Mower	66,001
2022 Midsize SUV Vehicle	21,270
2022 Full-size SUV Vehicle	52,750
Upgrade Fire Alerting System	240,993
Tractor with Cab & Loader	69,583
4 Trucks	180,487
Building Maintenance Truck	58,286
1 Ton Truck-Primary Mover for Boats	72,677
Knuckleboom Truck	156,644
Total Lease Purchase Obligations	<u>\$ 5,244,057</u>

### Special Assessment Bonds

The City shall maintain a watchful attitude over the issuance of special assessment bonds for benefit district improvements. While the City's share of any benefit district project may fluctuate, under Kansas law, the City will not pay more than 95% of any proposed costs related to a benefit district. Further, it will be the responsibility of City Administration to analyze each special assessment bond issue for indications that future property taxes will equal or exceed the annual principal and interest payments on the annual amortization of such bonds.

The following page compares the outstanding special assessment debt to the outstanding city-at-large debt as of December 31, 2022. Special Assessment debt comprises 43.0% of the total General Obligation debt outstanding.

### General Obligation Bonds

The City shall use an objective analytical approach to determine whether it can afford to assume new general obligation bonds beyond what it retires each year. The City will try not to assume more tax-supported general obligation bond debt (excluding special assessment bonds) than it retires each year without conducting an objective analysis as to the community's ability to assume and support additional general obligation bond service payments.

As one benchmark, the City shall strive to repay at least 20% of the principal amount of its general obligation bonds, excluding special assessment bonds, within five years and at least 40% within ten years. Based on the combined

outstanding debt as of December 31, 2022, the City will retire 49% of its general obligation bonds, excluding special assessment bonds, within five years and 79% within ten years.

### Bond Ratings

The City of Manhattan has received favorable ratings over the past several years because of the City's stable outlook, its satisfactory financial operations, and adequate reserve levels.

	<b>Moody's</b>	<b>Fitch</b>	<b>S&amp;P</b>
<b>2014</b>	Aa2	AA+	AA
<b>2015</b>	Aa2	AA+	AA
<b>2016</b>	Aa2	AA+	AA
<b>2017</b>	Aa2	AA+	AA
<b>2018</b>	Aa2	AA+	AA
<b>2019</b>	Aa2	AA+	AA
<b>2020</b>	Aa2	AA	--
<b>2021</b>	Aa2	--	--
<b>2022</b>	Aa3	--	--



## Percentage of Special Assessment Debt To Estimated Total G.O. Debt As of December 31, 2022

General Obligation Bond Issue	Outstanding Special Assessment Debt As of 12/31/22	Outstanding City-at-Large Debt As of 12/31/22	Total Current Outstanding Principal As of 12/31/22
Nov., 2011 (2011A)	1,135,000	-	1,135,000
Nov., 2011 (2011B-Refunding)	160,000	-	160,000
May, 2012 (2012A)	575,000	150,000	725,000
Nov., 2012 (2012B)	440,000	2,125,000	2,565,000
Nov., 2012 (2012C-Refunding)	1,920,000	-	1,920,000
Nov., 2013 (2013A)	565,000	650,000	1,215,000
May, 2014 (2014A)	510,000	6,605,000	7,115,000
May, 2014 (2014B)	-	6,550,000	6,550,000
Nov., 2014 (2014C)	2,345,000	80,000	2,425,000
Nov., 2015 (2015A)	1,505,000	-	1,505,000
Nov., 2015 (2015A-Refunding)	278,539	156,461	435,000
Nov., 2015 (2015B-Refunding)	2,725,000	-	2,725,000
May, 2016 (2016A)	2,740,000	-	2,740,000
May, 2016 (2016A-Refunding)	-	10,520,000	10,520,000
Nov., 2016 (2016B)	750,000	435,000	1,185,000
May, 2017 (2017A)	980,000	-	980,000
May, 2017 (2017B)	-	2,470,000	2,470,000
May, 2017 (2017C)	-	965,000	965,000
Nov., 2017 (2017D)	-	3,395,000	3,395,000
Nov., 2017 (2017D-Refunding)	270,000	-	270,000
May, 2018 (2018A)	9,215,000	4,705,000	13,920,000
May, 2019 (2019A)	6,900,000	2,895,000	9,795,000
May, 2019 (2019B)	-	3,085,000	3,085,000
June, 2020 (2020A)	5,680,000	8,820,000	14,500,000
June, 2020 (2020B-Refunding)	1,395,000	-	1,395,000
June, 2021 (2021A)	2,145,000	2,530,000	4,675,000
May, 2022 (2022A)	1,000,000	1,100,000	2,100,000
<b>TOTALS</b>	<b>\$ 43,233,539</b>	<b>\$ 57,236,461</b>	<b>\$ 100,470,000</b>

Percentage of Special Assessment Debt 43.0%

Total G.O. Debt Paid Off in 2022	\$ 10,845,000
Total G.O. Debt Issued in 2022	\$ 2,100,000
<b>(Decrease) of G.O. Debt in 2022</b>	<b>\$ (8,745,000)</b>

Source: City of Manhattan Finance Department



# City of Manhattan

## Combined Outstanding General Obligation Debt Service Schedule

As of December 31, 2022

Date	Principal	Interest	Total	Annual	Principal Specials	Principal Balance
05/01/23		1,768,921	1,768,921			
11/01/23	10,460,000	1,768,921	12,228,921	13,997,843	3,490,257	6,969,743
05/01/24		1,564,641	1,564,641			
11/01/24	9,920,000	1,564,641	11,484,641	13,049,283	3,371,661	6,548,339
05/01/25		1,364,809	1,364,809			
11/01/25	9,630,000	1,364,809	10,994,809	12,359,618	3,246,621	6,383,379
05/01/26		1,176,134	1,176,134			
11/01/26	9,950,000	1,176,134	11,126,134	12,302,269	3,335,000	6,615,000
05/01/27		1,010,533	1,010,533			
11/01/27	9,610,000	1,010,533	10,620,533	11,631,065	2,890,000	6,720,000
05/01/28		847,792	847,792			
11/01/28	8,140,000	847,792	8,987,792	9,835,584	2,480,000	5,660,000
05/01/29		708,320	708,320			
11/01/29	6,540,000	708,320	7,248,320	7,956,640	2,505,000	4,035,000
05/01/30		596,773	596,773			
11/01/30	5,650,000	596,773	6,246,773	6,843,545	2,600,000	3,050,000
05/01/31		501,094	501,094			
11/01/31	4,910,000	501,094	5,411,094	5,912,188	2,485,000	2,425,000
05/01/32		416,751	416,751			
11/01/32	4,720,000	416,751	5,136,751	5,553,503	2,420,000	2,300,000
05/01/33		337,131	337,131			
11/01/33	4,625,000	337,131	4,962,131	5,299,261	2,385,000	2,240,000
05/01/34		259,124	259,124			
11/01/34	4,580,000	259,124	4,839,124	5,098,249	2,405,000	2,175,000
05/01/35		181,003	181,003			
11/01/35	2,805,000	181,003	2,986,003	3,167,005	2,180,000	625,000
05/01/36		138,133	138,133			
11/01/36	2,475,000	138,133	2,613,133	2,751,265	2,110,000	365,000
05/01/37		99,934	99,934			-
11/01/37	2,165,000	99,934	2,264,934	2,364,868	1,785,000	380,000
05/01/38		66,172	66,172			
11/01/38	1,840,000	66,172	1,906,172	1,972,344	1,740,000	100,000
05/01/39		37,547	37,547			
11/01/39	1,130,000	37,547	1,167,547	1,205,094	1,025,000	105,000
05/01/40		20,928	20,928			
11/01/40	605,000	20,928	625,928	646,855	500,000	105,000
05/01/41		12,503	12,503			
11/01/41	315,000	12,503	327,503	340,005	210,000	105,000
05/01/42		8,159	8,159			
11/01/42	120,000	8,159	128,159	136,318	70,000	50,000
05/01/43		5,715	5,715			
11/01/43	50,000	5,715	55,715	61,430	-	50,000
05/01/44		4,715	4,715			
11/01/44	55,000	4,715	59,715	64,430	-	55,000
05/01/45		3,588	3,588			
11/01/45	55,000	3,588	58,588	62,175	-	55,000
05/01/46		2,460	2,460			
11/01/46	60,000	2,460	62,460	64,920	-	60,000
05/01/47		1,230	1,230			
11/01/47	60,000	1,230	61,230	62,460	-	60,000
<b>TOTALS</b>	<b>\$ 100,470,000</b>	<b>\$ 22,268,213</b>	<b>\$ 122,738,213</b>	<b>\$ 122,738,213</b>	<b>\$ 43,233,539</b>	<b>\$ 57,236,461</b>

# ENTERPRISE FUNDS

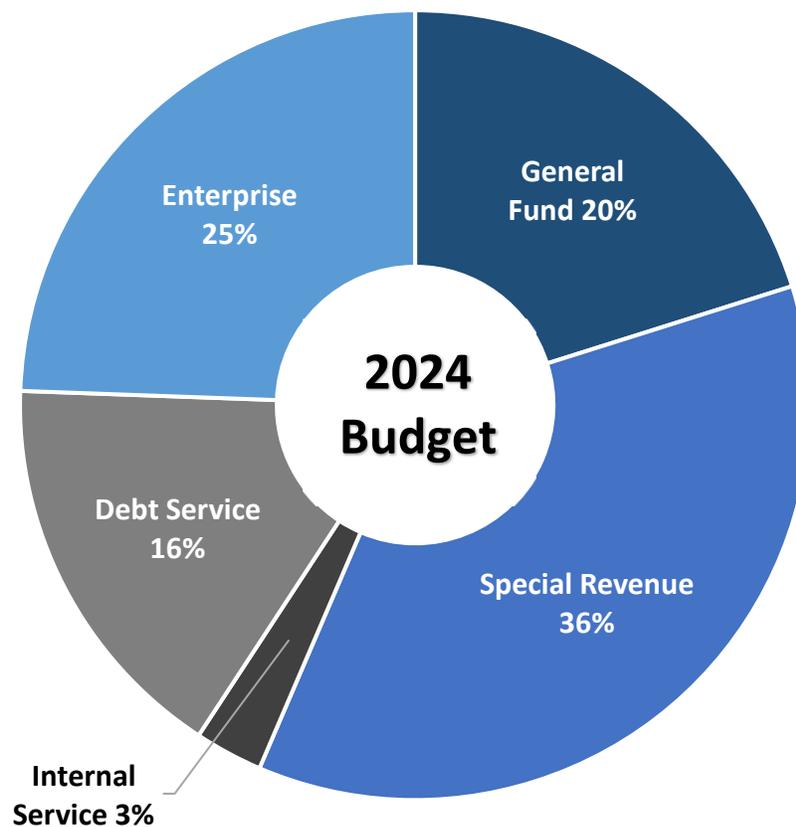


# Enterprise Funds

## 2024 BUDGET

### \$54,956,283

The Water, Wastewater, and Stormwater Funds are self-supporting and user fee inflows completely support all operational and capital costs. In addition, certain transfers are made from the Water, Wastewater and Stormwater Funds to reimburse the General Fund.



### TOTAL CITY 2024 BUDGET

Fund Type	Total Expenditures
General Fund	\$ 45,296,063
Special Revenue	81,711,308
Internal Service	6,261,128
Debt Service	36,785,093
Enterprise	54,956,283
<b>TOTAL</b>	<b>\$ 225,009,875</b>



# Enterprise Fund Summaries by Category

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Water Fund</b>				
Beginning Cash Balance	6,977,151	6,543,754	6,500,000	8,900,000
License and Permits	14,743	59,552	20,000	20,000
Service & Sales	12,060,005	13,938,859	14,587,100	15,330,900
Use of Money & Property	498,326	846,658	584,800	675,000
Contributions & Other Revenue	33,745	40,988	34,800	40,000
Transfers	-	11,588	-	-
<b>Total Revenue</b>	<b>19,583,970</b>	<b>21,441,399</b>	<b>21,726,700</b>	<b>24,965,900</b>
<b>Water General &amp; Administration</b>				
Personnel	528,526	552,088	956,600	981,500
Contractual	452,030	366,509	519,430	783,466
Commodities	11,261	11,828	17,150	16,150
Commodities - CIP	2,846	4,168	3,000	3,000
Other Charges	5,125	3,843	10,000	5,000
Capital Outlay	168,159	109,421	149,000	77,500
Debt Service	34,636	34,636	41,887	36,714
<b>Total General &amp; Administration</b>	<b>1,202,583</b>	<b>1,082,493</b>	<b>1,697,067</b>	<b>1,903,330</b>
<b>Water Meter Services</b>				
Personnel	166,715	198,960	222,700	214,700
Contractual	29,128	37,185	57,653	62,109
Commodities	41,310	83,895	57,000	62,000
Commodities - CIP	2,548	2,886	6,000	6,000
Capital Outlay	63,618	47,489	150,000	175,000
<b>Total Meter Services</b>	<b>303,319</b>	<b>370,415</b>	<b>493,353</b>	<b>519,809</b>
<b>Water Supply &amp; Treatment</b>				
Personnel	979,546	913,656	1,022,100	1,088,900
Contractual	1,093,610	1,150,054	1,294,415	1,387,303
Commodities	783,753	1,039,303	1,030,350	1,098,550
Commodities - CIP	8,919	18,304	15,000	27,500
Capital Outlay	523,754	567,388	520,000	1,040,000
<b>Total Supply &amp; Treatment</b>	<b>3,389,582</b>	<b>3,688,705</b>	<b>3,881,865</b>	<b>4,642,253</b>
<b>Water Blue Township</b>				
Personnel	15,540	22,365	18,710	27,310
Contractual	8,356	8,632	12,500	12,500
Commodities	166	-	2,500	2,500
Capital Outlay	-	-	1,500	1,500
<b>Total Blue Township</b>	<b>24,062</b>	<b>30,997</b>	<b>35,210</b>	<b>43,810</b>
<b>Water Distribution</b>				
Personnel	793,722	856,810	1,020,650	1,173,050
Contractual	18,213	19,224	282,593	240,358
Commodities	440,801	434,599	479,500	484,600
Commodities - CIP	14,851	12,929	20,000	19,000
Capital Outlay	177,498	77,918	200,000	325,000
Debt Service	18,508	46,506	46,556	46,506
<b>Total Distribution</b>	<b>1,463,593</b>	<b>1,447,986</b>	<b>2,049,299</b>	<b>2,288,514</b>

# Enterprise Fund Summaries by Category

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Water Utility Location</b>				
Personnel	133,258	161,083	251,400	264,450
Contractual	12,419	13,167	13,000	13,000
Commodities	13,472	28,151	15,275	25,975
Commodities - CIP	6,022	5,285	9,000	10,500
<b>Total Utility Location</b>	<b>165,171</b>	<b>207,686</b>	<b>288,675</b>	<b>313,925</b>
<b>Water Non-Operating</b>				
Contractual	20	-	-	-
Other Charges	413,387	527,311	7,261,174	10,117,533
Debt Service	1,736,120	1,736,120	1,736,117	1,736,120
Transfers	4,342,381	3,258,893	4,283,940	3,400,606
<b>Total Non-Operating</b>	<b>6,491,908</b>	<b>5,522,324</b>	<b>13,281,231</b>	<b>15,254,259</b>
<b>Total Water</b>	<b>6,543,752</b>	<b>9,090,793</b>	-	-

# Enterprise Fund Summaries by Category

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Wastewater Fund</b>				
Beginning Cash Balance	2,920,171	4,370,015	3,500,000	7,900,000
Service & Sales	12,646,582	13,214,707	13,141,900	13,679,033
License & Permits	14,743	59,524	18,690	20,000
Grants	-	-	-	-
Use of Money & Property	144,245	313,838	155,000	300,000
Contributions & Other Revenue	85,751	124,615	80,100	80,000
Transfers	-	18,547	-	-
<b>Total Revenue</b>	<b>15,811,492</b>	<b>18,101,246</b>	<b>16,895,690</b>	<b>21,979,033</b>
<b>Wastewater General &amp; Administration</b>				
Personnel	667,198	660,959	937,400	998,700
Contractual	281,922	298,494	449,807	624,757
Commodities	7,717	9,540	14,450	14,650
Commodities - CIP	2,794	3,808	3,000	3,000
Other Charges	15,768	11,826	20,000	15,000
Capital Outlay	62,755	109,421	152,000	70,000
Debt Service	34,636	34,636	34,636	-
<b>Total General &amp; Administration</b>	<b>1,072,790</b>	<b>1,128,684</b>	<b>1,611,293</b>	<b>1,726,107</b>
<b>Wastewater Non-Operating</b>				
Other Charges	54,004	55,189	3,747,013	9,150,553
Debt Service	3,218,830	3,218,830	2,791,359	2,897,931
Transfers	2,747,461	2,530,019	3,338,292	2,615,074
<b>Total Non-Operating</b>	<b>6,020,295</b>	<b>5,804,038</b>	<b>9,876,664</b>	<b>14,663,558</b>
<b>Wastewater Treatment</b>				
Personnel	1,176,294	1,396,898	1,477,700	1,546,400
Contractual	1,057,465	849,606	1,276,807	1,172,363
Commodities	130,937	131,993	158,700	221,200
Commodities - CIP	19,378	34,811	22,000	39,000
Other Charges	6,534	7,471	6,800	8,800
Capital Outlay	349,115	262,325	315,000	325,000
Debt Service	50,243	50,243	50,243	-
<b>Total Treatment</b>	<b>2,789,966</b>	<b>2,733,347</b>	<b>3,307,250</b>	<b>3,312,763</b>
<b>Wastewater Blue Township</b>				
Personnel	19,436	19,076	22,150	21,500
Contractual	13,689	24,508	19,000	35,500
Commodities	1,908	1,830	2,100	5,800
Capital Outlay	8,154	-	5,000	15,000
<b>Total Blue Township</b>	<b>43,187</b>	<b>45,414</b>	<b>48,250</b>	<b>77,800</b>
<b>Wastewater Maintenance</b>				
Personnel	679,421	523,224	994,850	1,033,850
Contractual	24,691	21,785	245,367	242,297
Commodities	93,965	139,971	122,600	127,600
Commodities - CIP	2,320	11,033	14,000	13,500
Capital Outlay	702,132	637,687	600,000	720,000
Debt Service	12,710	61,558	75,416	61,558
<b>Total Maintenance</b>	<b>1,515,239</b>	<b>1,395,258</b>	<b>2,052,233</b>	<b>2,198,805</b>

# Enterprise Fund Summaries by Category

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Total Wastewater</b>	<b>4,370,015</b>	<b>6,994,505</b>	-	-

# Enterprise Fund Summaries by Category

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Stormwater Fund</b>				
Beginning Cash Balance	3,371,067	3,117,341	3,500,000	3,000,000
Taxes & Assessments	3,486	2,520	-	-
Administrative Fees	-	18,824	-	-
Service & Sales	3,924,897	4,569,758	4,400,000	5,000,000
Grants	-	-	-	-
Use of Money & Property	3,584	48,338	5,000	5,000
Contributions & Other Revenue	81,192	20,684	-	-
Transfers	24,433	6,350	6,350	6,350
<b>Total Revenue</b>	<b>7,408,659</b>	<b>7,783,815</b>	<b>7,911,350</b>	<b>8,011,350</b>
Personnel	734,959	848,723	1,203,850	1,279,550
Contractual	126,283	178,214	586,371	784,518
Commodities	22,590	29,686	61,000	68,000
Commodities - CIP	38,666	7,891	25,000	20,000
Other Charges	20,093	16,371	2,369,987	1,739,167
Capital Outlay	291,211	552,720	412,500	612,500
Debt Service	126,027	103,109	103,155	59,854
Transfers	2,931,487	2,530,810	3,149,487	3,447,761
<b>Total Expenditures</b>	<b>4,291,316</b>	<b>4,267,524</b>	<b>7,911,350</b>	<b>8,011,350</b>
<b>Total Stormwater</b>	<b>3,117,343</b>	<b>3,516,291</b>	-	-
<b>Total All Utility Fund Revenues</b>	<b>42,804,121</b>	<b>47,326,460</b>	<b>46,533,740</b>	<b>54,956,283</b>
<b>Total All Utility Fund Expenditures</b>	<b>28,773,011</b>	<b>27,724,871</b>	<b>46,533,740</b>	<b>54,956,283</b>



# Water Fund

2024 Budget  
\$24,965,900

## STATEMENT OF SERVICE

The mission of the City of Manhattan Utilities Division is to provide the community with an ample supply of high quality drinking water and properly return this vital resource to our environment. The Utilities Division is committed to protecting the public's health and safety at all times and establishing an open attitude, which promotes public participation and knowledge of the Division's work and performance.

<b>Funding</b>	Revenues supporting the Water Fund come exclusively from the sale of water and related installation/connection fees.
<b>Positions</b>	45 Full-Time
<b>Adopted 2024 Budget</b>	\$24,965,900
<b>2023 Budget</b>	\$21,726,700
<b>Difference</b>	\$3,239,200

Performance Indicators	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Total Water Treated (MG)	2,571	2,603	2,600	2,600
Total Water Metered in Distribution System (MG)	2,475	2,496	2,600	2,600
Total Water Pumped from Wellfield (MG)	2,809	2,801	2,800	2,800

### Performance Standards

#### Goal 1: Insure the quality of water by testing chlorine levels daily.

STRATEGIC PLAN LINK: A Well-Run City Organization

Daily Chlorine Residual Samples (Target:100%)	100%	100%	100%	100%
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#### Goal 2: Comply with all standards of the Safe Drinking Water Act.

STRATEGIC PLAN LINK: A Well-Run City Organization

Compliance with Regulated Parameters (Target: 100%)	100%	100%	100%	100%
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Compliance with Unregulated Parameters (Target: 100%)	100%	100%	100%	100%
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Bacteriological Samples Collected	726	726	726	726
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#### Goal 3: Identify all consumption of water including organizations exempt from fees.

STRATEGIC PLAN LINK: A Well-Run City Organization

Unaccounted Water (Target: ≤ 15%)	12%	11%	10%	10%
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#### Goal 4: Recover the cost of service through water rates and fees.

STRATEGIC PLAN LINK: A Well-Run City Organization

Cost Recovery (Target: 100%)	97%	120%	102%	105%
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# Water Fund

**2024 Budget**  
**\$24,965,900**

## Performance Standards Cont.

### Goal 5: Ensure maximum capacity exceeds peak demands.

#### STRATEGIC PLAN LINK: An Enhanced Network of Infrastructure

Peak Demand as a Percentage of Maximum Treatment Capacity (Target: 85%)	47%	44%	50%	50%
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### Goal 6: Maintain the integrity of the water distribution system.

#### STRATEGIC PLAN LINK: An Enhanced Network of Infrastructure

Leaks and Pipeline Breaks per 100 Linear Miles of Primary Distribution System Piping (Target: 15)	23.7	18.9	15.0	15.0
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### Goal 7: Control Costs associated with water treatment.

#### STRATEGIC PLAN LINK: A Well-Run City Organization

Operating & Maintenance Costs per Million Gallons Treated (Target: \$1,000)	\$1,318	\$1,406	\$1,492	\$1,840
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## ACCOMPLISHMENTS

Substantial Completion of Water Booster Pump Station Upgrade Project.

Full compliance with State and Federal drinking water standards.

Water Fund Balance met and exceeded Recommended Fund Balance.

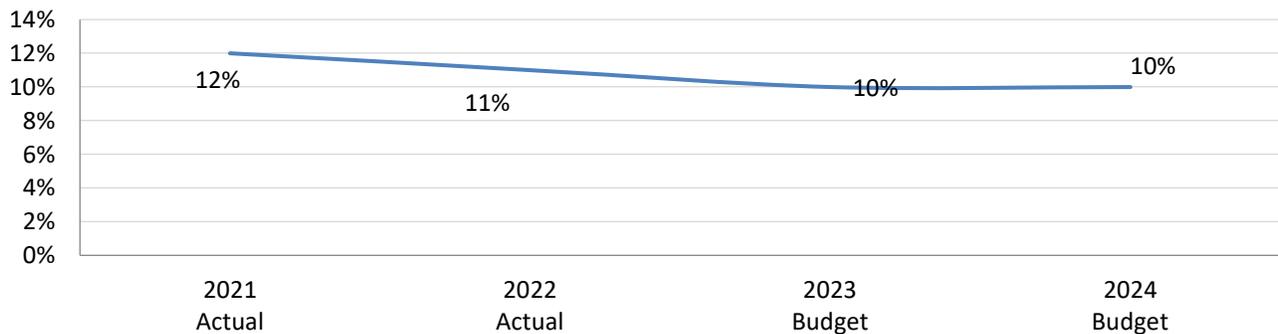
## INITIATIVES AND OBJECTIVES

Completion of EPA mandated lead water service line inventory.

Initiate Wellfield Expansion Study

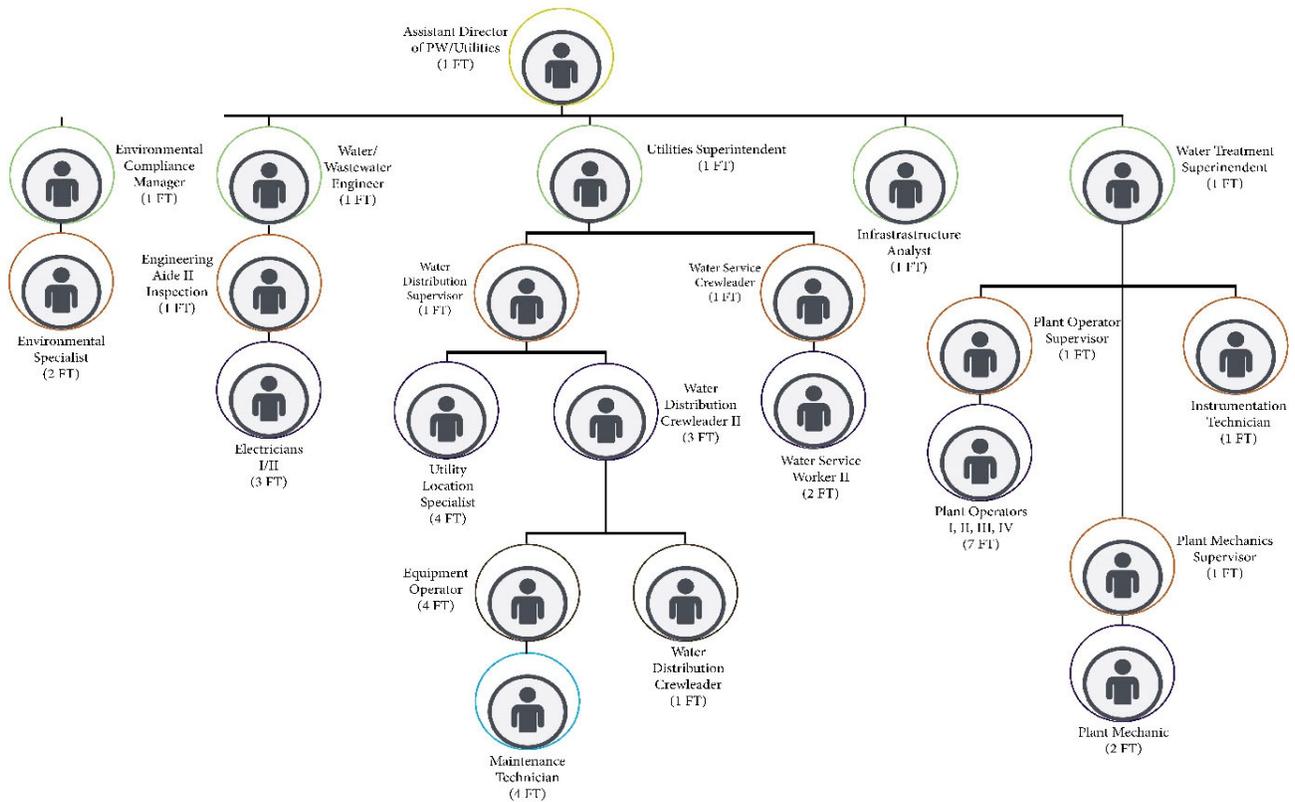
Full compliance with State and Federal drinking water standards.

Completion of Anderson Avenue Waterline Improvements.



Unaccounted water is water that is produced and is "lost" before it reaches a customer. This can include real water losses through leaks or apparent water losses through metering inaccuracies. The amount of unaccounted water is expected to decrease due to the renewed efforts of the Utilities personnel to improve efficiency.

# Water Fund



## REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	6,977,151	6,543,754	6,500,000	8,900,000
Other Revenues	14,743	59,552	20,000	20,000
Services and Sales	12,060,006	13,938,859	14,587,100	15,330,900
Use of Money & Property	498,326	846,658	584,800	675,000
Contributions & Other Revenue	33,745	40,988	34,800	40,000
Transfers	-	11,588	-	-
<b>TOTAL WATER FUND REVENUE</b>	<b>\$ 19,583,971</b>	<b>\$ 21,441,399</b>	<b>\$ 21,726,700</b>	<b>\$ 24,965,900</b>

# Water Fund

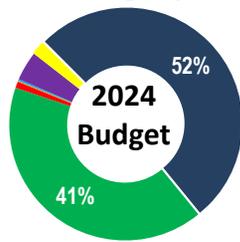
## Administration Division

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	528,526	552,088	956,600	981,500
Contractual Services	452,030	366,509	519,430	783,466
Commodities	11,260	11,828	17,150	16,150
Commodities - CIP	2,846	4,168	3,000	3,000
Other Charges	5,125	3,843	10,000	5,000
Capital Outlay	168,159	109,421	149,000	77,500
Debt Service	34,636	34,636	41,887	36,714
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 1,202,582</b>	<b>\$ 1,082,495</b>	<b>\$ 1,697,067</b>	<b>\$ 1,903,330</b>

*For detailed division expenditures click here*

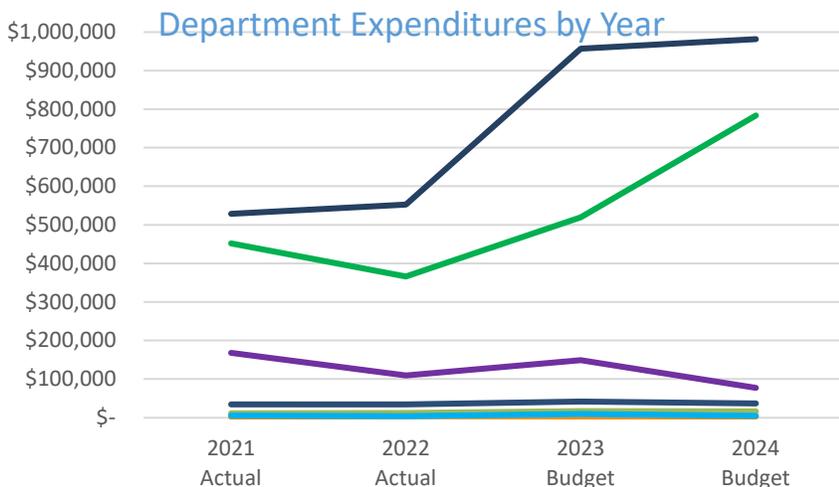
### Division Expenditures

2024 Budget Expenditure Breakdown by Category



- Personnel Services
- Contractual Services
- Commodities
- Commodities - CIP
- Other Charges
- Capital Outlay
- Debt Service

**Note: Expenditures <5% not shown in chart**



# Water Fund

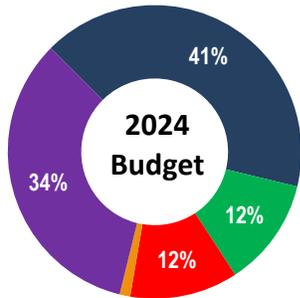
## Meter Services Division

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	166,715	198,959	222,700	214,700
Contractual Services	29,128	37,185	57,653	62,109
Commodities	41,310	83,896	57,000	62,000
Commodities - CIP	2,548	2,886	6,000	6,000
Capital Outlay	63,618	47,489	150,000	175,000
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 303,319</b>	<b>\$ 370,415</b>	<b>\$ 493,353</b>	<b>\$ 519,809</b>

*For detailed division expenditures click here*

### Division Expenditures

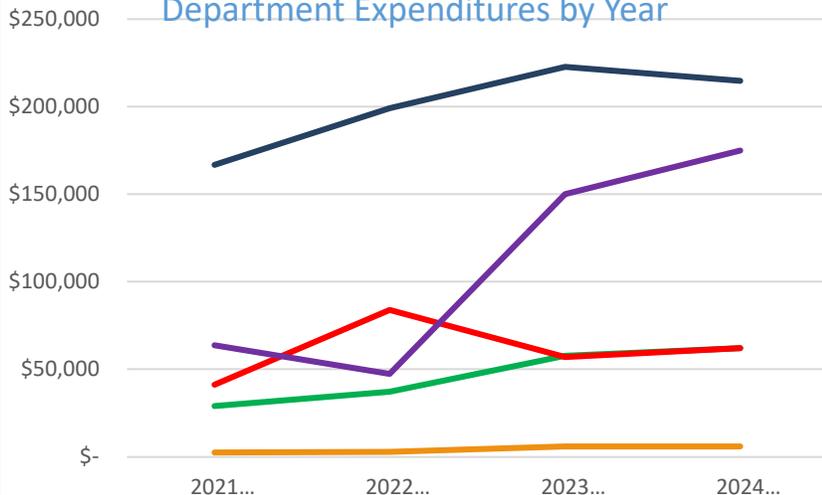
2024 Budget Expenditure Breakdown by Category



■ Personnel Services
 ■ Contractual Services
 ■ Commodities
 ■ Commodities - CIP
 ■ Capital Outlay

*Note: Expenditures <5% not shown in chart*

Department Expenditures by Year



# Water Fund

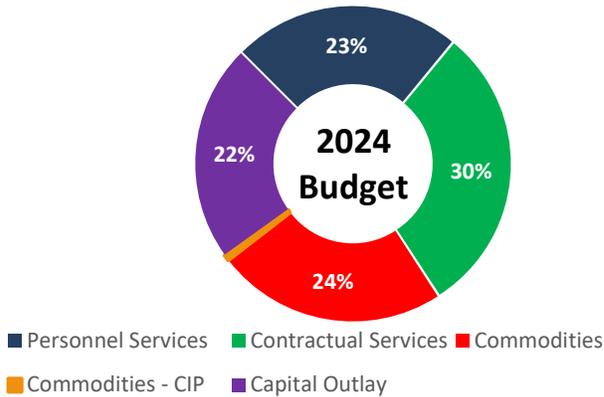
## Supply & Treatment Division

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	979,546	913,656	1,022,100	1,088,900
Contractual Services	1,093,610	1,150,054	1,294,415	1,387,303
Commodities	783,753	1,039,303	1,030,350	1,098,550
Commodities - CIP	8,919	18,304	15,000	27,500
Capital Outlay	523,754	567,388	520,000	1,040,000
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 3,389,582</b>	<b>\$ 3,688,705</b>	<b>\$ 3,881,865</b>	<b>\$ 4,642,253</b>

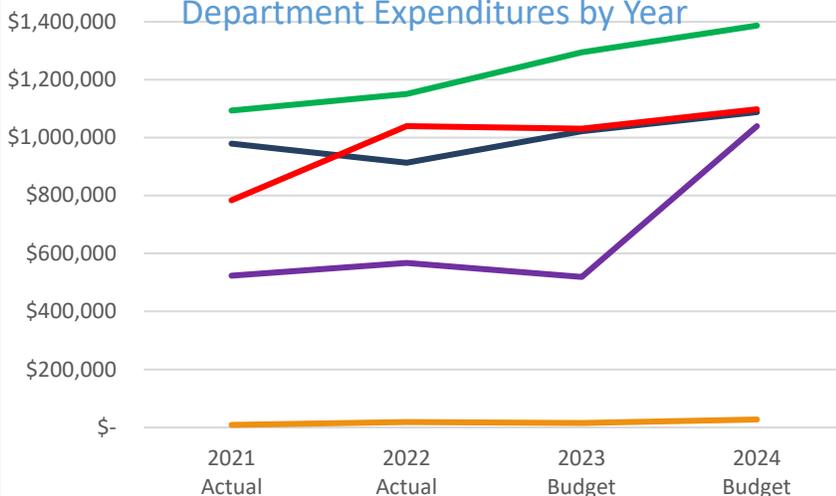
*For detailed division expenditures click here*

### Division Expenditures

2024 Budget Expenditure Breakdown by Category



Department Expenditures by Year



# Water Fund

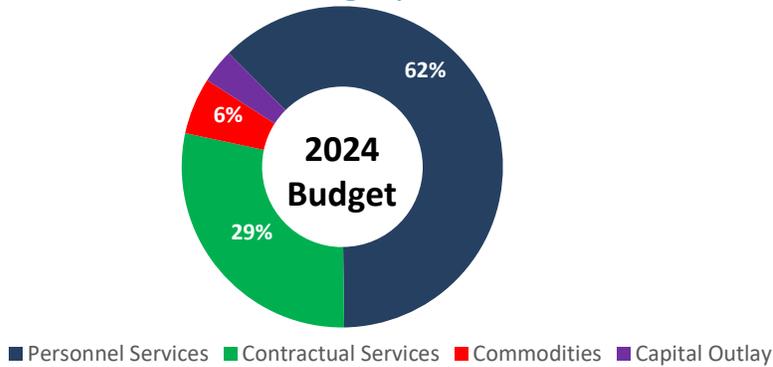
## Blue Township Division

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	15,540	22,365	18,710	27,310
Contractual Services	8,356	8,632	12,500	12,500
Commodities	167	-	2,500	2,500
Capital Outlay	-	-	1,500	1,500
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 24,062</b>	<b>\$ 30,997</b>	<b>\$ 35,210</b>	<b>\$ 43,810</b>

*For detailed division expenditures click here*

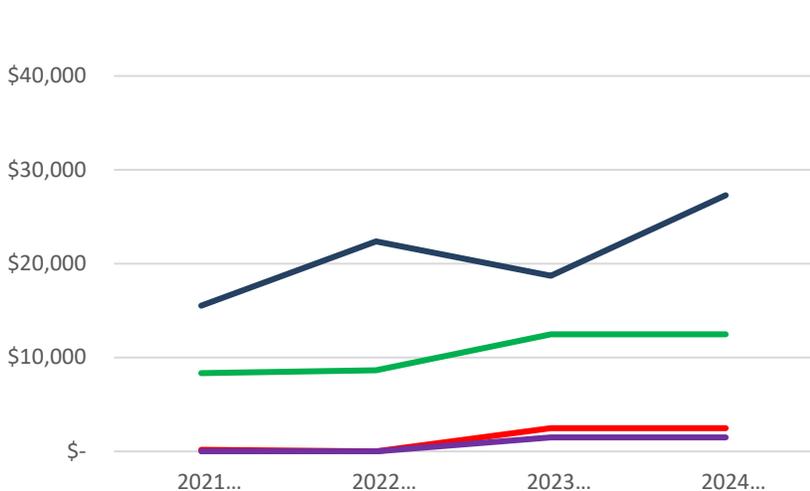
### Division Expenditures

2024 Budget Expenditure Breakdown by Category



Note: Expenditures <5% not shown in chart

Department Expenditures by Year



# Water Fund

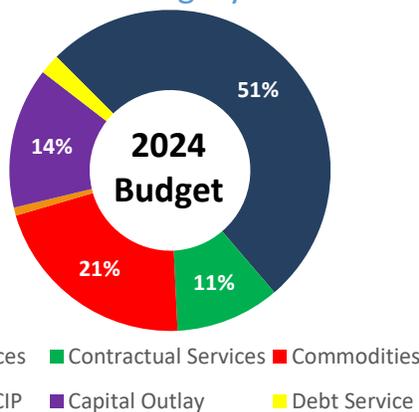
## Distribution Division

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	793,721	856,810	1,020,650	1,173,050
Contractual Services	18,213	19,224	282,593	240,358
Commodities	440,801	434,599	479,500	484,600
Commodities - CIP	14,852	12,929	20,000	19,000
Capital Outlay	177,498	77,918	200,000	325,000
Debt Service	18,508	46,506	46,556	46,506
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 1,463,593</b>	<b>\$ 1,447,987</b>	<b>\$ 2,049,299</b>	<b>\$ 2,288,514</b>

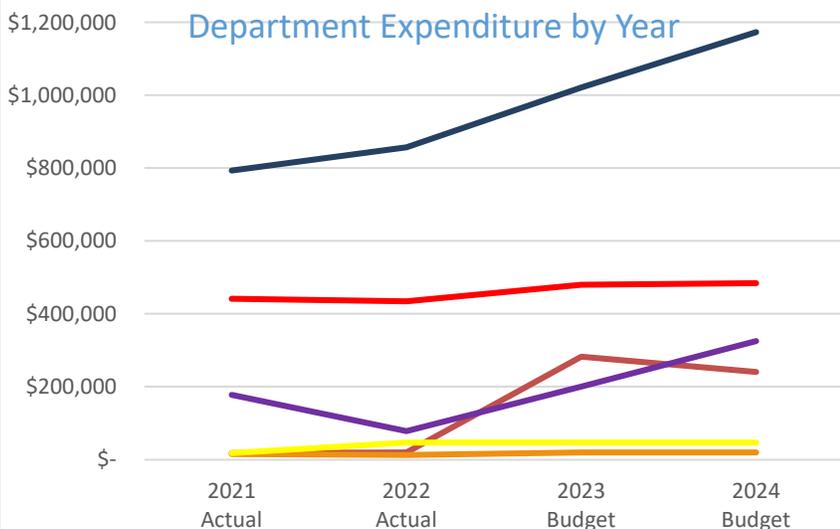
*For detailed division expenditures click here*

### Division Expenditures

2024 Budget Expenditure Breakdown by Category



Note: Expenditures <5% not shown in chart



# Water Fund

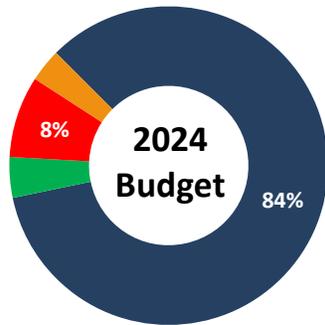
## Utility Locate Division

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	133,257	161,083	251,400	264,450
Contractual Services	12,419	13,167	13,000	13,000
Commodities	13,472	28,151	15,275	25,975
Commodities - CIP	6,022	5,285	9,000	10,500
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 165,171</b>	<b>\$ 207,686</b>	<b>\$ 288,675</b>	<b>\$ 313,925</b>

*For detailed division expenditures click here*

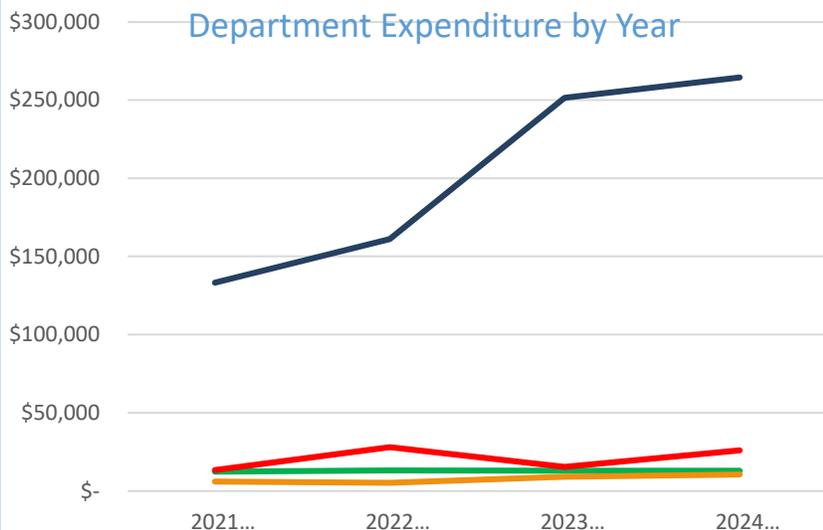
### Division Expenditures

2024 Budget Expenditure Breakdown by Category



■ Personnel Services    ■ Contractual Services  
■ Commodities            ■ Commodities - CIP

Note: Expenditures <5% not shown in chart



# Water Fund

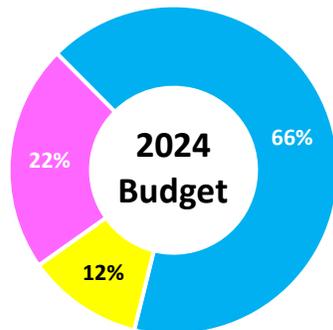
## Non-Operating Division

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Contractual	20	-	-	-
Other Charges	413,387	527,311	7,261,174	10,117,533
Debt Service	1,736,120	1,736,120	1,736,117	1,736,120
Transfers	4,342,380	3,258,893	4,283,940	3,400,606
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 6,491,908</b>	<b>\$ 5,522,324</b>	<b>\$ 13,281,231</b>	<b>\$ 15,254,259</b>

*For detailed division expenditures click here*

### Division Expenditures

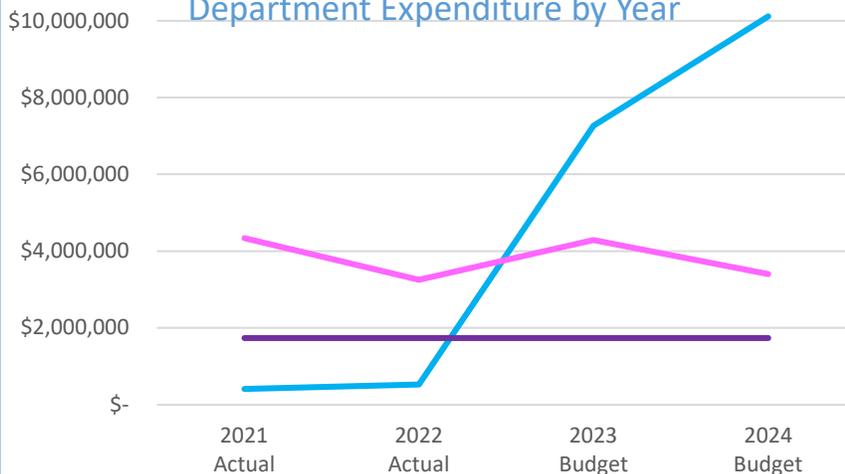
2024 Budget Expenditure Breakdown by Category



■ Contractual ■ Other Charges ■ Debt Service ■ Transfers

Note: Expenditures <5% not shown in chart

Department Expenditure by Year



<b>TOTAL DEPARTMENT EXPENDITURES</b>	<b>\$13,040,217</b>	<b>\$12,350,608</b>	<b>\$21,726,700</b>	<b>\$24,965,900</b>
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# Wastewater Fund

2024 Budget  
\$21,979,033

## STATEMENT OF SERVICE

The mission of the City of Manhattan Utilities Division is to provide the community with an ample supply of high quality drinking water and properly return this vital resource to our environment. The Utilities Division is committed to protecting the public's health and safety at all times and establishing an open attitude, which promotes public participation and knowledge of the Division's work and performance.

<b>Funding</b>	Revenues supporting the Wastewater Fund come exclusively from wastewater user fees.
<b>Positions</b>	33 Full- Time
<b>Adopted 2024 Budget</b>	\$21,979,033
<b>2023 Budget</b>	\$16,895,690
<b>Difference</b>	\$5,083,343

Performance Indicators	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Total Influent Flow (MG)	1,763	1,789	1,800	1,800
Average Influent Flow (MG)	4.83	4.90	5.00	5.00
Total Biosolids Pumped (MG)	13.20	13.19	13.00	13.00

Performance Standards	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Goal 1: Comply with all requirements for National Pollutant Discharge Elimination System (NPDES) Permit.</b>				
STRATEGIC PLAN LINK: An Enhanced Network of Infrastructure				
Total Suspended Solids Removal Efficiency	98%	98%	98%	98%
Wastewater Treatment Effectiveness Rate (Target: 99.5%)**	100%	100%	100%	100%
**Wastewater effectiveness rate is the percentage of days the utility is in compliance with state and local regulations.				
<b>Goal 2: Recover the cost of service through wastewater rate and fees.</b>				
STRATEGIC PLAN LINK: A Well-Run City Organization				
Cost Recovery (Target: 100%)	111%	130%	95%	112%
<b>Goal 3: Reduce the number of stoppages that disrupt the normal flow of the sanitary sewer collection system.</b>				
STRATEGIC PLAN LINK: An Enhanced Network of Infrastructure				
Number of Stoppages (Target: 30)	23	18	15	15
<b>Goal 4: Control Costs associated with wastewater treatment.</b>				
STRATEGIC PLAN LINK: A Well-Run City Organization				
Operating & Maintenance Costs per Million Gallons Treated (Target = \$1,500)	\$1,583	\$1,524	\$1,461	\$1,500

# Wastewater Fund

2024 Budget  
\$21,979,033

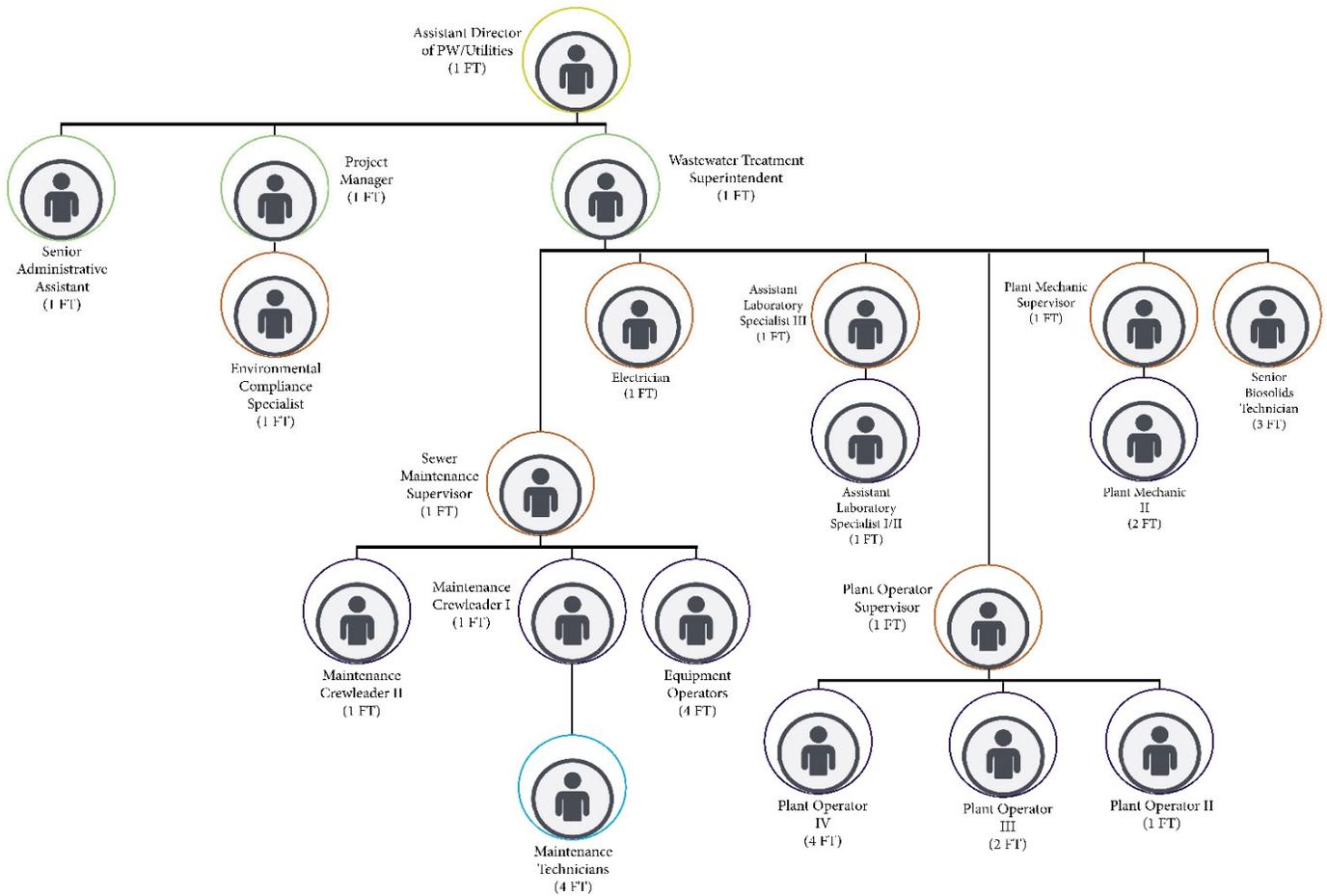
## ACCOMPLISHMENTS

National Association of Clean Water Agencies Wastewater Treatment Platinum Award
Full compliance with all State and Federal Clean Water Act regulations.
Wastewater Fund Balance met and exceeded Recommended Fund Balance.

## INITIATIVES AND OBJECTIVES

Complete Design and Commence Construction of WWTP Solids Treatment Expansion and Upgrade Project.
Compliance with pending EPA PFAS/PFOS Rules.

# Wastewater Fund



## REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	2,920,171	4,370,015	3,500,000	7,900,000
Other Revenues	14,743	59,524	18,690	20,000
Services & Sales	12,646,582	13,214,707	13,141,900	13,679,033
Use of Money & Property	144,245	313,838	155,000	300,000
Contributions & Other Revenue	85,751	124,615	80,100	80,000
Transfers	-	18,547	-	-
<b>TOTAL WASTEWATER FUND REVENUE</b>	<b>15,811,492</b>	<b>18,101,246</b>	<b>16,895,690</b>	<b>21,979,033</b>

# Wastewater Fund

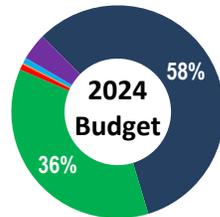
## Administration Division

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	667,198	660,959	937,400	998,700
Contractual Services	281,922	298,494	449,807	624,757
Commodities	7,717	9,540	14,450	14,650
Commodities - CIP	2,794	3,808	3,000	3,000
Other Charges	15,768	11,826	20,000	15,000
Capital Outlay	62,755	109,421	152,000	70,000
Debt Service	34,636	34,636	34,636	-
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 1,072,790</b>	<b>\$ 1,128,684</b>	<b>\$ 1,611,293</b>	<b>\$ 1,726,107</b>

*For complete division expense details click here*

### Division Expenditures

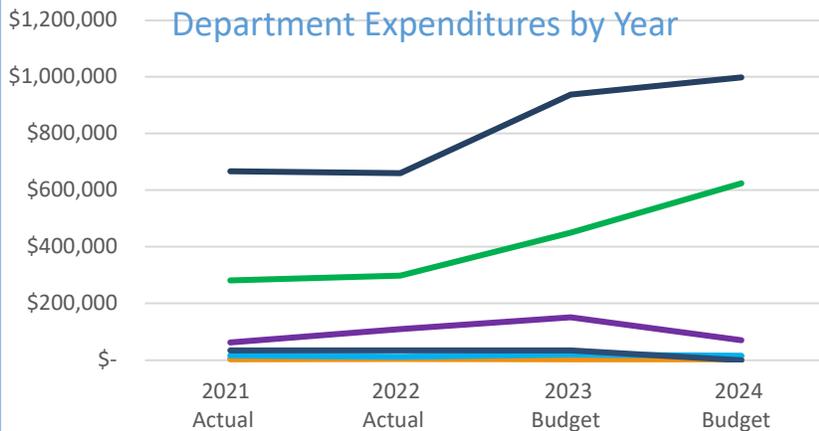
2024 Budget Expenditure Breakdown by Category



- Personnel Services
- Contractual Services
- Commodities
- Commodities - CIP
- Other Charges
- Capital Outlay
- Debt Service

Note: Expenditures <5% not shown in chart

Department Expenditures by Year



# Wastewater Fund

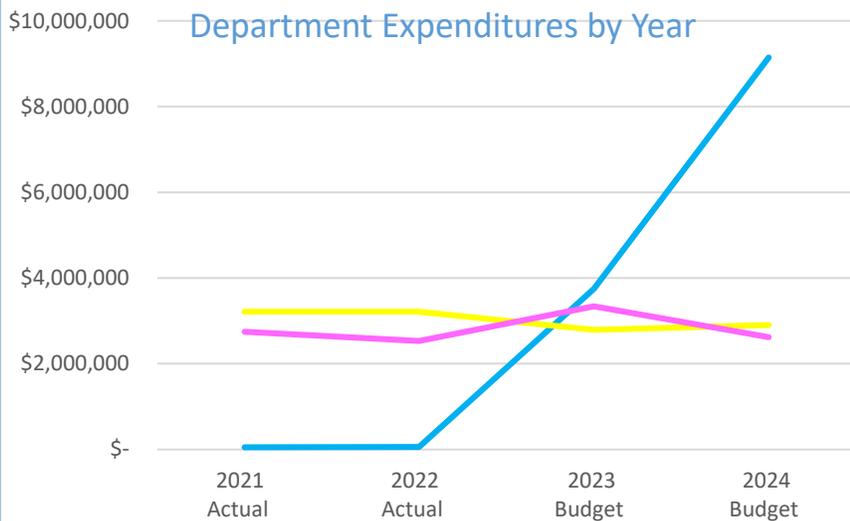
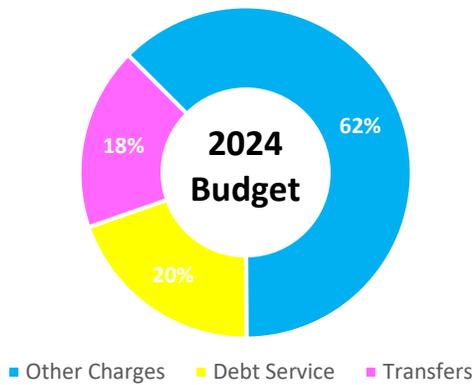
## Non-Operating Division

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Other Charges	54,004	55,189	3,747,013	9,150,553
Debt Service	3,218,830	3,218,830	2,791,359	2,897,931
Transfers	2,747,461	2,530,019	3,338,292	2,615,074
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 6,020,295</b>	<b>\$ 5,804,038</b>	<b>\$ 9,876,664</b>	<b>\$ 14,663,558</b>

*For complete division expense details click here*

### Division Expenditures

2024 Budget Expenditure Breakdown by Category



# Wastewater Fund

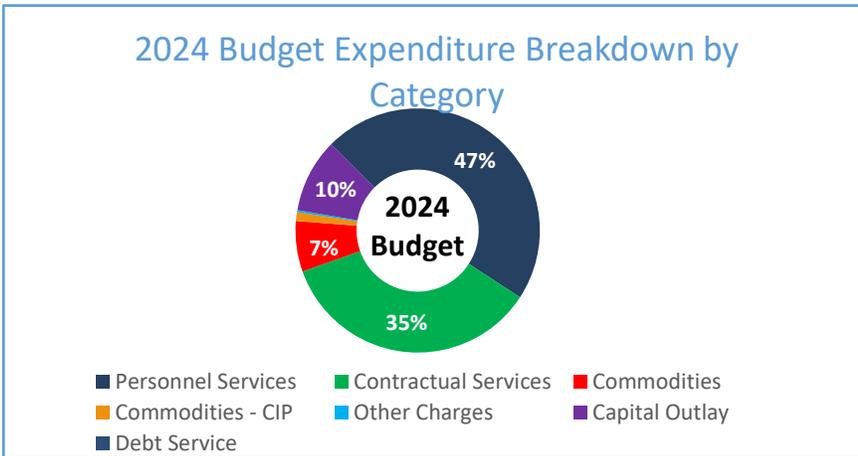
## Treatment Division

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	1,176,294	1,396,898	1,477,700	1,546,400
Contractual Services	1,057,465	849,606	1,276,807	1,172,363
Commodities	130,937	131,993	158,700	221,200
Commodities - CIP	19,378	34,811	22,000	39,000
Other Charges	6,534	7,471	6,800	8,800
Capital Outlay	349,115	262,325	315,000	325,000
Debt Service	50,243	50,243	50,243	-

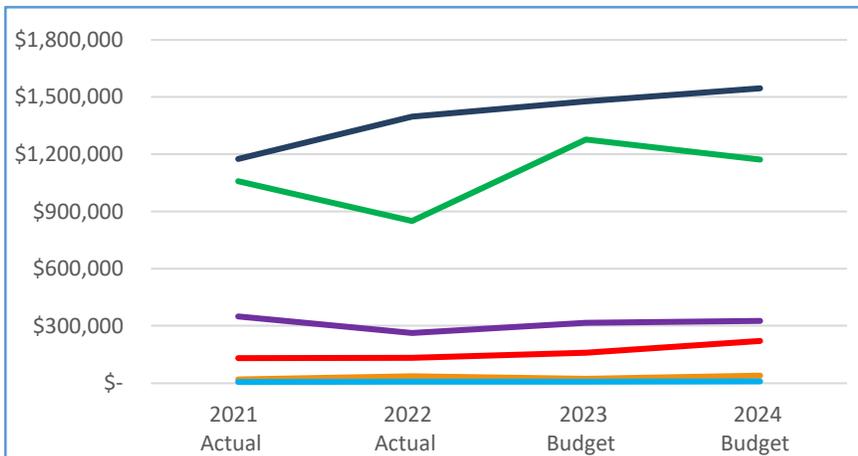
**TOTAL DIVISION EXPENDITURES**      \$ 2,789,966   \$ 2,733,347   \$ 3,307,250   \$ 3,312,763

*For detailed division expenditures click here*

### Division Expenditures



*Note: Expenditures <5% not shown in chart*



# Wastewater Fund

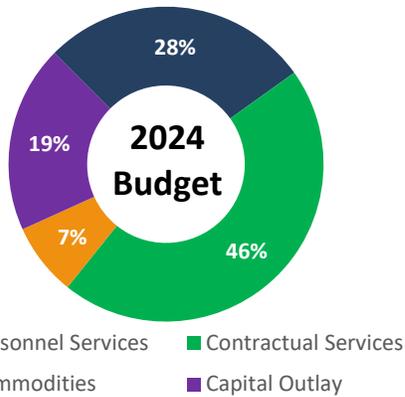
## Blue Township Division

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	19,436	19,076	22,150	21,500
Contractual Services	13,689	24,508	19,000	35,500
Commodities	1,908	1,830	2,100	5,800
Capital Outlay	8,154	-	5,000	15,000
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 43,186</b>	<b>\$ 45,414</b>	<b>\$ 48,250</b>	<b>\$ 77,800</b>

*For detailed division expenditures click here*

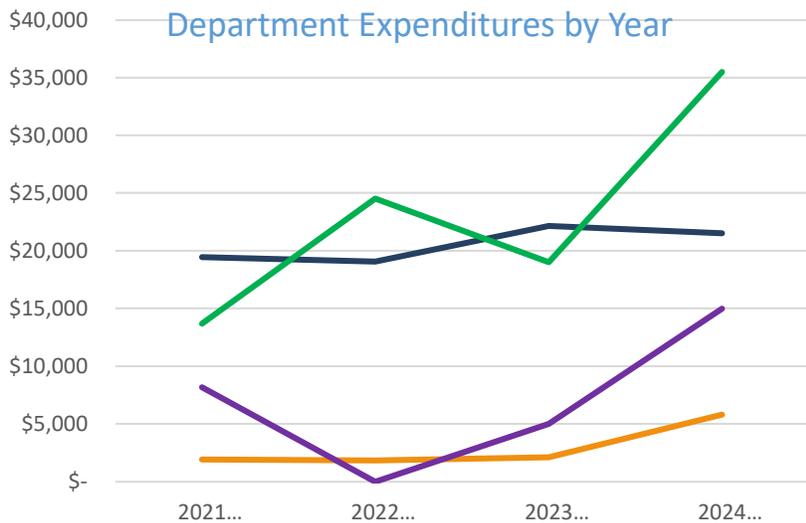
### Division Expenditures

2024 Budget Expenditure Breakdown by Category



Note: Expenditures <5% not shown in chart

Department Expenditures by Year



# Wastewater Fund

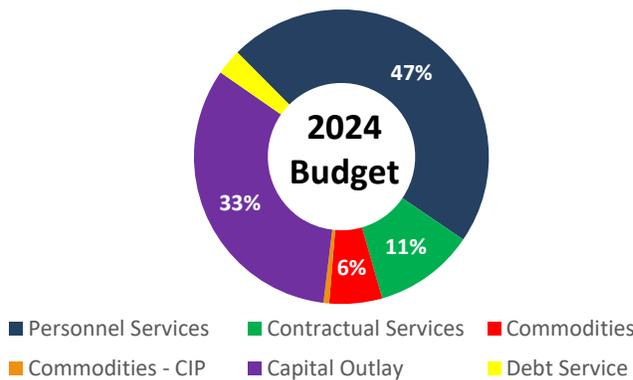
## Maintenance Division

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	679,421	523,224	994,850	1,033,850
Contractual Services	24,691	21,785	245,367	242,297
Commodities	93,965	139,971	122,600	127,600
Commodities - CIP	2,320	11,033	14,000	13,500
Capital Outlay	702,132	637,687	600,000	720,000
Debt Service	12,710	61,558	75,416	61,558
<b>TOTAL DIVISION EXPENDITURES</b>	<b>\$ 1,515,239</b>	<b>\$ 1,395,259</b>	<b>\$ 2,052,233</b>	<b>\$ 2,198,805</b>

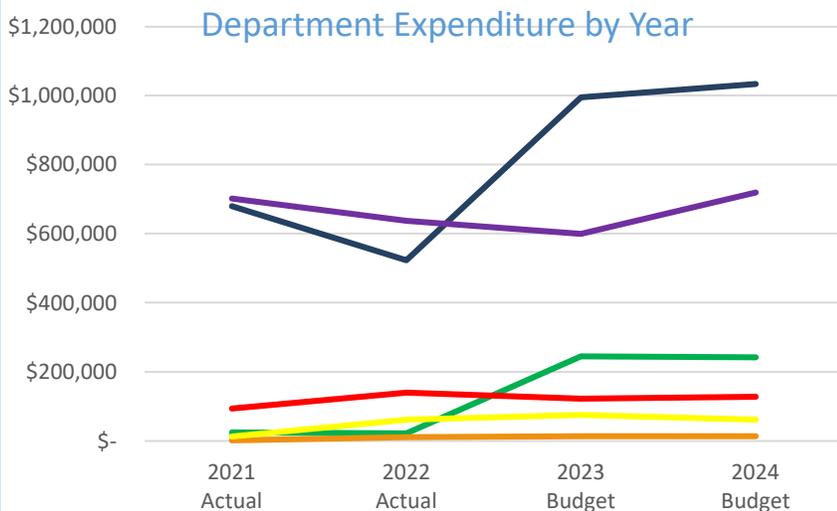
*For detailed division expenditures click here*

### Division Expenditures

2024 Budget Expenditure Breakdown by Category



Department Expenditure by Year



<b>TOTAL DEPARTMENT EXPENDITURES</b>	<b>\$11,441,478</b>	<b>\$11,106,742</b>	<b>\$16,895,690</b>	<b>\$21,979,033</b>
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# Stormwater Fund

2024 Budget  
\$8,011,350

## STATEMENT OF SERVICE

The mission of the Stormwater Management Fund is to construct and maintain the stormwater system and to establish better water quality through the National Pollutant Discharge Elimination System.

<b>Funding</b>	Revenues supporting the Stormwater Fund come exclusively from fees generated according to the established ordinance.
<b>Positions</b>	13 Full-Time
<b>Adopted 2024 Budget</b>	\$8,011,350
<b>2023 Budget</b>	\$7,911,350
<b>Difference</b>	\$100,000

Performance Indicators	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Illicit Discharges Detected & Corrected	1	5	3	2
Number of Citizen Drainage Issue Complaints	165	N/A	175	175
Citizen Drainage Easement Complaints	45	42	55	55
Number of Educational Programs given	10	13	15	15
Performance Standards	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Goal 1: Complete projects identified in the Stormwater maintenance plan to reduce drainage problems.</b>				
<b>STRATEGIC PLAN LINK: An Enhanced Network of Infrastructure</b>				
Drainage Issue Complaints per 5000 Capita	11.0	11.2	12.0	12.0
Drainage Easement Complaints per 5000 Capita	3.1	3.4	7.0	7.0
<b>Goal 2: Increase awareness of Stormwater issues &amp; procedures to facilitate the identification &amp; resolution of problems.</b>				
<b>STRATEGIC PLAN LINK: A Connected Government</b>				
Educational Programs Given per 5000 Capita	0.50	1.30	0.55	0.55
Brochures Distributed per 5000 Capita	1,150	1,280	2,000	2,000
<b>Goal 3: Stormwater GIS Inventory.</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City Organization</b>				
Percentage of Stormwater Structures Inventoried	95%	96%	95%	95%
<b>Goal 4: Cover the cost of service with Stormwater rates &amp; fees.</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City Organization</b>				
Cost Recovery (Target: 100%)	100%	100%	100%	100%
<b>Goal 5: Ensure construction sites are in compliance with erosion &amp; sediment standards.</b>				
<b>STRATEGIC PLAN LINK: An Enhanced Network of Infrastructure</b>				
Percent of Construction Site Inspections that trigger Notice Violations (Target: 0%)	15%	11%	10%	10%

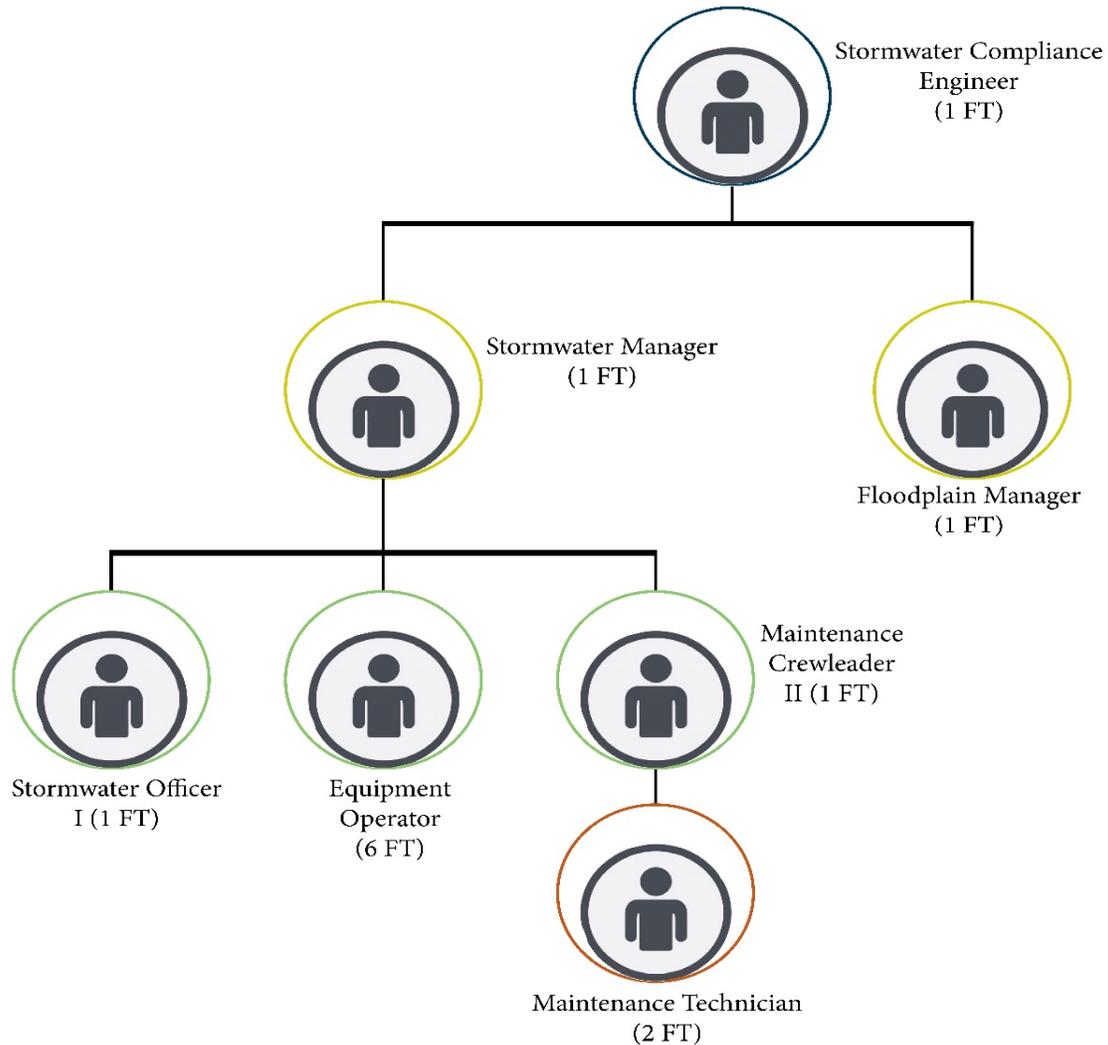
## ACCOMPLISHMENTS

Continued construction and rehabilitation of the USACE Levee.
Sponsored several outdoor water quality and educational events throughout the city and region.

## INITIATIVES AND OBJECTIVES

Continue public outreach to educate the public on the importance of clean waterways.
Complete the stream and tributary masterplan.
Complete the stormwater design and construction manual.

# Stormwater Fund



## REVENUES

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	3,371,067	3,117,341	3,500,000	3,000,000
Taxes & Assessments	3,486	2,520	-	-
Administration Fees	-	18,824	-	-
Services & Sales	3,924,897	4,569,758	4,400,000	5,000,000
Use of Money & Property	3,584	48,338	5,000	5,000
Contributions & Other Revenue	81,192	20,684	-	-
Transfers	24,433	6,350	6,350	6,350
<b>TOTAL STORMWATER FUND REVENUE</b>	<b>\$ 7,408,657</b>	<b>\$ 7,783,814</b>	<b>\$ 7,911,350</b>	<b>\$ 8,011,350</b>



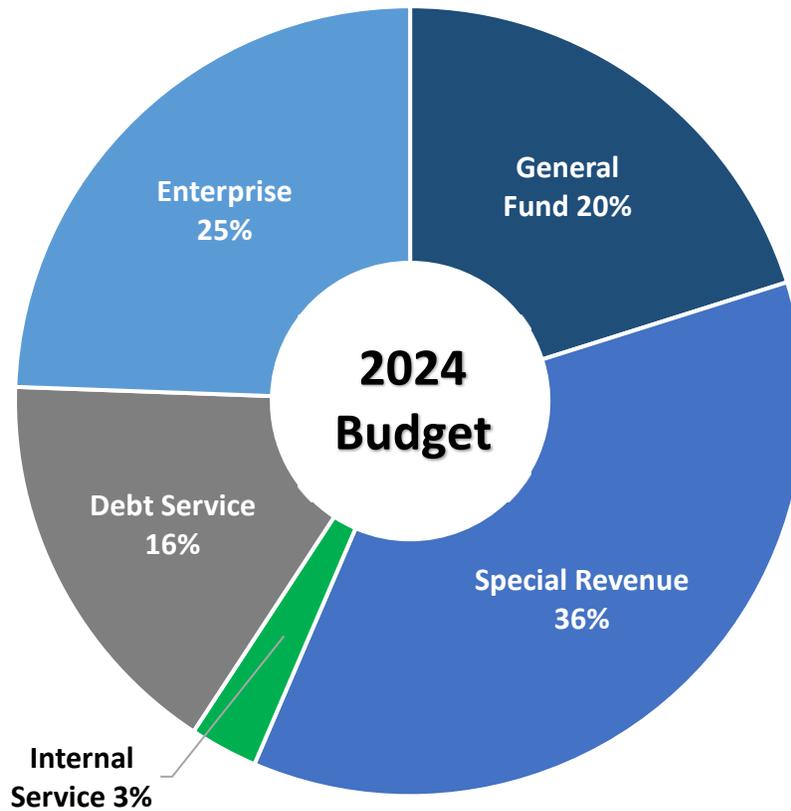


# Internal Service

## 2024 BUDGET

### \$6,261,128

Internal Service Funds are used to provide a strategic process for the replacement of various City resources, including City devices, vehicles and equipment. Revenues are apportioned from department's budgets that utilize these services.



### TOTAL CITY 2024 BUDGET

Fund Type	Total Expenditures
General Fund	\$ 45,296,063
Special Revenue	81,711,308
<b>Internal Service</b>	<b>6,261,128</b>
Debt Service	36,785,093
Enterprise	54,956,283
<b>TOTAL</b>	<b>\$ 225,009,875</b>



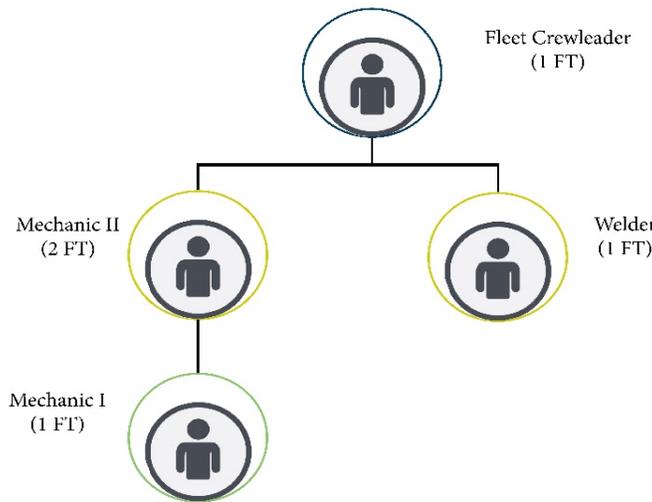
# Fleet Fund

**2024 Budget**  
**\$3,013,458**

## STATEMENT OF SERVICE

Fleet services is responsible for vehicles and heavy wheeled equipment used by most of the City's operating departments. Fleet staff provide efficient and cost-effective maintenance and repairs in order to minimize downtime of equipment necessary to provide City services. Fleet is also responsible for vehicle and equipment procurement as well as asset disposal.

<b>Funding</b>	Revenues to this fund are derived from internal users through a full cost allocation model.
<b>Expenditures</b>	Expenditures include normal operating expenditures for fleet services, as well as capital outlay expenditures to replace scheduled fleet assets.
<b>Positions</b>	5.9 Full-Time Equivalents
<b>Adopted 2024 Budget</b>	\$3,013,458
<b>2023 Budget</b>	\$3,410,568
<b>Difference</b>	<b>-\$397,110</b>
<b>Notable Items:</b>	Fund established in 2023



Performance Indicators	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Vehicles maintained by Fleet	N/A	N/A	190	190
Heavy equipment maintained by Fleet	N/A	N/A	148	148
Fleet assets replaced	N/A	N/A	21	22

Performance Standards	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Goal 1: Provide safe and reliable vehicles and equipment to City employees</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City</b>				
Fire Apparatus Operation Ready Rate	97%	97%	95%	95%
Average Age of Fleet Vehicles	N/A	N/A	8.0	8.0
Fleet assets overdue for replacement	N/A	N/A	83	62
<b>Goal 2: Provide cost-effective and efficient maintenance services</b>				
<b>STRATEGIC PLAN LINK: A Well-Run City</b>				
Average Maintenance Expenditures per Vehicle	N/A	N/A	\$1,700	\$1,700

# Fleet Fund

**2024 Budget**  
**\$3,013,458**

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## ACCOMPLISHMENTS

Finalized Fleet policy for the procurement process of replacement assets through the Fleet Fund.
Successful transition to the Joint Maintenance Facility.

## INITIATIVES AND OBJECTIVES

Continue to evaluate new Fleet processes and policies
Provide input on selection of new Asset Management software

# Fleet Fund

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	-	-	1,000,000	598,840
Services and Sales	-	-	2,389,568	2,392,618
Use of Money & Property	-	-	21,000	22,000
<b>TOTAL FUND REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,410,568</b>	<b>\$ 3,013,458</b>

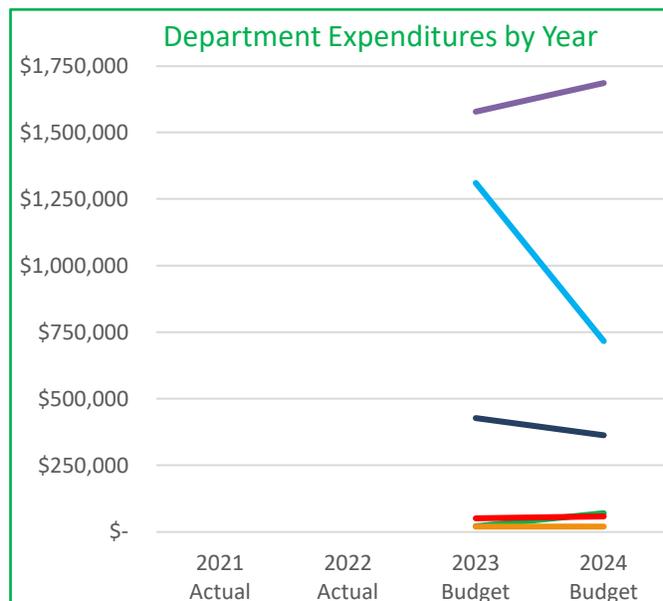
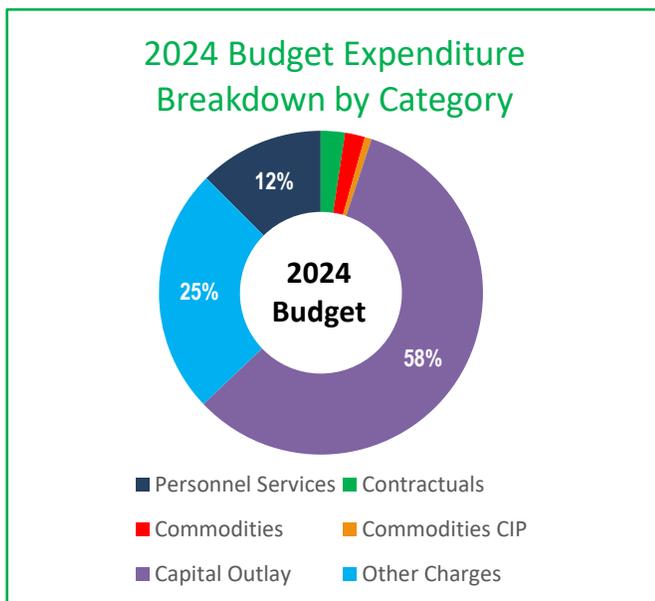
*For detailed department revenues click here*

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	-	-	427,641	363,600
Contractuals	-	-	21,317	70,316
Commodities	-	-	51,300	58,500
Commodities CIP	-	-	20,000	20,000
Capital Outlay	-	-	1,578,880	1,686,749
Other Charges	-	-	1,311,430	716,964
Transfers	-	-	-	97,329
<b>TOTAL FUND EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,410,568</b>	<b>\$ 3,013,458</b>

**Note:** Fleet was established internal service fund in 2023. Prior year expenditures were captured largely within the General Fund, but were not centralized.

*For detailed department expenditures click here*

## Department Expenditures



**Note:** Expenditures <5% not shown in chart



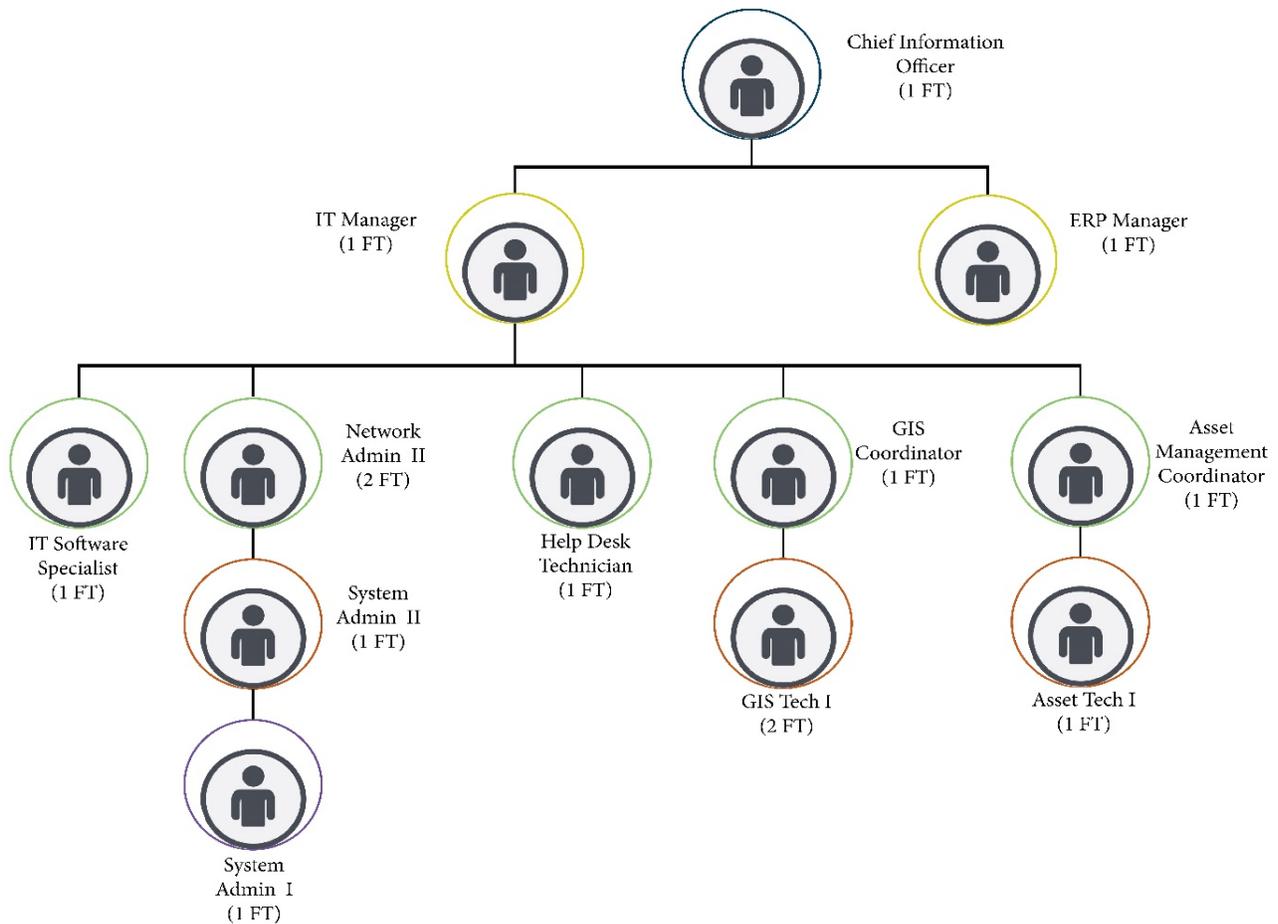
# Information Technology Fund

2024 Budget  
**\$3,247,670**

## STATEMENT OF SERVICE

The Information Technology Division will promote the utilization of information system technologies in the most efficient and effective way possible, and will optimize delivery of services to all City Departments.

<b>Funding</b>	Revenues to this fund are derived from internal users through a full cost allocation model.
<b>Positions</b>	14 Full-Time
<b>Adopted 2024 Budget</b>	\$3,247,670
<b>2023 Budget</b>	\$1,011,913
<b>Difference</b>	\$2,235,757
<b>Notable Items:</b>	Further centralization of IT software and services, including integration of the GIS Division into the IT Department.



Performance Indicators	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Number of Network Sites	38	38	41	38
Number of Network Users	672	672	700	725
Number of Tickets Submitted	3,210	3,288	3,400	5,000

# Information Technology Fund

2024 Budget  
\$3,247,670

Performance Standards	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>Goal 1: Increase or maintain employee satisfaction with the services offered by the Information Technology Division.</b>				
STRATEGIC PLAN LINK: Well-Run City Organization				
Tickets responded to within 24 hours	72%	74%	100%	85%
Tickets closed within a week	70%	73%	100%	85%
Satisfaction with Hardware	78%	85%	100%	100%
Satisfaction with Software Applications	90%	92%	100%	100%
<b>Goal 2: Provide high quality service by solving all trouble reports within 24 hours.</b>				
STRATEGIC PLAN LINK: Well-Run City Organization				
% Software Application Availability	100%	100%	100%	100%
% Network Availability	96%	97%	100%	100%
Average Trouble Reports Per Active Device (Target: ≤ 25)	4	3	4	4

## ACCOMPLISHMENTS

Consolidation of various IT purchases into internal IT Service Fund to better understand all IT costs.
Implemented internal IT strategic plan goal to establish IT as a department in 2024 with GIS consolidating into IT.
Recognized a savings of over \$15,000 on hardware purchases by executing a bulk purchase.

## INITIATIVES AND OBJECTIVES

Improve Cybersecurity posture through implementing new systems and improving existing infrastructure.
Improve data governance and storage by working to establish policy related to document retention and structure.
Assist in implementation of a new ERP system as well as other citizen facing software to improve and simplify processes.
Successfully standup the department and seamlessly intergrate GIS without disruption to city services.

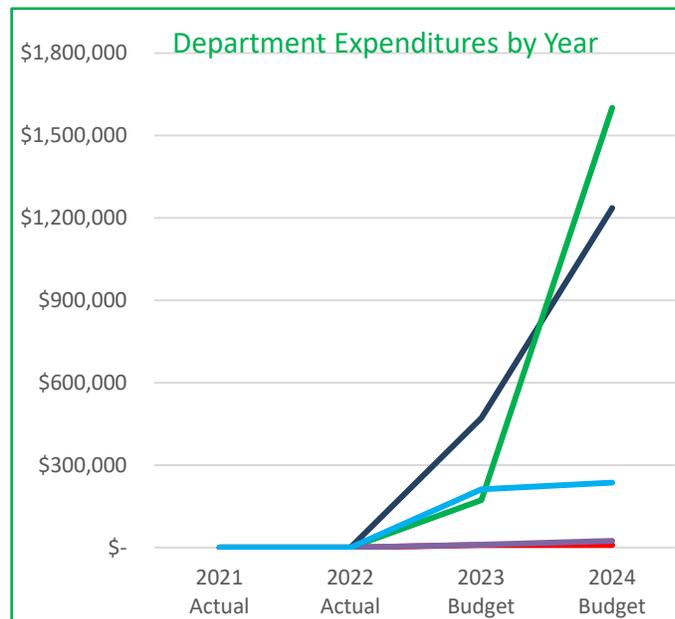
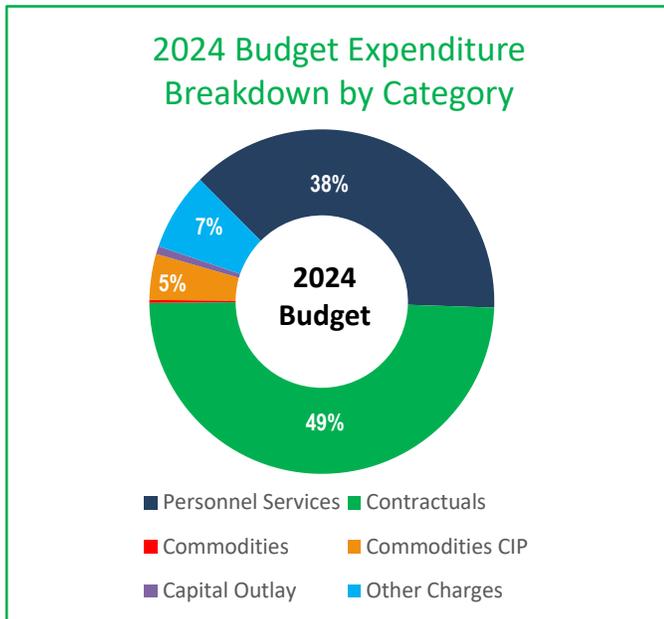
# Information Technology Fund

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Beginning Fund Balance	-	-	-	-
Services and Sales	-	-	1,011,913	3,247,670
<b>TOTAL FUND REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,011,913</b>	<b>\$ 3,247,670</b>

Operating Budget	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Personnel Services	-	-	471,587	1,236,500
Contractuals	-	-	172,087	1,600,981
Commodities	-	-	9,300	9,300
Commodities CIP	-	-	137,250	140,248
Capital Outlay	-	-	10,000	24,308
Other Charges	-	-	211,689	236,333
<b>TOTAL FUND EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,011,913</b>	<b>\$ 3,247,670</b>

**Note:** The Information Technology Fund was established in 2023. Prior to 2023 the Information Technology budget was included as part of the General Fund.

## Department Expenditures



Note: Expenditures <5% not shown in chart

**City of Manhattan, KS**

**2024 -2028**

**Capital Improvement Program**



# Capital Improvement Program

## Introduction

To strategically plan for and meet community needs, the City of Manhattan annually prepares and updates a five-year Capital Improvement Program (CIP). A Capital Improvement Program is the process of budgeting for large-scale public expenditures which are expected to have a relatively long life. Often the improvement involves an investment in land, buildings, roads or other public infrastructure which produce public services or benefits. The City of Manhattan's plan also includes expenditures for large, long-lasting pieces of equipment and large studies or plans facilitated by consultants.

The CIP is a comprehensive planning document which identifies major public improvements for the City over the next five years, including both new projects and major upgrades or maintenance to existing assets. **A “capital improvement” is broadly defined by the City as a project or asset with a minimum cost of \$50,000 and an expected useful life of several years.** Upon adoption of the fiscal year operating budget, the first year of the CIP becomes the adopted annual capital budget. Year one projects are still dependent on financial conditions and must be voted on individually by City Commission. Future CIP years include planned projects and timelines that are subject to revisions.

## CIP Budget Process

The CIP budget process is comprehensive and attempts to incorporate the long-term strategic planning process with the short-term strategic goals of the City. Examples of some of the longer-term planning processes that are integrated into the CIP process are the City Strategic Plan, the Bike / Ped Master Plan, the Downtown Plan and the Aggieville Vision Plan. In addition, the development of the CIP is integrated with the operating budget, by considering its implications on the operating budget, and longer-range financial planning based on the long-term financial conditions of funds. The CIP budget process is impacted by Kansas statutes and organizational policies. The Capital Improvement Program includes all improvements and expenditures to be constructed, repaired, installed or purchased during the next five fiscal years (2024-2028). The Plan is reviewed each year at which time priorities are reassessed, completed projects removed, new projects added, and the program extended one year. The first year of the Program, upon adoption, becomes the Capital Improvement Budget. This budget funds the projects for the upcoming year, though some proposed projects may

remain unfunded based on changing financial conditions. Through annual reviews, the program provides a continuous process by which up-to-date scheduling and budgeting of capital improvements can be maintained.

Citizens, outside boards, and committees are encouraged to submit requests for consideration by the CIP Administrative Committee and the City Commission for inclusion in the capital improvement program.

Manhattan, like other municipalities, does not have funds available to do all the things that should, or could be done. This means the City must have a method for establishing priorities and scheduling capital improvements. All proposed CIP projects compete for a limited amount of available funds.

**Revenue Projections:** Like revenue projections for the operating budget, trends are studied, and performance assumptions are generated. From these assumptions, expenditure estimates are developed. Since the CIP is a five-year plan, revenue projections must be made further into the future than those required for the operating budget. Since future revenues cannot be known for certain, the framework for the whole budget development process, in effect, is built upon assumptions about the City's economic and financial future. For the CIP, most revenue estimating is centered on the Bond and Interest Fund, as well as any anticipated General Fund excess reserves.

**Determining Annual Project Capacity:** In addition to the Bond and Interest Fund, long-term forecasts for Special Revenue Funds as well as Utility Enterprise funds are necessary. These multi-year forecasts, along with debt capacity projections based on the Debt Policy and Reserve Policy, will determine the funding available for projects included in the Adopted CIP Budget.

**CIP Administrative Committee:** The CIP Administrative Committee, formed in 2021, meets regularly during March and April to develop a Proposed CIP. This committee is responsible for reviewing all departmental capital project requests within the framework of the financial capacity. The committee prepares a five-year spending plan, matched with a five-year plan of financing. Issues are identified and prepared for City Management and Commission consideration as part of the committee work.

The committee considers projects and develops the CIP based on the following guidelines:

1. The ratio of GO at-large debt service to forecasted assessed valuation will not exceed state debt limits set at 30% of assessed valuation.
2. The CIP will be revised annually and will be developed for a 5-year planning period.
3. The CIP will be developed based on City Commission revenue policies, including the most recently approved Bond and Interest Fund and General Fund mill levy rate and the projected utility rates included in the most current Utility Funds Analysis.
4. The Adopted CIP will be developed based on overall guidelines included in the City's Strategic Plan.
5. Any operating cost impact of projects included in the Adopted CIP will be clearly delineated.
6. Projected debt used to finance the Adopted CIP will generally be based on 10-year GO debt.
7. CIP project prioritization includes a number of factors, including: spending priorities and guidelines included in the Strategic Plan; the systematic review of proposed projects to tie them together as to timing, location, financing, and in coordination with other city-wide long-term planning efforts; leveraging opportunities and return on investment considerations to maximize the impact of local funding, and ongoing impacts to the operating budget.

## Growth Management

The Capital Improvement Program provides a method for directing and scheduling citywide improvements over a five-year period. These improvements must be consistent with the City's Comprehensive Land Use Plan. However, the Program does not necessarily commit a future governmental body to a particular expenditure in a particular year. The CIP is a policy document for short-term growth management, with an emphasis on long-term cost effectiveness.

Capital improvements should be considered as highly integrated sets of projects rather than isolated improvements here and there around the City. Many times, a commitment to one project is actually a commitment to a series of projects over a period of time. For instance, a sewer interceptor opens up an area for private development which in turn increases demand for other facilities and services. Similarly, a private development may require a small initial public investment but involves

substantial future public commitments. Or, if private development is encouraged in too many areas at the same time, an immediate and significant amount of public investment may be considered necessary for those areas in which actual development may not occur for a considerable length of time.

Managing development should be viewed as intentional and careful planning for the use of public resources to provide the necessary facilities and services to support and encourage the coordinated growth of Manhattan. Furthermore, the Capital Improvement Program can help stabilize the tax rate through intelligent municipal debt management; can avoid such mismanagement as paving a street one year and tearing it up the next to build a sewer; and can transmit a clear message to the private sector as to the direction of the City's development goals.

The Capital Improvement Program is also an important tool for guiding and coordinating short-term growth of the City. By establishing the timing of capital improvements and coordinating them with land use patterns in the Comprehensive Land Use Plan, the City can effectively manage its future—a future which can be both environmentally and economically sustainable for its residents.

## Financing

Based on current fiscal policies, input from the City Commission and the analysis of City staff, the CIP Committee assigns project proposals to appropriate revenue sources. Below is a summary of local revenue sources and outside revenue sources. This summary includes a discussion of the uses, benefits, and limitations of each source.

### Local and Outside Revenue Sources

**Capital Improvement Fund** – This fund is intended to fund projects that benefit the general welfare of the City, but that do not meet debt-financing thresholds. This fund will receive transfers from the City's General Fund based on prior and current year excess reserves. The General Fund revenues are varied but include sales taxes, property taxes, motor vehicle taxes, franchise fees, interest income and various user fees.

**Bond and Interest Fund** - This revenue source is intended for funding projects that affect the general welfare of the entire City. General Obligation Bonds are used to fund project costs over \$500,000. These bonds are backed by the full faith and credit of the City. Once the bonds are issued, the City must levy the necessary amount of property taxes

to retire the debt. For many bond issues, revenues from other sources are used. Short-term financing is used to fund projects that are within the threshold of \$100,000-\$500,000 and are issued as temporary notes that are paid back over a four-year period of time.

**Special Assessment General Obligation Bonds** - This source is normally used for specific infrastructure improvements such as water lines, sewer lines, sidewalks, stormwater, and street projects. A benefit district is created, and those properties deemed to benefit from the project pay the special assessments to retire the bonds.

**Fire Equipment Reserve Fund** - This is a property tax supported fund that, by ordinance cannot exceed 2 mills per year, and is used to build reserves for the purchase of fire equipment.

**Economic Development Opportunity Fund** - Monies credited to this fund and used for economic development initiatives from economic development sales taxes.

**Recreation and Trails Fund** – Revenue available for this fund is derived from a 2017 voter-approved ¼ cent city-wide sales tax set to sunset after 10 years.

**Special Parks and Recreation Fund** - One third (1/3) of all liquor tax money received by the City from the State of Kansas must, by state law, go into this fund and must be used for park and recreation purposes.

**Special Sunset Zoo Fund** - Zoo admission fees are credited to this fund, and revenues are used primarily for debt service on zoo improvement general obligation bonds.

**Special Street and Highway Fund** - This source of revenue comes from motor vehicle fuel taxes collected by the State of Kansas and then proportioned to the various cities and counties across the State. The City Commission also uses this fund as a revenue source for needed projects and to implement the pavement management program.

**Special Street Maintenance Fund** - This source of revenue comes from a November 8, 2016 voter approved special ten-year, two-tenths sales tax (.20) on goods and services sold across the Manhattan community. These funds are dedicated for street maintenance across the community.

**Tourism and Convention Promotion Fund** - As of October 1, 2009 the City motel/hotel transient guest tax is 6%. Monies from this fee are deposited into the fund and used to finance tourism and convention activities that are coordinated and managed by the Chamber of Commerce.

This fund is also used to help fund promotion of the Discovery Center.

**City University Fund** - Each year monies are transferred from the General Fund into this fund to support projects that are mutually beneficial to the City and the University. Monies transferred include city/county sales taxes and franchise fees collected from the University after its annexation.

**Water, Wastewater and Stormwater Utility Funds** - These revenue sources are generated from monthly user fees and can be used only for specific improvements to the utilities. Projects can be financed on a pay-as-you-go basis, or through the issuance of General Obligation Bonds.

**Downtown Redevelopment** - Downtown redevelopment projects are funded through various means including, but not limited to, budgeted funds, general obligation bonds, short-term financing, federal or state grants, transportation development districts (TDD), tax increment financing (TIF), or sales tax and revenue (STAR) bonds.

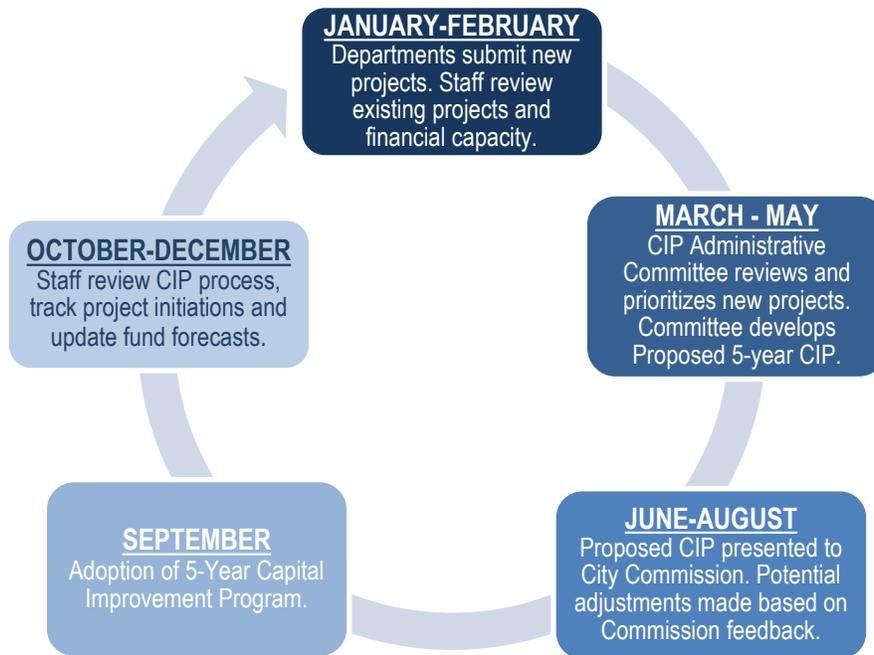
**Federal and State Grants** – The City of Manhattan is an active participant in the grant process. Grant funding is often competitive and limited but is used whenever possible to help stretch local dollars or to fund projects that otherwise would not be funded. City Grant funds and project accounts are recorded off budget.

## CIP Implementation

While this document is adopted as the official Capital Improvement Program, final decisions on funding individual projects rest with the City Commission. After the CIP is adopted, departments use the CIP as a guide for implementing capital improvements. Departments are responsible for initiating projects based on the schedule and varied available funding outlined in the Adopted CIP. This initiation process allows every project to be authorized individually by the City Commission. When initiated, a project budget will be established. It is important to remember that the costs contained in the CIP are estimates only, determined using the best information available at the time of document preparation.

The adoption of this Program implies acceptance of the identified project and needs. In turn, by accepting these needs there is an implied responsibility to provide adequate funding so they can be successfully implemented. Should adequate funding not be available in accordance with this plan, projects will have to be postponed.

# Capital Improvement Program Budget Cycle



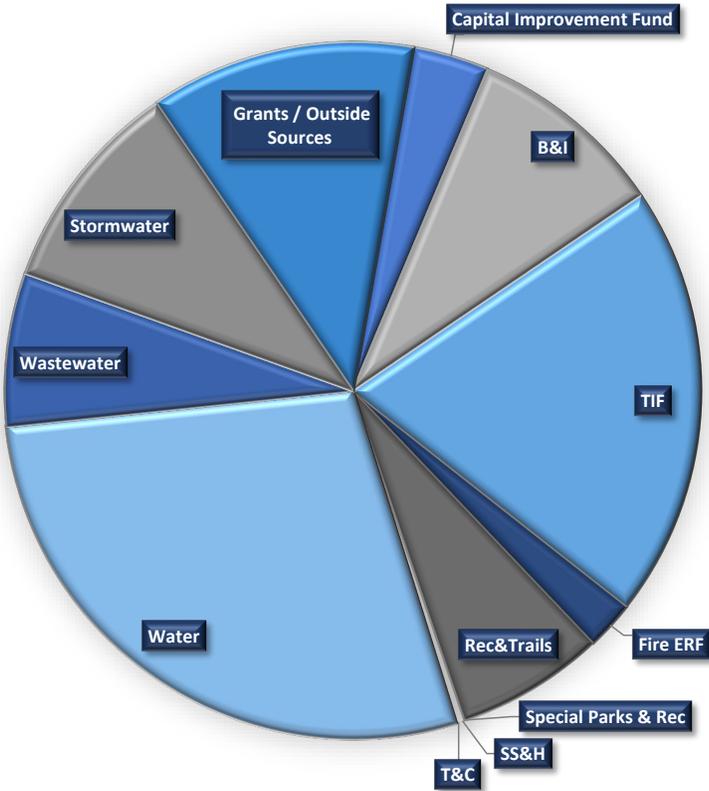
## CIP Project Prioritization

The CIP Administrative Committee reviews and prioritizes projects based on objective criteria broadly outlined below:

CRITERIA	WEIGHT
<p><b>Strategic Plan Alignment</b></p> <ul style="list-style-type: none"> <li>• A Well-Run City</li> <li>• An Enhanced Network of Infrastructure</li> <li>• A Strong Sense of Place</li> <li>• A Strong and Diverse Local Economy</li> </ul>	<b>36%</b>
<p><b>Strategic Long-Term Planning</b></p> <ul style="list-style-type: none"> <li>• Related to Other CIP Projects</li> <li>• Included in Previous CIPs</li> <li>• Consistency with Other Planning Processes</li> <li>• Alignment to Operating Budget Performance Measures</li> </ul>	<b>32%</b>
<p><b>Financial Considerations</b></p> <ul style="list-style-type: none"> <li>• Leveraging Outside Funding</li> <li>• Return on Investment</li> <li>• Operating Budget Impact</li> </ul>	<b>32%</b>

# Where CIP Dollars Come From

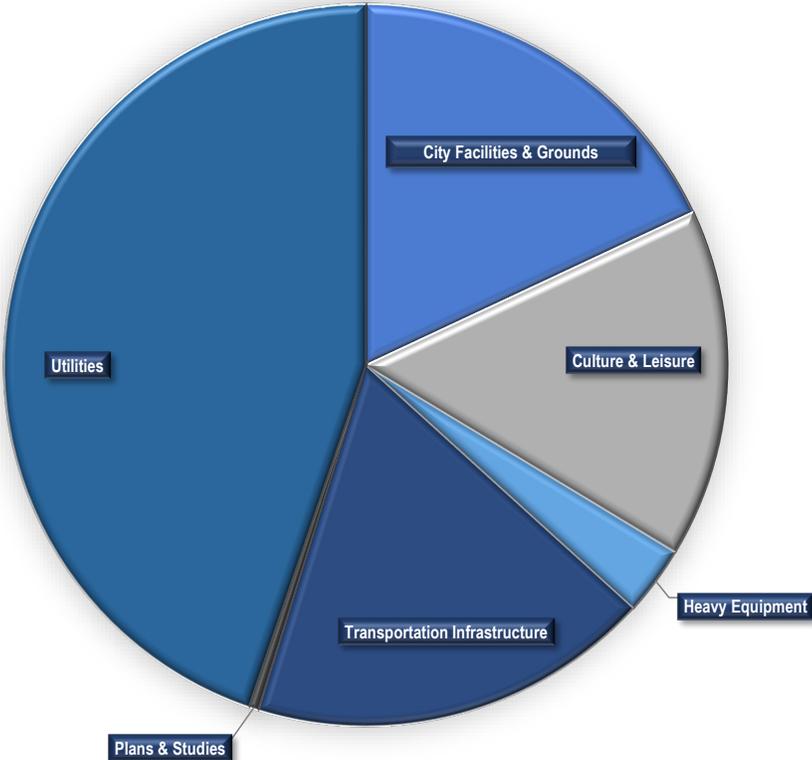
2024-2028 All Funds Sources \$161,157,080



Funding Source	Amount	Percent
Capital Improvement Fund	\$ 5,702,000	3.54%
B&I	\$ 14,836,000	9.21%
TIF	\$ 32,400,000	20.10%
Fire ERF	\$ 3,685,000	2.29%
Rec&Trails	\$ 11,127,000	6.90%
Special Parks & Rec	\$ 25,000	0.02%
SS&H	\$ 242,550	0.15%
T&C	\$ 335,000	0.21%
Water	\$ 45,398,000	28.17%
Wastewater	\$ 11,460,000	7.11%
Stormwater	\$ 16,131,000	10.01%
Grants / Outside Sources	\$ 19,815,530	12.30%

# Where CIP Dollars Go

2024-2028 All Funds Uses \$161,157,080



Use Category	Amount	Percent
City Facilities & Grounds	\$ 29,067,000	18%
Culture & Leisure	\$ 25,135,000	16%
Heavy Equipment	\$ 4,985,000	3%
Transportation Infrastructure	\$ 29,116,080	18%
Plans & Studies	\$ 740,000	0%
Utilities	\$ 72,114,000	45%



# **2024 -2028**

# **Capital Improvement Program**

# **Project Lists**

# 2024-2028 Proposed Capital Improvement Plan (CIP)

The Proposed CIP is a staff developed recommendation based on a comprehensive analysis of resources, needs and opportunities. Projects listed will be initiated based on available resources and committee process. Project funding and schedules are evaluated annually.

	2024	2025	2026	2027	2028	5-Year Total
<b>Total 5-Year CIP</b>	<b>\$39,695,000</b>	<b>\$33,864,330</b>	<b>\$31,300,000</b>	<b>\$46,947,750</b>	<b>\$9,350,000</b>	<b>\$161,157,080</b>

<b>5-Year Project Listing</b>							
Project #	Project Name	2024	2025	2026	2027	2028	Estimated Cost
MA011P	Aggieville 12th & Laramie	5,500,000	-	-	-	-	5,500,000
CP278P	CiCo Park Improvements	10,000,000	-	-	-	-	10,000,000
ST062P	Amherst Salt storage facility	350,000	-	-	-	-	350,000
ST2401	14th & Poyntz Signal Replacement	450,000	-	-	-	-	450,000
CP470P	Cemetery Master Plan: Phase 1	330,000	-	-	-	-	330,000
FR076P	Construct New Firehouse #6	3,000,000	-	-	-	-	3,000,000
FR077E	Purchase New Pumper Apparatus for Firehouse #6	1,300,000	-	-	-	-	1,300,000
FR065P	Headquarters Roof Replacement	400,000	-	-	-	-	400,000
FR067P	Firehouse #1 Improvements	500,000	-	-	-	-	500,000
WA147P	Northwest Transmission Main Phase 3	3,585,000	-	-	-	-	3,585,000
WA233P	Ehlers Waterline Impr	400,000	-	-	-	-	400,000
WA234P	Northwest Zone Water Tower	8,500,000	-	-	-	-	8,500,000
FR044E	Replace 2004 Rescue Truck & Equip	1,300,000	-	-	-	-	1,300,000
FR061E	Replace 2013 SCBAs & Masks	550,000	-	-	-	-	550,000
FR062E	Purchase Training Props	85,000	-	-	-	-	85,000
CP466P	Splash Park Recirculation / Stingray Reuse Phase 1	200,000	-	-	-	-	200,000
RC055P	City Pool: Stingray Deck Phase 2: Re-Use Impr	200,000	-	-	-	-	200,000
CD030P	Fund/Implement Bicycle & Pedestrian Systems Plan	100,000	100,000	100,000	100,000	100,000	500,000
ST2402	MLK Jr & Anderson Right Turn Lane	150,000	-	-	-	-	150,000
CP411P	Blue Earth Water Feature: Leaper Renovation	125,000	-	-	-	-	125,000
CP316P	Douglass Center Annex: Renovations	150,000	-	-	-	-	150,000
CP464P	Douglass Center Annex: Roof Replacement	50,000	-	-	-	-	50,000
FR027P	Firehouse #2 Expansion and Remodel	200,000	-	-	-	-	200,000
FR066P	Firehouse #1 HVAC Replacement	100,000	-	-	-	-	100,000
BM016P	City Hall: South Entry Pedestrian Pavement Replace	90,000	-	-	-	-	90,000
RC056P	Northview & CICO Pool: Slide Renovation	180,000	-	-	-	-	180,000
FR075P	EOC Upgrades	170,000	-	-	-	-	170,000
RC063P	City Hall: Customer Service Counter Renovation	100,000	-	-	-	-	100,000
ST2403	Bellhaven/College/Anderson Signalization Study	200,000	-	-	-	-	200,000
CP409P	Linear Trail: Animal Shelter Trailhead	80,000	-	-	-	-	80,000
CD028P	Floodplain Management & Mitigation	150,000	150,000	150,000	150,000	150,000	750,000
WA212P	WTP Basin No. 1 Solids Recirculation Pump	100,000	-	-	-	-	100,000
WA240P	Wellfield Lighting and Security Impr	250,000	-	-	-	-	250,000
WA241E	Filter Influent Control Valve Replacement	200,000	-	-	-	-	200,000
WA249P	WTP High Service Pump Station Access Bay	100,000	-	-	-	-	100,000
WA245P	Water Main Assessment & Repl Program	75,000	-	-	-	-	75,000
WA251P	WTP Storage Building	150,000	-	-	-	-	150,000
WW092E	Repl 2004 Lagoon Dredge & Shore Controls	225,000	-	-	-	-	225,000
WW219E	WWTP MLR/RAS Pump Station Mech. Seal Install	100,000	-	-	-	-	100,000
MA015P	Aggieville Moro Street Phase 1	-	3,000,000	-	-	-	3,000,000
AP056P	Taxiway A Reconstruction	-	11,640,000	-	-	-	11,640,000
RC053P	Anneberg Twin Oaks: Replace Turf	-	335,000	-	-	-	335,000
EN043P	Upgrade Knox from Casement to N.E. Park	-	750,000	-	-	-	750,000
TR054P	Manhattan Traffic Operations Facility (MTOF)	-	750,000	-	-	-	750,000
SW005P	Clafin Culvert	-	346,000	-	-	-	346,000
SW028P	Kearney/3rd St Outfall	-	5,525,000	-	-	-	5,525,000
SW097P	Master Plan Study, Levee Pump Stations	-	350,000	-	-	-	350,000
WA148P	Northview Transmission Main Phase 4	-	2,033,000	-	-	-	2,033,000

# 2024-2028 Proposed Capital Improvement Plan (CIP)

The Proposed CIP is a staff developed recommendation based on a comprehensive analysis of resources, needs and opportunities. Projects listed will be initiated based on available resources and committee process. Project funding and schedules are evaluated annually.

	2024	2025	2026	2027	2028	5-Year Total
<b>Total 5-Year CIP</b>	<b>\$39,695,000</b>	<b>\$33,864,330</b>	<b>\$31,300,000</b>	<b>\$46,947,750</b>	<b>\$9,350,000</b>	<b>\$161,157,080</b>

5-Year Project Listing							
Project #	Project Name	2024	2025	2026	2027	2028	Estimated Cost
WW203P	WWTP Original Final and Aeration Basin Upgrades	-	2,000,000	-	-	-	2,000,000
WW227P	Sanitary Sewer Trunk Main Impr - Phase 1	-	2,000,000	-	-	-	2,000,000
WW233P	Aggieville Downstream Sewer Impr	-	2,000,000	-	-	-	2,000,000
FR045E	Refurbish Unit #107 For Air/Rehab Support Vehicle	-	450,000	-	-	-	450,000
MA004P	City Website Re-Design & Online Transactions	-	125,000	-	-	-	125,000
FR032P	Burn Building Repairs and Relocation	-	125,000	-	-	-	125,000
BMP030P	City Hall: Cubicle/ Carpet Replacement	-	177,000	-	-	-	177,000
CD035P	Poyntz Avenue Corridor Plan	-	90,000	-	-	-	90,000
CP238P	Blue River Access: Restroom & Lights	-	80,000	-	-	-	80,000
CP308P	Marlatt Trail: Denison to Browning (Design)	-	150,000	-	-	-	150,000
CP374P	Warner Park: Ravine Bridge	-	340,000	-	-	-	340,000
EN010P	Hylton Heights & Claflin Turn Lanes	-	300,000	-	-	-	300,000
EN065P	Amherst / K-113 Intersection Geometrics Improvements	-	293,330	-	-	-	293,330
WA185P	Replace Water Main - Ridge Dr	-	250,000	-	-	-	250,000
WA197P	Waters Street Waterline Impr	-	55,000	-	-	-	55,000
WA198P	City Park Waterline Impr	-	150,000	-	-	-	150,000
WA246P	Enterprise Business Continuity Plan	-	100,000	-	-	-	100,000
WW223P	WCLS and EVLS HVAC Impr	-	200,000	-	-	-	200,000
MA013P	Aggieville Parking Garage 2 & Laramie Street	-	-	15,000,000	-	-	15,000,000
MA014P	Aggieville Alley Upgrade Phase 2	-	-	1,000,000	-	-	1,000,000
MA017P	Aggieville Alley Upgrade Phase 3	-	-	1,200,000	-	-	1,200,000
MA016P	Aggieville Moro Street Phase 2	-	-	3,000,000	-	-	3,000,000
CP413P	Anneberg Park: Repair/Mill and overlay Roads	-	-	250,000	-	-	250,000
FR072P	Vehicle Exhaust Removal and Air Quality Systems	-	-	250,000	-	-	250,000
SW055P	Middle Kearney Stormwater Impr	-	-	7,000,000	-	-	7,000,000
WA160P	Elaine - Todd Neighborhood Water Main Impr	-	-	500,000	-	-	500,000
WA217P	Bluemont Ave Waterline Impr	-	-	445,000	-	-	445,000
WA254P	Hunting Ave Part 2 Waterline Impr	-	-	200,000	-	-	200,000
WW199P	Purchase New Biosolids Farm Land - 55 acres	-	-	500,000	-	-	500,000
CP457P	City Pool: Paint Pool	-	-	120,000	-	-	120,000
CP468P	Playground Replacement: Phase 1	-	-	230,000	-	-	230,000
CP418P	Sunset Cemetery: Evergreen Rd Replacement	-	-	125,000	-	-	125,000
CP306P	Casement Trail: Knox/Allen to Brookmont	-	-	250,000	-	-	250,000
CP416P	Linear Trail: Replace Low-Water Crossing	-	-	450,000	-	-	450,000
SW031P	Anderson Grandview Culverts	-	-	110,000	-	-	110,000
WA199P	16th and Leavenworth St Waterline Impr	-	-	55,000	-	-	55,000
WA215P	Tamarron Terr Waterline Impr	-	-	150,000	-	-	150,000
WA216P	Delaware, 18th, & Rock Hill Waterline Impr	-	-	215,000	-	-	215,000
MA019P	Aggieville Alley Upgrade Phase 4	-	-	-	1,200,000	-	1,200,000
MA018P	Aggieville Triangle Park	-	-	-	2,500,000	-	2,500,000
AP085P	East Ramp Reconstruction and Lighting	-	-	-	4,950,000	-	4,950,000
AP084P	Reconstruct Taxiway E	-	-	-	1,720,000	-	1,720,000
EN035P	11th street expansion (Bluemont to Fremont)	-	-	-	2,000,000	-	2,000,000
EN008P	Bluemont expansion	-	-	-	2,000,000	-	2,000,000
CP334P	City Park: Improve Central Park Amenities	-	-	-	500,000	-	500,000
FR082P	Exhaust Removal Systems Firehouses 3 & 4	-	-	-	250,000	-	250,000
SW012P	New West Butterfield	-	-	-	250,000	-	250,000
SW061P	2024 Operating Budget CICo Tributary Stabilization	-	256	-	1,400,000	-	1,400,000

# 2024-2028 Proposed Capital Improvement Plan (CIP)

The Proposed CIP is a staff developed recommendation based on a comprehensive analysis of resources, needs and opportunities. Projects listed will be initiated based on available resources and committee process. Project funding and schedules are evaluated annually.

	2024	2025	2026	2027	2028	5-Year Total
<b>Total 5-Year CIP</b>	<b>\$39,695,000</b>	<b>\$33,864,330</b>	<b>\$31,300,000</b>	<b>\$46,947,750</b>	<b>\$9,350,000</b>	<b>\$161,157,080</b>

5-Year Project Listing							
Project #	Project Name	2024	2025	2026	2027	2028	Estimated Cost
WA247P	Cybersecurity & Physical Security Impr	-	-	-	750,000	-	750,000
WA256P	Ft Riley & Fair Lane Waterline Impr	-	-	-	400,000	-	400,000
WA257P	College Acres Neighborhood Waterline Impr	-	-	-	2,000,000	-	2,000,000
WA273P	WTP Pump Station and Clearwell Upgrades	-	-	-	24,000,000	-	24,000,000
FR084E	Replace 2012 Pumper (#263)	-	-	-	1,300,000	-	1,300,000
CP419P	Anneberg Park: Repair concrete roads	-	-	-	210,000	-	210,000
RC064P	Anneberg Park: Twin Oaks facility improvements	-	-	-	225,000	-	225,000
BM013P	City Hall: Roof Section Replacement	-	-	-	170,000	-	170,000
BR048P	Bluemon Corridor Beautification Design	-	-	-	200,000	-	200,000
CP307P	Seth Child Commons Trail Connection	-	-	-	200,000	-	200,000
EN031P	Gary Ave & K-113 - New Traffic Signal	-	-	-	212,750	-	212,750
TR022P	Poyntz & Juliette Traffic Signal Upgrade	-	-	-	200,000	-	200,000
TR032P	Juliette / K-18 Phase 2 Left Turn Signal	-	-	-	60,000	-	60,000
CP272P	Linear Trail: Extension from Denison to Browning	-	-	-	-	500,000	500,000
WA176P	Scenic Drive Booster Pump Station	-	-	-	-	900,000	900,000
SW013P	3-3'x2' RCB under Highway 24 (1-13)	-	-	-	-	400,000	400,000
WW228P	Sanitary Sewer Trunk Main Impr - Phase II	-	-	-	-	2,500,000	2,500,000
WW234P	Tattarax Hills Sanitary Sewer Improvements	-	-	-	-	1,500,000	1,500,000
AP083P	Rehabilitate West Apron Pavement	-	-	-	-	1,200,000	1,200,000
BM020P	City Hall: Roof Section Replacement	-	-	-	-	100,000	100,000
CP469P	Cemetery Master Plan: Phase 2	-	-	-	-	240,000	240,000
CP426P	Blue Earth Plaza: Stage and Event Lawn Renovation	-	-	-	-	180,000	180,000
CP471P	Playground Replacement: Phase 2	-	-	-	-	230,000	230,000
CP318P	Colorado Park: Phase 2 Improvements	-	-	-	-	180,000	180,000
FR083P	Exhaust Removal Systems Firehouse 5	-	-	-	-	125,000	125,000
CP358P	Northeast Park: Phase 1 Master Plan Improvements	-	-	-	-	150,000	150,000
BR054P	Brick Sidewalk Rehab - Houston Pierre HD	-	-	-	-	150,000	150,000
CD037P	Fort Riley Blvd Redevelopment Plan	-	-	-	-	100,000	100,000
WA252P	Bluemon Tank Security Fencing Upgrades	-	-	-	-	60,000	60,000
WA253P	Lime Sludge Discharge Piping Improvements	-	-	-	-	200,000	200,000
WW224E	WWTP RAS Pump Station HVAC Improvements	-	-	-	-	200,000	200,000
WW231P	Western Hills Add - Sanitary Sewer Replacement	-	-	-	-	125,000	125,000
WW232P	Ratone Street Sanitary Sewer Replacement	-	-	-	-	60,000	60,000
<b>Total 5-Year CIP</b>		<b>\$39,695,000</b>	<b>\$33,864,330</b>	<b>\$31,300,000</b>	<b>\$46,947,750</b>	<b>\$9,350,000</b>	<b>\$161,157,080</b>

# 2024-2028 Proposed CIP - Cash Funded Projects

5-Year Cash Funded Project Listing							
Project #	Project Name	2024	2025	2026	2027	2028	Total Cash
CP278P	CiCo Park Improvements	5,750,000	-	-	-	-	5,750,000
CP466P	Splash Park Recirculation / Stingray Reuse Phase 1	200,000	-	-	-	-	200,000
RC055P	City Pool: Stingray Deck Phase 2: Re-Use Impr	200,000	-	-	-	-	200,000
CD030P	Fund/Implement Bicycle & Pedestrian Systems Plan	100,000	100,000	100,000	100,000	100,000	500,000
ST2402	MLK Jr & Anderson Right Turn Lane	150,000	-	-	-	-	150,000
CP411P	Blue Earth Water Feature: Leaper Renovation	125,000	-	-	-	-	125,000
CP316P	Douglass Center Annex: Renovations	150,000	-	-	-	-	150,000
CP464P	Douglass Center Annex: Roof Replacement	50,000	-	-	-	-	50,000
FR027P	Firehouse #2 Expansion and Remodel	200,000	-	-	-	-	200,000
FR066P	Firehouse #1 HVAC Replacement	100,000	-	-	-	-	100,000
BM016P	City Hall: South Entry Pedestrian Pavement Replace	90,000	-	-	-	-	90,000
RC056P	Northview & CICO Pool: Slide Renovation	180,000	-	-	-	-	180,000
FR075P	EOC Upgrades	170,000	-	-	-	-	170,000
RC063P	City Hall: Customer Service Counter Renovation	100,000	-	-	-	-	100,000
ST2403	Bellhaven/College/Anderson Signalization Study	200,000	-	-	-	-	200,000
CP409P	Linear Trail: Animal Shelter Trailhead	80,000	-	-	-	-	80,000
CD028P	Floodplain Management & Mitigation	150,000	150,000	150,000	150,000	150,000	750,000
WA212P	WTP Basin No. 1 Solids Recirculation Pump	100,000	-	-	-	-	100,000
WA240P	Wellfield Lighting and Security Impr	250,000	-	-	-	-	250,000
WA241E	Filter Influent Control Valve Replacement	200,000	-	-	-	-	200,000
WA249P	WTP High Service Pump Station Access Bay	100,000	-	-	-	-	100,000
WA245P	Water Main Assessment & Repl Program	75,000	-	-	-	-	75,000
WA251P	WTP Storage Building	150,000	-	-	-	-	150,000
WW092E	Repl 2004 Lagoon Dredge & Shore Controls	225,000	-	-	-	-	225,000
WW219E	WWTP MLR/RAS Pump Station Mech. Seal Install	100,000	-	-	-	-	100,000
AP056P	Taxiway A Reconstruction	-	10,476,000	-	-	-	10,476,000
EN043P	Upgrade Knox from Casement to N.E. Park	-	375,000	-	-	-	375,000
MA004P	City Website Re-Design & Online Transactions	-	125,000	-	-	-	125,000
FR032P	Burn Building Repairs and Relocation	-	125,000	-	-	-	125,000
BMP030P	City Hall: Cubicle/ Carpet Replacement	-	177,000	-	-	-	177,000
CD035P	Poyntz Avenue Corridor Plan	-	90,000	-	-	-	90,000
CP238P	Blue River Access: Restroom & Lights	-	80,000	-	-	-	80,000
CP308P	Marlatt Trail: Denison to Browning (Design)	-	150,000	-	-	-	150,000
CP374P	Warner Park: Ravine Bridge	-	340,000	-	-	-	340,000
EN010P	Hylton Heights & Clafin Turn Lanes	-	300,000	-	-	-	300,000
EN065P	Amherst / K-113 Intersection Geometrics Improvements	-	293,330	-	-	-	293,330
WA185P	Replace Water Main - Ridge Dr	-	250,000	-	-	-	250,000
WA197P	Waters Street Waterline Impr	-	55,000	-	-	-	55,000
WA198P	City Park Waterline Impr	-	150,000	-	-	-	150,000
WA246P	Enterprise Business Continuity Plan	-	100,000	-	-	-	100,000
WW223P	WCLS and EVLS HVAC Impr	-	200,000	-	-	-	200,000
CP457P	City Pool: Paint Pool	-	-	120,000	-	-	120,000
CP468P	Playground Replacement: Phase 1	-	-	230,000	-	-	230,000
CP418P	Sunset Cemetery: Evergreen Rd Replacement	-	-	125,000	-	-	125,000
CP306P	Casement Trail: Knox/Allen to Brookmont	-	-	250,000	-	-	250,000
CP416P	Linear Trail: Replace Low-Water Crossing	-	-	450,000	-	-	450,000
SW031P	Anderson Grandview Culverts	-	-	110,000	-	-	110,000
WA199P	16th and Leavenworth St Waterline Impr	-	-	55,000	-	-	55,000
WA215P	Tamarron Terr Waterline Impr	-	-	150,000	-	-	150,000
WA216P	Delaware, 18th, & Rock Hill Waterline Impr	-	-	215,000	-	-	215,000
AP085P	East Ramp Reconstruction and Lighting	-	-	-	4,455,000	-	4,455,000
AP084P	Reconstruct Taxiway E	-	-	-	1,548,000	-	1,548,000
EN008P	Bluement expansion	-	-	-	200,000	-	200,000
WA247P	Cybersecurity & Physical Security Impr	-	-	-	375,000	-	375,000
CP419P	Anneberg Park: Repair concrete roads	-	-	-	210,000	-	210,000
RC064P	Anneberg Park: Twin Oaks facility improvements	-	-	-	225,000	-	225,000
BM013P	City Hall: Roof Section Replacement	-	-	-	170,000	-	170,000
BR048P	Bluement Corridor Beautification Design	-	-	-	200,000	-	200,000
CP307P	Seth Child Commons Trail Connection	-	-	-	200,000	-	200,000
EN031P	Gary Ave & K-113 - New Traffic Signal	-	-	-	212,750	-	212,750
TR022P	Poyntz & Juliette Traffic Signal Upgrade	-	-	-	200,000	-	200,000
TR032P	Juliette / K-18 Phase 2 Left Turn Signal	-	-	-	60,000	-	60,000
AP083P	Rehabilitate West Apron Pavement	-	-	-	-	1,200,000	1,200,000
BM020P	City Hall: Roof Section Replacement	-	-	-	-	100,000	100,000
CP469P	Cemetery Master Plan: Phase 2	-	-	-	-	240,000	240,000
CP426P	Blue Earth Plaza: Stage and Event Lawn Renovation	-	-	-	-	180,000	180,000
CP471P	Playground Replacement: Phase 2	-	-	-	-	230,000	230,000
CP318P	Colorado Park: Phase 2 Improvements	-	-	-	-	180,000	180,000
FR083P	Exhaust Removal Systems Firehouse 5	-	-	-	-	125,000	125,000
CP358P	Northeast Park: Phase 1 Master Plan Improvements	-	-	-	-	150,000	150,000
BR054P	Brick Sidewalk Rehab - Houston Pierre HD	-	-	-	-	150,000	150,000
CD037P	Fort Riley Blvd Redevelopment Plan	-	-	-	-	100,000	100,000
WA252P	Bluement Tank Security Fencing Upgrades	-	-	-	-	60,000	60,000
WA253P	Lime Sludge Discharge Piping Improvements	-	-	-	-	200,000	200,000
WW224E	WWTP RAS Pump Station HVAC Improvements	-	-	-	-	200,000	200,000
WW231P	Western Hills Add - Sanitary Sewer Replacement	-	-	-	-	125,000	125,000
WW2024	Western Hills Add - Sanitary Sewer Replacement	258	-	-	-	60,000	318,000
<b>Total 5-Year CASH CIP</b>		<b>\$9,195,000</b>	<b>\$13,536,330</b>	<b>\$1,955,000</b>	<b>\$8,305,750</b>	<b>\$3,550,000</b>	<b>\$36,542,080</b>

## 2024-2028 Proposed CIP - Debt Funded Projects

5-Year Debt Funded Project Listing								
Project #	Project Name	2024	2025	2026	2027	2028	City Debt Share	Total Project Cost
MA011P	Aggieville 12th & Laramie	5,500,000	-	-	-	-	5,500,000	5,500,000
CP278P	CiCo Park Improvements	4,250,000	-	-	-	-	4,250,000	10,000,000
ST062P	Amherst Salt storage facility	350,000	-	-	-	-	350,000	350,000
ST2401	14th & Poyntz Signal Replacement	450,000	-	-	-	-	450,000	450,000
CP470P	Cemetery Master Plan: Phase 1	330,000	-	-	-	-	330,000	330,000
FR076P	Construct New Firehouse #6	3,000,000	-	-	-	-	3,000,000	3,000,000
FR077E	Purchase New Pumper Apparatus for Firehouse #6	1,300,000	-	-	-	-	1,300,000	1,300,000
FR065P	Headquarters Roof Replacement	400,000	-	-	-	-	400,000	400,000
FR067P	Firehouse #1 Improvements	500,000	-	-	-	-	500,000	500,000
WA147P	Northwest Transmission Main Phase 3	3,585,000	-	-	-	-	3,585,000	3,585,000
WA233P	Ehlers Waterline Impr	400,000	-	-	-	-	400,000	400,000
WA234P	Northwest Zone Water Tower	8,500,000	-	-	-	-	8,500,000	8,500,000
FR044E	Replace 2004 Rescue Truck & Equip	1,300,000	-	-	-	-	1,300,000	1,300,000
FR061E	Replace 2013 SCBAs & Masks	550,000	-	-	-	-	550,000	550,000
FR062E	Purchase Training Props	85,000	-	-	-	-	85,000	85,000
MA015P	Aggieville Moro Street Phase 1	-	3,000,000	-	-	-	3,000,000	3,000,000
AP056P	Taxiway A Reconstruction	-	1,164,000	-	-	-	1,164,000	11,640,000
RC053P	Anneberg Twin Oaks: Replace Turf	-	335,000	-	-	-	335,000	335,000
EN043P	Upgrade Knox from Casement to N.E. Park	-	375,000	-	-	-	375,000	750,000
TR054P	Manhattan Traffic Operations Facility (MTOF)	-	750,000	-	-	-	750,000	750,000
SW005P	Claflin Culvert	-	346,000	-	-	-	346,000	346,000
SW028P	Kearney/3rd St Outfall	-	5,525,000	-	-	-	5,525,000	5,525,000
SW097P	Master Plan Study, Levee Pump Stations	-	350,000	-	-	-	350,000	350,000
WA148P	Northwest Transmission Main Phase 4	-	2,033,000	-	-	-	2,033,000	2,033,000
WW203P	WWTP Original Final and Aeration Basin Upgrades	-	2,000,000	-	-	-	2,000,000	2,000,000
WW227P	Sanitary Sewer Trunk Main Impr - Phase 1	-	2,000,000	-	-	-	2,000,000	2,000,000
WW233P	Aggieville Downstream Sewer Impr	-	2,000,000	-	-	-	2,000,000	2,000,000
FR045E	Refurbish Unit #107 For Air/Rehab Support Vehicle	-	450,000	-	-	-	450,000	450,000
MA013P	Aggieville Parking Garage 2 & Laramie Street	-	-	15,000,000	-	-	15,000,000	15,000,000
MA014P	Aggieville Alley Upgrade Phase 2	-	-	1,000,000	-	-	1,000,000	1,000,000
MA017P	Aggieville Alley Upgrade Phase 3	-	-	1,200,000	-	-	1,200,000	1,200,000
MA016P	Aggieville Moro Street Phase 2	-	-	3,000,000	-	-	3,000,000	3,000,000
CP413P	Anneberg Park: Repair/Mill and overlay Roads	-	-	250,000	-	-	250,000	250,000
FR072P	Vehicle Exhaust Removal and Air Quality Systems	-	-	250,000	-	-	250,000	250,000
SW055P	Middle Kearney Stormwater Impr	-	-	7,000,000	-	-	7,000,000	7,000,000
WA160P	Elaine - Todd Neighborhood Water Main Impr	-	-	500,000	-	-	500,000	500,000
WA217P	Bluement Ave Waterline Impr	-	-	445,000	-	-	445,000	445,000
WA254P	Hunting Ave Part 2 Waterline Impr	-	-	200,000	-	-	200,000	200,000
WW199P	Purchase New Biosolids Farm Land - 55 acres	-	-	500,000	-	-	500,000	500,000
MA019P	Aggieville Alley Upgrade Phase 4	-	-	-	1,200,000	-	1,200,000	1,200,000
MA018P	Aggieville Triangle Park	-	-	-	2,500,000	-	2,500,000	2,500,000
AP085P	East Ramp Reconstruction and Lighting	-	-	-	495,000	-	495,000	4,950,000
AP084P	Reconstruct Taxiway E	-	-	-	172,000	-	172,000	1,720,000
EN035P	11th street expansion (Bluement to Fremont)	-	-	-	2,000,000	-	2,000,000	2,000,000
EN008P	Bluement expansion	-	-	-	1,800,000	-	1,800,000	2,000,000
CP334P	City Park: Improve Central Park Amenities	-	-	-	500,000	-	500,000	500,000
FR082P	Exhaust Removal Systems Firehouses 3 & 4	-	-	-	250,000	-	250,000	250,000
SW012P	New West Butterfield	-	-	-	250,000	-	250,000	250,000
SW061P	CiCo Tributary Stabilization	-	-	-	1,400,000	-	1,400,000	1,400,000
WA247P	Cybersecurity & Physical Security Impr	-	-	-	375,000	-	375,000	750,000
WA256P	Ft Riley & Fair Lane Waterline Impr	-	-	-	400,000	-	400,000	400,000
WA257P	College Acres Neighborhood Waterline Impr	-	-	-	2,000,000	-	2,000,000	2,000,000
WA273P	WTP Pump Station and Clearwell Upgrades	-	-	-	24,000,000	-	24,000,000	24,000,000
FR084E	Replace 2012 Pumper (#263)	-	-	-	1,300,000	-	1,300,000	1,300,000
CP272P	Linear Trail: Extension from Denison to Browning	-	-	-	-	500,000	500,000	500,000
WA176P	Scenic Drive Booster Pump Station	-	-	-	-	900,000	900,000	900,000
SW013P	3-3'x2' RCB under Highway 24 (1-13)	-	-	-	-	400,000	400,000	400,000
WW228P	Sanitary Sewer Trunk Main Impr - Phase II	-	-	-	-	2,500,000	2,500,000	2,500,000
WW234P	Tattarax Hills Sanitary Sewer Improvements	-	-	-	-	1,500,000	1,500,000	1,500,000
<b>Total 5-Year Debt CIP</b>		<b>\$30,500,000</b>	<b>\$20,328,000</b>	<b>\$29,345,000</b>	<b>\$38,642,000</b>	<b>\$5,800,000</b>	<b>\$124,615,000</b>	<b>\$147,794,000</b>

Debt Funding Sources Summary						
Funding Source Description	2024	2025	2026	2027	2028	5-Year Total
Bond and Interest Fund	6,330,000	2,289,000	500,000	5,217,000	500,000	\$14,836,000
Fire Equipment Replacement Fund (Fire ERF)	1,935,000	450,000	-	1,300,000	-	\$3,685,000
Tax Increment Financing (TIF)	5,500,000	3,000,000	20,200,000	3,700,000	-	\$32,400,000
Quality of Life Sales Tax	4,250,000	-	-	-	-	\$4,250,000
Transient Guest Tax (TGT)	-	335,000	-	-	-	\$335,000
Utilities	12,485,000	14,254,000	8,645,000	4,425,000	5,300,000	\$45,109,000
2024 Operating Budget	-	-	-	24,000,000	-	\$24,000,000
<b>Total Debt Funding</b>	<b>\$30,500,000</b>	<b>\$20,328,000</b>	<b>\$29,345,000</b>	<b>\$38,642,000</b>	<b>\$5,800,000</b>	<b>\$124,615,000</b>



**2024 -2028**

# **Capital Improvement Program**

## **Projects by Year**

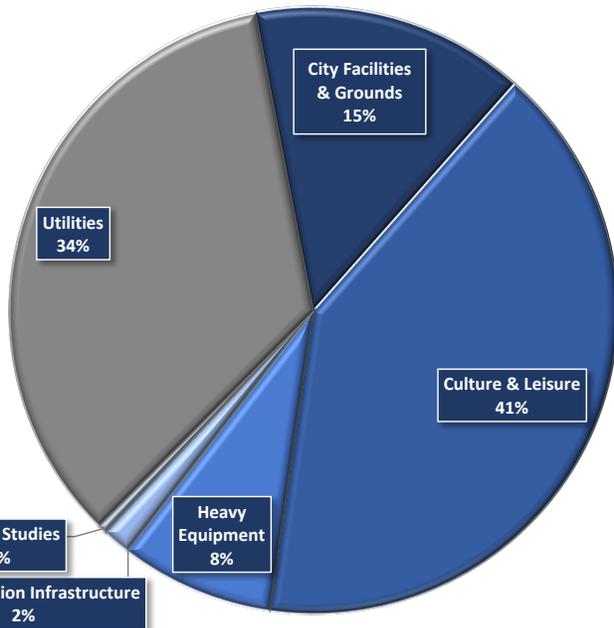
# 2024 CIP Projects by Fund

Years two through five of the five-year CIP are planning years with projects that have been fully vetted by department staff and the CIP Committee for the proposed time horizon. Approved projects that are not initiated as proposed will continue to stay in the rolling five-year program and will be rescheduled through committee process.

Total Projects All Funding Sources		2024	CASH	DEBT
		\$ 39,695,000	\$ 9,195,000	\$ 30,500,000
<b>Capital Improvement Fund</b>				
CP466P	Splash Park Recirculation / Stingray Reuse Phase 1	200,000	200,000	
RC055P	City Pool: Stingray Deck Phase 2: Re-Use Impr	200,000	200,000	
CD030P	Fund/Implement Bicycle & Pedestrian Systems Plan	100,000	100,000	
ST2402	MLK Jr & Anderson Right Turn Lane	150,000	150,000	
CP411P	Blue Earth Water Feature: Leaper Renovation	125,000	125,000	
CP316P	Douglass Center Annex: Renovations	150,000	150,000	
CP464P	Douglass Center Annex: Roof Replacement	50,000	50,000	
FR027P	Firehouse #2 Expansion and Remodel	200,000	200,000	
FR066P	Firehouse #1 HVAC Replacement	100,000	100,000	
BM016P	City Hall: South Entry Pedestrian Pavement Replace	90,000	90,000	
RC056P	Northview & CICO Pool: Slide Renovation	180,000	180,000	
FR075P	EOC Upgrades	170,000	170,000	
RC063P	City Hall: Customer Service Counter Renovation	100,000	100,000	
ST2403	Bellhaven/College/Anderson Signalization Study	200,000	200,000	
CP409P	Linear Trail: Animal Shelter Trailhead	80,000	80,000	
<b>Subtotal Capital Improvement Funding</b>		<b>\$ 2,095,000</b>	<b>\$ 2,095,000</b>	<b>\$ -</b>
<b>Bond and Interest Fund</b>				
ST062P	Amherst Salt Storage Facility	350,000	-	350,000
ST2401	14th & Poyntz Signal Replacement	450,000	-	450,000
CP470P	Cemetery Master Plan: Phase 1	330,000	-	330,000
FR076P	Construct New Firehouse #6	3,000,000	-	3,000,000
FR067P	Firehouse #1 Improvements	500,000	-	500,000
FR065P	Headquarters Roof Replacement	400,000	-	400,000
FR077E	Purchase New Pumper Apparatus for Firehouse #6	1,300,000	-	1,300,000
<b>Subtotal Bond &amp; Interest Funding</b>		<b>\$ 6,330,000</b>	<b>\$ -</b>	<b>\$ 6,330,000</b>
<b>Tax Increment Finance (TIF)</b>				
MA011P	Aggieville 12th & Laramie	5,500,000	-	5,500,000
<b>Subtotal TIF Funding</b>		<b>\$ 5,500,000</b>	<b>\$ -</b>	<b>\$ 5,500,000</b>
<b>Recreation &amp; Trails Fund</b>				
CP278P	CiCo Park Improvements	10,000,000	5,750,000	4,250,000
<b>Subtotal Rec &amp; Trails Funding</b>		<b>\$ 10,000,000</b>	<b>\$ 5,750,000</b>	<b>\$ 4,250,000</b>
<b>Fire Equipment Reserve Fund (ERF)</b>				
FR044E	Replace 2004 Rescue Truck & Equip	1,300,000	-	1,300,000
FR062E	Purchase Training Props	85,000	-	85,000
FR061E	Replace 2013 SCBAs & Masks	550,000	-	550,000
<b>Subtotal Fire ERF Funding</b>		<b>\$ 1,935,000</b>	<b>\$ -</b>	<b>\$ 1,935,000</b>
<b>Water Fund</b>				
WA147P	Northwest Transmission Main Phase 3	3,585,000	-	3,585,000
WA233P	Ehlers Waterline Impr	400,000	-	400,000
WA234P	Northwest Zone Water Tower	8,500,000	-	8,500,000
WA212P	WTP Basin No. 1 Solids Recirculation Pump	100,000	100,000	-
WA240P	Wellfield Lighting and Security Impr	250,000	250,000	-
WA241P	Filter Influent Control Valve Replacement	200,000	200,000	-
WA245P	Water Main Assessment & Repl Program	75,000	75,000	-
WA251P	WTP Storage Building	150,000	150,000	-
WA249P	WTP High Service Pump Station Access Bay	100,000	100,000	-
<b>Subtotal Water Funding</b>		<b>\$ 13,360,000</b>	<b>\$ 875,000</b>	<b>\$ 12,485,000</b>
<b>Wastewater Fund</b>				
WW092E	Repl 2004 Lagoon Dredge & Shore Controls	225,000	225,000	-
WW219E	WWTP MLR/RAS Pump Station Mech. Seal Install	100,000	100,000	-
<b>Subtotal Wastewater Funding</b>		<b>\$ 325,000</b>	<b>\$ 325,000</b>	<b>\$ -</b>
<b>Stormwater Fund</b>				
CD028P	Floodplain Management & Mitigation	150,000	150,000	-
<b>Subtotal Stormwater Funding</b>		<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>

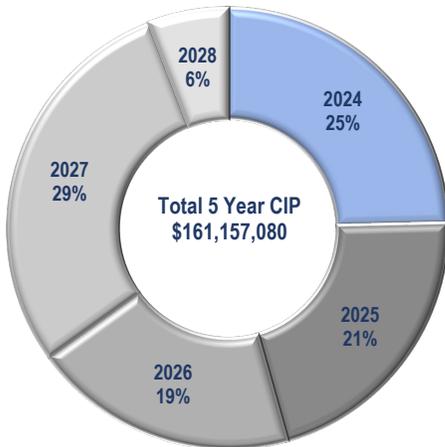
# 2024 CIP Project Breakdown

## Project Category Breakdown

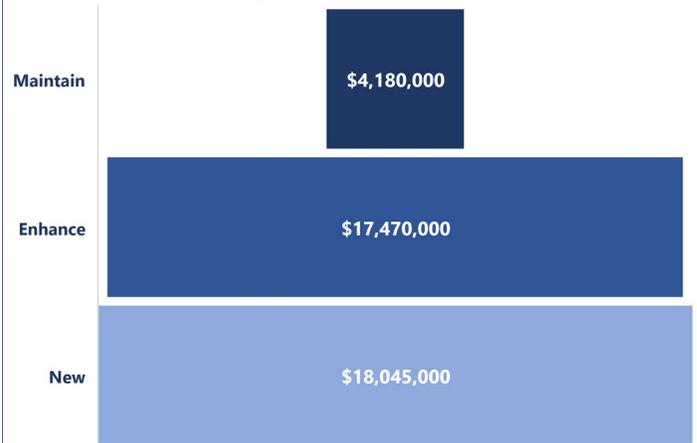


Category	Amount	Percent
City Facilities & Grounds	\$ 5,790,000	15%
Culture & Leisure	\$ 16,185,000	41%
Heavy Equipment	\$ 3,235,000	8%
Transportation Infrastructure	\$ 600,000	2%
Plans & Studies	\$ 200,000	1%
Utilities	\$ 13,685,000	34%
<b>Total</b>	<b>\$ 39,695,000</b>	<b>100%</b>

## Percent of 5-Year Total 2024 CIP \$39,695,000



## Project Type Breakdown



## Operating Impact of Significant Nonrecurring Projects

Project Title	Project #	Initial Impact Year	Cost	Impact Description	Operating Fund	Ongoing Impact
Aggieville 12th & Laramie	MA011P	2025	\$5,500,000	1 Horticulture FTE plus equipment	Parking Fund	\$45,000
CiCo Park Improvements	CP278P	2025	\$8,500,000	Additional amenities and turf maintenance, 0.5 FTE	General Fund	\$45,000
CiCo Park Improvements	CP278P	2025	\$8,500,000	Additional amenities and turf maintenance, 0.5 FTE	General Fund	\$45,000
Amherst Salt Storage Facility	ST062P	2025	\$350,000	Utilities	General Fund	\$1,000
Construct New Firehouse #6	FR076P	2025	\$2,500,000	Annual personnel costs and other operating costs	General Fund	\$1,500,000
Purchase New Pumper Apparatus	FR077P	2025	\$1,400,000	Annual fuel and maintenance costs of apparatus	General Fund	\$6,000
NW Transmission Main Phase 3	WA147P	2025	\$3,585,000	Additional costs are minimal until Phase 4	Water	Negligible
Northwest Zone Water Tower	WA234P	2025	\$8,500,000	Annual inspections and maintenance	Water	\$10,000
Splash Park Recirculation	CP466P	2025	\$200,000	Estimated annual savings from recirculation of water	Water	(\$5,000)
<b>2024 Project Costs</b>			<b>\$39,035,000</b>	<b>Annual Operating Budget Impact from 2024 Projects</b>		<b>\$ 1,647,000</b>
<b>5-Year Cumulative Total</b>						<b>\$ 1,647,000</b>

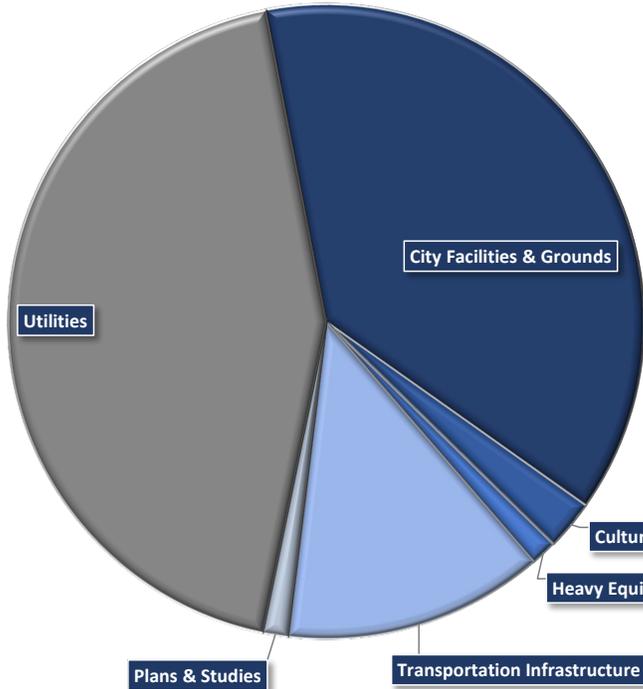
# 2025 CIP Projects by Fund

Years two through five of the five-year CIP are planning years with projects that have been fully vetted by department staff and the CIP Committee for the proposed time horizon. Approved projects that are not initiated as proposed will continue to stay in the rolling five-year program and will be rescheduled through committee process.

Total Projects All Funding Sources		2025	CASH	DEBT
		\$ 33,864,330	\$ 13,536,330	\$ 20,328,000
<b>Capital Improvement Fund</b>				
MA004P	City Website Re-Design & Online Transactions	125,000	125,000	-
FR032P	Burn Building Repairs and Relocation	125,000	125,000	-
BMP030P	City Hall: Cubicle/ Carpet Replacement	177,000	177,000	-
CD030P	Fund/Implement Bicycle & Pedestrian Systems Plan	100,000	100,000	-
CD035P	Poyntz Avenue Corridor Plan	90,000	90,000	-
<b>Subtotal Capital Improvement Funding</b>		<b>\$ 617,000</b>	<b>\$ 617,000</b>	<b>\$ -</b>
<b>Bond and Interest Fund</b>				
EN043P	Upgrade Knox from Casement to N.E. Park	375,000	-	375,000
TR054P	Manhattan Traffic Operations Facility (MTOF)	750,000	-	750,000
AP056P	Taxiway A Reconstruction	1,164,000	-	1,164,000
<b>Subtotal Bond &amp; Interest Funding</b>		<b>\$ 2,289,000</b>	<b>\$ -</b>	<b>\$ 2,289,000</b>
<b>Tax Increment Financing (TIF)</b>				
MA015P	Aggieville Moro Street Phase 1	3,000,000	-	3,000,000
<b>Subtotal TIF Funding</b>		<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ 3,000,000</b>
<b>Tourism and Convention Promotion Funding (TGT)</b>				
RC053P	Anneberg Twin Oaks: Replace Turf	335,000	-	335,000
<b>Subtotal TGT Funding</b>		<b>\$ 335,000</b>	<b>\$ -</b>	<b>\$ 335,000</b>
<b>Recreation &amp; Trails Fund</b>				
CP238P	Blue River Access: Restroom & Lights	80,000	80,000	-
CP308P	Marlatt Trail: Denison to Browning (Design)	150,000	150,000	-
CP374P	Warner Park: Ravine Bridge	340,000	340,000	-
<b>Subtotal Rec &amp; Trails Funding</b>		<b>\$ 570,000</b>	<b>\$ 570,000</b>	<b>\$ -</b>
<b>Fire Equipment Reserve Fund (ERF)</b>				
FR045E	Refurbish Unit #107 For Air/Rehab Support Vehicle	450,000	-	450,000
<b>Subtotal Fire ERF Funding</b>		<b>\$ 450,000</b>	<b>\$ -</b>	<b>\$ 450,000</b>
<b>Water Fund</b>				
WA148P	Northwest Transmission Phase 4	2,033,000	-	2,033,000
WA185P	Replace Water Main - Ridge Dr	250,000	250,000	-
WA197P	Waters St Waterline Improvements	55,000	55,000	-
WA198P	City Park Waterline Impr	150,000	150,000	-
WA246P	Enterprise Business Continuity Plan	100,000	100,000	-
<b>Subtotal Water Funding</b>		<b>\$ 2,588,000</b>	<b>\$ 555,000</b>	<b>\$ 2,033,000</b>
<b>Wastewater Fund</b>				
WW203P	WWTP Original Final and Aeration Basin Upgrades	2,000,000	-	2,000,000
WW227P	Sanitary Sewer Trunk Main Impr - Phase 1	2,000,000	-	2,000,000
WW233P	Aggieville Downstream Sewer Impr	2,000,000	-	2,000,000
WW223P	WCLS and EVLS HVAC Impr	200,000	200,000	-
<b>Subtotal Wastewater Funding</b>		<b>\$ 6,200,000</b>	<b>\$ 200,000</b>	<b>\$ 6,000,000</b>
<b>Stormwater Fund</b>				
SW005P	Clafin Culvert	346,000	-	346,000
SW028P	Kearney/3rd St Outfall	5,525,000	-	5,525,000
SW097P	Master Plan Study, Levee Pump Stations	350,000	-	350,000
CD028P	Floodplain Management & Mitigation	150,000	150,000	-
<b>Subtotal Stormwater Funding</b>		<b>\$ 6,371,000</b>	<b>\$ 150,000</b>	<b>\$ 6,221,000</b>
<b>Grant / Other</b>				
EN010P	Hylton Heights & Clafin Turn Lanes	300,000	300,000	-
EN043P	Upgrade Knox from Casement to N.E. Park	375,000	375,000	-
EN065P	Amherst / K-113 Intersection Geometrics Improvements	293,330	293,330	-
<b>Subtotal Grant / Other Funding</b>		<b>\$ 968,330</b>	<b>\$ 968,330</b>	<b>\$ -</b>
<b>Federal Aviation Administration (FAA)</b>				
AP056P	Taxiway A Reconstruction	10,476,000	10,476,000	-
<b>Subtotal FAA Funding</b>		<b>\$ 10,476,000</b>	<b>\$ 10,476,000</b>	<b>\$ -</b>

# 2025 CIP Project Breakdown

## Project Category Breakdown

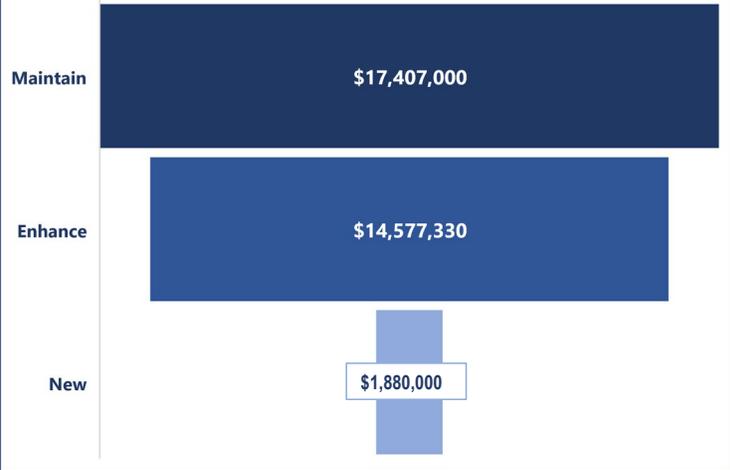


Category	Amount	Percent
City Facilities & Grounds	\$ 12,817,000	38%
Culture & Leisure	\$ 855,000	3%
Heavy Equipment	\$ 450,000	1%
Transportation Infrastructure	\$ 4,493,330	13%
Plans & Studies	\$ 440,000	1%
Utilities	\$ 14,809,000	44%
<b>Total</b>	<b>\$ 33,864,330</b>	<b>100%</b>

## Percent of 5-Year Total 2025 CIP \$33,864,330



## Project Type Breakdown



## Operating Impact of Significant Nonrecurring Projects

Project Title	Project #	Initial Impact Year	Cost	Impact Description	Operating Fund	Ongoing Impact
Aggieville Moro Street Phase 1	MA015P	2026	\$3,000,000	1 Park FTE plus 1 Vehicle	General Fund	\$65,000
Manhattan Traffic Operations Facility	TR054P	2026	\$750,000	Ongoing utilities and maintenance of facility	General Fund	\$5,000
Warner Park: Ravine Bridge	CP374P	2026	\$340,000	Biennial bridge inspections	General Fund	Negligible
Kearney/3rd St Outfall	SW028P	2026	\$5,525,000	Annual maintenance	Stormwater	\$12,500
Northwest Transmission Main Phase 4	WA148P	2026	\$2,033,000	Maintenance for add'l pump and miles of transmission	Water	\$20,000
<b>2024 Project Costs</b>			<b>\$11,648,000</b>	<b>Annual Operating Budget Impact from 2024 Projects</b>		<b>\$ 102,500</b>
<b>5-Year Cummulative Total</b>						<b>\$ 1,749,500</b>

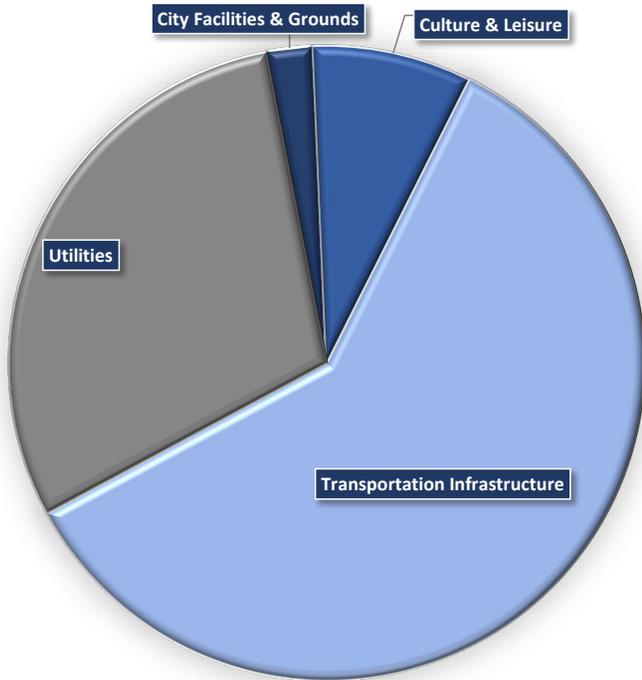
# 2026 CIP Projects by Fund

Years two through five of the five-year CIP are planning years with projects that have been fully vetted by department staff and the CIP Committee for the proposed time horizon. Approved projects that are not initiated as proposed will continue to stay in the rolling five-year program and will be rescheduled through committee process.

Total Projects All Funding Sources		2026	CASH	DEBT
		\$ 31,300,000	\$ 1,955,000	\$ 29,345,000
<b>Capital Improvement Fund</b>				
CP457P	City Pool: Paint Pool	120,000	120,000	-
CP418P	Sunset Cemetery: Evergreen Rd Replacement	125,000	125,000	-
CP468P	Playground Replacement: Phase 1	230,000	230,000	-
CD030P	Fund/Implement Bicycle & Pedestrian Systems Plan	100,000	100,000	-
<b>Subtotal Capital Improvement Funding</b>		<b>\$ 575,000</b>	<b>\$ 575,000</b>	<b>\$ -</b>
<b>Bond and Interest Fund</b>				
CP413P	Anneberg Park: Repair/Mill and overlay Roads	250,000	-	250,000
FR072P	Vehicle Exhaust Removal and Air Quality Systems	250,000	-	250,000
<b>Subtotal Bond &amp; Interest Funding</b>		<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>
<b>Tax Increment Financing (TIF)</b>				
MA013P	Aggieville Parking Garage 2 & Laramie Street	15,000,000	-	15,000,000
MA014P	Aggieville Alley Upgrade Phase 2	1,000,000	-	1,000,000
MA016P	Aggieville Moro Street Phase 2	3,000,000	-	3,000,000
MA017P	Aggieville Alley Upgrade Phase 3	1,200,000	-	1,200,000
<b>Subtotal TIF Funding</b>		<b>\$ 20,200,000</b>	<b>\$ -</b>	<b>\$ 20,200,000</b>
<b>Recreation &amp; Trails Fund</b>				
CP306P	Casement Trail: Knox/Allen to Brookmont	250,000	250,000	-
CP416P	Linear Trail: Replace Low-Water Crossing	450,000	450,000	-
<b>Subtotal Rec &amp; Trails Funding</b>		<b>\$ 700,000</b>	<b>\$ 700,000</b>	<b>\$ -</b>
<b>Water Fund</b>				
WA160P	Elaine - Todd Neighborhood Water Main Impr	500,000	-	500,000
WA217P	Bluemont Ave Waterline Impr	445,000	-	445,000
WA254P	Hunting Ave Part 2 Waterline Impr	200,000	-	200,000
WA199P	16th and Leavenworth St Waterline Impr	55,000	55,000	-
WA215P	Tamarron Terr Waterline Impr	150,000	150,000	-
WA216P	Delaware, 18th, & Rock Hill Waterline Impr	215,000	215,000	-
<b>Subtotal Water Funding</b>		<b>\$ 1,565,000</b>	<b>\$ 420,000</b>	<b>\$ 1,145,000</b>
<b>Wastewater Fund</b>				
WW199P	Purchase New Biosolids Farm Land - 55 acres	500,000	-	500,000
<b>Subtotal Wastewater Funding</b>		<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>
<b>Stormwater Fund</b>				
SW055P	Middle Kearney Stormwater Impr	7,000,000	-	7,000,000
SW031P	Anderson Grandview Culverts	110,000	110,000	-
CD028P	Floodplain Management & Mitigation	150,000	150,000	-
<b>Subtotal Stormwater Funding</b>		<b>\$ 7,260,000</b>	<b>\$ 260,000</b>	<b>\$ 7,000,000</b>

# 2026 CIP Project Breakdown

## Project Category Breakdown

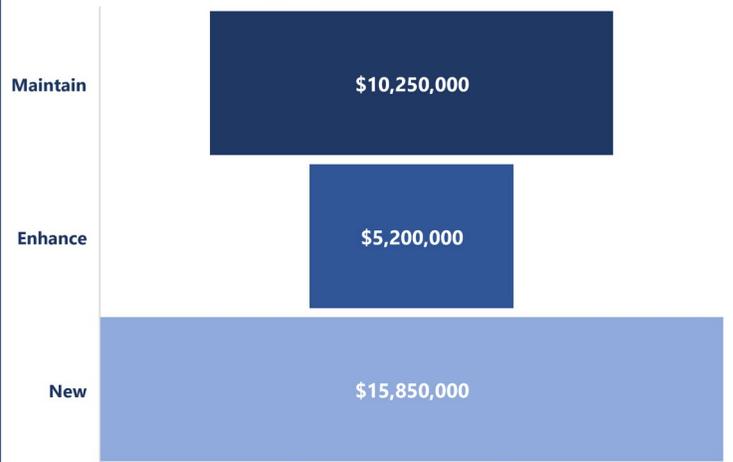


Category	Amount	Percent
City Facilities & Grounds	\$ 745,000	2%
Culture & Leisure	\$ 2,530,000	8%
Heavy Equipment	\$ -	0%
Transportation Infrastructure	\$ 18,700,000	60%
Plans & Studies	\$ -	0%
Utilities	\$ 9,325,000	30%
<b>Total</b>	<b>\$ 31,300,000</b>	<b>100%</b>

## Percent of 5-Year Total 2026 CIP \$31,300,000



## Project Type Breakdown



## Operating Impact of Significant Nonrecurring Projects

Project Title	Project #	Initial Impact Year	Cost	Impact Description	Operating Fund	Ongoing Impact
Aggieville Parking Garage 2	MA013P	2025	\$15,000,000	1 FTE, utilities and increased maintenance 20%	Parking Fund	\$125,000
Aggieville Moro Street Phase 2	MA016P	2026	\$3,000,000	Minimal increase from phase 1	General Fund	Negligible
Aggieville Alley Upgrade Phase 3	MA017P	2026	\$600,000	Possible increase in lighting, cleaning, maintenance	General Fund	Negligible
Casement Trail: Knox/Allen-Brookmont	CP306P	2026	\$250,000	Annual plowing and maintenance cost for add'l trail	General Fund	\$2,000
Middle Kearney Stormwater Impr.	SW055P	2026	\$7,000,000	Annual maintenance	Stormwater	\$12,500
<b>2024 Project Costs</b>			<b>\$25,850,000</b>	<b>Annual Operating Budget Impact from 2024 Projects</b>		<b>\$ 139,500</b>
<b>5-Year Cummulative Total</b>						<b>\$ 1,889,000</b>

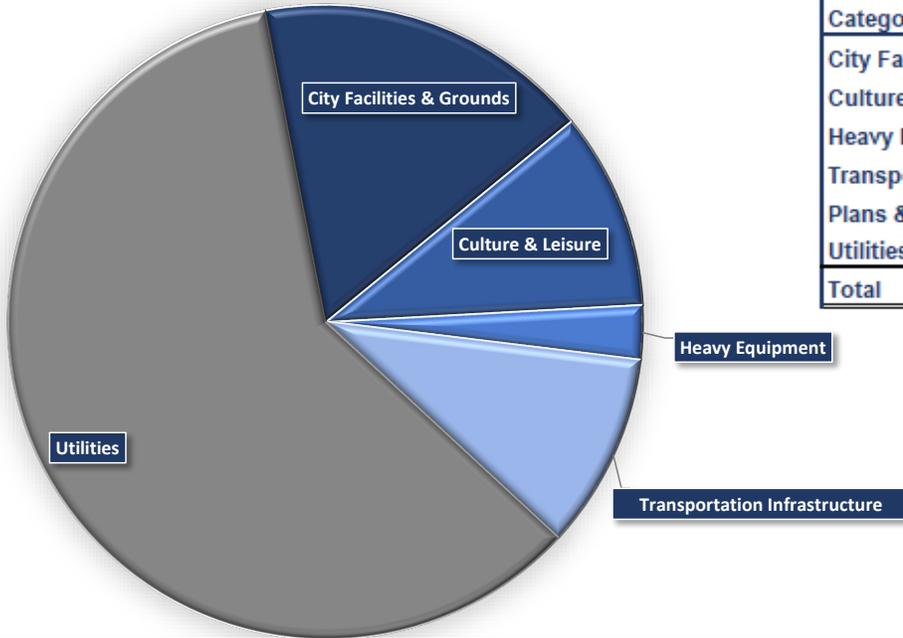
# 2027 CIP Projects by Fund

Years two through five of the five-year CIP are planning years with projects that have been fully vetted by department staff and the CIP Committee for the proposed time horizon. Approved projects that are not initiated as proposed will continue to stay in the rolling five-year program and will be rescheduled through committee process.

Total Projects All Funding Sources		2027	CASH	DEBT
		\$ 46,947,750	\$ 8,305,750	\$ 38,642,000
<b>Capital Improvement Fund</b>				
BM013P	City Hall: Roof Section Replacement	170,000	170,000	-
CP419P	Anneberg Park: Repair concrete roads	210,000	210,000	-
RC064P	Anneberg Park: Twin Oaks facility improvements	225,000	225,000	-
BR048P	Bluement Corridor Beautification Design	200,000	200,000	-
CD030P	Fund/Implement Bicycle & Pedestrian Systems Plan	100,000	100,000	-
<b>Subtotal Capital Improvement Funding</b>		<b>\$ 905,000</b>	<b>\$ 905,000</b>	<b>\$ -</b>
<b>Bond and Interest Fund</b>				
AP085P	East Ramp Reconstruction and Lighting	495,000	-	495,000
AP084P	Reconstruct Taxiway E	172,000	-	172,000
EN035P	11th street expansion (Bluement to Fremont)	2,000,000	-	2,000,000
EN008P	Bluement expansion	1,800,000	-	1,800,000
CP334P	City Park: Improve Central Park Amenities	500,000	-	500,000
FR082P	Exhaust Removal Systems Firehouses 3 & 4	250,000	-	250,000
<b>Subtotal Bond &amp; Interest Funding</b>		<b>\$ 5,217,000</b>	<b>\$ -</b>	<b>\$ 5,217,000</b>
<b>Tax Increment Financing (TIF)</b>				
MA019P	Aggieville Alley Upgrade Phase 4	1,200,000	-	1,200,000
MA018P	Aggieville Triangle Park	2,500,000	-	2,500,000
<b>Subtotal TIF Funding</b>		<b>\$ 3,700,000</b>	<b>\$ -</b>	<b>\$ 3,700,000</b>
<b>Fire Equipment Reserve Fund</b>				
FR084E	Replace 2012 Pumper (#263)	1,300,000	-	1,300,000
<b>Subtotal Fire ERF Funding</b>		<b>\$ 1,300,000</b>	<b>\$ -</b>	<b>\$ 1,300,000</b>
<b>Recreation &amp; Trails Fund</b>				
CP307P	Seth Child Commons Trail Connection	200,000	200,000	-
<b>Subtotal Rec &amp; Trails Funding</b>		<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>
<b>Special Street &amp; Highway (SS&amp;H)</b>				
EN008P	Bluement expansion	200,000	200,000	-
EN031P	Gary Ave & K-113 - New Traffic Signal	42,550	42,550	-
<b>Subtotal SS&amp;H Funding</b>		<b>\$ 242,550</b>	<b>\$ 242,550</b>	<b>\$ -</b>
<b>Water Fund</b>				
WA247P	Cybersecurity & Physical Security Impr	375,000	-	375,000
WA256P	Ft Riley & Fair Lane Waterline Impr	400,000	-	400,000
WA257P	College Acres Neighborhood Waterline Impr	2,000,000	-	2,000,000
WA273P	WTP Pump Station and Clearwell Upgrades	24,000,000	-	24,000,000
<b>Subtotal Water Funding</b>		<b>\$ 26,775,000</b>	<b>\$ -</b>	<b>\$ 26,775,000</b>
<b>Stormwater Fund</b>				
SW012P	New West Butterfield	250,000	-	250,000
SW061P	CiCo Tributary Stabilization	1,400,000	-	1,400,000
CD028P	Floodplain Management & Mitigation	150,000	150,000	-
<b>Subtotal Stormwater Funding</b>		<b>\$ 1,800,000</b>	<b>\$ 150,000</b>	<b>\$ 1,650,000</b>
<b>Federal Aviation Administration (FAA)</b>				
AP085P	East Ramp Reconstruction and Lighting	4,455,000	4,455,000	-
AP084P	Reconstruct Taxiway E	1,548,000	1,548,000	-
<b>Subtotal FAA Funding</b>		<b>\$ 6,003,000</b>	<b>\$ 6,003,000</b>	<b>\$ -</b>
<b>Grant / Other</b>				
WA247P	Cybersecurity & Physical Security Impr	375,000	375,000	-
EN031P	Gary Ave & K-113 - New Traffic Signal	170,200	170,200	-
TR022P	Poyntz & Juliette Traffic Signal Upgrade	200,000	200,000	-
TR032P	Juliette / K-18 Phase 2 Left Turn Signal	60,000	60,000	-
<b>Subtotal Grant / Other Funding</b>		<b>\$ 805,200</b>	<b>\$ 805,200</b>	<b>\$ -</b>
<b>2027 Operating Budget</b>		<b>\$ 805,200</b>	<b>\$ 805,200</b>	<b>\$ -</b>

# 2027 CIP Project Breakdown

## Project Category Breakdown



Category	Amount	Percent
City Facilities & Grounds	\$ 8,050,000	17%
Culture & Leisure	\$ 4,725,000	10%
Heavy Equipment	\$ 1,300,000	3%
Transportation Infrastructure	\$ 4,672,750	10%
Plans & Studies	\$ -	0%
Utilities	\$ 28,200,000	60%
<b>Total</b>	<b>\$ 46,947,750</b>	<b>100%</b>

Percent of 5-Year Total 2027 CIP \$46,947,750



Project Type Breakdown



## Operating Impact of Significant Nonrecurring Projects

Project Title	Project #	Initial Impact Year	Cost	Impact Description	Operating Fund	Ongoing Impact
Aggieville Triangle Park	MA018P	2027	\$2,500,000	Greenspace maintenance - Either partial FTE or Contract	General Fund	\$25,000
Aggieville Alley Upgrade Phase 4	MA019P	2027	\$600,000	Possible increase in lighting, cleaning and maintenance	General Fund	Negligible
Seth Child Commons Trail Connection	CP307P	2027	\$200,000	Annual plowing and maintenance cost related to addition	General Fund	\$1,000
Gary Ave & K113 - New Traffic Signal	EN031P	2027	\$212,750	Annual traffic signal operations costs	General Fund	\$1,000
WTP Pump Station & Clearwell Upgrade	WA273P	2027	\$24,000,000	Annual maintenance	Water	\$10,000
New West Butterfield	SW012P	2027	\$250,000	Annual maintenance	Stormwater	\$5,000
CiCo Tributary Stabilization	SW061P	2027	\$1,400,000	Mowing and maintenance	Stormwater	\$5,000
<b>2024 Project Costs</b>			<b>\$29,162,750</b>	<b>Annual Operating Budget Impact from 2024 Projects</b>		<b>\$ 47,000</b>
<b>5-Year Cummulative Total</b>						<b>\$ 1,936,000</b>

# 2028 CIP Projects by Fund

Years two through five of the five-year CIP are planning years with projects that are fully vetted by department staff and the CIP Committee for the proposed time horizon. Approved projects that are not initiated as proposed will continue to stay in the rolling five-year program and will be rescheduled through committee process.

Project Listing by Funding Source	2028	CASH	DEBT	Proposing Department
	\$ 9,350,000	\$ 3,550,000	\$ 5,800,000	

Capital Improvement Reserve Fund			CASH	DEBT	
AP083P	Rehabilitate West Apron Pavement	120,000	120,000	-	Airport
BR054P	Brick Sidewalk Rehab - Houston Pierre HD	150,000	150,000	-	Boards & Committees
BM020P	City Hall: Roof Section Replacement	100,000	100,000	-	Parks & Rec
CP318P	Colorado Park: Phase 2 Improvements	180,000	180,000	-	Parks & Rec
CP358P	Northeast Park: Phase 1 Master Plan Improvements	150,000	150,000	-	Parks & Rec
CP426P	Blue Earth Plaza: Stage and Event Lawn Renovation	180,000	180,000	-	Parks & Rec
CP469P	Cemetery Master Plan: Phase 2	240,000	240,000	-	Parks & Rec
CP471P	Playground Replacement: Phase 2	230,000	230,000	-	Parks & Rec
FR083P	Exhaust Removal Systems Firehouse 5	125,000	125,000	-	Fire
CD037P	Fort Riley Blvd Redevelopment Plan	100,000	100,000	-	Community Development
CD030P	Fund/Implement Bicycle & Pedestrian Systems Plan	100,000	100,000	-	Community Development
<b>Subtotal Capital Improvement Reserve Funding</b>		<b>\$ 1,675,000</b>	<b>\$ 1,675,000</b>	<b>\$ -</b>	

Bond and Interest Fund			CASH	DEBT	
CP272P	Linear Trail: Extension from Denison to Browning	500,000	-	500,000	Parks & Rec
<b>Subtotal Bond &amp; Interest Funding</b>		<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>	

Water Fund			CASH	DEBT	
WA176P	Scenic Drive Booster Pump Station	900,000	-	900,000	Public Works
WA252P	Bluemont Tank Security Fencing Upgrades	60,000	60,000	-	Public Works
WA253P	Lime Sludge Discharge Piping Improvements	200,000	200,000	-	Public Works
<b>Subtotal Water Funding</b>		<b>\$ 1,160,000</b>	<b>\$ 260,000</b>	<b>\$ 900,000</b>	

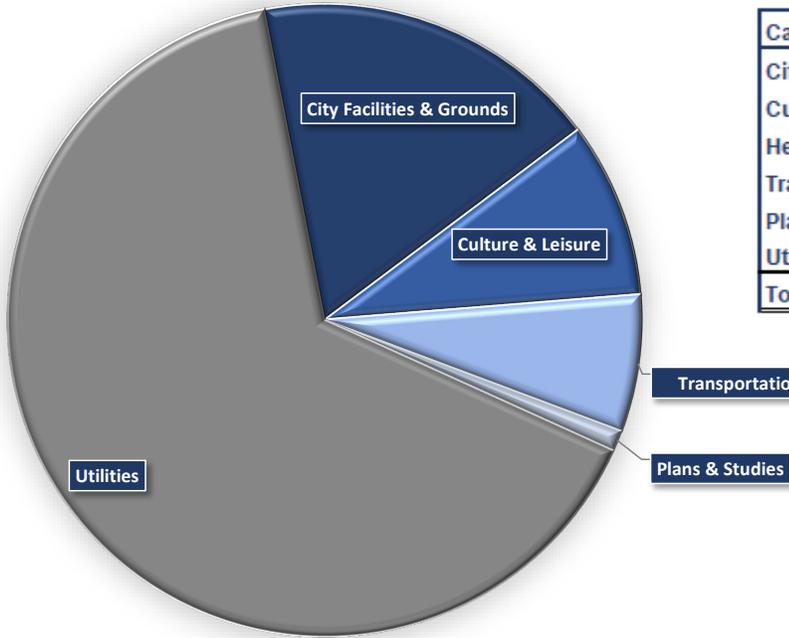
Wastewater Fund			CASH	DEBT	
WW228P	Sanitary Sewer Trunk Main Impr - Phase II	2,500,000	-	2,500,000	Public Works
WW234P	Tattarax Hills Sanitary Sewer Improvements	1,500,000	-	1,500,000	Public Works
WW224E	WWTP RAS Pump Station HVAC Improvements	200,000	200,000	-	Public Works
WW231P	Western Hills Add - Sanitary Sewer Replacement	125,000	125,000	-	Public Works
WW232P	Ratone Street Sanitary Sewer Replacement	60,000	60,000	-	Public Works
<b>Subtotal Wastewater Funding</b>		<b>\$ 4,385,000</b>	<b>\$ 385,000</b>	<b>\$ 4,000,000</b>	

Stormwater Fund			CASH	DEBT	
CD028P	Floodplain Management & Mitigation	150,000	150,000	-	Public Works
SW013P	3 - 3'x2' RCB under Highway 24 (1-13)	400,000	-	400,000	Public Works
<b>Subtotal Stormwater Funding</b>		<b>\$ 550,000</b>	<b>\$ 150,000</b>	<b>\$ 400,000</b>	

Federal Aviation Administration (FAA)			CASH	DEBT	
AP083P	Rehabilitate West Apron Pavement	1,080,000	1,080,000	-	Airport
<b>Subtotal FAA Funding</b>		<b>\$ 1,080,000</b>	<b>\$ 1,080,000</b>	<b>\$ -</b>	

# 2028 CIP Project Breakdown

## Project Category Breakdown

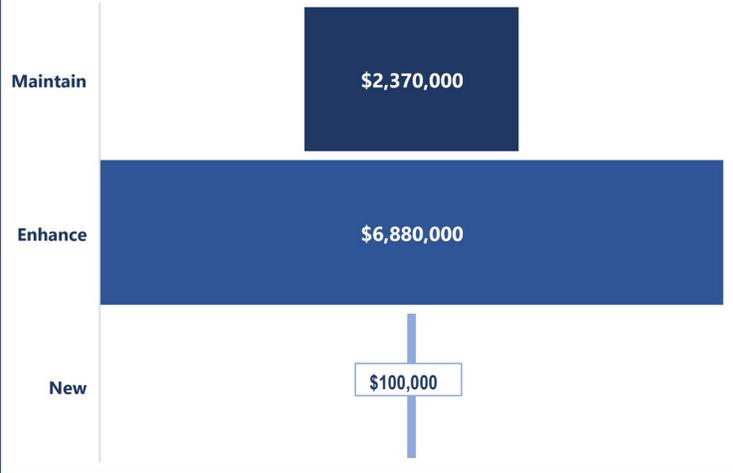


Category	Amount	Percent
City Facilities & Grounds	\$ 1,665,000	18%
Culture & Leisure	\$ 840,000	9%
Heavy Equipment	\$ -	0%
Transportation Infrastructure	\$ 650,000	7%
Plans & Studies	\$ 100,000	1%
Utilities	\$ 6,095,000	65%
<b>Total</b>	<b>\$ 9,350,000</b>	<b>100%</b>

## Percent of 5-Year Total 2028 CIP \$9,350,000



## Project Type Breakdown



## Operating Impact of Significant Nonrecurring Projects

Project Title	Project #	Initial Impact Year	Cost	Impact Description	Operating Fund	Ongoing Impact
Linear Trail Ext: Denison to Browning	CP272P	2029	\$500,000	Plowing and maintenance related to additional trail	General Fund	\$3,000
Scenic Drive Booster Pump Station	WA176P	2029	\$900,000	Annual maintenance	Water	\$10,000
<b>2024 Project Costs</b>			<b>\$1,400,000</b>	<b>Annual Operating Budget Impact from 2024 Projects</b>		<b>\$ 13,000</b>
<b>5-Year Cummulative Total</b>						<b>\$ 1,949,000</b>



# 2023 Projects in Progress

These projects have secured funding and are anticipated to be initiated in 2023

Project Number	Project Name	Estimated City Cost	Funding	Category	Type
MA012P	Aggieville Alley Upgrade Phase 1	1,000,000	TIF	Culture & Leisure	Enhance
FR020P	Replace Floor & Entry Way at Fire Station HQ	500,000	B&I	City Facilities & Grounds	Maintain
FR056E	Replace 2009 Pierce 75' Quint Unit #183	1,600,000	Fire ERF - LP	Heavy Equipment	Maintain
FR080E	New Brush Truck	180,000	Fire ERF - LP	Heavy Equipment	New
SW103P	Casement Road Stormsewer	2,500,000	Storm	Utilities	Enhance
WA210P	WTP Wellfield Expansion	4,000,000	Water	Utilities	Enhance
WW183P	US24 54 Inch Sanitary Sewer Inceptor	1,000,000	Waste	Utilities	Enhance
WW186P	Wildcat Creek Lift Station Forcemain Extension	400,000	Waste	Utilities	Enhance
WW204P	WWTP Septic Dump Station and Holding Tank	350,000	Waste	Utilities	New
<b>Total GO Debt</b>		<b>1,500,000</b>			
<b>TOTAL DEBT</b>		<b>11,530,000</b>			
CP408P	Sunset Cemetery: Block 10 Drainage Improvements	95,000	CIP Fund	City Facilities & Grounds	Maintain
FR063P	Training Facility Master Plan	125,000	CIP Fund	Plans & Studies	Enhance
RC052P	City Pool Slide Renovation	100,000	CIP Fund	City Facilities & Grounds	Maintain
EN119P	Fort Riley Boulevard sidewalk/Valley Drive	150,000	CIP Fund	Transportation Infrastructure	Enhance
<b>Total CIP Fund CASH</b>		<b>470,000</b>			
FR073P	Mobile Data Terminal Project	180,000	Fire ERF	City Facilities & Grounds	New
CP406P	Comprehensive Parks & Rec Master Plan	150,000	Special Park&Rec	Plans & Studies	Enhance
CP407P	Trail Pedestrian Bridge Feasibility Study	60,000	Rec&Trails	Plans & Studies	New
CD036P	East Manhattan Gateway Plan	500,000	EcoDevo	Plans & Studies	New
AP086P	Box Hangars Construction	232,145	AP Rev 10% Match	City Facilities & Grounds	New
<b>Total Special Revenue CASH</b>		<b>1,122,145</b>			
CD028P	Floodplain Management & Mitigation	150,000	Storm	Utilities	Maintain
WA183P	Replace Water Main - Denison Ave N. of Claflin	200,000	Water	Utilities	Maintain
WA184P	New Water Main - Knox Lane	180,000	Water	Utilities	New
WA248P	WTP Corrosion Control Study	50,000	Water	Utilities	Maintain
WA250E	WTP Wellfield VFD Expansion	120,000	Water	Utilities	Enhance
WW193E	Purchase WWTP Replacement UV Bulbs	120,000	Waste	Utilities	Maintain
WW211P	WWTP Aeration Basin Diffuser Replacement	130,000	Waste	Utilities	Maintain
WW215P	WWTP Biosolids Farm Tractor Storage Building	50,000	Waste	Utilities	New
WW226E	Upgrade WWTP SCADA PLC and Cellular Modems	150,000	Waste	Utilities	Enhance
WW229P	Harris Add and College Hts Rd San Sewer Repl	180,000	Waste	Utilities	Maintain
<b>Total Utilities CASH</b>		<b>1,330,000</b>			
<b>TOTAL 2023 Projects From All City Sources</b>		<b>\$14,452,145</b>			



**2024 -2028**

# **Capital Improvement Program**

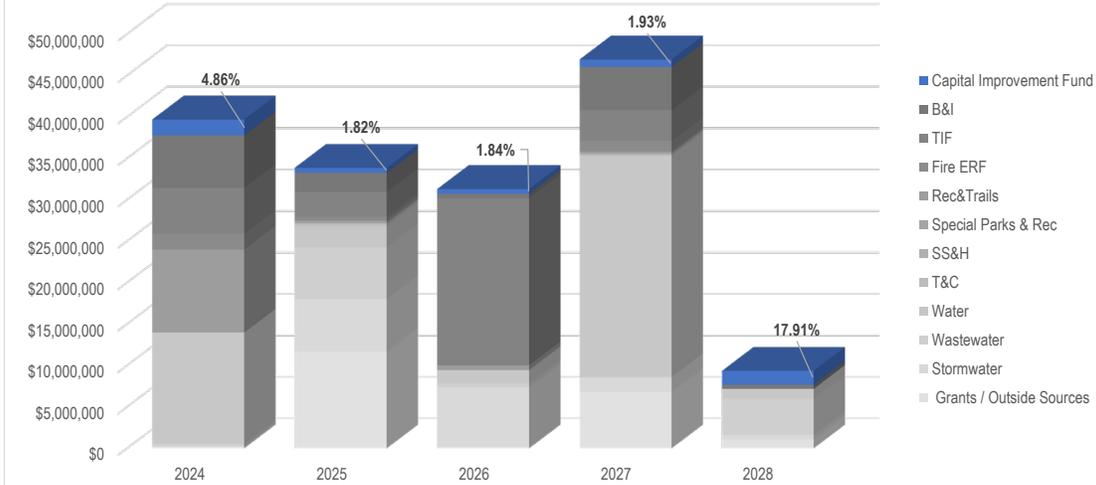
## **Projects by Fund**

## CAPITAL IMPROVEMENT FUND

The Capital Improvement Reserve Fund is intended to cash fund proposed capital improvement projects over \$50,000, that the City does not wish to debt finance. Revenue may be credited to this fund from any source, but is generally anticipated to be transferred from General Fund reserves. The proposed Capital Improvement expenditures below will be contingent upon various General Fund revenue streams including sales tax, property tax, motor vehicle taxes, franchise fees, interest income and various user fees.

Funding Source	2024	2025	2026	2027	2028	5-Year Total
Capital Improvement Fund	\$1,930,000	\$617,000	\$575,000	\$905,000	\$1,675,000	\$5,702,000

### PROPORTIONATE FUNDING OF 5-YEAR CIP



### 5-Year Project Listing

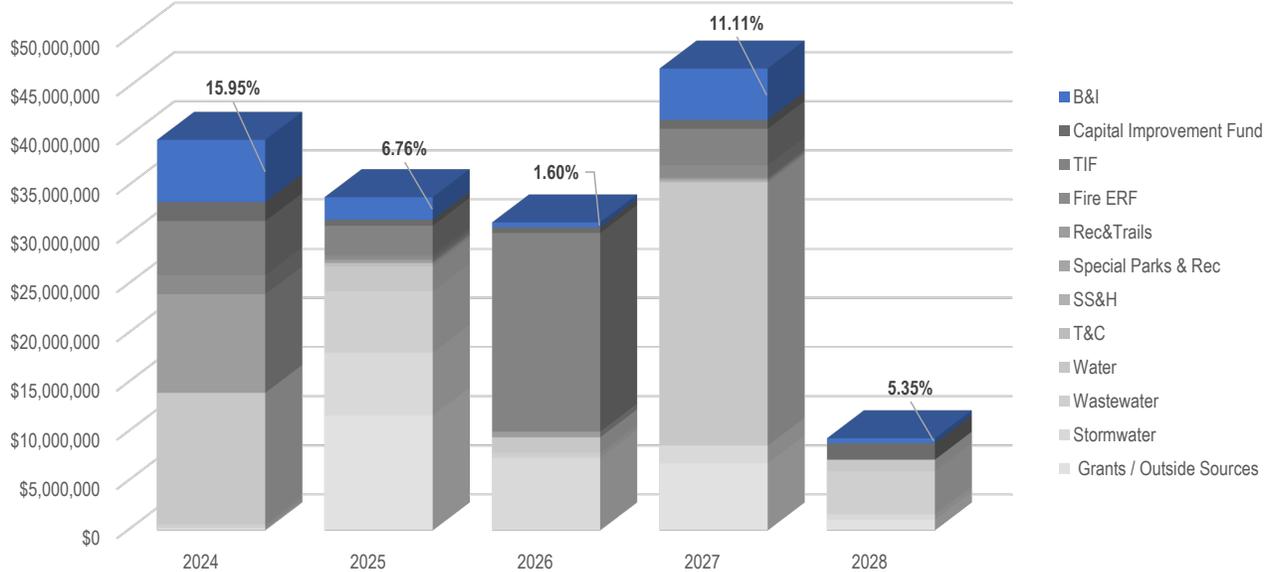
Project #	Project Name	2024	2025	2026	2027	2028	Estimated Cost
CP466P	Splash Park Recirculation/Stingray Reuse Ph. 1	200,000	-	-	-	-	200,000
RC055P	City Pool: Stingray Deck Phase 2: Re-Use Impr	200,000	-	-	-	-	200,000
CD030P	Fund/Implement Bike & Pedestrian Systems Plan	100,000	100,000	100,000	100,000	100,000	500,000
ST2402	MLK Jr & Anderson Right Turn Lane	150,000	-	-	-	-	150,000
CP411P	Blue Earth Water Feature: Leaper Renovation	125,000	-	-	-	-	125,000
CP316P	Douglass Center Annex: Renovations	150,000	-	-	-	-	150,000
CP464P	Douglass Center Annex: Roof Replacement	50,000	-	-	-	-	50,000
FR027P*	Firehouse #2 Expansion and Remodel	140,000	-	-	-	-	140,000
FR066P	Firehouse #1 HVAC Replacement	100,000	-	-	-	-	100,000
BM016P	City Hall: South Entry Pedestrian Pavement	90,000	-	-	-	-	90,000
RC056P	Northview & CICO Pool: Slide Renovation	180,000	-	-	-	-	180,000
FR075P	EOC Upgrades	170,000	-	-	-	-	170,000
RC063P*	City Hall: Customer Service Counter Renovation	75,000	-	-	-	-	75,000
ST2403	Bellhaven/College/Anderson Signalization Study	200,000	-	-	-	-	200,000
MA004P	City Website Re-Design & Online Transactions	-	125,000	-	-	-	125,000
FR032P	Burn Building Repairs and Relocation	-	125,000	-	-	-	125,000
BMP030P	City Hall: Cubicle/ Carpet Replacement	-	177,000	-	-	-	177,000
CD035P	Poyntz Avenue Corridor Plan	-	90,000	-	-	-	90,000
CP457P	City Pool: Paint Pool	-	-	120,000	-	-	120,000
CP468P	Playground Replacement: Phase 1	-	-	230,000	-	-	230,000
CP418P	Sunset Cemetery: Evergreen Rd Replacement	-	-	125,000	-	-	125,000
CP419P	Anneberg Park: Repair concrete roads	-	-	-	210,000	-	210,000
RC064P	Anneberg Park: Twin Oaks facility improvements	-	-	-	225,000	-	225,000
BM013P	City Hall: Roof Section Replacement	-	-	-	170,000	-	170,000
BR048P	Bluemon Corridor Beautification Design	-	-	-	200,000	-	200,000
AP083P*	Rehabilitate West Apron Pavement	-	-	-	-	120,000	120,000
BM020P	City Hall: Roof Section Replacement	-	-	-	-	100,000	100,000
CP469P	Cemetery Master Plan: Phase 2	-	-	-	-	240,000	240,000
CP426P	Blue Earth Plaza: Event Lawn Renovation	-	-	-	-	180,000	180,000
CP471P	Playground Replacement: Phase 2	-	-	-	-	230,000	230,000
CP318P	Colorado Park: Phase 2 Improvements	-	-	-	-	180,000	180,000
FR083P	Exhaust Removal Systems Firehouse 5	-	-	-	-	125,000	125,000
CP358P	NE Park: Phase 1 Master Plan Improvements	-	-	-	-	150,000	150,000
BR054P	Brick Sidewalk Rehab - Houston Pierre HD	-	-	-	-	150,000	150,000
CD037P	Fort Riley Blvd Redevelopment Plan	-	-	-	-	100,000	100,000
<b>Total</b>		<b>\$ 1,930,000</b>	<b>\$ 617,000</b>	<b>\$ 575,000</b>	<b>\$ 905,000</b>	<b>\$ 1,675,000</b>	<b>\$ 5,702,000</b>

## BOND AND INTEREST FUND

The Bond and Interest Fund is intended to fund projects that affect the general welfare of the entire City. General Obligation bonds are used to fund project costs over \$500,000. These bonds are backed by the full faith and credit of the City. Once bonds are issued, the City must levy the necessary amount of property taxes to retire the debt. Short-term financing is used to fund projects that are less than 500,000. The funding of new projects proposed below will be contingent upon annual debt retirement of previously approved projects.

Funding Source	2024	2025	2026	2027	2028	5-Year Total
Bond & Interest Fund	\$6,330,000	\$2,289,000	\$500,000	\$5,217,000	\$500,000	<b>\$14,836,000</b>

### PROPORTIONATE FUNDING OF 5-YEAR CIP



### 5-Year Project Listing

Project Number	Project Name	2024	2025	2026	2027	2028	Estimated Cost
ST062P	Amherst Salt storage facility	350,000	-	-	-	-	<b>350,000</b>
ST2401	14th & Poyntz Signal Replacement	450,000	-	-	-	-	<b>450,000</b>
CP470P	Cemetery Master Plan: Phase 1	330,000	-	-	-	-	<b>330,000</b>
FR076P	Construct New Firehouse #6	3,000,000	-	-	-	-	<b>3,000,000</b>
FR077E	New Pumper Apparatus for Firehouse #6	1,300,000	-	-	-	-	<b>1,300,000</b>
FR065P	Headquarters Roof Replacement	400,000	-	-	-	-	<b>400,000</b>
FR067P	Firehouse #1 Improvements	500,000	-	-	-	-	<b>500,000</b>
AP056P*	Taxiway A Reconstruction	-	1,164,000	-	-	-	<b>1,164,000</b>
EN043P*	Upgrade Knox from Casement to N.E. Park	-	375,000	-	-	-	<b>375,000</b>
TR054P	Manhattan Traffic Operations Facility (MTOF)	-	750,000	-	-	-	<b>750,000</b>
CP413P	Anneberg Park: Repair/Mill and overlay Roads	-	-	250,000	-	-	<b>250,000</b>
FR072P	Vehicle Exhaust Removal & Air Quality Systems	-	-	250,000	-	-	<b>250,000</b>
AP085P*	East Ramp Reconstruction and Lighting	-	-	-	495,000	-	<b>495,000</b>
AP084P*	Reconstruct Taxiway E	-	-	-	172,000	-	<b>172,000</b>
EN035P	11th street expansion (Bluemont to Fremont)	-	-	-	2,000,000	-	<b>2,000,000</b>
EN008P*	Bluemont expansion	-	-	-	1,800,000	-	<b>1,800,000</b>
CP334P	City Park: Improve Central Park Amenities	-	-	-	500,000	-	<b>500,000</b>
FR082P	Exhaust Removal Systems Firehouses 3 & 4	-	-	-	250,000	-	<b>250,000</b>
CP272P	Linear Trail Ext: Denison to Browning	-	-	-	-	500,000	<b>500,000</b>
<b>Total</b>		<b>\$ 6,330,000</b>	<b>\$ 2,289,000</b>	<b>\$ 500,000</b>	<b>\$ 5,217,000</b>	<b>\$ 500,000</b>	<b>\$ 14,836,000</b>

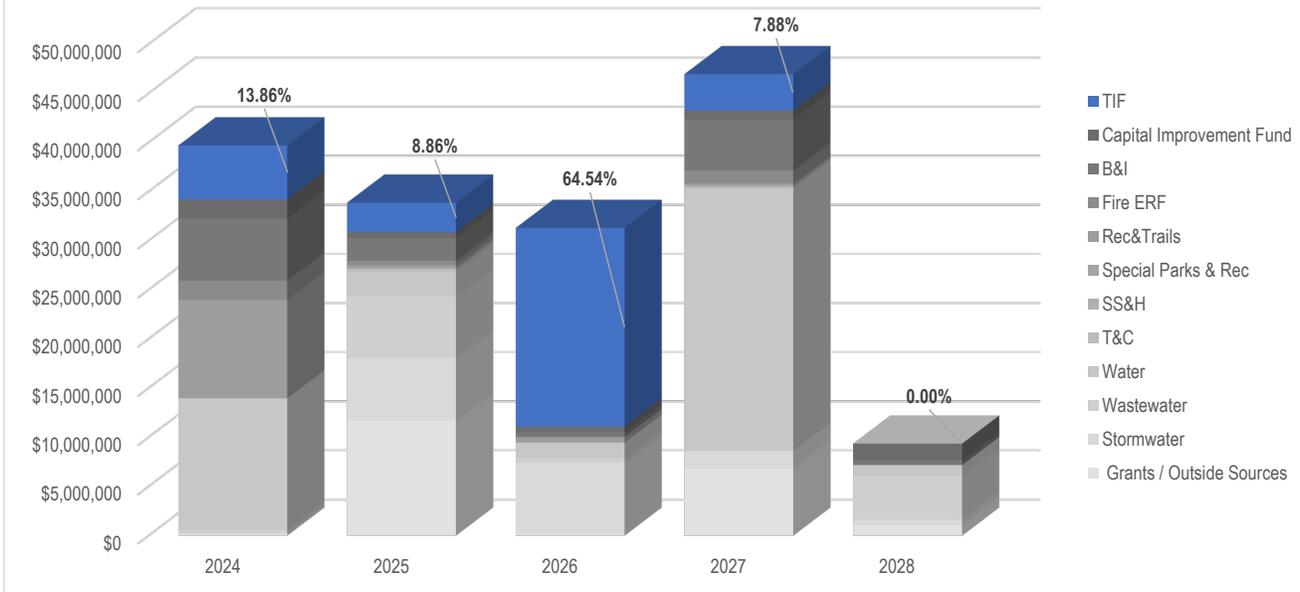
\*Project funded from multiple sources

## TAX INCREMENT FINANCING (TIF) FUND

Tax increment financing (TIF) revenues derived from established TIF districts are proposed to fund the projects listed below. TIF revenues will be transferred into the Bond and Interest Fund to service the debt for TIF related projects.

Funding Source	2024	2025	2026	2027	2028	5-Year Total
Tax Increment Financing Fund	\$5,500,000	\$3,000,000	\$20,200,000	\$3,700,000	\$0	\$32,400,000

### PROPORTIONATE FUNDING OF 5-YEAR CIP



### 5-Year Project Listing

Project Number	Project Name	2024	2025	2026	2027	2028	Estimated Cost
MA011P	Aggieville 12th & Laramie	5,500,000	-	-	-	-	5,500,000
MA015P	Aggieville Moro Street Phase 1	-	3,000,000	-	-	-	3,000,000
MA013P	Aggieville Parking Garage 2 & Laramie Street	-	-	15,000,000	-	-	15,000,000
MA014P	Aggieville Alley Upgrade Phase 2	-	-	1,000,000	-	-	1,000,000
MA017P	Aggieville Alley Upgrade Phase 3	-	-	1,200,000	-	-	1,200,000
MA016P	Aggieville Moro Street Phase 2	-	-	3,000,000	-	-	3,000,000
MA019P	Aggieville Alley Upgrade Phase 4	-	-	-	1,200,000	-	1,200,000
MA018P	Aggieville Triangle Park	-	-	-	2,500,000	-	2,500,000
<b>Total</b>		<b>\$ 5,500,000</b>	<b>\$ 3,000,000</b>	<b>\$ 20,200,000</b>	<b>\$ 3,700,000</b>	<b>\$ -</b>	<b>\$ 32,400,000</b>

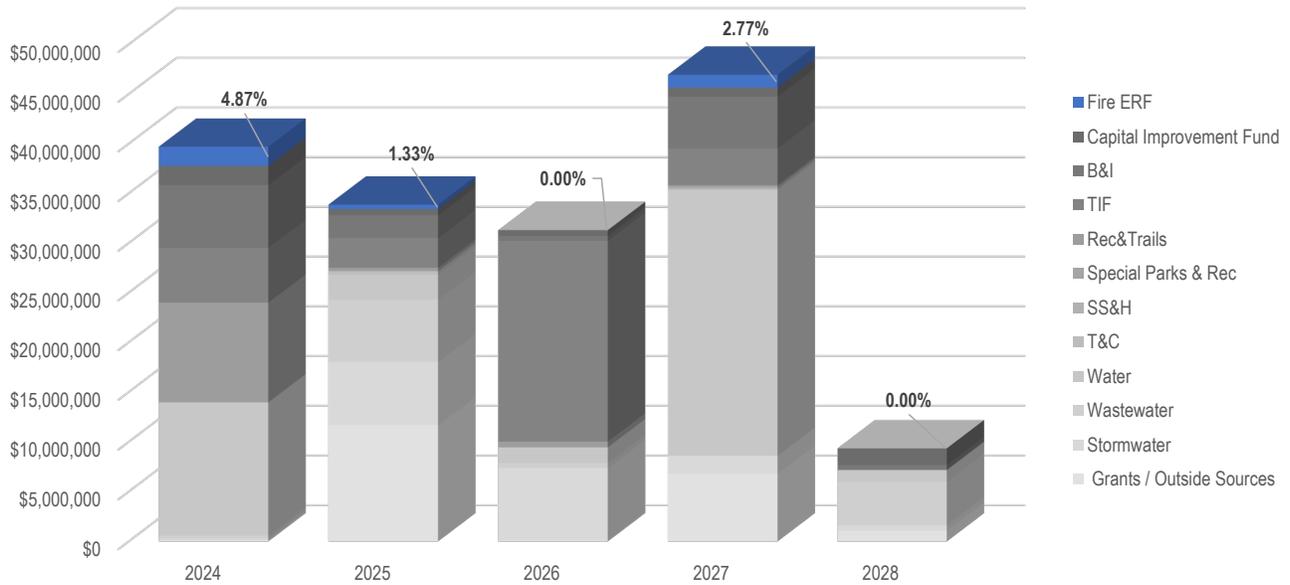
*\*Project funded from multiple sources*

## FIRE EQUIPMENT RESERVE FUND (ERF)

The Fire Equipment Reserve Fund is a property tax supported fund that, by ordinance, cannot exceed 2 mills per year. Revenues in this fund are used to build reserves for the purchase of Fire equipment. Proposed projects below would be fully funded from these reserves.

Funding Source	2024	2025	2026	2027	2028	5-Year Total
Fire Equipment Reserve Fund	\$1,935,000	\$450,000	\$0	\$1,300,000	\$0	\$3,685,000

### PROPORTIONATE FUNDING OF 5-YEAR CIP



### 5-Year Project Listing

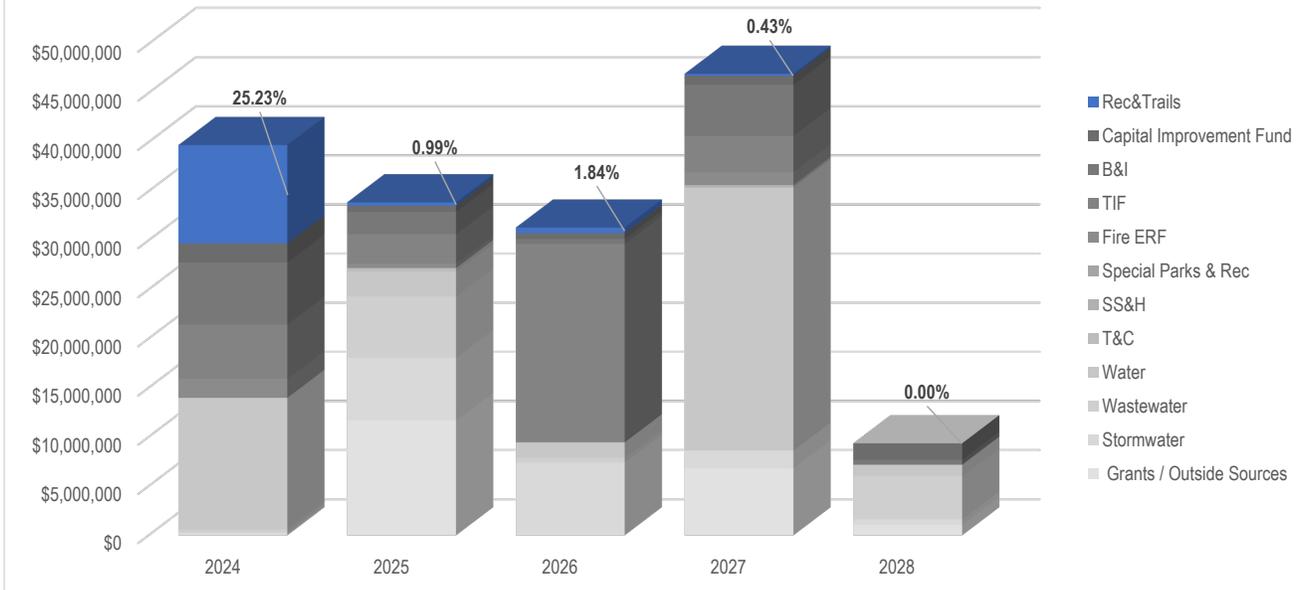
Project Number	Project Name	2024	2025	2026	2027	2028	Estimated Cost
FR044E	Replace 2004 Rescue Truck & Equip	1,300,000	-	-	-	-	1,300,000
FR061E	Replace 2013 SCBAs & Masks	550,000	-	-	-	-	550,000
FR062E	Purchase Training Props	85,000	-	-	-	-	85,000
FR045E	Refurbish Unit #107 - Air/Rehab Support Veh	-	450,000	-	-	-	450,000
FR084E	Replace 2012 Pumper (#263)	-	-	-	1,300,000	-	1,300,000
<b>Total</b>		<b>\$ 1,935,000</b>	<b>\$ 450,000</b>	<b>\$ -</b>	<b>\$ 1,300,000</b>	<b>\$ -</b>	<b>\$ 3,685,000</b>

## RECREATION AND TRAILS FUND

Revenue available for the Recreation and Trails Fund is derived from a 2017 voter approved quarter cent sales tax on goods and services sold across the City, currently set to sunset after ten years. The proposed projects below are associated with the ten-year plan intended to improve recreation trails across the City, construct two indoor recreation facilities adjacent to USD 383 middle schools, and the renovation of ball fields and courts within CiCo park. Projects are largely cash funded with accumulated revenues; however, debt financing with transfers to the Bond and Interest Fund are possible.

Funding Source	2024	2025	2026	2027	2028	5-Year Total
Quality of Life Sales Tax - Rec & Trails	\$10,016,000	\$336,000	\$575,000	\$200,000	\$0	\$11,127,000

### PROPORTIONATE FUNDING OF 5-YEAR CIP



### 5-Year Project Listing

Project Number	Project Name	2024	2025	2026	2027	2028	Estimated Cost
CP278P	CiCo Park Improvements	10,000,000	-	-	-	-	10,000,000
CP409P*	Linear Trail: Animal Shelter Trailhead	16,000	-	-	-	-	16,000
CP238P*	Blue River Access: Restroom & Lights	-	16,000	-	-	-	16,000
CP308P	Marlatt Trail: Denison to Browning (Design)	-	150,000	-	-	-	150,000
CP374P*	Warner Park: Ravine Bridge	-	170,000	-	-	-	170,000
CP306P*	Casement Trail: Knox/Allen to Brookmont	-	-	125,000	-	-	125,000
CP416P	Linear Trail: Replace Low-Water Crossing	-	-	450,000	-	-	450,000
CP307P	Seth Child Commons Trail Connection	-	-	-	200,000	-	200,000
<b>Total</b>		<b>\$ 10,016,000</b>	<b>\$ 336,000</b>	<b>\$ 575,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 11,127,000</b>

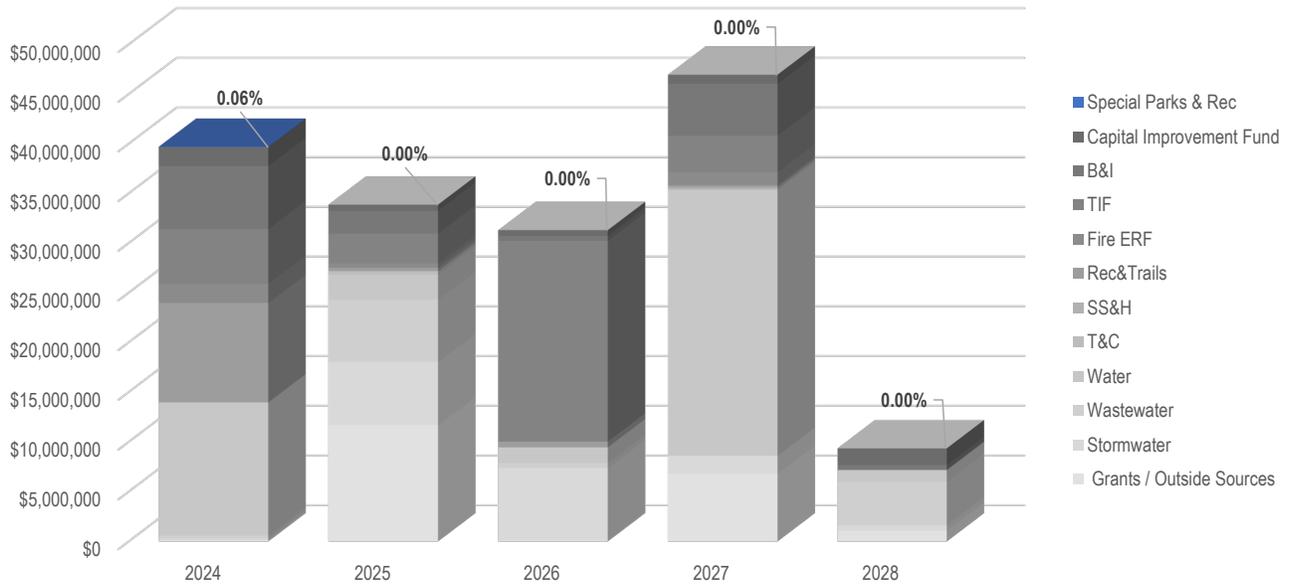
\*Project funded from multiple sources

## SPECIAL PARKS AND RECREATION FUND

Revenues for the Special Parks and Recreation Fund are derived from one third (1/3) of all liquor tax money received by the City from the State of Kansas. In accordance with State law, these revenues must be received in this fund and must be used for park and recreation purposes.

Funding Source	2024	2025	2026	2027	2028	5-Year Total
Special Parks & Recreation Fund	\$25,000	\$0	\$0	\$0	\$0	\$25,000

### PROPORTIONATE FUNDING OF 5-YEAR CIP



### 5-Year Project Listing

Project Number	Project Name	2024	2025	2026	2027	2028	Estimated Cost
RC063P*	City Hall: Customer Service Counter Renovation	25,000	-	-	-	-	25,000
<b>Total</b>		<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>

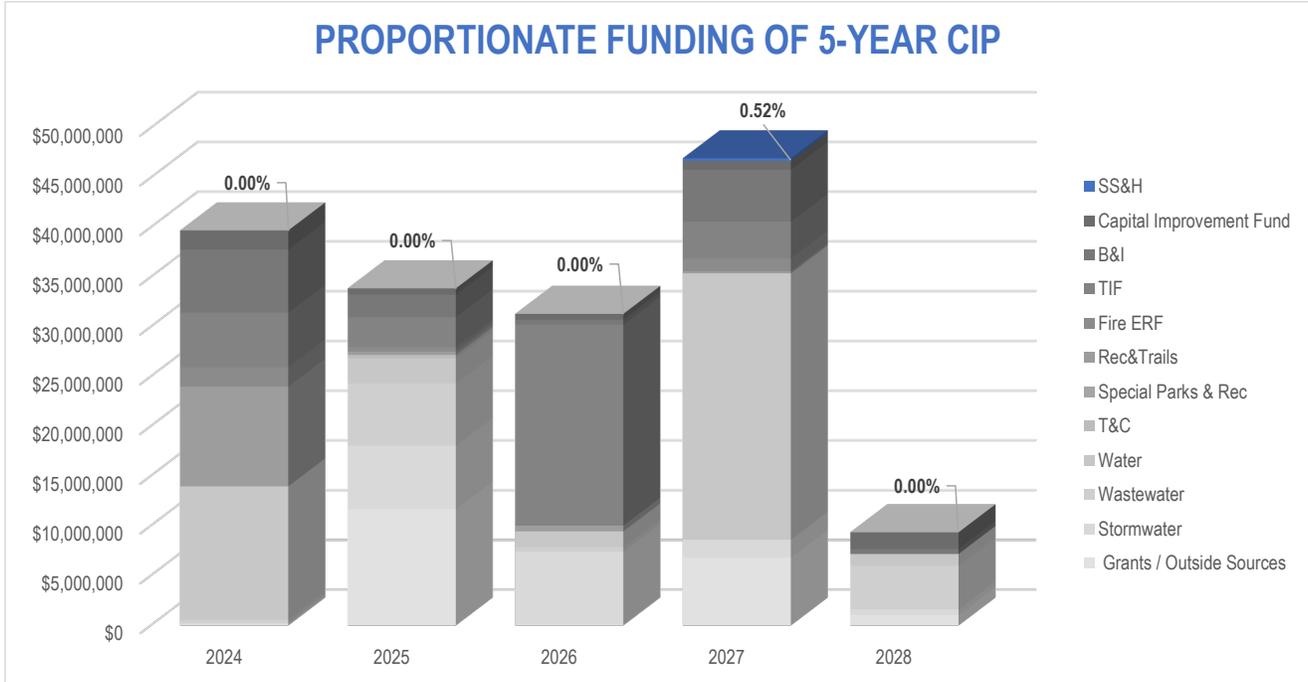
\*Project funded from multiple sources

## SPECIAL STREET AND HIGHWAY (SS&H) FUND

Special Street and Highway revenue is derived from the motor vehicle fuel taxes collected by the State and Kansas and then apportioned to the various cities and counties across the State. Manhattan uses this fund as a revenue source to implement the pavement management program as well as to fund projects such as the ones proposed below.

Funding Source	2024	2025	2026	2027	2028	5-Year Total
Special Street & Highway Fund	\$0	\$0	\$0	\$242,550	\$0	<b>\$242,550</b>

### PROPORTIONATE FUNDING OF 5-YEAR CIP



### 5-Year Project Listing

Project Number	Project Name	2024	2025	2026	2027	2028	Estimated Cost
EN008P*	Bluemont expansion	-	-	-	200,000	-	<b>200,000</b>
EN031P	Gary Ave & K-113 - New Traffic Signal	-	-	-	42,550	-	<b>42,550</b>
<b>Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 242,550</b>	<b>\$ -</b>	<b>\$ 242,550</b>

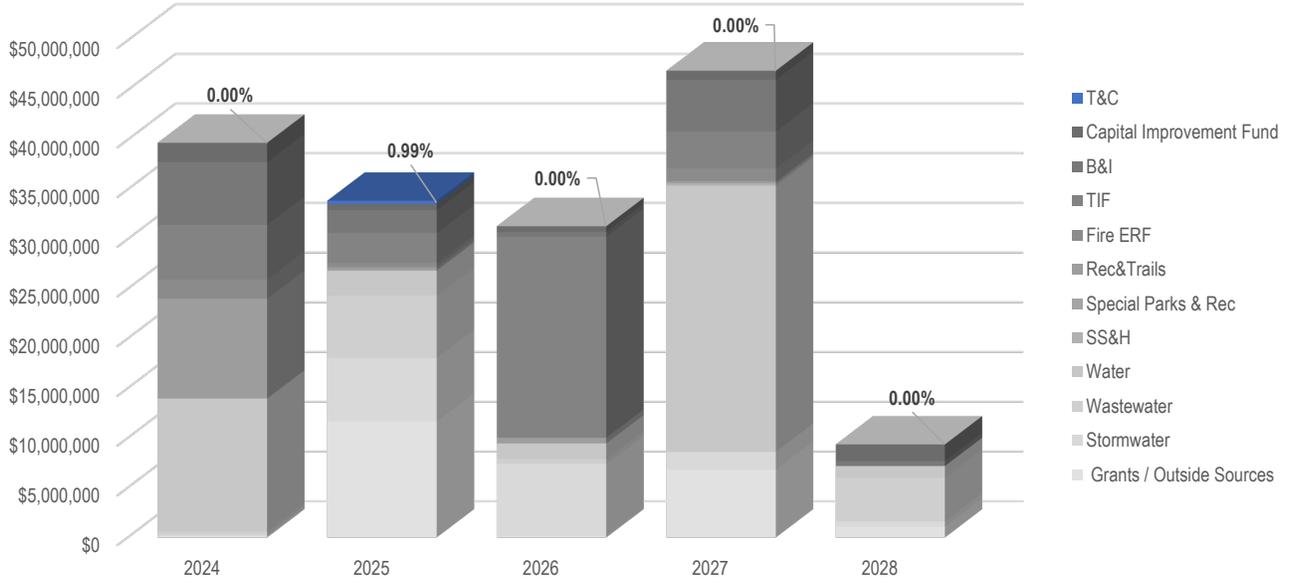
\*Project funded from multiple sources

## TOURISIM AND CONVENTION PROMOTION FUND

Revenue to this fund is derived from the City's motel/hotel Transient Guest Tax (TGT). This fund finances tourism and convention activities that are coordinated and managed by the Chamber of Commerce, as well as promotion of the Discovery Center. Most monies are turned over to the Chamber of Commerce for tourism and convention purposes. Some funds are retained and are able to be used for City programs and projects.

Funding Source	2024	2025	2026	2027	2028	5-Year Total
Tourism & Convention Promotion Fund	\$0	\$335,000	\$0	\$0	\$0	\$335,000

### PROPORTIONATE FUNDING OF 5-YEAR CIP



### 5-Year Project Listing

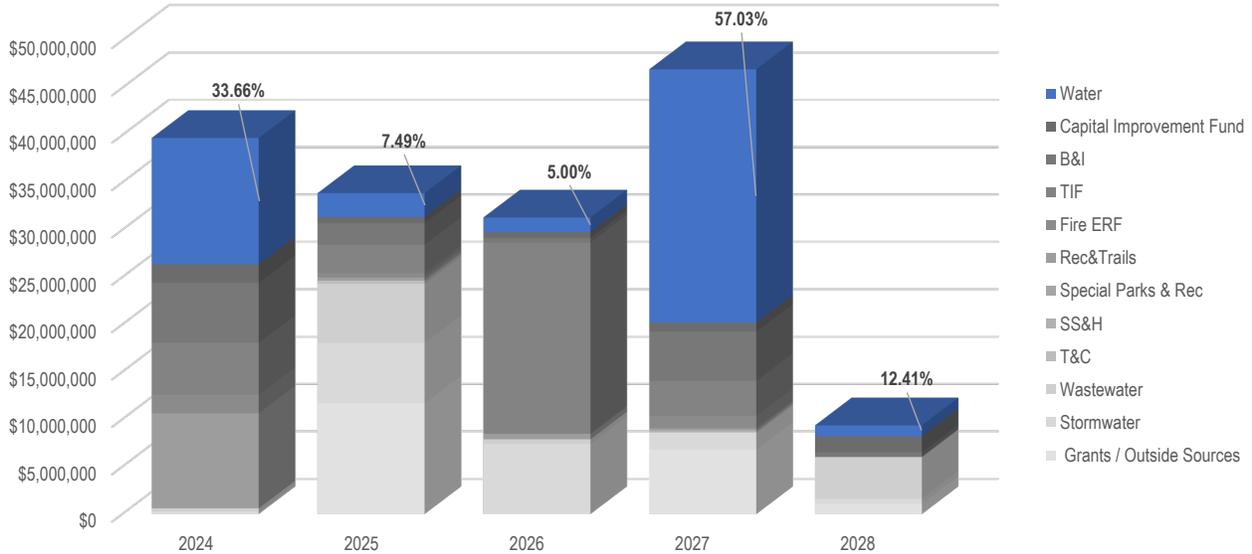
Project Number	Project Name	2024	2025	2026	2027	2028	Estimated Cost
RC053P	Anneberg Twin Oaks: Replace Turf	-	335,000	-	-	-	335,000
<b>Total</b>		\$ -	\$ 335,000	\$ -	\$ -	\$ -	\$ 335,000

## WATER FUND

The Water fund revenue sources are generated from monthly user fees and can be used only for specific improvements to the Water utilities. The projects proposed below are part of long-term internal staff plans in alignment with long-term revenue forecasts.

Funding Source	2024	2025	2026	2027	2028	5-Year Total
Water Fund	\$13,360,000	\$2,538,000	\$1,565,000	\$26,775,000	\$1,160,000	<b>\$45,398,000</b>

### PROPORTIONATE FUNDING OF 5-YEAR CIP



### 5-Year Project Listing

Project Number	Project Name	2024	2025	2026	2027	2028	Estimated Cost
WA147P	Northwest Transmission Main Phase 3	3,585,000	-	-	-	-	3,585,000
WA233P	Ehlers Waterline Impr	400,000	-	-	-	-	400,000
WA234P	Northwest Zone Water Tower	8,500,000	-	-	-	-	8,500,000
WA212P	WTP Basin No. 1 Solids Recirculation Pump	100,000	-	-	-	-	100,000
WA240P	Wellfield Lighting and Security Impr	250,000	-	-	-	-	250,000
WA241E	Filter Influent Control Valve Replacement	200,000	-	-	-	-	200,000
WA249P	WTP High Service Pump Station Access Bay	100,000	-	-	-	-	100,000
WA245P	Water Main Assessment & Repl Program	75,000	-	-	-	-	75,000
WA251P	WTP Storage Building	150,000	-	-	-	-	150,000
WA148P	Northwest Transmission Main Phase 4	-	2,033,000	-	-	-	2,033,000
WA185P	Replace Water Main - Ridge Dr	-	250,000	-	-	-	250,000
WA197P	Waters Street Waterline Impr	-	55,000	-	-	-	55,000
WA198P	City Park Waterline Impr	-	150,000	-	-	-	150,000
WA246P*	Enterprise Business Continuity Plan	-	50,000	-	-	-	50,000
WA160P	Elaine - Todd Neighborhood Water Main Impr	-	-	500,000	-	-	500,000
WA217P	Bluemont Ave Waterline Impr	-	-	445,000	-	-	445,000
WA254P	Hunting Ave Part 2 Waterline Impr	-	-	200,000	-	-	200,000
WA199P	16th and Leavenworth St Waterline Impr	-	-	55,000	-	-	55,000
WA215P	Tamarron Terr Waterline Impr	-	-	150,000	-	-	150,000
WA216P	Delaware, 18th, & Rock Hill Waterline Impr	-	-	215,000	-	-	215,000
WA247P*	Cybersecurity & Physical Security Impr	-	-	-	375,000	-	375,000
WA256P	Ft Riley & Fair Lane Waterline Impr	-	-	-	400,000	-	400,000
WA257P	College Acres Neighborhood Waterline Impr	-	-	-	2,000,000	-	2,000,000
WA273P	WTP Pump Station and Clearwell Upgrades	-	-	-	24,000,000	-	24,000,000
WA176P	Scenic Drive Booster Pump Station	-	-	-	-	900,000	900,000
WA252P	Bluemont Tank Security Fencing Upgrades	-	-	-	-	60,000	60,000
WA253P	Lime Sludge Discharge Piping Improvements	-	-	-	-	200,000	200,000
<b>Total</b>		<b>\$ 13,360,000</b>	<b>\$ 2,538,000</b>	<b>\$ 1,565,000</b>	<b>\$ 26,775,000</b>	<b>\$ 1,160,000</b>	<b>\$ 45,398,000</b>

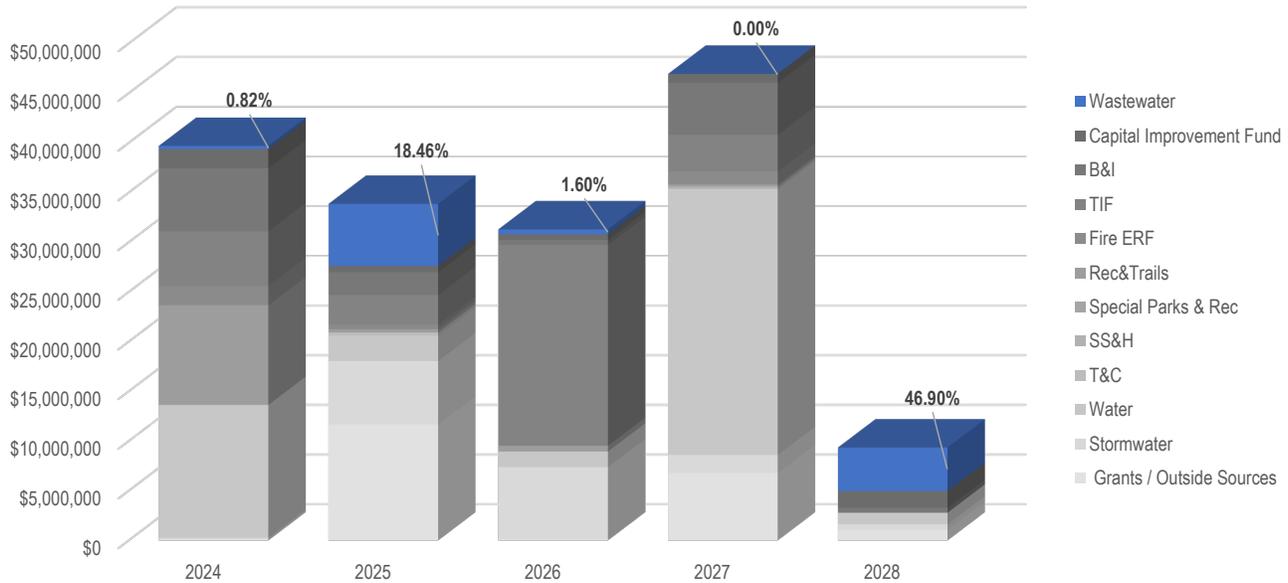
\*Project funded from multiple sources

## WASTEWATER FUND

The Wastewater fund revenue sources are generated from monthly user fees and can be used only for specific improvements to the Wastewater utilities. The projects proposed below are part of long-term internal staff plans in alignment with long-term revenue forecasts.

Funding Source	2024	2025	2026	2027	2028	5-Year Total
Wastewater Fund	\$325,000	\$6,250,000	\$500,000	\$0	\$4,385,000	\$11,460,000

### PROPORTIONATE FUNDING OF 5-YEAR CIP



### 5-Year Project Listing

Project Number	Project Name	2024	2025	2026	2027	2028	Estimated Cost
WW092E	Repl 2004 Lagoon Dredge & Shore Controls	225,000	-	-	-	-	225,000
WW219E	WWTP MLR/RAS Pump Station Mech. Seal Install	100,000	-	-	-	-	100,000
WW203P	WWTP Original Final and Aeration Basin Upgrades	-	2,000,000	-	-	-	2,000,000
WW227P	Sanitary Sewer Trunk Main Impr - Phase 1	-	2,000,000	-	-	-	2,000,000
WW233P	Aggieville Downstream Sewer Impr	-	2,000,000	-	-	-	2,000,000
WA246P*	Enterprise Business Continuity Plan	-	50,000	-	-	-	50,000
WW223P	WCLS and EVLS HVAC Impr	-	200,000	-	-	-	200,000
WW199P	Purchase New Biosolids Farm Land - 55 acres	-	-	500,000	-	-	500,000
WW228P	Sanitary Sewer Trunk Main Impr - Phase II	-	-	-	-	2,500,000	2,500,000
WW234P	Tattarax Hills Sanitary Sewer Improvements	-	-	-	-	1,500,000	1,500,000
WW224E	WWTP RAS Pump Station HVAC Improvements	-	-	-	-	200,000	200,000
WW231P	Western Hills Add - Sanitary Sewer Replacement	-	-	-	-	125,000	125,000
WW232P	Ratone Street Sanitary Sewer Replacement	-	-	-	-	60,000	60,000
<b>Total</b>		<b>\$ 325,000</b>	<b>\$ 6,250,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ 4,385,000</b>	<b>\$ 11,460,000</b>

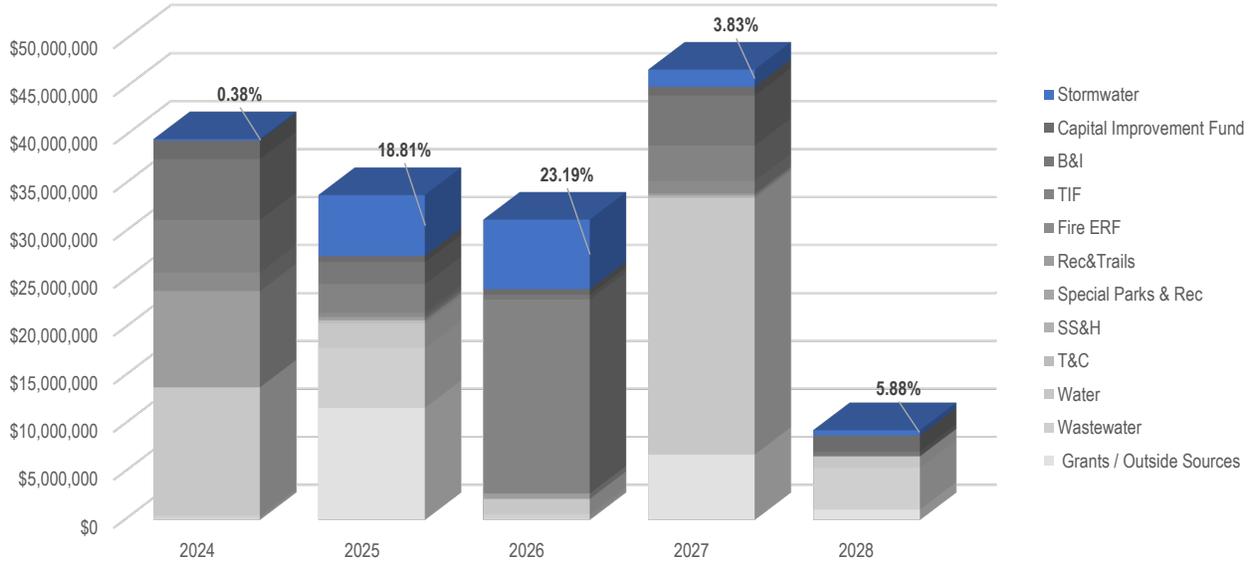
\*Project funded from multiple sources

## STORMWATER FUND

The Stormwater fund revenue sources are generated from monthly user fees and can be used only for specific improvements to the Stormwater utilities. The projects proposed below are part of long-term internal staff plans in alignment with long-term revenue forecasts.

Funding Source	2024	2025	2026	2027	2028	5-Year Total
Stormwater Fund	\$150,000	\$6,371,000	\$7,260,000	\$1,800,000	\$550,000	\$16,131,000

### PROPORTIONATE FUNDING OF 5-YEAR CIP



### 5-Year Project Listing

Project Number	Project Name	2024	2025	2026	2027	2028	Estimated Cost
CD028P	Floodplain Management & Mitigation	150,000	150,000	150,000	150,000	150,000	750,000
SW005P	Claffin Culvert	-	346,000	-	-	-	346,000
SW028P	Kearney/3rd St Outfall	-	5,525,000	-	-	-	5,525,000
SW097P	Master Plan Study, Levee Pump Stations	-	350,000	-	-	-	350,000
SW055P	Middle Kearney Stormwater Impr	-	-	7,000,000	-	-	7,000,000
SW031P	Anderson Grandview Culverts	-	-	110,000	-	-	110,000
SW012P	New West Butterfield	-	-	-	250,000	-	250,000
SW061P	CiCo Tributary Stabilization	-	-	-	1,400,000	-	1,400,000
SW013P	3-3'x2' RCB under Highway 24 (1-13)	-	-	-	-	400,000	400,000
<b>Total</b>		<b>\$ 150,000</b>	<b>\$ 6,371,000</b>	<b>\$ 7,260,000</b>	<b>\$ 1,800,000</b>	<b>\$ 550,000</b>	<b>\$ 16,131,000</b>

## GRANTS AND OTHER OUTSIDE SOURCES

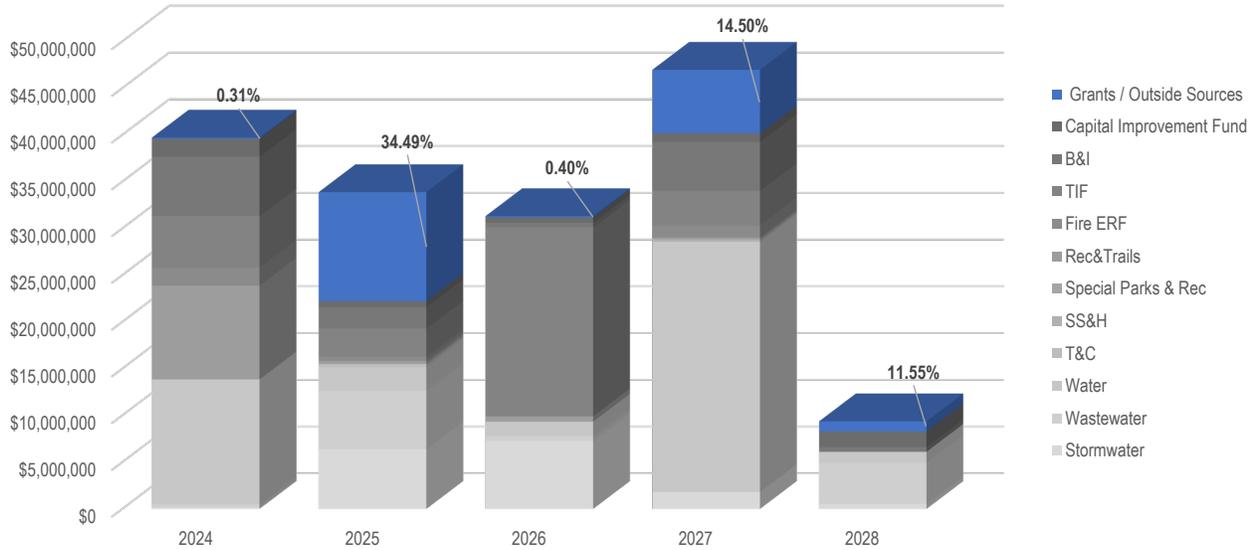
**Surface Transportation Program (STP)** - These funds are competitive and are provided by the Federal Highway Administration. Projects must align with State STP Committee Priorities.

**Federal Aviation Administration (FAA)** - The FAA provides grant funding through its Airport Improvement Program. FAA funded projects are already approved by the FAA, generally at a 90/10 FAA/City split.

**Federal and State Grants** - Varied revenue received from the federal and State governments under an administrative agreement to provide financial assistance for specified programs or federal and State supported projects.

Funding Source	2024	2025	2026	2027	2028	5-Year Total
Grants and Outside Sources	\$124,000	\$11,678,330	\$125,000	\$6,808,200	\$1,080,000	<b>\$19,815,530</b>

### PROPORTIONATE FUNDING OF 5-YEAR CIP



### 5-Year Project Listing

Project Number	Project Name - Outside Source	2024	2025	2026	2027	2028	Estimated Cost
FR027P*	Firehouse #2 Expansion and Remodel - EMS	60,000	-	-	-	-	60,000
CP409P*	Linear Trail: Animal Shelter Trailhead - Grant	64,000	-	-	-	-	64,000
AP056P*	Taxiway A Reconstruction - FAA	-	10,476,000	-	-	-	10,476,000
EN043P*	Upgrade Knox: Casement to N.E. Park - STP	-	375,000	-	-	-	375,000
CP238P*	Blue River Access: Restroom & Lights - Grant	-	64,000	-	-	-	64,000
CP374P*	Warner Park: Ravine Bridge - Grant	-	170,000	-	-	-	170,000
EN010P	Hylton Hts & Clafin Turn Lanes - Grants/STP	-	300,000	-	-	-	300,000
EN065P	Amherst / K-113 Intersection Impr - Grants/STP	-	293,330	-	-	-	293,330
CP306P*	Casement Trail: Knox/Allen - Brookmont - Grant	-	-	125,000	-	-	125,000
AP085P*	East Ramp Reconstruction and Lighting - FAA	-	-	-	4,455,000	-	4,455,000
AP084P*	Reconstruct Taxiway E - FAA	-	-	-	1,548,000	-	1,548,000
WA247P*	Cybersecurity & Physical Security Impr - Grants	-	-	-	375,000	-	375,000
EN031P*	Gary Ave & K-113 - New Traffic Signal - STP	-	-	-	170,200	-	170,200
TR022P	Poyntz & Juliette Traffic Signal Upgrade - STP	-	-	-	200,000	-	200,000
TR032P	Juliette / K-18 Phase 2 Left Turn Signal - Grants	-	-	-	60,000	-	60,000
AP083P*	Rehabilitate West Apron Pavement - FAA	-	-	-	-	1,080,000	1,080,000
<b>Total</b>		<b>\$ 124,000</b>	<b>\$ 11,678,330</b>	<b>\$ 125,000</b>	<b>\$ 6,808,200</b>	<b>\$ 1,080,000</b>	<b>\$ 19,815,530</b>

\*Project funded from multiple sources



**2024 -2028**

**Capital Improvement Program  
Project Detail by Year**

**2024**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Aggieville 12th & Laramie

**PROJECT NUMBER:** MA011P

**MANAGING DEPARTMENT:** City Manager's Office

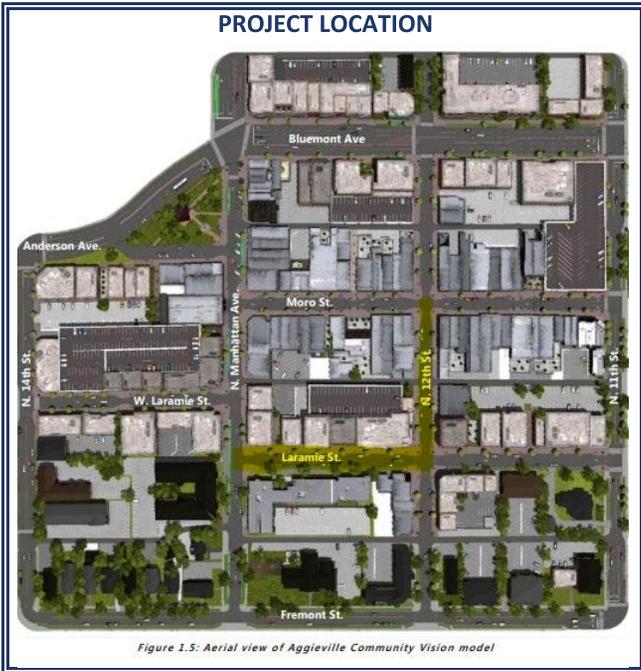
**PROJECT INITIATION SCHEDULE:**  
Design/Construction                      2024

**PROJECT DESCRIPTION:** Full design and reconstruction of 12th Street (between Moro & Laramie) and Laramie Street (between N. Manhattan Ave and 12th Street). Project will include new streets, streetscape, lighting, seating, landscape, and other amenities as well as underground utilities water, wastewater and stormwater.

**PLANNING DOCUMENT SOURCE:** Aggieville Community Vision Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	<b>X</b>



PROJECT COSTS	2024	2025	2026	2027	2028
Design/Construction	\$5,500,000				
<b>Total</b>	<b>\$5,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2026	2027	2028	2029	2030-36
Bond & Interest - TIF Revenue	\$136,757	\$916,250	\$914,700	\$917,025	\$6,413,625
<b>Total</b>	<b>\$136,757</b>	<b>\$916,250</b>	<b>\$914,700</b>	<b>\$917,025</b>	<b>\$6,413,625</b>

**TOTAL PROJECT COST**

**\$9,298,357**

**PROJECT CATEGORY**

**Culture & Leisure**

**ONGOING OPERATING BUDGET IMPACT**

1 Park Horticulture FTE plus equipment to be paid for from the Parking Fund. Negligible increase to general fund electric costs from increased lighting.

<b>Total</b>	<b>\$45,000</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** CiCo Park Improvements

**PROJECT NUMBER:** CP278P

**MANAGING DEPARTMENT:** Parks & Recreation

**PROJECT INITIATION SCHEDULE:**

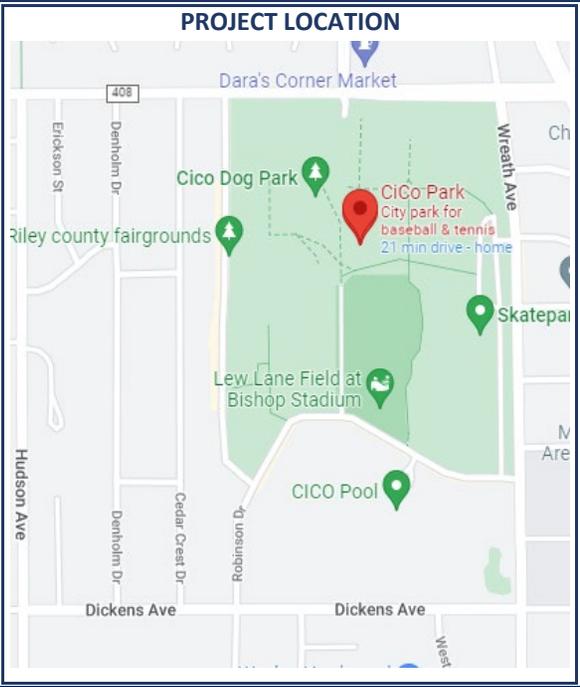
Design/Eng	2024
Construction	2025

**PROJECT DESCRIPTION:** In November 2017, voters passed a Quality of Life sales tax to fund new indoor and outdoor recreation improvements and trails. Outdoor recreation improvements includes renovation of ballfields and tennis courts at CiCo Park. Parking, sidewalks, trails, player and spectator facilities, and other park amenities will be included.

**PLANNING DOCUMENT SOURCE:** Parks and Recreation Strategic Facility Improvement Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	<b>X</b>



PROJECT COSTS	2024	2025	2026	2027	2028
Design/Engineering	\$500,000				
Construction		\$4,250,000			
<b>Total</b>	<b>\$500,000</b>	<b>\$4,250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Rec & Trails QoL Sales Tax	\$4,736,911				
Bond & Interest - Rec & Trails		\$1,358,225	\$1,332,588	\$1,278,813	\$1,293,463
<b>Total</b>	<b>\$4,736,911</b>	<b>\$1,358,225</b>	<b>\$1,332,588</b>	<b>\$1,278,813</b>	<b>\$1,293,463</b>

**TOTAL PROJECT COST**

**\$10,000,000**

**PROJECT CATEGORY**

**Culture & Leisure**

**ONGOING OPERATING BUDGET IMPACT**

Possible increased maintenance costs from additional facility enhancements. Also likely to see increased revenue from enhancements to ballfields.

<b>Total</b>	<b>\$0</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** 14th & Poyntz Avenue Signal Replacement

**PROJECT NUMBER:** ST2401P

**MANAGING DEPARTMENT:** Public Works

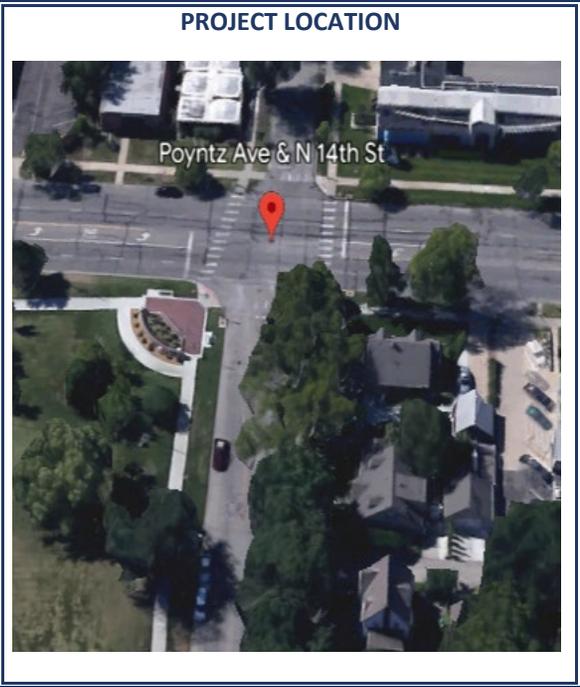
**PROJECT INITIATION SCHEDULE:**  
Construction: 2024

**PROJECT DESCRIPTION:** The existing signal at the intersection of 14th and Poyntz Avenue was installed in the 1950's and is structurally deficient and is a safety hazard. This project would replace that signal with another traffic signal if warranted, or a HAWK signal if not warranted.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction	\$450,000				
<b>Total</b>	<b>\$450,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Bond & Interest		\$145,706	\$144,400	\$133,663	\$132,925
<b>Total</b>	<b>\$0</b>	<b>\$145,706</b>	<b>\$144,400</b>	<b>\$133,663</b>	<b>\$132,925</b>

**TOTAL PROJECT COST**

**\$556,694**

**PROJECT CATEGORY**

**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

<b>Total</b>	<b>\$0</b>

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Cemetery Master Plan:  
Phase 1

**PROJECT NUMBER:** CP470P

**MANAGING DEPARTMENT:** Parks & Recreation

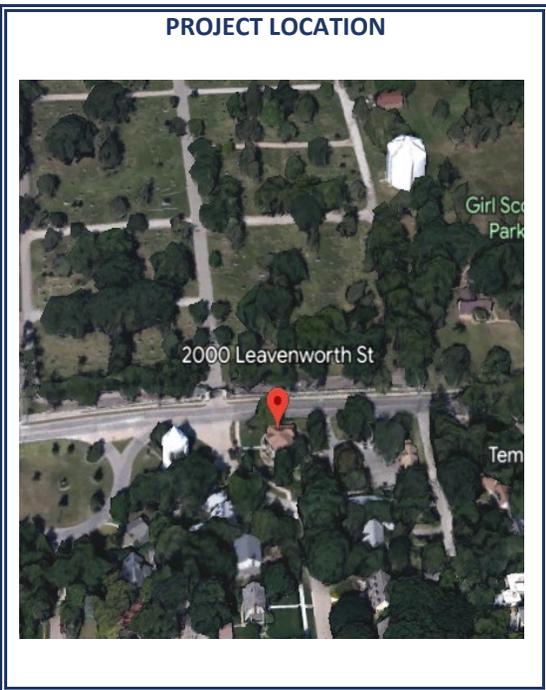
**PROJECT INITIATION SCHEDULE:**  
Construction 2024

**PROJECT DESCRIPTION:** Sunset Cemetery is a historical cornerstone of the community. It was established in the 1860s. The renovated facility will provide adequate space for staff employees and potential other uses for the remaining portions of the facilities.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance	330,000				
<b>Total</b>	<b>\$330,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Bond & Interest		\$103,900	\$105,688	\$101,413	\$97,138
<b>Total</b>	<b>\$0</b>	<b>\$103,900</b>	<b>\$105,688</b>	<b>\$101,413</b>	<b>\$97,138</b>

**TOTAL PROJECT COST**

**\$408,139**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

No impact to operating budget.

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**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Construct New Firehouse #6

**PROJECT NUMBER:** FR076P

**MANAGING DEPARTMENT:** Fire

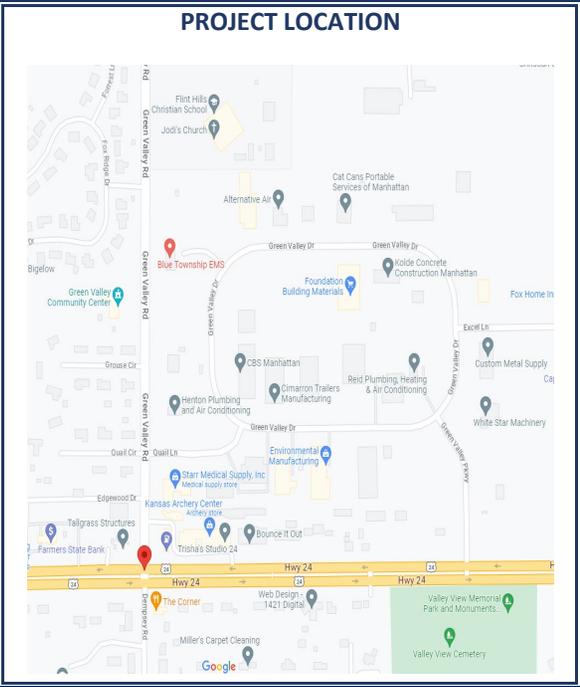
**PROJECT INITIATION SCHEDULE:**  
Construction: 2024

**PROJECT DESCRIPTION:** Construction of Firehouse #6 in the Green Valley area. Any annexation will create response time issues for new all the new annexed areas.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	<b>X</b>



PROJECT COSTS	2024	2025	2026	2027	2028
Construction	\$3,000,000				
<b>Total</b>	<b>\$3,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2027	2028	2029	2030	2031-37
Bond & Interest	\$74,603	\$502,975	\$498,350	\$498,275	\$3,498,500
<b>Total</b>	<b>\$74,603</b>	<b>\$502,975</b>	<b>\$498,350</b>	<b>\$498,275</b>	<b>\$3,498,500</b>

**TOTAL PROJECT COST**

**\$5,072,703**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

A new fire station will require ongoing operating expenses similar to existing fires stations, including personnel, utilities, maintenance, equipment and capital costs.

<b>Total</b>	<b>\$1,500,000</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Purchase New Pumper Apparatus for New Firehouse #6

**PROJECT NUMBER:** FR077E

**MANAGING DEPARTMENT:** Fire

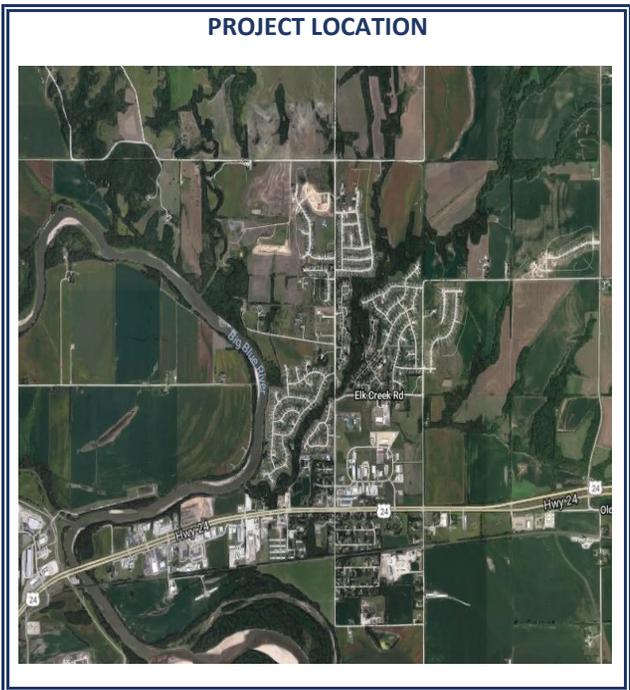
**PROJECT INITIATION SCHEDULE:**  
Equip/Vehicle 2024

**PROJECT DESCRIPTION:** The purchase of a pumper apparatus and equipment is needed as part of the new Green Valley Firehouse #6 for use in annexed areas of the City.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	<b>X</b>



PROJECT COSTS	2024	2025	2026	2027	2028
Equipment/Vehicles	\$1,300,000				
<b>Total</b>	<b>\$1,300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Bond & Interest	\$296,129	\$296,129	\$296,129	\$296,129	\$296,129
<b>Total</b>	<b>\$296,129</b>	<b>\$296,129</b>	<b>\$296,129</b>	<b>\$296,129</b>	<b>\$296,129</b>

**TOTAL PROJECT COST**

**\$1,480,645**

**PROJECT CATEGORY**

**Heavy Equipment**

**ONGOING OPERATING BUDGET IMPACT**

Annual fuel and maintenance costs of apparatus

<b>Total</b>	<b>\$6,000</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Headquarters Roof Replacement

**PROJECT NUMBER:** FR065P

**MANAGING DEPARTMENT:** Fire

**PROJECT INITIATION SCHEDULE:**  
Construction 2024

**PROJECT DESCRIPTION:** Replace existing roofing over the operations and administration side of the Headquarters facility. The existing roofing is over 20 years old and has numerous leaks. The roof has been patched and repaired numerous times.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction	\$400,000				
<b>Total</b>	<b>\$400,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Bond & Interest		\$133,400	\$128,163	\$122,988	\$122,700
<b>Total</b>	<b>\$0</b>	<b>\$133,400</b>	<b>\$128,163</b>	<b>\$122,988</b>	<b>\$122,700</b>

**TOTAL PROJECT COST**

**\$507,251**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

No impact to operating budget.

<b>Total</b>	<b>\$0</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Firehouse #1 Improvements

**PROJECT NUMBER:** FR067P

**MANAGING DEPARTMENT:** Fire

**PROJECT INITIATION SCHEDULE:**  
Construction: 2024

**PROJECT DESCRIPTION:** Update Firehouse #1. Replace existing flooring on the operations side of the facility, as well as kitchen improvements. The flooring is original to the facility, and is over 35 years old. It has exceeded it's expected useful life. The kitchen countertops are deteriorating and need to be replaced.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction / Maintenance	\$500,000				
<b>Total</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2027	2028	2029	2030	2031-37
Bond & Interest	\$12,450	\$84,700	\$82,225	\$84,750	\$582,250
<b>Total</b>	<b>\$12,450</b>	<b>\$84,700</b>	<b>\$82,225</b>	<b>\$84,750</b>	<b>\$582,250</b>

**TOTAL PROJECT COST**

**\$846,375**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

No impact to operating budget.

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**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Northwest Transmission Main Phase 3

**PROJECT NUMBER:** WA147P

**MANAGING DEPARTMENT:** Water: Distribution

**PROJECT INITIATION SCHEDULE:**

Construction: 2024

**PROJECT DESCRIPTION:**

Design and construct the third phase of the Northwest Transmission Main in Marlatt Avenue from College Avenue to the Northwest (Colbert Hills) Water Tower. The approximate length of this phase is 15,500 linear feet. Project design process determine if this portion of the project will require a booster pump station. This transmission main will be in lieu of a 24-inch cross-town transmission main as recommended in the 2013 Water Model Report.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

- |   |          |
|---|----------|
| 1. A Well-Run City and Connected Government |          |
| 2. An Enhanced Network of Infrastructure    | <b>X</b> |
| 3. A Strong Sense of Place                  |          |
| 4. A Strong and Diversified Local Economy   | <b>X</b> |

**PROJECT**



PROJECT COSTS	2024	2025	2026	2027	2028
Planning/Design	\$325,000				
Construction/Maintenance	\$3,260,000				
<b>Total</b>	<b>\$3,585,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2027	2028	2029	2030	2031-37
Water	\$89,128	\$597,625	\$595,300	\$597,300	\$4,180,825
<b>Total</b>	<b>\$89,128</b>	<b>\$597,625</b>	<b>\$595,300</b>	<b>\$597,300</b>	<b>\$4,180,825</b>

<b>TOTAL PROJECT COST</b>
<b>\$6,060,178</b>

<b>PROJECT CATEGORY</b>
<b>Infrastructure</b>

<b>ONGOING OPERATING BUDGET IMPACT</b>
<b>Total</b>
<b>\$0</b>

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Ehlers Waterline Improvements

**PROJECT NUMBER:** WA233P

**MANAGING DEPARTMENT:** Water: Distribution

**PROJECT INITIATION SCHEDULE:**  
Construction: 2024



**PROJECT DESCRIPTION:** This project shall include the design & construction for the replacement of approximately 1,200 linear feet of undersized & deteriorating waterline in the Ehlers Road between Bluemont Scenic Drive & Tuttle Creek Boulevard. This project shall also include new 8-inch water main Spring Hill Lane, as well as a new water main extending from Bluemont Scenic Drive to Bluemont Circle. These two mains will be connected to the 24-inch main Bluemont Scenic Drive.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	<b>X</b>

PROJECT COSTS	2024	2025	2026	2027	2028
Planning/Design	\$40,000				
Construction/Maintenance	\$360,000				
<b>Total</b>	<b>\$400,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Water		\$127,950	\$127,938	\$122,763	\$117,588
<b>Total</b>	<b>\$0</b>	<b>\$127,950</b>	<b>\$127,938</b>	<b>\$122,763</b>	<b>\$117,588</b>

**TOTAL PROJECT COST**  
**\$496,239**

**PROJECT CATEGORY**  
**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

**Total**                      **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Northwest Zone Water Tower

**PROJECT NUMBER:** WA234P

**MANAGING DEPARTMENT:** Water: Distribution

**PROJECT INITIATION SCHEDULE:**  
Construction: 2024

**PROJECT DESCRIPTION:** This project shall include the design and construction of a new elevated water storage tank to serve the Northwest Zone. This has been identified in multiple planning studies to increase the water storage in this zone that experiences high seasonal water demands. The project will include final siting analysis and sizing with a minimum sizing of the water tower to not be under 1.0 million gallons. The project also includes necessary transmission main improvements to serve the water tower.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	<b>X</b>



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance	\$8,000,000				
Engineering	\$500,000				
<b>Total</b>	<b>\$8,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2027	2028	2029	2030	2031-37
Water	\$211,266	\$1,419,000	\$1,412,825	\$1,415,075	\$9,908,025
<b>Total</b>	<b>\$211,266</b>	<b>\$1,419,000</b>	<b>\$1,412,825</b>	<b>\$1,415,075</b>	<b>\$9,908,025</b>

**TOTAL PROJECT COST**  
**\$14,366,191**

**PROJECT CATEGORY**  
**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**  
**Total \$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Replace 2004 Rescue Truck and Equipment

**PROJECT NUMBER:** FR044E

**MANAGING DEPARTMENT:** Fire

**PROJECT INITIATION SCHEDULE:**  
Equipment                      2024

**PROJECT DESCRIPTION:** Replace the 2004 Rescue Truck and Equipment.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	

**PROJECT**



PROJECT COSTS	2024	2025	2026	2027	2028
Equipment	\$1,300,000				
<b>Total</b>	<b>\$1,300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Fire Equipment Replacement Fund	\$296,129	\$296,129	\$296,129	\$296,129	\$296,129
<b>Total</b>	<b>\$296,129</b>	<b>\$296,129</b>	<b>\$296,129</b>	<b>\$296,129</b>	<b>\$296,129</b>

**TOTAL PROJECT COST**

**\$1,480,645**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

No impact to annual operating budget.

**Total**

**\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Replace 2013 SCBAs and Masks

**PROJECT NUMBER:** FR061E

**MANAGING DEPARTMENT:** Fire

**PROJECT INITIATION SCHEDULE:**

Equipment                      2024

**PROJECT DESCRIPTION:**

Replace existing SCBA's that were purchased in 2013. New standards have occurred and the cost to maintain the current SCBA's will significantly increase once they are out of manufacturer's warranty in 2023.

**PLANNING DOCUMENT SOURCE:**

Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

- 1. A Well-Run City and Connected Government                      **X**
- 2. An Enhanced Network of Infrastructure
- 3. A Strong Sense of Place
- 4. A Strong and Diversified Local Economy



PROJECT COSTS	2024	2025	2026	2027	2028
Equipment	\$550,000				
<b>Total</b>	<b>\$550,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Fire Equipment Replacement Fund	\$125,285	\$125,285	\$125,285	\$125,285	\$125,285
<b>Total</b>	<b>\$125,285</b>	<b>\$125,285</b>	<b>\$125,285</b>	<b>\$125,285</b>	<b>\$125,285</b>

<b>TOTAL PROJECT COST</b>
<b>\$626,425</b>

<b>PROJECT CATEGORY</b>
<b>City Facilities &amp; Grounds</b>

<b>ONGOING OPERATING BUDGET IMPACT</b>
No impact to annual operating budget.
<b>Total</b>
<b>\$0</b>

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Purchase Training Props

**PROJECT NUMBER:** FR062E

**MANAGING DEPARTMENT:** Fire

**PROJECT INITIATION SCHEDULE:**

Equipment                      2024

**PROJECT DESCRIPTION:**

Purchase various training props for forcible entry, firefighting techniques and rescue operations.

**PLANNING DOCUMENT SOURCE:**

Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

- 1. A Well-Run City and Connected Government                      **X**
- 2. An Enhanced Network of Infrastructure
- 3. A Strong Sense of Place
- 4. A Strong and Diversified Local Economy



PROJECT COSTS	2024	2025	2026	2027	2028
Equipment	\$85,000				
<b>Total</b>	<b>\$85,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Fire Equipment Replacement Fund	\$19,362	\$19,362	\$19,362	\$19,362	\$19,362
<b>Total</b>	<b>\$19,362</b>	<b>\$19,362</b>	<b>\$19,362</b>	<b>\$19,362</b>	<b>\$19,362</b>

**TOTAL PROJECT COST**

**\$96,810**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

No impact to annual operating budget.

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**Total**                                      **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Splash Park Recirculation /  
Stingray Re-use Phase 1

**PROJECT NUMBER:** CP466P

**MANAGING DEPARTMENT:** Parks & Recreation  
Waterparks

**PROJECT INITIATION SCHEDULE:**  
Construction: 2024

**PROJECT DESCRIPTION:**

A 2022 study determined that the discontinued Stingray infrastructure could be utilized as a recirculating system for the Splash Park. Phase 1 includes removal of components not required and installation of the additional connections required to make the Splash Park a closed recirculating system. This would bring the Splash Park into the same operational functions as all other waterparks in the City including UV treatment. The Stingray would be permanently closed in this phase.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

- |   |          |
|---|----------|
| 1. A Well-Run City and Connected Government | <b>X</b> |
| 2. An Enhanced Network of Infrastructure    | <b>X</b> |
| 3. A Strong Sense of Place                  | <b>X</b> |
| 4. A Strong and Diversified Local Economy   |          |

**PROJECT LOCATION**



PROJECT COSTS	2024	2025	2026	2027	2028
Construction / Maintenance Construction	\$200,000				
<b>Total</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund	\$200,000				
<b>Total</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>TOTAL PROJECT COST</b>
<b>\$200,000</b>

<b>PROJECT CATEGORY</b>
<b>City Facilities &amp; Grounds</b>

<b>ONGOING OPERATING BUDGET IMPACT</b>
Recirculation of water would save the City an estimated \$5,000 per year. These savings would occur within the Water Fund.
<b>Total (\$5,000)</b>

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Stingray Deck Phase 2 Re-Use Improvements

**PROJECT NUMBER:** RC055P

**MANAGING DEPARTMENT:** Parks & Recreation  
Waterparks

**PROJECT INITIATION SCHEDULE:**

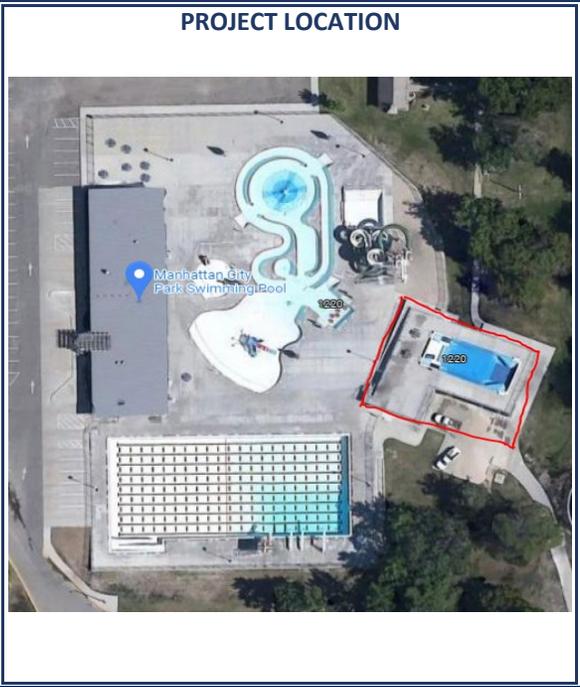
Design	2024
Construction	2024

**PROJECT DESCRIPTION:** This second phase of the project seeks to repurpose the deck area on top of the closed Stingray site for another waterpark use. Due to the re-use of the Stingray infrastructure to recirculate the splash park water (CP466P) the space within the waterpark is also available for re-use. Final design and construction of amenities will be completed in this phase.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	X
2. An Enhanced Network of Infrastructure	X
3. A Strong Sense of Place	X
4. A Strong and Diversified Local Economy	X



PROJECT COSTS	2024	2025	2026	2027	2028
Design/Construction	\$200,000				
<b>Total</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund	\$200,000				
<b>Total</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$200,000**

**PROJECT CATEGORY**

**Culture & Leisure**

**ONGOING OPERATING BUDGET IMPACT**

There may be minimal maintenance for additional facility structure. Anticipated reduction in 2 waterpark seasonal staff as well as potential rental space lead to anticipated net zero budget impact.

<b>Total</b>	<b>\$0</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Fund/Implement Bicycle and Pedestrian Systems Plan

**PROJECT NUMBER:** CD030P

**MANAGING DEPARTMENT:** Community Development

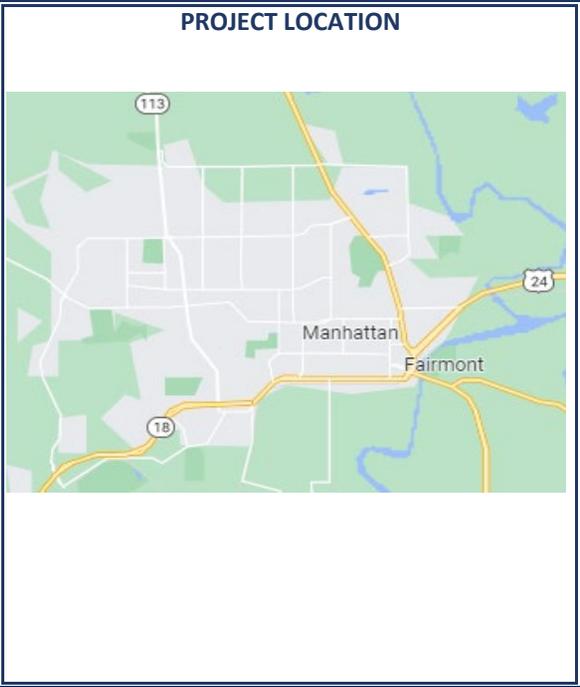
**PROJECT INITIATION SCHEDULE:**  
 Planning/Design 2024

**PROJECT DESCRIPTION:** Provide a dedicated annual funding source to implement bicycle and pedestrian infrastructure improvements as identified in the Bicycle & Pedestrian Systems Plan. Implementation will be coordinated with various construction projects being carried out by the Public Works and Parks & Recreation Departments.

**PLANNING DOCUMENT SOURCE:** Bicycle & Pedestrian Systems Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	<b>X</b>



PROJECT COSTS	2024	2025	2026	2027	2028
Planning/Design	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
<b>Total</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
<b>Total</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>

**TOTAL PROJECT COST**

**\$500,000**

**PROJECT CATEGORY**

**Transportation Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

Annual per mile costs associated with maintaining bicycle and pedestrian lanes and pathways include striping, sweeping and signage. Will need more information on specific projects to estimate impact.

<b>Total</b>	<b>TBD</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Martin Luther King Jr Drive and Anderson Ave Right Turn Lane: Phase I

**PROJECT NUMBER:** ST2402

**MANAGING DEPARTMENT:** Public Works

**PROJECT INITIATION SCHEDULE:**

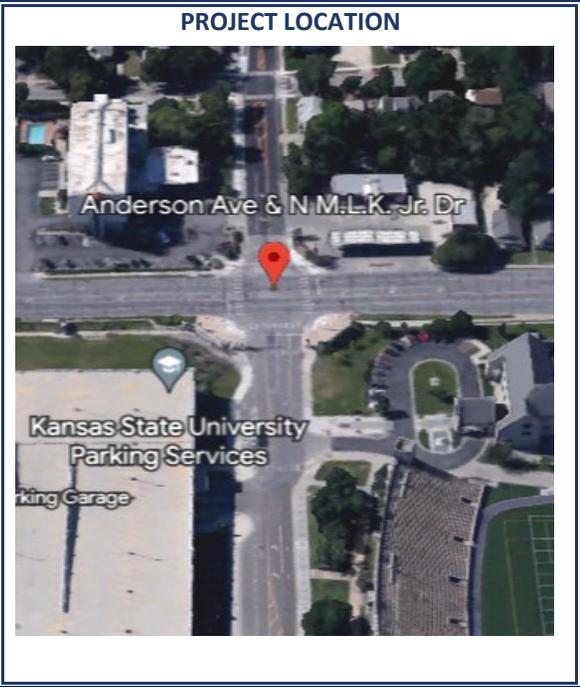
Planning	2024
Construction	2025

**PROJECT DESCRIPTION:** Two phase project. Phase I in 2024 would develop concepts for a eastbound right turn lane at this intersection and purchase the needed property. Phase II would happen in 2025 and build the turn lanes.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Planning	\$150,000				
<b>Total</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund	\$150,000				
<b>Total</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$150,000**

**PROJECT CATEGORY**

**Transportation Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

<b>Total</b>	<b>\$0</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Blue Earth Water Feature:  
Leaper Renovation

**PROJECT NUMBER:** CP411P

**MANAGING DEPARTMENT:** Parks & Recreation  
Waterparks

**PROJECT INITIATION SCHEDULE:**  
Construction                      2024

**PROJECT DESCRIPTION:**

This project will engage the designers to review the feature and the leapers and provide a renovation project that continues the iconic look but provides an updated technology and feature components that meet the future needs of the site. The leapers were not fully operational as of 2022 while the remaining portions of the feature are.

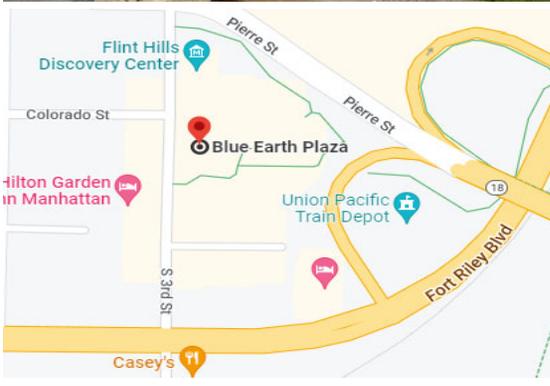
**PLANNING DOCUMENT SOURCE:**

Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

- 1. A Well-Run City and Connected Government
- 2. An Enhanced Network of Infrastructure
- 3. A Strong Sense of Place **X**
- 4. A Strong and Diversified Local Economy

**PROJECT LOCATION**



PROJECT COSTS	2024	2025	2026	2027	2028
Construction	\$125,000				
<b>Total</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund	\$125,000				
<b>Total</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>TOTAL PROJECT COST</b>
<b>\$125,000</b>

<b>ONGOING OPERATING BUDGET IMPACT</b>	
No impact to operating budget.	
<b>Total</b>	<b>\$0</b>

<b>PROJECT CATEGORY</b>
<b>Culture &amp; Leisure</b>

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Douglass Center Annex Renovations

**PROJECT NUMBER:** CP316P

**MANAGING DEPARTMENT:** Parks & Recreation  
Douglass Center

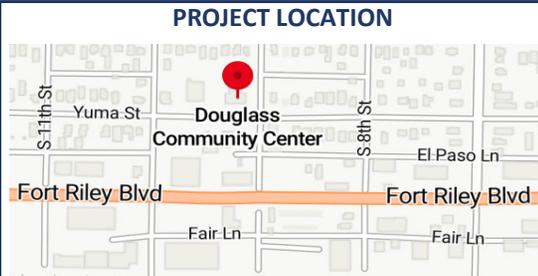
**PROJECT INITIATION SCHEDULE:**  
Construction 2024

**PROJECT DESCRIPTION:** Potential upgrades are anticipated to include restroom renovations for ADA compliance; renovation of an existing kitchen for program and community use; mechanical, electrical, and plumbing upgrades; and other facility repairs.

**PLANNING DOCUMENT SOURCE:** Parks & Rec Strategic Facility Improvement Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	X
4. A Strong and Diversified Local Economy	X



PROJECT COSTS	2024	2025	2026	2027	2028
Planning/Design	\$20,000				
Construction	\$130,000				
<b>Total</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund	\$150,000				
<b>Total</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$150,000**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

No operating budget impact.

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**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Douglass Center Annex Roof Replacement

**PROJECT NUMBER:** CP464P

**MANAGING DEPARTMENT:** Parks & Recreation  
Douglass Center

**PROJECT INITIATION SCHEDULE:**  
Construction 2024

**PROJECT DESCRIPTION:** The pitched roof was last replaced in 1993. The flat roofs were last partially replaced in 2001. These roofing systems have met or exceeded their anticipated 20-year lifespans and should be replaced.

**PLANNING DOCUMENT SOURCE:** Parks & Rec Strategic Facility Improvement Plan (2015)

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	<b>X</b>



PROJECT COSTS	2024	2025	2026	2027	2028
Construction	\$50,000				
<b>Total</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund	\$50,000				
<b>Total</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$50,000**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

No operating budget impact.

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**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Firehouse #2 Expansion and Remodel

**PROJECT NUMBER:** FR027P

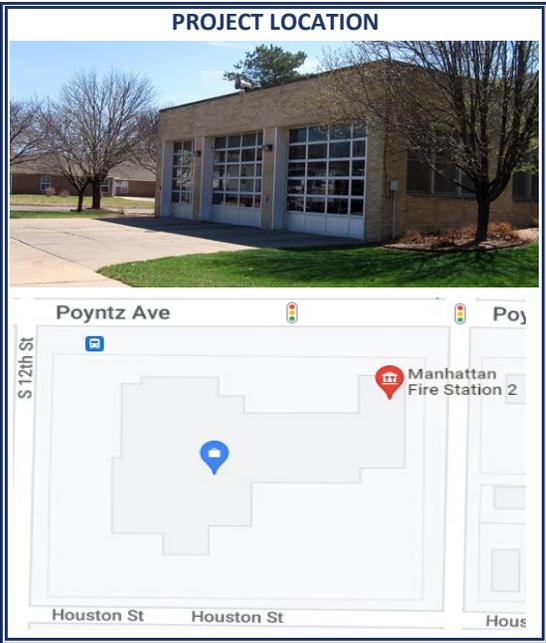
**MANAGING DEPARTMENT:** Fire

**PROJECT INITIATION SCHEDULE:**  
Construction 2024

**PROJECT DESCRIPTION:** Project to study and have an architect firm analyze and provide details for an addition to the 1st floor of the firehouse to allow usable living space for personnel assigned to Firehouse #2. The firehouse was remodeled in 1997 with the expansion and update at City Hall. With the addition of RCEMS personnel, the amount of living space is not suitable for the daily operations of 6-7 personnel. Plan to work with RCEMS for partial funding or cost share.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

- STRATEGIC PLAN ALIGNMENT:**
- 1. A Well-Run City and Connected Government **X**
  - 2. An Enhanced Network of Infrastructure
  - 3. A Strong Sense of Place
  - 4. A Strong and Diversified Local Economy



PROJECT COSTS	2024	2025	2026	2027	2028
Construction	\$200,000				
<b>Total</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund	\$200,000				
<b>Total</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$200,000**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

No impact to operating budget.

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**Total** **\$0**



# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** City Hall South Entry Pedestrian Pavement Replacement

**PROJECT NUMBER:** BMO16P

**MANAGING DEPARTMENT:** Parks & Recreation  
Building Maintenance

**PROJECT INITIATION SCHEDULE:**  
Construction 2024

**PROJECT DESCRIPTION:**

This project would redesign the east entry to City Hall and the south entry to Peace Memorial Auditorium (PMA). The project will remove the deteriorating/failing concrete pavement, steps, ADA ramps, handrails, and planters, and construct new sidewalks, steps, and ramps, possibly in a new configuration. This project would also address an issue with a roof drain from PMA that drains directly onto one of the ADA ramps.

**PLANNING DOCUMENT SOURCE:** ADA Transitions Plan 2022

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	

**PROJECT LOCATION**



PROJECT COSTS	2024	2025	2026	2027	2028
Construction	\$90,000				
<b>Total</b>	<b>\$90,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund	\$90,000				
<b>Total</b>	<b>\$90,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$90,000**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

No impact to operating budget.

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**Total**                      **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** CiCo Pool Slide Renovations

**PROJECT NUMBER:** RC056P

**MANAGING DEPARTMENT:** Parks & Recreation  
Waterparks

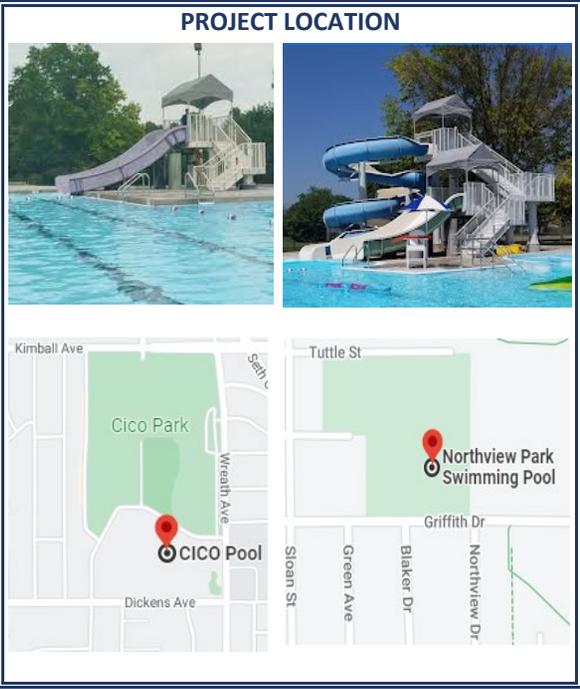
**PROJECT INITIATION SCHEDULE:**  
Maintenance 2024

**PROJECT DESCRIPTION:** Waterpark slides are reviewed annually and generally require a full interior and exterior renovation every 7-10 years. A full inspection of each slide needs to occur, any repairs completed, the exteriors prepped and painted, the interiors will require new gel coat and waxing and each seam will need sealant. One project will complete the required work for all six slides within Northview and CiCo Waterparks.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	<b>X</b>



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance	\$180,000				
<b>Total</b>	<b>\$180,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund	\$180,000				
<b>Total</b>	<b>\$180,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$180,000**

**PROJECT CATEGORY**

**Culture & Leisure**

**ONGOING OPERATING BUDGET IMPACT**

No impact to operating budget. Renovation will help prevent the need for a full replacement.

<b>Total</b>	<b>\$0</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** EOC Upgrades

**PROJECT NUMBER:** FR075P

**MANAGING DEPARTMENT:** Fire

**PROJECT INITIATION SCHEDULE:**  
Furnishings                      2024

**PROJECT DESCRIPTION:** EOC Upgrades will consist first of a technology upgrade. This will include installation of a large screen at the front of the room and large monitors at each ESF function location. The system will also include new speakers for the room and a camera. The upgrades to the Lecture Hall will integrate with the EOC to allow us to conduct briefings in one room and broadcast to the other. The second part is adding partial walls and workspaces throughout the room and running electrical and network cables.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Equip/Furnishings	\$170,000				
<b>Total</b>	<b>\$170,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund	\$170,000				
<b>Total</b>	<b>\$170,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$170,000**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

Potential future maintenance costs are negligible.

<b>Total</b>	<b>Negligible</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** City Hall Parks & Rec Customer Service Counter Renovation

**PROJECT NUMBER:** RC063P

**MANAGING DEPARTMENT:** Parks & Recreation

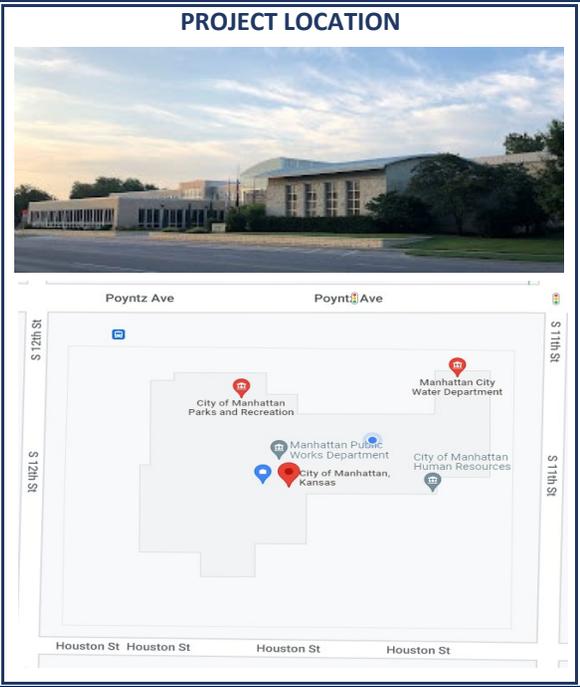
**PROJECT INITIATION SCHEDULE:**  
Construction 2024

**PROJECT DESCRIPTION:** The current configuration of the Parks and Recreation front counter requires customers to come in to the secure area of City Hall to conduct daily business and complete various transactions with Parks & Rec staff. This project would address a renovation or expansion of the customer service area to allow the public to access the Parks & Recreation counter without coming into the secure area of the building.

**PLANNING DOCUMENT SOURCE:** Internal Staff 10-year Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Planning/Design	\$25,000				
Construction	\$75,000				
<b>Total</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund	\$75,000				
Special Parks & Recreation Fund	\$25,000				
<b>Total</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$100,000**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

No operating budget impact.

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**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Bellehaven/College/Anderson Signalization Study

**PROJECT NUMBER:** ST2403

**MANAGING DEPARTMENT:** Public Works

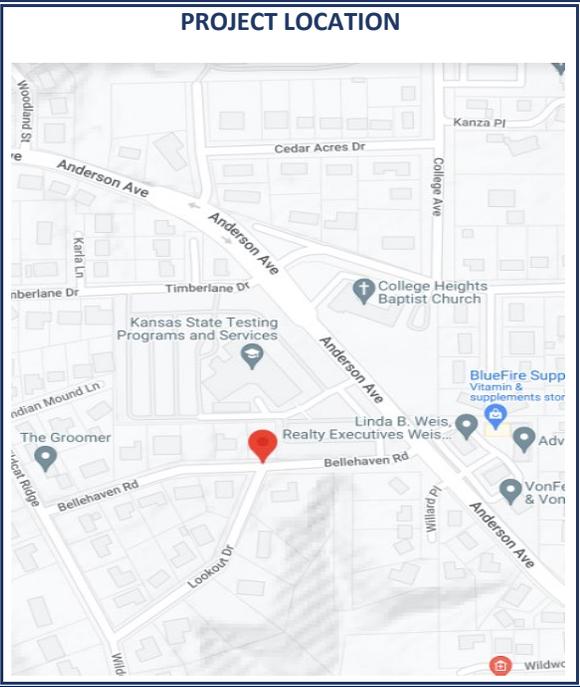
**PROJECT INITIATION SCHEDULE:**  
 Planning 2024

**PROJECT DESCRIPTION:** Review a realignment of Bellehaven Rd/College Ave/Anderson Ave. An opportunity may exist to align these roadways with KSU future plans for the Unger Complex

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Planning	\$200,000				
<b>Total</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund	\$200,000				
<b>Total</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**  
**\$200,000**

**PROJECT CATEGORY**  
 Planning and Design

**ONGOING OPERATING BUDGET IMPACT**  
 Minimal Operational impacts

**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Linear Trail: Animal Shelter Trailhead

**PROJECT NUMBER:** CP409P

**MANAGING DEPARTMENT:** Parks & Recreation

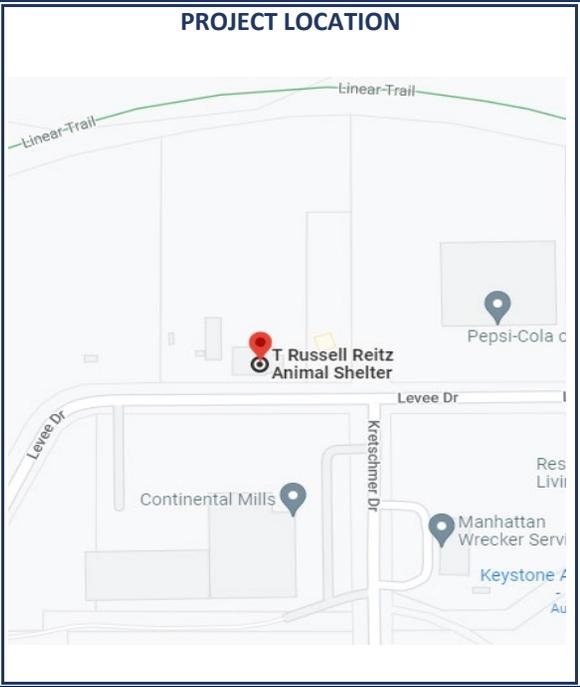
**PROJECT INITIATION SCHEDULE:**  
Construction 2024

**PROJECT DESCRIPTION:** The project will construct a new trailhead and connector trail at the T. Russell Reitz Animal Shelter. The project will create a new access point to Linear Trail, via a trail access ramp being constructed by the US Army Corps of Engineers (USACE) with the Levee Project. The existing parking lot at the Animal Shelter will be expanded to accommodate the additional trail use. New trailhead signage will be included.

**PLANNING DOCUMENT SOURCE:** Bicycle and Pedestrian Systems Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction	\$80,000				
<b>Total</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Rec & Trails QoL Sales Tax	\$16,000				
Grant	\$64,000				
<b>Total</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**  
**\$80,000**

**Culture & Leisure**

**ONGOING OPERATING BUDGET IMPACT**  
Negligible impact to ongoing operating budget.

**Total** **Negligible**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Floodplain Management & Mitigation Activities

**PROJECT NUMBER:** CD028P

**MANAGING DEPARTMENT:** Community Development

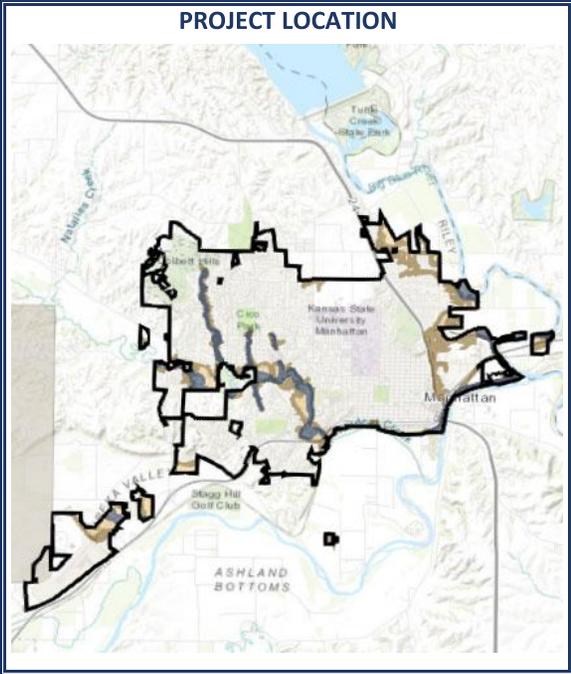
**PROJECT INITIATION SCHEDULE:**  
Construction: Annual

**PROJECT DESCRIPTION:** Utilize a dedicated funding source to conduct annual floodplain management and mitigation activities throughout the city.

**PLANNING DOCUMENT SOURCE:** Manhattan Urban Area Comp Plan, Wildcat Creek Floodplain Master Plan, Big Blue & Kansas River Floodplain Master Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
<b>Total</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Stormwater Fund	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
<b>Total</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>

**TOTAL PROJECT COST**

**\$750,000**

**PROJECT CATEGORY**

**Utilities**

**ONGOING OPERATING BUDGET IMPACT**

Will increase contracted mowing costs.

<b>Total</b>	<b>\$15,000</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** WTP Basin No. 1 Solids Recirculation Pump

**PROJECT NUMBER:** WA212P

**MANAGING DEPARTMENT:** Water: Supply and Treatment

**PROJECT INITIATION SCHEDULE:**  
Construction: 2024

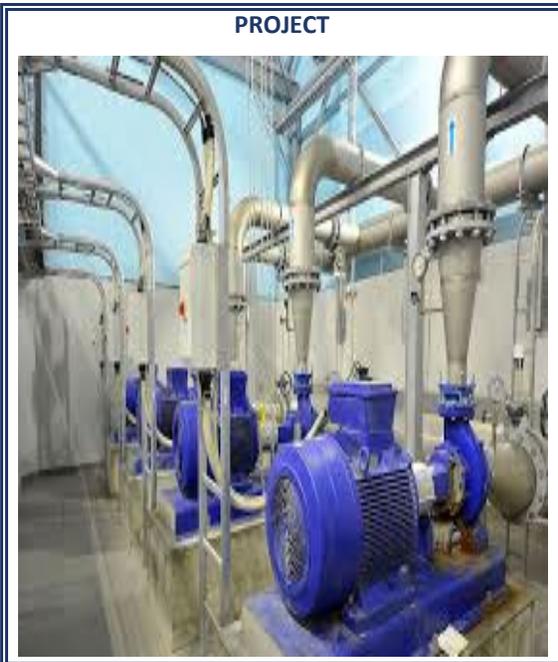
**PROJECT DESCRIPTION:**

In the 2018 Water and Wastewater Facility Plan Update, a project was recommended for installation of an external solids recirculation pump. Currently, Basin Numbers 2 and 3 have an external solids recirculation system, while Basin No. 1 does not. The primary benefit of external solids recirculation is to re-suspend the sludge blanket in the clarifier and prevent the sludge blowdown line from plugging.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance	\$100,000				
<b>Total</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Water	\$100,000				
<b>Total</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>TOTAL PROJECT COST</b>
<b>\$100,000</b>

<b>PROJECT CATEGORY</b>
<b>Improvements</b>

<b>ONGOING OPERATING BUDGET IMPACT</b>
<b>Total</b>
<b>\$0</b>

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Wellfield Lighting and Security Improvements

**PROJECT NUMBER:** WA240P

**MANAGING DEPARTMENT:** Water: Supply and Treatment

**PROJECT INITIATION SCHEDULE:**  
Construction: 2024

**PROJECT DESCRIPTION:**

This project includes the installation of security lighting and CCTV cameras at each well site, as recommended by multiple risk and vulnerability studies, including the 2018 Water Facilities Plan Update. CCTV cameras can use existing fiber network connected to each well. Lighting may be Every street lights or individual lights mounted to the well platform structures. Intruder alarms will also be added to well houses. If the budget allows, perimeter security fencing may be added.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance	\$250,000				
<b>Total</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Water	\$250,000				
<b>Total</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$250,000**

**PROJECT CATEGORY**

**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Filter Influent Control Valve Replacement

**PROJECT NUMBER:** WA241E

**MANAGING DEPARTMENT:** Water: Supply and Treatment

**PROJECT INITIATION SCHEDULE:**  
Construction: 2024

**PROJECT DESCRIPTION:**

This project includes the purchase and installation of 8 new 18-inch butterfly valves that control the flow of influent water into each filter. The valves are original to the plant and have exceeded their useful life. These valves must be replaced by a contractor because they are elevated approximately 15 feet above the floor and cannot be replaced safely by plan maintenance staff.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

- 1. A Well-Run City and Connected Government
- 2. An Enhanced Network of Infrastructure X
- 3. A Strong Sense of Place
- 4. A Strong and Diversified Local Economy



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance	\$200,000				
<b>Total</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Water	\$200,000				
<b>Total</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>TOTAL PROJECT COST</b>
<b>\$200,000</b>

<b>PROJECT CATEGORY</b>
<b>Infrastructure</b>

<b>ONGOING OPERATING BUDGET IMPACT</b>
<b>Total</b>
<b>\$0</b>

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** WTP High-Service Pump Station  
Access Bay

**PROJECT NUMBER:** WA249P

**MANAGING DEPARTMENT:** Water: Supply and  
Treatment

**PROJECT INITIATION SCHEDULE:**  
Construction: 2024

**PROJECT DESCRIPTION:** Install large access door in the High-Service Pump Station. This project is a necessary improvement to the Water Treatment Plant High-Service Pump Station to improvement safety and ability to remove pump and motor equipment from this space. The existing access is limited, and City staff and contractors cannot safely use it with the crane system to remove heave pumps and motors when necessary for maintenance.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	

**PROJECT LOCATION**



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance	\$100,000				
<b>Total</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Water	\$100,000				
<b>Total</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$100,000**

**PROJECT CATEGORY**

**Buildings & Additions**

**ONGOING OPERATING BUDGET IMPACT**

**Total**                      **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Water Main Assessment and Replacement Program

**PROJECT NUMBER:** WA245P

**MANAGING DEPARTMENT:** Water:  
Administration

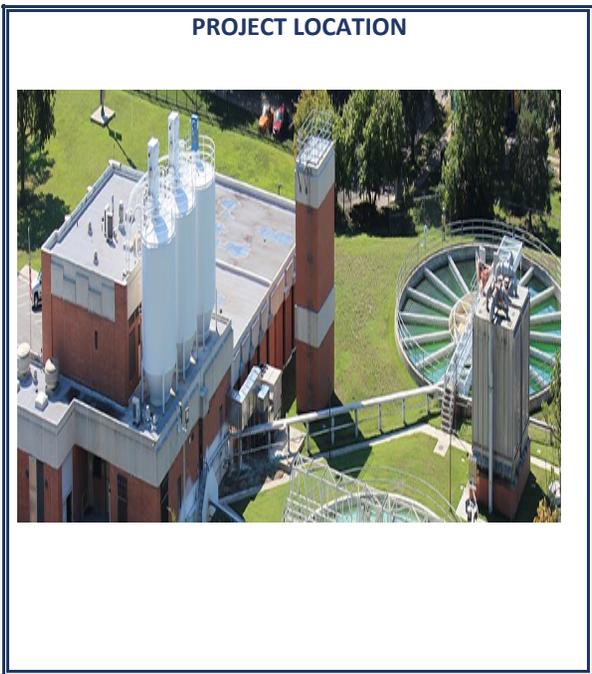
**PROJECT INITIATION SCHEDULE:**  
Planning/Design 2024

**PROJECT DESCRIPTION:** This project includes the development of a strategic and data-based water main rehabilitation and replacement program for the planning and scheduling of the City's aging water meter mains. This project was originally a part of the scope of the 2020 Water Master Plan Update but was eliminated due to budget constraints.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	X
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Planning/Design	\$75,000				
<b>Total</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Water	\$75,000				
<b>Total</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$75,000**

**PROJECT CATEGORY**

**Studies**

**ONGOING OPERATING BUDGET IMPACT**

**Total \$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** WTP Storage Building

**PROJECT NUMBER:** WA251P

**MANAGING DEPARTMENT:** Water: Supply and Treatment

**PROJECT INITIATION SCHEDULE:**  
Construction: 2024

**PROJECT DESCRIPTION:** Construct 40'x40' Storage Building. This project is necessary to provide adequate storage at the Wastewater Treatment Plant for spare equipment (pumps, motors, etc.) as well as lawn mowers and maintenance equipment.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	X
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance	\$150,000				
<b>Total</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Water	\$150,000				
<b>Total</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$150,000**

**PROJECT CATEGORY**

**Buildings & Additions**

**ONGOING OPERATING BUDGET IMPACT**

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**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Replace 2004 Lagoon Dredge & Shore Controls

**PROJECT NUMBER:** WW092E

**MANAGING DEPARTMENT:** Wastewater

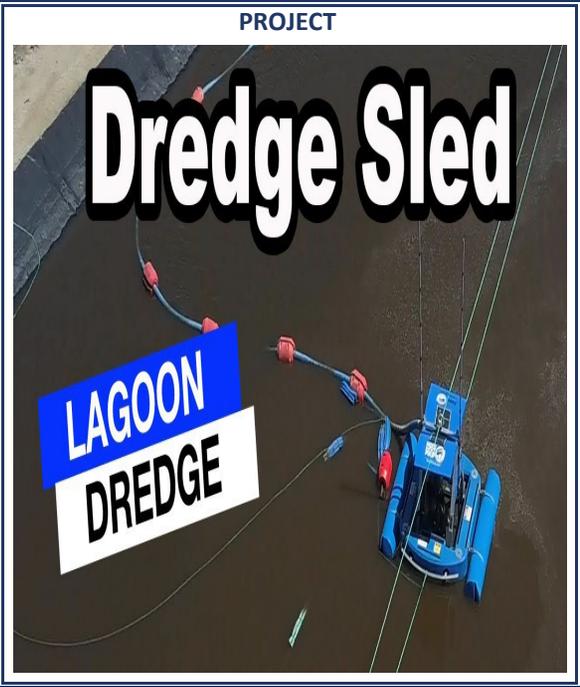
**PROJECT INITIATION SCHEDULE:**  
  
Equipment: 2024

**PROJECT DESCRIPTION:** Replace the 2004 Lagoon Dredge at Biosolids Farm. This equipment replacement could be contingent on the result of the Facilities Master Plan Update if alternative means of biosolids handling are recommended.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	<b>X</b>



PROJECT COSTS	2024	2025	2026	2027	2028
Equip/Vehicles/Furnishings	\$225,000				
<b>Total</b>	<b>\$225,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Wastewater	\$225,000				
<b>Total</b>	<b>\$225,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$225,000**

**PROJECT CATEGORY**

**Operating & Maint. Equipment**

**ONGOING OPERATING BUDGET IMPACT**

**Total                    \$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** WWTP MLR/RAS Pump Station - Mechanical Seal Installation

**PROJECT NUMBER:** WW219E

**MANAGING DEPARTMENT:** Wastewater

**PROJECT INITIATION SCHEDULE:**  
Equipment                      2024

**PROJECT DESCRIPTION:** The project includes the purchase and installation of new mechanical seals for all 10 pumps within the MLR/RAS Pump Station. Currently, all pumps have gland seals. The primary reason for the project is because mechanical seals are much easier to maintain in terms of frequency and downtime. The cost of maintenance for the two seal systems are similar.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Equip/Vehicles/Furnishings	\$100,000				
<b>Total</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Wastewater	\$100,000				
<b>Total</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$100,000**

**PROJECT CATEGORY**

**Operating & Maint. Equipment**

**ONGOING OPERATING BUDGET IMPACT**

<b>Total</b>	<b>\$0</b>



**2024 -2028**

**Capital Improvement Program  
Project Detail by Year**

**2025**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Aggieville Moro Street Phase 1

**PROJECT NUMBER:** MA015P

**MANAGING DEPARTMENT:** City Manager's Office

**PROJECT INITIATION SCHEDULE:**  
Design/Construction 2025

**PROJECT DESCRIPTION:** Design and construct 1200 block of Moro Street. Project will include new streets, streetscape, lighting, seating, landscape, and other amenities. Project will also include underground utilities water, wastewater and stormwater.

**PLANNING DOCUMENT SOURCE:** Aggieville Community Vision Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Design/Construction		\$3,000,000			
<b>Total</b>	<b>\$0</b>	<b>\$3,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2028	2029	2030	2031	2032-2038
Bond & Interest - TIF Revenue	\$74,603	\$502,975	\$498,350	\$498,275	\$3,498,500
<b>Total</b>	<b>\$74,603</b>	<b>\$502,975</b>	<b>\$498,350</b>	<b>\$498,275</b>	<b>\$3,498,500</b>

**TOTAL PROJECT COST**

**\$5,072,703**

**PROJECT CATEGORY**

**Culture & Leisure**

**ONGOING OPERATING BUDGET IMPACT**

1 Park FTE plus 1 Vehicle

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**Total** **\$65,000**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Taxiway A Reconstruction & Widening to 75' design

**PROJECT NUMBER:** AP056P

**MANAGING DEPARTMENT:** Airport

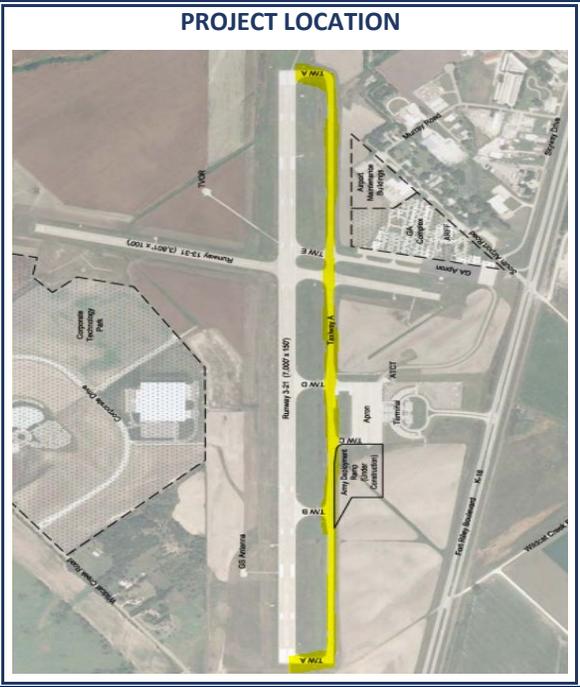
**PROJECT INITIATION SCHEDULE:**  
 Design: 2025  
 Construction: 2026

**PROJECT DESCRIPTION:** Design the widening of Taxiway A to allow larger aircraft greater maneuverability. The existing pavement has extended beyond its useful life and is in need of reconstruction. Project is eligible for a 90/10 FAA funding split.

**PLANNING DOCUMENT SOURCE:** Airport Master Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	<b>X</b>



PROJECT COSTS	2024	2025	2026	2027	2028
Design		\$1,164,000			
Construction					
<b>Total</b>	<b>\$0</b>	<b>\$1,164,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2025	2028	2029	2030	2031-37
Bond & Interest		\$28,955	\$194,075	\$193,450	\$1,551,800
FAA	\$10,476,000				
<b>Total</b>	<b>\$10,476,000</b>	<b>\$28,955</b>	<b>\$194,075</b>	<b>\$193,450</b>	<b>\$1,551,800</b>

**TOTAL PROJECT COST**

**\$12,444,280**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

Newer pavement will require less maintenance. Additional square footage of pavement will have a negligible impact on maintenance operating costs.

<b>Total</b>	<b>Negligible</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Upgrade Knox Lane from Casement Road to N.E. Park

**PROJECT NUMBER:** EN043P

**MANAGING DEPARTMENT:** Public Works

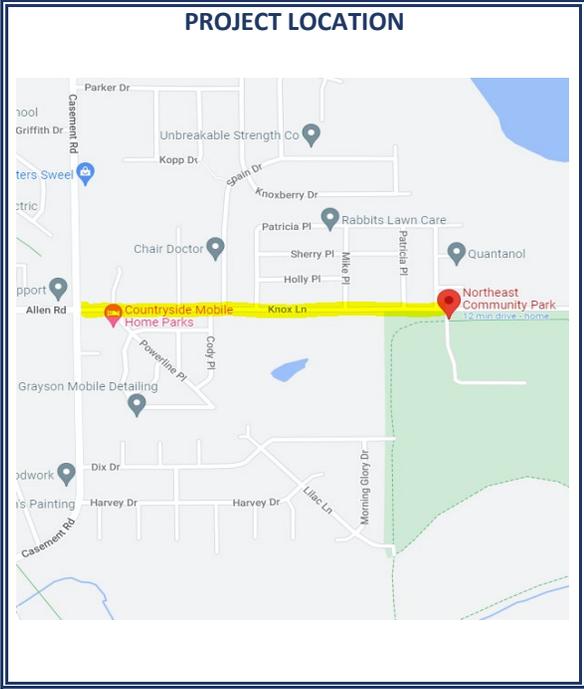
**PROJECT INITIATION SCHEDULE:**  
Engineering 2025

**PROJECT DESCRIPTION:** Upgrade Knox Lane from Casement Road east to the City limits. Rebuild the road to be 31' wide with possible curb and guttering, upgrade the water main and underground storm sewer, upgrade/rebuild a multi-use path on the south side connecting Casement Road to NorthView Park.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Engineering		\$750,000			
<b>Total</b>	<b>\$0</b>	<b>\$750,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2025	2026	2027	2028	2029
Bond & Interest		\$109,913	\$111,250	\$106,750	\$102,250
STP	\$375,000				
<b>Total</b>	<b>\$375,000</b>	<b>\$109,913</b>	<b>\$111,250</b>	<b>\$106,750</b>	<b>\$102,250</b>

**TOTAL PROJECT COST**

**\$805,163**

**PROJECT CATEGORY**

**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

Negligible increased maintenance costs of additional concrete.

<b>Total</b>	<b>Negligible</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Manhattan Traffic Operations Facility (MTOF)

**PROJECT NUMBER:** TR054P

**MANAGING DEPARTMENT:** Public Works

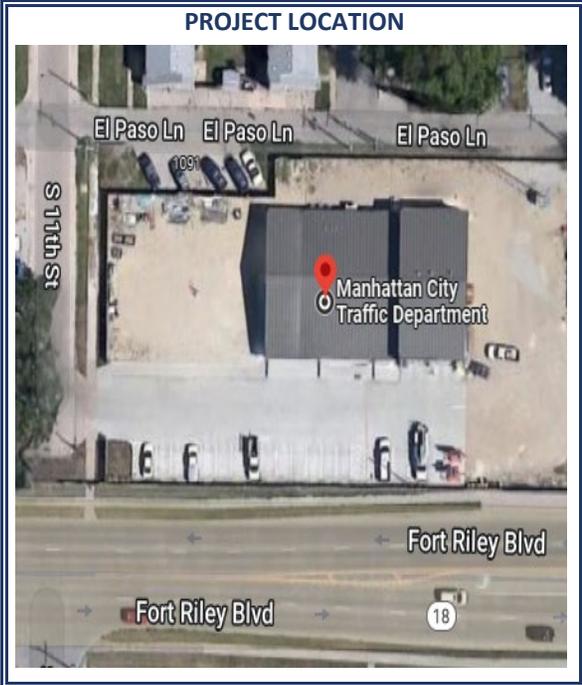
**PROJECT INITIATION SCHEDULE:**  
Construction 2025

**PROJECT DESCRIPTION:** Build two new bays on the east side of the MTOF for storing equipment. Project will also include a small office space addition.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction		\$750,000			
<b>Total</b>	<b>\$0</b>	<b>\$750,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2028	2029	2030	2031	2032-2038
Bond & Interest	\$18,580	\$129,325	\$125,500	\$126,675	\$860,450
<b>Total</b>	<b>\$18,580</b>	<b>\$129,325</b>	<b>\$125,500</b>	<b>\$126,675</b>	<b>\$860,450</b>

**TOTAL PROJECT COST**  
**\$1,260,530**

**PROJECT CATEGORY**  
**Buildings**

**ONGOING OPERATING BUDGET IMPACT**  
Ongoing utilities and maintenance of facility.

<b>Total</b>	<b>\$5,000</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Claflin Culvert

**PROJECT NUMBER:** SW005P

**MANAGING DEPARTMENT:** Stormwater

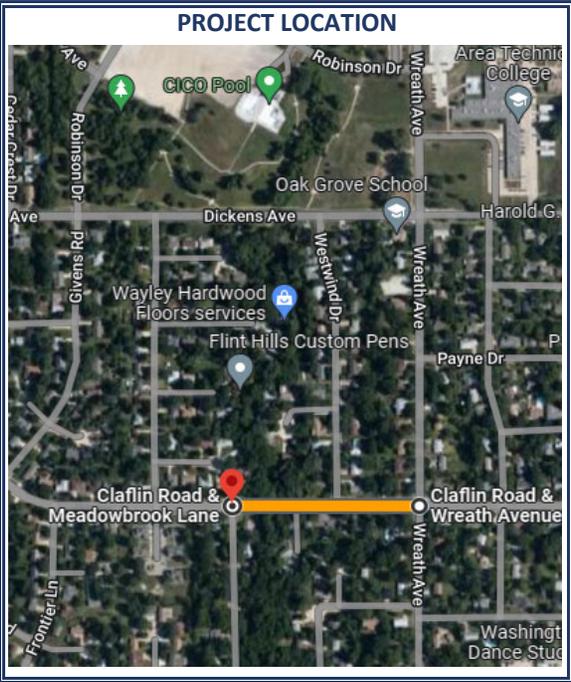
**PROJECT INITIATION SCHEDULE:**  
Construction: 2025

**PROJECT DESCRIPTION:** Add two cells to an existing box culvert and an energy dissipater at the downstream end of the Claflin Culvert on the CICO tributary and replace pipe along Claflin. The Claflin culvert is located between Wreath Ave and Meadowbrook Rd. on Claflin.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction		\$346,000			
<b>Total</b>	<b>\$0</b>	<b>\$346,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2025	2026	2027	2028	2029
Stormwater Fund		\$109,913	\$111,250	\$106,750	\$102,250
<b>Total</b>	<b>\$0</b>	<b>\$109,913</b>	<b>\$111,250</b>	<b>\$106,750</b>	<b>\$102,250</b>

**TOTAL PROJECT COST**

**\$430,163**

**PROJECT CATEGORY**

**Utilities**

**ONGOING OPERATING BUDGET IMPACT**

No anticipated impact to operating budget.

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**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Kearney / 3rd St Outfall

**PROJECT NUMBER:** SW028P

**MANAGING DEPARTMENT:** Stormwater

**PROJECT INITIATION SCHEDULE:**

Construction: 2025

**PROJECT DESCRIPTION:**

This project would improve the outlet structure near 3rd and Kearney allowing more flow to cross Tuttle Creek Blvd. Includes a hydraulic structure to redistribute flows into both the north and south channels at McCall Rd.

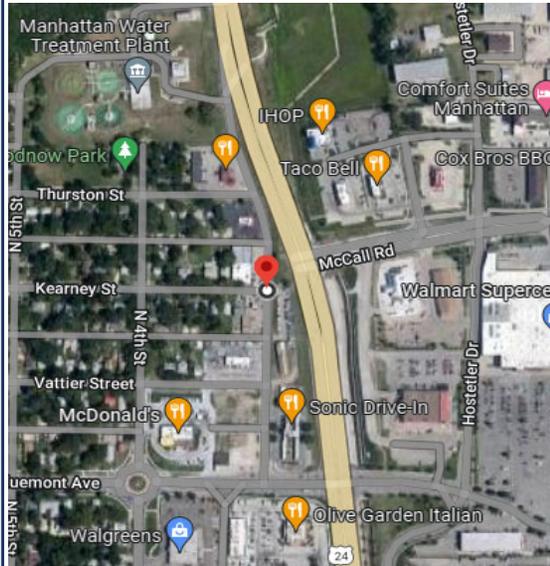
**PLANNING DOCUMENT SOURCE:**

Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

- 1. A Well-Run City and Connected Government
- 2. An Enhanced Network of Infrastructure **X**
- 3. A Strong Sense of Place
- 4. A Strong and Diversified Local Economy

**PROJECT LOCATION**



PROJECT COSTS	2024	2025	2026	2027	2028
Construction		\$5,525,000			
<b>Total</b>	<b>\$0</b>	<b>\$5,525,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2028	2029	2030	2031	2032-2038
Stormwater Fund	\$137,417	\$922,825	\$921,050	\$918,150	\$6,445,345
<b>Total</b>	<b>\$137,417</b>	<b>\$922,825</b>	<b>\$921,050</b>	<b>\$918,150</b>	<b>\$6,445,345</b>

<b>TOTAL PROJECT COST</b>
<b>\$9,344,787</b>

<b>PROJECT CATEGORY</b>
<b>Utilities</b>

<b>ONGOING OPERATING BUDGET IMPACT</b>	
Annual maintenance	
<b>Total</b>	<b>\$12,500</b>

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Master Plan Study, Levee Pump Stations

**PROJECT NUMBER:** SW097P

**MANAGING DEPARTMENT:** Stormwater

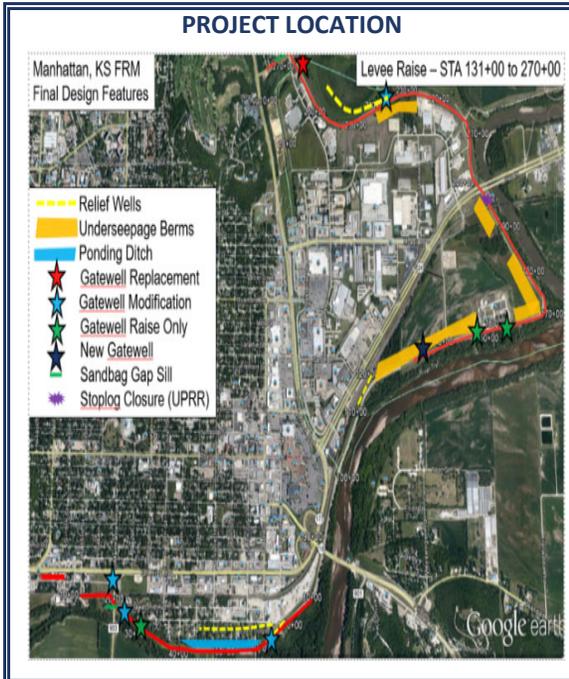
**PROJECT INITIATION SCHEDULE:**  
 Planning 2025

**PROJECT DESCRIPTION:** Develop a master plan to review locations for new pump stations along the levee, and review existing locations and operations. This masterplan will also include locations for new pump stations as well as new generator locations.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Planning		\$350,000			
<b>Total</b>	<b>\$0</b>	<b>\$350,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2025	2026	2027	2028	2029
Stormwater Fund		\$110,194	\$111,475	\$106,975	\$107,363
<b>Total</b>	<b>\$0</b>	<b>\$110,194</b>	<b>\$111,475</b>	<b>\$106,975</b>	<b>\$107,363</b>

**TOTAL PROJECT COST**

**\$436,007**

**PROJECT CATEGORY**

**Plans & Studies**

**ONGOING OPERATING BUDGET IMPACT**

No anticipated impact to operating budget.

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**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Northwest Transmission Main Phase 4

**PROJECT NUMBER:** WA148P

**MANAGING DEPARTMENT:** Water: Distribution

**PROJECT INITIATION SCHEDULE:**

Construction: 2025

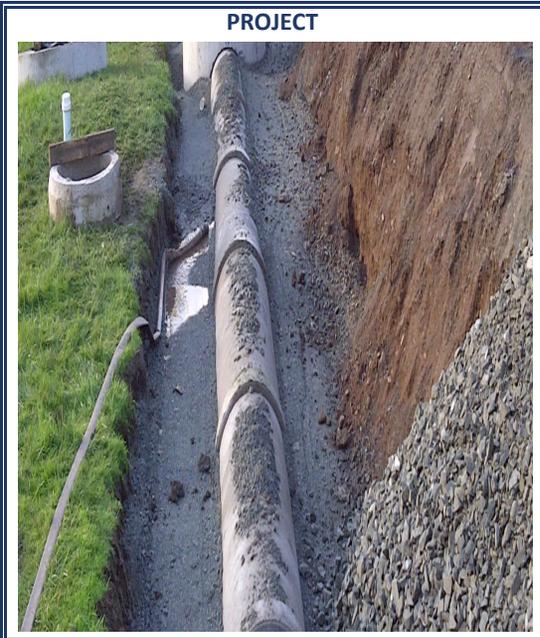
**PROJECT DESCRIPTION:**

Northwest Transmission Main Phase 4 - Tuttle Creek Boulevard (Kimball Avenue to WTP) Design and construct the fourth phase of the Northwest Transmission Main in Tuttle Creek Boulevard (US-24) from Kimball Avenue to the low-service pump station at the Water Treatment Plant. The approximate length of this phase is 6,600 linear feet. This transmission main will be in lieu of 24-inch cross town transmission main as recommended in the 2013 Water Model Report.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

- |   |          |
|---|----------|
| 1. A Well-Run City and Connected Government |          |
| 2. An Enhanced Network of Infrastructure    | <b>X</b> |
| 3. A Strong Sense of Place                  |          |
| 4. A Strong and Diversified Local Economy   | <b>X</b> |



PROJECT COSTS	2024	2025	2026	2027	2028
Planning/Design		\$185,000			
Construction/Maintenance		\$1,848,000			
<b>Total</b>	<b>\$0</b>	<b>\$2,033,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2028	2029	2030	2031	2032 - 2038
Water	\$31,438	\$295,000	\$293,400	\$291,650	\$2,049,850
<b>Total</b>	<b>\$31,438</b>	<b>\$295,000</b>	<b>\$293,400</b>	<b>\$291,650</b>	<b>\$2,049,850</b>

**TOTAL PROJECT COST**

**\$2,961,338**

**PROJECT CATEGORY**

**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

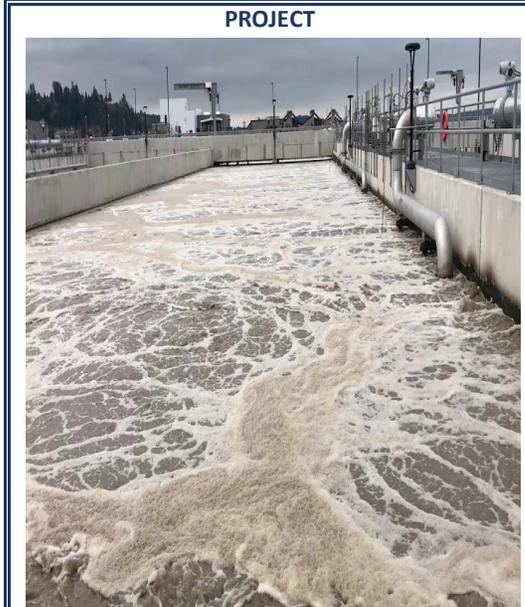
**PROJECT TITLE:** WWTP Original Final and Aeration Basing Upgrades

**PROJECT NUMBER:** WW203P

**MANAGING DEPARTMENT:** Wastewater

**PROJECT INITIATION SCHEDULE:**

Construction: 2025



**PROJECT DESCRIPTION:**

In the 2018 Water & Wastewater Facility Plan Update, a project was recommended to upgrade the original 1974 Final Basins (Numbers 1 & 2) Aeration Basins (Numbers 1 & 2). The basins do not currently function at a rated capacity in the Operation Plan or at the same level of performance as the newer basins added since. The upgrades to the basins are necessary to improve their performance with the biological nutrient removal process & ensure their capacity is adequate with the current Operations Plan.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

- |   |          |
|---|----------|
| 1. A Well-Run City and Connected Government |          |
| 2. An Enhanced Network of Infrastructure    | <b>X</b> |
| 3. A Strong Sense of Place                  |          |
| 4. A Strong and Diversified Local Economy   | <b>X</b> |

PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance		\$2,000,000			
<b>Total</b>	<b>\$0</b>	<b>\$2,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2028	2029	2030	2031	2032-2038
Wastewater	\$49,704	\$333,575	\$333,900	\$333,775	\$2,328,550
<b>Total</b>	<b>\$49,704</b>	<b>\$333,575</b>	<b>\$333,900</b>	<b>\$333,775</b>	<b>\$2,328,550</b>

**TOTAL PROJECT COST**

**\$3,379,504**

**PROJECT CATEGORY**

**Improvements**

**ONGOING OPERATING BUDGET IMPACT**

**Total**                      **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Sanitary Sewer Trunk Main Improvements - Phase 1

**PROJECT NUMBER:** WW227P

**MANAGING DEPARTMENT:** Wastewater

**PROJECT INITIATION SCHEDULE:**  
Construction/Maintenance: 2025

**PROJECT DESCRIPTION:** Rehabilitate and repair large sanitary sewer truck mains.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	X
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	X



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance		\$2,000,000			
<b>Total</b>	<b>\$0</b>	<b>\$2,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2028	2029	2030	2031	2032-2038
Wastewater	\$49,704	\$333,575	\$333,900	\$333,775	\$2,328,550
<b>Total</b>	<b>\$49,704</b>	<b>\$333,575</b>	<b>\$333,900</b>	<b>\$333,775</b>	<b>\$2,328,550</b>

**TOTAL PROJECT COST**

**\$3,379,504**

**PROJECT CATEGORY**

Rehabilitation

**ONGOING OPERATING BUDGET IMPACT**

**Total**                      **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Aggieville Downstream Sewer Improvements

**PROJECT NUMBER:** WW233P

**MANAGING DEPARTMENT:** Wastewater

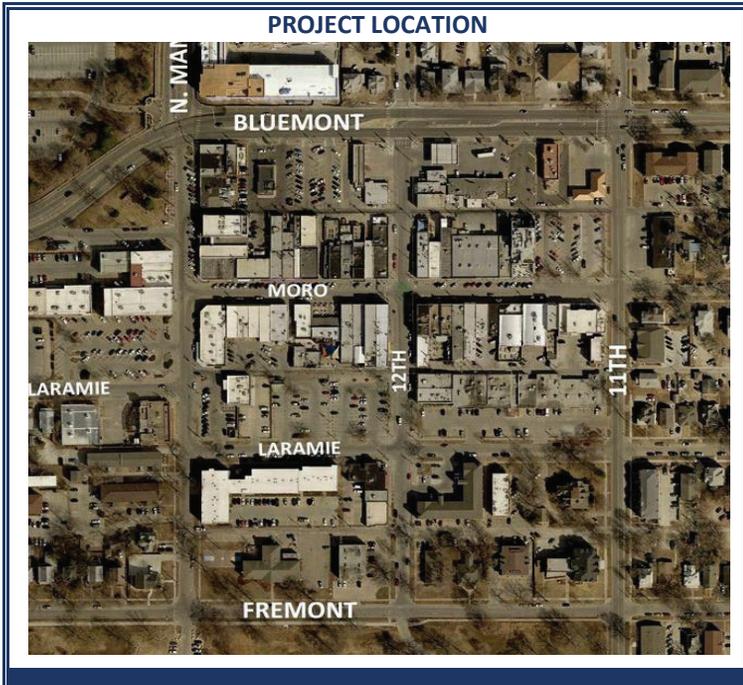
**PROJECT INITIATION SCHEDULE:**  
Construction/Maintenance: 2025

**PROJECT DESCRIPTION:** Upgrade sanitary sewer downstream of Aggieville District to increase sewer capacity due to increased density development projects.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	<b>X</b>



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance		\$2,000,000			
<b>Total</b>	<b>\$0</b>	<b>\$2,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2028	2029	2030	2031	2032-2038
Wastewater	\$49,704	\$333,575	\$333,900	\$333,775	\$2,328,550
<b>Total</b>	<b>\$49,704</b>	<b>\$333,575</b>	<b>\$333,900</b>	<b>\$333,775</b>	<b>\$2,328,550</b>

**TOTAL PROJECT COST**

**\$3,379,504**

**PROJECT CATEGORY**

**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

**Total** **\$0**



# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** City Website Re-Design & Online Transactions

**PROJECT NUMBER:** MA004P

**MANAGING DEPARTMENT:** General Government Admin

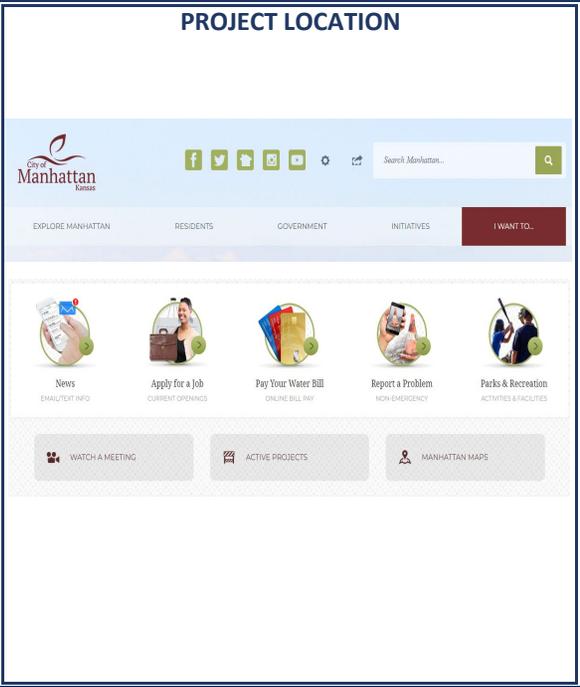
**PROJECT INITIATION SCHEDULE:**  
Software 2025

**PROJECT DESCRIPTION:** The current website launched in January, 2015. Significant updates were made in January, 2017 to refresh the site and extend the life. While a website redesign should occur now, we should wait until the new ERP is selected, acquired and implemented to create more seamless solutions for online payments, transactions, and applications/forms and so more processes can be moved online.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Software		\$125,000			
<b>Total</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund		\$125,000			
<b>Total</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**  
**\$125,000**

**PROJECT CATEGORY**  
**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**  
No impact to operating budget.

**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Burn Building Repair and Relocation

**PROJECT NUMBER:** FR032P

**MANAGING DEPARTMENT:** Fire

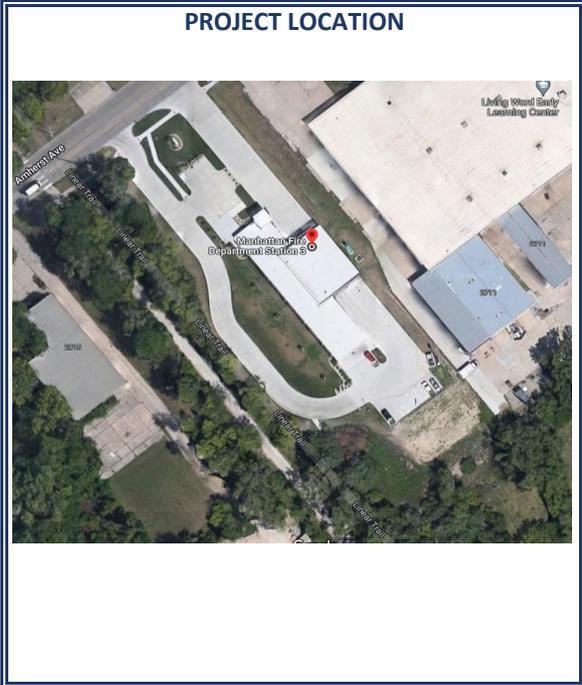
**PROJECT INITIATION SCHEDULE:**  
Maintenance 2025

**PROJECT DESCRIPTION:** Relocate the conex training system and burn building to the new training area located behind FH#3. Replace thermal panels and burn control equipment in burn building, as well as painting of exterior.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance		\$125,000			
<b>Total</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund		\$125,000			
<b>Total</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$125,000**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

This project will have no ongoing budget impact.

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**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** City Hall Cubicle / Carpet Replacement

**PROJECT NUMBER:** BMP030P

**MANAGING DEPARTMENT:** Parks & Recreation  
Building Maint.

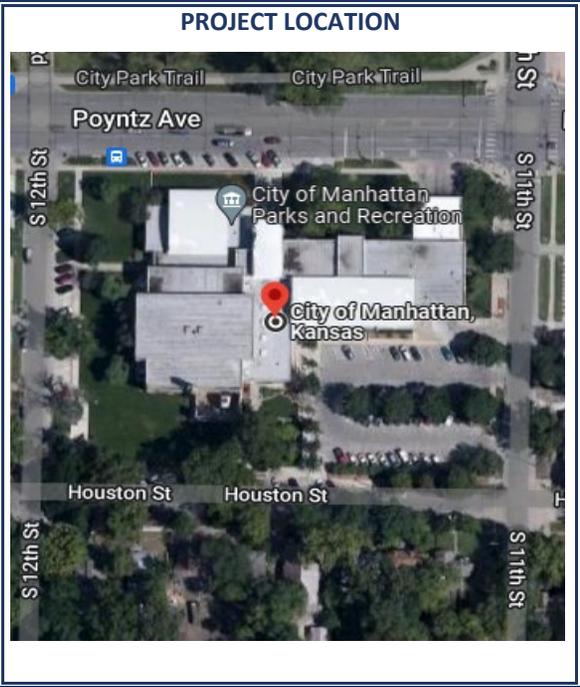
**PROJECT INITIATION SCHEDULE:**  
Equip/Furnishing 2025

**PROJECT DESCRIPTION:** This project is a multi-year project to replace staff cubicles and carpet at City Hall. The current cubicles and carpet installed in 1997 need replaced due to wear and tear. Parts for the existing cubicle system have also become obsolete. The project would incorporate functional, ergonomic workspaces to promote both workplace efficiency and employee health.

**PLANNING DOCUMENT SOURCE:** Organizational Excellence Initiative (OEI)

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Equip/Furnishings		\$177,000			
<b>Total</b>	<b>\$0</b>	<b>\$177,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund		\$177,000			
<b>Total</b>	<b>\$0</b>	<b>\$177,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$177,000**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

No impact to operating budget

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**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Poyntz Avenue Corridor Plan

**PROJECT NUMBER:** CD035P

**MANAGING DEPARTMENT:** Community Development

**PROJECT INITIATION SCHEDULE:**  
Design 2025

**PROJECT DESCRIPTION:**

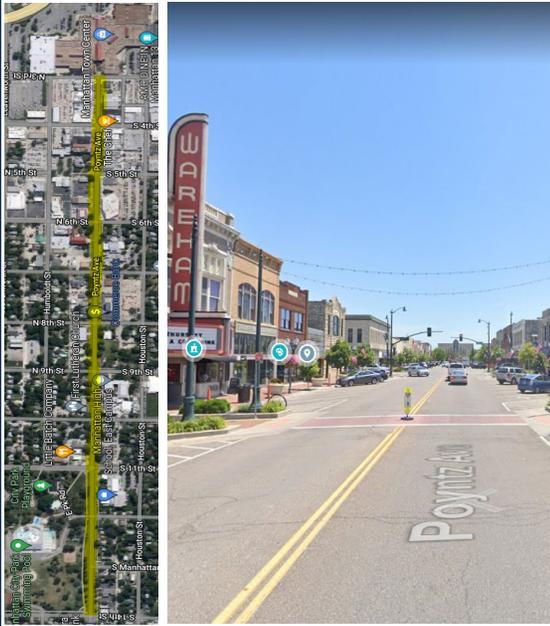
Hire consultant to design geometric, bicycle/pedestrian, drainage, and other improvements, based on a concurrent in-house update of the Poyntz Avenue Corridor Plan, extending from Juliette Avenue to Martin Luther King Jr. Drive, that will look at multi-modal safety and parking improvements, and land use.

**PLANNING DOCUMENT SOURCE:** Poyntz Avenue Corridor Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	

**PROJECT LOCATION**



PROJECT COSTS	2024	2025	2026	2027	2028
Design		\$90,000			
<b>Total</b>	<b>\$0</b>	<b>\$90,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund		\$90,000			
<b>Total</b>	<b>\$0</b>	<b>\$90,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>TOTAL PROJECT COST</b>
<b>\$90,000</b>

<b>PROJECT CATEGORY</b>
<b>Plans &amp; Studies</b>

<b>ONGOING OPERATING BUDGET IMPACT</b>	
No impact to operating budget.	
<b>Total</b>	<b>\$0</b>

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Blue River Access Restroom and Lights

**PROJECT NUMBER:** CP238P

**MANAGING DEPARTMENT:** Parks & Recreation

**PROJECT INITIATION SCHEDULE:**  
Construction                      2025

**PROJECT DESCRIPTION:**

The access area is a primary trailhead for the Linear Trail and a portage for the Kansas River Trail on the Blue River. Use has been increasing and added amenities have been identified. It is expected the restroom would be a portable toilet enclosure with solar lighting with solar lighting being designed to increase public safety around the area. Project has potential for matching 80/20 trail funds through the NRT and KDWPT.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

- 1. A Well-Run City and Connected Government
- 2. An Enhanced Network of Infrastructure
- 3. A Strong Sense of Place **X**
- 4. A Strong and Diversified Local Economy

**PROJECT LOCATION**



PROJECT COSTS	2024	2025	2026	2027	2028
Construction		\$80,000			
<b>Total</b>	<b>\$0</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Rec & Trails QoL Sales Tax		\$16,000			
Grant		\$64,000			
<b>Total</b>	<b>\$0</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**  
**\$80,000**

**Culture & Leisure**

**ONGOING OPERATING BUDGET IMPACT**  
Negligible impact to ongoing operating budget.

**Total                      Negligible**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Marlatt Trail: Denison to Browning (Design)

**PROJECT NUMBER:** CP308P

**MANAGING DEPARTMENT:** Parks & Recreation

**PROJECT INITIATION SCHEDULE:**  
Design 2025

**PROJECT DESCRIPTION:**

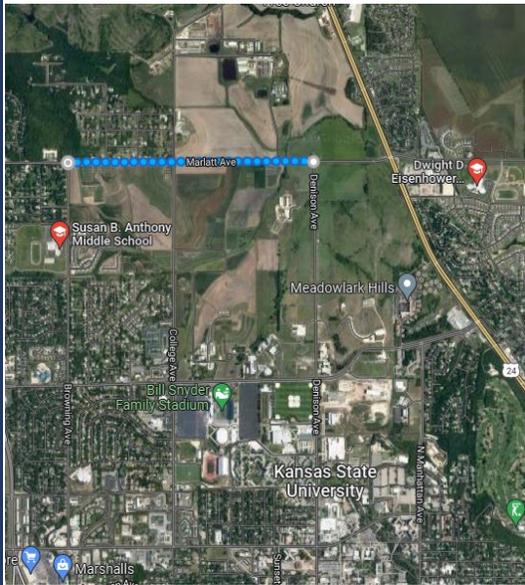
This project will fund design of a new multi-use trail along Marlatt Ave between Denison Ave and Browning Ave. Marlatt Ave is a rural section with no bike-ped infrastructure. This trail would provide connectivity between the existing Susan B Trail, Denison Ave Trail, and the trail underpass at Tuttle Creek Blvd. The trail would provide a safe walking-biking connection between the two USD 383 middle schools.

**PLANNING DOCUMENT SOURCE:** Bicycle and Pedestrian Systems Plan

**STRATEGIC PLAN ALIGNMENT:**

- |   |          |
|---|----------|
| 1. A Well-Run City and Connected Government |          |
| 2. An Enhanced Network of Infrastructure    | <b>X</b> |
| 3. A Strong Sense of Place                  | <b>X</b> |
| 4. A Strong and Diversified Local Economy   |          |

**PROJECT LOCATION**



PROJECT COSTS	2024	2025	2026	2027	2028
Design		\$150,000			
<b>Total</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Rec & Trails QoL Sales Tax		\$150,000			
<b>Total</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**  
**\$150,000**

**Transportation Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**  
Design only will have no ongoing impact to the operating budget.  
**Total \$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Warner Park: Ravine Bridge

**PROJECT NUMBER:** CP374P

**MANAGING DEPARTMENT:** Parks & Recreation

**PROJECT INITIATION SCHEDULE:**

Construction                      2025

**PROJECT DESCRIPTION:**

A preliminary engineering study is proposed in the 2023 CIP (#CP407P). That study will determine the most feasible bridge alignment, length, and type; identify necessary permits, regulatory requirements, and potential property acquisitions; and estimate the cost of construction. This project will complete the bridge design and construct the bridge in Warner Park.

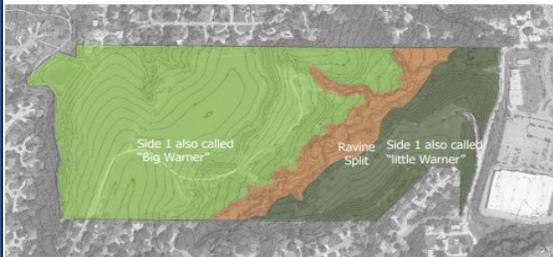
**PLANNING DOCUMENT SOURCE:**

Warner Memorial Park Master Plan

**STRATEGIC PLAN ALIGNMENT:**

- |   |          |
|---|----------|
| 1. A Well-Run City and Connected Government |          |
| 2. An Enhanced Network of Infrastructure    |          |
| 3. A Strong Sense of Place                  | <b>X</b> |
| 4. A Strong and Diversified Local Economy   |          |

### PROJECT LOCATION



PROJECT COSTS	2024	2025	2026	2027	2028
Construction		\$340,000			
<b>Total</b>	<b>\$0</b>	<b>\$340,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Rec & Trails QoL Sales Tax		\$170,000			
Grant		\$170,000			
<b>Total</b>	<b>\$0</b>	<b>\$340,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>TOTAL PROJECT COST</b>
<b>\$340,000</b>

<b>Culture &amp; Leisure</b>

<b>ONGOING OPERATING BUDGET IMPACT</b>	
Biennial bridge inspections	
<b>Total</b>	<b>Negligible</b>

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Hylton Heights & Claflin Intersection Turn Lanes

**PROJECT NUMBER:** EN010P

**MANAGING DEPARTMENT:** Public Works

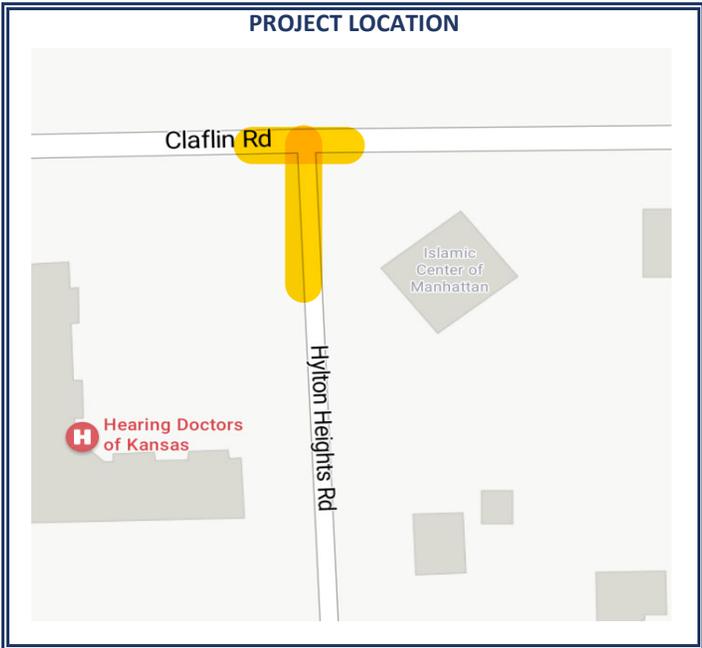
**PROJECT INITIATION SCHEDULE:**  
Construction/Maintenance: 2025

**PROJECT DESCRIPTION:** With continuing expansion westward, traffic volumes are increasing on collector streets and local streets are having the unintended consequences of staking of traffic. The addition of turn lanes will reduce the stacking of traffic and help enhance the safety and efficiency of this collector.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance		\$300,000			
<b>Total</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
STP		\$60,000			
Grants		\$240,000			
<b>Total</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$300,000**

**PROJECT CATEGORY**

**Intersections**

**ONGOING OPERATING BUDGET IMPACT**

Minimal operating impact

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**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Amherst/K-113 Intersection Geometrics Improvements

**PROJECT NUMBER:** EN065P

**MANAGING DEPARTMENT:** Public Works

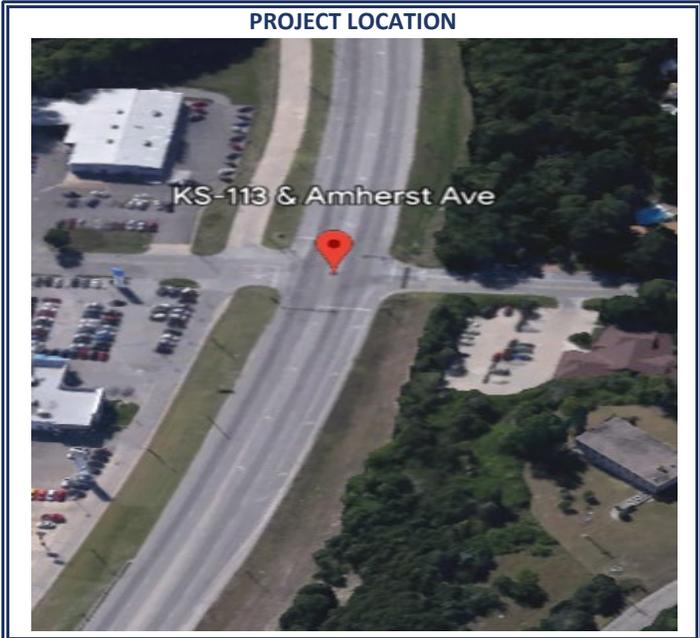
**PROJECT INITIATION SCHEDULE:**  
Construction/Maintenance: 2025

**PROJECT DESCRIPTION:** The intersection currently experiences undue delay and excessive queuing for the eastbound to northbound left-turn lane. It is proposed that the eastbound approach to the intersection be widened to accommodate a double left-turn lane.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	X
2. An Enhanced Network of Infrastructure	X
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance		\$258,830			
Engineering		\$34,500			
<b>Total</b>	<b>\$0</b>	<b>\$293,330</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
STP		\$58,667			
Grants		\$234,663			
<b>Total</b>	<b>\$0</b>	<b>\$293,330</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$293,330**

**PROJECT CATEGORY**

**Intersections**

**ONGOING OPERATING BUDGET IMPACT**

Minimal operating impact

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**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Replace Water Main - Ridge Drive

**PROJECT NUMBER:** WA185P

**MANAGING DEPARTMENT:** Water: Distribution

**PROJECT INITIATION SCHEDULE:**  
Construction: 2025

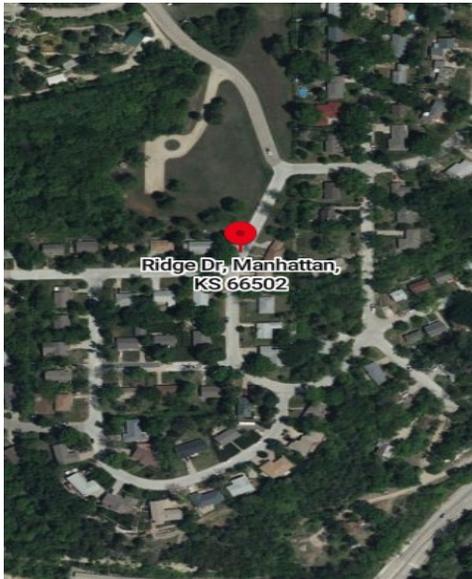
**PROJECT DESCRIPTION:** This project shall include the design and construction for the replacement of approximately 1,200 l.f. of undersized and deteriorating waterline. Existing water main is 6-inch ductile iron pipe and is in need of replacement due to a high occurrence of water main breaks in recent years. The existing main shall be replaced with 8-inch ductile iron pipe main and shall include all necessary valves, fire hydrants, fittings and water service line as necessary to complete the project.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	X
2. An Enhanced Network of Infrastructure	X
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	

**PROJECT LOCATION**



PROJECT COSTS	2024	2025	2026	2027	2028
Planning/Design		\$30,000			
Construction/Maintenance		\$220,000			
<b>Total</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Water		\$250,000			
<b>Total</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**  
**\$250,000**

**PROJECT CATEGORY**  
**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**  
**Total \$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Waters Street Waterline Improvements

**PROJECT NUMBER:** WA197P

**MANAGING DEPARTMENT:** Water: Distribution

**PROJECT INITIATION SCHEDULE:**  
Construction: 2025

**PROJECT DESCRIPTION:** This project shall include the design and construction for the installation of approximately 420 linear feet of new waterline in Walters Street from Schaffer Drive to Anderson Avenue. Existing water main is 6-inch ductile-iron pipe and a dead end main and needs to be looped. The project shall include all necessary valves, fire hydrants, fittings and water service lines as necessary to complete the project.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	X
2. An Enhanced Network of Infrastructure	X
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	

**PROJECT LOCATION**



PROJECT COSTS	2024	2025	2026	2027	2028
Planning/Design		\$5,000			
Construction/Maintenance		\$50,000			
<b>Total</b>	<b>\$0</b>	<b>\$55,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Water		\$55,000			
<b>Total</b>	<b>\$0</b>	<b>\$55,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**  
**\$55,000**

**PROJECT CATEGORY**  
**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**  
**Total \$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** City Park Waterline Improvements

**PROJECT NUMBER:** WA198P

**MANAGING DEPARTMENT:** Water: Distribution

**PROJECT INITIATION SCHEDULE:**  
Construction: 2025

**PROJECT DESCRIPTION:** This project shall include the design and construction for the replacement of approximately 1,000 l.f. of undersized and deteriorating waterline. Existing water main is 4-inch ductile-iron pipe and is in need of replacement due to deterioration. The waterline supplies the City Park Pool and was originally installed in 1922. It has experienced main breaks in recent years and the pipe condition is poor.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Planning/Design		\$20,000			
Construction/Maintenance		\$130,000			
<b>Total</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Water		\$150,000			
<b>Total</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$150,000**

**PROJECT CATEGORY**

**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Enterprise Business Continuity Plan

**PROJECT NUMBER:** WA246P

**MANAGING DEPARTMENT:** Water: Administration

**PROJECT INITIATION SCHEDULE:**  
Planning/Design: 2025

**PROJECT DESCRIPTION:**

Develop a Business Continuity Plan for Manhattan's Enterprise Utility Funds. Development of a Business Continuity Plan has been recommended in multiple studies, including the 2021 Risk Mitigation Plan (with the Water and Wastewater Master Plan Update) and an Enterprise Systems and Cybersecurity Assessment completed by the Department of Homeland Security in 2021. This Business Continuity Plan could encompass all City of Manhattan Departments and financial systems.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	

**PROJECT LOCATION**



PROJECT COSTS	2024	2025	2026	2027	2028
Planning/Design		\$100,000			
<b>Total</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Wastewater		\$50,000			
Water		\$50,000			
<b>Total</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>TOTAL PROJECT COST</b>
<b>\$100,000</b>

<b>PROJECT CATEGORY</b>
<b>Studies</b>

<b>ONGOING OPERATING BUDGET IMPACT</b>	
<b>Total</b>	<b>\$0</b>

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** WCLS and EVLS HVAC Improvements

**PROJECT NUMBER:** WW223P

**MANAGING DEPARTMENT:** Wastewater

**PROJECT INITIATION SCHEDULE:**  
Construction/Maintenance 2025

**PROJECT DESCRIPTION:** Replace original Makeup Air Unit (MAU), 4 roof exhaust fans and control panel at Wildcat Creek Lifts Station. Upgrade original heating and air conditioning units at Eureka Valley Lift Station.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

- STRATEGIC PLAN ALIGNMENT:**
- 1. A Well-Run City and Connected
  - 2. An Enhanced Network of Infrastructure **X**
  - 3. A Strong Sense of Place
  - 4. A Strong and Diversified Local Economy



PROJECT COSTS	2024	2025	2026	2027	2028
Construction / Maintenance		\$200,000			
<b>Total</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Wastewater		\$200,000			
<b>Total</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$200,000**

**PROJECT CATEGORY**

**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

**Total** **\$0**



**2024 -2028**

**Capital Improvement Program  
Project Detail by Year**

**2026**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Aggieville Parking Garage 2 and Laramie

**PROJECT NUMBER:** MA013P

**MANAGING DEPARTMENT:** City Manager's Office

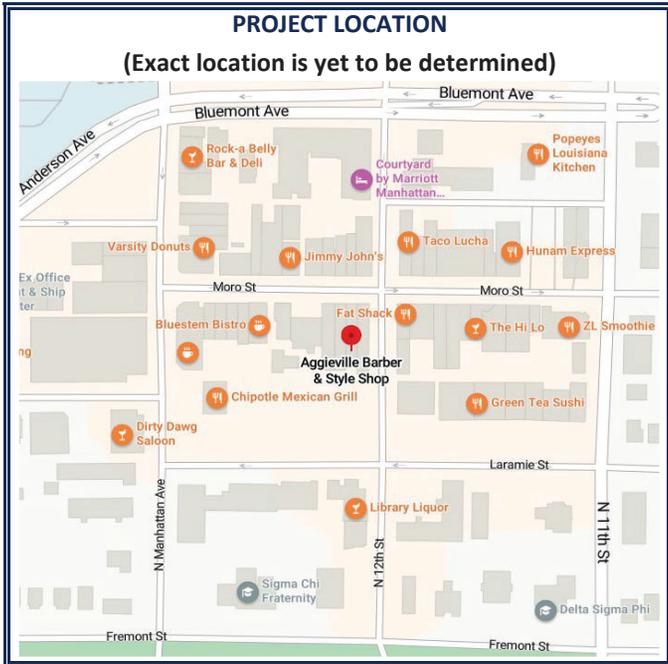
**PROJECT INITIATION SCHEDULE:**  
Design/Construction 2026

**PROJECT DESCRIPTION:** Design and construct second 500-stall parking garage in Aggieville (\$12M) and design/construct Laramie Street (\$3M) upgrades (between 12th Street and 11th Street). Parking garage location TBD. Laramie Street upgrades will include new streets, streetscape, lighting, seating, landscape, and other amenities.

**PLANNING DOCUMENT SOURCE:** Aggieville Community Vision Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	X
3. A Strong Sense of Place	X
4. A Strong and Diversified Local Economy	X



PROJECT COSTS	2024	2025	2026	2027	2028
Design/Construction			\$15,000,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,000,000</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2028	2029	2030	2031	2032-2038
Bond & Interest - TIF Revenue	\$372,922	\$2,499,650	\$2,497,200	\$2,496,600	\$17,492,050
<b>Total</b>	<b>\$372,922</b>	<b>\$2,499,650</b>	<b>\$2,497,200</b>	<b>\$2,496,600</b>	<b>\$17,492,050</b>

**TOTAL PROJECT COST**

**\$25,358,422**

**PROJECT CATEGORY**

**Culture & Leisure**

**ONGOING OPERATING BUDGET IMPACT**

The Parking Fund would incur annual operating costs of 1 FTE, utilities and increased maintenance costs of 20% over current expenditure budget. There is potential for revenue to offset costs.

<b>Total</b>	<b>\$125,000</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Aggieville Alley Upgrade Phase 2

**PROJECT NUMBER:** MA014P

**MANAGING DEPARTMENT:** City Manager's Office

**PROJECT INITIATION SCHEDULE:**  
Construction 2026

**PROJECT DESCRIPTION:** Bury/consolidate overhead powerlines in 1100 block alley south of Moro. This project will be designed with Evergy and constructed with their required contractor, Larson Construction. Project will also include repaving alley street and possible utility work (i.e. stormwater).

**PLANNING DOCUMENT SOURCE:** Aggieville Community Vision Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction			\$1,000,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2027	2028	2029	2030	2031-37
Bond & Interest - TIF Revenue	\$24,805	\$169,175	\$164,225	\$164,275	\$1,164,050
<b>Total</b>	<b>\$24,805</b>	<b>\$169,175</b>	<b>\$164,225</b>	<b>\$164,275</b>	<b>\$1,164,050</b>

**TOTAL PROJECT COST**

**\$1,686,530**

**PROJECT CATEGORY**

**Culture & Leisure**

**ONGOING OPERATING BUDGET IMPACT**

Possible increase in lighting, cleaning and maintenance

<b>Total</b>	<b>Negligible</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Aggieville Moro Street Phase 3

**PROJECT NUMBER:** MA017P

**MANAGING DEPARTMENT:** City Manager's Office

**PROJECT INITIATION SCHEDULE:**  
Construction 2026

**PROJECT DESCRIPTION:** Bury/consolidate overhead powerlines in 1100 block alley north of Moro. This project will be designed with Evergy and constructed with their required contractor, Larson Construction. Project will also include repaving alley street and possible utility work (i.e. stormwater).

**PLANNING DOCUMENT SOURCE:** Aggieville Community Vision Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction			\$600,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600,000</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2029	2030	2031	2032	2033-2039
Bond & Interest - TIF Revenue	\$14,996	\$100,775	\$102,850	\$99,700	\$700,700
<b>Total</b>	<b>\$14,996</b>	<b>\$100,775</b>	<b>\$102,850</b>	<b>\$99,700</b>	<b>\$700,700</b>

**TOTAL PROJECT COST**

**\$1,019,021**

**PROJECT CATEGORY**

**Culture & Leisure**

**ONGOING OPERATING BUDGET IMPACT**

Possible increase in lighting, cleaning and maintenance

<b>Total</b>	<b>Negligible</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Aggieville Moro Street Phase 2

**PROJECT NUMBER:** MA016P

**MANAGING DEPARTMENT:** City Manager's Office

**PROJECT INITIATION SCHEDULE:**  
Construction/Maintenance 2026

**PROJECT DESCRIPTION:** Design and construct 1100 block of Moro Street. Project will include new streets, streetscape, lighting, seating, landscape, and other amenities. Project will also include underground utilities water, wastewater and stormwater.

**PLANNING DOCUMENT SOURCE:** Aggieville Community Vision Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance			\$3,000,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,000,000</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2029	2030	2031	2032	2033-2039
Bond & Interest - TIF Revenue	\$74,603	\$502,975	\$498,350	\$489,275	\$3,498,500
<b>Total</b>	<b>\$74,603</b>	<b>\$502,975</b>	<b>\$498,350</b>	<b>\$489,275</b>	<b>\$3,498,500</b>

**TOTAL PROJECT COST**  
**\$5,063,703**

**PROJECT CATEGORY**  
**Culture & Leisure**

**ONGOING OPERATING BUDGET IMPACT**  
Minimal additional increase from phase 1

**Total** **Negligible**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Anneberg Park: Mill and Overlay

**PROJECT NUMBER:** CP413P

**MANAGING DEPARTMENT:** Parks & Recreation

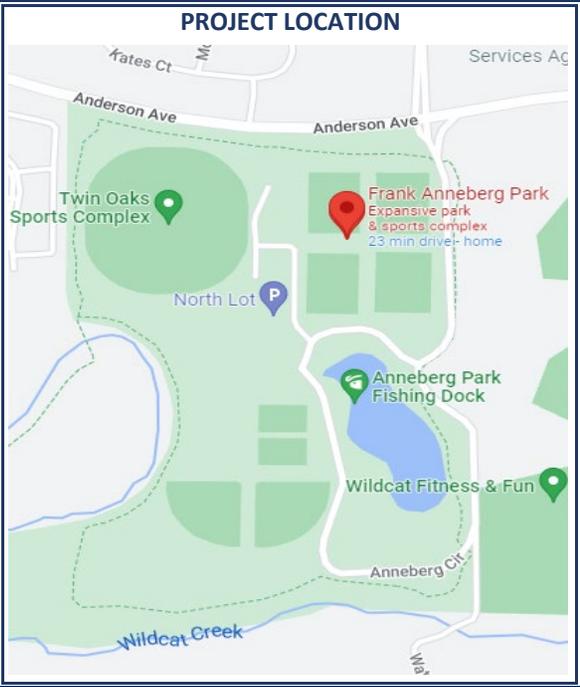
**PROJECT INITIATION SCHEDULE:**  
 Maintenance 2026

**PROJECT DESCRIPTION:** This project proposes the repair, by means of mill and overlay, of a section of the main road within Anneberg Park. This section starts just within the entrance of the park and runs heading south along the eastern edge of Soccer Fields 2 and the east side of Jerry Dishman Lake ending at the southern edge of the power transfer station totaling 5,950 square yards (SY) in area.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance			\$250,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2026	2027	2028	2029	2030
Bond & Interest		\$79,288	\$78,100	\$74,950	\$76,688
<b>Total</b>	<b>\$0</b>	<b>\$79,288</b>	<b>\$78,100</b>	<b>\$74,950</b>	<b>\$76,688</b>

**TOTAL PROJECT COST**

**\$309,026**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

No impact to operating budget.

<b>Total</b>	<b>\$0</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Vehicle Exhaust Removal and Air Quality Systems

**PROJECT NUMBER:** FR072P

**MANAGING DEPARTMENT:** Fire

**PROJECT INITIATION SCHEDULE:**  
Maintenance 2026

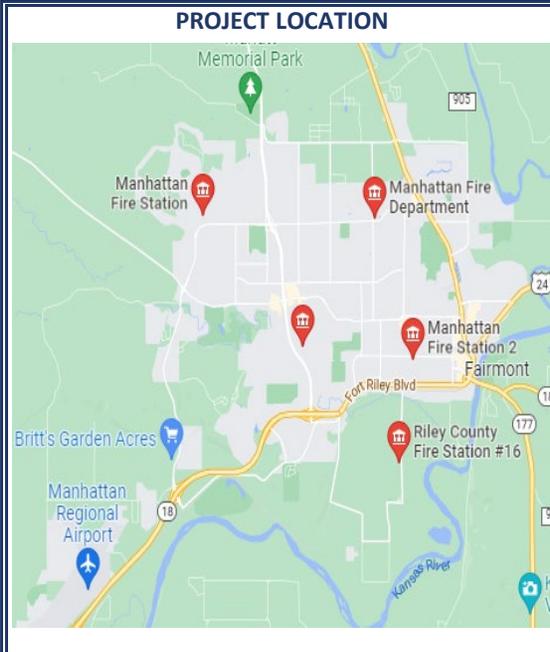
**PROJECT DESCRIPTION:**

Upgrade vehicle exhaust removal and air quality systems in all firehouse truck rooms. The systems will remove contaminants, clean the air, and monitor for contaminants and carcinogens. The vehicle exhaust removal systems at Firehouse #2 and Headquarters are in disrepair; these systems are 35 years old. Other firehouse locations have a dated Plymovent system that is not set up to remove the exhaust and contaminants from all vehicles.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance			\$250,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2026	2027	2028	2029	2030
Bond & Interest		\$79,288	\$78,100	\$74,950	\$76,688
<b>Total</b>	<b>\$0</b>	<b>\$79,288</b>	<b>\$78,100</b>	<b>\$74,950</b>	<b>\$76,688</b>

**TOTAL PROJECT COST**

**\$309,026**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

No impact to operating budget.

**Total \$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Middle Kearney Stormwater Improvement

**PROJECT NUMBER:** SW055P

**MANAGING DEPARTMENT:** Stormwater

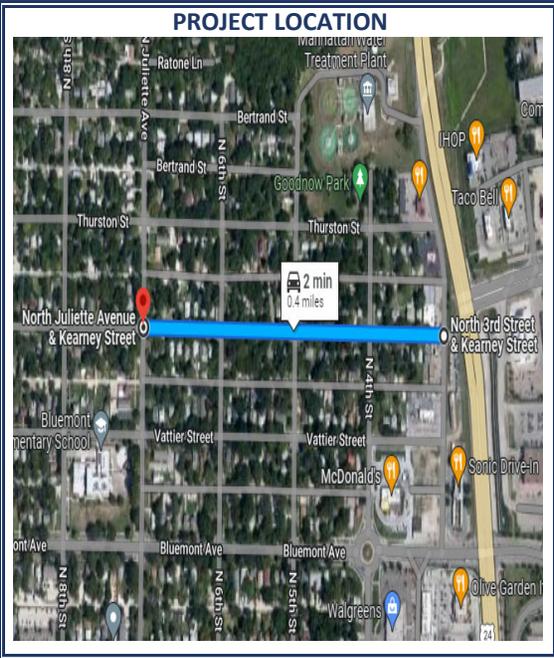
**PROJECT INITIATION SCHEDULE:**  
Construction: 2026

**PROJECT DESCRIPTION:** This would be the second of three sections of a system of storm boxes and inlets that would be constructed beneath Kearney Street. This project would run from 3rd Street west to Juliette Ave and would help carry additional water from the ward district down to the improved structure constructed at Tuttle Creek and McCall Rd.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Design			\$900,000		
Construction				\$6,100,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$900,000</b>	<b>\$6,100,000</b>	<b>\$0</b>

PROJECT FUNDING	2029	2030	2031	2032	2033-2039
Stormwater Fund	\$174,011	\$1,170,125	\$1,166,150	\$1,165,825	\$8,154,700
<b>Total</b>	<b>\$174,011</b>	<b>\$1,170,125</b>	<b>\$1,166,150</b>	<b>\$1,165,825</b>	<b>\$8,154,700</b>

**TOTAL PROJECT COST**  
**\$11,830,811**

**PROJECT CATEGORY**  
**Utilities**

**ONGOING OPERATING BUDGET IMPACT**  
Annual maintenance  
**Total \$12,500**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Elaine - Todd Neighborhood  
Water Main Improvement

**PROJECT NUMBER:** WA160P

**MANAGING DEPARTMENT:** Water: Distribution

**PROJECT INITIATION SCHEDULE:**

Construction: 2026

**PROJECT DESCRIPTION:**

This area has been rezoned from R-2 to R-3 and the existing water mains are older and undersized. These will need to be replaced with larger mains in order to provide improved fire flows for the area.

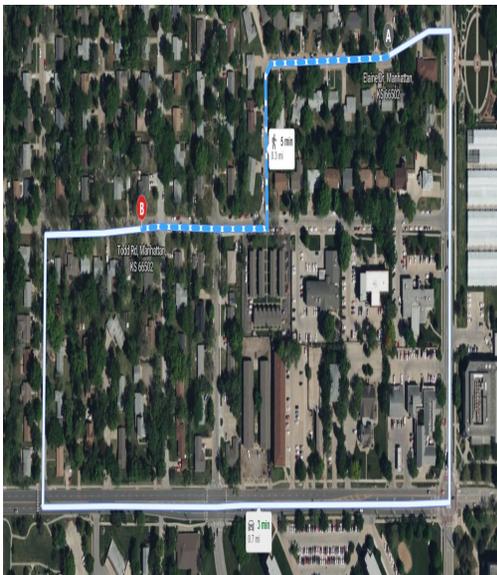
**PLANNING DOCUMENT SOURCE:**

Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

- |   |          |
|---|----------|
| 1. A Well-Run City and Connected Government |          |
| 2. An Enhanced Network of Infrastructure    | <b>X</b> |
| 3. A Strong Sense of Place                  |          |
| 4. A Strong and Diversified Local Economy   | <b>X</b> |

**PROJECT LOCATION**



PROJECT COSTS	2024	2025	2026	2027	2028
Planning/Design			\$50,000		
Construction/Maintenance			\$450,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2027	2028	2029	2030	2031
Water		\$158,575	\$156,200	\$149,900	\$153,375
<b>Total</b>	<b>\$0</b>	<b>\$158,575</b>	<b>\$156,200</b>	<b>\$149,900</b>	<b>\$153,375</b>

**TOTAL PROJECT COST**

**\$618,050**

**PROJECT CATEGORY**

**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

**Total**

**\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Bluemont Avenue Waterline Improvements

**PROJECT NUMBER:** WW217P

**MANAGING DEPARTMENT:** Water: Administration

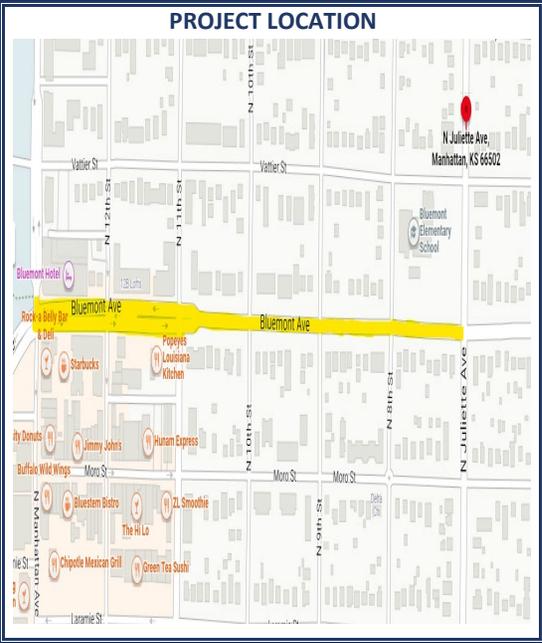
**PROJECT INITIATION SCHEDULE:**  
Construction: 2026

**PROJECT DESCRIPTION:** This project shall include the design & construction for the replacement of up to 3,000 l.f. of undersized waterline in Bluemont Avenue between North Manhattan Avenue and Juliette. The existing main shall be replaced with 8-inch ductile iron pipe main and shall include all necessary valves, fire hydrants, fittings and water service lines as necessary to complete the project.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	<b>X</b>



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance			\$400,000		
Engineering			\$45,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$445,000</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2027	2028	2029	2030	2031
Water	\$140,538	\$139,513	\$133,888	\$138,038	
<b>Total</b>	<b>\$140,538</b>	<b>\$139,513</b>	<b>\$133,888</b>	<b>\$138,038</b>	<b>\$0</b>

**TOTAL PROJECT COST**  
**\$551,977**

**PROJECT CATEGORY**  
**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**  
**Total \$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Hunting Avenue - Part 2  
Waterline Improvements

**PROJECT NUMBER:** WA254P

**MANAGING DEPARTMENT:** Water: Distribution

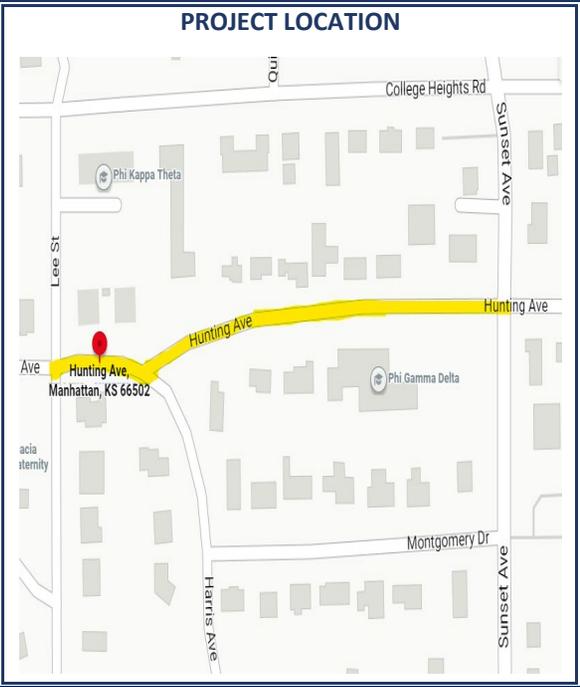
**PROJECT INITIATION SCHEDULE:**  
  
Construction: 2026

**PROJECT DESCRIPTION:** Replace approximately 1,000 feet of ageing deteriorating 6-inch water main and water service lines in the 1900 block of Hunting Avenue, between Sunset Avenue and Lee Street.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	<b>X</b>



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance			\$200,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2027	2028	2029	2029	2030
Water	\$66,419	\$66,300	\$58,713	\$56,238	\$0
<b>Total</b>	<b>\$66,419</b>	<b>\$66,300</b>	<b>\$58,713</b>	<b>\$56,238</b>	<b>\$0</b>

**TOTAL PROJECT COST**  
  
**\$247,670**

**PROJECT CATEGORY**  
**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**  
  
**Total \$0**

# City of Manhattan, KS

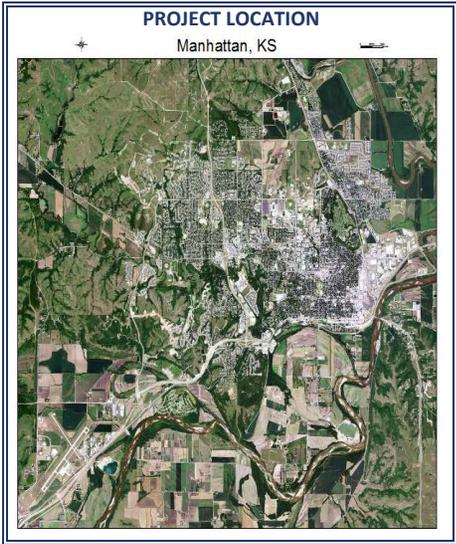
## Capital Improvement Project Detail

**PROJECT TITLE:** Purchase New Biosolids Farm  
Land - 55 Acres

**PROJECT NUMBER:** WW199P

**MANAGING DEPARTMENT:** Wastewater

**PROJECT INITIATION SCHEDULE:**  
  
Construction: 2026



**PROJECT DESCRIPTION:** The WWTP currently operates at less than 50% capacity; however, with the 2012 Upgrade & Expansion project & the incorporation of Biological Nutrient Reduction (BNR) process, the efficiency of the plant has increased significantly. The unfortunate side effect of this efficiency is increased biosolids production. To continue compliance with EPA 503C Biosolids regulations, it is recommended that the existing Biosolids Farm be expanded from 462 acres to around 952 acres, by purchasing approximately 490 acres of agricultural land over the next 5-20 years. Also, 214 of the existing 462 acres used for the Biosolids Program(or nearly half) are leased at \$32,500 per year. The amount of land to purchase would be phased over the time period that coincides with the minimum acreage that will be necessary, plus 25% allow for the rotation of zones to be rested each year.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

- STRATEGIC PLAN ALIGNMENT:**
- |   |          |
|---|----------|
| 1. A Well-Run City and Connected Government |          |
| 2. An Enhanced Network of Infrastructure    | <b>X</b> |
| 3. A Strong Sense of Place                  |          |
| 4. A Strong and Diversified Local Economy   | <b>X</b> |

PROJECT COSTS	2024	2025	2026	2027	2028
Land Acquisition			\$500,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2029	2030	2031	2032	2033-2039
Wastewater	\$12,450	\$84,700	\$82,225	\$84,750	\$582,250
<b>Total</b>	<b>\$12,450</b>	<b>\$84,700</b>	<b>\$82,225</b>	<b>\$84,750</b>	<b>\$582,250</b>

**TOTAL PROJECT COST**  
  
**\$846,375**

**PROJECT CATEGORY**  
  
**Land**

**ONGOING OPERATING BUDGET IMPACT**  
  
**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** City Pool: Paint Pool

**PROJECT NUMBER:** CP457P

**MANAGING DEPARTMENT:** Parks & Recreation  
Waterparks

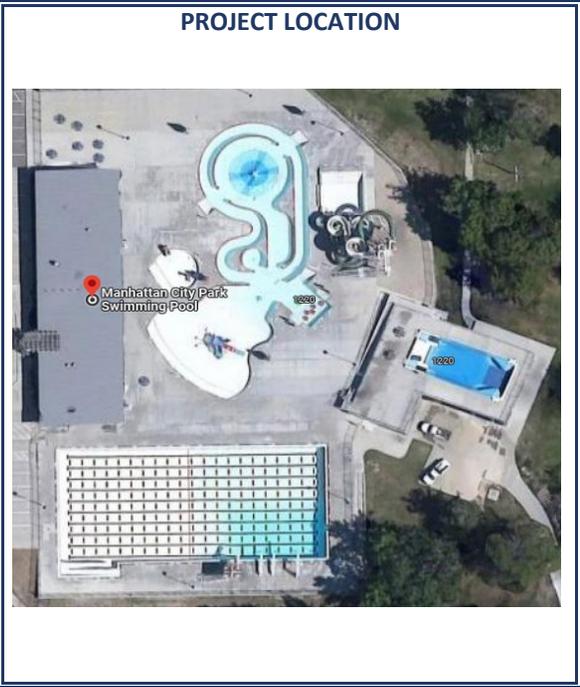
**PROJECT INITIATION SCHEDULE:**  
Maintenance 2026

**PROJECT DESCRIPTION:** The pool is due for the regular maintenance of repainting required every 5-7 years. This project includes the painting of all bodies of water at the City Waterpark (Competition Pool, Drop Pool, Tot Pool, and Leisure Pool).

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Maintenance			\$120,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$120,000</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund			\$120,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$120,000</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$120,000**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

No impact to operating budget.

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**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Playground Replacement:  
Phase 1

**PROJECT NUMBER:** CP468P

**MANAGING DEPARTMENT:** Parks & Recreation  
Parks

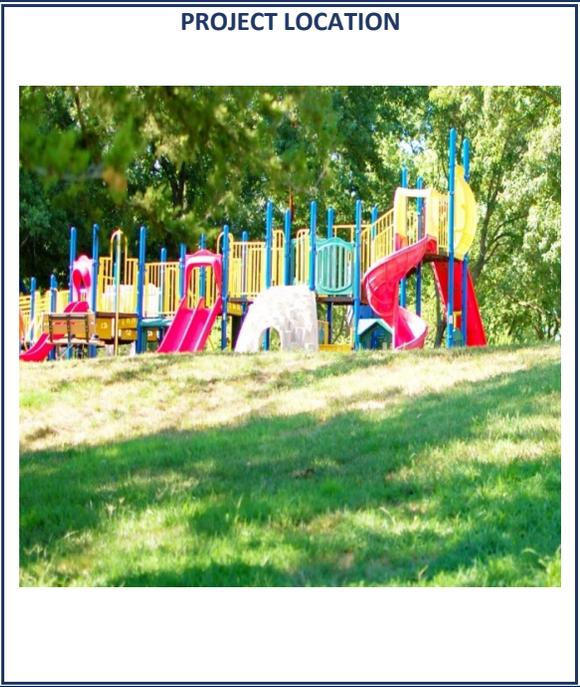
**PROJECT INITIATION SCHEDULE:**  
Construction: 2026

**PROJECT DESCRIPTION:** New playground equipment reduces the amount of audits and continuous maintenance of aging structures. Our playground systems continues to attract user through all seasons. These facilities create a destination for the younger population and we try to maintain the playgrounds for safety and quality of life.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction			\$230,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$230,000</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund			\$230,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$230,000</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$230,000**

**PROJECT CATEGORY**

**Culture & Leisure**

**ONGOING OPERATING BUDGET IMPACT**

On average, approximately \$15,000 to \$20,000 is spent each year from operating funds to maintain the existing playgrounds. Safety continues to be the top priority for the playgrounds.

<b>Total</b>	<b>Negligible</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Sunset Cemetery: Evergreen Road Replacement

**PROJECT NUMBER:** CP418P

**MANAGING DEPARTMENT:** Parks & Recreation  
Cemeteries

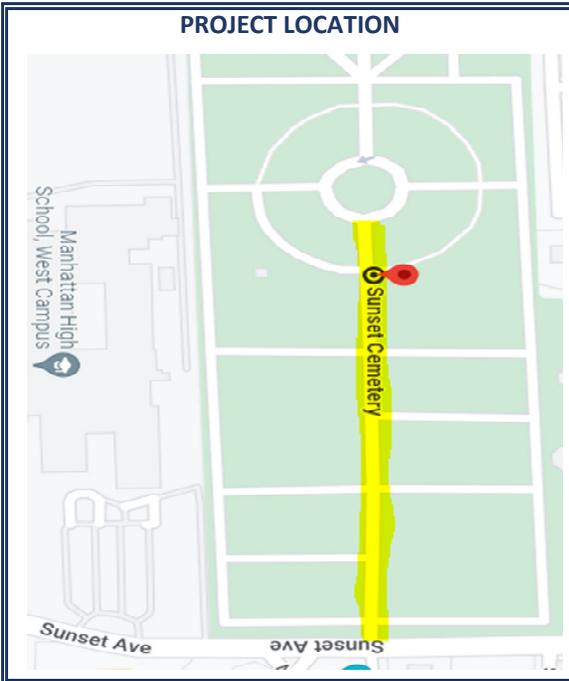
**PROJECT INITIATION SCHEDULE:**  
Construction 2026

**PROJECT DESCRIPTION:** This project proposes the repair by means of mill and overlay of a section of the main road within Sunset Cemetery. The road starts at the entrance of the cemetery and continues west until the roundabout. This road section has deteriorated due to age and is the primary entrance into the cemetery for city staff and the public.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance			\$125,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund			\$125,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**  
**\$125,000**

**PROJECT CATEGORY**  
**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**  
No impact to operating budget.

<b>Total</b>	<b>\$0</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Casement Trail: Knox/Allen to Brookmont

**PROJECT NUMBER:** CP306P

**MANAGING DEPARTMENT:** Parks & Recreation

**PROJECT INITIATION SCHEDULE:**  
Construction 2026

**PROJECT DESCRIPTION:**

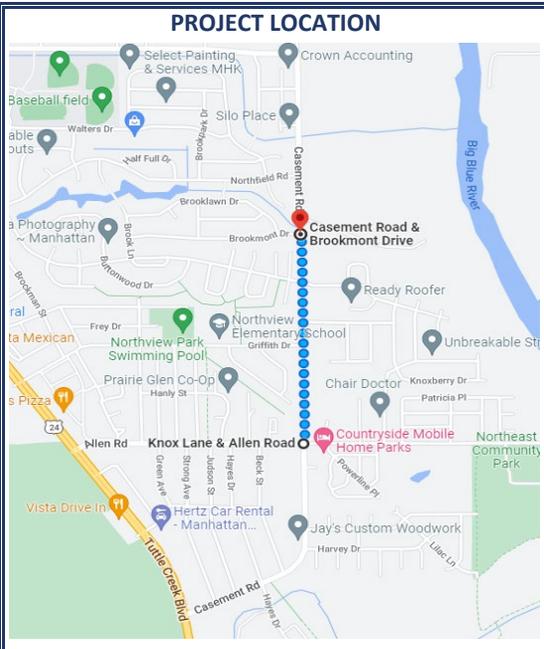
Project will construct a new multi-use trail along Casement Rd between Knox/Allen and Brookmont. Casement Rd is a 2-lane rural section with limited bike/ped infrastructure. This trail would connect the existing Knox Trail (to Northeast Park) and sidewalk on Marlatt Ave (to Kirkwood Dr and Denison Ave Trail). This would provide a safe connection, serving multiple residential areas, Northview School, Northview Park & Waterpark

**PLANNING DOCUMENT SOURCE:**

Bicycle and Pedestrian Systems Plan

**STRATEGIC PLAN ALIGNMENT:**

- |   |          |
|---|----------|
| 1. A Well-Run City and Connected Government |          |
| 2. An Enhanced Network of Infrastructure    | <b>X</b> |
| 3. A Strong Sense of Place                  | <b>X</b> |
| 4. A Strong and Diversified Local Economy   |          |



PROJECT COSTS	2024	2025	2026	2027	2028
Construction			\$250,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Rec & Trails QoL Sales Tax			\$125,000		
Grant			\$125,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**  
**\$250,000**

**Transportation Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**  
Annual plowing and maintenance cost related to additional trail  
**Total \$2,000**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Linear Trail: Replace Low-Water Crossing

**PROJECT NUMBER:** CP416P

**MANAGING DEPARTMENT:** Parks & Recreation

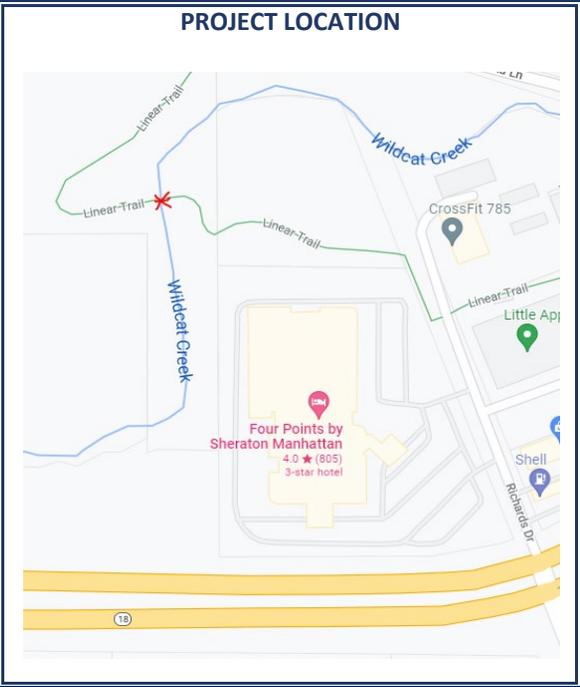
**PROJECT INITIATION SCHEDULE:**  
Construction 2026

**PROJECT DESCRIPTION:** This project will construct a pedestrian bridge on Linear Trail to replace the low water crossing, located west of Richards Drive on Wildcat Creek.

**PLANNING DOCUMENT SOURCE:** Bicycle and Pedestrian Systems Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction			\$450,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$450,000</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Rec & Trails QoL Sales Tax			\$450,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$450,000</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**  
**\$450,000**

**Culture & Leisure**

**ONGOING OPERATING BUDGET IMPACT**  
Negligible increase to maintenance costs at this crossing.

**Total** **Negligible**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Anderson/Grandview Culverts

**PROJECT NUMBER:** SW031P

**MANAGING DEPARTMENT:** Stormwater

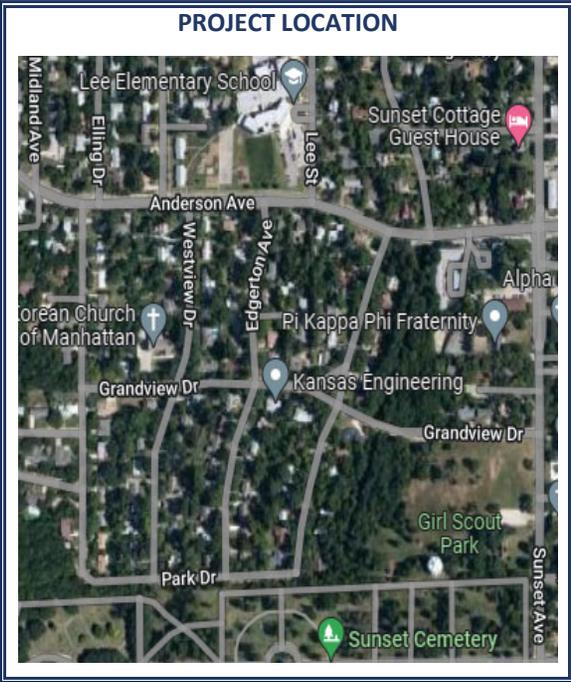
**PROJECT INITIATION SCHEDULE:**  
Construction: 2026

**PROJECT DESCRIPTION:** The existing box culverts across Anderson and across Grandview Drive, just west of Sunset, have less than 2 year storm and 5 year capacities. Replace the existing culverts with 5'x4' RCB and a 42 inch RCP.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Design			\$10,000		
Construction			\$100,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$110,000</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Stormwater Fund			\$110,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$110,000</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$110,000**

**PROJECT CATEGORY**

**Utilities**

**ONGOING OPERATING BUDGET IMPACT**

No anticipated impact to operating budget.

<b>Total</b>	<b>\$0</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** 16th and Leavenworth Street Waterline Improvements

**PROJECT NUMBER:** WA199P

**MANAGING DEPARTMENT:** Water: Distribution

**PROJECT INITIATION SCHEDULE:**

Construction: 2026

**PROJECT DESCRIPTION:**

This project shall include the design and construction for the replacement of approximately 200 l.f. waterline. Existing water main is 4-inch cast iron pipe and is in need of replacement due to age and deterioration. The waterlines were originally installed in 1915 and 1922. It has experienced main breaks in recent years and a storm sewer manhole has been constructed over the main.

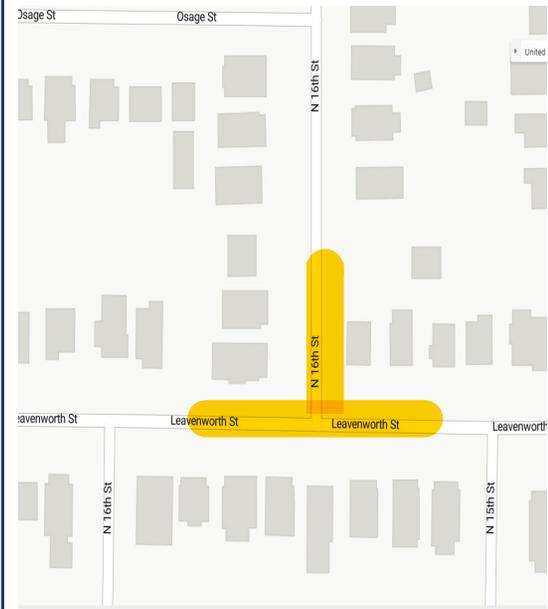
**PLANNING DOCUMENT SOURCE:**

Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government
2. An Enhanced Network of Infrastructure
3. A Strong Sense of Place
4. A Strong and Diversified Local Economy

**PROJECT LOCATION**



PROJECT COSTS	2024	2025	2026	2027	2028
Planning/Design			\$5,000		
Construction/Maintenance			\$50,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$55,000</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Water			\$55,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$55,000</b>	<b>\$0</b>	<b>\$0</b>

<b>TOTAL PROJECT COST</b>
<b>\$55,000</b>

<b>PROJECT CATEGORY</b>
<b>Infrastructure</b>

<b>ONGOING OPERATING BUDGET IMPACT</b>
<b>Total</b>
<b>\$0</b>

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Tamarron Terrace Waterline Improvements

**PROJECT NUMBER:** WA215P

**MANAGING DEPARTMENT:** Water: Distribution

**PROJECT INITIATION SCHEDULE:**

Construction: 2026

**PROJECT DESCRIPTION:**

This project shall include the design and construction for the replacement of up to 1,000 l.f. of deteriorating waterline in Tamarron Terrace between Snowbird Drive and Tiana Terrace. The existing main shall be replaced with 6-inch ductile iron pipe main and shall include all necessary valves, fire hydrants, fittings and water service lines as necessary to complete the project.

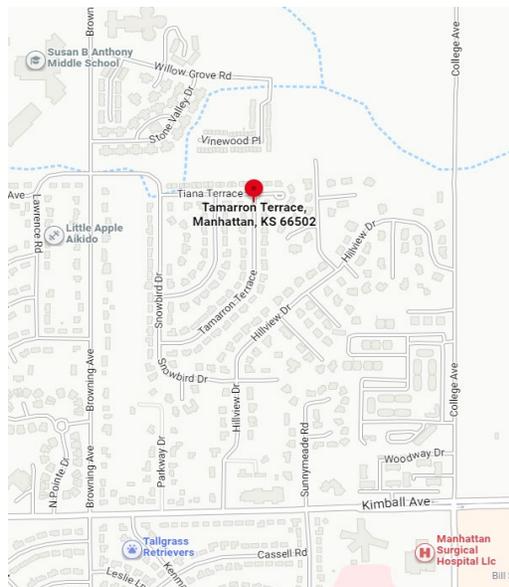
**PLANNING DOCUMENT SOURCE:**

Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government
2. An Enhanced Network of Infrastructure
3. A Strong Sense of Place
4. A Strong and Diversified Local Economy

**PROJECT LOCATION**



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance			\$130,000		
Engineering			\$20,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Water			\$150,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>

<b>TOTAL PROJECT COST</b>
<b>\$150,000</b>

<b>PROJECT CATEGORY</b>
<b>Infrastructure</b>

<b>ONGOING OPERATING BUDGET IMPACT</b>
<b>Total</b>
<b>\$0</b>

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Delaware, 18th, & Rock Hill Waterline Improvements

**PROJECT NUMBER:** WA216P

**MANAGING DEPARTMENT:** Water: Distribution

**PROJECT INITIATION SCHEDULE:**  
Construction: 2026

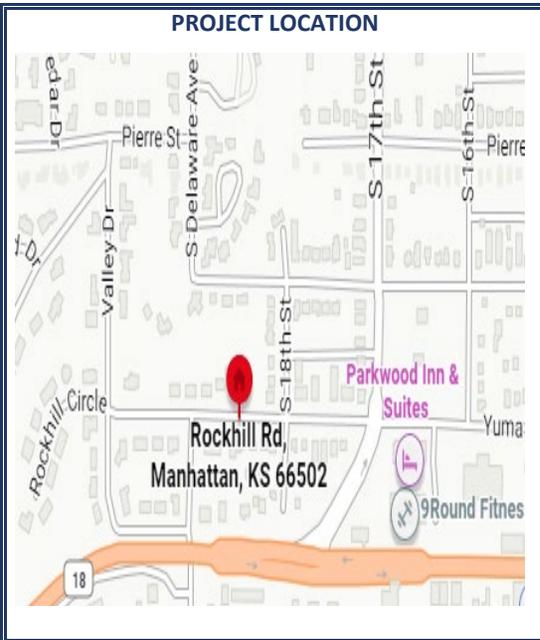
**PROJECT DESCRIPTION:**

Existing water main is 4-inch ductile-iron-pipe that currently dead-ends in the alley. Numerous properties in the area are served off of a combined service line of unknown size, material and location. The existing water infrastructure main is estimated to be approximately 40-50 years old. 18th Street south of Colorado currently contains no waterline. Water services for these properties consist of shared oversized service lines that parallel the right-of-way.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government
2. An Enhanced Network of Infrastructure
3. A Strong Sense of Place
4. A Strong and Diversified Local Economy



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance			\$215,000		
Engineering					
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$215,000</b>	<b>\$0</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Water			\$215,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$215,000</b>	<b>\$0</b>	<b>\$0</b>

**TOTAL PROJECT COST**  
**\$215,000**

**PROJECT CATEGORY**  
**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**  
**Total \$0**



**2024 -2028**

**Capital Improvement Program  
Project Detail by Year**

**2027**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Aggieville Alley Upgrade Phase 4

**PROJECT NUMBER:** MA019P

**MANAGING DEPARTMENT:** City Manager's Office

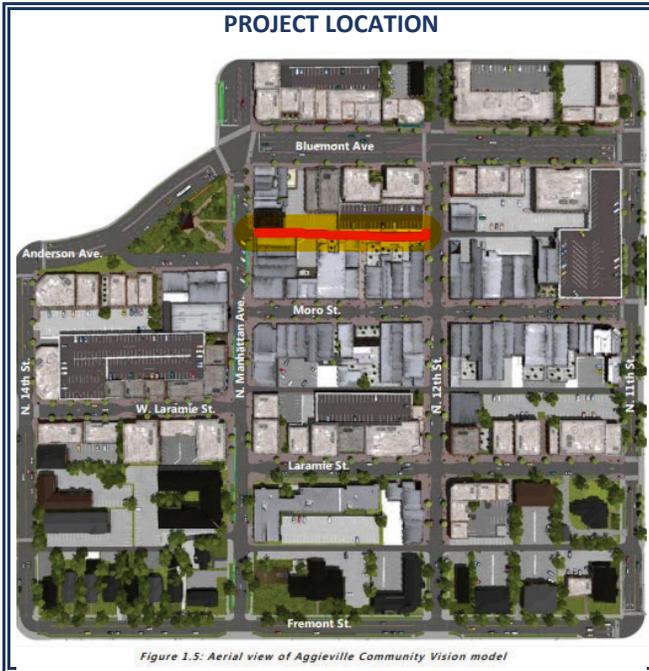
**PROJECT INITIATION SCHEDULE:**  
Construction/Maintenance 2027

**PROJECT DESCRIPTION:** Bury/consolidate overhead powerlines in 1200 block alley north of Moro. This project will be designed with Evergy and constructed with their required contractor, Larson Construction. Project will also include repaving alley street and possible utility work (i.e. stormwater).

**PLANNING DOCUMENT SOURCE:** Aggieville Community Vision Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	X
3. A Strong Sense of Place	X
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance				\$600,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600,000</b>	<b>\$0</b>

PROJECT FUNDING	2030	2031	2032	2033	2034-2040
Bond & Interest - TIF Revenue	\$14,996	\$100,775	\$102,850	\$99,700	\$700,700
<b>Total</b>	<b>\$14,996</b>	<b>\$100,775</b>	<b>\$102,850</b>	<b>\$99,700</b>	<b>\$700,700</b>

**TOTAL PROJECT COST**  
**\$1,019,021**

**PROJECT CATEGORY**  
**Culture & Leisure**

**ONGOING OPERATING BUDGET IMPACT**  
Possible increase in lighting, cleaning and maintenance

<b>Total</b>	<b>Negligible</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Aggieville Triangle Park

**PROJECT NUMBER:** MA018P

**MANAGING DEPARTMENT:** City Manager's Office

**PROJECT INITIATION SCHEDULE:**  
Construction/Maintenance 2027

**PROJECT DESCRIPTION:** This project will upgrade Triangle Park, including Little Moro Street. Project will include streetscape, lighting, seating, landscape, and other amenities. Project may also include underground utilities water, wastewater and stormwater.

**PLANNING DOCUMENT SOURCE:** Aggieville Community Vision Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance				\$2,500,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,500,000</b>	<b>\$0</b>

PROJECT FUNDING	2030	2031	2032	2033	2034-2040
Bond & Interest - TIF Revenue	\$62,154	\$418,275	\$416,125	\$418,525	\$2,909,900
<b>Total</b>	<b>\$62,154</b>	<b>\$418,275</b>	<b>\$416,125</b>	<b>\$418,525</b>	<b>\$2,909,900</b>

**TOTAL PROJECT COST**  
**\$4,224,979**

**PROJECT CATEGORY**  
**Culture & Leisure**

**ONGOING OPERATING BUDGET IMPACT**  
Greenspace maintenance - Either partial FTE or Contract maintenance

**Total** **\$25,000**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** East Ramp Reconstruction and Lighting

**PROJECT NUMBER:** AP085P

**MANAGING DEPARTMENT:** Airport

**PROJECT INITIATION SCHEDULE:**  
Maintenance: 2027

**PROJECT DESCRIPTION:** Reconstruct East Ramp for general aviation, private aircraft operations and access to facilities. Project will be completed during Taxiway E reconstruction.

**PLANNING DOCUMENT SOURCE:** Airport Master Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	<b>X</b>



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance				\$4,950,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,950,000</b>	<b>\$0</b>

PROJECT FUNDING	2027	2028	2029	2030	2031
Bond & Interest		\$158,294	\$155,975	\$149,675	\$148,263
FAA	\$4,455,000				
<b>Total</b>	<b>\$4,455,000</b>	<b>\$158,294</b>	<b>\$155,975</b>	<b>\$149,675</b>	<b>\$148,263</b>

**TOTAL PROJECT COST**

**\$5,067,207**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

No impact to operating budget.

<b>Total</b>	<b>\$0</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Reconstruct Taxiway E

**PROJECT NUMBER:** AP084P

**MANAGING DEPARTMENT:** Airport

**PROJECT INITIATION SCHEDULE:**  
Construction/Maintenance: 2027

**PROJECT DESCRIPTION:** Reconstruct Taxiway E which is in very poor condition, with a PCI of 28 reported in 2019. This pavement was constructed in 1985 and has reached the end of its useful life. The project will be done at the same time as reconstructing the East Ramp.

**PLANNING DOCUMENT SOURCE:** Airport Master Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	<b>X</b>



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance				\$1,720,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,720,000</b>	<b>\$0</b>

PROJECT FUNDING	2027	2028	2029	2030	2031
Bond & Interest	\$54,956	\$55,625	\$53,375	\$51,125	
FAA	\$1,548,000				
<b>Total</b>	<b>\$1,602,956</b>	<b>\$55,625</b>	<b>\$53,375</b>	<b>\$51,125</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$1,763,081**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

No impact to operating budget.

<b>Total</b>	<b>\$0</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** 11th St Expansion (Bluemont to Fremont)

**PROJECT NUMBER:** EN035P

**MANAGING DEPARTMENT:** Public Works Engineering

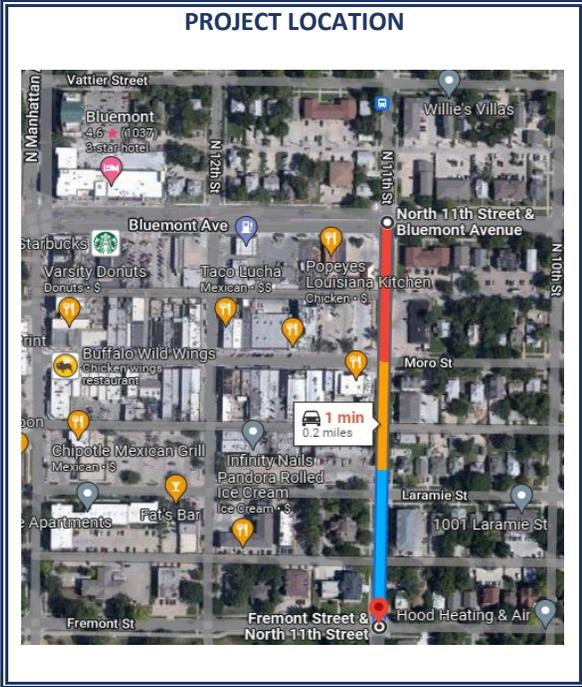
**PROJECT INITIATION SCHEDULE:**  
 Planning: 2027  
 Construction: 2027

**PROJECT DESCRIPTION:** Upgrade 11th Street from Poyntz Avenue north to Bluemont Avenue. Widen 11th St to a 3-Lane roadway; reconstruction of the trail along City Park; upgrade roadway lighting; upgrade and improve the storm sewers along the roadway. Engineering Consultant will be required to survey/design the project.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Planning/Design				\$250,000	
Construction				\$1,750,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000,000</b>	<b>\$0</b>

PROJECT FUNDING	2030	2031	2032	2033	2034-40
Bond & Interest	\$37,349	\$254,100	\$251,675	\$249,025	\$1,745,850
<b>Total</b>	<b>\$37,349</b>	<b>\$254,100</b>	<b>\$251,675</b>	<b>\$249,025</b>	<b>\$1,745,850</b>

**TOTAL PROJECT COST**

**\$2,537,999**

**PROJECT CATEGORY**

**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

Negligible impact to maintenance of possible additional concrete.

<b>Total</b>	<b>Negligible</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Bluemont Expansion

**PROJECT NUMBER:** EN008P

**MANAGING DEPARTMENT:** Public Works  
Engineering

**PROJECT INITIATION SCHEDULE:**

Planning: 2027  
Construction: 2027

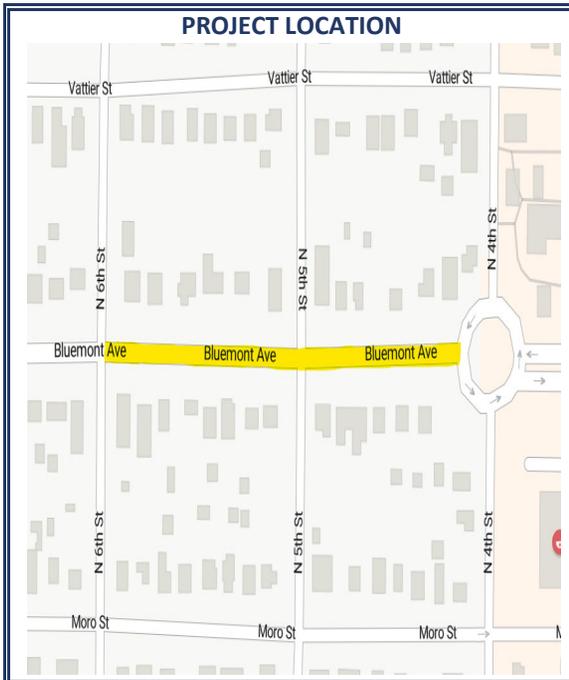
**PROJECT DESCRIPTION:**

Widen Bluemont from four (4) lanes to five (5) resulting in a center left turn lane. Expanding Bluemont's capabilities by adding a fifth lane will help in the safe and effective flow of traffic.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

- 1. A Well-Run City and Connected Government
- 2. An Enhanced Network of Infrastructure **X**
- 3. A Strong Sense of Place **X**
- 4. A Strong and Diversified Local Economy



PROJECT COSTS	2024	2025	2026	2027	2028
Planning/Design				\$200,000	
Engineering				\$300,000	
Construction				\$1,500,000	
<b>Total</b>	<b>\$2,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000,000</b>	<b>\$0</b>

PROJECT FUNDING	2027	2030	2031	2032	2033-40
Bond & Interest		\$44,800	\$301,875	\$298,100	\$2,402,325
Special Street & Highway	\$200,000				
<b>Total</b>	<b>\$200,000</b>	<b>\$44,800</b>	<b>\$301,875</b>	<b>\$298,100</b>	<b>\$2,402,325</b>

**TOTAL PROJECT COST**

**\$3,247,100**

**PROJECT CATEGORY**

**Transportation Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

Negligible impact to maintenance of additional lane.

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**Total** **Negligible**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** City Park: Improve Central Park Amenities

**PROJECT NUMBER:** CP334P

**MANAGING DEPARTMENT:** Parks & Recreation  
Parks

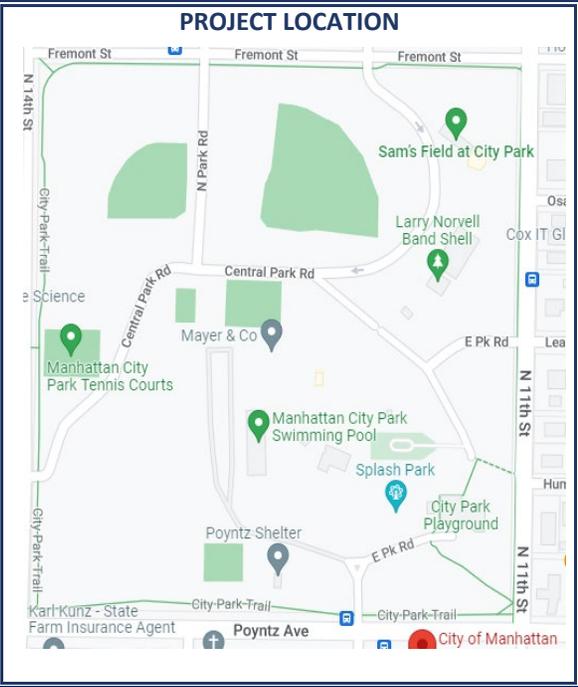
**PROJECT INITIATION SCHEDULE:**  
Construction: 2027

**PROJECT DESCRIPTION:** The removal of Central Park Road between Wefald Pavilion and Baker Field would occur with this project. Once the road is removed, the area is set up for the construction of Bocce Ball Courts and a new fitness area. Remodeling of the Basketball Court, Tennis Courts, a new restroom, shelter, and enhancements of the grounds around Pioneer Log Cabin would also occur with this project.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction				\$500,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>

PROJECT FUNDING	2027	2028	2029	2030	2031
Bond & Interest		\$158,575	\$156,200	\$149,900	\$153,375
<b>Total</b>	<b>\$0</b>	<b>\$158,575</b>	<b>\$156,200</b>	<b>\$149,900</b>	<b>\$153,375</b>

**TOTAL PROJECT COST**

**\$618,050**

**PROJECT CATEGORY**

**Culture & Leisure**

**ONGOING OPERATING BUDGET IMPACT**

These recreational and park facility enhancements may result in negligible increased park maintenance.

<b>Total</b>	<b>Negligible</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Exhaust Removal Systems  
Firehouses 3 & 4

**PROJECT NUMBER:** FR082P

**MANAGING DEPARTMENT:** Fire

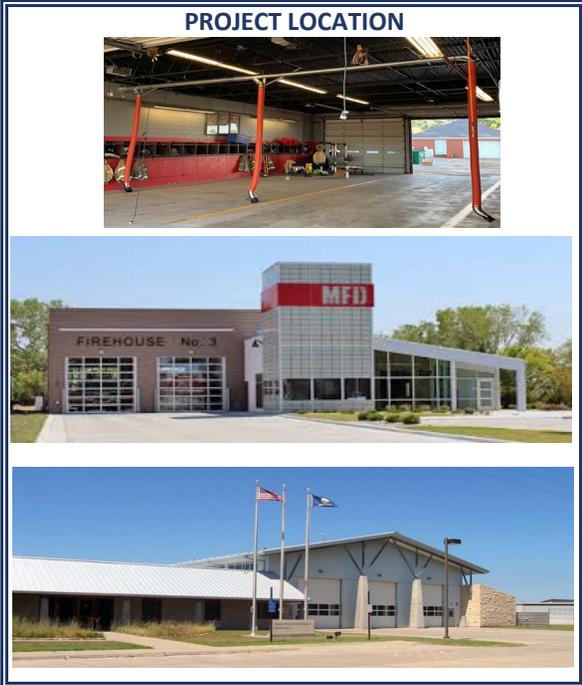
**PROJECT INITIATION SCHEDULE:**  
Construction 2027

**PROJECT DESCRIPTION:** Upgrade vehicle exhaust removal and air quality systems in all firehouse truck rooms. The systems will remove contaminants, clean the air, and monitor for contaminants and carcinogens.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Equip/Vehicles/Furnishings				\$250,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$0</b>

PROJECT FUNDING	2027	2028	2029	2030	2031
Bond & Interest		\$79,288	\$78,100	\$74,950	\$76,688
<b>Total</b>	<b>\$0</b>	<b>\$79,288</b>	<b>\$78,100</b>	<b>\$74,950</b>	<b>\$76,688</b>

**TOTAL PROJECT COST**

**\$309,026**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

No impact to operating budget.

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**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** New West Butterfield

**PROJECT NUMBER:** SW012P

**MANAGING DEPARTMENT:** Stormwater

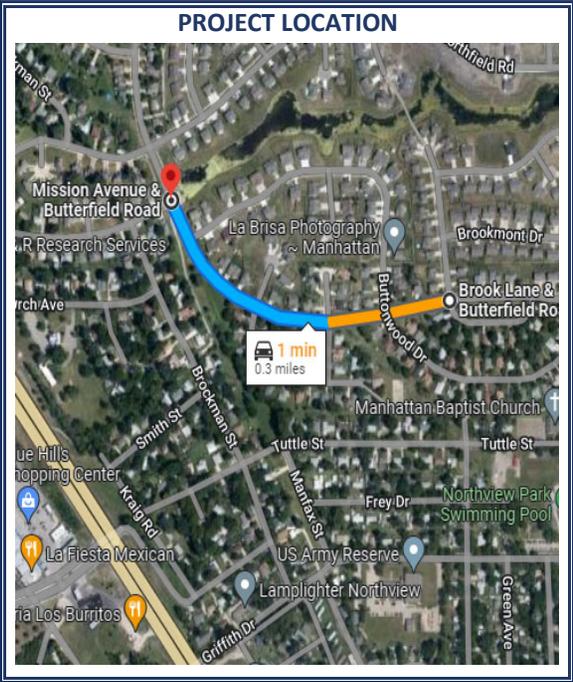
**PROJECT INITIATION SCHEDULE:**  
Construction: 2027

**PROJECT DESCRIPTION:** Installation of a system of curb inlets on Butterfield between Mission and Brook Lane that take drainage from Butterfield north into Prairie Lakes preventing the water from heading east to overload the East Butterfield system.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Design				\$250,000	
Construction					
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$0</b>

PROJECT FUNDING	2028	2029	2030	2031	2032
Stormwater Fund		\$79,288	\$78,100	\$74,950	\$76,688
<b>Total</b>	<b>\$0</b>	<b>\$79,288</b>	<b>\$78,100</b>	<b>\$74,950</b>	<b>\$76,688</b>

**TOTAL PROJECT COST**

**\$309,026**

**PROJECT CATEGORY**

**Utilities**

**ONGOING OPERATING BUDGET IMPACT**

Annual maintenance

<b>Total</b>	<b>\$5,000</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** CiCo Tributary Stabilization

**PROJECT NUMBER:** SW061P

**MANAGING DEPARTMENT:** Stormwater

**PROJECT INITIATION SCHEDULE:**

Construction: 2027

**PROJECT DESCRIPTION:**

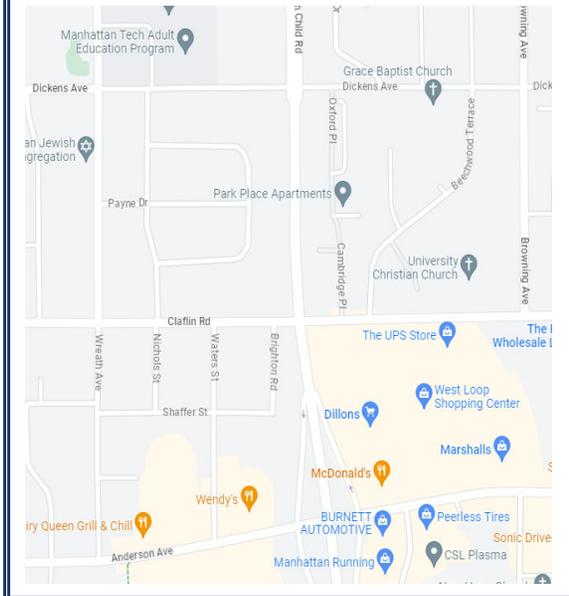
Streambank Stabilization project will include a modified improved rock channel between Claflin and Dickens with plants to stabilize side slopes. This project will be a benefit district. Historically similar projects have been funded at a 50/50 split. Currently options are being explored for the cost sharing for this project.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

- 1. A Well-Run City and Connected Government
- 2. An Enhanced Network of Infrastructure **X**
- 3. A Strong Sense of Place
- 4. A Strong and Diversified Local Economy

**PROJECT LOCATION**



PROJECT COSTS	2024	2025	2026	2027	2028
Design				\$200,000	
Construction				\$1,200,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,400,000</b>	<b>\$0</b>

PROJECT FUNDING	2030	2031	2032	2033	2034-2040
Stormwater Fund	\$34,802	\$238,025	\$231,050	\$234,075	\$1,627,400
<b>Total</b>	<b>\$34,802</b>	<b>\$238,025</b>	<b>\$231,050</b>	<b>\$234,075</b>	<b>\$1,627,400</b>

**TOTAL PROJECT COST**

**\$2,365,352**

**PROJECT CATEGORY**

**Utilities**

ONGOING OPERATING BUDGET IMPACT	
Mowing and maintenance	
<b>Total</b>	<b>\$5,000</b>

# City of Manhattan, KS

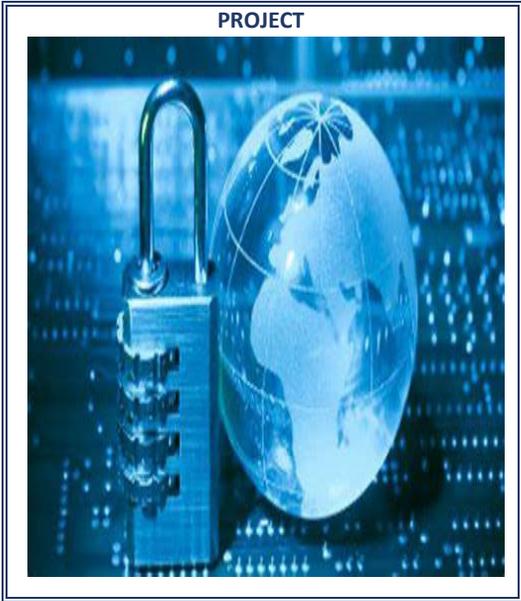
## Capital Improvement Project Detail

**PROJECT TITLE:** Cybersecurity and Physical Security Improvements

**PROJECT NUMBER:** WA247P

**MANAGING DEPARTMENT:** Water: Administration

**PROJECT INITIATION SCHEDULE:**  
Construction: 2027



**PROJECT DESCRIPTION:** Cybersecurity improvements include system hardening and resiliency upgrades to the Water Treatment Plant SCADA system and the City enterprise systems. In addition, this project will also include recommended physical security improvements & utility facilities to reduce the threat of external & internal physical security threats, such as CCTV cameras, physical barriers, intrusion detection systems & access control systems. The project will also require the development or enhancement of written physical cybersecurity policies.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	<b>X</b>

PROJECT COSTS	2024	2025	2026	2027	2028
Other				\$750,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$750,000</b>	<b>\$0</b>

PROJECT FUNDING	2027	2028	2029	2030	2031
Water		\$139,694	\$138,838	\$128,325	\$127,813
Grant		\$375,000			
<b>Total</b>	<b>\$0</b>	<b>\$514,694</b>	<b>\$138,838</b>	<b>\$128,325</b>	<b>\$127,813</b>

**TOTAL PROJECT COST**

**\$909,670**

**PROJECT CATEGORY**

**Improvements**

**ONGOING OPERATING BUDGET IMPACT**

**Total \$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Fort Riley and Fair Lane Waterline Improvements

**PROJECT NUMBER:** WA256P

**MANAGING DEPARTMENT:** Water: Distribution

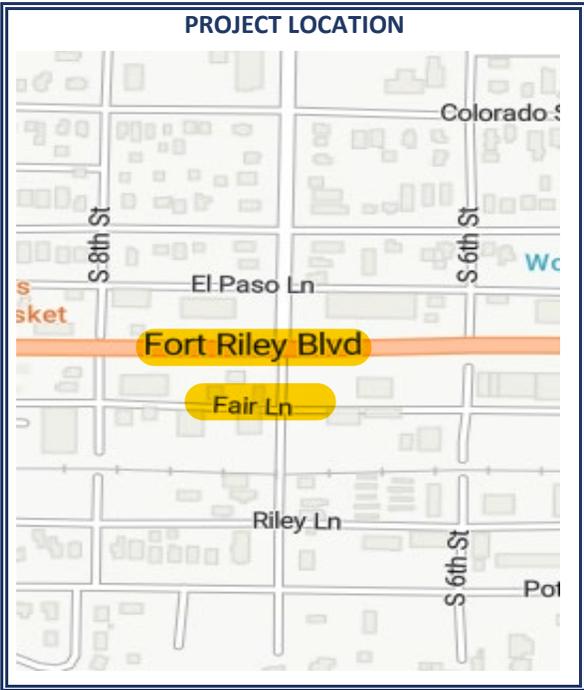
**PROJECT INITIATION SCHEDULE:**  
  
Construction: 2027

**PROJECT DESCRIPTION:** Replace approximately 1,700 linear feet of aging and deteriorating 4-inch water main and water service lines. The project will also include a pressure reducing valve to separate water pressure zones but allow water to flow from the higher pressure side during a fire demand scenario.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	<b>X</b>



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance				\$400,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400,000</b>	<b>\$0</b>

PROJECT FUNDING	2027	2028	2029	2030	2031
Water		\$127,950	\$127,938	\$122,763	\$117,588
<b>Total</b>	<b>\$0</b>	<b>\$127,950</b>	<b>\$127,938</b>	<b>\$122,763</b>	<b>\$117,588</b>

**TOTAL PROJECT COST**  
**\$496,239**

**PROJECT CATEGORY**  
**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**  
  
**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** College Acres Neighborhood Waterline Improvements

**PROJECT NUMBER:** WA257P

**MANAGING DEPARTMENT:** Water: Distribution

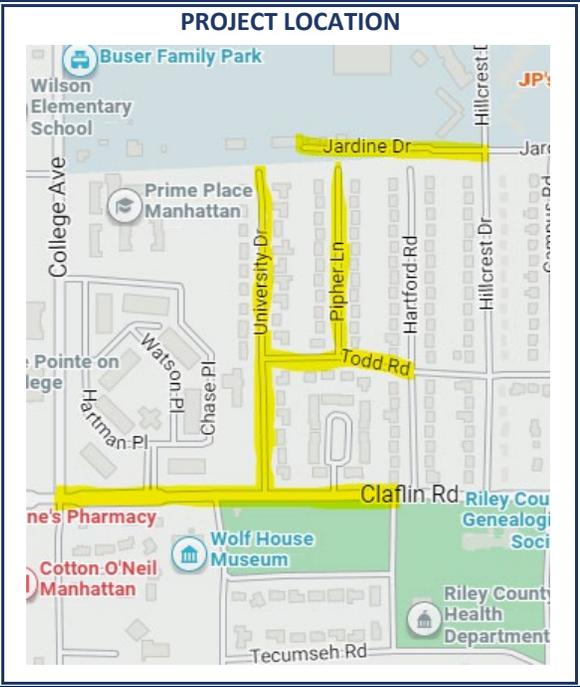
**PROJECT INITIATION SCHEDULE:**  
  
Construction: 2027

**PROJECT DESCRIPTION:** Install approximately 10,000 linear feet of new and replacement water mains to improve fire flows. This project was identified as necessary in the 2021 Water and Sewer Master Plan Update due to having aging and undersized water mains and where water system modeling shows that fire flows are inadequate.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	<b>X</b>



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance				\$2,000,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000,000</b>	<b>\$0</b>

PROJECT FUNDING	2030	2031	2032	2033	2034-2040
Water	\$49,704	\$333,575	\$333,900	\$333,775	\$2,328,550
<b>Total</b>	<b>\$49,704</b>	<b>\$333,575</b>	<b>\$333,900</b>	<b>\$333,775</b>	<b>\$2,328,550</b>

**TOTAL PROJECT COST**  
  
**\$3,379,504**

**PROJECT CATEGORY**  
**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**  
  
**Total \$0**



# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Replace 2012 Pumper (#263)  
FR084

**PROJECT NUMBER:** FR084E

**MANAGING DEPARTMENT:** Fire

**PROJECT INITIATION SCHEDULE:**  
Equipment                      2027

**PROJECT DESCRIPTION:** Purchase pumper truck to replace Unit #263 (2012 Pierce Pumper). This apparatus is 15 years old and due for replacement. This truck will have 10,000 engine hours and over 80,000 miles at time of replacement.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Equipment				\$1,300,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,300,000</b>	<b>\$0</b>

PROJECT FUNDING	2027	2028	2029	2030	2031
Fire Equipment Replacement Fund	\$296,129	\$296,129	\$296,129	\$296,129	\$296,129
<b>Total</b>	<b>\$296,129</b>	<b>\$296,129</b>	<b>\$296,129</b>	<b>\$296,129</b>	<b>\$296,129</b>

**TOTAL PROJECT COST**

**\$1,480,645**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

No impact to annual operating budget.

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**Total**                      **\$0**



# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Anneberg Park: Twin Oaks Facility Improvements

**PROJECT NUMBER:** RC064P

**MANAGING DEPARTMENT:** Parks & Recreation

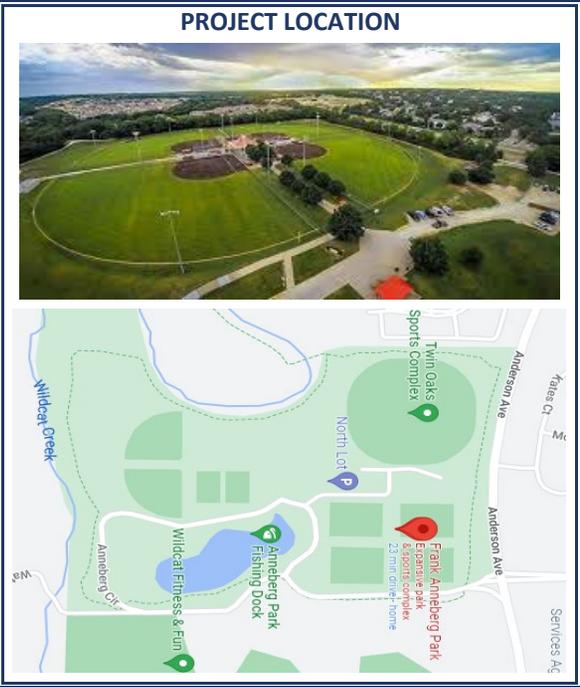
**PROJECT INITIATION SCHEDULE:**  
Design 2027

**PROJECT DESCRIPTION:** This project seeks to enhance the concessions and restroom building at the Twin Oaks Complex. Improvements would include security cameras; renovations to the concessions and restrooms to update fixtures, address plumbing issues; and meet ADA requirements; address deteriorating pavements in the core of the complex; and other related player and spectator enhancements.

**PLANNING DOCUMENT SOURCE:** Strategic Facility Improvement Plan, ADA Transition Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	<b>X</b>



PROJECT COSTS	2024	2025	2026	2027	2028
Construction				\$225,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$225,000</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund				\$225,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$225,000</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$225,000**

**PROJECT CATEGORY**

**Culture & Leisure**

**ONGOING OPERATING BUDGET IMPACT**

No impact to operating budget.

<b>Total</b>	<b>\$0</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** City Hall Roof Section Replacement

**PROJECT NUMBER:** BM013P

**MANAGING DEPARTMENT:** Parks & Recreation  
Building Maint.

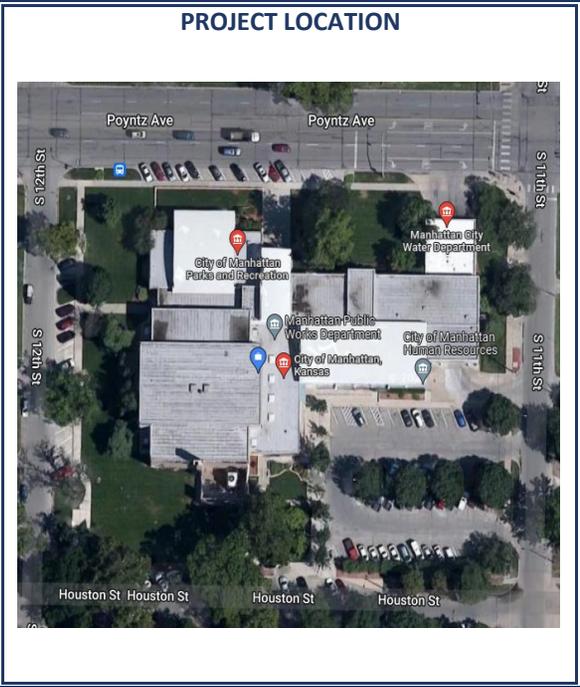
**PROJECT INITIATION SCHEDULE:**  
Construction 2027

**PROJECT DESCRIPTION:** This project includes replacement of 4 roof sections at City Hall and Fire Station #2, totaling 7,900 sqft. The existing roof was last replaced during the City Hall expansion in 1998 and is no longer under warranty. Over 30% of the granules on the roofing material are missing due to normal wear and tear from KS elements. New roofing material would include a 20-year warranty.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance				\$170,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$170,000</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund				\$170,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$170,000</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$170,000**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

No impact to operating budget.

<b>Total</b>	<b>\$0</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Bluemont Corridor Beautification Design

**PROJECT NUMBER:** BR048P

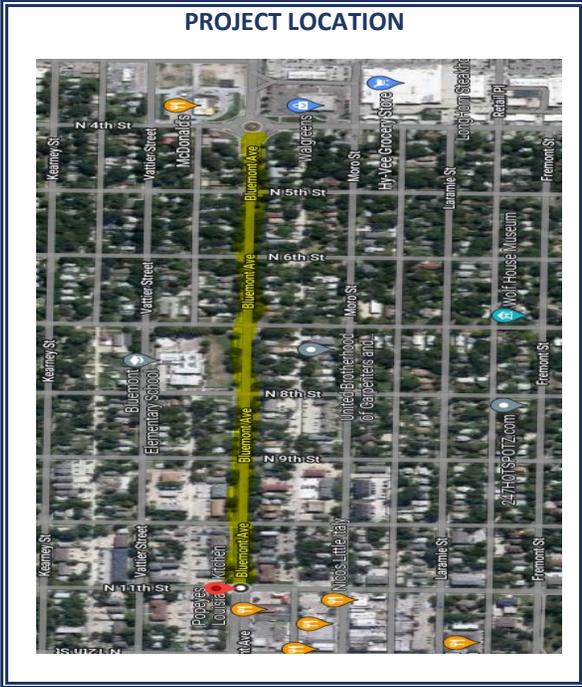
**MANAGING DEPARTMENT:** Community Development

**PROJECT INITIATION SCHEDULE:**  
Design 2027

**PROJECT DESCRIPTION:** Hire consultant to design lighting and landscaping improvements to beautify the Bluemont Corridor from N. 4th Street to N. 11th Street. (Manhattan Urban Area Planning Board proposed project).

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

- STRATEGIC PLAN ALIGNMENT:**
1. A Well-Run City and Connected Government
  2. An Enhanced Network of Infrastructure
  3. A Strong Sense of Place
  4. A Strong and Diversified Local Economy



PROJECT COSTS	2024	2025	2026	2027	2028
Planning/Design				\$200,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund				\$200,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$200,000**

**ONGOING OPERATING BUDGET IMPACT**

No impact to operating budget.

<b>Total</b>	<b>\$0</b>
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**PROJECT CATEGORY**

**Plans & Studies**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Seth Child Commons Trail Connection

**PROJECT NUMBER:** CP307P

**MANAGING DEPARTMENT:** Parks & Recreation

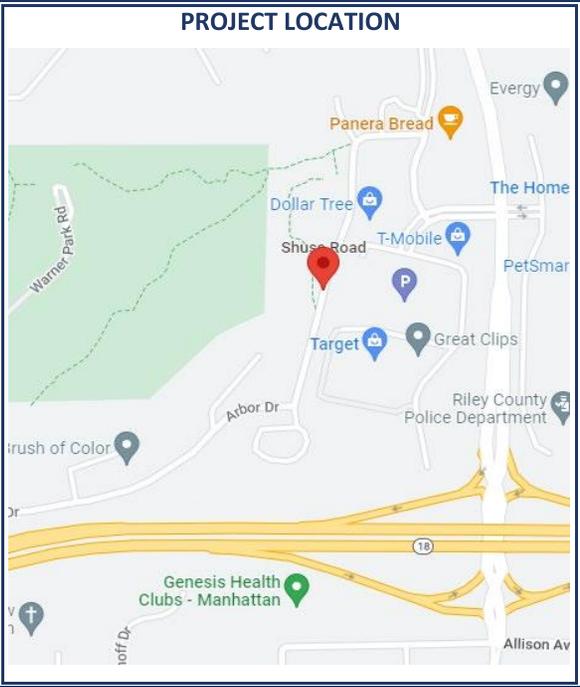
**PROJECT INITIATION SCHEDULE:**  
Construction 2027

**PROJECT DESCRIPTION:** This project will fund construction of a new sidewalk/trail connection from Linear Trail to the Seth Child Commons shopping district. This will include the addition of pedestrian signals and crosswalk on Seth Child Rd. This trail connects the existing Linear Trail to restaurants and retail. The project will also extend sidewalk on Shuss Rd to the east entrance of Warner Park, further increasing accessibility to the park's trail system.

**PLANNING DOCUMENT SOURCE:** Bicycle and Pedestrian Systems Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction				\$200,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Rec & Trails QoL Sales Tax				\$200,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>

**TOTAL PROJECT COST**  
**\$200,000**

**Transportation Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**  
Additional trail sidewalk and crosswalk will increase annual maintenance operating costs.

<b>Total</b>	<b>\$1,000</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Gary Ave & K113 - New Traffic Signal

**PROJECT NUMBER:** EN031P

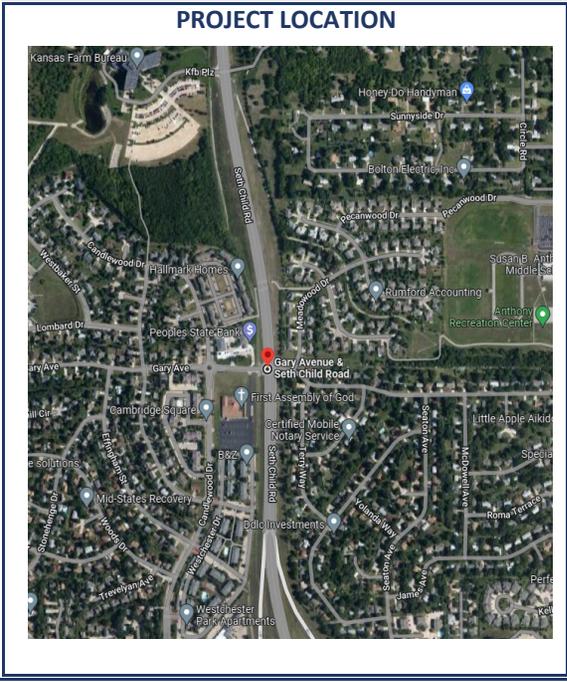
**MANAGING DEPARTMENT:** Public Works Engineering

**PROJECT INITIATION SCHEDULE:**  
Construction 2027

**PROJECT DESCRIPTION:** Construct a new traffic signal at the intersection of Gary Ave. & K-113.

**PLANNING DOCUMENT SOURCE:** Seth Child Corridor Study

- STRATEGIC PLAN ALIGNMENT:**
- 1. A Well-Run City and Connected Government
  - 2. An Enhanced Network of Infrastructure **X**
  - 3. A Strong Sense of Place
  - 4. A Strong and Diversified Local Economy



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance				\$212,750	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$212,750</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Special Street and Highway Fund				\$42,550	
STP				\$170,200	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$212,750</b>	<b>\$0</b>

**TOTAL PROJECT COST**  
**\$212,750**

**PROJECT CATEGORY**  
**Transportation Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**  
Annual traffic signal operations and maintenance costs.

**Total** **\$1,000**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Poyntz & Juliette Traffic Signal Upgrade

**PROJECT NUMBER:** TR022P

**MANAGING DEPARTMENT:** Public Works

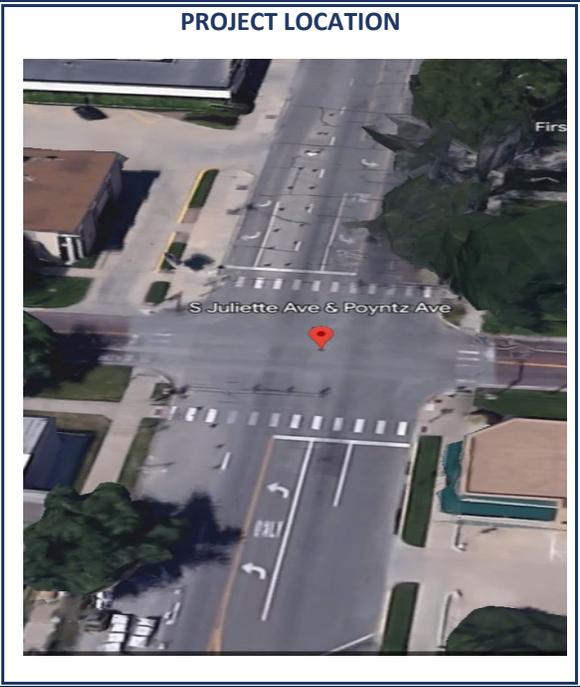
**PROJECT INITIATION SCHEDULE:**  
Construction: 2027

**PROJECT DESCRIPTION:** Installation new traffic pole and mast arm for north and south bound traffic to create left turn protected phasing, upgrade pedestrian signals and pushbuttons to ADA compliance

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

- 1. A Well-Run City and Connected Government
- 2. An Enhanced Network of Infrastructure
- 3. A Strong Sense of Place
- 4. A Strong and Diversified Local Economy



PROJECT COSTS	2024	2025	2026	2027	2028
Construction				\$200,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
STP				\$200,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$200,000**

**PROJECT CATEGORY**

**Intersections**

**ONGOING OPERATING BUDGET IMPACT**

**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Juliette/K-18 (Phase II) - Left Turn Signal

**PROJECT NUMBER:** TR032P

**MANAGING DEPARTMENT:** Public Works

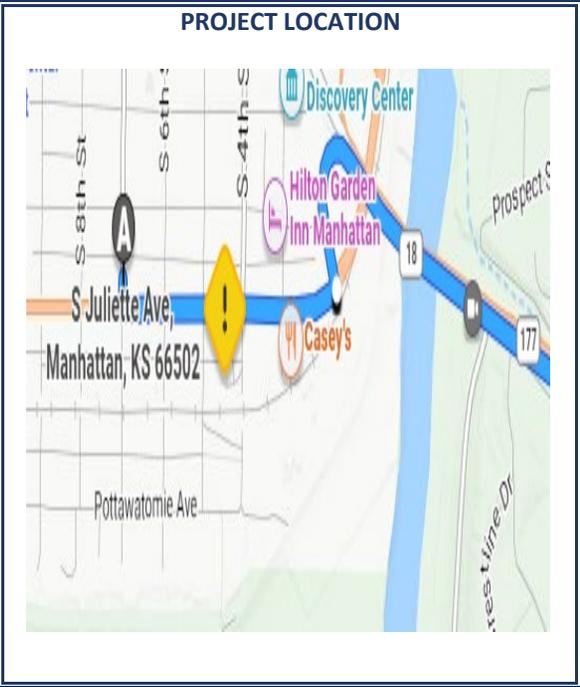
**PROJECT INITIATION SCHEDULE:**  
Construction: 2027

**PROJECT DESCRIPTION:** Juliette/K-18 (Phase II) - Left Turn Signal

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government
2. An Enhanced Network of Infrastructure
3. A Strong Sense of Place
4. A Strong and Diversified Local Economy



PROJECT COSTS	2024	2025	2026	2027	2028
Construction				\$60,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>	<b>\$0</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Grant				\$60,000	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>	<b>\$0</b>

**TOTAL PROJECT COST**

**\$60,000**

**PROJECT CATEGORY**

**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

**Total** **\$0**



**2024 -2028**

**Capital Improvement Program  
Project Detail by Year**

**2028**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Scenic Drive Booster Pump Station

**PROJECT NUMBER:** WA176P

**MANAGING DEPARTMENT:** Water: Supply and Treatment

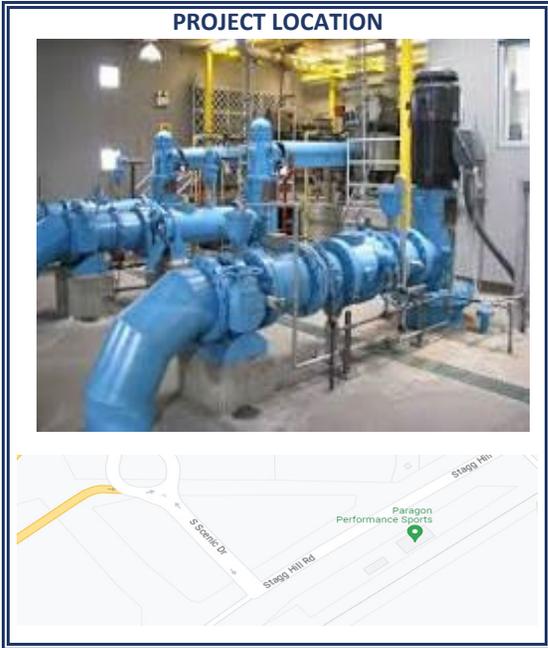
**PROJECT INITIATION SCHEDULE:**  
Construction: 2028

**PROJECT DESCRIPTION:** The 2016 Stagg Hill Booster Pump Station Analysis concluded that in order to ensure that all potential future domestic & fire protection water demands from the K-18/Eureka Valey Corridor could be met, the existing Stagg Hill BPS would need to be upgraded to increase the firm pumping capacity. A new pump station would need to be constructed near Scenic Drive or a combination of both.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	<b>X</b>



PROJECT COSTS	2024	2025	2026	2027	2028
Land Acquisition					\$100,000
Construction/Maintenance					\$800,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$900,000</b>

PROJECT FUNDING	2028	2029	2030	2031	2032-41
Water				\$22,353	\$877,647
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$22,353</b>	<b>\$877,647</b>

**TOTAL PROJECT COST**

**\$900,000**

**PROJECT CATEGORY**

**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

**Total**                      **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Adding RCB under Highway 24

**PROJECT NUMBER:** SW013P

**MANAGING DEPARTMENT:** Public Works

**PROJECT INITIATION SCHEDULE:**

Construction: 2028

**PROJECT DESCRIPTION:**

This project would add an additional 2 - 3'x2' RCB to existing 3'x2' RCB (P535) under Highway 24

**PLANNING DOCUMENT SOURCE:**

Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

- |   |          |
|---|----------|
| 1. A Well-Run City and Connected Government | <b>X</b> |
| 2. An Enhanced Network of Infrastructure    | <b>X</b> |
| 3. A Strong Sense of Place                  |          |
| 4. A Strong and Diversified Local Economy   |          |

**PROJECT LOCATION**



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance					\$400,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400,000</b>

PROJECT FUNDING	2028	2029	2030	2031	2032
Bond and Interest		\$127,950	\$127,938	\$122,763	\$117,588
<b>Total</b>	<b>\$0</b>	<b>\$127,950</b>	<b>\$127,938</b>	<b>\$122,763</b>	<b>\$117,588</b>

**TOTAL PROJECT COST**

**\$496,239**

**PROJECT CATEGORY**

**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

**Total**

**\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Sanitary Sewer Trunk Main Improvements - Phase II

**PROJECT NUMBER:** WW228P

**MANAGING DEPARTMENT:** Public Works

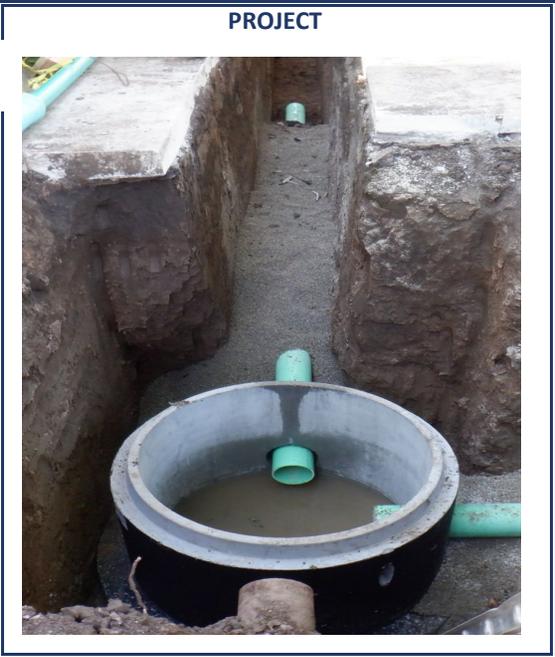
**PROJECT INITIATION SCHEDULE:**  
Construction: 2028

**PROJECT DESCRIPTION:** Rehabilitate & repair large sanitary sewer trunk mains. The rehabilitation program is intended to perform repairs on lower priority defects that threaten the structural integrity of sewer mains. Consisting of approximately 5,600 linear feet of CIPP or spiral wound lining. Project requires assistance of consultant to design & coordinate the construction for traffic control & bypass pumping.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction/Maintenance					\$2,500,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,500,000</b>

PROJECT FUNDING	2031	2032	2033	2034	2035-2041
Wastewater	\$62,154	\$418,275	\$416,125	\$418,525	\$2,909,900
<b>Total</b>	<b>\$62,154</b>	<b>\$418,275</b>	<b>\$416,125</b>	<b>\$418,525</b>	<b>\$2,909,900</b>

**TOTAL PROJECT COST**

**\$4,224,979**

**PROJECT CATEGORY**

**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Tattarax Hills Sanitary Sewer Improvements

**PROJECT NUMBER:** WW234P

**MANAGING DEPARTMENT:** Public Works

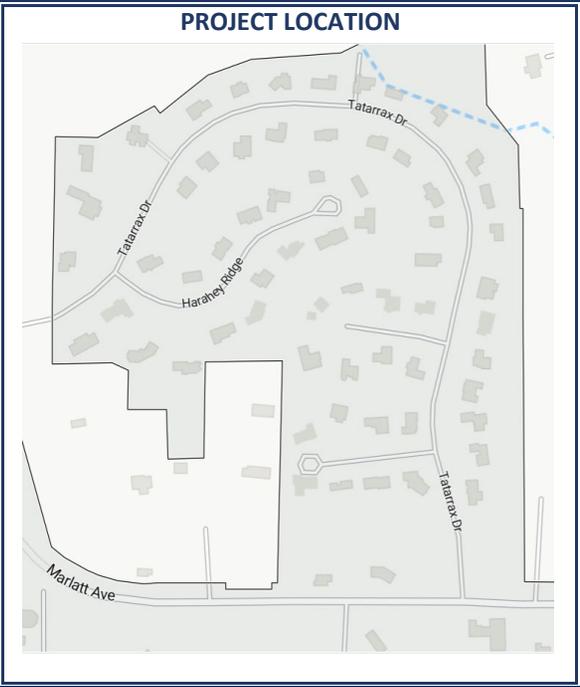
**PROJECT INITIATION SCHEDULE:**  
Construction: 2028

**PROJECT DESCRIPTION:** Construct new gravity sewer and eliminate numerous grinder pump lift stations.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction					\$1,500,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,500,000</b>

BOND & INTEREST	2031	2032	2033	2034	2035-2041
Bond & Interest	\$37,349	\$254,100	\$251,675	\$249,025	\$1,745,850
<b>Total</b>	<b>\$37,349</b>	<b>\$254,100</b>	<b>\$251,675</b>	<b>\$249,025</b>	<b>\$1,745,850</b>

**TOTAL PROJECT COST**

**\$2,537,999**

**PROJECT CATEGORY**

**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

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**Total** **\$0**

# City of Manhattan, KS

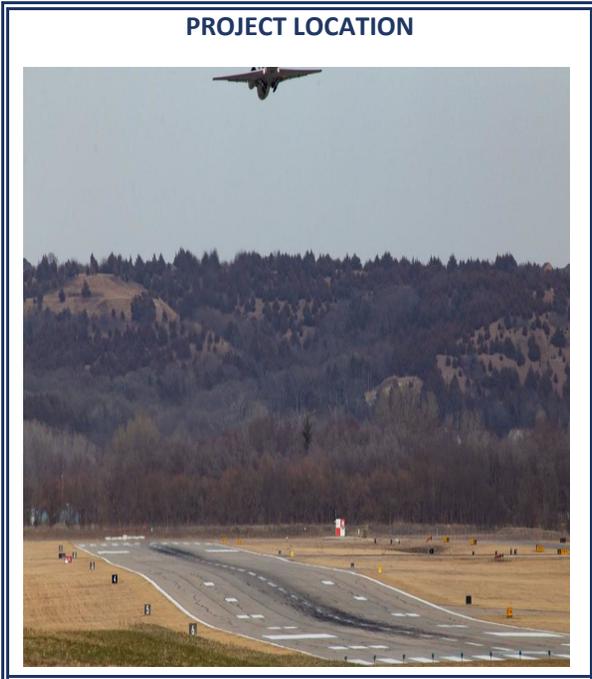
## Capital Improvement Project Detail

**PROJECT TITLE:** Rehabilitate West Apron Pavement

**PROJECT NUMBER:** AP083P

**MANAGING DEPARTMENT:** Airport

**PROJECT INITIATION SCHEDULE:**  
Construction: 2028



**PROJECT DESCRIPTION:** Rehabilitate West Ramp for commercial aircraft use

**PLANNING DOCUMENT SOURCE:** Master Plan is required and accepted by FAA.

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	

PROJECT COSTS	2024	2025	2026	2027	2028
Construction / Maintenance					\$1,200,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,200,000</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund					\$120,000
FAA					\$1,080,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,200,000</b>

**TOTAL PROJECT COST**

**\$1,200,000**

**PROJECT CATEGORY**

**City Facilities and Grounds**

**ONGOING OPERATING BUDGET IMPACT**

**Total                      \$0**

# City of Manhattan, KS

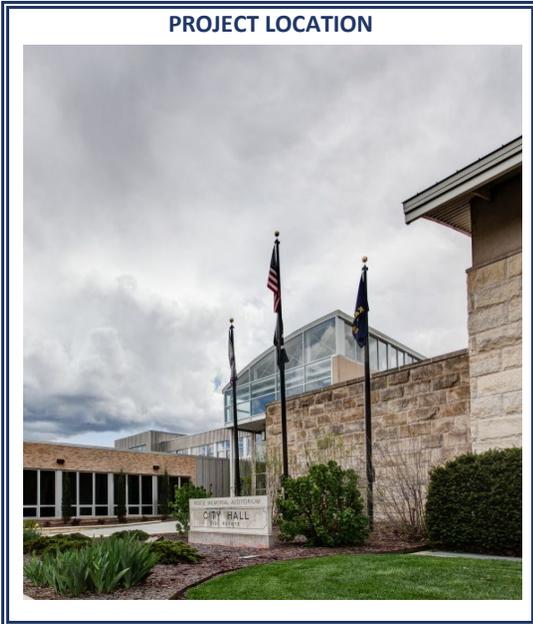
## Capital Improvement Project Detail

**PROJECT TITLE:** City Hall: Roof Section Replacement

**PROJECT NUMBER:** BM020P

**MANAGING DEPARTMENT:** Parks & Recreation

**PROJECT INITIATION SCHEDULE:**  
Construction: 2028



**PROJECT DESCRIPTION:** This project includes replacement of 3 roof sections at City Hall which include the Commission Hallway, Chambers, Public Restrooms (approx. 4,000 sqft). The existing roof was last replaced during the City Hall expansion in 1998 and is no longer under warranty. Project costs are estimated based on a similar roofing project completed in 2020, adjusted for inflation.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

- STRATEGIC PLAN ALIGNMENT:**
- |   |          |
|---|----------|
| 1. A Well-Run City and Connected          | <b>X</b> |
| 2. An Enhanced Network of Infrastructure  |          |
| 3. A Strong Sense of Place                |          |
| 4. A Strong and Diversified Local Economy |          |

PROJECT COSTS	2024	2025	2026	2027	2028
Construction / Maintenance					\$100,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund					\$100,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>

**TOTAL PROJECT COST**

**\$100,000**

**PROJECT CATEGORY**

**City Facilities & Grounds**

**ONGOING OPERATING BUDGET IMPACT**

<b>Total</b>	<b>\$0</b>

# City of Manhattan, KS

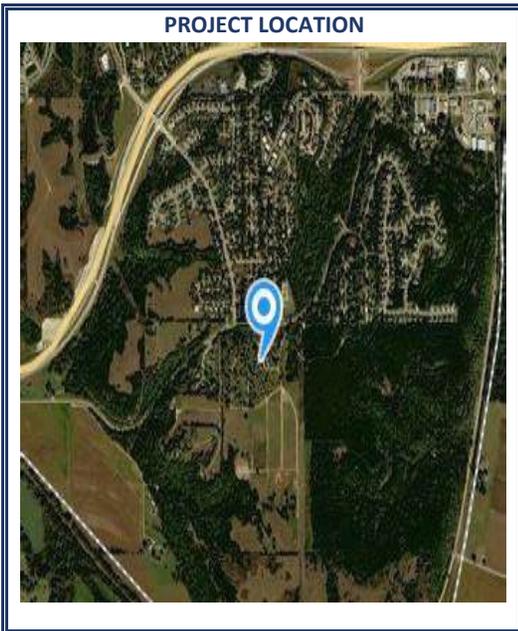
## Capital Improvement Project Detail

**PROJECT TITLE:** Cemetery Master Plan: Phase 2

**PROJECT NUMBER:** CP469P

**MANAGING DEPARTMENT:** Parks & Recreation

**PROJECT INITIATION SCHEDULE:**  
Construction: 2028



**PROJECT DESCRIPTION:** The project's plan is to provide safe, reliable and up-to-date equipment and facilities to employees. The existing office at Sunrise Cemetery is a old farmhouse that was renovated in the mid-1960's. This is also where the Cemetery Sexton meets customers to discuss burial needs.

**PLANNING DOCUMENT SOURCE:** The Cemetery Master Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected	<b>X</b>
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	

PROJECT COSTS	2024	2025	2026	2027	2028
Construction / Maintenance					\$240,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$240,000</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund					\$240,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$240,000</b>

**TOTAL PROJECT COST**

**\$240,000**

**PROJECT CATEGORY**

**City Facilities and Grounds**

**ONGOING OPERATING BUDGET IMPACT**

<b>Total</b>	<b>\$0</b>

# City of Manhattan, KS

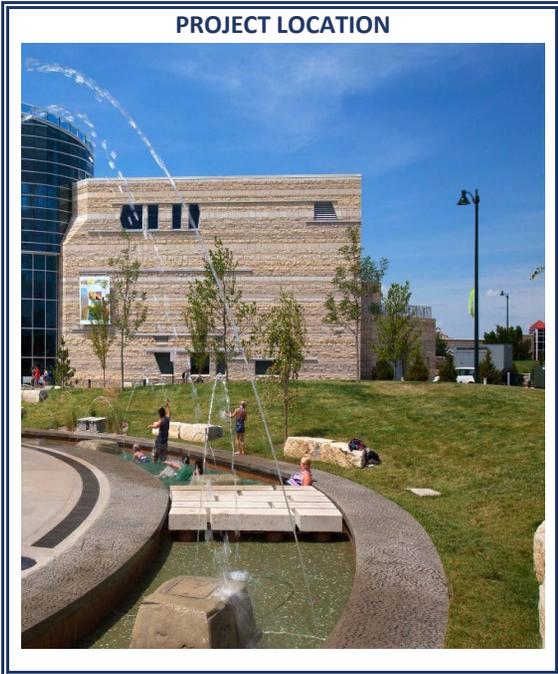
## Capital Improvement Project Detail

**PROJECT TITLE:** Blue Earth Plaza: Stage and Event Lawn Renovation

**PROJECT NUMBER:** CP426P

**MANAGING DEPARTMENT:** Parks & Recreation

**PROJECT INITIATION SCHEDULE:**  
Construction: 2028



**PROJECT DESCRIPTION:** Some events tend to take place on the open grass area south of the plaza. Equipment, vehicles, and large groups of people take a toll on the grass and irrigation system. This project proposes a green porous paving solution that can withstand heavy loads and provide user versatility.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected	<b>X</b>
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	<b>X</b>

PROJECT COSTS	2024	2025	2026	2027	2028
Construction / Maintenance					\$180,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$180,000</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund					\$180,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$180,000</b>

**TOTAL PROJECT COST**

**\$180,000**

**PROJECT CATEGORY**

**City Facilities and Grounds**

**ONGOING OPERATING BUDGET IMPACT**

**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Playground Replacement: Phase 2

**PROJECT NUMBER:** CP471P

**MANAGING DEPARTMENT:** Parks & Recreation

**PROJECT INITIATION SCHEDULE:**  
Construction: 2028



**PROJECT DESCRIPTION:** The oldest playground was installed in 1987 and the newest was installed in 2018. Playground equipment updates should be performed every 8-10 years to keep them maintained. However, many playgrounds can last well beyond 10, 15, 20 or more years. Weather, usage, maintenance, and quality affect the actual lifespan of a playground.

**PLANNING DOCUMENT SOURCE:** City Strategic Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected	<b>X</b>
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	

PROJECT COSTS	2024	2025	2026	2027	2028
Construction / Maintenance					\$230,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$230,000</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund					\$230,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$230,000</b>

**TOTAL PROJECT COST**

**\$230,000**

**PROJECT CATEGORY**

**Culture & Leisure**

**ONGOING OPERATING BUDGET IMPACT**

**Total                      \$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Colorado Park: Phase 2 Improvements

**PROJECT NUMBER:** CP318P

**MANAGING DEPARTMENT:** Parks & Recreation

**PROJECT INITIATION SCHEDULE:**  
Construction: 2028

**PROJECT LOCATION**



**PROJECT DESCRIPTION:** The Colorado Park (Historic Courthouse Square) Master Plan (2016) recommended passive park improvements to this open space park. Improvements include new pathways, seating areas, trees, and irrigation systems.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	

PROJECT COSTS	2024	2025	2026	2027	2028
Construction / Maintenance					\$180,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$180,000</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund					\$180,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$180,000</b>

<b>TOTAL PROJECT COST</b>
<b>\$180,000</b>

<b>PROJECT CATEGORY</b>
<b>Culture &amp; Leisure</b>

<b>ONGOING OPERATING BUDGET IMPACT</b>
<b>Total</b>
<b>\$0</b>

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Exhaust Removal Systems  
Firehouse 5

**PROJECT NUMBER:** FR083P

**MANAGING DEPARTMENT:** Fire

**PROJECT INITIATION SCHEDULE:**  
Construction: 2028



**PROJECT DESCRIPTION:** Upgrade vehicle exhaust removal and air quality system at Firehouse #5. The system will remove contaminants, clean the air, and monitor for contaminants and carcinogens. The current system is in disrepair, and is not capable of removing contaminants from all vehicles and apparatus in the truck bays.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	<b>X</b>
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	

PROJECT COSTS	2024	2025	2026	2027	2028
Construction / Maintenance					\$125,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund					\$125,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>

**TOTAL PROJECT COST**

**\$125,000**

**PROJECT CATEGORY**

**City Facilities and Grounds**

**ONGOING OPERATING BUDGET IMPACT**

<b>Total</b>	<b>\$0</b>

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Northeast Park: Phase 1 Master Plan Improvements

**PROJECT NUMBER:** CP358P

**MANAGING DEPARTMENT:** Parks & Recreation

**PROJECT INITIATION SCHEDULE:**  
Construction: 2028

**PROJECT LOCATION**



**PROJECT DESCRIPTION:** This project fulfills Goal 1-C of the City Strategic Plan, which aims to maintain a high quality of life for residents by enhancing access to community facilities.

**PLANNING DOCUMENT SOURCE:** City Strategic Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	
3. A Strong Sense of Place	<b>X</b>
4. A Strong and Diversified Local Economy	

PROJECT COSTS	2024	2025	2026	2027	2028
Construction / Maintenance					\$150,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund					\$150,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>

**TOTAL PROJECT COST**

**\$150,000**

**PROJECT CATEGORY**

**City Facilities and Grounds**

**ONGOING OPERATING BUDGET IMPACT**

**Total** **\$0**

# City of Manhattan, KS

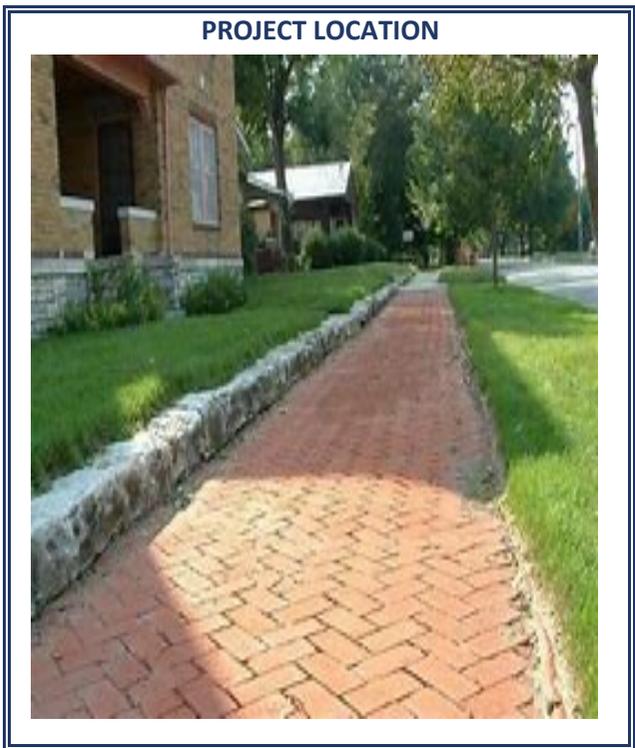
## Capital Improvement Project Detail

**PROJECT TITLE:** Brick Sidewalk Rehab - Houston Pierre HD

**PROJECT NUMBER:** BR054P

**MANAGING DEPARTMENT:** Board & Committee

**PROJECT INITIATION SCHEDULE:**  
Construction: 2028



**PROJECT DESCRIPTION:** The HRB requested funding for the rehabilitation of brick sidewalks in the Houston-Pierre Street Historic District.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

- 1. A Well-Run City and Connected
- 2. An Enhanced Network of Infrastructure
- 3. A Strong Sense of Place
- 4. A Strong and Diversified Local Economy

PROJECT COSTS	2024	2025	2026	2027	2028
Construction / Maintenance					\$150,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund					\$150,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>

**TOTAL PROJECT COST**

**\$150,000**

**PROJECT CATEGORY**

**Transportation Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

**Total \$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Fort Riley Blvd Redevelopment Plan

**PROJECT NUMBER:** CD037P

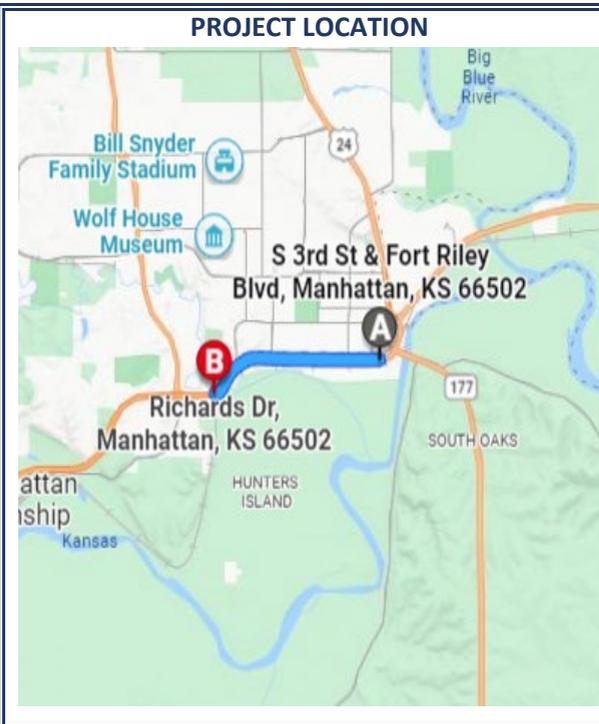
**MANAGING DEPARTMENT:** Community Development

**PROJECT INITIATION SCHEDULE:**  
 Planning 2028

**PROJECT DESCRIPTION:** Review of land use and redevelopment opportunities along the Fort Riley Boulevard corridor from 3rd Street to Richards Drive. Multi-modal connectivity along and across Fort Riley Blvd will be evaluated, recognizing restricted access along the corridor. This plan will continue planning efforts started with the Beyond tomorrow Downtown Plan to evaluate redevelopment potential.

**PLANNING DOCUMENT SOURCE:** Strategic Plan Action item 4.1

<b>STRATEGIC PLAN ALIGNMENT:</b>	1. A Well-Run City and Connected Government	<b>X</b>
	2. An Enhanced Network of Infrastructure	
	3. A Strong Sense of Place	
	4. A Strong and Diversified Local Economy	<b>X</b>



PROJECT COSTS	2024	2025	2026	2027	2028
Planning					\$100,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Capital Improvement Fund					\$100,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>

**TOTAL PROJECT COST**  
**\$100,000**

**PROJECT CATEGORY**  
 Plans & Studies

**ONGOING OPERATING BUDGET IMPACT**  
 No impact to operating budget.

**Total** **\$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Bluemont Tank Security Fencing Upgrades

**PROJECT NUMBER:** WA252P

**MANAGING DEPARTMENT:** Water: Supply and Treatment

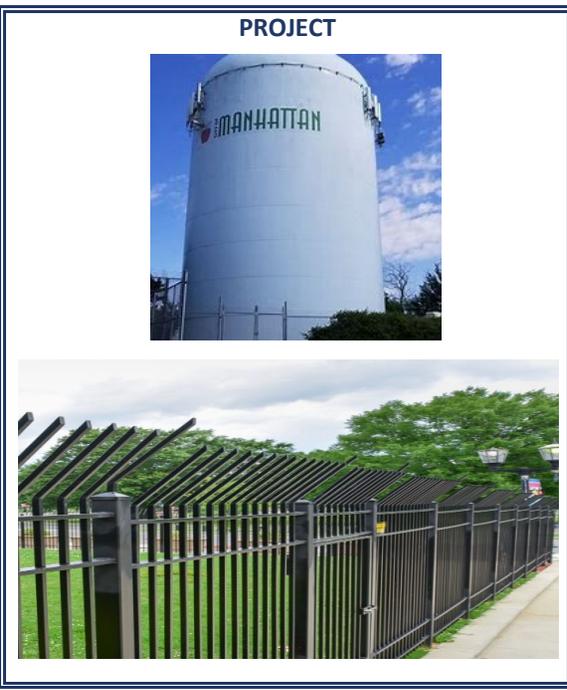
**PROJECT INITIATION SCHEDULE:**  
Construction: 2028

**PROJECT DESCRIPTION:** This project is a desired to improve aesthetics of the tank to match to surrounding park space.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	<b>X</b>



PROJECT COSTS	2024	2025	2026	2027	2028
Infrastructure					\$60,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Water					\$60,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>

**TOTAL PROJECT COST**

**\$60,000**

**PROJECT CATEGORY**

**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

**Total                    \$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Lime Sludge Discharge Piping Improvements

**PROJECT NUMBER:** WA253P

**MANAGING DEPARTMENT:** Water: Supply and Treatment

**PROJECT INITIATION SCHEDULE:**  
Construction: 2028

**PROJECT DESCRIPTION:** The 8-inch cast iron pipes that convey wasted lime sludge from the WTP to the lime sludge lagoons is original and over 50 years old. The lines are restricted due to build up of lime on the interior pipe walls. This is evident by the reduced pumping capacity of the two lime residuals pumps. City staff proposed initially to attempt to rehabilitate the lines by utilizing an ice pigging process to scour the pipes. Depending on the results or the condition of the pipe, replacement may be necessary.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

- STRATEGIC PLAN ALIGNMENT:**
- |   |          |
|---|----------|
| 1. A Well-Run City and Connected Government |          |
| 2. An Enhanced Network of Infrastructure    | <b>X</b> |
| 3. A Strong Sense of Place                  |          |
| 4. A Strong and Diversified Local Economy   | <b>X</b> |



PROJECT COSTS	2024	2025	2026	2027	2028
Infrastructure					\$200,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Water					\$200,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>

**TOTAL PROJECT COST**  
**\$200,000**

**PROJECT CATEGORY**  
**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

<b>Total</b>	<b>\$0</b>
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# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** WWTP RAS Pump Station HVAC Improvements

**PROJECT NUMBER:** WW224E

**MANAGING DEPARTMENT:** Public Works

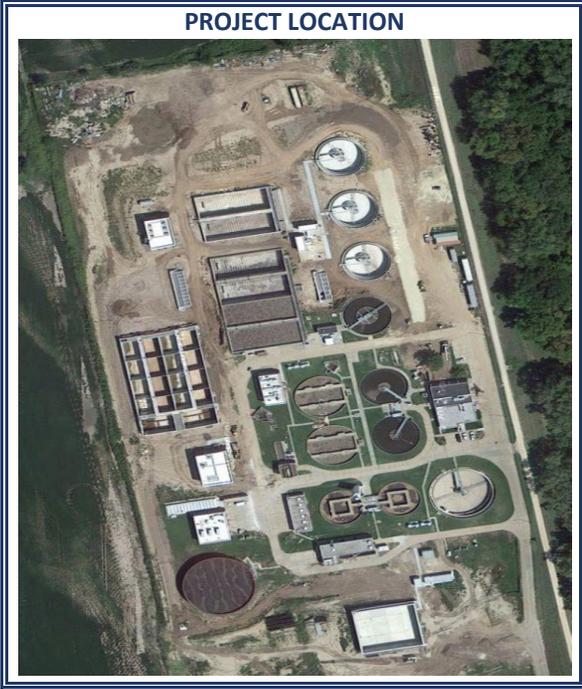
**PROJECT INITIATION SCHEDULE:**  
Construction: 2028

**PROJECT DESCRIPTION:** Replace aging and deteriorated HVAC equipment at WWTP RAS Pump Station and Bar Screen Room

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction / Maintenance					\$200,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>

PROJECT FUNDING	2023	2024	2025	2026	2027
Wastewater					\$200,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>

**TOTAL PROJECT COST**

**\$200,000**

**PROJECT CATEGORY**

**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

**Total \$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Western Hills Add - Sanitary Sewer Replacement

**PROJECT NUMBER:** WW231P

**MANAGING DEPARTMENT:** Public Works

**PROJECT INITIATION SCHEDULE:**  
Construction: 2028

**PROJECT DESCRIPTION:** Replace approximately 600 feet of aging and deteriorating 6-inch sanitary sewer main that cannot be rehabilitated. New sewer will be 8-inch PVC sewer per City standards, plus new manholes, if necessary.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction / Maintenance					\$125,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Wastewater					\$125,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>

**TOTAL PROJECT COST**

**\$125,000**

**PROJECT CATEGORY**

**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

<b>Total</b>	<b>\$0</b>

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Ratone Street Sanitary Sewer Replacement

**PROJECT NUMBER:** WW232P

**MANAGING DEPARTMENT:** Public Works

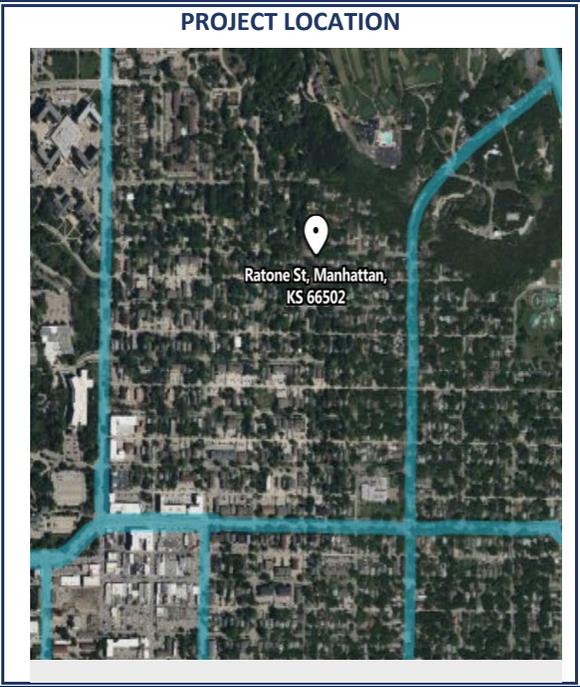
**PROJECT INITIATION SCHEDULE:**  
Construction: 2028

**PROJECT DESCRIPTION:** Replace approximately 225 feet of aging and deteriorating 6-inch sanitary sewer main that cannot be rehabilitated. New sewer will be 8-inch PVC sewer per City standards, plus new manholes, if necessary.

**PLANNING DOCUMENT SOURCE:** Internal Staff Plan

**STRATEGIC PLAN ALIGNMENT:**

1. A Well-Run City and Connected Government	
2. An Enhanced Network of Infrastructure	<b>X</b>
3. A Strong Sense of Place	
4. A Strong and Diversified Local Economy	



PROJECT COSTS	2024	2025	2026	2027	2028
Construction / Maintenance					\$60,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Wastewater					\$60,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>

**TOTAL PROJECT COST**

**\$60,000**

**PROJECT CATEGORY**

**Infrastructure**

**ONGOING OPERATING BUDGET IMPACT**

**Total                      \$0**

# City of Manhattan, KS

## Capital Improvement Project Detail

**PROJECT TITLE:** Implement Workforce Housing Strategies

**PROJECT NUMBER:** CD032P

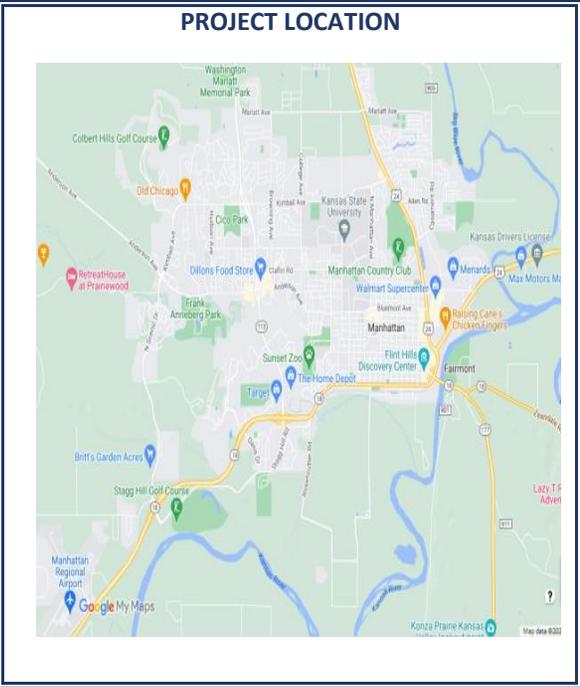
**MANAGING DEPARTMENT:** Community Development

**PROJECT INITIATION SCHEDULE:**  
 Planning Annual

**PROJECT DESCRIPTION:** Implement Workforce Housing strategies as identified in the Housing Market Analysis.

**PLANNING DOCUMENT SOURCE:** Housing Market Analysis

<b>STRATEGIC PLAN ALIGNMENT:</b>	1. A Well-Run City and Connected Government	<b>X</b>
	2. An Enhanced Network of Infrastructure	<b>X</b>
	3. A Strong Sense of Place	<b>X</b>
	4. A Strong and Diversified Local Economy	<b>X</b>



PROJECT COSTS	2024	2025	2026	2027	2028
Planning/Design	\$650,000	\$650,000	\$650,000	\$650,000	\$650,000
<b>Total</b>	<b>\$650,000</b>	<b>\$650,000</b>	<b>\$650,000</b>	<b>\$650,000</b>	<b>\$650,000</b>

PROJECT FUNDING	2024	2025	2026	2027	2028
Economic Development Fund	\$650,000	\$650,000	\$650,000	\$650,000	\$650,000
<b>Total</b>	<b>\$650,000</b>	<b>\$650,000</b>	<b>\$650,000</b>	<b>\$650,000</b>	<b>\$650,000</b>

**TOTAL PROJECT COST**  
**\$3,250,000**

**PROJECT CATEGORY**  
**Culture & Leisure**

**ONGOING OPERATING BUDGET IMPACT**  
 No impact to annual operating budget.

**Total** **\$0**



# Glossary

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**Accrual Basis of Accounting** - A method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows.

**Ad Valorem Tax** - A tax levied on the assessed value of both real and personal property in proportion to the value of the property (also known as “property taxes”).

**Agency Funds** - Consist of resources received and held by the governmental unit as an agent for others; for example, taxes collected and held by a municipality for a school district.

**Assessed Valuation** - The taxable value of any real or personal property. The taxable value of residential real estate is 11.5% of market value. The taxable value of commercial property is 25% of market value.

**Assets** - Resources owned by the City which have monetary value.

**Budget** - A financial plan for a specified period of time of the governmental operation that matches all planned revenues and expenditures with the services provided to the residents of the city.

**Balanced Budget** - A budget in which receipts equal outlays for a fiscal year.

**BID** - Acronym for Business Improvement District. Revenues for the business improvement districts are derived from fees paid by the businesses within the established districts. (See Aggieville Business Improvement District and Downtown Business Improvement District)

**Bond** - A written promise to pay a specified sum of money (face value) at a fixed time in the future (maturity), fixed rate of interest, and usually payable over a period of time.

**Budget Impact** - The financial impact of a project within the Capital Improvement Program to the current budget year. The budget impact may be less than the total Project Cost if the project is to be financed more than one year.

**Budget Law** - By state law cities may not spend more than was adopted by the governing body at a public hearing, unless that city amends the budget. To amend the budget, the governing body must publish a notice in the official newspaper, hold a public hearing, and approve another budget appropriation ordinance.

**Capital Outlays** - Expenditures which result in the acquisition of, or addition to, fixed assets such as buildings, building projects, equipment and land.

**Capital Projects Fund** - Accounts for the acquisition and construction of major capital assets not being financed by proprietary or fiduciary funds.

**Cash Balance** - Surplus money in any fund that is carried over into the next fiscal year. This calculation is determined by taking total estimated revenues less total estimated expenditures, which equals the cash balance or surplus. For budget purposes, the cash balance line item is treated as revenue in every fund.

**Cash Basis Law** - Each budgeted fund is treated as a separate operation or "business" referred to as fund accounting. Under state law, money cannot be spent from a fund if there is no cash balance in that fund, even if the fund has remaining budget authority. Also, except for bond issues, a governing body may not obligate funds to a future fiscal year.

**Cash Reserves** - The budgeted cash surplus at the end of the year. The actual amount carried over into the next year will be more or less, depending upon what happens to revenues and expenditures in the fund during the prior year.

**CDBG** - Acronym for Community Development Block Grant, which funds local community development activities such as affordable housing, anti-poverty programs, and infrastructure development.

**CIP** - Acronym for Capital Improvements Program. The CIP is the City's five-year plan for purchasing equipment, projects or public improvements. Each year the plan is updated and modified. The plan is a framework for action. Capital improvements generally are classified as projects or equipment over \$10,000, and are depreciated over time.

**Commodities** - Items of expenditure, which are consumed or show a material change in their physical condition. Examples include office supplies, repair parts and fuel.

**Contractual Services** - Costs of services provided by external entities.

**Debt Service Fund** - A fund established to finance and account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. (Also referred to as Bond and Interest Fund.)

**Delinquent Taxes** - Taxes remaining unpaid on and after the date to which a penalty for non-payment is attached. The unpaid balances continue to be delinquent until abated, paid or converted into tax liens.

**Depreciation** - Expiration of the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

**Enterprise Fund** - A fund established to finance and account for operations that are financed and operated in a manner similar to private business enterprises intended to cover the cost of providing services primarily through user charges. Examples of enterprise funds are water, wastewater and stormwater operations.

**Expendable Trust Funds** - A trust fund in which the fund balance can be expended for a purpose specified in the trust agreement.

**Expenditure** - An outlay of cash for the purposes of acquiring an asset or providing a service.

**Fee in Lieu of Taxes** - On occasion, the City issues Industrial Revenue Development Bonds to finance the construction of manufacturing, retail, or industrial buildings and the purchase of equipment. In some instances, the City exempts these firms from property taxes, and instead imposes a fixed fee in lieu of a property tax. This fee is paid to the County and the County Treasurer distributes this fee to taxing jurisdictions based on each taxing jurisdiction's tax levy rate. These fees are distributed to applicable funds according to the current tax levy rate.

In addition, the City's General Fund charges the Housing Authority, Water, and Sewer operations a fee in lieu of tax, since all real and personal property for the Housing Authority and these utility operations are not on the property tax rolls.

**Fiscal Year** - The City of Manhattan budget is on a calendar year basis, which runs from January 1 to December 31 of each year.

**Fixed Assets** - Assets of long-term character that are intended to continue to be held or used, such as land, buildings, furniture, and other equipment.

**Franchise Fees** - By local ordinance the City charges Westar Energy, Kansas Gas Service, AT&T, and Cox Communications a fee for the right to use city streets and rights-of-way for the placing and maintaining of equipment and property. The franchise fee for electric and gas 4% of gross revenues, 5% of gross revenues for cable television, and for AT&T the franchise fee is \$1.20 per line. In addition, the City charges the municipal water and sewage operations a franchise fee of 5% of gross revenues for the same privilege. Most franchise fees are placed in the General Fund. Some are placed in the City University Fund.

**Full Faith and Credit** - A pledge of the general taxing power for the payment of debt obligations. Bonds carrying such pledges are usually referred to as general obligation bonds.

**Function** - A group of related activities aimed at accomplishing a major service or regulatory program for which the City is responsible. For example, public safety is a function.

**Fund** - An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources, (together with all related liabilities, obligations, reserves and equities) which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

**Fund Balance** - The difference between an entity's assets and its liabilities. From a practical standpoint, for budget purposes, fund balance approximates cash.

**GAAP** - Acronym for Generally Accepted Accounting Principles.

**GASB 34** - Governmental Accounting Standards Board Statement No. 34 requires the reporting of infrastructure and the depreciation of capital assets within a governmental entity.

**Gasoline Tax** - Under state law, the gasoline tax is distributed quarterly to cities across the state on a per capita basis. This money is credited to the Special Street and Highway Fund. In addition each county is required by state law to send to cities within their geographical boundaries 10% of what they receive from the State of Kansas in gasoline taxes.

**General Fund** - The primary operating fund for any city available for any legal authorized purpose except those required to be accounted for in another fund.

**General Obligation Bonds** - Bonds that are used to finance public improvement projects authorized by the Governing Body, and are backed by the full faith and credit of the City. Typically, these bonds have a maturity of 10 to 20 years and are financed by special assessments, a property tax levy, or in some instances user fees. On occasion, State law will require a referendum to issue general obligation bonds, depending upon the nature of the project.

**G.O.** - Acronym for General Obligation Bonds.

**Governmental Type Fund** - Includes the general fund, special revenue funds, capital projects funds, and debt service funds.

**Highway Aid - Connecting Links** - Under State law, payments are received quarterly from the State of Kansas and deposited into the Special Street and Highway Fund. This money is used to maintain state road connecting links.

**Industrial Revenue Bonds** - Bonds issued by the City, of which the proceeds are used to construct facilities for private industrial concerns. Payments are made by the industrial concern to the City to service the bonds.

**Infrastructure** - Public domain fixed assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, lighting systems and similar assets that are immovable.

**Inter-Fund Transfers** - Any transfer of money from one budgeted fund to another. The City transfers money from the utility funds, for example, to the General Fund to reimburse the General Fund for administrative services. Inter-fund transfers are budgeted twice (as an expenditure and a revenue in each fund), resulting in an artificially high revenue and expenditure budget. However, inter-fund transfers must be budgeted to give the necessary budget authority to both funds that are affected.

**Internal Service Funds** - Used to account for services performed by one department to another on a cost-reimbursement basis.

**K.S.A.** - Acronym for Kansas Statutes Annotated.

**Liquor Taxes** - A state liquor tax of 10% on all alcohol sold within the city limits by a club, caterer, or drinking establishment. Each retailer collects the tax and remits the tax to the State. The State allocates 70% of the amount collected to cities and counties. The City receives quarterly payments from the State. Under State law one-third of the amount collected goes into the General Fund, one-third into the Special Parks and Recreation Fund, and one-third into the Special Alcohol Fund.

**Line Item** - Accounts within each division that further classifies the seven expenditure categories.

**M-FRO District** - Multi-Family Redevelopment Overlay District is designed to ensure that multiple-family infill development is functionally integrated into surrounding areas and compatible with the traditional character of the older neighborhoods of Manhattan.

**Market Value** - The appraised market price of real property. Market value is also called the "100% value" of property.

**Mill Rate** - The tax rate property owners pay on the assessed valuation of their property. A "mill" is \$1 of property taxes for each \$1,000 of assessed valuation. For example a homeowner having a \$5,000 assessed valuation on his/her home will pay \$5 in property taxes for each mill levied by the City, County, school district, and State.

**Modified Accrual Basis of Accounting** - A method of accounting that recognizes revenues in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

**Motor Vehicle Tax** - State law levies a tax upon every motor vehicle.

The county wide average mill rate is the total amount of general property taxes levied within the county divided by the total assessed valuation of property within the county.

The motor vehicle tax received by the City is credited to each property tax supported fund based on that fund's pro-rata share of the mill levy in the preceding budget year.

**Operational Expenditures** - Total expenses less budgeted cash reserves, debt service, capital outlays and transfers out. In general, they are the day-to-day expenses necessary for that division or department to function properly.

**Operational Revenues** - Total revenues of any fund less the cash balance from the previous year plus the transfers into a Fund from another budgeted fund.

**Outside Services** - Part of the General Fund. These expenditures are for programs or agencies, which are not considered city government operations. Often the Governing Body will contract separately with these agencies on an annual basis.

**Performance Measure** - A quantitative means of assessing the efficiency and effectiveness of services performed by departments and divisions.

**P&R** - Acronym for the Parks & Recreation Department.

**P.I.L.O.T. Fees** - See "Fee in Lieu of Taxes".

**Present Value** - The current value (present time) of a future sum or sums at a discounted rate.

**Project Cost** - The total estimated cost of a project at the time it was approved as part of the Capital Improvement Program. The total project cost may be financed over more than one year.

**Property Tax Levy** - The calculated ratio used to assess against real property in order to determine the amount of property tax dollars necessary to meet budgeted requirements. The formula used to determine this ratio is as follows:

$$\text{annual property tax levy} = \left[ \frac{\text{total property taxes required}}{\text{total assessed value}} \right] \text{times } 1000$$

**Proprietary Funds** - Include the Enterprise and Internal Service Funds. These funds are self-supporting, in that the user fees totally support all operational and capital costs.

**Reserve** - An account recording a portion of the fund equity that must be segregated for some future use and is not available for further appropriation or expenditure.

**Revenue Bonds** - Bonds that are used to finance public improvement projects authorized by the Governing Body, and are backed by revenues or user fees. For example, the City could issue water revenue bonds in which revenue from water bills will be pledged to pay off the bonds. Because revenue bonds are not backed by the full faith and credit of the City, namely a property tax levy, they are a riskier investment for a prospective buyer of these bonds. Consequently, the interest rate the City will pay is higher than a general obligation bond. Usually a referendum is not required to issue revenue bonds.

**Sales Tax** - The City levies a 1.45 % sales tax on items sold at retail. One-half percent of the revenue derived from this tax goes to the General Fund. Another half percent goes to the Sales Tax Fund, which is used to reduce property taxes. Of the remaining 0.45 %; 0.25 % is a Quality of Life sales tax, and the remaining 0.20 % is the street maintenance sales tax which goes to the Special Street Maintenance Fund. In addition, the City receives a portion of the sales tax levied by Riley County, which is also credited to the General Fund.

**Special Assessments** - "Specials" consist of revenues from property owners who benefit from certain public improvements such as water and sewage lines, sidewalks, streets, and storm sewers. Special assessments are not a "tax" but a "user fee." The assessments, however, are included on the property tax bill sent out by the County each November. "Specials" are usually paid by the property owner over a period of 10 to 20 years. The interest rate paid by developers or property owners is the same rate that the City is able to sell its general obligation bonds.

In many cities public improvements are not publicly financed. A developer is required to find private financing at conventional interest rates. These costs are attached to the price of the lots and homes sold by the developer.

Because the City of Manhattan issues tax exempt general obligation bonds to finance public improvements, developers and homeowners are able to secure lower interest rates. By publicly financing public improvements through the use of special assessment bonds, a government is able to help the construction industry keep the cost of housing down and stimulate the local economy.

**Special Revenue Fund** - A fund used to account for the proceeds of specific revenue sources that can only be spent for certain purposes.

**STAR Bonds** - The STAR (sales tax revenue) bond program provides Kansas municipalities the opportunity to issue bonds to finance the development of major commercial entertainment and tourism areas, and use sales tax revenue generated by the development to pay off the bonds.

**TNO District** - Traditional Neighborhood Overlay District addresses infill housing and neighborhood stability issues in the older neighborhoods of the community. It is tailored to address the unique site plan and building character issues found in these areas.

**Tax Increment Financing (TIF)** - Debt secured by an incremental tax earmarked for servicing the debt, such as a half-cent sales tax, or payable from taxes derived from incremental growth in the tax base that was financed by the tax increment

**Transient Guest Tax** - The City imposes a 5% tax on all hotel and motel rooms within the City limits. The Kansas Department of Revenue collects the tax and remits it to the City on a quarterly basis. The proceeds go into the Tourism and Convention Promotion Fund.

**U.S.D. 383** - Unified School District 383 is the public school district within the geographical area of the City of Manhattan.

**User Fees** - All fees charged by the City for the use of certain programs or facilities such as the zoo, recreation programs, permits, licenses, airport, etc.

**Zoo Admission Fees** - The City began a zoo admission fee in 1989. Income generated from the zoo admission fee is credited to the Special Sunset Zoo Fund and is used to finance special zoo improvements either on a pay-as-you-go basis or to pay principal and interest on zoo improvement bonds.

# SUPPLEMENTAL

# CITY OF MANHATTAN

## 2024

### BUDGET DETAILS

# GENERAL FUND BUDGET REVENUE DETAILS



# General Fund Revenue Detail

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>BEGINNING FUND BALANCE</b>					
300.00-00	Beginning Fund Balance	6,020,370	8,503,003	8,279,815	15,189,140
		<b>6,020,370</b>	<b>8,503,003</b>	<b>8,279,815</b>	<b>15,189,140</b>
<b>TAXES</b>					
311.10-00	Ad Valorem	3,861,696	3,905,582	3,988,500	4,227,810
311.30-00	Special Assessments	7,978	6,008	10,000	8,000
311.40-00	Delinquent / Ad Valorem	58,336	64,366	35,000	60,000
311.50-00	Motor Vehicle Tax	309,107	307,415	300,000	285,875
311.56-00	Health Department Taxes	25	2	-	-
311.80-00	Special Liquor Tax	435,728	561,453	460,000	575,000
318.10-10	City Sales Tax	5,729,595	6,234,645	5,300,000	6,200,000
318.10-20	Riley County Sales Tax	2,795,944	3,097,857	2,650,000	1,600,000
318.10-30	Pottawatomie County Sales Tax	349,813	359,254	285,000	350,000
318.15-10	City Use Tax	876,050	1,114,112	600,000	1,200,000
318.15-20	Riley County Use Tax	582,641	727,012	330,000	500,000
318.15-30	Pottawatomie County Use Tax	58,048	68,581	40,000	50,000
318.60-10	Electric & Gas	2,648,984	3,162,780	2,500,000	3,100,000
318.60-20	Telecommunications	24,978	24,497	45,000	25,000
318.60-30	Cable	412,691	351,087	575,000	350,000
		<b>18,151,613</b>	<b>19,984,651</b>	<b>17,118,500</b>	<b>18,531,685</b>
<b>LICENSES &amp; PERMITS</b>					
321.10-01	Liquor License	28,100	21,700	25,000	25,000
321.10-02	Cereal Malt License	2,150	2,350	2,300	2,300
321.25-00	Sidewalk / Plaza License	250	6,600	300	300
321.30-00	Master / Journeyman License	13,400	11,625	13,000	13,000
321.31-00	Occupational License	14,585	8,890	15,000	15,000
321.40-00	Mobile Home Permit	8,325	27,505	15,000	15,000
321.60-00	Contractor Permit	47,600	48,000	50,000	50,000
322.06-00	Building Permit Fees	486,106	566,806	400,000	450,000
322.11-00	Planning Fees	11,254	8,455	10,000	10,000
322.13-00	Non-Business / Misc Fees	8,820	9,904	13,000	10,000
322.14-00	Mechanical Permit	5,131	7,019	4,000	5,000
322.15-00	Electrical Permit	2,315	4,225	3,000	3,000
322.17-00	Mobile Home Permit	195	275	200	200
322.18-00	Plumbing Permit	6,629	6,071	5,000	5,000
322.19-00	Parking Permit	7,350	6,401	7,000	-
322.20-00	Alarm Permit	3,100	2,450	3,500	3,000
322.21-00	Curb Cut Permit	60	60	-	-
322.22-00	Code Variances	40	80	100	100
322.25-00	Reinspection Fees	86,600	8,850	-	10,000
322.26-00	ROW Permits	14,747	59,557	20,000	30,000
		<b>746,757</b>	<b>806,823</b>	<b>586,400</b>	<b>646,900</b>
<b>GRANTS</b>					
332.00-00	Grant	1,110,766	1,414,641	-	-
		<b>1,110,766</b>	<b>1,414,641</b>	<b>-</b>	<b>-</b>
<b>SERVICES &amp; SALES</b>					
343.00-00	Administrative Fees	134,416	70,632	150,000	100,000
347.10-01	Lot Sales/ Sunset	600	-	-	-

# General Fund Revenue Detail

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>SERVICES &amp; SALES (Cont.)</b>					
347.10-02	Lot Sales / Sunrise	36,038	34,556	32,000	32,000
347.20-01	Services / Sunset	6,600	9,450	10,000	10,000
347.20-02	Services / Sunrise	52,100	42,300	36,000	36,000
347.30-00	Cemetery Transfer Fees	-	225	-	-
		<b>229,753</b>	<b>157,163</b>	<b>228,000</b>	<b>178,000</b>
<b>FINES</b>					
351.00-00	Fines	504,845	508,107	504,000	500,000
351.25-00	Attorney Fees	10,378	9,343	10,000	10,000
351.99-00	Misc Revenue Court	19,787	31,172	20,000	30,000
351.99-01	Copy Fees	-	15	-	-
351.99-02	Expungement Fees	2,640	2,820	2,600	1,000
351.99-03	Collection Fees	5,941	5,363	6,000	5,000
352.00-00	Court Costs	180,030	192,158	180,000	180,000
352.10-00	Victim Witness Fee	11,700	12,453	12,000	11,000
352.12-00	Technology Fee*	43,082	46,390	43,000	43,000
355.10-00	Parking Fines	107,353	55,572	-	50,000
355.15-00	Traffic Violations	130,083	107,474	130,000	130,000
		<b>1,015,839</b>	<b>970,867</b>	<b>907,600</b>	<b>960,000</b>
* Annual Technology fee approved by Charter Ordinance No. 53 to offset cost of municipal court software.					
<b>CONTRIBUTIONS &amp; OTHER REVENUE</b>					
361.10-00	Mall Land Rent	153,606	185,040	160,645	160,645
362.01-00	Investment Interest	21,104	401,696	90,000	500,000
371.10-00	Copying	447	306	200	200
371.11-00	Postage	90,000	90,000	90,000	90,000
371.12-00	Reimbursement of Exp / Other	26,840	8,433	30,000	20,000
371.13-00	Damages to City Property	896	946	500	500
372.00-00	Contributions & Other / Misc	47,757	351,860	30,000	79,125
373.00-00	Cash Long / Short	(556)	(265)	-	-
376.00-00	Donations	-	500	-	-
379.00-00	Cancel PY Encumbrance	389	85,566	-	-
		<b>340,482</b>	<b>1,124,082</b>	<b>401,345</b>	<b>850,470</b>
<b>RISK MANAGEMENT</b>					
380.88-50	Property	1,571	11,560	-	-
389.88-90	Damages	108,600	25,430	25,000	25,000
		<b>110,171</b>	<b>36,990</b>	<b>25,000</b>	<b>25,000</b>
<b>TRANSFERS</b>					
391.11-00	Fee in Lieu of Tax	1,143,903	900,000	900,000	650,000
391.12-00	Administration Fee	1,843,903	1,660,470	1,600,000	1,250,000
391.13-00	Sales Tax Transfer	2,422,000	2,850,000	2,230,000	3,210,000
391.15-00	Franchise Fee	1,093,903	850,000	850,000	650,000
391.17-00	Transfer from Special Rev	714,150	200,000	200,000	200,000
391.21-00	Transfer from Capital Project	2,324	5,209,221	3,100,000	-
		<b>7,220,183</b>	<b>11,669,691</b>	<b>8,880,000</b>	<b>5,960,000</b>
<b>AIRPORT</b>					
<b>SERVICES &amp; SALES</b>					
318.10-10	City Sales Tax	8,802	15,216	6,600	15,000
318.10-20	County Sales Tax	2,689	4,729	2,000	4,500

# General Fund Revenue Detail

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>AIRPORT</b>					
<b>SERVICES &amp; SALES (Cont.)</b>					
346.10-01	Airline Landing Fees	40,939	54,527	25,000	55,000
346.10-10	Charters Landing Fees	12,859	17,892	10,000	18,000
346.20-01	Fuel Flowage	55,865	80,234	40,000	81,000
346.20-02	Airport Tie-Down	65	310	580	400
346.20-03	Other Fees / Miscellaneous	4,083	6,073	4,000	8,500
346.20-05	Concession Fees	158,446	212,919	120,000	203,000
346.20-07	De-Icing Services	38,570	44,400	47,000	45,000
346.20-08	Advertising	2,600	2,400	1,600	2,400
		<b>324,918</b>	<b>438,700</b>	<b>256,780</b>	<b>432,800</b>
<b>USE OF MONEY &amp; PROPERTY</b>					
361.20-10	Hangar Rent	75,384	76,580	58,000	78,112
361.20-15	Clearspan Hangar Rent	16,799	17,840	13,380	18,197
361.20-20	Office Rent	48,624	50,054	29,680	51,055
361.20-30	Stone Hangar Rent	16,469	16,469	11,000	16,797
361.20-40	Common Area	-	150	-	-
361.20-60	Land Leases	2,346	2,310	1,845	2,400
361.20-70	Equipment Rent	18,650	23,200	10,000	20,000
363.10-00	Farm Income	34,402	32,342	30,282	31,282
372.00-00	Contributions & Other Rev	4,090	6,038	3,450	3,500
		<b>216,764</b>	<b>224,983</b>	<b>157,637</b>	<b>221,343</b>
<b>TOTAL AIRPORT REVENUE</b>		<b>\$ 541,682</b>	<b>\$ 663,683</b>	<b>\$ 414,417</b>	<b>\$ 654,143</b>
<b>FIRE</b>					
<b>SERVICES &amp; SALES</b>					
331.10-40	Student Fire Fighters	13,463	18,757	11,000	12,000
341.20-10	False Alarm - Fire	1,100	2,100	750	1,000
341.20-20	False Alarm - Intrusion	6,050	9,850	7,500	6,500
341.20-30	False Alarm - Combination	100	-	100	100
341.30-00	Training	-	4,430	-	-
372.00-00	Miscellaneous Contributions	1,318	4,568	1,500	1,500
<b>TOTAL FIRE REVENUE</b>		<b>\$ 22,031</b>	<b>\$ 39,705</b>	<b>\$ 20,850</b>	<b>\$ 21,100</b>
<b>DOUGLASS CENTER</b>					
<b>SERVICES &amp; SALES</b>					
347.38-02	Misc. Programs	1,010	5,361	5,000	8,000
347.38-05	Facilities	1,306	4,819	2,500	3,000
347.38-09	Fitness Memberships	3,855	5,770	5,000	7,000
347.38-32	Dance	-	-	550	550
347.38-90	Tutoring	330	-	-	-
376.00-00	Contributions & Other Rev	1,512	382	1,500	1,500
<b>TOTAL DOUGLASS CENTER REVENUE</b>		<b>\$ 8,013</b>	<b>\$ 16,332</b>	<b>\$ 14,550</b>	<b>\$ 20,050</b>
<b>AQUATICS</b>					
<b>SERVICES &amp; SALES</b>					
342.10-01	Pool Season Pass Sales	99,748	132,307	145,000	140,000
342.10-02	Pool Daily Admissions	188,278	189,704	225,000	150,000
342.10-04	Pool Parties	11,000	13,000	9,000	11,000
342.10-05	Pool Concessions	10,511	11,330	10,000	12,000

# General Fund Revenue Detail

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>AQUATICS</b>					
<b>SERVICES &amp; SALES (Cont.)</b>					
342.10-10	Swim Lessons / CiCo Pool	-	32,878	32,000	45,000
342.10-11	Swim Lessons / Northview	14,435	21,530	10,000	21,000
342.10-12	Swim Lessons / City Pool	47,838	34,998	23,000	35,000
342.10-13	Adult Swim Programs	21,181	26,333	22,500	33,000
342.10-14	Youth Programs	1,080	1,080	1,500	1,200
342.38-62	Program Revenue	-	-	250	250
347.38-06	Ice Rink *	45,783	47,930	90,000	45,000
347.38-64	Concessions Ice Rink	17,101	27,914	15,000	10,000
372.00-00	Contributions & Other Rev	5,598	7,942	2,500	2,500
<b>TOTAL AQUATICS REVENUE</b>		<b>\$ 462,553</b>	<b>\$ 546,946</b>	<b>\$ 585,750</b>	<b>\$ 505,950</b>
<b>FACILITIES</b>					
<b>SERVICES &amp; SALES - ANTHONY RECREATION</b>					
347.38-02	Miscellaneous Programs	-	-	25,000	56,250
347.38-05	Facilities	2,265	42,701	48,000	48,000
376.00-00	Contributions & Other Rev	825	2,365	2,000	2,000
		<b>3,090</b>	<b>45,066</b>	<b>75,000</b>	<b>106,250</b>
<b>SERVICES &amp; SALES - EISENHOWER RECREATION</b>					
347.38-02	Miscellaneous Programs	-	-	25,000	56,250
347.38-05	Facilities	1,080	21,567	48,000	48,000
376.00-00	Contributions & Other Rev	273	1,816	2,000	2,000
		<b>1,353</b>	<b>23,383</b>	<b>75,000</b>	<b>106,250</b>
<b>SERVICES &amp; SALES</b>					
347.40-00	Depot Fees	21,910	24,388	20,000	20,000
347.50-51	Blue Earth Plaza Rental	7,200	7,175	5,000	5,000
347.70-00	Pavilion Fees	5,188	6,863	7,500	7,500
		<b>34,298</b>	<b>38,426</b>	<b>32,500</b>	<b>32,500</b>
<b>TOTAL FACILITY REVENUE</b>		<b>\$ 38,741</b>	<b>\$ 106,875</b>	<b>\$ 182,500</b>	<b>\$ 245,000</b>
<b>RECREATION</b>					
<b>GRANTS</b>					
332.00-00	Grant	-	144,000	-	-
		-	<b>144,000</b>	-	-
<b>SERVICES &amp; SALES</b>					
347.38-02	New / Misc Programs	6,075	5,885	5,000	5,000
347.38-04	Shelter Rental	12,425	11,985	12,500	13,000
347.38-05	Facility Rental	84,399	62,601	45,000	-
347.38-07	Tennis	-	-	1,800	-
347.38-12	Twin Oaks	4,824	4,505	20,000	5,000
347.38-20	Adult Crafts	-	-	-	3,000
347.38-23	Seniors	6,384	568	20,000	15,000
347.38-24	Special Populations	1,334	7,320	20,000	15,000
347.38-26	Arts in the Park	10,000	-	10,000	5,000
347.38-30	Arts and Pottery	3,525	4,117	5,000	5,000
347.38-32	Dance	7,535	10,304	13,000	13,000
347.38-33	Children's Theatre	4,270	1,145	-	3,000
347.38-36	Special Events	21,410	9,195	5,000	5,000

# General Fund Revenue Detail

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>RECREATION</b>					
<b>SERVICES &amp; SALES (Cont.)</b>					
347.38-51	Basketball Camp	5,025	6,073	7,500	-
347.38-54	Volleyball Camp	3,910	3,060	7,000	-
347.38-56	Cheerleading	-	-	1,500	-
347.38-57	Just Tri It Triathlon	8,500	-	-	-
347.38-59	Admissions - Tournaments	5,648	16,016	15,000	15,000
347.38-65	Concessions - Contracted	9,230	12,985	10,000	10,000
347.38-70	Youth Bowling	-	-	1,000	-
		<b>194,494</b>	<b>155,759</b>	<b>199,300</b>	<b>112,000</b>
<b>TOTAL RECREATION REVENUE</b>		<b>\$ 194,494</b>	<b>\$ 299,759</b>	<b>\$ 199,300</b>	<b>\$ 112,000</b>
<b>ATHLETICS</b>					
<b>SERVICES &amp; SALES</b>					
347.38-08	Intramurals	-	-	-	500
347.38-10	Adult Basketball	-	4,500	7,000	8,400
347.38-11	Adult Softball	-	-	20,000	25,600
347.38-13	Adult Volleyball	24,547	27,980	25,000	25,300
347.38-15	Pickleball	4,080	4,110	3,500	3,125
347.38-37	Home School PE	-	400	-	9,900
347.38-43	Youth Baseball	12,560	14,612	20,000	13,600
347.38-45	Youth Softball	9,445	10,898	12,500	8,500
347.38-47	Summer Optimist	5,600	6,223	6,000	4,200
347.38-48	Youth Basketball	18,880	21,341	20,000	10,200
347.38-52	Youth Volleyball	5,160	4,800	5,000	3,400
347.38-53	Summer Youth Volleyball	16,800	26,965	25,000	21,000
347.38-55	Youth Flag Football	13,400	13,394	13,500	10,800
347.38-58	My First Sports	9,135	10,929	15,000	9,600
347.38-71	Youth Gymnastics	7,555	16,253	7,500	15,000
		<b>127,162</b>	<b>162,405</b>	<b>180,000</b>	<b>169,125</b>
<b>CONTRIBUTIONS &amp; OTHER REVENUE</b>					
372.00-00	Contributions & Other / Misc	2,750	5,892	2,750	15,000
		<b>2,750</b>	<b>5,892</b>	<b>2,750</b>	<b>15,000</b>
<b>TOTAL ATHLETICS REVENUE</b>		<b>\$ 129,912</b>	<b>\$ 168,297</b>	<b>\$ 182,750</b>	<b>\$ 184,125</b>
<b>CAMPS</b>					
<b>SERVICES &amp; SALES</b>					
347.38-35	Day Camp	73,542	166,280	185,000	185,000
<b>TOTAL DAY CAMP REVENUE</b>		<b>\$ 73,542</b>	<b>\$ 166,280</b>	<b>\$ 185,000</b>	<b>\$ 185,000</b>
<b>DISCOVERY CENTER</b>					
<b>SERVICES &amp; SALES</b>					
331.01-00	Grants - Federal	194,861	-	-	-
342.50-10	Admission Fees	166,717	170,934	181,000	182,000
342.50-30	Gift Shop	80,615	82,152	72,000	82,000
342.50-40	Educational Programs	41,258	56,196	67,000	67,000
342.50-50	Facility Rental	39,850	63,163	100,000	90,000
342.50-60	Memberships	54,026	65,716	70,000	70,000
		<b>577,327</b>	<b>438,161</b>	<b>490,000</b>	<b>491,000</b>

# General Fund Revenue Detail

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>DISCOVERY CENTER</b>				
<b>CONTRIBUTIONS &amp; OTHER REVENUES</b>				
376.00-00 Contributions & Other Rev	14,391	35,036	35,000	35,000
376.01-00 Donations / Sponsorships / Grants	41,352	67,000	65,000	65,000
	<b>55,743</b>	<b>102,036</b>	<b>100,000</b>	<b>100,000</b>
<b>TRANSFERS</b>				
391.17-00 Transfer From Special Revenue*	260,000	260,000	260,000	260,000
	<b>260,000</b>	<b>260,000</b>	<b>260,000</b>	<b>260,000</b>
<b>TOTAL DISCOVERY CENTER REVENUE</b>	<b>\$ 893,070</b>	<b>\$ 800,196</b>	<b>\$ 850,000</b>	<b>\$ 851,000</b>
<i>* Transfer from Special Parks &amp; Recreation Fund.</i>				
<b>ANIMAL SHELTER</b>				
<b>LICENSES &amp; PERMITS</b>				
322.01-00 Pet Licenses	26,632	17,305	26,000	20,000
	<b>26,632</b>	<b>17,305</b>	<b>26,000</b>	<b>20,000</b>
<b>INTERGOVERNMENTAL</b>				
331.20-00 Other County/City Contributions	67,540	63,105	70,000	5,000
	<b>67,540</b>	<b>63,105</b>	<b>70,000</b>	<b>5,000</b>
<b>SERVICES &amp; SALES</b>				
344.10-10 Boarding Fee	12,025	8,265	15,000	10,000
344.10-20 Adoption Fee	107,681	78,464	115,000	100,000
344.50-00 Volunteer	1,004	50	1,000	1,000
344.51-00 Out-of-Area	10,650	3,450	10,000	5,000
344.60-00 Spay / Neuter	-	186	-	-
344.70-00 Rabies	779	435	500	500
	<b>132,139</b>	<b>90,850</b>	<b>141,500</b>	<b>116,500</b>
<b>CONTRIBUTIONS &amp; OTHER REVENUE</b>				
372.00-00 Miscellaneous	1,895	1,030	10,000	5,000
376.00-00 Donations	28,708	26,396	35,000	30,000
376.01-00 Sponsorships/Grants	-	550	-	-
	<b>30,603</b>	<b>27,976</b>	<b>45,000</b>	<b>35,000</b>
<b>TOTAL ANIMAL SHELTER REVENUE</b>	<b>\$ 256,914</b>	<b>\$ 199,236</b>	<b>\$ 282,500</b>	<b>\$ 176,500</b>
<b>TOTAL GENERAL FUND REVENUE</b>	<b>\$ 37,566,885</b>	<b>\$ 47,675,220</b>	<b>\$ 39,344,277</b>	<b>\$ 45,296,063</b>

# GENERAL FUND BUDGET EXPENDITURE DETAILS



# City Manager's Department

## General Administration Division

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>				
401.11-01 Administrative-Full Time	408,792	428,813	507,000	685,000
401.12-01 Exempt-Full Time	271,756	228,818	239,500	254,000
401.12-02 Exempt-Part Time	30,000	31,431	32,000	32,000
401.13-01 Non-Exempt-Full Time	64,382	47,122	86,000	95,000
401.15-00 Salaries-Temporary	6,167	1,216	10,000	10,000
401.18-15 Cell Phone Allow	2,425	1,950	2,700	-
401.25-00 Benefits - Vehicle Allow	17,083	14,815	17,000	17,000
401.26-00 Benefits-Other	22,520	23,392	23,000	25,000
	<b>823,125</b>	<b>777,557</b>	<b>917,200</b>	<b>1,118,000</b>
<b>CONTRACTUAL SERVICES</b>				
401.33-46 Fleet Charges	-	-	4,265	2,427
401.33-47 IT Charges	-	-	23,943	66,834
401.35-00 Programs	188	2,539	2,000	1,000
401.36-10 New Hire Expense	8,000	-	-	40,000
401.46-05 Telecommunications	1,707	1,744	2,500	2,500
401.47-05 Legal Publications	2,459	3,815	2,500	2,500
401.48-05 Copy/Image/Scan	4,296	2,468	4,500	-
401.49-05 Dues & Memberships	12,096	10,040	12,000	13,500
401.49-10 Seminars & Conf. Regist.	4,337	3,094	6,000	6,000
401.49-41 Travel-Meals	96	508	1,000	1,000
401.49-42 Travel-Lodging	886	1,441	4,000	4,000
401.49-43 Travel-Airfare	-	198	3,000	3,000
401.49-44 Travel-Mileage	278	327	500	500
401.49-46 Travel-Misc	248	113	500	500
401.49-47 Prof. Dev/Commission	4,074	6,686	10,000	10,000
	<b>38,665</b>	<b>32,973</b>	<b>76,708</b>	<b>153,761</b>
<b>COMMODITIES</b>				
401.51-10 Office Supplies	1,486	872	1,500	1,500
401.52-05 Books	102	-	300	300
401.52-15 Subscriptions	1,027	698	1,000	1,100
401.53-05 Uniforms	35	-	525	675
401.54-00 Operating Supplies	142	-	-	-
401.54-40 Food	3,844	4,207	1,000	1,000
	<b>6,636</b>	<b>5,777</b>	<b>4,325</b>	<b>4,575</b>
<b>COMMODITIES - CIP</b>				
401.79-25 Office Equip (Inventory)	15,520	6,752	1,000	1,000
	<b>15,520</b>	<b>6,752</b>	<b>1,000</b>	<b>1,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 883,946</b>	<b>\$ 823,059</b>	<b>\$ 999,233</b>	<b>\$ 1,277,336</b>



# City Manager's Department Communications Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
403.12-01	Exempt-Full Time	-	59,421	131,000	94,000
403.13-01	Non-Exempt-Full Time	-	21,058	-	111,000
403.15-00	Salaries-Temporary	-	-	-	6,000
403.18-15	Cell Phone Allow	-	-	520	-
403.25-00	Benefits - Vehicle Allow	-	1,500	1,800	2,000
		-	<b>81,979</b>	<b>133,320</b>	<b>213,000</b>
<b>CONTRACTUAL SERVICES</b>					
403.31-00	Professional Services	-	6,500	15,000	15,000
403.33-47	IT Charges	-	-	-	16,832
403.43-80	Software Maint Agreements	-	22,284	43,500	56,391
403.47-20	Marketing/Public Relations	-	6,258	26,700	27,000
403.48-10	Printing/Binding	-	920	12,000	12,000
403.49-05	Dues & Memberships	-	400	200	550
403.49-10	Seminars & Conf. Regist.	-	415	750	2,000
403.49-41	Travel-Meals	-	43	300	500
403.49-42	Travel-Lodging	-	-	500	1,000
403.49-43	Travel-Airfare	-	-	500	500
403.49-44	Travel-Mileage	-	32	200	250
		-	<b>36,852</b>	<b>99,650</b>	<b>132,023</b>
<b>COMMODITIES</b>					
403.51-10	Office Supplies	-	29	200	250
403.52-15	Subscriptions	-	1,122	500	500
403.53-05	Uniforms	-	148	150	225
		-	<b>1,299</b>	<b>850</b>	<b>975</b>
<b>COMMODITIES - CIP</b>					
403.79-25	Office Equip (Inventory)	-	6,865	500	1,000
		-	<b>6,865</b>	<b>500</b>	<b>1,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ -</b>	<b>\$ 126,995</b>	<b>\$ 234,320</b>	<b>\$ 346,998</b>



# City Manager's Department

## Building Services Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
479.12-01	Exempt-Full Time	54,793	58,311	66,000	138,000
479.13-01	Non-Exempt-Full Time	118,393	185,393	241,500	277,000
479.13-02	Non-Exempt-Part Time	-	-	18,000	21,000
479.15-00	Salaries-Temporary	755	-	-	-
479.18-15	Cell Phone Allow	800	2,040	2,640	-
479.18-16	Clothing Allow	2,488	2,485	3,400	4,000
		<b>177,229</b>	<b>248,229</b>	<b>331,540</b>	<b>440,000</b>
<b>CONTRACTUAL SERVICES</b>					
479.33-46	Fleet Charges	-	-	11,491	30,545
479.33-47	IT Charges	-	-	11,106	39,484
479.34-30	HVAC System	25,717	23,844	30,000	30,000
479.34-40	Electrical System	-	-	1,000	5,000
479.41-05	Trash Service	4,986	4,757	5,000	5,200
479.41-10	Gas & Electricity	136,675	133,584	145,000	145,000
479.42-05	Janitorial Services	40	-	2,500	5,000
479.43-20	Building Maintenance	12,549	14,229	15,000	15,000
479.43-21	Elevator Maintenance	8,100	10,800	3,000	4,000
479.43-25	Equipment Maintenance	601	1,074	2,000	2,200
479.44-10	Equip & Vehicle Rent	-	-	500	500
479.46-05	Telecommunications	1,162	1,784	1,000	1,000
479.49-10	Seminars & Conf Reg	-	-	500	500
479.49-20	Training	225	257	1,500	2,000
479.49-41	Travel-Meals	63	-	100	500
479.49-42	Travel-Lodging	-	-	250	500
479.49-44	Travel-Mileage	-	-	100	100
		<b>190,118</b>	<b>190,329</b>	<b>230,047</b>	<b>286,529</b>
<b>COMMODITIES</b>					
479.51-10	Office Supplies	-	65	-	500
479.53-05	Uniforms	564	296	1,000	2,500
479.54-00	Operating Supplies	2,514	2,267	2,500	3,000
479.56-05	Building Material	2,039	4,497	3,000	3,500
479.56-10	Janitorial Supplies	10,817	12,668	13,000	13,000
479.56-15	Maintenance Supplies	5,941	4,905	6,000	6,000
479.56-17	Electrical Supplies	502	2,569	750	3,000
479.58-05	Repair Parts	77	193	250	500
479.58-15	Fuel & Lube	1,105	2,743	1,500	2,000
		<b>23,559</b>	<b>30,203</b>	<b>28,000</b>	<b>34,000</b>
<b>CAPITAL OUTLAY</b>					
479.73-10	Operating & Maint (Equip)	-	48,578	48,000	48,000
479.75-25	Buildings (Maint)	-	-	157,000	25,000
		<b>-</b>	<b>48,578</b>	<b>205,000</b>	<b>73,000</b>

# City Manager's Department

## Building Services Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>COMMODITIES - CIP</b>					
479.79-10	Operating Equip (Inv)	4,682	1,804	6,500	10,000
479.79-25	Office Equip (Inv)	-	254	2,500	2,500
		<b>4,682</b>	<b>2,058</b>	<b>9,000</b>	<b>12,500</b>
<b>DEBT SERVICE</b>					
479.85-01	Lease Purchase / Principal	-	7,239	7,601	13,732
479.85-02	Lease Purchase / Interest	-	2,000	1,638	1,766
		-	<b>9,239</b>	<b>9,239</b>	<b>15,498</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 395,588</b>	<b>\$ 528,636</b>	<b>\$ 812,826</b>	<b>\$ 861,527</b>

<b>2024 Lease Purchase Payments</b>					
411.85-00	BM032E	Purchase new Pickup Truck (2 Out of 4 Payments)			15,498
<b>TOTAL LEASE PURCHASE IMPACT</b>					<b>15,498</b>



# City Manager's Department

## Animal Services Division

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
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### PERSONNEL SERVICES

416.12-01	Exempt-Full Time	53,674	62,361	71,500	74,000
416.13-01	Non-Exempt-Full Time	256,795	292,575	414,000	425,000
416.13-02	Non-Exempt-Part Time	12,825	737	18,000	22,000
416.15-00	Salaries-Temporary	24,565	19,315	35,000	27,000
416.18-15	Cell Phone Allow	520	500	750	-
416.18-16	Clothing Allow	4,679	4,617	4,800	4,800
416.25-00	Benefits-Vehicle Allow	735	1,100	1,500	1,500
		<b>353,793</b>	<b>381,205</b>	<b>545,550</b>	<b>554,300</b>

### CONTRACTUAL SERVICES

416.31-00	Professional Services	5,392	604	2,500	2,500
416.33-10	Animal Shelter Contract	15,000	15,000	18,000	15,000
416.33-46	Fleet Charges	-	-	21,276	17,659
416.33-47	IT Charges	-	-	17,158	47,174
416.33-70	Veterinary Services	427	2,532	5,000	5,000
416.34-30	HVAC System	-	-	-	5,000
416.34-60	Credit Card Process Fee	1,893	1,545	2,000	1,800
416.41-05	Trash Service	800	780	750	800
416.41-10	Gas & Electricity	16,977	20,932	25,000	25,000
416.42-10	Ground Maintenance	-	-	250	250
416.43-20	Building Maintenance	8,793	19,700	38,000	10,000
416.43-25	Equipment Maintenance	5,180	972	5,000	2,000
416.43-26	Copy Machine	1,544	2,968	1,500	3,000
416.43-80	Software Maint Agrmts	2,286	2,104	2,000	300
416.46-05	Telecommunications	4,610	5,202	5,000	5,200
416.46-10	Postage	55	-	100	100
416.47-15	Other Advertising	-	-	500	500
416.47-20	Marketing / PR	2,301	1,077	-	-
416.48-05	Copy / Image / Scan	645	645	700	-
416.48-10	Printing / Binding	2,699	4,962	3,500	3,500
416.49-05	Dues & Memberships	720	648	720	700
416.49-10	Seminars & Conf. Reg.	2,885	(80)	4,000	4,000
416.49-25	In-House Training	-	-	500	500
416.49-41	Travel-Meals	-	145	500	200
416.49-42	Travel-Lodging	225	-	1,500	1,500
416.49-44	Travel-Mileage	26	67	500	500
		<b>72,458</b>	<b>79,804</b>	<b>155,954</b>	<b>152,183</b>

### COMMODITIES

416.51-10	Office Supplies	1,490	842	2,000	2,000
416.51-15	Paper Supplies	58	-	200	200
416.53-05	Uniforms	2,270	1,673	2,500	3,000

# City Manager's Department

## Animal Services Division

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>COMMODITIES (Cont.)</b>				
416.54-00 Operating Supplies	11,788	5,913	15,000	15,000
416.54-10 Chemicals	3,991	3,481	5,000	5,000
416.54-20 Animal Food - Meat	2,809	4,860	3,000	5,000
416.54-35 First Aid	25	-	200	200
416.54-36 Veterinary Supplies	25,040	19,605	25,000	25,000
416.54-40 Food	1,711	487	600	600
416.56-05 Building Material	1,091	404	1,000	1,000
416.56-10 Janitorial Supplies	1,122	1,582	1,000	1,500
416.56-15 Maintenance Supplies	253	612	500	500
416.58-05 Repair Parts	2,657	2,036	2,500	2,500
416.58-15 Fuel & Lube	3,363	4,298	6,000	6,000
	<b>57,668</b>	<b>45,793</b>	<b>64,500</b>	<b>67,500</b>
<b>COMMODITIES - CIP</b>				
416.79-10 Operating Equip (Inv)	-	-	20,000	20,000
416.79-25 Office Equip (Inv)	1,713	1,671	2,000	2,000
	<b>1,713</b>	<b>1,671</b>	<b>22,000</b>	<b>22,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 485,632</b>	<b>\$ 508,472</b>	<b>\$ 788,004</b>	<b>\$ 795,983</b>
<b>TOTAL DEPARTMENT EXPENDITURES*</b>	<b>\$ 1,765,166</b>	<b>\$ 1,987,162</b>	<b>\$ 2,834,383</b>	<b>\$ 3,281,843</b>

*\*The Animal Services and Building Services Divisions are reported under the City Manager's Department beginning with the 2024 Budget. These divisions were previously under the Parks & Recreation Department.*



# Finance Department

## Finance Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
402.11-01	Administrative-Full Time	106,277	133,779	149,000	159,000
402.12-01	Exempt-Full Time	330,574	260,237	613,500	617,000
402.13-01	Non-Exempt-Full Time	111,321	96,853	158,500	133,000
402.15-00	Salaries-Temporary	11,493	15,306	16,000	25,000
402.18-15	Cell Phone Allowance	16	-	-	-
402.25-00	Benefits - Vehicle Allow	2,495	3,000	3,000	4,000
		<b>562,176</b>	<b>509,175</b>	<b>940,000</b>	<b>938,000</b>
<b>CONTRACTUAL SERVICES</b>					
402.31-00	Professional Services	81,371	51,293	85,000	100,000
402.33-47	IT Charges	-	318	21,402	56,909
402.48-05	Copy/Image/Scan	3,437	1,974	3,500	-
402.48-10	Printing/Binding	-	911	900	1,000
402.49-05	Dues & Memberships	1,570	1,195	3,700	4,000
402.49-10	Seminars & Conf. Reg.	950	325	5,000	5,500
402.49-20	Training	297	1,040	3,500	4,000
402.49-41	Travel-Meals	-	21	1,250	1,500
402.49-42	Travel-Lodging	316	314	4,000	4,500
402.49-43	Travel-Airfare	-	-	2,000	2,000
402.49-44	Travel-Mileage	-	-	1,200	1,200
		<b>87,941</b>	<b>57,391</b>	<b>131,452</b>	<b>180,609</b>
<b>COMMODITIES</b>					
402.51-10	Office Supplies	2,079	1,727	4,200	3,000
402.52-15	Subscriptions	142	-	500	500
402.54-40	Food	35	35	400	500
402.54-60	Computer Supplies	57	147	2,500	2,000
402.58-05	Motor Vehicle Supplies	55	-	-	-
		<b>2,368</b>	<b>1,909</b>	<b>7,600</b>	<b>6,000</b>
<b>COMMODITIES - CIP</b>					
402.79-25	Office Equip (Inv)	627	2,167	1,500	1,500
		<b>627</b>	<b>2,167</b>	<b>1,500</b>	<b>1,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 653,112</b>	<b>\$ 570,642</b>	<b>\$ 1,080,552</b>	<b>\$ 1,126,109</b>



# Finance Department

## Customer Service Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
407.12-01	Exempt-Full Time	71,569	73,602	79,000	86,000
407.13-01	Non-Exempt-Full Time	89,203	107,531	125,000	170,000
407.15-00	Salaries-Temporary	475	-	-	-
		<b>161,247</b>	<b>181,133</b>	<b>204,000</b>	<b>256,000</b>
<b>CONTRACTUAL SERVICES</b>					
407.33-46	Fleet Charges	-	-	5,003	4,780
407.33-47	IT Charges	-	-	15,169	44,249
407.46-05	Telecommunications	240	240	500	500
407.47-20	Marketing / PR	-	-	100	-
407.49-20	Training	4	-	-	-
407.48-05	Copy / Image / Scan	2,148	1,234	2,500	-
		<b>2,392</b>	<b>1,474</b>	<b>23,272</b>	<b>49,529</b>
<b>COMMODITIES</b>					
407.51-10	Office Supplies	2,111	1,443	2,500	2,500
407.54-00	Operating Supplies	272	-	500	500
407.58-15	Fuel & Lube	46	51	-	50
		<b>2,429</b>	<b>1,494</b>	<b>3,000</b>	<b>3,050</b>
<b>COMMODITIES - CIP</b>					
407.79-25	Office Equip (Inventory)	1,285	161	2,500	2,500
		<b>1,285</b>	<b>161</b>	<b>2,500</b>	<b>2,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 167,353</b>	<b>\$ 184,262</b>	<b>\$ 232,772</b>	<b>\$ 311,079</b>
<b>TOTAL DEPARTMENT EXPENDITURES</b>		<b>\$ 820,465</b>	<b>\$ 754,904</b>	<b>\$ 1,313,324</b>	<b>\$ 1,437,188</b>

# Airport Department Administration Division



		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
410.11-01	Administrative-Full Time	122,703	107,176	120,500	125,000
410.12-01	Exempt-Full Time	53,528	-	-	-
410.13-01	Non-Exempt-Full Time	32,569	35,880	43,000	43,000
410.18-15	Cell Phone Allowance	650	650	650	-
410.25-00	Benefits-Vehicle Allow	4,120	3,600	3,650	4,000
		<b>213,570</b>	<b>147,306</b>	<b>167,800</b>	<b>172,000</b>
<b>CONTRACTUAL SERVICES</b>					
410.31-00	Professional Services	10,850	4,757	20,000	20,000
410.32-10	Network Services	5,139	5,540	5,850	6,100
410.33-47	IT Charges	-	-	5,102	24,499
410.46-05	Telecommunications	2,068	3,002	4,500	2,000
410.46-10	Postage	130	32	200	200
410.47-05	Legal Publications	69	327	100	100
410.47-20	Marketing/PR	59,010	64,076	75,000	80,000
410.48-05	Copy / Image / Scan	4,296	4,008	4,500	-
410.48-10	Printing/Binding	57	216	-	200
410.49-05	Dues & Memberships	2,035	910	2,035	2,400
410.49-10	Seminar & Conf. Reg.	2,185	3,965	3,000	4,000
410.49-20	Training	22	400	1,000	1,000
410.49-41	Travel-Meals	206	263	250	350
410.49-42	Travel-Lodging	1,500	1,703	4,500	4,500
410.49-43	Travel-Airfare	406	1,048	3,000	3,000
410.49-44	Travel-Car Rental	94	24	300	300
410.49-45	Travel-Mileage	-	534	-	600
		<b>88,067</b>	<b>90,805</b>	<b>129,337</b>	<b>149,249</b>
<b>COMMODITIES</b>					
410.51-10	Office Supplies	307	452	1,000	1,000
410.51-15	Paper Supplies	227	102	200	200
410.52-15	Subscriptions	233	233	300	300
410.53-05	Uniforms	142	129	250	250
410.54-00	Operating Supplies	479	61	200	200
410.54-40	Food	267	994	500	750
410.56-60	Computer Supplies	-	142	-	-
		<b>1,655</b>	<b>2,113</b>	<b>2,450</b>	<b>2,700</b>
<b>COMMODITIES - CIP</b>					
410.79-25	Office Equip (Inv)	1,745	1,489	1,000	1,500
		<b>1,745</b>	<b>1,489</b>	<b>1,000</b>	<b>1,500</b>
<b>TRANSFERS</b>					
410.90-15	Transfer to Spec Revenue	1	-	-	-
		<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 305,038</b>	<b>\$ 241,713</b>	<b>\$ 300,587</b>	<b>\$ 325,449</b>



# Airport Department Operations Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
411.12-01	Exempt-Full Time	69,266	132,276	167,000	172,000
411.13-01	Non-Exempt-Full Time	524,762	623,104	713,500	787,000
411.18-15	Cell Phone Allow	3,655	4,365	3,800	-
411.18-16	Clothing Allow	3,068	4,382	3,200	5,000
411.25-00	Benefits-Vehicle Allow	2,123	3,200	5,000	5,000
		<b>602,874</b>	<b>767,327</b>	<b>892,500</b>	<b>969,000</b>
<b>CONTRACTUAL SERVICES</b>					
411.33-20	Airport Tower Contract	7,250	7,448	18,500	9,500
411.33-46	Fleet Charges	-	-	118,731	129,586
411.33-47	IT Charges	-	-	27,137	67,336
411.34-35	Other / Background Checks	4,500	-	2,500	2,500
411.34.60	Credit Card Processing Fee	11,664	22,543	21,000	25,000
411.41-05	Trash Service	6,300	7,240	7,300	8,100
411.42-10	Ground Maintenance	-	7,207	-	2,000
411.41-10	Gas & Electricity	284,034	228,257	210,000	269,000
411.43-20	Building Maintenance	56,716	43,054	40,000	45,000
411.43-25	Equipment Maintenance	4,995	10,473	5,000	5,000
411.43-40	Parking / Walkways / Signs	613	10,066	25,000	25,000
411.43-42	Airfield Light Supplies	7,653	16,069	7,500	10,000
411.43-43	Security	41,491	15,181	20,000	20,000
411.43-80	Software Maint Agreements	15,674	12,828	14,800	14,800
411.44-10	Equipment & Vehicle Rent	-	1,217	2,500	-
411.46-05	Telecommunications	6,811	9,429	7,000	11,500
411.49-05	Dues & Memberships	275	275	275	550
411.49-10	Seminars & Conf. Reg.	295	650	500	800
411.49-20	Training	1,865	1,290	3,750	3,200
411.49-41	Travel-Meals	-	239	600	600
411.49-42	Travel-Lodging	-	1,433	3,000	3,000
411.49-43	Travel-Airfare	-	718	2,250	2,000
411.49-44	Travel-Mileage	-	86	150	100
		<b>450,136</b>	<b>395,703</b>	<b>537,493</b>	<b>654,572</b>
<b>COMMODITIES</b>					
411.51-10	Office Supplies	196	20	300	300
411.52-15	Subscriptions	323	323	400	400
411.53-05	Uniforms	1,217	2,714	4,000	4,500
411.54-00	Operating Supplies	1,046	2,289	3,000	3,000
411.54-15	Snow & Ice Control Supply	18,094	39,081	50,000	50,000
411.54-24	Wildlife Control	166	100	500	500
411.54-35	First Aid	100	90	100	100
411.54-70	Sign Materials	1,157	-	500	500
411.55-07	Road Material-Other	10,096	6,679	5,000	7,000

# Airport Department Operations Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>COMMODITIES (Cont.)</b>					
411.56-05	Building Material	3,954	11,565	12,500	12,500
411.56-10	Janitorial Supplies	17,900	17,809	20,000	20,000
411.56-15	Maintenance Supplies	7,880	8,703	5,500	9,000
411.58-05	Motor Vehicle Supplies	14,862	14,680	15,000	15,000
411.58-15	Fuel & Lube	14,141	25,076	15,000	20,000
		<b>91,132</b>	<b>129,129</b>	<b>131,800</b>	<b>142,800</b>
<b>OTHER CHARGES</b>					
411.65-30	Property Taxes	9,586	9,570	10,000	10,100
411.65-65	Permit Fees	60	60	60	60
		<b>9,646</b>	<b>9,630</b>	<b>10,060</b>	<b>10,160</b>
<b>CAPITAL OUTLAY</b>					
411.73-10	Operating & Maint Equip	-	21,242	-	-
411.75-35	Machinery & Equip (Maint)	16,755	52,017	10,000	10,000
		<b>16,755</b>	<b>73,259</b>	<b>10,000</b>	<b>10,000</b>
<b>COMMODITIES - CIP</b>					
411.79-10	Operating Equip (Inv)	10,006	31,270	27,500	25,000
411.79-25	Office Equip (Inv)	3,638	3,366	3,000	3,000
		<b>13,644</b>	<b>34,636</b>	<b>30,500</b>	<b>28,000</b>
<b>DEBT SERVICE</b>					
411.85-00	Lease Purchase	-	31,842	-	-
411.85-01	Lease Purchase / Principal	21,239	13,790	35,672	24,484
411.85-02	Lease Purchase / Interest	1,539	1,320	4,322	1,652
		<b>22,778</b>	<b>46,952</b>	<b>39,994</b>	<b>26,136</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,206,965</b>	<b>\$ 1,456,636</b>	<b>\$ 1,652,347</b>	<b>\$ 1,840,668</b>

<b>TOTAL DEPARTMENT EXPENDITURES</b>	<b>\$ 1,512,003</b>	<b>\$ 1,698,349</b>	<b>\$ 1,952,934</b>	<b>\$ 2,166,117</b>
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<b>2024 Lease Purchase Payments</b>			
411.85-00	AP068E	Replace 1984 Ford 6610 Tractor, Unit #107 (2 out of 4 payments)	11,025
411.85-00	AP069E	Replace 2001 Batts De-Icer, Unit #120 (4 out of 5 payments)	9,069
411.85-00	AP078E	Airfield Lighting Control System (4 out of 5 payments)	6,041
<b>TOTAL LEASE PURCHASE IMPACT</b>			<b>26,136</b>



# Fire Department Administration Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
421.11-01	Administrative-Full Time	110,486	125,216	167,500	199,000
421.12-01	Exempt-Full Time	106,783	120,073	145,000	154,000
421.13-01	Non-Exempt-Full Time	127,443	137,915	154,500	156,000
421.18-15	Cell Phone Allow	1,560	1,420	1,560	-
421.18-16	Clothing Allow	531	594	550	550
421.25-00	Benefits-Vehicle Allow	6,000	6,923	7,200	7,200
		<b>352,803</b>	<b>392,141</b>	<b>476,310</b>	<b>516,750</b>
<b>CONTRACTUAL SERVICES</b>					
421.31-00	Professional Services	25,460	5,668	22,000	22,000
421.31-50	Medical Exam	1,568	704	1,500	1,500
421.33-46	Fleet Charges	-	-	16,580	15,079
421.36-20	Pre-Employ Medical Test	6,851	7,270	8,500	9,100
421.41-05	Trash Service	31	-	-	-
421.41-10	Gas & Electricity	114,377	101,131	105,000	102,167
421.43-26	Copy Machine	433	1,041	1,100	1,100
421.43-43	Security	26,573	26,899	31,000	31,000
421.43-80	Software Maint Agrmts	58,361	30,936	36,000	59,000
421.46-05	Telecommunications	30,280	31,589	32,000	32,000
421.46-15	Freight	1,071	621	750	750
421.48-05	Copy/Image/Scan	2,415	7,114	5,000	-
421.48-10	Printing/Binding	-	586	200	200
421.49-05	Dues & Memberships	1,097	1,033	1,300	1,300
421.49-10	Seminars & Conf. Reg.	450	405	1,500	1,500
421.49-20	Training	106	35	1,000	1,000
421.49-41	Travel-Meals	-	-	500	500
421.49-42	Travel-Lodging	415	417	800	800
421.49-43	Travel-Airfare	-	-	150	150
421.49-44	Travel-Mileage	12	(243)	50	50
		<b>269,500</b>	<b>215,206</b>	<b>264,930</b>	<b>279,196</b>
<b>COMMODITIES</b>					
421.51-10	Office Supplies	2,105	2,081	2,800	2,800
421.51-15	Paper Supplies	814	476	1,800	1,800
421.52-05	Books	-	-	300	300
421.52-15	Subscriptions	592	757	500	500
421.54-40	Food	850	2,034	3,000	3,000
421.54-45	Kitchen & Bunkroom	1,076	122	500	500
421.54-60	Computer Supplies	4,301	2,459	5,000	5,000
		<b>9,738</b>	<b>7,929</b>	<b>13,900</b>	<b>13,900</b>

# Fire Department Administration Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>COMMODITIES - CIP</b>					
421.79-10	Operating Equipment	-	1,451	4,000	4,000
421.79-20	Computer Hard/Soft (Inv)	20,003	19,337	20,000	20,000
421.79-25	Office Equipment (Inv)	2,211	2,276	4,500	4,500
		<b>22,214</b>	<b>23,064</b>	<b>28,500</b>	<b>28,500</b>
<b>DEBT SERVICE</b>					
421.85-01	Lease Purchase / Principal	11,025	11,339	11,662	-
421.85-02	Lease Purchase / Interest	970	656	332	-
		<b>11,995</b>	<b>11,995</b>	<b>11,995</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 666,250</b>	<b>\$ 650,335</b>	<b>\$ 795,635</b>	<b>\$ 838,346</b>



# Fire Department Operation Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
422.12-01	Exempt-Full Time	546,090	606,058	695,000	741,000
422.13-01	Non-Exempt-Full Time	4,471,400	4,734,747	5,092,000	5,919,000
422.13-02	Part time	-	436	-	-
422.15-00	Salaries-Temporary	60,012	87,381	132,720	137,400
422.18-15	Cell Phone Allowance	3,790	3,770	3,900	-
422.18-16	Clothing Allowance	12,775	906	15,000	15,000
		<b>5,094,067</b>	<b>5,433,298</b>	<b>5,938,620</b>	<b>6,812,400</b>
<b>CONTRACTUAL SERVICES</b>					
422.31-00	Professional Services	4,791	1,776	7,500	7,500
422.31-50	Medical Exam	23,916	23,860	31,000	31,000
422.31-55	Equipment Testing	4,588	774	7,000	7,000
422.33-46	Fleet Charges	-	-	16,391	17,399
422.33-47	IT Charges	-	-	137,464	327,654
422.33-70	Veterinary Services	559	837	600	1,000
422.34-30	HVAC System	12,368	26,747	17,000	20,000
422.34-40	Electrical System	-	-	1,500	1,500
422.41-05	Trash Service	3,577	3,798	4,000	4,000
422.42-05	Janitorial Services	-	-	1,000	1,000
422.42-10	Ground Maintenance	9,245	10,623	12,000	12,000
422.43-20	Building Maintenance	26,332	60,295	30,000	35,000
422.43-21	Elevator Maintenance	-	-	1,320	2,500
422.43-25	Equipment Maintenance	18,333	23,556	26,500	26,500
422.44-10	Equipment & Vehicle Rent	-	-	50	50
422.46-15	Freight	170	210	200	300
422.47-20	Marketing/Public Relation	-	-	-	1,000
422.48-10	Printing/Binding	98	90	200	200
422.49-05	Dues & Memberships	1,403	1,331	1,500	1,500
422.49-10	Seminars & Conf. Reg.	2,548	9,509	12,000	12,000
422.49-20	Training	17,967	21,473	21,000	35,000
422.49-25	In-House Training	6,152	7,705	6,500	10,000
422.49-41	Travel-Meals	2,327	5,260	6,000	7,000
422.49-42	Travel-Lodging	2,480	6,154	6,500	7,000
422.49-43	Travel-Airfare	60	570	900	1,900
422.49-44	Travel-Mileage	712	1,573	1,000	1,000
		<b>137,626</b>	<b>206,141</b>	<b>349,125</b>	<b>571,003</b>
<b>COMMODITIES</b>					
422.52-05	Books	2,253	2,642	2,800	2,800
422.53-05	Uniforms	20,433	24,247	26,000	31,000
422.53-15	Safety Clothing	44,174	40,396	50,000	55,000
422.54-00	Operating Supplies	9,674	13,397	10,000	14,000
422.54-05	Agricultural Supplies	227	338	200	500
422.54-10	Chemicals	-	6,837	5,000	5,000
2024 Operating Budget		448			City of Manhattan

# Fire Department Operation Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>COMMODITIES (Cont)</b>					
422.54-15	Snow & Ice Supply	391	463	800	800
422.54-35	First Aid	5,224	3,776	4,000	4,500
422.54-40	Food	4,353	2,999	4,500	4,500
422.54-45	Kitchen & Bunkroom	19,895	7,694	8,500	10,500
422.54-60	Computer Supplies	93	-	-	-
422.56-05	Building Material	2,108	2,456	7,500	5,000
422.56-10	Janitorial Supplies	11,028	12,775	13,500	13,500
422.56-15	Maintenance Supplies	6,222	7,485	12,000	12,000
422.56-17	Electrical Supplies	2,063	4,789	2,100	2,500
422.58-05	Motor Vehicle Supplies	106,594	80,757	70,000	85,000
422.58-15	Fuel & Lube	54,718	74,442	55,000	65,000
		<b>289,450</b>	<b>285,492</b>	<b>271,900</b>	<b>311,600</b>
<b>CAPITAL OUTLAY</b>					
422.75-25	Buildings (Maintenance)	59,950	-	-	-
		<b>59,950</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>COMMODITIES - CIP</b>					
422.79-10	Operating Equipment	49,073	29,325	29,000	39,000
		<b>49,073</b>	<b>29,325</b>	<b>29,000</b>	<b>39,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 5,630,166</b>	<b>\$ 5,954,257</b>	<b>\$ 6,588,645</b>	<b>\$ 7,734,003</b>



# Fire Department Risk Reduction Division

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
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## PERSONNEL SERVICES

427.12-01	Exempt-Full Time	382,013	428,349	499,500	530,000
427.13-01	Non-Exempt-Full Time	476,185	499,299	659,500	655,000
427.18-15	Cell Phone Allowance	5,460	5,550	6,000	-
427.18-16	Clothing Allowance	3,443	3,570	3,700	3,700
427.25-00	Benefits-Vehicle Allow	2,400	2,400	2,400	2,400
		<b>869,501</b>	<b>939,168</b>	<b>1,171,100</b>	<b>1,191,100</b>

## CONTRACTUAL SERVICES

427.31-50	Medical Exam	1,196	1,420	1,700	1,700
427.33-46	Fleet Charges	-	-	54,102	49,024
427.33-47	IT Charges	-	-	37,437	111,013
427.42-11	Ground Maint / Code	-	-	500	500
427.43-25	Equipment Maintenance	17,449	22,491	17,500	22,500
427.43-26	Copy Machine	-	-	500	500
427.47-05	Legal Publications	56	-	60	60
427.47-20	Marketing/Public Relation	1,130	2,658	5,000	6,000
427.48-05	Copy / Image / Scan	4,296	4,349	5,000	-
427.48-10	Printing/Binding	2,245	563	3,200	3,200
427.49-05	Dues & Memberships	1,140	1,801	5,000	4,000
427.49-10	Seminars & Conf. Reg.	443	3,840	5,000	5,000
427.49-20	Training	5,992	4,040	7,000	8,000
427.49-25	In-House Training	125	-	1,000	1,000
427.49-41	Travel-Meals	654	883	2,500	2,500
427.49-42	Travel-Lodging	195	735	5,500	2,500
427.49-43	Travel-Airfare	60	60	200	250
427.49-44	Travel-Mileage	-	11	500	500
		<b>34,981</b>	<b>42,851</b>	<b>151,699</b>	<b>218,247</b>

## COMMODITIES

427.52-05	Books	3,523	132	4,500	4,500
427.51-10	Office Supplies	-	126	-	-
427.52-15	Subscriptions	2,322	2,426	4,200	4,200
427.53-05	Uniforms	2,892	2,250	6,000	6,000
427.53-15	Safety Clothing	858	492	3,000	3,000
427.54-00	Operating Supplies	2,180	3,330	2,300	3,500
427.54-40	Food	525	379	1,000	1,000
		<b>12,300</b>	<b>9,134</b>	<b>21,000</b>	<b>22,200</b>

## CAPITAL OUTLAY

427.74-00	Motor Vehicles	-	50,000	-	-
		<b>-</b>	<b>50,000</b>	<b>-</b>	<b>-</b>

# Fire Department Risk Reduction Division

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>COMMODITIES - CIP</b>				
427.79-10 Operating Equipment	2,447	2,248	2,000	3,000
427.79-25 Office Equip (Inventory)	1,915	2,506	4,000	4,500
	<b>4,362</b>	<b>4,754</b>	<b>6,000</b>	<b>7,500</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 921,144</b>	<b>\$ 1,045,907</b>	<b>\$ 1,349,799</b>	<b>\$ 1,439,047</b>
<b>TOTAL DEPARTMENT EXPENDITURES</b>	<b>\$ 7,217,560</b>	<b>\$ 7,650,500</b>	<b>\$ 8,734,079</b>	<b>\$ 10,011,396</b>



# Human Resources Department

## Administration Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
405.11-01	Administrative-Full Time	112,191	117,985	146,500	159,000
405.12-01	Exempt-Full Time	55,824	84,949	105,500	122,000
405.18-15	Cell Phone Allow	244	260	250	-
405.25-00	Benefits-Vehicle Allow	5,413	5,600	5,500	6,000
		<b>173,672</b>	<b>208,794</b>	<b>257,750</b>	<b>287,000</b>
<b>CONTRACTUAL SERVICES</b>					
405.31-00	Professional Services	-	-	15,000	15,000
405.33-47	IT Charges	-	-	16,931	59,741
405.49-05	Dues & Memberships	1,063	2,082	2,125	2,400
405.49-10	Seminars & Conf. Reg.	3,225	3,598	3,500	3,500
405.49-15	Reference Materials	239	-	-	-
405.49-41	Travel-Meals	438	213	750	750
405.49-42	Travel-Lodging	2,493	3,764	2,500	4,000
405.49-43	Travel-Airfare	744	1,338	1,000	1,500
405.49-44	Travel-Mileage	814	478	-	-
		<b>9,016</b>	<b>11,473</b>	<b>41,806</b>	<b>86,891</b>
<b>COMMODITIES</b>					
405.52-05	Books	50	-	-	-
405.52-15	Subscriptions	835	995	2,500	2,300
405.54-00	Operating Supplies	-	-	100	300
405.79-25	Office Equipment (Inv)	1,780	1,928	1,500	1,500
		<b>2,665</b>	<b>2,923</b>	<b>4,100</b>	<b>4,100</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 185,353</b>	<b>\$ 223,190</b>	<b>\$ 303,656</b>	<b>\$ 377,991</b>



# Human Resources Department

## Personnel Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
406.12-01	Exempt-Full Time	127,991	156,409	171,000	183,000
406.13-01	Non-Exempt-Full Time	159,774	159,300	202,000	209,000
406.13-02	Non-Exempt-Part Time	-	4,054	-	-
406.15-00	Salaries-Temporary	-	-	10,000	10,000
		<b>287,765</b>	<b>319,763</b>	<b>383,000</b>	<b>402,000</b>
<b>CONTRACTUAL SERVICES</b>					
406.31-00	Professional Services	48	24	-	-
406.36-15	Drug Testing	10,922	11,986	15,000	15,000
406.36-30	Employment Screening	10,613	11,656	16,000	16,000
406.43-80	Software Maint Agrmts	-	7,989	2,000	2,000
406.47-10	Recruitment	2,075	1,165	13,750	13,750
406.47-15	Other Advertising	-	-	500	500
406.48-05	Copy/Image/Scan	4,296	4,008	4,500	-
406.48-10	Printing/Binding	-	-	150	150
406.49-05	Dues & Memberships	1,419	1,030	3,000	3,000
406.49-10	Seminars & Conf. Reg.	349	3,825	5,000	5,000
406.49-15	Reference Materials	-	-	500	500
406.49-20	Training	35	-	2,500	2,500
406.49-41	Travel-Meals	28	136	1,000	1,000
406.49-42	Travel-Lodging	139	947	2,000	2,000
406.49-43	Travel-Airfare	-	420	-	-
406.49-44	Travel-Mileage	141	160	800	800
		<b>30,065</b>	<b>43,346</b>	<b>66,700</b>	<b>62,200</b>
<b>COMMODITIES</b>					
406.51-10	Office Supplies	1,773	2,372	3,000	3,000
406.52-15	Subscriptions	299	-	3,000	3,000
406.54-00	Operating Supplies	445	628	300	300
406.54-40	Food	118	115	700	700
		<b>2,635</b>	<b>3,115</b>	<b>7,000</b>	<b>7,000</b>
<b>COMMODITIES CIP</b>					
406.79-25	Office Equip (Inventory)	5,249	3,690	6,500	-
		<b>5,249</b>	<b>3,690</b>	<b>6,500</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 325,714</b>	<b>\$ 369,914</b>	<b>\$ 463,200</b>	<b>\$ 471,200</b>
<b>TOTAL DEPARTMENT EXPENDITURES</b>		<b>\$ 511,067</b>	<b>\$ 593,104</b>	<b>\$ 766,856</b>	<b>\$ 849,191</b>



# Public Works Department

## Administration Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
431.11-01	Administrative-Full Time	142,559	158,682	184,500	196,000
431.12-01	Exempt-Full Time	38,100	53,874	59,500	234,000
431.13-01	Non-Exempt-Full Time	14,320	-	-	-
431.18-15	Cell Phone Allowance	650	650	650	-
431.25-00	Benefits-Vehicle Allow	3,600	3,600	3,600	7,200
		<b>199,229</b>	<b>216,806</b>	<b>248,250</b>	<b>437,200</b>
<b>CONTRACTUAL SERVICES</b>					
431.32-25	File Fees/Registration	36	-	250	250
431.43-26	Copy Machine	135	49	200	200
431.43-80	Software Maintenance	-	241	1,750	1,750
431.46-05	Telecommunications	480	473	650	550
431.47.05	Legal Publications	228	189	250	250
431.47-10	Recruitment	-	-	25	100
431.48-05	Copy/Image/Scan	156	144	500	-
431.49-05	Dues & Memberships	200	180	1,850	1,850
431.49-10	Seminars & Conf. Reg	180	1,019	1,400	1,500
431.49-20	Training	-	199	250	250
431.49-41	Travel-Meals	50	137	500	500
431.49-42	Travel-Lodging	904	931	1,500	1,500
431.49-43	Travel-Airfare	-	670	700	800
431.49-44	Travel-Mileage	-	58	50	50
		<b>2,369</b>	<b>4,290</b>	<b>9,875</b>	<b>9,550</b>
<b>COMMODITIES</b>					
431.51-10	Office Supplies	449	678	1,000	1,000
431.52-05	Books	-	-	100	100
431.53-05	Uniforms	56	73	350	200
431.54-40	Food	83	162	150	200
431.54-60	Computer Supplies	-	179	500	250
		<b>588</b>	<b>1,092</b>	<b>2,100</b>	<b>1,750</b>
<b>COMMODITIES CIP</b>					
431.79-10	Operating Equip. (Inv)	-	-	250	250
431.79-25	Office Equip. (Inv)	928	170	250	250
		<b>928</b>	<b>170</b>	<b>500</b>	<b>500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 203,114</b>	<b>\$ 222,358</b>	<b>\$ 260,725</b>	<b>\$ 449,000</b>



# Public Works Department

## Street Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
432.12-01	Exempt-Full Time	155,514	160,472	174,000	187,000
432.13-01	Non-Exempt-Full Time	934,454	1,210,126	955,000	1,309,000
432.18-15	Cell Phone Allowance	2,765	3,275	3,500	-
432.18-16	Clothing Allowance	11,010	14,035	14,000	15,000
		<b>1,103,743</b>	<b>1,387,908</b>	<b>1,146,500</b>	<b>1,511,000</b>
<b>CONTRACTUAL SERVICES</b>					
432.31-00	Professional Services	4,469	4,500	5,000	5,000
432.32-25	File Fees/Registration	161	57	250	250
432.33-46	Fleet Charges	-	-	590,939	550,435
432.33-47	IT Charges	-	-	44,042	111,082
432.41-05	Trash Service	8,332	17,479	9,000	30,000
432.41-10	Gas & Electricity	16,785	33,709	30,000	-
432.42-10	Ground Maintenance	26,251	26,956	-	27,000
432.43-10	Snow Removal	-	-	-	7,500
432.43-20	Building Maintenance	1,638	8,787	2,000	2,000
432.43-25	Equipment Maintenance	5,605	5,534	6,000	6,000
432.43-80	Software Maint Agrmts	5,002	5,962	6,000	6,000
432.44-10	Equip & Vehicle Rent	18,303	26,529	20,000	20,000
432.46-05	Telecommunications	5,936	7,119	6,500	6,500
432.48-05	Copy/Image/Scan	-	-	500	-
432.48-10	Printing/Binding	1,535	768	500	1,000
432.49-05	Dues & Memberships	615	782	1,000	1,000
432.49-10	Seminars & Conf. Reg.	-	2,250	4,000	4,000
432.49-20	Training	907	314	5,000	5,000
432.49-41	Travel-Meals	22	703	2,000	2,000
432.49-42	Travel-Lodging	-	3,171	2,500	3,000
432.49-44	Travel-Mileage	264	1,942	500	1,000
		<b>95,825</b>	<b>146,563</b>	<b>735,731</b>	<b>788,767</b>
<b>COMMODITIES</b>					
432.51-10	Office Supplies	3,251	1,335	3,500	3,500
432.53-05	Uniforms	6,316	9,820	7,500	10,000
532.53-15	Safety Clothing	3,986	3,603	4,000	4,000
532.54-00	Operating Supplies	20,498	11,838	25,000	25,000
432.54-15	Snow & Ice Control-Salt	315,349	-	320,000	320,000
432.54-16	Snow & Ice Deicer	12,851	24,460	20,000	20,000
432.54-35	First Aid	64	-	100	100
432.54-40	Food	2,772	3,817	3,500	4,500
432.54-70	Sign Materials	4,809	-	5,000	5,000
432.55-05	Road Material-Asphalt	68,377	-	80,000	80,000
432.55-06	Road Material-Concrete	151,522	-	170,000	170,000
432.55-07	Road Material-Other	52,140	3,505	75,000	75,000
432.56-05	Building Material	453	1,608	3,500	3,500
432.56-10	Janitorial Supplies	3,345	1,282	3,500	1,000

# Public Works Department

## Street Division

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>COMMODITIES (Cont)</b>				
432.56-15 Maintenance Supplies	1,319	-	1,500	1,500
432.58-05 Repair Parts	143,852	158,408	175,000	175,000
432.58-15 Fuel & Lube	80,432	158,141	85,000	85,000
	<b>871,336</b>	<b>377,817</b>	<b>982,100</b>	<b>983,100</b>
<b>COMMODITIES CIP</b>				
432.79-10 Operating Equipment	130,992	77,162	80,000	80,000
432.79-25 Office Equipment (Inventory)	4,826	7,026	3,000	3,000
	<b>135,818</b>	<b>84,188</b>	<b>83,000</b>	<b>83,000</b>
<b>DEBT SERVICE</b>				
432.85-00 Street / Lease Purchase	-	-	-	-
432.85-01 Lease Purchase/Principal	100,441	67,264	16,676	-
432.85-02 Lease Purchase/Interest	5,208	2,695	837	-
	<b>105,649</b>	<b>69,959</b>	<b>17,514</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,312,371</b>	<b>\$ 2,066,435</b>	<b>\$ 2,964,845</b>	<b>\$ 3,365,867</b>



# Public Works Department

## Engineering Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
433.12-01	Exempt-Full Time	466,242	542,000	614,500	607,000
433.13-01	Non-Exempt-Full Time	335,943	287,521	478,500	487,000
433.15-00	Salaries-Temporary	135	-	10,000	-
433.18-15	Cell Phone Allowance	4,200	3,970	4,200	-
433.18-16	Clothing Allowance	3,475	3,436	5,000	5,000
433.25-00	Benefits-Vehicle Allow	3,600	3,600	3,700	3,700
		<b>813,595</b>	<b>840,527</b>	<b>1,115,900</b>	<b>1,102,700</b>
<b>CONTRACTUAL SERVICES</b>					
433.32-25	File Fees / Registration	1,960	1,521	2,000	2,000
433.33-40	Construction Projects	-	-	500	500
433.33-46	Fleet Charges	-	-	46,574	44,797
433.33-47	IT Charges	-	-	48,308	161,746
433.43-25	Equipment Maintenance	2,828	2,105	4,500	4,500
433.43-26	Copy Machine	337	121	1,500	1,500
433.43-80	Software Maint Agrmts	19,254	11,213	17,500	20,000
433.46-05	Telecommunications	4,921	5,273	6,000	6,000
433.46-10	Postage	-	-	150	150
433.47-05	Legal Publications	103	-	150	150
433.47-10	Recruitment	-	-	500	500
433.47-20	Marketing / PR	1,014	-	750	750
433.48-05	Copy / Image / Scan	390	360	500	-
433.48-10	Printing / Binding	-	1,644	1,500	1,500
433.49-05	Dues & Memberships	1,380	1,671	3,800	3,000
433.49-10	Seminars & Conf. Reg	1,629	700	5,300	5,300
433.49-15	Reference Materials	-	-	1,000	1,000
433.49-20	Training	6,229	2,001	11,150	11,000
433.49-41	Travel-Meals	-	-	2,300	2,300
433.49-42	Travel-Lodging	-	281	6,400	6,400
433.49-43	Travel-Airfare	-	-	3,000	3,000
433.49-44	Travel-Mileage	35	19	1,000	1,000
		<b>40,080</b>	<b>26,909</b>	<b>164,382</b>	<b>277,093</b>
<b>COMMODITIES</b>					
433.51-10	Office Supplies	2,007	475	2,500	2,500
433.51-15	Paper Supplies	-	-	100	100
433.52-05	Books	118	970	500	1,000
433.52-15	Subscriptions	419	-	200	200
433.53-05	Uniforms	1,379	1,841	3,000	2,750
433.54-00	Operating Supplies	-	46	200	200
433.54-06	Utility Cut Supplies	638	11,072	500	3,000
433.54-30	Drafting Supplies	1,704	1,671	5,000	2,000
433.54-40	Food	83	120	1,000	1,000

# Public Works Department

## Engineering Division

	2021 Actual	2022 Actual	2023 Budget	2024 Budget	
<b>COMMODITIES (Cont.)</b>					
433.54-55	Surveying Supplies	8,813	1,814	9,500	10,000
433.54-60	Computer Supplies	307	1,744	2,500	2,500
433.58-05	Repair Parts	1,820	6,353	2,500	2,500
433.58-10	Tires	-	-	1,750	1,750
433.58-15	Fuel & Lube	8,506	10,690	12,000	12,000
		<b>25,794</b>	<b>36,797</b>	<b>41,250</b>	<b>41,500</b>
<b>COMMODITIES - CIP</b>					
433.79-10	Operating Equipment (Inv)	-	-	1,000	1,000
433.79-25	Office Equipment (Inv)	41,890	41,796	25,000	25,000
		<b>41,890</b>	<b>41,796</b>	<b>26,000</b>	<b>26,000</b>
<b>CAPITAL OUTLAY</b>					
433.73-25	Office Equipment	-	-	10,000	10,000
433.75-45	Planning Studies	-	11,104	5,000	5,000
		-	<b>11,104</b>	<b>15,000</b>	<b>15,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 921,359</b>	<b>\$ 957,134</b>	<b>\$ 1,362,532</b>	<b>\$ 1,462,293</b>



# Public Works Department

## Traffic Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
434.12-01	Exempt-Full Time	82,818	90,136	100,500	107,000
434.13-01	Non-Exempt-Full Time	306,860	312,855	507,000	702,000
434.15-00	Salaries-Temporary	-	-	12,500	-
434.18-15	Cell Phone Allowance	2,890	2,390	3,000	-
434.18-16	Clothing Allowance	3,787	4,264	6,500	6,500
		<b>396,355</b>	<b>409,645</b>	<b>629,500</b>	<b>815,500</b>
<b>CONTRACTUAL SERVICES</b>					
434.31-00	Traffic Control-Prof Svcs	-	-	250	2,000
434.33-46	Fleet Charges	-	-	55,048	69,388
434.33-47	IT Charges	-	-	19,805	64,960
434.34-31	Professional Services	-	-	250	250
434.34-45	Signal Repairs	61,545	47,118	55,000	65,000
434.41-05	Trash Service	1,369	1,316	1,500	1,500
434.41-10	Gas & Electricity	15,956	22,726	18,000	25,000
434.41-20	Traffic Control	66,641	51,210	55,000	55,000
434.41-25	School Flashers	526	452	2,000	2,500
434.43-24	Repair & Maint / Signals	16,607	-	17,000	20,000
434.43-25	Equipment Maintenance	1,483	54	2,500	3,000
434.43-27	Sign Maint-Blanks	45,018	49,814	50,000	50,000
434.43-41	Pavement Maintenance	-	234	2,000	2,500
434.43-80	Software Maint Agrmts	3,879	2,390	6,500	10,000
434.44-10	Equip & Vehicle Rent	-	-	350	500
434.46-05	Telecommunications	2,326	1,748	3,000	3,000
434.46-10	Postage	33	364	400	500
434.48-05	Copy / Image / Scan	-	-	50	-
434.49-05	Dues & Memberships	-	-	2,500	-
494.49-10	Seminars & Conf. Reg	-	-	2,500	2,500
434.49-20	Training	-	50	3,500	3,500
434.49-25	In-House Training	-	-	350	500
494.49-41	Travel-Meals	-	-	550	500
494.49-42	Travel-Lodging	-	-	1,250	1,000
494.49-43	Travel-Airfare	-	-	750	500
494.49-44	Travel-Mileage	-	-	500	500
		<b>215,383</b>	<b>177,475</b>	<b>300,553</b>	<b>384,098</b>
<b>COMMODITIES</b>					
434.51-10	Office Supplies	412	854	2,500	3,500
434.53-05	Uniforms	1,964	3,433	2,500	3,500
434.53-15	Safety Clothing	230	513	2,500	3,500
434.54-00	Operating Supplies	112	5,719	150	500
434.54-35	First Aid	1,704	1,938	2,000	2,500
434.54-40	Food	-	-	100	200
434.54-60	Computer Supplies	394	104	3,500	4,500
2024 Operating Budget		459			City of Manhattan

# Public Works Department

## Traffic Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>COMMODITIES (Cont.)</b>					
434.55-10	Traffic Paint & Beads	15,056	18,657	20,000	20,000
434.56-10	Janitorial Supplies	1,139	954	1,500	2,000
434.56-15	Maintenance Supplies	2,018	1,806	3,000	3,000
434.56-17	Electrical Supplies	1,142	117	2,000	3,000
434.58-05	Repair Parts	15,521	1,691	16,000	16,000
434.58-15	Fuel & Lube	13,966	20,381	15,000	16,000
		<b>53,658</b>	<b>56,167</b>	<b>70,750</b>	<b>78,200</b>
<b>COMMODITIES - CIP</b>					
434.79-10	Operating Equip (Inv)	865	2,850	1,000	1,500
434.79-25	Office Equip (Inv)	4,647	7,619	5,000	5,000
434.79-60	Traffic Control (Inv)	28,520	663	29,000	35,000
		<b>34,032</b>	<b>11,132</b>	<b>35,000</b>	<b>41,500</b>
<b>CAPITAL OUTLAY</b>					
434.73-10	Operating & Maint Equip	331	-	500	1,000
434.73-60	Traffic Control Devices	42,277	186,435	42,000	45,000
		<b>42,608</b>	<b>186,435</b>	<b>42,500</b>	<b>46,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 742,036</b>	<b>\$ 840,855</b>	<b>\$ 1,078,303</b>	<b>\$ 1,365,298</b>
<b>TOTAL DEPARTMENT EXPENDITURES</b>		<b>\$ 4,178,881</b>	<b>\$ 4,086,786</b>	<b>\$ 5,666,404</b>	<b>\$ 6,642,457</b>



# Parks & Recreation Department

## Administration Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
461.11-01	Administrative-Full Time	117,736	73,290	118,000	151,000
461.12-01	Exempt-Full Time	72,424	66,740	187,500	185,000
461.13-01	Non-Exempt-Full Time	36,271	41,707	49,500	52,000
461.18-15	Cell Phone Allowance	1,160	720	1,600	-
461.25-00	Benefits-Vehicle Allow	3,600	1,385	5,000	5,000
		<b>231,191</b>	<b>183,842</b>	<b>361,600</b>	<b>393,000</b>
<b>CONTRACTUAL SERVICES</b>					
461.31-00	Professional Services	-	-	500	500
461.33-47	IT Charges	-	-	7,647	88,200
461.47-20	Marketing/PR	36,917	-	-	-
461.49-05	Dues & Memberships	338	338	338	338
461.49-10	Seminars & Conf. Reg.	-	650	1,000	2,500
461.49-41	Travel-Meals	-	-	250	1,000
461.49-42	Travel-Lodging	-	-	1,000	3,000
461.49-43	Travel-Airfare	-	-	500	1,200
		<b>37,255</b>	<b>988</b>	<b>11,235</b>	<b>96,738</b>
<b>COMMODITIES</b>					
461.51-10	Office Supplies	115	257	500	500
461.51-15	Paper Supplies	-	69	100	100
461.53-05	Uniforms	3,205	499	500	500
461.54-40	Food	-	728	100	100
461.54-60	Computer Supplies	50	85	200	200
		<b>3,370</b>	<b>1,638</b>	<b>1,400</b>	<b>1,400</b>
<b>COMMODITIES-CIP</b>					
461.79-25	Office Equipment (Inv)	-	-	1,500	1,500
		-	-	<b>1,500</b>	<b>1,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 271,816</b>	<b>\$ 186,468</b>	<b>\$ 375,735</b>	<b>\$ 492,638</b>



# Parks & Recreation Department

## Douglass Community Center Division

**2021 Actual    2022 Actual    2023 Budget    2024 Budget**

### PERSONNEL SERVICES

462.12-01	Exempt-Full Time	73,586	98,485	92,500	176,000
462.13-01	Non-Exempt-Full Time	43,897	48,413	47,500	86,000
462.15-00	Salaries-Temporary	29,827	39,855	75,000	80,000
462.18-15	Cell Phone Allowance	260	650	650	-
462.25-00	Benefits-Vehicle Allow	1,200	1,200	1,300	1,300
		<b>148,770</b>	<b>188,603</b>	<b>216,950</b>	<b>343,300</b>

### CONTRACTUAL SERVICES

462.31-00	Professional Services	-	-	500	500
462.33-47	IT Charges	-	-	6,597	25,640
462.34-30	HVAC System	-	-	-	8,000
462.34-40	Electrical System	-	-	-	500
462.39-02	Fitness Programs	979	-	1,000	1,200
462.39-32	Dance	-	-	500	500
462.41-05	Trash Service	2,231	2,349	2,300	2,500
462.41-10	Gas & Electricity	42,529	54,616	43,500	50,000
462.42-05	Janitorial Services	-	-	1,000	2,000
462.42-10	Ground Maintenance	-	-	200	500
462.43-20	Building Maintenance	846	18,651	3,500	15,000
462.43-21	Elevator Maintenance	-	7,108	7,000	9,000
462.43-25	Equipment Maintenance	651	342	2,000	2,000
462.43-43	Security	665	840	1,000	1,000
462.43-80	Software Maint Agrmts	395	156	500	500
462.44-10	Equipment & Vehicle Rent	-	-	2,000	2,000
462.46-05	Telecommunications	2,521	2,838	2,700	3,000
462.47-20	Marketing / PR	1,840	-	-	-
462.48-10	Printing / Binding	93	710	500	700
462.49-05	Dues & Memberships	488	363	488	500
462.49-10	Seminars & Conf. Reg.	-	355	350	400
		<b>53,238</b>	<b>88,328</b>	<b>75,635</b>	<b>125,440</b>

### COMMODITIES

462.51-05	Copying Supplies	529	383	600	800
462.51-10	Office Supplies	1,135	1,087	1,000	1,200
462.51-15	Paper Supplies	-	-	100	175
462.53-05	Uniforms	564	709	1,200	1,500
462.54-00	Operating Supplies	1,559	1,366	1,500	1,500
462.54-40	Food	138	372	250	400
462.56-05	Building Material	2,026	2,518	1,500	2,000
462.56-10	Janitorial Supplies	3,006	3,876	6,500	6,500
462.56-15	Maintenance Supplies	-	-	1,500	1,500
462.56-17	Electrical Supplies	-	-	-	500

# Parks & Recreation Department

## Douglass Community Center Division

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>COMMODITIES (Cont.)</b>				
462.79-25 Fuel & Lube	-	55	-	-
	<b>8,957</b>	<b>10,366</b>	<b>14,150</b>	<b>16,075</b>
<b>CAPITAL OUTLAY</b>				
479.75-25 Buildings (Maint)	-	-	-	8,000
	-	-	-	<b>8,000</b>
<b>COMMODITIES - CIP</b>				
462.79-10 Operating Equip (Inv)	485	561	16,500	6,500
462.79-25 Office Equip (Inv)	-	142	2,000	2,000
	<b>485</b>	<b>703</b>	<b>18,500</b>	<b>8,500</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 211,450</b>	<b>\$ 288,000</b>	<b>\$ 325,235</b>	<b>\$ 501,315</b>



# Parks and Recreation Department

## City Parks Division

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
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### PERSONNEL SERVICES

463.12-01	Exempt-Full Time	467,173	555,672	504,000	615,000
463.13-01	Non-Exempt-Full Time	1,070,872	1,251,094	1,749,500	1,932,000
463.13-02	Non-Exempt-Part Time	-	9,142	-	-
463.15-00	Salaries-Temporary	21,445	29,080	60,000	70,000
463.18-15	Cell Phone Allowance	5,235	10,945	10,200	-
463.18-16	Clothing Allowance	14,683	16,694	18,500	28,500
463.25-00	Benefits-Vehicle Allow	6,000	6,000	8,000	8,000
		<b>1,585,408</b>	<b>1,878,627</b>	<b>2,350,200</b>	<b>2,653,500</b>

### CONTRACTUAL SERVICES

463.31-00	Professional Services	56	5,408	6,000	6,000
463.33-46	Fleet Charges	-	-	581,835	596,542
463.33-47	IT Charges	-	-	65,396	213,623
463.34-05	Repair Services	2,148	924	2,000	2,000
463.36-10	New Hire Expense	-	-	500	500
463.41-05	Trash Service	17,283	17,687	17,500	18,000
463.41-10	Gas & Electricity	111,435	136,039	115,000	120,000
463.42-05	Janitorial Services	-	170	-	500
463.42-10	Ground Maintenance	75,567	86,717	100,000	100,000
463.43-20	Building Maintenance	16,639	23,176	40,000	40,000
463.43-25	Equipment Maintenance	18,498	29,087	20,000	25,000
463.43-26	Copy Machine	999	592	2,000	1,000
463.43-80	Software Maint Agrmts	8,908	4,831	25,000	20,000
463.44-10	Equip & Vehicle Rent	27,238	24,164	25,000	41,000
463.46-05	Telecommunications	13,329	14,270	16,000	16,000
463.46-10	Postage	15	57	200	200
463.47-05	Legal Publications	-	593	200	200
463.47-10	Recruitment	-	95	750	750
463.47-20	Marketing/PR	395	-	500	500
463.48-05	Copy/Image/Scan	-	1,540	-	-
463.48-10	Printing/Binding	191	332	300	400
463.49-05	Dues & Memberships	4,373	4,177	3,861	4,000
463.49-10	Seminars & Conf. Reg.	4,149	3,260	6,000	6,000
463.49-20	Training	4,581	2,427	4,500	4,500
463.49-41	Travel-Meals	210	220	1,500	1,500
463.49-42	Travel-Lodging	134	784	3,500	3,500
463.49-43	Travel-Airfare	-	-	1,000	1,000
463.49-44	Travel-Mileage	13	17	500	500
		<b>306,161</b>	<b>356,566</b>	<b>1,039,042</b>	<b>1,223,215</b>

# Parks and Recreation Department

## City Parks Division

**2021 Actual    2022 Actual    2023 Budget    2024 Budget**

### COMMODITIES

463.51-05	Copying Supplies	-	100	-	100
463.51-10	Office Supplies	1,771	283	4,500	3,000
463.51-15	Paper Supplies	-	52	-	100
463.52-05	Books	588	97	500	500
463.52-15	Subscriptions	125	-	300	300
463.53-05	Uniforms	7,642	4,241	9,000	9,000
463.53-15	Safety Clothing	859	1,135	2,000	2,000
463.54-00	Operating Supplies	69,468	64,777	69,000	69,000
463.54-05	Agricultural Supplies	39,854	22,542	60,000	60,000
463.54-10	Chemicals	12,061	8,332	17,000	15,000
463.54-35	First Aid	834	1,178	1,000	1,200
463.54-40	Food	615	1,058	2,500	2,500
463.54-50	Sports Supplies	5,966	1,855	8,000	8,000
463.54-60	Computer Supplies	-	127	1,000	500
463.54-70	Sign Materials	1,771	666	1,500	3,000
463.55-00	Road & Signal Repair	9,572	(3,997)	12,000	15,000
463.56-05	Building Material	3,798	6,244	20,000	20,000
463.56-10	Janitorial Supplies	11,980	13,221	15,000	15,000
463.56-15	Maintenance Supplies	18,343	36,623	29,000	30,000
463.56-40	Splash Park Maint	317	11,583	20,000	-
463.58-05	Repair Parts	54,663	70,067	50,000	55,000
463.58-10	Tires	1,141	968	3,500	2,000
463.58-15	Fuel & Lube	50,985	89,281	60,000	100,000
		<b>292,352</b>	<b>330,432</b>	<b>385,800</b>	<b>411,200</b>

### COMMODITIES - CIP

463.79-10	Operating Equip (Inv)	64,965	50,444	55,000	60,000
463.79-25	Office Equip (Inv)	6,051	13,044	25,000	15,000
		<b>71,016</b>	<b>63,488</b>	<b>80,000</b>	<b>75,000</b>

### CAPITAL OUTLAY

463.71-25	Building Improvements	-	-	45,000	100,000
463.73-10	Operating & Maint Equip	-	303,740	25,000	20,000
463.74-00	Vehicles	-	57,704	35,000	-
463.75-35	Machinery & Equip (Maint)	-	55,765	82,000	95,000
		-	<b>417,209</b>	<b>187,000</b>	<b>215,000</b>

### DEBT SERVICE

463.85-00	Lease Purchase	-	87,770	-	147,672
463.85-01	Lease Purchase / Princ	59,405	61,542	160,266	-
463.85-02	Lease Purchase / Int	5,444	3,856	14,149	-
		<b>64,849</b>	<b>153,168</b>	<b>174,415</b>	<b>147,672</b>

# Parks and Recreation Department

## City Parks Division

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,319,786</b>	<b>\$ 3,199,490</b>	<b>\$ 4,216,457</b>	<b>\$ 4,725,587</b>

2024 Lease Purchase Payments			
463.85-00	CP015E	Replace 1996 Pickup Truck, Unit #76 (3 out of 5 Payments)	10,394
463.85-00	CP034E	Replace Tractor, Unit #779 (3 out of 5 Payments)	10,394
463.85-00	CP130E	Replace Forestry Large Aerial Truck, Unit #65 (5 out of 5 Payments)	26,645
463.85-00	CP132E	Replace Knuckleboom Truck, Unit #175 (3 out of 5 Payments)	34,646
463.85-00	CP137E	Replace Brush Chipper, Unit #601 (3 out of 5 Payments)	15,013
463.85-00	CP138E	Replace Ford Loader Tractor, Unit #605 (3 out of 5 Payments)	12,704
463.85-00	CP140E	Replace Ford 1 Ton Dump Truck, Unit #181 (3 out of 5 Payments)	18,478
463.85-00	CP175E	Replace Hustler Excel Mower, Unit #772 (3 out of 5 Payments)	13,858
463.85-00	CP188E	Replace Compact Excavator (5 out of 5 Payments)	5,540
<b>TOTAL LEASE PURCHASE IMPACT</b>			<b>147,672</b>



# Parks & Recreation Department

## Aquatics Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
464.12-01	Salaries-Exempt Full-Time	-	-	-	86,000
464.15-00	Salaries-Temporary	449,174	547,297	525,000	550,000
		<b>449,174</b>	<b>547,297</b>	<b>525,000</b>	<b>636,000</b>
<b>CONTRACTUAL SERVICES</b>					
464.31-00	Professional Services	526	2,714	3,000	3,000
464.33-47	IT Charges	-	-	12,212	38,838
464.34-05	Repair Services	-	8,318	10,000	10,000
464.41-05	Trash Service	1,676	2,277	2,000	2,500
464.41-10	Gas & Electricity	67,325	40,373	115,000	75,000
464.43-20	Building Maintenance	78,680	12,523	50,000	50,000
464.43-25	Equipment Maintenance	30,723	4,559	45,000	45,000
464.43-80	Software Maint Agrmts	5,554	6,130	6,000	6,200
464.44-10	Equip & Vehicle Rent	1,660	1,083	2,500	1,500
464.46-05	Telecommunications	2,792	2,663	3,000	2,800
464.46-10	Postage	-	88	200	100
464.47-10	Recruitment	-	70	500	100
464.47-15	Other Advertising	-	-	1,500	500
464.48-05	Copy/Image/Scan	1,641	1,202	1,700	-
464.48-10	Printing/Binding	-	76	750	250
464.49-05	Dues & Memberships	737	816	737	1,000
464.49-10	Seminars & Conf. Reg.	-	280	500	350
464.49-20	Training	4,675	4,578	4,500	5,500
464.49-41	Travel-Meals	-	79	150	150
464.49-42	Travel-Lodging	-	550	500	600
464.49-44	Travel-Mileage	32	-	150	100
471.39-06	Ice Rink	-	-	-	7,500
471.39-64	Concessions Ice Rink	-	-	-	500
		<b>196,021</b>	<b>88,379</b>	<b>259,899</b>	<b>251,488</b>
<b>COMMODITIES</b>					
464.51-10	Office Supplies	510	1,562	500	1,600
464.51-15	Paper Supplies	-	-	100	100
464.53-05	Uniforms	4,717	5,980	5,500	7,000
464.54-00	Operating Supplies	128,215	80,190	100,000	100,000
464.54-10	Chemicals	51,284	92,658	110,000	115,000
464.54-35	First Aid	792	697	1,000	1,000
464.54-40	Food	269	573	500	600
464.54-60	Computer Supplies	23	93	100	100
464.54-70	Sign Materials	-	-	1,500	1,500
464.56-05	Building Material	6,013	5,502	15,000	15,000
464.56-10	Janitorial Supplies	2,806	2,397	3,500	3,500
464.56-15	Maintenance Supplies	40,684	55,367	35,000	50,000

# Parks & Recreation Department

## Aquatics Division

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>COMMODITIES (Cont.)</b>				
471.56-40 Splash Park Maintenance	-	-	-	25,000
	<b>235,313</b>	<b>245,019</b>	<b>272,700</b>	<b>320,400</b>
<b>CAPITAL OUTLAY</b>				
464.75-05 Infrastructure (Maint)	-	29,288	85,000	85,000
	-	<b>29,288</b>	<b>85,000</b>	<b>85,000</b>
<b>COMMODITIES - CIP</b>				
464.79-10 Operating Equip (Inv)	9,990	66,884	20,000	45,000
464.79-25 Office Equipment (Inv)	-	6,242	6,000	6,000
	<b>9,990</b>	<b>73,126</b>	<b>26,000</b>	<b>51,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 890,498</b>	<b>\$ 983,109</b>	<b>\$ 1,168,599</b>	<b>\$ 1,343,888</b>



# Parks & Recreation Department

## Sunset Zoo Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
465.12-01	Exempt-Full Time	463,684	452,532	539,500	526,000
465.13-01	Non-Exempt-Full Time	301,529	388,265	407,000	516,000
465.13-02	Non-Exempt-Part Time	1,929	16,829	18,000	-
465.18-15	Cell Phone Allow	2,590	2,300	2,600	-
465.18-16	Clothing Allow	4,734	6,631	5,400	7,000
465.25-00	Benefits-Vehicle Allow	3,680	3,700	3,800	3,800
		<b>778,146</b>	<b>870,258</b>	<b>976,300</b>	<b>1,052,800</b>
<b>CONTRACTUAL SERVICES</b>					
465.31-00	Professional Services	41,798	37,129	40,000	41,000
465.33-46	Fleet Charges	-	-	31,840	29,045
465.33-47	IT Charges	-	-	51,188	120,732
465.33-70	Veterinary Services	50,796	48,289	36,000	48,000
465.34-05	Repair Services	3,290	14,406	6,000	10,000
465.34-60	Credit Card Process Fee	11,073	16,021	11,000	15,000
465.41-05	Trash Service	7,141	8,369	6,250	8,500
465.41-05	Gas & Electricity	117,332	103,602	90,000	120,000
465.42-05	Janitorial Services	1,379	2,096	1,500	3,000
465.43-20	Building Maintenance	-	2,773	2,750	5,000
465.43-25	Equip Maintenance	310	675	750	750
465.43-26	Copy Machine	2,531	2,033	2,000	2,000
465.43-40	Parking/Walkway/Signs	-	-	500	500
465.43-80	Software Maint Agreements	5,874	9,664	7,000	9,500
465.44-10	Equip & Vehicle Rent	3,004	2,625	3,000	3,000
465.46-05	Telecommunications	4,370	3,670	4,500	4,000
465.46-10	Postage	243	242	250	250
465.47-15	Other Advertising	386	386	500	1,000
465.47-20	Marketing / PR	17,681	20,784	13,000	18,000
465.48-05	Copy / Image / Scan	4,332	4,408	4,500	-
465.48-10	Printing / Binding	555	728	500	500
465.49-05	Dues & Memberships	18,294	13,656	12,819	13,000
465.49-20	Training	950	320	500	1,000
		<b>291,339</b>	<b>291,876</b>	<b>326,347</b>	<b>453,777</b>
<b>COMMODITIES</b>					
465.51-10	Office Supplies	3,075	3,200	3,000	3,000
465.52-15	Subscriptions	3,894	3,079	3,500	3,000
465.53-05	Uniforms	1,068	1,144	1,500	1,200
465.54-00	Operating Supplies	30,692	18,752	20,000	22,000
465.54-05	Agricultural Supplies	1,443	90	1,500	1,500
465.54-20	Animal Food - Meat	36,353	45,772	42,000	45,000
465.54-21	Animal Food - Grain	42,134	48,658	41,250	48,000
465.54-22	Animal Food - Hay	447	622	1,000	750

# Parks & Recreation Department

## Sunset Zoo Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>COMMODITIES (Continued)</b>					
465.54-23	Animal Food - Misc	3,773	4,087	3,500	4,000
465.54-35	First Aid	489	100	500	500
465.54-36	Veterinary Supplies	42,560	37,203	29,000	35,000
465.54-40	Food	132	219	250	250
465.56-05	Building Material	13,909	13,022	4,000	9,000
465.56-10	Janitorial Supplies	7,946	8,109	10,500	8,000
465.56-15	Maintenance Supplies	5,847	11,877	6,000	8,000
465.58-05	Repair Parts	2,603	2,773	6,000	-
465.58-10	Tires	920	1,119	500	1,200
465.58-15	Fuel & Lube	3,290	5,868	6,000	6,500
		<b>200,575</b>	<b>205,695</b>	<b>180,000</b>	<b>196,900</b>
<b>COMMODITIES - CIP</b>					
465.79-10	Operating Equipment (Inv)	-	3,334	1,500	1,500
465.79-25	Office Equipment (Inv)	886	988	20,000	20,000
		<b>886</b>	<b>4,322</b>	<b>21,500</b>	<b>21,500</b>
<b>DEBT SERVICE</b>					
465.85-00	Lease	-	5,774	-	-
465.85-01	Lease Purchase / Principal	-	-	4,751	4,924
465.85-02	Lease Purchase / Interest	-	-	1,023	1,143
		<b>-</b>	<b>5,774</b>	<b>5,774</b>	<b>6,067</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,270,948</b>	<b>\$ 1,377,925</b>	<b>\$ 1,509,921</b>	<b>\$ 1,731,044</b>

2024 Lease Purchase Payments			
465.85-00	SZ012E	Replace 2008 Chevy Van, Unit #141 (3 out of 5 Payments)	6,067
<b>TOTAL LEASE PURCHASE IMPACT</b>			<b>6,067</b>



# Parks & Recreation Department

## Blue Earth Plaza Park Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
478.15-00	Salaries-Temporary	28	145	1,000	1,000
		<b>28</b>	<b>145</b>	<b>1,000</b>	<b>1,000</b>
<b>CONTRACTUAL SERVICES</b>					
478.41-10	Gas & Electricity	5,779	10,450	12,500	12,500
478.42-10	Ground Maintenance	17,193	5,560	25,000	25,000
		<b>22,972</b>	<b>16,010</b>	<b>37,500</b>	<b>37,500</b>
<b>COMMODITIES</b>					
478.54-00	Operating Supplies	1,365	6,742	3,500	6,000
478.54-05	Agricultural Supplies	-	-	1,000	500
478.54-10	Chemicals	-	1,992	3,000	3,000
478.56-05	Building Material	6,987	-	8,000	6,000
		<b>8,352</b>	<b>8,734</b>	<b>15,500</b>	<b>15,500</b>
<b>CAPITAL OUTLAY</b>					
478.71-25	Building Improvements	-	-	-	48,000
478.75-45	Planning Studies	-	-	15,000	-
		-	-	<b>15,000</b>	<b>48,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 31,352</b>	<b>\$ 24,889</b>	<b>\$ 69,000</b>	<b>\$ 102,000</b>



# Parks & Recreation Department

## Anthony Middle School Recreation

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
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### PERSONNEL SERVICES

462.13-01 Non-Exempt-Full Time	14,636	36,195	70,000	119,000
462.13-02 Non-Exempt-Part Time	-	-	17,000	-
462.15-00 Salaries-Temporary	55,629	73,639	75,000	83,750
462.18-15 Cell Phone Allowance	-	200	520	-
462.18-16 Clothing Allowance	712	712	1,300	1,300
	<b>70,977</b>	<b>110,746</b>	<b>163,820</b>	<b>204,050</b>

### CONTRACTUAL SERVICES

462.33-47 IT Charges	-	-	14,928	23,537
462.34-30 HVAC System	-	3,875	9,000	10,000
462.34-40 Electrical	-	-	1,000	1,000
462.39-05 Facilities Program Expense	-	9,955	2,500	16,975
462.41-05 Trash Service	684	1,180	1,200	1,300
462.41-10 Gas & Electricity	43,519	70,034	80,000	75,000
462.42-05 Janitorial Services	2,677	2,505	3,000	3,000
462.43-20 Building Maintenance	1,792	2,770	5,000	5,000
462.43-21 Elevator Maintenance	-	1,598	5,000	5,000
462.43-25 Equipment Maintenance	450	1,087	1,000	1,000
462.43-43 Security	-	1,623	1,000	1,500
462.43-80 Software Maintenance	388	404	1,000	1,000
462.44-10 Equipment & Vehicle Rent	-	400	2,000	1,000
462.46-05 Telecommunications	2,877	3,520	3,500	3,600
462.49-10 Seminars & Conf. Reg.	-	899	800	-
462.49-20 Training	-	-	250	-
462.49-41 Travel-Meals	-	6	250	-
462.49-42 Travel-Lodging	-	-	250	-
462.49-44 Travel-Mileage	-	435	250	-
	<b>52,387</b>	<b>100,291</b>	<b>131,928</b>	<b>148,912</b>

### COMMODITIES

462.51-05 Copying Supplies	-	-	500	500
462.51-10 Office Supplies	922	152	1,000	1,000
462.51-15 Paper Supplies	132	44	500	500
462.52-15 Subscriptions	-	-	150	-
462.53-05 Uniforms	1,248	1,174	1,200	1,200
462.54-00 Operating Supplies	4,839	1,367	2,500	2,500
462.54-40 Food	99	-	250	-
462.56-05 Building Material	238	639	2,000	2,000
462.56-10 Janitorial Supplies	4,060	5,343	9,000	7,000
462.56-15 Maintenance Supplies	1,466	1,683	7,000	4,000
462.56-17 Electrical Supplies	-	208	1,000	1,000
	<b>13,004</b>	<b>10,610</b>	<b>25,100</b>	<b>19,700</b>

# Parks & Recreation Department

## Anthony Middle School Recreation

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CAPITAL OUTLAY</b>				
462.75-25 Buildings (Maint)	-	-	-	3,000
462.75-35 Equipment (Maint)	-	-	-	1,000
	-	-	-	<b>4,000</b>
<b>COMMODITIES - CIP</b>				
462.79-10 Operating Equipment (Inventory)	1,073	-	3,000	6,500
462.79-25 Office Equipment (Inventory)	-	844	1,500	1,500
	<b>1,073</b>	<b>844</b>	<b>4,500</b>	<b>8,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 137,441</b>	<b>\$ 222,491</b>	<b>\$ 325,348</b>	<b>\$ 384,662</b>



# Parks & Recreation Department

## Eisenhower Middle School Recreation

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
462.13-01	Non-Exempt-Full Time	1,485	37,954	77,500	117,000
462.13-02	Non-Exempt-Part Time	-	-	17,000	-
462.15-00	Salaries-Temporary	24,306	78,445	75,000	83,750
462.18-15	Cell Phone Allowance	-	110	520	-
462.18-16	Clothing Allowance	-	829	1,300	1,300
		<b>25,791</b>	<b>117,338</b>	<b>171,320</b>	<b>202,050</b>
<b>CONTRACTUAL SERVICES</b>					
462.33-47	IT Charges	-	-	15,379	27,102
462.34-30	HVAC System	581	3,875	9,000	10,000
462.34-40	Electrical System	-	-	1,000	1,000
462.39-05	Facilities Program Expense	-	-	2,500	16,975
462.41-05	Trash Service	387	1,129	1,200	1,300
462.41-10	Gas & Electricity	31,808	81,582	80,000	82,000
462.42-05	Janitorial Services	435	2,929	3,000	3,000
462.43-20	Building Maintenance	1,267	6,405	5,000	5,000
462.43-21	Elevator Maintenance	-	-	5,000	5,000
462.43-25	Equipment Maintenance	600	1,142	1,000	1,200
462.43-43	Security	-	1,588	1,000	1,500
462.43-80	Software Maintenance	376	222	1,000	1,000
462.44-10	Equipment & Vehicle Rent	-	-	2,000	1,000
462.46-05	Telecommunications	1,923	3,354	3,500	3,500
462.48-05	Copy/Image/Scan	607	899	-	-
462.49-10	Seminars & Conf. Reg.	-	365	800	-
462.49-20	Training	-	-	250	-
462.49-41	Travel-Meals	-	-	250	-
462.49-42	Travel-Lodging	-	-	250	-
462.49-44	Travel-Mileage	-	-	250	-
		<b>37,984</b>	<b>103,490</b>	<b>132,379</b>	<b>159,577</b>
<b>COMMODITIES</b>					
462.51-05	Copying Supplies	-	-	500	500
462.51-10	Office Supplies	1,170	347	1,000	1,000
462.51-15	Paper Supplies	-	-	500	500
462.52-15	Subscriptions	-	-	150	-
462.53-05	Uniforms	520	1,000	1,200	1,000
462.54-00	Operating Supplies	3,725	1,587	2,500	2,500
462.54-40	Food	105	-	250	-
462.56-05	Building Material	25	1,164	2,000	2,000
462.56-10	Janitorial Supplies	4,084	3,704	9,000	7,000
462.56-15	Maintenance Supplies	926	1,911	7,000	4,000
462.56-17	Electrical Supplies	-	-	1,000	1,000
		<b>10,555</b>	<b>9,713</b>	<b>25,100</b>	<b>19,500</b>

# Parks & Recreation Department

## Eisenhower Middle School Recreation

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CAPITAL OUTLAY</b>				
462.75-25 Buildings (Maint)	-	-	-	3,000
462.75-35 Equipment (Maint)	-	-	-	1,000
	-	-	-	<b>4,000</b>
<b>COMMODITIES - CIP</b>				
462.79-10 Operating Equip (Inv)	1,355	398	3,000	6,500
462.79-25 Office Equipment (Inv)	400	1,098	1,500	1,500
	<b>1,755</b>	<b>1,496</b>	<b>4,500</b>	<b>8,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 76,087</b>	<b>\$ 232,037</b>	<b>\$ 333,299</b>	<b>\$ 393,127</b>



# Parks & Recreation Department

## Recreation Pavilion Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CONTRACTUAL SERVICES</b>					
477.34-30	HVAC System	-	-	-	7,000
477.34-40	Electrical System	-	-	-	1,000
477.41-05	Trash Service	735	743	1,700	2,400
477.41-10	Gas & Electricity	4,640	6,484	6,000	6,500
477.42-05	Janitorial Services	-	202	1,000	1,000
477.43-20	Building Maintenance	13,348	6,393	15,500	15,500
477.43-80	Software Maint Agrmts	50	71	150	100
477.44-10	Equip & Vehicle Rent	-	-	500	-
477.46-05	Telecommunications	469	411	500	500
		<b>19,242</b>	<b>14,304</b>	<b>25,350</b>	<b>34,000</b>
<b>COMMODITIES</b>					
477.54-00	Operating Supplies	1,524	2,878	2,500	2,500
477.56-10	Janitorial Supplies	972	834	1,500	2,000
477.56-15	Maintenance Supplies	-	-	2,500	2,500
477.56-16	Plumbing Supplies	-	-	-	-
477.56-17	Electrical Supplies	-	-	-	1,000
		<b>2,496</b>	<b>3,712</b>	<b>6,500</b>	<b>8,000</b>
<b>CAPITAL OUTLAY</b>					
477.73-10	Operating & Maint (Equip)	-	-	-	3,000
477.75-25	Buildings (Maint)	-	-	-	3,000
477.75-35	Equipment (Maint)	-	-	-	1,000
		-	-	-	<b>7,000</b>
<b>COMMODITIES - CIP</b>					
477.79-25	Office Equip (Inventory)	-	-	1,000	-
		-	-	<b>1,000</b>	-
<b>TOTAL EXPENDITURES</b>		<b>\$ 21,738</b>	<b>\$ 18,016</b>	<b>\$ 32,850</b>	<b>\$ 49,000</b>



# Parks & Recreation Department

## Depot Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
474.15-00	Salaries-Temporary	423	1,055	6,500	6,500
		<b>423</b>	<b>1,055</b>	<b>6,500</b>	<b>6,500</b>
<b>CONTRACTUAL SERVICES</b>					
474.34-30	HVAC System	-	-	-	5,000
474.34-40	Electrical System	-	-	-	1,000
474.41-05	Trash Service	497	503	600	600
474.41-10	Gas & Electricity	7,536	10,289	10,000	10,000
474.42-05	Janitorial Services	-	-	-	1,500
474.43-20	Building Maintenance	622	3,938	5,000	5,000
474.43-43	Security	-	-	-	6,000
474.43-80	Software Maint Agrmts	317	237	500	500
474.46-05	Telecommunications	954	938	1,000	1,000
		<b>9,926</b>	<b>15,905</b>	<b>17,100</b>	<b>30,600</b>
<b>COMMODITIES</b>					
474.54-00	Operating Supplies	1,215	12,167	4,500	2,000
474.56-05	Building Material	222	1,796	1,000	1,500
474.56-10	Janitorial Supplies	376	1,356	600	2,000
474.56-15	Maintenance Supplies	-	-	-	1,500
474.56-17	Electrical Supplies	-	-	-	500
		<b>1,813</b>	<b>15,319</b>	<b>6,100</b>	<b>7,500</b>
<b>CAPITAL OUTLAY</b>					
474.73-10	Operating & Maint (Equip)	-	-	-	1,000
474.75-25	Buildings (Maint)	-	-	-	500
474.75-35	Equipment (Maint)	-	-	-	500
		-	-	-	<b>2,000</b>
<b>COMMODITIES - CIP</b>					
474.79-10	Operating Equip (Inv)	-	-	-	1,000
474.79-25	Office Equip (Inventory)	12	-	200	-
		<b>12</b>	-	<b>200</b>	<b>1,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 12,174</b>	<b>\$ 32,279</b>	<b>\$ 29,900</b>	<b>\$ 47,600</b>



# Parks & Recreation Department

## Recreation Administration Division

**2021 Actual    2022 Actual    2023 Budget    2024 Budget**

**PERSONNEL SERVICES**

461.12-01	Exempt-Full Time	412,004	447,338	496,000	311,000
461.13-01	Non-Exempt-Full Time	188,051	77,553	224,000	88,000
461.15-00	Salaries-Temporary	(100)	18	5,000	5,000
461.18-15	Cell Phone Allow	4,440	3,185	5,700	-
461.25-00	Benefits-Vehicle Allow	4,800	3,583	5,000	5,000
		<b>609,195</b>	<b>531,677</b>	<b>735,700</b>	<b>409,000</b>

**CONTRACTUAL SERVICES**

461.31-00	Professional Services	2,387	50	2,000	2,000
461.33-46	Fleet Charges	-	-	47,792	8,990
461.33-47	IT Charges	-	-	21,639	19,566
461.34-60	Credit Card Process Fee	27,357	35,093	30,000	38,000
461.42-05	Janitorial Services	724	-	1,200	-
461.43-25	Equipment Maintenance	-	-	1,000	-
461.43-80	Software Maint Agrmts	4,660	5,185	7,500	7,500
461.46-05	Telecommunications	4,611	4,151	4,500	4,500
461.46-10	Postage	18	12	-	-
461.47-10	Recruitment	378	900	1,000	1,000
461.47-20	Marketing / PR	827	-	-	-
461.48-05	Copy / Image / Scan	3,007	2,805	3,500	-
461.48-10	Printing / Binding	364	139	1,000	500
461.49-05	Dues & Memberships	1,553	1,488	1,600	1,600
461.49-10	Seminars & Conf. Reg.	1,382	2,940	1,382	4,500
461.49-20	Training	150	943	2,000	2,500
461.49-41	Travel-Meals	-	-	500	1,000
461.49-42	Travel-Lodging	-	-	2,000	3,500
461.49-43	Travel-Airfare	-	-	1,000	-
461.49-44	Travel-Mileage	2	22	500	500
		<b>47,420</b>	<b>53,728</b>	<b>130,113</b>	<b>95,656</b>

**COMMODITIES**

461.51-10	Office Supplies	1,171	632	2,000	1,500
461.51-15	Paper Supplies	214	357	500	400
461.52-15	Subscriptions	3,363	2,494	2,000	2,500
461.53-05	Uniforms	704	509	750	750
461.54-00	Operating Supplies	229	92	250	250
461.54-40	Food	566	60	500	500
461.54-60	Computer Supplies	153	67	500	-
461.58-05	Repair Parts	3,785	5,503	5,000	6,000
461.58-15	Fuel & Lube	4,529	4,706	6,000	4,000
		<b>14,714</b>	<b>14,420</b>	<b>17,500</b>	<b>15,900</b>

# Parks & Recreation Department

## Recreation Administration Division

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CAPITAL OUTLAY</b>				
461.74-00 Motor Vehicle	-	27,830	-	-
	-	<b>27,830</b>	-	-
<b>COMMODITIES - CIP</b>				
461.79-10 Operating Equip (Inv)	200	-	1,000	-
461.79-25 Office Equip (Inv)	4,470	-	5,000	-
	<b>4,670</b>	-	<b>6,000</b>	-
<b>OTHER CHARGES</b>				
461.65-10 Sales Tax	2,287	1,684	2,500	2,000
	<b>2,287</b>	<b>1,684</b>	<b>2,500</b>	<b>2,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 678,286</b>	<b>\$ 629,339</b>	<b>\$ 891,813</b>	<b>\$ 522,556</b>



# Parks & Recreation Department

## Recreation Programs Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
471.12-01	Exempt Full Time	-	-	-	65,000
471.13-01	Non-Exempt Full Time	-	-	-	94,000
471.15-00	Salaries-Temporary	249,215	321,875	375,000	50,000
		<b>249,215</b>	<b>321,875</b>	<b>375,000</b>	<b>209,000</b>
<b>CONTRACTUAL SERVICES</b>					
471.33-46	Fleet Charges	-	-	-	8,223
471.33-47	IT Charges	-	-	-	25,286
471.39-02	Miscellaneous Programs	923	2,588	5,000	5,000
471.39-05	Facilities	7,646	6,070	10,000	-
471.39-06	Ice Rink	10,380	7,390	7,500	-
471.39-07	Tennis	-	-	1,300	500
471.39-10	Adult Basketball	182	81	1,000	-
471.39-11	Adult Softball	-	-	5,000	-
471.39-12	Twin Oaks	8,658	4,911	10,000	-
471.39-13	Adult Volleyball	2,400	2,584	4,000	-
471.39-15	Pickleball	1,114	626	1,500	-
471.39-20	Adult Crafts	-	-	-	2,500
471.39-23	Seniors	3,799	2,686	10,000	12,000
471.39-24	Special Populations	455	6,076	6,500	15,000
471.39-26	Arts in the Park	33,793	35,039	50,000	40,000
471.39-28	Municipal Band	23,588	23,560	24,000	24,000
471.39-30	Arts & Pottery	1,017	716	1,500	1,000
471.39-31	Early Childhood Classes	399	60	-	-
471.39-32	Dance	983	1,977	3,000	5,000
471.39-33	Children's Theatre	47	1,128	-	2,500
471.39-35	Day Camp	16,158	36,088	38,000	-
471.39-36	Special Events	17,189	9,050	4,000	-
471.39-38	Soccer	313	3,304	-	-
471.39-43	Youth Baseball	7,018	3,203	9,000	-
471.39-45	Youth Softball	4,099	2,413	5,000	-
471.39-47	Summer Optimist	2,275	1,410	3,500	-
471.39-48	Youth Basketball	-	6,107	6,000	-
471.39-51	Basketball camp	8,140	4,840	6,000	-
471.39-52	Youth Volleyball	790	1,368	1,500	-
471.39-53	Summer Youth Volleyball	3,402	4,272	4,500	-
471.39-54	Volleyball Camp	2,451	-	3,000	-
471.39-55	Youth Flag Football	3,142	3,964	4,000	-
471.39-56	Cheerleading	-	-	750	-
471.39-57	Youth Triathlon	8,478	-	-	-
471.39-58	My First Sports	11	-	2,000	-
471.39-59	Admissions-Tournaments	888	10,876	10,500	-
471.39-64	Concessions Ice Rink	(108)	893	500	-
471.39-65	Concessions - Contract	1,380	1,160	1,750	-
471.39-70	Youth Bowling	-	-	1,000	-

# Parks & Recreation Department

## Recreation Programs Division

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CONTRACTUAL SERVICES (Cont.)</b>				
471.39-71 Youth Gymnastics	5,046	13,872	6,000	-
	<b>176,056</b>	<b>198,310</b>	<b>247,300</b>	<b>141,009</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 425,271</b>	<b>\$ 520,185</b>	<b>\$ 622,300</b>	<b>\$ 350,009</b>



# Parks & Recreation Department Athletics Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
471.12-01	Exempt-Full Time	-	-	-	76,000
471.13-01	Non-Exempt-Full Time	-	-	-	97,000
471.15-00	Salaries-Temporary	-	-	-	120,000
					<b>293,000</b>
<b>CONTRACTUAL SERVICES</b>					
471.33-47	IT Charges	-	-	-	18,033
471.39-08	Intramurals	-	-	-	1,000
471.39-10	Adult Basketball	-	-	-	2,000
471.39-11	Adult Softball	-	-	-	10,000
471.39-13	Adult Volleyball	-	-	-	4,000
471.39-15	Pickleball	-	-	-	800
471.39-37	Home School PE	-	-	-	600
471.39-38	Soccer	-	-	-	150
471.39-43	Youth Baseball	-	-	-	6,500
471.39-45	Youth Softball	-	-	-	4,000
471.39-47	Summer Optimist	-	-	-	1,500
471.39-48	Youth Basketball	-	-	-	4,500
471.39-52	Youth Volleyball	-	-	-	1,500
471.39-53	Summer Youth Volleyball	-	-	-	6,000
471.39-55	Youth Flag Football	-	-	-	5,500
471.39-58	My First Sports	-	-	-	2,000
471.39-71	Youth Gymnastics	-	-	-	12,000
					<b>80,083</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 373,083</b>



# Parks & Recreation Department

## Youth & Teens - Day Camps Division

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>				
471.15-00 Salaries-Temporary	-	-	-	50,000
	-	-	-	<b>50,000</b>
<b>CONTRACTUAL SERVICES</b>				
471.39-35 Day Camp	-	-	-	200,000
	-	-	-	<b>200,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>



# Parks & Recreation Department

## Discovery Center

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
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### PERSONNEL SERVICES

475.12-01	Exempt-Full Time	338,812	416,715	496,500	532,000
475.13-01	Non-Exempt-Full Time	59,274	77,599	91,500	141,000
475.13-02	Non-Exempt-Part Time	78,184	97,400	142,500	146,000
475.15-00	Salaries - Temporary	17,288	45,183	40,000	40,000
475.18-15	Cell Phone Allow	1,690	1,780	1,700	-
475.18-16	Benefits - Clothing Allow	532	473	500	600
475.25-00	Benefits - Vehicle Allow	4,040	3,960	4,000	4,500
		<b>499,820</b>	<b>643,110</b>	<b>776,700</b>	<b>864,100</b>

### CONTRACTUAL SERVICES

475.31-00	Professional Services	10,083	17,618	20,000	20,000
475.33-46	Fleet Charges	-	-	5,041	4,473
475.33-47	IT Charges	-	-	29,418	87,781
475.33-65	Traveling Exhibits	50,375	93,674	100,000	100,000
475.34-05	Repair Services	-	9,123	2,000	10,000
475.34-30	HVAC System	13,947	13,328	14,000	14,500
475.34-60	Credit Card Process Fee	8,664	9,073	10,000	10,000
475.39-02	Miscellaneous Programs	375	641	2,000	5,000
475.39-35	Day Camp	1,811	1,469	2,000	2,000
475.39-72	Education Events	4,195	4,292	6,000	6,000
475.39-73	Birthday Parties	645	954	1,000	1,500
475.39-74	Volunteers	404	637	1,000	1,000
475.39-75	Early Childhood Programs	112	134	200	200
475.39-76	Adult Programs	-	10	2,000	2,000
475.39-77	School Age Programs	-	4	250	250
475.39-78	Outreach Programs	-	-	250	250
475.39-79	Exhibit Programs	267	283	2,000	1,000
475.39-81	Membership Programs	1,874	759	3,000	3,000
475.41-05	Trash Service	1,450	1,631	1,700	1,800
475.41-10	Gas & Electricity	84,383	107,304	95,000	105,000
475.43-20	Building Maintenance	9,692	34,688	12,000	30,000
475.43-21	Elevator Maintenance	1,013	1,442	5,000	8,000
475.43-25	Equipment Maintenance	2,770	15,872	15,000	15,000
475.43-26	Copy Machine	2,965	2,448	3,300	3,500
475.43-40	Signage	-	-	200	-
475.43-43	Security	1,760	1,735	1,600	1,700
475.43-80	Software Maint Agrmnts	9,369	7,607	12,000	12,000
475.44-10	Equipment & Veh. Rent	-	3,646	1,000	2,000
475.46-05	Telecommunications	6,418	6,640	7,800	7,000
475.46-10	Postage	465	606	700	700
475.47-20	Marketing / PR	18,289	19,999	38,000	38,000

# Parks & Recreation Department

## Discovery Center

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CONTRACTUAL SERVICES (Cont.)</b>				
475.48-05 Copy / Image / Scan	2,900	3,238	3,200	-
475.48-10 Printing / Binding	811	1,040	1,500	1,500
475.49-05 Dues & Memberships	3,015	2,274	2,631	3,000
475.49-10 Seminars & Conf. Reg.	265	925	2,000	6,000
475.49-20 Training	-	-	1,000	4,000
475.49-41 Travel-Meals	-	22	500	1,500
475.49-42 Travel-Lodging	210	520	2,000	4,500
475.49-43 Travel-Airfare	-	-	1,200	2,500
475.49-44 Travel-Mileage	-	170	250	500
	<b>238,527</b>	<b>363,806</b>	<b>407,740</b>	<b>517,154</b>
<b>COMMODITIES</b>				
475.51-10 Office Supplies	1,600	1,601	3,000	2,500
475.51-15 Paper Supplies	249	409	350	450
475.52-05 Books	-	-	150	100
475.52-15 Subscriptions	962	952	1,200	1,000
475.53-05 Uniforms	1,090	1,236	2,000	2,000
475.54-00 Operating Supplies	2,954	3,904	7,500	5,000
475.54-26 Education Supplies	1,880	1,416	2,500	2,000
475.54-27 Exhibit Supplies	13,345	9,424	15,000	13,000
475.54-35 First Aid	-	154	75	100
475.54-40 Food	21	209	500	500
475.54-60 Computer Supplies	120	241	500	500
475.54-70 Sign Materials	15	286	500	500
475.56-05 Building Material	342	956	2,000	2,000
475.56-10 Janitorial Supplies	2,105	2,688	4,500	4,000
475.56-15 Maintenance Supplies	5,713	2,035	5,000	5,000
475.58-12 Fuel & Lube	-	1,695	-	2,000
475.59-15 Resale Items	42,173	49,878	50,000	55,000
	<b>72,569</b>	<b>77,084</b>	<b>94,775</b>	<b>95,650</b>
<b>COMMODITIES - CIP</b>				
475.79-10 Operating Equip (Inv)	7,012	3,405	2,000	5,000
475.79-25 Office Equip (Inv)	989	3,905	5,000	5,000
	<b>8,001</b>	<b>7,310</b>	<b>7,000</b>	<b>10,000</b>
<b>CAPITAL OUTLAY</b>				
475.75-25 Building Maintenance	-	-	71,000	75,000
475.90-25 Transfer to Cap Project	-	95	-	-
	<b>-</b>	<b>95</b>	<b>71,000</b>	<b>75,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 818,917</b>	<b>\$ 1,091,405</b>	<b>\$ 1,357,215</b>	<b>\$ 1,561,904</b>

<b>TOTAL DEPARTMENT EXPENDITURES</b>	<b>\$ 7,165,762</b>	<b>\$ 8,808,107</b>	<b>\$ 11,257,672</b>	<b>\$ 12,828,413</b>
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# Community Development Department



		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
441.11-01	Administrative-Full Time	113,074	157,986	135,500	145,000
441.12-01	Exempt-Full Time	389,576	396,096	488,000	522,000
441.13-01	Non-Exempt-Full Time	52,099	59,039	51,500	98,000
441.15-00	Salaries-Temporary	11,526	23,255	22,000	24,000
441.25-00	Benefits-Vehicle Allow	3,000	3,046	3,000	4,000
		<b>569,275</b>	<b>639,422</b>	<b>700,000</b>	<b>793,000</b>
<b>CONTRACTUAL SERVICES</b>					
441.31-00	Professional Services	3,994	1,387	10,000	10,000
441.33-46	Fleet Charges	-	-	2,757	3,274
441.33-47	IT Charges	-	-	26,113	68,661
441.43-26	Copy Machine	169	61	400	300
441.43-80	Software Maint Agrmts	30,220	10,750	15,000	17,000
441.46-10	Postage	22	50	100	100
441.47-05	Legal Publications	-	1,185	100	200
441.47-10	Recruitment	1,235	295	-	-
441.47-15	Other Advertising	-	-	200	200
441.48-05	Copy/Image/Scan	4,491	2,648	5,000	-
441.48-10	Printing/Binding	102	1,136	150	1,000
441.49-05	Dues & Memberships	3,698	2,763	4,000	4,000
441.49-10	Seminars & Conf. Reg.	2,844	3,255	4,000	4,000
441.49-15	Reference Materials	95	-	-	-
441.49-20	Training	722	590	800	900
441.49-41	Travel-Meals	244	222	1,000	1,000
441.49-42	Travel-Lodging	-	505	4,500	4,500
441.49-43	Travel-Airfare	-	-	1,500	2,000
441.49-44	Travel-Mileage	4	359	700	700
		<b>47,840</b>	<b>25,206</b>	<b>76,320</b>	<b>117,835</b>
<b>COMMODITIES</b>					
441.51-10	Office Supplies	747	876	1,500	1,200
441.52-05	Books	50	38	-	-
441.52-15	Subscriptions	180	90	200	150
441.53-05	Uniforms	-	-	200	200
441.54-00	Operating Supplies	269	-	500	500
441.54-40	Food	136	705	500	600
441.54-60	Computer Supplies	712	107	900	800
441.58-05	Repair Parts	13	200	200	500
441.58-15	Fuel & Lube	15	113	100	100
		<b>2,122</b>	<b>2,129</b>	<b>4,100</b>	<b>4,050</b>
<b>COMMODITIES - CIP</b>					
441.79-25	Office Equip (Inv)	6,068	4,784	3,000	4,000
		<b>6,068</b>	<b>4,784</b>	<b>3,000</b>	<b>4,000</b>
<b>TOTAL DEPARTMENT EXPENDITURES</b>		<b>\$ 625,305</b>	<b>\$ 671,541</b>	<b>\$ 783,420</b>	<b>\$ 918,885</b>



# Legal Department

## Legal Services Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
408.11-01	Administrative-Full Time	148,597	171,652	215,000	239,000
408.12-01	Exempt-Full Time	226,595	305,935	325,500	385,000
408.25-00	Benefits-Vehicle Allow	3,000	3,000	3,200	3,200
		<b>378,192</b>	<b>480,587</b>	<b>543,700</b>	<b>627,200</b>
<b>CONTRACTUAL SERVICES</b>					
408.31-30	Legal Services	60,000	60,000	60,000	60,000
408.33-47	IT Charges	-	-	11,561	28,484
408.46-05	Telecommunications	-	-	1,000	1,000
408.48-05	Copy/Image/Scan	2,148	1,234	2,800	-
408.49-05	Dues & Memberships	1,650	1,975	4,000	4,000
408.49-10	Seminars & Conf Reg	1,115	555	2,700	3,000
408.49-20	Training	501	386	1,600	1,600
408.49-41	Travel-Meals	67	-	250	500
408.49-42	Travel-Lodging	530	-	1,500	2,000
408.49-43	Travel-Airfare	269	-	700	1,000
408.49-44	Travel-Mileage	120	-	500	1,000
		<b>66,400</b>	<b>64,150</b>	<b>86,611</b>	<b>102,584</b>
<b>COMMODITIES</b>					
408.51-10	Office Supplies	1,156	231	2,300	2,500
408.52-05	Books	601	535	700	1,800
408.52-15	Subscriptions	4,362	5,361	5,800	9,200
408.53-05	Uniforms	186	351	375	500
408.54-40	Food	132	117	200	300
408.54-60	Computer Supplies	-	-	2,500	2,500
		<b>6,437</b>	<b>6,595</b>	<b>11,875</b>	<b>16,800</b>
<b>COMMODITIES - CIP</b>					
408.79-25	Office Equip (Inv)	1,359	4,695	4,500	4,500
		<b>1,359</b>	<b>4,695</b>	<b>4,500</b>	<b>4,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 452,388</b>	<b>\$ 556,027</b>	<b>\$ 646,686</b>	<b>\$ 751,084</b>



# Legal Department Municipal Court Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
409.12-01	Exempt-Full Time	398,370	441,013	498,500	649,000
409.12-02	Exempt-Part Time	78,590	76,914	86,500	-
409.13-01	Non-Exempt -Full Time	214,202	188,623	198,000	209,000
409.13-02	Non-Exempt-Part Time	1,611	-	-	-
409.15-00	Salaries-Temporary	-	-	25,000	-
409.18-16	Clothing Allow	833	238	1,000	1,000
409.25-00	Benefits-Vehicle Allow	3,480	1,781	3,500	1,500
		<b>697,086</b>	<b>708,569</b>	<b>812,500</b>	<b>860,500</b>
<b>CONTRACTUAL SERVICES</b>					
409.31-00	Professional Services	-	-	-	2,500
409.31-30	Legal Services	76,497	76,755	80,000	65,106
409.31-70	Interpreter Fees	1,454	1,300	5,000	5,000
409.33-47	IT Charges	-	-	22,464	67,816
409.34-20	Witness Fees	1,909	1,320	4,000	4,000
409.34-30	HVAC System	-	-	-	3,500
409.34-60	Credit Card Process Fee	13,151	16,857	14,000	17,000
409.36-15	Drug Testing	768	410	1,500	1,500
409.41-05	Trash Service	703	713	1,000	800
409.42-05	Janitorial Services	-	-	-	500
409.43-20	Building Maintenance	6,134	3,627	7,000	7,000
409.43-25	Equipment Maint	493	473	6,000	3,000
409.43-80	Software Maint Agrmts	43,820	39,747	60,750	50,000
409.46-05	Telecommunications	2,124	2,004	3,000	3,000
409.48-05	Copy/Image/Scan	3,962	4,349	4,500	-
409.48-10	Printing/Binding	964	1,765	3,000	1,500
409.49-05	Dues & Memberships	960	1,118	2,000	2,000
409.49-10	Seminars & Conf. Reg	413	279	2,500	2,750
409.49-20	Training	390	1,636	3,000	4,000
409.49-41	Travel-Meals	-	14	300	500
409.49-42	Travel-Lodging	247	475	1,500	2,000
409.49-43	Travel-Airfare	-	-	800	800
409.49-44	Travel-Mileage	1	371	650	1,500
		<b>153,990</b>	<b>153,213</b>	<b>222,964</b>	<b>245,772</b>
<b>COMMODITIES</b>					
409.51-05	Copying Supplies	-	-	200	200
409.51-10	Office Supplies	6,539	6,113	8,000	5,500
409.52-05	Books	95	-	200	200
409.52-15	Subscriptions	3,224	3,848	5,500	5,500
409.53-05	Uniforms	1,344	1,465	675	675
409.54-40	Food	141	142	400	400
409.56-05	Building Material	-	-	-	1,000
409.56-10	Janitorial Supplies	-	12	-	4,000

# Legal Department Municipal Court Division

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>COMMODITIES (Cont)</b>					
409.56-15	Maintenance Supplies	-	-	-	1,000
409.56-17	Electrical Supplies	-	-	-	500
409.58-15	Fuel & Lube	23	100	-	100
		<b>11,366</b>	<b>11,680</b>	<b>14,975</b>	<b>19,075</b>
<b>COMMODITIES - CIP</b>					
409.79-10	Operating Equip (Inv)	-	-	-	1,000
409.79-25	Office Equip (Inv)	2,911	3,703	9,000	9,000
409.79-31	Security Equip	4,082	7,307	15,500	5,000
		<b>6,993</b>	<b>11,010</b>	<b>24,500</b>	<b>15,000</b>
<b>CAPITAL OUTLAY</b>					
409.73-10	Operating & Maint (Equip)	-	-	-	16,500
409.73-25	Office Equipment	8,679	-	-	-
409.75-25	Buildings (Maint)	-	-	-	10,000
		<b>8,679</b>	<b>-</b>	<b>-</b>	<b>26,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 878,114</b>	<b>\$ 884,472</b>	<b>\$ 1,074,939</b>	<b>\$ 1,166,847</b>
<b>TOTAL DEPARTMENT EXPENDITURES</b>		<b>\$ 1,330,502</b>	<b>\$ 1,440,499</b>	<b>\$ 1,721,625</b>	<b>\$ 1,917,931</b>



# General Services

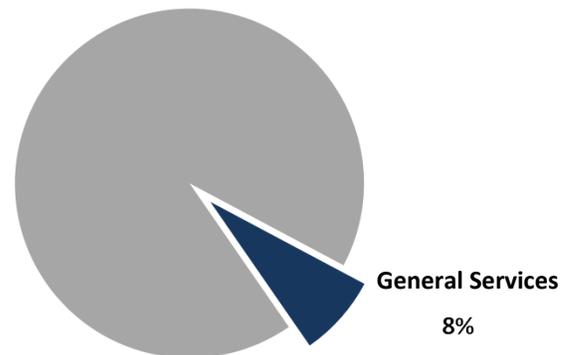
## Description

The General Services budget is used for the purchase of goods and services commonly used by all City departments. These include such expenditures as city property and liability insurance coverage, employer share of health insurance premiums, street lighting, legal notices, postage, and other costs.

## Source of Funds

This Budget is financed from the General Fund and supported by revenues from sales taxes, user fees, motor vehicle taxes, franchise fees, liquor taxes, municipal court fines and fees, enterprise fund transfers, and property taxes.

% of General Services General Fund Operating



	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>				
416.12-01 Exempt-Full Time	64,178	-	-	-
416.18-10 Service Awards	76,500	50,000	50,000	185,000
416.18-11 Retirement/Separation Pay	-	-	200,000	150,000
416.18-15 Cell Phone Allow	-	20	-	-
416.20-00 Benefits-Health Insurance	604	-	-	-
416.24-00 Benefits-Group Life	6,920	7,051	-	-
416.25-00 Benefits-Vehicle Allow	1,662	-	-	-
	<b>149,864</b>	<b>57,071</b>	<b>250,000</b>	<b>335,000</b>
<b>CONTRACTUAL SERVICES</b>				
416.31-00 Professional Services	245,119	149,468	150,000	240,000
416.32-05 Banking Services	34,516	43,456	36,000	45,000
416.32-10 Networking Services	14,322	-	16,000	-
416.32-25 File Fees / Registration	791	1,443	3,000	2,000
416.33-46 Fleet Charges	-	-	3,366	-
416.34-50 Election Expense	-	-	1,000	1,000
416.34-60 Credit Card Process Fee	853	2,742	1,000	2,500
416.34-99 Other Services	1,595	1,194	2,000	2,000
416.35-00 Programs	-	2,600	-	-
416.41-10 Gas & Electricity	68,264	63,015	70,000	70,000
416.41-30 Street Lighting	521,849	561,442	545,000	575,000
416.43-20 Building Maintenance	-	-	6,500	6,500
416.43-25 Equipment Maintenance	843	626	1,000	1,000
416.43-80 Software Maint Agrmts	554,978	578,390	310,000	-
416.44-20 Office Equipment Lease	13,217	8,592	10,000	11,000
416.45-05 Property Insurance	4,145	1,989	180,000	180,000
416.45-10 Liability Insurance	372,886	467,060	220,000	400,000
416.46-05 Telecommunications	27,508	19,978	35,000	-
416.46-10 Postage	72,467	89,619	80,000	95,000
416.47-05 Legal Publications	5,697	8,332	10,000	10,000

# General Services

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CONTRACTUAL SERVICES (Cont)</b>				
416.47-20 Marketing/Public Relation	8,309	173	10,000	5,000
416.48-05 Copy/Image/Scan	5,010	13,619	5,500	-
416.48-10 Printing / Binding	39	18	5,000	5,000
416.49-05 Dues & Memberships	16,263	16,472	16,500	16,500
416.49-20 Training	1,125	21,507	10,000	50,000
416.49-70 Reimbursement	12,333	4,348	15,000	15,000
	<b>1,982,131</b>	<b>2,056,083</b>	<b>1,741,866</b>	<b>1,732,500</b>
<b>COMMODITIES</b>				
416.51-10 Office Supplies	1,163	814	1,500	1,500
416.52-05 Books	2,826	3,024	3,000	3,000
416.54-00 Operations Supplies	2,356	691	3,500	3,500
416.54-75 Other Supplies	710	1,396	1,000	1,500
416.58-05 Repair Parts	237	893	500	1,000
416.58-15 Fuel & Lube	64	152	500	500
	<b>7,356</b>	<b>6,969</b>	<b>10,000</b>	<b>11,000</b>
<b>COMMODITIES - CIP</b>				
416.79-10 Operating Equip (Inv)	11,890	-	-	-
416.79-25 Office Equip (Inv)	7,330	11,624	-	-
	<b>19,220</b>	<b>11,624</b>	<b>-</b>	<b>-</b>
<b>OTHER CHARGES</b>				
416.65-99 Other Charges	9,737	5,532	15,000	15,000
416.66-00 Cash Reserves	-	-	977,641	511,712
	<b>9,737</b>	<b>5,532</b>	<b>992,641</b>	<b>526,712</b>
<b>CAPITAL OUTLAY</b>				
416.71-00 Buildings & Additions	6,121	1,011	-	-
416.73-25 Office Equipment	8,292	-	-	-
416.75-25 Building Maintenance	-	19,845	-	-
	<b>14,413</b>	<b>20,856</b>	<b>-</b>	<b>-</b>
<b>TRANSFERS</b>				
416.90-15 Transfer to Special Rev	321,511	294,976	500,000	-
416.90-25 Transfer to Capital Project	5,048	151,011	-	-
416.90-40 Transfer to Trust & Agency	110,433	29,705	-	1,250,000
	<b>436,991</b>	<b>475,692</b>	<b>500,000</b>	<b>1,250,000</b>
<b>DEBT SERVICE</b>				
416.85-01 Lease Purchase / Principal	170,867	62,611	63,335	29,442
416.85-02 Lease Purchase / Interest	8,827	4,639	3,914	3,171
	<b>179,694</b>	<b>67,249</b>	<b>67,249</b>	<b>32,613</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,799,406</b>	<b>\$ 2,701,076</b>	<b>\$ 3,561,756</b>	<b>\$ 3,887,825</b>

## 2024 Lease Purchase Payments

416.85-00	BM001P	Replace City Hall Auditorium Roof (4 out of 7 Payments)	32,613
<b>TOTAL LEASE PURCHASE IMPACT</b>			<b>32,613</b>



# Outside Services

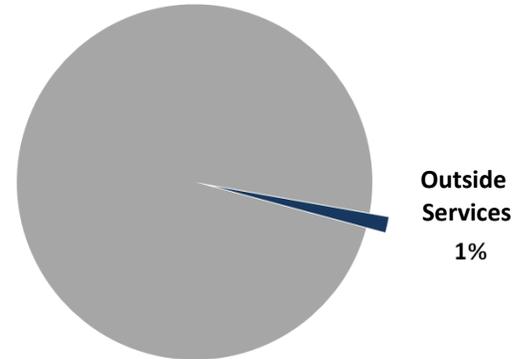
## Description

The City helps support a number of public agencies that provide valuable services to the citizens of Manhattan. Such services range from: social services agencies assisting the young, elderly, or disadvantaged; quality of life programs supporting local music and arts; and museums, exhibitions, and other local interest programs that reflect the heritage of Manhattan, both past and present.

## Source of Funds

This Budget is financed from the General Fund and supported by revenues from sales taxes, user fees, motor vehicle taxes, franchise fees, liquor taxes, municipal court fines and fees, enterprise fund transfers, and property taxes.

% of General Fund Operating Budget  
Outside Services



## SSAB FUNDING ALLOCATION HISTORY 2021 Actual 2022 Actual 2023 Budget 2024 Budget

AGENCY		2021 Actual	2022 Actual	2023 Budget	2024 Budget
Be Able		-	-	20,000	
Big Brothers / Big Sisters		30,000	37,000	33,500	
Boys & Girls Club		45,865	45,865	50,000	
Crisis Center		48,800	48,800	49,000	
Flinthills Community Clinic		-	-	21,000	
Homecare & Hospice		50,812	54,222	54,000	
Kansas Legal Services		40,000	40,000	44,000	
KSU Child Development Center		43,432	-	23,000	
Manhattan Emergency Shelter		86,768	86,768	86,500	
Morning Star Inc., CRO		12,000	12,000	14,000	
Shepherd's Crossing		50,000	55,000	55,000	
Sunflower CASA Project, Inc.		56,000	56,000	61,000	
Thrive (Formerly Circles Manhattan)		14,000	14,000	15,000	
<b>TOTAL ALLOCATION</b>		<b>\$ 477,677</b>	<b>\$ 449,655</b>	<b>\$ 526,000</b>	<b>\$ 577,560</b>
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>GRANTS</b>					
417.61-71	Good Neighbors Program	-	12,000	4,000	4,000
418.61-14	Other Grants Awarded*	33,633	20,609	69,475	73,644
418.61-15	Social Services Contracts	477,677	449,655	526,000	557,560
468.61-13	Flint Hills ATA Agency	-	-	-	293,000
		<b>511,310</b>	<b>482,264</b>	<b>599,475</b>	<b>928,204</b>
<b>TRANSFERS</b>					
415.90-15	Transfer to Special Revenue	135,000	135,000	135,000	-
		<b>135,000</b>	<b>135,000</b>	<b>135,000</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 646,310</b>	<b>\$ 617,264</b>	<b>\$ 734,475</b>	<b>\$ 928,204</b>



# Joint Maintenance Facility

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>				
416.13-01 Non-Exempt-Full Time	-	-	-	89,000
416.18-16 Clothing Allow	-	-	-	950
	-	-	-	<b>89,950</b>
<b>CONTRACTUAL SERVICES</b>				
416.33-47 IT Charges	-	-	-	50,327
416.34-30 HVAC System	-	-	-	8,000
416.34-40 Electrical System	-	-	-	1,000
416.41-05 Trash Service	-	-	-	5,000
416.41-10 Gas & Electricity	-	-	-	100,000
416.42-05 Janitorial Services	-	-	-	4,500
416.42-10 Ground Maint.	-	-	-	2,500
416.43-20 Building Maint.	-	-	-	35,000
416.43-25 Equipment Maint.	-	-	-	6,000
416.46-05 Telecommunications	-	-	-	15,000
416.49-20 Training	-	-	-	2,500
	-	-	-	<b>229,827</b>
<b>COMMODITIES</b>				
416.51-10 Office Supplies	-	-	-	5,000
416.54-00 Operating Supplies	-	-	-	5,000
416.56-05 Building Material	-	-	-	3,000
416.56-10 Janitorial Supplies	-	-	-	6,000
416.56-15 Maint. Supplies	-	-	-	3,000
416.56-16 Plumbing Supplies	-	-	-	2,000
416.56-17 Electrical Supplies	-	-	-	1,000
	-	-	-	<b>25,000</b>
<b>CAPITAL OUTLAY</b>				
416.75-25 Buildings (Maint)	-	-	-	50,000
	-	-	-	<b>50,000</b>
<b>COMMODITIES - CIP</b>				
416.79-10 Operating Equip (Inv)	-	-	-	3,000
	-	-	-	<b>3,000</b>
<b>TOTAL EXPENDITURES</b>	-	-	-	<b>397,777</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 29,063,882</b>	<b>\$ 31,628,315</b>	<b>\$ 39,344,277</b>	<b>\$ 45,296,063</b>

# SPECIAL REVENUE FUNDS BUDGET DETAILS



# City University

*This fund was created when Kansas State University (KSU) was annexed into the City on July 3, 1994. The purpose of the fund is to provide resources for public improvement projects which are mutually beneficial to the City and Kansas State University. Each year the University undertakes a significant on-campus process to solicit input from students, faculty, and staff to propose a list of recommended projects which place emphasis on economic development, safety, and infrastructure issues. Projects approved by the governing body will be budgeted from this fund and will be included in the five-year capital improvement program.*

## Sources of Income

This fund is supported by City sales taxes and franchise fees generated on campus due to the annexation of KSU on July 3, 1994.

## Expenditures

Monies expended from this fund are used to complete projects which are beneficial to the City and Kansas State University. Capital Improvement Program projects and equipment related to this fund requiring debt financing are paid through the Bond and Interest Fund with the City University Fund transferring monies to the Bond and Interest Fund for payments.

		Revenues			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00	Beginning Fund Balance	373,327	525,166	400,000	500,000
<b>TAXES &amp; ASSESSMENTS</b>					
318.60-10	Electric & Gas	461,194	523,399	430,000	525,000
318.60-20	Telecommunications	134	142	-	-
		<b>461,327</b>	<b>523,541</b>	<b>430,000</b>	<b>525,000</b>
<b>CONTRIBUTIONS AND OTHER REVENUE</b>					
372.00-00	Miscellaneous	7,813	68,485	45,000	36,000
		<b>7,813</b>	<b>68,485</b>	<b>45,000</b>	<b>36,000</b>
<b>TRANSFERS</b>					
391.10-00	Tsfr from General Fund	135,000	135,000	135,000	-
391.17-00	Tsfr from Cap Project	52,199	-	-	-
		<b>187,199</b>	<b>135,000</b>	<b>135,000</b>	<b>-</b>
<b>TOTAL REVENUE</b>		<b>\$ 1,029,666</b>	<b>\$ 1,252,192</b>	<b>\$ 1,010,000</b>	<b>\$ 1,061,000</b>

		Expenditures			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>OTHER CHARGES</b>					
415.66-00	Cash Reserves	-	-	355,000	56,000
		<b>-</b>	<b>-</b>	<b>355,000</b>	<b>56,000</b>
<b>CONTRACTUALS</b>					
415.31-00	Professional Services	4,500	4,950	5,000	5,000
		<b>4,500</b>	<b>4,950</b>	<b>5,000</b>	<b>5,000</b>
<b>TRANSFERS</b>					
415.90-25	Transfer to Capital Project	500,000	650,000	650,000	1,000,000
		<b>500,000</b>	<b>650,000</b>	<b>650,000</b>	<b>1,000,000</b>

# City University

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>TOTAL EXPENDITURES</b>	<b>\$ 504,500</b>	<b>\$ 654,950</b>	<b>\$ 1,010,000</b>	<b>\$ 1,061,000</b>

## 2024 Capital Improvement Projects

415.90-25	CU043P	North Campus Corridor Improvements		500,000
415.90-25	CU050P	Campus Perimeter Crosswalk & Traffic Improvements		500,000
<b>TOTAL CIP BUDGET IMPACT</b>				<b>1,000,000</b>



# Aggieville Business Improvement District

Revenues supporting this fund are derived from a fee paid by Aggieville businesses within the established district. The fees are collected annually and are paid directly to the City. This fund was established in 1981 under provisions of Kansas Statute 12-1781 through 12-1795 under the Business Improvement District Act.

## Sources of Income

The Aggieville Business Improvement District Fund is supported by an assessment to business owners in the Aggieville area.

## Expenditures

Expenditures from this fund are authorized for beautification of the Aggieville Business Improvement District, the upkeep of public facilities, promotional activities, and other services needed by the Aggieville Business Improvement District that are not performed on a city-wide basis.

		Revenues			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00	Beginning Fund Balance	990	-	-	-
<b>TAXES &amp; ASSESSMENTS</b>					
311.60-20	Aggieville Business Fees	69,924	77,174	78,000	78,000
		<b>69,924</b>	<b>77,174</b>	<b>78,000</b>	<b>78,000</b>
<b>TOTAL REVENUE</b>		<b>\$ 70,914</b>	<b>\$ 77,174</b>	<b>\$ 78,000</b>	<b>\$ 78,000</b>

		Expenditures			
		2021 Actual	2022 Actual	2022 Budget	2024 Budget
<b>CONTRACTUAL SERVICES</b>					
447.33-00	Contracted Services	70,914	76,500	78,000	78,000
		<b>70,914</b>	<b>76,500</b>	<b>78,000</b>	<b>78,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 70,914</b>	<b>\$ 76,500</b>	<b>\$ 78,000</b>	<b>\$ 78,000</b>



# Downtown Business Improvement District

Revenues supporting this fund are derived from a fee paid by downtown businesses within the established district. The fees are collected semi-annually and are paid directly to the City. This fund was established in 1981 under the provisions of Kansas Statute 12-1781 through 12-1795 under the Business Improvement District Act.

## Sources of Income

The Downtown Business Improvement District Fund is supported by an assessment to business owners in the downtown area.

## Expenditures

Expenditures from this fund are authorized for beautification of the Downtown Business Improvement District, the upkeep of public facilities, promotional activities, and other services needed by the district that are not performed on a city-wide basis.

		Revenues			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00	Beginning Fund Balance	31	-	-	-
<b>TAXES &amp; ASSESSMENTS</b>					
311.60-10	Downtown Business Fees	83,669	91,161	98,500	103,500
		<b>83,669</b>	<b>91,161</b>	<b>98,500</b>	<b>103,500</b>
<b>TOTAL REVENUE</b>		<b>\$ 83,700</b>	<b>\$ 91,161</b>	<b>\$ 98,500</b>	<b>\$ 103,500</b>

		Expenditures			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CONTRACTUAL SERVICES</b>					
448.33-00	Contracted Services	83,700	91,160	98,500	103,500
		<b>83,700</b>	<b>91,160</b>	<b>98,500</b>	<b>103,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 83,700</b>	<b>\$ 91,160</b>	<b>\$ 98,500</b>	<b>\$ 103,500</b>



# Economic Development Opportunity

*On November 8, 1994, the citizens approved a 0.5% city sales tax that sunset on December 31, 1998. The proceeds were used to create self-sustaining programs and job creation administered by an appointed board, the Manhattan Economic Development Fund Advisory Board (MEDOFAB) in accordance with City Resolution 051695-C. In November 2002, the voters of Riley County approved a county-wide sales tax in accordance with City Resolution 090302-C. On November 6, 2012, voters again renewed the sales tax in accordance with City Resolution 082112-E. The county tax expired December, 2022. The City of Manhattan passed the 2023 Economic Recovery and Relief Sales Tax that took effect on January 1, 2023, that will remain in effect for 10 years. The 2023 Economic Recovery and Relief Sales Tax is a 1/2 cent sales tax with 70% of proceeds dedicated to debt and infrastructure, 20% to economic development, and 10% on workforce housing.*

## Sources of Income

The MEDOFAB division was supported by a 0.5% City sales tax that expired December 1998. The RICOED division was supported by the city's portion of a countywide 0.5% sales tax approved by voters in November 2002, renewed in 2012, and expired in 2022. The City Commission has committed the funds for economic development and property tax relief. Upon expiration of the county tax, the City of Manhattan passed a 2023 Economic Recovery and Relief Sales Tax that began January 1, 2023. The 2023 Economic Recovery and Relief Sales Tax is a 1/2 cent sales tax with 70% of proceeds dedicated to debt and infrastructure, 20% to economic development, and 10% to workforce housing.

## Expenditures

Economic development monies fund business incentives, grants, loans, land and building investments to bring economic development to Manhattan. A major development initiative that has received assistance through this fund is the KSU Institute for Commercialization (KSU-IC), formerly known as the National Institute for Strategic Technology Acquisition and Commercialization (NISTAC). Another major initiative was to assist in providing funds for the National Bio and Agro-Defense Facility (NBAF), which relocated here from facilities in Plum Island, New York.

		Revenues			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00	Beginning Fund Balance	8,113,132	7,087,586	2,520,442	3,925,000
<b>6400 - MEDOFAB</b>					
<b>USE OF MONEY &amp; PROPERTY</b>					
362.01-00	Investment Interest	524	7,000	1,500	-
362.10-00	Dividend Distributions	-	9,162	-	-
		<b>524</b>	<b>16,162</b>	<b>1,500</b>	<b>-</b>
<b>TOTAL MEDOFAB REVENUE</b>		<b>\$ 524</b>	<b>\$ 16,162</b>	<b>\$ 1,500</b>	<b>\$ -</b>
<b>6500 - RICOED 2002</b>					
<b>TAXES &amp; ASSESSMENTS</b>					
318.10-20	Riley County Sales Tax	28,311	37,195	25,000	20,000
318.15-20	Riley County Use Tax	911	1,996	1,000	600
		<b>29,222</b>	<b>39,191</b>	<b>26,000</b>	<b>20,600</b>
<b>USE OF MONEY &amp; PROPERTY</b>					
362.01-00	Investment Interest	1,852	33,291	5,000	35,000
		<b>1,852</b>	<b>33,291</b>	<b>5,000</b>	<b>35,000</b>

# Economic Development Opportunity

		Revenues			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CONTRIBUTIONS &amp; OTHER REVENUE</b>					
372.00-00	Contributions & Other / Misc	627,036	570,131	-	-
		<b>627,036</b>	<b>570,131</b>	-	-
<b>TOTAL RICOED 2002 REVENUE</b>		<b>\$ 658,110</b>	<b>\$ 642,613</b>	<b>\$ 31,000</b>	<b>\$ 55,600</b>
<b>6600 - RICOED 2012</b>					
<b>TAXES &amp; ASSESSMENTS</b>					
318.10-20	Riley County Sales Tax	1,817,363	2,013,607	302,894	1,000,000
318.15-20	Riley County Use Tax	378,717	472,558	63,119	200,000
		<b>2,196,080</b>	<b>2,486,165</b>	<b>366,013</b>	<b>1,200,000</b>
<b>USE OF MONEY &amp; PROPERTY</b>					
362.01-00	Investment Interest	3,753	42,833	200	50,000
		<b>3,753</b>	<b>42,833</b>	<b>200</b>	<b>50,000</b>
<b>TOTAL RICOED 2012 REVENUE</b>		<b>\$ 2,199,833</b>	<b>\$ 2,528,998</b>	<b>\$ 366,213</b>	<b>\$ 1,250,000</b>
<b>6700 - MHKED 2023</b>					
<b>TAXES &amp; ASSESSMENTS</b>					
318.10-10	City Sales Tax*	-	-	1,375,000	2,100,000
318.15-10	City Use Tax*	-	-	250,000	320,000
		-	-	<b>1,625,000</b>	<b>2,420,000</b>
<b>USE OF MONEY &amp; PROPERTY</b>					
362.01-00	Investment Interest	-	-	-	3,000
		-	-	-	<b>3,000</b>
<b>CONTRIBUTIONS &amp; OTHER REVENUE</b>					
372.00-00	Contributions & Other / Misc	-	-	557,917	457,917
		-	-	<b>557,917</b>	<b>457,917</b>
<b>TOTAL MHKED 2023 REVENUE</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,182,917</b>	<b>\$ 2,880,917</b>
<b>TOTAL REVENUE</b>		<b>\$10,971,600</b>	<b>\$10,275,360</b>	<b>\$ 5,102,072</b>	<b>\$ 8,111,517</b>

\*Note: 67% of Manhattan's 2023 Economic Development Sales Tax is related to Economic Development initiatives and 33% is related to Workforce Housing initiatives.

# Economic Development Opportunity

## Expenditures

2021 Actual 2022 Actual 2023 Budget 2024 Budget

### 6400 - MEDOFAB

#### CONTRACTUAL SERVICES

481.35-10	Unexpended Program Budget	-	-	136,500	-
		-	-	<b>136,500</b>	-

#### TRANSFERS

481.90-25	Transfer to Capital Project	-	-	750,000	-
		-	-	<b>750,000</b>	-

<b>TOTAL MEDOFAB EXPENDITURES</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>886,500</b>	<b>\$</b>	<b>-</b>
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### 6500 - RICOED 2002

#### CONTRACTUAL SERVICES

481.35-00	Economic Development	500,000	-	1,635,442	-
481.35-10	Unexpended Program Budget	-	-	-	705,600
481.49-05	Dues & Memberships	12,000	-	-	-
		<b>512,000</b>	-	<b>1,635,442</b>	<b>705,600</b>

#### OTHER CHARGES

481.65-25	Assessment Fee	65,305	29,170	-	-
		<b>65,305</b>	<b>29,170</b>	-	-

#### TRANSFERS

481.90-20	Transfer to Debt Service	-	1,310,513	31,000	-
481.90-25	Transfer to Capital Project	-	1,720,266	-	-
		-	<b>3,030,779</b>	<b>31,000</b>	-

<b>TOTAL RICOED 2002 EXPENDITURES</b>	<b>\$</b>	<b>577,305</b>	<b>\$</b>	<b>3,059,949</b>	<b>\$</b>	<b>1,666,442</b>	<b>\$</b>	<b>705,600</b>
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### 6600 - RICOED 2012

#### CONTRACTUAL SERVICES

481.31-00	Professional Services	-	3,000	-	-
481.35-00	Economic Development	842,617	787,089	124,125	-
481.35-10	Unexpended Program Budget	-	-	-	3,150,000
481.49-05	Professional Dues & Members	-	12,000	-	-
		<b>842,617</b>	<b>802,089</b>	<b>124,125</b>	<b>3,150,000</b>

#### CAPITAL OUTLAY

481.75-45	Planning Studies	59,375	-	-	-
		<b>59,375</b>	-	-	-

#### TRANSFERS

481.90-10	Transfer to General Fund	697,085	200,000	-	-
481.90-20	Transfer to Debt Service	1,176,333	4,078,500	242,088	-
481.90-25	Transfer to Cap Project	531,300	500,000	-	-
		<b>2,404,718</b>	<b>4,778,500</b>	<b>242,088</b>	-

# Economic Development Opportunity

Expenditures				
	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>TOTAL RICOED 2012 EXPENDITURES</b>	<b>\$ 3,306,709</b>	<b>\$ 5,580,589</b>	<b>\$ 366,213</b>	<b>\$ 3,150,000</b>
<b>6700 - MHKED 2022</b>				
<b>CONTRACTUAL SERVICES</b>				
481.35-00 Economic Development	-	-	686,080	1,086,080
481.35-10 Unexpended Program Budget	-	-	1,284,837	2,957,837
481.49-05 Professional Dues & Members	-	-	12,000	12,000
	-	-	<b>1,982,917</b>	<b>4,055,917</b>
<b>TRANSFERS</b>				
481.90-10 Transfer to General Fund	-	-	200,000	200,000
	-	-	<b>200,000</b>	<b>200,000</b>
<b>TOTAL MHKED 2022 EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,182,917</b>	<b>\$ 4,255,917</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,884,014</b>	<b>\$ 8,640,537</b>	<b>\$ 5,102,072</b>	<b>\$ 8,111,517</b>



# Employee Benefit Contribution

City Ordinance No. 3701 establishes the Employee Benefit Contribution Fund as authorized by Kansas Statute 12-16,102. Transfers from this fund are made monthly to the State of Kansas as the City's contribution to the public employees' retirement fund.

## Sources of Income

The Employee Benefit Contribution Fund is supported by property taxes, delinquent taxes, motor vehicle taxes, and sales taxes.

## Expenditures

Ordinance No. 3701 permits unemployment, KPERs, social security, and workers' compensation costs to be paid from this fund. Ordinance No. 7242 permits Health Insurance Costs to be paid from this Fund.

		Revenues			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00	Beginning Fund Balance	-	351,541	-	350,000
<b>TAXES &amp; ASSESSMENTS</b>					
311.10-00	Ad Valorem	2,183,306	2,207,894	2,231,000	2,017,714
311.40-00	Delinquent / Ad Valorem	31,434	35,312	25,000	30,000
311.50-00	Motor Vehicle Tax	168,712	173,801	170,212	159,907
		<b>2,383,451</b>	<b>2,417,007</b>	<b>2,426,212</b>	<b>2,207,621</b>
<b>TRANSFERS</b>					
391.13-00	Sales Tax Transfer	3,425,000	3,425,000	3,425,000	3,725,000
		<b>3,425,000</b>	<b>3,425,000</b>	<b>3,425,000</b>	<b>3,725,000</b>
<b>TOTAL REVENUE</b>		<b>\$ 5,808,451</b>	<b>\$ 6,193,548</b>	<b>\$ 5,851,212</b>	<b>\$ 6,282,621</b>

		Expenditures			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
552.28-00	Benefits-Administration Fees	550	-	1,000	1,000
570.20-00	Benefits-Health Insurance	3,187,624	3,249,748	3,331,606	3,476,297
570.21-01	FICA	815,465	910,968	880,000	950,000
570.21-02	Medicare	266,403	295,714	285,000	315,000
570.22-01	KPERs	1,168,534	1,326,140	1,331,606	1,515,324
570.23-00	Benefits-Unemployment	18,333	19,708	22,000	25,000
		<b>5,456,910</b>	<b>5,802,279</b>	<b>5,851,212</b>	<b>6,282,621</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 5,456,910</b>	<b>\$ 5,802,279</b>	<b>\$ 5,851,212</b>	<b>\$ 6,282,621</b>



# Fire Equipment Reserve

The City has established a Fire Equipment Reserve Fund, by ordinance, under the provisions outlined by Kansas Statute 12-110b. The purpose of this fund is to purchase equipment utilized by the Fire Department. Under law this fund may not exceed two (2) mills per year. Expenditures from this fund finance fire equipment and vehicles which have been approved in the Capital Improvement Program.

## Sources of Income

The Fire Equipment Reserve Fund is supported by taxes, including property taxes, motor vehicle taxes, and sales taxes, as well as investment income.

## Expenditures

Along with funding Capital Improvement Program projects and equipment, the monies from this fund are used to cover other expenses related to the fire department. Large purchases such as fire trucks are financed through lease purchasing and paid from the Fire Equipment Reserve Fund. The CIP items funded from this fund include vehicles, equipment, and building expenses.

### Revenues

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00 Beginning Fund Balance	96,485	131,473	330,000	500,000
<b>TAXES &amp; ASSESSMENTS</b>				
311.10-00 Ad Valorem	453,083	663,385	720,000	763,200
311.40-00 Delinquent / Ad Valorem	6,488	7,536	-	-
311.50-00 Motor Vehicle Tax	35,315	36,067	38,000	51,606
	<b>494,886</b>	<b>706,988</b>	<b>758,000</b>	<b>814,806</b>
<b>USE OF MONEY &amp; PROPERTY</b>				
362.01-00 Investment Interest	47	3,917	-	-
	<b>47</b>	<b>3,917</b>	-	-
<b>CONTRIBUTIONS AND OTHER REVENUE</b>				
372.00-00 Miscellaneous	8,200	6,000	-	-
	<b>8,200</b>	<b>6,000</b>	-	-
<b>TOTAL REVENUE</b>	<b>\$ 599,618</b>	<b>\$ 848,378</b>	<b>\$ 1,088,000</b>	<b>\$ 1,314,806</b>

### Expenditures

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CONTRACTUAL SERVICES</b>				
423.31-00 Professional Services	-	250	-	-
	-	<b>250</b>	-	-
<b>OTHER CHARGES</b>				
423.66-00 Cash Reserves	-	-	233,832	554,251
	-	-	<b>233,832</b>	<b>554,251</b>
<b>CAPITAL OUTLAY</b>				
423.73-10 Operating & Maint Equip	-	35,510	34,000	-
	-	<b>35,510</b>	<b>34,000</b>	-

# Fire Equipment Reserve

## Expenditures

					2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>DEBT SERVICE</b>								
423.85-00	Lease Purchase		-	33,029	-	-		
423.85-01	Lease Purchase / Principal		412,403	385,508	670,363	654,638		
423.85-02	Lease Purchase / Interest		55,743	47,878	149,805	105,917		
			<b>468,145</b>	<b>466,415</b>	<b>820,168</b>	<b>760,555</b>		
<b>TOTAL EXPENDITURES</b>			<b>\$ 468,145</b>	<b>\$ 502,175</b>	<b>\$ 1,088,000</b>	<b>\$ 1,314,806</b>		

## Lease Purchase Payments

423.85-00	FR002E	Replace 1990 Pumper/Ladder Truck	107,757
423.85-00	FR031E	Replace 1997 Pumper & Equipment	122,992
423.85-00	FR051E	Replace Radios	71,291
423.85-00	FR060E	Incident Command Vehicles	14,748
423.85-00	FR041E	Upgrade Station Alerting Systems	52,291
423.85-00	FR013E	Replace 1992 Haz. Mat. Op. Apparatus	114,135
423.85-00	FR048E	Replace Vehicle Unit #167 (2007 Chevy Suburban)	14,604
423.85-00	FR049E	Prime mover for boats	20,195
423.85-00	FR071E	Replace Rescue Equipment	37,242
423.85-00	FR080E	New brush truck No 2	23,764
423.85-00	FR073P	Mobile Data Terminal Project	54,500
423.85-00	FR061P	Replace existing 2013 SCBA's and masks	127,036
<b>TOTAL LEASE PURCHASE DEBT PAYMENT</b>			<b>\$ 760,555</b>



# Fire Pension K. P. & F.

*Kansas Statute 74-4947, et.seq., provides for the retirement of Kansas police and firemen. This law authorizes each employer to annually levy a tax which is in addition to all other taxes that a municipality is authorized to levy. City firefighters contribute 7% of their annual salary to the retirement program.*

## Sources of income

The Fire Pension K. P. & F. Fund is supported by property taxes, delinquent taxes, motor vehicle taxes, and sales taxes.

## Expenditures

Transfers from this fund are made monthly to the State of Kansas as the City's contribution to the Public Fire Employees' Retirement Fund.

		Revenues			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00	Beginning Fund Balance	-	-	-	-
<b>TAXES &amp; ASSESSMENTS</b>					
311.10-00	Ad Valorem	496,174	945,796	955,000	1,012,300
311.40-00	Delinquent / Ad Valorem	8,316	9,154	6,500	10,000
311.50-00	Motor Vehicle Tax	39,173	39,495	55,000	69,577
		<b>543,664</b>	<b>994,445</b>	<b>1,016,500</b>	<b>1,091,877</b>
<b>TRANSFERS</b>					
391.10-00	General Fund Transfer	154,681	-	-	-
391.13-00	Sales Tax Transfer	558,000	380,000	180,000	400,000
		<b>712,681</b>	<b>380,000</b>	<b>180,000</b>	<b>400,000</b>
<b>TOTAL REVENUE</b>		<b>\$ 1,256,345</b>	<b>\$ 1,374,445</b>	<b>\$ 1,196,500</b>	<b>\$ 1,491,877</b>

		Expenditures			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
424.22-02	Fire Pension - K.P & F	1,256,345	1,338,349	1,196,500	1,491,877
		<b>1,256,345</b>	<b>1,338,349</b>	<b>1,196,500</b>	<b>1,491,877</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,256,345</b>	<b>\$ 1,338,349</b>	<b>\$ 1,196,500</b>	<b>\$ 1,491,877</b>



# General Improvement

The General Improvement Fund is authorized under Kansas Statutes to provide "...for the cost of general improvements or the City's share of the cost of special improvements..." Revenue for this fund is derived from a property tax that cannot exceed three (3) mills. Examples of "improvements" funded from this special revenue fund are improvements to street lights and street lighting systems, parks, playgrounds, and recreational facilities, vehicle and pedestrian bridges, overpasses, and tunnels.

## Sources of Income

This fund is supported by property taxes when levied along with sales tax transfers and investment income when available.

## Expenditures

The City of Manhattan's primary use of this fund focuses on the improvement of paving and other surfacing, gutters, curbs, sidewalks, and crosswalks. In many instances grants help to pay for these projects, and the city's portion is paid from this fund.

		Revenues			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00	Beginning Fund Balance	146,699	172,021	235,000	250,000
<b>USE OF MONEY &amp; PROPERTY</b>					
362.01-00	Investment Interest	124	2,397	-	5,000
		<b>124</b>	<b>2,397</b>	<b>-</b>	<b>5,000</b>
<b>TRANSFERS</b>					
391.13-00	Sales Tax Transfer	65,000	65,000	65,000	65,000
		<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>
<b>TOTAL REVENUE</b>		<b>\$ 211,823</b>	<b>\$ 239,418</b>	<b>\$ 300,000</b>	<b>\$ 320,000</b>

		Expenditures			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>OTHER CHARGES</b>					
437.33-40	Construction Projects	-	20,603	-	-
437.65-99	Other Charges / Other	-	-	200,000	220,000
		<b>-</b>	<b>20,603</b>	<b>200,000</b>	<b>220,000</b>
<b>CAPITAL OUTLAY</b>					
437.75-30	Land Improvements (Maint)	39,802	18,870	100,000	100,000
		<b>39,802</b>	<b>18,870</b>	<b>100,000</b>	<b>100,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 39,802</b>	<b>\$ 39,473</b>	<b>\$ 300,000</b>	<b>\$ 320,000</b>

## 2024 Capital Improvement Projects and Equipment

437.75-30	BR018P	Annual Sidewalk Fund		100,000
<b>TOTAL CIP BUDGET IMPACT</b>				<b>\$ 100,000</b>



# Industrial Promotion

The mission of the Industrial Promotion Fund is to partner with the Chamber of Commerce to induce and secure businesses and manufacturing firms to locate to Manhattan.

## Description

Kansas Statute 12-1617h authorizes incorporated cities to levy up to one mill on taxable property for the purpose of securing or retaining industries in or near the City's boundaries. To initiate this levy, the City was required to place the question on the ballot at a general or special city election. In 1986, the mill levy in this fund was established, but is not currently included in the City's aggregate tax levy limit.

## Sources of Income

This fund is supported by property taxes when levied, land sales, motor vehicle taxes, and investment income when available.

## Expenditures

The Industrial Promotion Fund is used to secure industrial prospects, and the City has a contract with the Chamber of Commerce for Industrial Promotion services.

## Revenues

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00 Beginning Fund Balance	439,019	414,937	360,000	168,000
<b>TAXES &amp; ASSESSMENTS</b>				
311.40-00 Delinquent / Ad Valorem	29	2	-	-
	<b>29</b>	<b>2</b>	<b>-</b>	<b>-</b>
<b>USE OF MONEY &amp; PROPERTY</b>				
362.01-00 Investment Interest	334	3,949	1,500	8,000
363.20-00 Business Park	3,502	3,502	3,500	3,500
	<b>3,836</b>	<b>7,451</b>	<b>5,000</b>	<b>11,500</b>
<b>CONTRIBUTIONS &amp; OTHER REVENUE</b>				
372.00-00 Contributions & Other / Misc	101,836	84,424	50,000	50,000
	<b>101,836</b>	<b>84,424</b>	<b>50,000</b>	<b>50,000</b>
<b>TOTAL REVENUE</b>	<b>\$ 544,719</b>	<b>\$ 506,814</b>	<b>\$ 415,000</b>	<b>\$ 229,500</b>

## Expenditures

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CONTRACTUAL SERVICES</b>				
482.31-00 Professional Services	2,500	4,041	5,000	5,000
482.35-00 Programs	-	80	-	-
482.41-05 Trash Service	2,323	2,450	2,500	3,500
482.41-10 Gas & Electricity	29,125	39,702	35,000	42,000
482.41-11 Water	7,506	9,227	7,500	10,000
482.43-20 Building Maintenance	350	350	3,000	1,000
482.46-05 Telecommunications	1,813	2,809	2,500	3,000
482.49-05 Dues & Memberships	33,620	53,602	65,000	65,000
	<b>77,236</b>	<b>112,262</b>	<b>120,501</b>	<b>129,500</b>

# Industrial Promotion

Expenditures				
	101,836	84,424	50,000	50,000
<b>OTHER CHARGES</b>				
482.65-30 Property Tax	52,545	94,358	60,000	100,000
482.66-00 Cash Reserves	-	-	234,500	-
	<b>52,545</b>	<b>94,358</b>	<b>294,500</b>	<b>100,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 129,782</b>	<b>\$ 206,620</b>	<b>\$ 415,001</b>	<b>\$ 229,500</b>



# Library

*The Manhattan Public Library provides an environment in which people of our community can readily share resources that are the cultural, educational, and recreational expressions of a free and democratic society.*

## Description

Since 1984 the Manhattan Public Library has operated under the provision of a Charter Ordinance which increased the maximum tax levy over existing State Statutes from five (5) to six (6) mills, (one (1) mill being \$1 in taxes per \$1,000 of assessed valuation). The Library is directed by a seven (7) member Library Board whose members are chosen by the City Commission. The City remits the Library's share of property tax proceeds when such proceeds from the County are received.

## Sources of Income

The Library is primarily funded through property taxes.

## Goals

- Adults will have convenient and timely access to a variety of new and popular materials.
- Teens (age 12-17) will have a supportive environment that provides pleasurable reading, viewing, and listening experiences that responds to their current interest
- Children (ages 6-11) will use the library's resources to explore topics that engage their imaginations and they will find pleasure in reading, viewing, and listening.
- Preschool children (0-5) will develop a life-long love of reading.
- Residents will have a welcoming place to meet and interact with others or work independently on personal projects.
- Residents will have high-speed access to the resources and services available through the Internet.
- Residents will effectively use technology to connect to the world of electronic information and to communicate with others.

## Revenues

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00 Beginning Fund Balance	1	10	-	-
<b>TAXES &amp; ASSESSMENTS</b>				
311.10-00 Ad Valorem	2,537,383	2,688,638	2,743,721	2,908,344
311.40-00 Delinquent / Ad Valorem	38,911	42,704	-	-
311.50-00 Motor Vehicle Tax	203,141	201,995	151,779	193,656
	<b>2,779,436</b>	<b>2,933,337</b>	<b>2,895,500</b>	<b>3,102,000</b>
<b>USE OF MONEY &amp; PROPERTY</b>				
362.01-00 Investment Interest	127	1,754	-	-
	<b>127</b>	<b>1,754</b>	<b>-</b>	<b>-</b>
<b>TOTAL REVENUE</b>	<b>\$ 2,779,563</b>	<b>\$ 2,935,101</b>	<b>\$ 2,895,500</b>	<b>\$ 3,102,000</b>

## Expenditures

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CONTRACTUAL SERVICES</b>				
469.33-60 Library Appropriation	2,646,053	2,732,400	2,761,750	2,968,500
	<b>2,646,053</b>	<b>2,732,400</b>	<b>2,761,750</b>	<b>2,968,500</b>
<b>TRANSFERS</b>				
469.90-20 Transfer to Debt Service	133,500	133,750	133,750	133,500
	<b>133,500</b>	<b>133,750</b>	<b>133,750</b>	<b>133,500</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,779,553</b>	<b>\$ 2,866,150</b>	<b>\$ 2,895,500</b>	<b>\$ 3,102,000</b>

# Library

## 2023 Transfers to Other Funds

469.90-20	SP1301	Manhattan Public Library Children's Expansion	133,500
<b>TOTAL DEBT SERVICE</b>			<b>\$ 133,500</b>



# Library Employee Benefit Contribution

City Ordinance No. 4332 establishes the Library Employee Benefit Contribution Fund as authorized by Kansas Statute 12-16,102. Transfers from this fund are made to the Manhattan Public Library as the City's contribution to the library employees' retirement fund.

## Sources of Income

The Library Employee Benefit Contribution Fund is supported by property taxes, motor vehicle taxes, and delinquent taxes.

## Expenditures

The Library pays workers compensation, health insurance premiums, KPERs, social security, and unemployment costs from this fund. Ordinance No. 4332 establishes the benefits which are authorized to be paid from this fund. All but the health insurance costs are outside the City aggregate mill levy limit. (Note: The budget below only reflects the tax-supported revenue requested from this Agency.)

## Revenues

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00 Beginning Fund Balance	-	624	-	-
<b>TAXES &amp; ASSESSMENTS</b>				
311.10-00 Ad Valorem	641,188	616,217	647,527	686,379
311.40-00 Delinquent / Ad Valorem	9,842	10,614	-	-
311.50-00 Motor Vehicle Tax	50,926	51,046	32,473	34,421
	<b>701,957</b>	<b>677,877</b>	<b>680,000</b>	<b>720,800</b>
<b>USE OF MONEY &amp; PROPERTY</b>				
362.01-00 Investment Interest	17	280	-	-
	<b>17</b>	<b>280</b>	<b>-</b>	<b>-</b>
<b>TOTAL REVENUE</b>	<b>\$ 701,974</b>	<b>\$ 678,781</b>	<b>\$ 680,000</b>	<b>\$ 720,800</b>

## Expenditures

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CONTRACTUAL SERVICES</b>				
470.33-60 Library Appropriation	701,350	662,890	680,000	720,800
	<b>701,350</b>	<b>662,890</b>	<b>680,000</b>	<b>720,800</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 701,350</b>	<b>\$ 662,890</b>	<b>\$ 680,000</b>	<b>\$ 720,800</b>



# Park Development

The Park Development Fund is authorized by City Ordinance No. 4088 and allows for an annual property tax levy for budgetary purposes. However, sales taxes are used to provide the revenue in this fund. The Park Development Fund was created to finance park development and expansion within the City.

## Sources of Income

The Park Development fund is primarily supported by sales tax revenue which is transferred from the Sales Tax Fund, and investment income when available.

## Expenditures

This fund is used for the projects and equipment related to park development.

		Revenues			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00	Beginning Fund Balance	49,621	49,660	660	1,500
<b>USE OF MONEY &amp; PROPERTY</b>					
362.01-00	Investment Interest	39	210	-	-
		<b>39</b>	<b>210</b>	<b>-</b>	<b>-</b>
<b>TOTAL REVENUE</b>		<b>\$ 49,660</b>	<b>\$ 49,870</b>	<b>\$ 660</b>	<b>\$ 1,500</b>

		Expenditures			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>OTHER CHARGES</b>					
472.66-00	Cash Reserves	-	-	660	-
472.90-15	Transfer to Spec Revenue	-	49,000	-	1,500
		<b>-</b>	<b>49,000</b>	<b>660</b>	<b>1,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ -</b>	<b>\$ 49,000</b>	<b>\$ 660</b>	<b>\$ 1,500</b>



# Recreation and Trails Fund

On November 7, 2017, Manhattan voters approved a special ten-year, one-fourth sales tax (.25) that will be dedicated for identified indoor and outdoor recreation and trail improvements.

## Sources of Income

Revenue available for the Recreation and Trails fund comes from a voter approved, quarter-cent sales tax on goods and services sold across in Manhattan. Currently, it is estimated that this sales tax will generate about \$3,000,000 annually or over \$30,000,000 before this sales tax 'sunssets' in ten years. Any investment income derived from available cash balances will also be credited to this fund.

## Expenditures

Expenditures associated with the recreation and trails fund will follow a ten-year plan intended to improve recreation trails across the community, construct two indoor recreation facilities adjacent to USD 383 middle schools, and the renovation of ball fields and tennis courts within CiCo Park.

## Revenues

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00	Beginning Fund Balance	7,986,199	6,664,569	5,000,000	3,500,000
<b>TAXES</b>					
318.10-10	Sales Tax	3,140,190	3,286,616	3,000,000	3,300,000
318.15-10	Use Tax	503,342	572,102	450,000	585,000
		<b>3,643,532</b>	<b>3,858,718</b>	<b>3,450,000</b>	<b>3,885,000</b>
<b>TOTAL REVENUES</b>		<b>\$11,629,731</b>	<b>\$10,523,287</b>	<b>\$ 8,450,000</b>	<b>\$ 7,385,000</b>

## Expenditures

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CONTRACTUAL SERVICES</b>					
461.42-10	Ground Maintenance	-	6,129	-	6,000
461.43-25	Equipment Maintenance	-	5,072	-	3,000
461.44-10	Equipment & Vehicle Rent	-	6,967	-	7,000
		-	<b>18,168</b>	-	<b>16,000</b>
<b>COMMODITIES</b>					
461.54-00	Operating Supplies	-	8,308	-	9,000
461.54-05	Agricultural Supplies	-	390	-	500
461.54-10	Chemicals	-	3,902	-	4,000
461.56-05	Building Materials	-	4,020	-	6,000
461.56-15	Maintenance Supplies	-	2,994	-	4,000
		-	<b>19,614</b>	-	<b>23,500</b>
<b>OTHER CHARGES</b>					
461.66-00	Cash Reserves	-	-	-	678,823
		-	-	-	<b>678,823</b>

# Recreation and Trails Fund

Expenditures					
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>TRANSFERS</b>					
461.90-25	Transfer to Capital Project	4,965,162	5,021,194	8,450,000	6,666,677
		<b>4,965,162</b>	<b>5,021,194</b>	<b>8,450,000</b>	<b>6,666,677</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 4,965,162</b>	<b>\$ 5,058,976</b>	<b>\$ 8,450,000</b>	<b>\$ 7,385,000</b>

2024 Transfers to Capital Projects				
472.90-25	SP1802	Middle School Improvements		4,924,000
472.90-25	CP278P	CiCo Park		1,500,000
472.90-25	SW076P	Levee Ramp		81,677
472.90-25	PD2003	Hayes Drive Trail		95,000
472.90-25	CP409P	Animal Shelter Trailhead		16,000
472.90-25	CP374P	Warner Park: Ravine Bridge		50,000
<b>TOTAL TRANSFERS BUDGET IMPACT</b>				<b>\$ 6,666,677</b>



# Sales Tax Fund

*In August of 1982, Manhattan City voters approved a ½ cent increase to the existing city ½ cent sales tax. With the proceeds from this tax, the Manhattan City Commission pledged by City Ordinance No. 3965 to create a Sales Tax Transfer Fund which would be expressly used to reduce the property tax requirements of other tax levied funds.*

## Sources of Income

The Sales Tax Fund receives one-half the total City sales tax revenue received from the State. The other half is deposited in the General Fund.

## Sales Tax History

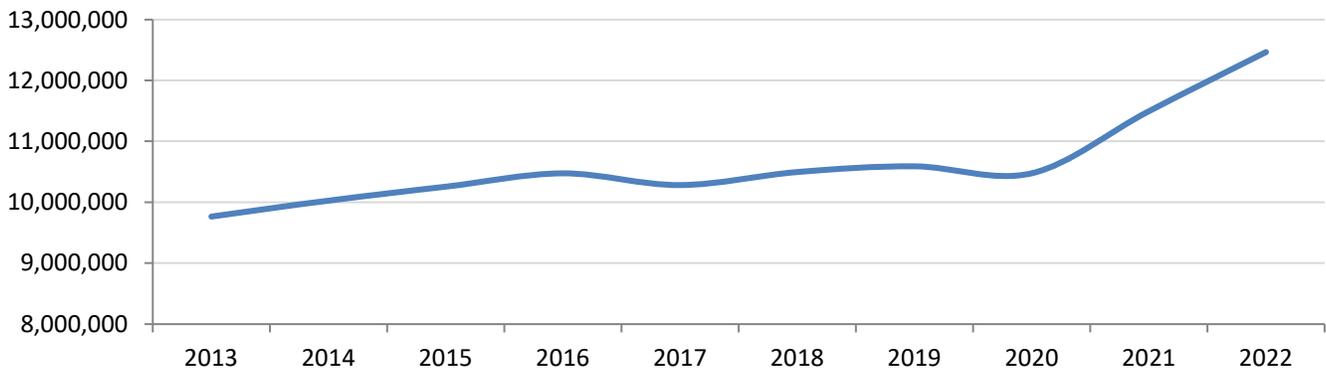
Sales tax is inherently unpredictable, however Manhattan has experienced a fairly stable sales tax base. This in part can be attributed to the steady growth within the City over the past several years. The graph below depicts the sales tax history of the City's one cent.

## Expenditures

Sales tax monies credited to this fund are transferred, up to the budgeted amount, to the following funds in 2018:

- Employee Benefit Fund
- Fire Pension K. P. & F.
- General Improvement Fund
- Park Development Fund

## City Sales Tax History



## Revenues

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00 Beginning Fund Balance	59,096	194,741	-	850,000
<b>OTHER LOCAL TAXES</b>				
318.10-10 City Sales Tax	5,729,595	6,234,645	5,300,000	6,200,000
318.15-10 City Use Tax	876,050	1,114,112	600,000	1,200,000
	<b>6,605,645</b>	<b>7,348,757</b>	<b>5,900,000</b>	<b>7,400,000</b>
<b>TOTAL REVENUE</b>	<b>\$ 6,664,740</b>	<b>\$ 7,543,498</b>	<b>\$ 5,900,000</b>	<b>\$ 8,250,000</b>

## Expenditures

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>TRANSFERS</b>				
561.90-10 Transfer to General Fund	2,422,000	2,850,000	2,230,000	3,210,000
561.90-15 Transfer to Special Revenue	4,048,000	3,870,000	3,670,000	4,190,000
	<b>6,470,000</b>	<b>6,720,000</b>	<b>5,900,000</b>	<b>7,400,000</b>

# Sales Tax Fund

		Expenditures			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>OTHER</b>					
561.66-00	Cash Reserves	-	-	-	850,000
		<hr/>	<hr/>	<hr/>	<hr/>
		-	-	-	<b>850,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 6,470,000</b>	<b>\$ 6,720,000</b>	<b>\$ 5,900,000</b>	<b>\$ 8,250,000</b>



# Special Alcohol Programs

*This fund was created to provide for and assist in programs and services in the City which seek to abate the incidence and prevalence of alcohol and drug abuse.*

## Description

The Special Alcohol Programs Fund deals with the education, prevention, treatment, and intervention of alcohol and drug abuse. The City contracts with various agencies to perform statutory services. The Community Support Funds Advisory Board makes annual recommendations to the City Commission on how to distribute and grant the funds to agencies and organizations providing social services in the City, as well as recommending grants for use of special alcohol funds to agencies and organizations.

## Sources of Income

The Special Alcohol Programs Fund is supported by the 10% state liquor surcharge on all alcoholic beverages. This tax is imposed by the State of Kansas for the privilege of selling alcoholic beverages. Revenue for this fund was authorized by the Kansas Legislature in 1979. The 10% liquor tax is collected from establishments within the City and is distributed quarterly by the State Treasurer. Revenue in this fund represents one third of the total tax distribution. Equal shares are also distributed to the General Fund and the Special Parks and Recreation Fund as mandated by State statute.

## Revenues

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00 Beginning Fund Balance	3,282	-	-	200,000
<b>TAXES &amp; ASSESSMENTS</b>				
311.80-00 Special Liquor Tax	435,728	561,453	482,196	515,500
	<b>435,728</b>	<b>561,453</b>	<b>482,196</b>	<b>515,500</b>
<b>USE OF MONEY &amp; PROPERTY</b>				
362.01-00 Investment Interest	1	94	-	-
	<b>1</b>	<b>94</b>	-	-
<b>CONTRIBUTIONS &amp; OTHER REVENUE</b>				
372.00-00 Contributions & Other/Misc	5,571	11,484	-	-
	<b>5,571</b>	<b>11,484</b>	-	-
<b>TOTAL REVENUE</b>	<b>\$ 444,582</b>	<b>\$ 573,031</b>	<b>\$ 482,196</b>	<b>\$ 715,500</b>

## Expenditures

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>GRANTS</b>				
413.61-05 Special Alcohol Distribution	444,582	466,010	482,196	515,500
	<b>444,582</b>	<b>466,010</b>	<b>482,196</b>	<b>515,500</b>
<b>OTHER CHARGES</b>				
413.66-00 Cash Reserves	-	-	-	200,000
	-	-	-	<b>200,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 444,582</b>	<b>\$ 466,010</b>	<b>\$ 482,196</b>	<b>\$ 715,500</b>

# Special Alcohol Programs

Special Alcohol Funding History	2021 Actual	2022 Actual	2023 Budget	2024 Budget
Be Able	-	10,000	15,000	
Big Brothers/Big Sisters	15,093	16,000	16,000	
Boys and Girls Club	16,980	17,100	17,100	
Friends of Recovery	4,717	-	5,000	
KSU - Alcohol & Other Drug Education Service	16,980	17,100	17,100	
Manhattan Emergency Shelter	16,980	18,000	18,000	
Midwest Education Center (Wonder Wkshp)	-	13,110	13,110	
Pawnee Mental Health	80,181	82,750	78,436	
Riley County Community Corrections-Juvenile	5,905	6,300	4,300	
Riley County Community Corrections-Adult	23,620	25,000	27,500	
Riley County Court Services - Probation	2,830	3,000	3,000	
Sunflower CASA	34,902	35,150	35,150	
The Restoration Center	18,866	10,000	20,000	
Thrive! Manhattan	9,433	10,000	10,000	
UFM Learning Center	18,866	20,000	20,000	
Unified School District #383	179,229	182,500	182,500	
<b>TOTAL FUNDING HISTORY</b>	<b>\$ 444,582</b>	<b>\$ 466,010</b>	<b>\$ 482,196</b>	<b>\$ 715,500</b>

Individual amounts will be determined through a separate process after the budget process.



# Special Parks and Recreation Fund

The mission of the Manhattan Parks and Recreation Department is to establish, preserve, and manage public parks, greenways, and recreation facilities and to create recreational, cultural, educational, and leisure opportunities to benefit and enhance the quality of life in this community.

## Sources of Income

Revenue for this fund was authorized by the Kansas Legislature in 1979. The revenue comes from a 10% liquor surcharge on all alcoholic beverages. 70% of the special alcohol liquor tax is then distributed back to the cities quarterly by the State Treasurer. Revenues received must be divided equally among the General Operating Fund, the Special Parks and Recreation Fund, and the Special Alcohol Programs Fund.

## Expenditures

The state legislature authorizing this fund limits expenditures to the purchase, establishment, maintenance, or expansion of park and recreational services, programs, and facilities.

### Revenues

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00 Beginning Fund Balance	735,561	620,350	400,000	500,000
<b>TAXES &amp; ASSESSMENTS</b>				
311.80-00 Special Liquor Tax	435,728	561,453	490,000	565,000
	<b>435,728</b>	<b>561,453</b>	<b>490,000</b>	<b>565,000</b>
<b>USE OF MONEY &amp; PROPERTY</b>				
362.01-00 Investment Interest	512	7,875	1,000	8,000
	<b>512</b>	<b>7,875</b>	<b>1,000</b>	<b>8,000</b>
<b>CONTRIBUTIONS &amp; OTHER REVENUE</b>				
372.00-00 Miscellaneous	7,312	999	-	-
376.00-00 Donations	50	1,030	-	-
379.00-00 Cancel Prior Year Encumbranc	1,550	-	-	-
	<b>8,912</b>	<b>2,029</b>	-	-
<b>TRANSFERS</b>				
391.17-00 Transfer from Special Revenue	-	49,000	-	-
391.21-00 Transfer from Capital Project	39,566	1,533	-	-
	<b>39,566</b>	<b>50,533</b>	-	-
<b>TOTAL REVENUE</b>	<b>\$ 1,220,280</b>	<b>\$ 1,242,240</b>	<b>\$ 891,000</b>	<b>\$ 1,073,000</b>

### Expenditures

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CONTRACTUAL SERVICES</b>				
473.31-00 Professional Services	30,000	10,000	14,500	14,500
473.47-05 Legal Publications	-	-	175	100
	<b>30,000</b>	<b>10,000</b>	<b>14,675</b>	<b>14,600</b>

# Special Parks and Recreation Fund

## Expenditures

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>OTHER CHARGES</b>					
473.66-00	Cash Reserves	-	-	179,902	493,565
		-	-	<b>179,902</b>	<b>493,565</b>
<b>CAPITAL OUTLAY</b>					
473.71-25	Building Improvements	-	-	25,000	-
473.75-25	Buildings (Maint)	2,054	-	11,231	-
473.75-30	Land Improvements (Maint)	16,860	-	10,000	10,000
473.75-35	Machinery & Equipment	16,392	5,308	20,000	20,000
473.75-45	Planning Studies	-	-	150,000	-
		<b>35,306</b>	<b>5,308</b>	<b>216,231</b>	<b>30,000</b>
<b>DEBT SERVICE</b>					
473.85-01	Lease Purchase/Principal	73,852	76,464	78,938	81,583
473.85-02	Lease Purchase/Interest	10,464	7,852	5,378	2,733
		<b>84,316</b>	<b>84,316</b>	<b>84,316</b>	<b>84,316</b>
<b>TRANSFERS</b>					
473.90-10	Transfer to General Fund	260,000	260,000	260,000	260,000
473.90-25	Transfer to Capital Project	190,309	164,212	135,876	190,519
		<b>450,309</b>	<b>424,212</b>	<b>395,876</b>	<b>450,519</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 599,930</b>	<b>\$ 523,836</b>	<b>\$ 891,000</b>	<b>\$ 1,073,000</b>

## 2024 Capital Improvement Projects and Equipment

473.90-25	RCO63P	City Hall: Customer Service Counter Renovation	25,000
<b>TOTAL CIP BUDGET IMPACT</b>			<b>\$ 25,000</b>

## Lease Purchase Payments

473.85-00	Peace Memorial	84,316
<b>TOTAL LEASE PURCHASE IMPACT</b>		<b>\$ 84,316</b>

## Transfers to Other Funds

473.90-10	Flint Hills Discovery Center	260,000
<b>TOTAL TRANSFER TO GENERAL FUND</b>		<b>\$ 260,000</b>

## Transfers to Capital Projects

473.90-25	CP294P	Roger Schultz Park Playground Improvements	62,000
473.90-25	CP310P	Southwest Park Improvement Project (Demo of VMI)	40,000
473.90-25	PR2105	Stonehaven Park: Development	12,239
473.90-25	PR2008	City Park Playground	51,280
473.90-25	RCO63P	City Hall: Customer Service Counter Renovation	25,000
<b>TOTAL TRANSFER TO CAPITAL PROJECT</b>			<b>\$ 190,519</b>



# Special Street and Highway

*This fund was established through Kansas Legislation K.S.A 12-1,119 with funding established through K.S.A. 68-416 and 79-3425c. All cities in Kansas receive directly from the State Treasurer highway aid payments distributed on a per capita basis. These funds are generated from the state gasoline tax and are distributed quarterly. This fund also receives highway money given to the County by the State. The Special Street and Highway Fund is used for construction, reconstruction, repair, and maintenance of the City's streets in compliance with the State statute that reads "Moneys in such fund shall be used solely for street and highway purposes."*

## Sources of Income

The Special Street and Highway Fund is supported by state gasoline tax disbursements and highway money given to the County by the State. Investment income is also a source of funding when available.

## Expenditures

This fund primarily pays for projects and equipment that construct, maintain, and repair the City's streets. At times, some projects require debt financing. Debt payments are paid from the Bond & Interest Fund and transfers are made from the Special Street & Highway Fund to cover the payments.

### Revenues

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00 Beginning Fund Balance	2,236,660	2,552,599	1,400,000	1,700,000
<b>FROM OTHER AGENCIES</b>				
331.10-10 Highway Maintenance	55,302	55,340	45,000	50,000
331.10-50 Gasoline Tax Refund	1,719,658	1,641,576	1,500,000	1,600,000
332.02-00 Grants/State	-	466,817	-	-
	<b>1,774,960</b>	<b>2,163,733</b>	<b>1,545,000</b>	<b>1,650,000</b>
<b>USE OF MONEY &amp; PROPERTY</b>				
362.01-00 Investment Interest	2,122	33,121	2,000	50,000
	<b>2,122</b>	<b>33,121</b>	<b>2,000</b>	<b>50,000</b>
<b>CONTRIBUTIONS &amp; OTHER REVENUE</b>				
372.00-00 Contributions & Other/Misc	10,000	15,664	10,000	10,000
379.00-00 Cancel PY Encumbrance	889	260	-	-
	<b>10,889</b>	<b>15,924</b>	<b>10,000</b>	<b>10,000</b>
<b>TOTAL REVENUE</b>	<b>\$ 4,024,630</b>	<b>\$ 4,765,377</b>	<b>\$ 2,957,000</b>	<b>\$ 3,410,000</b>

### Expenditures

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>				
436.12-01 Exempt-Full Time	52,058	55,373	75,000	66,000
436.18-15 Other Pay / Phone Allow	520	520	520	-
436.18-16 Other Pay / Clothes Allow	473	473	600	600
436.20-00 Benefits-Health Insurance	16,135	16,158	22,000	22,000
436.24-00 Benefits-Group Life	27	27	100	50
	<b>69,214</b>	<b>72,551</b>	<b>98,220</b>	<b>88,650</b>
<b>CONTRACTUAL SERVICES</b>				
436.31-00 Professional Services	-	-	5,000	5,000
436.31-05 Engineering Fees	9,938	304,497	5,000	5,000

# Special Street and Highway

## Expenditures

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CONTRACTUAL SERVICES (Cont.)</b>				
436.32-25 File Fees / Registration	18	74	100	100
436.33-47 IT Charges	-	-	-	5,796
436.34-15 Street Repairs & Rehab	-	-	20,000	20,000
436.47-05 Legal Publications	167	104	1,000	1,000
	<b>10,123</b>	<b>304,675</b>	<b>31,100</b>	<b>36,896</b>
<b>COMMODITIES</b>				
436.54-15 Snow & Ice Control-Salt	14,040	220,766	20,000	20,000
436.54-16 Snow & Ice Control-Deicer	-	20,076	10,000	10,000
436.55-05 Road Material-Asphalt	-	38,433	25,000	30,000
436.55-06 Road Material-Concrete	-	172,260	85,000	85,000
436.55-07 Road Material-Other	-	82,315	50,000	50,000
436.55-10 Traffic Paint & Beads	-	23,143	-	10,000
	<b>14,040</b>	<b>556,993</b>	<b>190,000</b>	<b>205,000</b>
<b>COMMODITIES-CIP</b>				
436.79-10 Operating Equip (Inv)	69,067	-	-	-
	<b>69,067</b>	-	-	-
<b>CAPITAL OUTLAY</b>				
436.71-00 Buildings & Additions	16,079	24,690	-	-
436.72-05 Infrastructure	-	-	-	26,250
436.74-00 Motor Vehicles	19,093	-	-	-
436.75-05 Infrastructure (Maint)	877,495	9,076	2,297,321	1,871,808
436.75-45 Planning Studies	(964)	-	-	150,000
	<b>911,702</b>	<b>33,766</b>	<b>2,297,321</b>	<b>2,048,058</b>
<b>DEBT SERVICE</b>				
436.85-00 Lease Purchase	41,556	-	-	-
436.85-01 Lease Purchase / Principal	50,573	50,068	51,104	52,162
436.85-02 Lease Purchase / Interest	4,367	4,276	3,240	2,182
	<b>96,496</b>	<b>54,344</b>	<b>54,344</b>	<b>54,344</b>
<b>TRANSFERS</b>				
436.90-20 Transfer to Debt Service	192,413	198,085	198,465	260,403
436.90-25 Transfer to Capital Project	108,976	473,213	87,550	716,649
	<b>301,389</b>	<b>671,298</b>	<b>286,015</b>	<b>977,052</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,472,031</b>	<b>\$ 1,693,627</b>	<b>\$ 2,957,000</b>	<b>\$ 3,410,000</b>

## 2024 Lease Purchase Payments

436.85-00	ST052E	Replace 2009 Dump Truck, Unit #30 (4 out of 5 Payments)	40,415
436.85-00	ST053E	Replace 2007 One Ton Truck, Unit #23 (4 out of 5 Payments)	13,928
<b>TOTAL LEASE PURCHASE IMPACT</b>			<b>\$ 54,344</b>

# Special Street and Highway

## 2024 Transfer to Other Funds

436.90-20	SP1607	Joint Maintenance Facility (1 of 10 Payments)	66,700
436.90-20	ST1103	Bluemont Avenue Corridor (10 out of 10 Payments)	41,200
436.90-20	ST1214	K-18 & K-113 Geometric Imprvmt (3 out of 10 Pymnts)	152,503
436.90-25	ST1814	Cclip (Klink) Resurfacing Programs (4 out of 4 Payments)	85,319
436.90-25	ST2102	Kimball/K-113 to Candlewood (3 out of 4 Payments)	306,830
436.90-25	ST2202	Fremont - 12th to 14th (1 out of 4 Payments)	324,500
<b>TOTAL TRANSFERS</b>			<b>\$ 977,052</b>



# Special Sunset Zoo

On January 3, 1989 the City Commission approved Ordinance No. 4558 creating the Special Sunset Zoo Fund. On September 14, 2021 the City Commission approved a resolution setting zoo admission fees. The current fees are \$6.00 for adults, \$4.00 for children and those under two are free. Friends of Sunset Zoo (FOSZ) members pay a membership fee, and are also welcome to free admission. Membership fees are not collected by the city, but rather the Friends of Sunset Zoo. Those fees are then used to support programs and activities for the Zoo.

## Sources of Income

Zoo admission fees, gift shop sales, concession sales, zoo education revenue, and donations support this fund. Investment income is also a source of revenue when available.

## Expenditures

Expenditures from this fund include transfers to the Bond & Interest Fund for bond payments for zoo improvements, operation of the admissions gate, capital project expenditures, and part-time staff to operate the admissions gate, zoo education programs, and gift shop.

		Revenues			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00	Beginning Fund Balance	24,998	394,508	300,000	300,000
<b>GRANTS</b>					
332.00-00	Intergovernmental	-	8,000	-	-
332.01-00	Federal	274,727	72,000	-	-
		<b>274,727</b>	<b>80,000</b>	<b>-</b>	<b>-</b>
<b>SERVICES &amp; SALES</b>					
342.30-10	Admission Fees	144,575	164,516	175,000	177,000
342.30-20	Concession Stands	8,099	63,701	43,500	64,500
342.30-30	Gift Shop	102,805	155,322	105,000	155,500
342.30-40	Zoo Education	68,840	109,157	95,000	110,250
347.38-72	Guest Experiences	267	1,015	1,000	1,000
347.74-00	Facility Rentals	23,885	34,020	35,000	36,500
		<b>348,471</b>	<b>527,731</b>	<b>454,500</b>	<b>544,750</b>
<b>USE OF MONEY &amp; PROPERTY</b>					
362.01-00	Investment Interest	107	4,628	500	1,000
		<b>107</b>	<b>4,628</b>	<b>500</b>	<b>1,000</b>
<b>CONTRIBUTIONS &amp; OTHER REVENUES</b>					
372.00-00	Miscellaneous	19	-	500	46,905
376.00-00	Donations	11,590	12,312	25,000	15,000
		<b>11,609</b>	<b>12,312</b>	<b>25,500</b>	<b>61,905</b>
<b>TRANSFERS</b>					
391.17-00	Tsfr from Special Revenue	7,107	169	-	-
		<b>7,107</b>	<b>169</b>	<b>-</b>	<b>-</b>
<b>TOTAL SUNSET ZOO REVENUE</b>		<b>\$ 667,019</b>	<b>\$ 1,019,348</b>	<b>\$ 780,500</b>	<b>\$ 907,655</b>

# Special Sunset Zoo

## Expenditures

2021 Actual 2022 Actual 2023 Budget 2024 Budget

### PERSONNEL SERVICES

466.12-01	Exempt-Full Time	41,409	54,964	66,000	76,000
466.13-01	Non-Exempt-Full Time	422	47,481	91,000	153,000
466.13-02	Non-Exempt-Part Time	38,032	48,778	116,000	125,000
466.15-00	Salaries-Temporary	78,591	132,011	95,000	145,000
466.18-11	Separation Pay	-	-	2,000	2,000
466.18-16	Clothing Allow	356	-	500	500
466.20-00	Benefits-Health Insurance	23,696	37,403	35,000	45,000
466.24-00	Benefits-Group Life	18	41	100	100
		<b>182,525</b>	<b>320,678</b>	<b>405,600</b>	<b>546,600</b>

### CONTRACTUAL SERVICES

466.31-00	Professional Services	-	71,227	10,000	20,000
466.33-47	IT Charges	-	-	4,147	22,241
466.39-02	Miscellaneous Programs	86	37	250	100
466.39-35	Day Camp	215	3,517	3,000	3,000
466.39-36	Summer Camps	4,759	18,376	7,000	7,500
466.39-65	Concessions - Contracted	220	-	-	-
466.39-70	Overnight Programs	151	212	300	300
466.39-71	Discovery Programs	-	-	100	100
466.39-72	Education Events	199	97	250	500
466.39-73	Birthday Parties	271	3,550	2,000	3,500
466.39-74	Volunteers	662	2,168	750	1,000
466.39-75	Early Childhood Programs	95	-	100	100
466.39-80	Interactive Dist Learning	-	-	250	250
466.43-20	Building Maintenance	-	-	-	2,000
466.43-40	Parking / Walkways / Signs	-	-	750	1,500
466.47-20	Marketing / PR	956	8,114	6,000	6,000
466.48-10	Printing / Binding	-	2,525	1,000	2,700
466.49-05	Dues & Memberships	-	11,000	4,000	11,000
		<b>7,614</b>	<b>120,823</b>	<b>39,897</b>	<b>81,791</b>

### COMMODITIES

466.51-10	Office Supplies	-	96	-	-
466.52-15	Subscriptions	-	-	250	250
466.53-05	Uniforms	611	1,317	1,500	1,500
466.54-00	Operating Supplies	9,516	24,124	15,000	17,500
466.54-05	Agricultural Supplies	275	1,520	500	500
466.54-26	Ed Program Supplies	-	2,206	250	2,000
466.54-70	Sign Materials	-	482	500	750
466.56-05	Building Materials	-	24,937	-	10,000
466.56-10	Janitorial Supplies	1,079	1,227	-	-
466.56-15	Maintenance Supplies	-	-	2,000	2,000
466.59-05	Concession Beverages	505	9,018	7,000	10,000
466.59-10	Concession Food	464	36,844	19,000	40,000

# Special Sunset Zoo

		Expenditures			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>COMMODITIES (Cont.)</b>					
466.59-15	Concession Resale Items	41,724	81,356	50,000	51,500
		<b>54,174</b>	<b>183,127</b>	<b>96,000</b>	<b>136,000</b>
<b>COMMODITIES CIP</b>					
466.79-10	Operating Equipment (Inv)	-	10,837	-	5,000
		<b>-</b>	<b>10,837</b>	<b>-</b>	<b>5,000</b>
<b>OTHER CHARGES</b>					
466.66-00	Cash Reserves	-	-	239,003	123,264
		<b>-</b>	<b>-</b>	<b>239,003</b>	<b>123,264</b>
<b>CAPITAL OUTLAY</b>					
466.73-10	Operating & Maint Equip	-	8,176	-	15,000
466.75-05	Infrastructure (Maint)	-	22,751	-	-
		<b>-</b>	<b>30,927</b>	<b>-</b>	<b>15,000</b>
<b>TRANSFERS</b>					
466.90-15	Transfer to Special Rev	1,699	2,125	-	-
466.90-20	Transfer to Debt Service	26,500	25,750	-	-
466.90-25	Transfer to Cap Project	-	4,341	-	-
		<b>28,199</b>	<b>32,216</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 272,512</b>	<b>\$ 698,608</b>	<b>\$ 780,500</b>	<b>\$ 907,655</b>



# Tourism and Convention Promotion

The mission of the Manhattan Convention and Visitors Bureau is to provide citizens of Manhattan and non-resident guests with reliable services and information about opportunities available in Manhattan.

## Description

The City of Manhattan established a Tourism and Convention Promotion Fund in 1978 under the provisions of Kansas Statute 12-1696. In 2009, the City passed Charter Ordinance 46 authorizing the levy of a transient guest tax. Currently, a 7.5% transient guest tax is levied on all hotel and motel rooms within Manhattan City limits (Ord. 7310) The State Treasurer collects the revenue and remits the City's portion on a quarterly basis. The City has entered into a contract with the Manhattan Chamber of Commerce for those services related to the promotion of tourism within the City. In addition, a Convention and Visitors Bureau Steering Committee has been formed with one City Commissioner appointed, and other representatives from the hotel industry, local attractions, and retail businesses to review programs and expenditures from the Transient Guest Tax revenue.

## Sources of Income

The Tourism and Convention Promotion Fund is supported by the seven percent (7.5%) transient guest tax.

## Expenditures

Monies received fund the Chamber of Commerce for Tourism and Convention purposes, a portion for the Anneberg Park payment which is transferred to the Bond & Interest Fund, a portion transferred to the General Fund, and 0.5% of the tax is reserved for the Conference Center Expansion project.

## Revenues

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00 Beginning Fund Balance	157,928	-	-	1,200,000
<b>TAXES &amp; ASSESSMENTS</b>				
318.50-00 Transient Guest Tax	1,458,900	2,375,652	2,166,238	2,600,000
	<b>1,458,900</b>	<b>2,375,652</b>	<b>2,166,238</b>	<b>2,600,000</b>
<b>TOTAL REVENUE</b>	<b>\$ 1,616,828</b>	<b>\$ 2,375,652</b>	<b>\$ 2,166,238</b>	<b>\$ 3,800,000</b>

## Expenditures

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CONTRACTUAL SERVICES</b>				
450.33-55 Chamber of Commerce	996,034	1,104,832	1,299,743	1,382,820
450.35-00 Programs	93,350	186,700	201,700	201,700
450.35-10 Unexpended Program Budget	-	-	34,461	1,533,396
	<b>93,350</b>	<b>186,700</b>	<b>236,161</b>	<b>1,735,096</b>
<b>OTHER CHARGES</b>				
450.65-99 Other Charges	90,000	90,000	90,000	-
	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>-</b>

# Tourism and Convention Promotion

## Expenditures

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>TRANSFERS</b>					
450.90-10	Transfer to General Fund	-	-	100,000	150,000
450.90-20	Transfer to Debt Service	315,834	218,334	315,334	317,084
450.90-25	Transfer to Capital Project	121,610	200,000	125,000	215,000
		<b>437,444</b>	<b>418,334</b>	<b>540,334</b>	<b>682,084</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 620,794</b>	<b>\$ 695,034</b>	<b>\$ 866,495</b>	<b>\$ 2,417,180</b>

## 2024 Transfer to Other Funds

450.90-20	Conference Center				93,334
450.90-20	Anneberg Park				223,750
450.90-25	Conference Center Expansion				215,000
<b>TOTAL TRANSFERS</b>					<b>\$ 532,084</b>



# Riley County Police Department

In 2000, a new fund called the Riley County Police Department Fund was created. By State Law, K.S.A. 19-4443, the City is required to levy a tax at a mill rate sufficient to fund 80% of the Riley County Police Department budget.

## Sources of Income

This fund is supported from ad valorem property taxes, motor vehicle taxes, and delinquent property taxes. Payment is made to the Riley County Police Department on a monthly basis (1/12 of the annual budget). The budget below only reflects the tax-supported revenue requested by this Agency.

## Expenditures

Expenditures from this fund are related to the City's portion of the Riley County Police Department budget. Prior to 2000, expenditures to the Riley County Police Department came from the General Fund.

		Revenues			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00	Beginning Fund Balance	9,802	-	-	-
<b>TAXES &amp; ASSESSMENTS</b>					
311.10-00	Ad Valorem	15,875,992	16,866,830	18,734,125	19,858,173
311.40-00	Delinquent / Ad Valorem	245,575	268,204	-	143,427
311.50-00	Motor Vehicle Tax	1,265,858	1,260,297	1,265,939	1,342,767
		<b>17,387,424</b>	<b>18,395,331</b>	<b>20,000,064</b>	<b>21,344,367</b>
<b>FINES</b>					
352.11.00	Court Costs / Crime Stopper	2,926	3,114	-	-
		<b>2,926</b>	<b>3,114</b>	-	-
<b>TRANSFERS</b>					
391.10-00	Transfer from General Fund	166,830	-	-	-
		<b>166,830</b>	-	-	-
<b>TOTAL REVENUE</b>		<b>\$17,566,982</b>	<b>\$18,398,445</b>	<b>\$20,000,064</b>	<b>\$21,344,367</b>

		Expenditures			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CONTRACTUAL SERVICES</b>					
426.33-05	Consolidated Law	17,566,982	18,388,698	20,000,064	21,344,367
		<b>17,566,982</b>	<b>18,388,698</b>	<b>20,000,064</b>	<b>21,344,367</b>
<b>TOTAL EXPENDITURES</b>		<b>\$17,566,982</b>	<b>\$18,388,698</b>	<b>\$20,000,064</b>	<b>\$21,344,367</b>



# Capital Improvement Reserve Fund

The Capital Improvement Reserve Fund was created in 2006 by Ordinance No. 6526 approved by the City Commission. This fund is a true reserve fund authorized by Kansas statutes (KSA 12-1,118) and is exempt from all provisions of Kansas budgeting laws. In an effort to remain transparent throughout the public budgeting process, the Capital Improvement Reserve Fund was included as part of the Special Revenue Funds within the City's annual published budget.

## Sources of Income

Revenue may be credited to this fund from any source including budgeted transfers from other funds, investment income, or reimbursements from bond proceeds, special assessments, state or federal aid. Again, as part of the City's effort to promote transparency, the transfer of new revenues into this fund shall be made with the approval of the City Commission.

## Expenditures

Monies expended from this fund are for projects approved through the Capital Improvement Program, which can include the repair, restoration and rehabilitation of existing public facilities, or for engineering and other public improvement plans or studies. In accordance with the City's adopted purchasing policy, any expenditure over \$50,000 from the capital improvements reserve fund will be approved by the City Commission.

		Revenues			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00	Beginning Fund Balance	35,374	35,402	35,700	40,000
<b>USE OF MONEY &amp; PROPERTY</b>					
362.01-00	Investment Interest	28	399	-	-
		<b>28</b>	<b>399</b>	<b>-</b>	<b>-</b>
<b>TRANSFERS</b>					
391.10-00	Transfer from General Fund	-	-	500,000	1,250,000
		<b>-</b>	<b>-</b>	<b>500,000</b>	<b>1,250,000</b>
<b>TOTAL REVENUES</b>		<b>\$ 35,402</b>	<b>\$ 35,801</b>	<b>\$ 535,700</b>	<b>\$ 1,290,000</b>

		Expenditures			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>TRANSFERS</b>					
503.90-25	Transfer to Capital Project	-	-	535,700	1,290,000
		<b>-</b>	<b>-</b>	<b>535,700</b>	<b>1,290,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 535,700</b>	<b>\$ 1,290,000</b>

For additional information please see Capital Improvement Program details



# Downtown Redevelopment TIF

The Downtown Redevelopment Tax Increment Financing (TIF) District was created in November 2005 in accordance with Kansas law and is divided into two discrete areas - the North Project Area and the South Project Area. The North Project Area is described as a parcel generally bounded by Bluemont Street on the North, Tuttle Creek Boulevard on the East, Leavenworth Street on the South and 4th Street on the West (excluding a tract at the Southeast corner of the intersection of Bluemont Street and 4th Street). The South Project Area is bounded by Pierre Street on the North, Fort Riley Boulevard on the East and South (excluding a tract West of the intersection of Pierre Street and Fort Riley Boulevard) and 4th Street on the West. The purpose of this District is to allow for the development of both private and public facilities designed to stimulate the overall economy of the City's downtown retail trade center.

## Sources of Income

Revenue available for debt service from the North District consists of incremental property taxes, City sales tax, compensating use tax, and the City's portion of the County's sales tax. Revenue available from the South District consists of incremental property taxes.

## Project Status

The North Redevelopment Area is completely finished. Revenues continue to keep pace with projections, and bonds are expected to retire as scheduled, if not sooner.

## Expenditures

The Senior Lien Tax Increment Financing (TIF) bonds were issued at a principal amount of \$21,220,000 in November 2009. This series of bonds was issued to retire the previously outstanding TIF bonds related to the financing of land acquisition and site preparation of the North Redevelopment District and will also be used to construct a public plaza area consisting of several small public parks in the North District. These bonds do not constitute a debt or liability of the City nor any pledge of the full faith and credit of the City.

	Revenues			
	2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00 Beginning Fund Balance	332,332	105,693	100,000	50,000
<b>OTHER LOCAL TAXES</b>				
311.20-00 Ad Valorem	2,030,708	1,736,571	2,200,000	2,000,000
318.10-10 City Sales tax	687,665	691,514	650,000	700,000
318.10-20 Riley County Sales tax	209,854	214,851	210,000	210,000
318.15-10 City Use Tax	13,460	14,421	15,000	15,000
318.15-20 Riley County Use Tax	4,106	4,468	5,000	5,000
	<b>2,945,792</b>	<b>2,661,825</b>	<b>3,080,000</b>	<b>2,930,000</b>
<b>CONTRIBUTIONS AND OTHER REVENUE</b>				
372.00-00 Miscellaneous	18	-	-	-
	<b>18</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL REVENUE</b>	<b>\$ 3,278,142</b>	<b>\$ 2,767,518</b>	<b>\$ 3,180,000</b>	<b>\$ 2,980,000</b>

	Expenditures			
	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>OTHER CHARGES</b>				
510.65-99 Other Charges	3,172,449	2,686,813	3,180,000	2,980,000
2024 Operating Budget	532			

# Downtown Redevelopment TIF

Expenditures				
	2021 Actual	2022 Actual	2023 Budget	2024 Budget
	-	3,172,449	2,686,813	3,180,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,172,449</b>	<b>\$ 2,686,813</b>	<b>\$ 3,180,000</b>	<b>\$ 2,980,000</b>



# Special Street Maintenance Fund

On November 8, 2016, Manhattan voters approved a special ten-year, two-tenths sales tax (.20) that will be dedicated for street maintenance across the community. The Public Works Department will design a ten-year plan reflecting how these maintenance funds will be spent on an annual basis for street projects. Increased revenue from this sales tax or construction cost savings that are not expended during the calendar year will become part of the following year's beginning fund balance within the Special Street Maintenance Fund budget.

## Sources of Income

Revenue available for the Special Street Maintenance Fund comes from a voter approved, two-tenths, sales tax on goods and services sold across the Manhattan community. Currently, it is estimated that this sales tax will generate about \$2,000,000 annually or over \$20,000,000 before this sales tax 'sunsets' in ten years. Any investment income derived from available cash balances will also be credited to this fund.

## Expenditures

Expenditures associated with the Special Street Maintenance Fund will follow a ten-year plan intended to improve streets and roadways across the community. While some of these funds will be used for City street projects by Public Works street crews, other funds will pay for larger street projects that will be bid-out to local and regional construction companies.

		Revenues			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00	Beginning Fund Balance	936,061	2,381,582	1,200,000	3,500,000
<b>TAXES</b>					
318.10-10	Street Sales Tax	2,474,952	2,583,228	2,220,000	2,500,000
318.15-10	Street Use Tax	401,585	454,910	400,000	450,000
		<b>2,876,537</b>	<b>3,038,138</b>	<b>2,620,000</b>	<b>2,950,000</b>
<b>CONTRIBUTIONS &amp; OTHER REVENUE</b>					
372.00-00	Miscellaneous	-	4,284	-	-
379.00-00	Cancel PY Encumbrance	98,633	12,410	-	-
		<b>98,633</b>	<b>16,694</b>	<b>-</b>	<b>-</b>
<b>TRANSFERS</b>					
391.21-00	Tsfr From Capital Project	123	16,977	-	-
		<b>123</b>	<b>16,977</b>	<b>-</b>	<b>-</b>
<b>TOTAL REVENUES</b>		<b>\$ 3,911,354</b>	<b>\$ 5,453,391</b>	<b>\$ 3,820,000</b>	<b>\$ 6,450,000</b>

		Expenditures			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CAPITAL OUTLAY</b>					
438.31-05	Engineering Fees	2,923	1,072	-	2,500
438.32-25	File Fees/Registration	73	18	150	150
438.47-05	Legal Publications	391	155	250	250

# Special Street Maintenance Fund

## Expenditures

2021 Actual    2022 Actual    2023 Budget    2024 Budget

### CAPITAL OUTLAY (Cont.)

438.70-05	Land Improvements	2,246	-	-	-
438.75-05	Infrastructure (Maintenance)	1,318,457	2,804,210	3,819,600	6,413,350
		<b>1,324,089</b>	<b>2,805,455</b>	<b>3,820,000</b>	<b>6,416,250</b>

### TRANSFERS

438.90-20	Transfer to Debt	-	-	-	33,750
438.90-25	Transfer to Capital Project	205,683	422	-	-
		<b>205,683</b>	<b>422</b>	<b>-</b>	<b>33,750</b>

<b>TOTAL EXPENDITURES</b>	<b>\$ 1,529,772</b>	<b>\$ 2,805,877</b>	<b>\$ 3,820,000</b>	<b>\$ 6,450,000</b>
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# Risk Management Reserve Fund

On May 15, 2018, the Manhattan City Commission approved City Resolution 051518-C, establishing a Risk Management Reserve Fund. This Fund will be used to pay for costs associated with property and liability claims in the future that are not covered by insurance or for deductibles that may exist. Reserves will annually come from residual budgeted funds that are not needed to meet annual expenses associated with property and liability claims. With the recommendation of the City Manager, additional revenue may be transferred to this Fund with the approval of the City Commission.

## Sources of Income

Revenue available for the risk management reserve fund will come from annual budgeted funds that are not needed to pay expenses associated with property and liability claims. Investment income derived from available cash balances will also be credited to this fund.

## Expenditures

Expenditures associated with the Risk Management Reserve Fund can only be made from insurance deductibles and claims that are not covered by property or liability insurance. As reserves accumulate within this fund, it is anticipated that deductibles can be raised on property and liability insurance in order to lower annual insurance costs. Any expenditure must be recommended by the City Manager and approved by the City Commission.

		Revenues			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00	Beginning Fund Balance	145,344	146,110	146,000	146,000
<b>CONTRIBUTIONS &amp; OTHER REVENUE</b>					
379.00-00	Cancel Prior Year Encumbrance	766	-	-	-
		<b>766</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TRANSFERS</b>					
391.18-00	Transfer from Enterprise	-	-	25,000	25,000
		<b>-</b>	<b>-</b>	<b>25,000</b>	<b>25,000</b>
<b>TOTAL REVENUES</b>		<b>\$ 146,110</b>	<b>\$ 146,110</b>	<b>\$ 171,000</b>	<b>\$ 171,000</b>

		Expenditures			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CONTRACTUAL SERVICES</b>					
525.45-05	Property Insurance	-	-	47,000	47,000
525.45-10	Liability Insurance	-	-	42,000	42,000
525.45-15	Settlements	-	-	82,000	82,000
		<b>-</b>	<b>-</b>	<b>171,000</b>	<b>171,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 171,000</b>	<b>\$ 171,000</b>



# Equipment Reserve Fund

The Equipment Reserve Fund was created in 2019 by Ordinance No. 7441 approved by the City Commission. This fund is a true reserve fund authorized by Kansas statutes (KSA 12-1,117) and is exempt from all provisions of Kansas budgeting laws. In an effort to remain transparent throughout the public budgeting process, this Reserve Fund was included as part of the Special Revenue Funds within the City's annual published budget.

## Sources of Income

Revenue may be credited to this fund from any source including budgeted transfers from other funds, investment income, or reimbursements from bond proceeds, special assessments, state or federal aid.

## Expenditures

In accordance with the City's adopted purchasing policy, any expenditure over \$50,000 from the Equipment Reserve Fund will be approved by the City Commission.

		Revenues			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00	Beginning Fund Balance	9,330	1,419	-	-
<b>TRANSFERS</b>					
391.18-00	Transfer from Enterprise	96,715	93,716	65,001	65,000
		<b>96,715</b>	<b>93,716</b>	<b>65,001</b>	<b>65,000</b>
<b>TOTAL REVENUES</b>		<b>\$ 106,045</b>	<b>\$ 95,135</b>	<b>\$ 65,001</b>	<b>\$ 65,000</b>

		Expenditures			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>DEBT SERVICE</b>					
416.85-00	Bond / Principal	39,626	-	-	-
416.85-01	Bond / Principal	58,070	57,248	58,672	59,722
416.85-02	Bond / Interest	6,930	7,753	6,329	5,278
416.90-30	Transfer to Enterprise	-	30,134	-	-
		<b>104,626</b>	<b>95,135</b>	<b>65,001</b>	<b>65,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 104,626</b>	<b>\$ 95,135</b>	<b>\$ 65,001</b>	<b>\$ 65,000</b>

## 2024 Lease Purchase Payments

416.85-00	CP027E	Replace #63, 1998 2 1/2 Ton Flatbed Truck, VRI 39.77	8,710
416.85-00	CP055E	Replace Unit #762, 2006 Chevy Pickup, VRI 33.65	4,938
416.85-00	EN059E	Replace Unit #8, 2001 Pickup, VRI 33.65	3,769
416.85-00	EN073E	Replace Unit #160, 2006 Pickup, VRI 30.55	3,769
416.85-00	EN074E	Replace Unit #161, 2006 Pickup, VRI 31.48	3,769
416.85-00	FR030E	Replace Vehicle #159, 2006 Taurus, VRI 32.86	2,756
416.85-00	FR032E	Replace Unit #179, Truck, VRI 31.61	3,486
416.85-00	RC049E	Replace 2001 F150 Pickup Truck, Unit #62, VRI 33.17	2,902
416.85-00	RC050E	Replace Unit #751, 2000 Ford E350 Van, VRI 36.31	3,703
416.85-00	ST048E	Replace Unit #174, 2008 Pickup, VRI 28.84	4,742
416.85-00	ST074E	Replace Unit #1159, 2001 Pickup, VRI 34.49	4,986
416.85-00	ST075E	New Street Crew Leader Truck, 3/4 Ton	4,986
416.85-00	SZ007E	Replace 2001 1/2 Ton Pickup, Unit #85, VRI 34.59	2,902
416.85-00	TR062E	Replace Unit #19, 2008 Ford 1/2 Ton Pickup, VRI 32.19	3,194

# Equipment Reserve Fund

## 2024 Lease Purchase Payments

416.85-00	TR063E	Replace Unit #177, 2008 Ford 1/2 Ton Pickup, VRI 29.30	3,194
416.85-00	TR064E	Replace Unit #45, 2009 Ford 1/2 Ton Pickup, VRI 26.31	3,194
<b>TOTAL LEASE PURCHASE IMPACT</b>			<b>\$ 65,000</b>



# Parking Management Fund

The Parking Management Fund was established in 2022 as a Special Revenue Fund in order to provide a centralized and strategic approach to City parking services. A primary objective of the fund and City parking services is to promote accessibility and economic activity.

## Sources of Income

The Parking Management Fund is supported by parking fees, fines and permits issued. Investment income is also a source of funding when available.

## Expenditures

Expenditures from this fund include annual operations of all City parking assets, including personnel and maintenance.

		Revenues			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00	Beginning Fund Balance	-	-	-	-
<b>PERMITS</b>					
322.19-00	Parking Permits	-	-	-	8,924
		-	-	-	<b>8,924</b>
<b>SERVICE &amp; SALES</b>					
346.20-04	Parking Fees	-	2	768,806	732,000
		-	<b>2</b>	<b>768,806</b>	<b>732,000</b>
<b>FINES</b>					
355.10-01	Parking Fines / City Issued	-	40,191	-	68,000
		-	<b>40,191</b>	-	<b>68,000</b>
<b>TRANSFERS</b>					
391.10-00	Transfer from General Fund	-	294,976	-	301,041
		-	<b>294,976</b>	-	<b>301,041</b>
<b>TOTAL REVENUES</b>		<b>\$ -</b>	<b>\$ 335,169</b>	<b>\$ 768,806</b>	<b>\$ 1,109,965</b>

		Expenditures			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
416.12-01	Exempt-Full Time	-	59,231	76,000	83,000
416.13-01	Non-Exempt-Full Time	-	94,229	301,000	358,000
416.13-02	Non-Exempt-Part Time	-	-	-	62,000
416.18-10	Service Award	-	2,000	-	2,000
416.18-15	Cell Phone Allowance	-	-	2,500	-
416.18-16	Clothing Allowance	-	1,299	1,800	1,800
416.20-00	Benefits-Health Ins	-	31,672	30,000	40,000
416.21-01	FICA	-	9,267	10,000	12,000
416.21-02	Medicare	-	2,167	5,000	5,000
416.22-01	KPERS	-	15,135	-	35,000
416.23-00	Benefits-Unemployment	-	149	500	500

# Parking Management Fund

		Expenditures			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES (Cont.)</b>					
416.24-00	Benefits-Group Life	-	71	100	100
416.25-00	Benefits-Vehicle Allow	-	1,219	4,000	4,000
		-	<b>216,439</b>	<b>430,900</b>	<b>603,400</b>
<b>CONTRACTUAL SERVICES</b>					
416.31-00	Professional Services	-	21,577	4,000	4,500
416.32-25	File Fees/Registration	-	59	-	-
416.33-46	Fleet Charges	-	-	-	15,857
416.33-47	IT Charges	-	-	6,446	48,958
416.34-05	Repair Services	-	2,156	1,000	1,000
416.34-60	Credit Card Processing Fees	-	110	-	4,200
416.41-05	Trash Service	-	-	1,000	-
416.41-10	Gas & Electricity	-	33,163	66,800	66,800
416.42-10	Ground Maintenance	-	13,510	15,000	15,000
416.43-20	Building Maintenance	-	10,877	30,000	40,000
416.43-21	Elevator Maintenance	-	1,381	2,000	12,000
416.43-25	Equipment Maintenance	-	-	20,000	20,000
416.43-26	Copy Machine	-	-	1,000	1,000
416.43-80	Software Maint Agrmts	-	1,047	60,000	60,000
416.44-10	Equip & Vehicle Rent	-	-	5,000	-
416.46-05	Telecommunications	-	1,947	2,400	4,000
416.46-10	Postage	-	-	200	200
416.47-10	Recruitment	-	-	200	200
416.47-20	Marketing/PR	-	-	2,000	2,000
416.48-05	Copy/Image/Scan	-	899	-	-
416.48-10	Printing/Binding	-	-	500	500
416.49-05	Dues & Memberships	-	695	700	2,000
416.49-10	Seminars & Conf. Reg.	-	1,674	3,000	3,000
416.49-20	Training	-	-	1,000	2,000
416.49-41	Travel-Meals	-	140	1,000	1,000
416.49-42	Travel-Lodging	-	754	2,000	2,000
416.49-43	Travel-Airfare	-	566	1,000	2,000
416.49-44	Travel-Mileage	-	-	500	500
		-	<b>90,555</b>	<b>226,746</b>	<b>308,715</b>
<b>COMMODITIES</b>					
416.51-05	Copying Supplies	-	-	500	500
416.51-10	Office Supplies	-	3,495	3,000	4,000
416.51-15	Paper Supplies	-	-	3,000	4,000
416.52-05	Books	-	-	100	100
416.52-15	Subscriptions	-	-	500	500
416.53-05	Uniforms	-	936	2,000	3,000
416.53-15	Safety Clothing	-	-	250	250
416.54-00	Operating Supplies	-	2,170	15,000	15,000

# Parking Management Fund

Expenditures					
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>COMMODITIES (Cont.)</b>					
416.54-05	Agricultural Supplies	-	-	3,000	3,000
416.54-10	Chemicals	-	463	500	500
416.54-35	First Aid	-	354	500	500
416.54-40	Food	-	29	500	500
416.54-60	Computer Supplies	-	6,283	5,000	5,000
416.54-70	Sign Materials	-	305	1,200	2,000
416.55-00	Road & Signal Repair	-	-	5,000	-
416.56-05	Building Material	-	-	4,000	4,000
416.56-10	Janitorial Supplies	-	1,008	1,000	4,000
416.56-15	Maintenance Supplies	-	2,112	15,000	20,000
416.58-05	Repair Parts	-	-	3,000	3,000
416.58-10	Tires	-	-	500	3,000
416.58-15	Fuel & Lube	-	-	13,610	18,000
		-	<b>17,155</b>	<b>77,160</b>	<b>90,850</b>
<b>COMMODITIES - CIP</b>					
416.79-10	Operating Equip (Inv)	-	5,044	30,000	10,000
416.79-25	Office Equip (Inv)	-	5,976	4,000	47,000
		-	<b>11,020</b>	<b>34,000</b>	<b>57,000</b>
<b>CAPITAL OUTLAY</b>					
416.73-10	Operating Equip	-	-	-	50,000
		-	-	-	<b>50,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ -</b>	<b>\$ 335,169</b>	<b>\$ 768,806</b>	<b>\$ 1,109,965</b>

# BOND AND INTEREST FUND BUDGET DETAILS



# BOND AND INTEREST

		REVENUE			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00	Beginning Cash Balance	3,999,758	4,173,366	9,001,992	12,500,000
311.10-00	Ad Valorem	2,998,178	3,006,224	3,037,276	2,546,276
311.30-00	Special Assessments	7,128,961	6,972,520	6,300,000	6,400,000
311.35-00	Delinquent / Specials	129,220	183,792	90,000	100,000
311.40-00	Delinquent / Ad Valorem	42,781	48,621	25,000	35,000
311.50-00	Motor Vehicle Tax	218,284	231,940	231,726	217,696
318.10-10	Sales Tax / City Sales Tax **	60	93	3,208,000	4,820,000
318.15-10	Use Tax / City Use Tax **	-	-	583,000	780,000
318.10-20	Sales Tax / County Sales Tax	978,580	1,084,250	150,000	480,000
318.15-20	Use Tax / County Use Tax	203,924	254,454	30,000	120,000
318.51-00	Local Tax / TDD Sales Tax	28,136	24,585	21,000	21,000
346.20-04	Airport Parking Fees	-	-	-	440,250
346.20-06	Passenger Facility Charges	227,281	306,161	125,000	210,600
361.20-20	Airport Office Rent	61,769	61,769	61,769	62,000
372.00-00	Contributions & Other / Misc	-	72,100	100,000	300,000
372.02-00	Miscellaneous / TIF Bond Revenue	-	-	2,143,500	2,176,750
391.14-00	Special Street & HWY Transfer	(192,413)	-	198,465	260,403
391.17-00	Transfer from Special Revenue	2,054,066	6,064,932	722,172	772,995
391.18-00	Transfer from Enterprise	2,459,121	2,267,587	3,488,923	4,099,323
391.21-00	Transfer from Cap Project	98,750	97,050	95,350	92,800
391.22-00	Transfer from Trust / Agency	340,153	327,313	156,870	350,000
<b>TOTAL REVENUE</b>		<b>\$ 20,776,610</b>	<b>\$ 25,176,758</b>	<b>\$ 29,770,043</b>	<b>\$ 36,785,093</b>

		EXPENDITURES			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
510.65-25	Assessment Fee	11,646	8,734	32,488	20,000
510.65-99	Other Charges	24,544	-	-	-
510.66-00	Cash Reserves	-	-	12,740,446	15,935,547
510.81-01	Bond / Principal*	11,815,000	10,845,000	10,460,000	12,390,000
510.81-02	Bond / Interest	4,207,563	3,893,113	3,537,843	5,902,935
510.82-01	Temporary Notes / Principal	-	-	500,000	-
510.82-02	Temporary Notes / Interest	-	-	-	-
510.84-00	Debt Retirement	188,724	49,360	-	-
510.86-01	State Loan Repay / Principal	309,301	320,807	332,741	286,214
510.86-02	State Loan Repay / Interest	46,465	34,959	23,025	10,647
510.87-02	Annual Appropriation / TIF	-	-	2,143,500	2,176,750
510.90-20	Transfer to Debt Service	-	46,328	-	63,000
510.90-25	Transfer to Capital Project	-	112,083	-	-
<b>TOTAL EXPENDITURE</b>		<b>\$ 16,603,244</b>	<b>\$ 15,310,384</b>	<b>\$ 29,770,043</b>	<b>\$ 36,785,093</b>

\* The Lowery Settlement of \$1,415,000 was bonded in 2011, and debt service will be paid through 2021.

\*\* All 70% of the Manhattan's 2023 Economic Development Sales Tax receipted here.

# ENTERPRISE FUNDS BUDGET DETAILS



# Water Fund Revenue

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>BEGINNING FUND BALANCE</b>					
300.00-00	Beginning Cash Balance	6,977,151	6,543,754	6,500,000	8,900,000
		<b>6,977,151</b>	<b>6,543,754</b>	<b>6,500,000</b>	<b>8,900,000</b>
322.26-00	ROW Permits	14,743	59,552	20,000	20,000
		<b>14,743</b>	<b>59,552</b>	<b>20,000</b>	<b>20,000</b>
348.10-00	In the City Water Sales	10,185,496	11,931,333	12,372,000	12,923,000
	Out of City Water Sales	154,782	177,126	192,000	326,000
	Riley Cty Rural Dist No 1	316,410	355,209	376,000	398,000
	Hunters Island	26,094	28,822	27,000	28,000
	Konza Valley Water Dist	35,699	40,200	40,000	42,000
	Pott Cty Rural Blue Twnship	514,196	532,513	654,000	640,000
348.10-01	Water Sold At Plant	36,421	47,393	20,000	40,000
348.11-01	Initiating	56,070	53,340	67,700	68,000
348.11-02	Delinquent	24,495	33,345	25,000	25,000
348.11-05	Blue Township	26,933	17,010	30,000	30,000
348.12-00	Water Surcharge	70,483	72,023	82,300	83,900
348.13-00	Water Hook Up Fee	167,673	120,725	172,000	176,000
348.15-00	Sales Tax	251,258	304,556	334,300	351,000
348.16-00	Locate Fee	193,997	225,264	194,800	200,000
		<b>12,060,006</b>	<b>13,938,859</b>	<b>14,587,100</b>	<b>15,330,900</b>
<b>USE OF MONEY &amp; PROPERTY</b>					
361.50-00	Tap & Meter Services	215,103	255,121	300,000	265,000
361.55-00	Tower Comm Rent	277,878	502,605	259,800	260,000
362.01-00	Investment Interest	5,345	88,932	25,000	150,000
		<b>498,326</b>	<b>846,658</b>	<b>584,800</b>	<b>675,000</b>
<b>CONTRIBUTIONS AND OTHER REVENUE</b>					
371.12-00	Reimbursement of Exp	15,761	16,053	24,800	20,000
372.00-00	Contr. & Other / Misc	17,093	23,025	10,000	20,000
379.00-00	Cancel PY Encumbrance	891	1,910	-	-
		<b>33,745</b>	<b>40,988</b>	<b>34,800</b>	<b>40,000</b>
<b>TRANSFERS</b>					
391.17-00	Tsfr From Special Rev	-	11,588	-	-
		<b>-</b>	<b>11,588</b>	<b>-</b>	<b>-</b>
<b>TOTAL WATER FUND REVENUE</b>		<b>\$ 19,583,971</b>	<b>\$ 21,441,399</b>	<b>\$ 21,726,700</b>	<b>\$ 24,965,900</b>



# Water Fund Administration

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
491.12-01	Exempt-Full Time	118,026	120,018	336,000	361,000
491.13-01	Non-Exempt-Full Time	212,509	229,818	372,500	379,000
491.15-00	Salaries - Temporary	41	-	20,000	5,000
491.18-10	Service Award	5,670	8,417	6,000	6,000
491.18-11	Separation Pay	-	-	5,000	15,000
491.18-15	Cell Phone Allow	1,483	1,628	1,600	-
491.18-16	Clothing Allow	1,026	1,343	2,500	2,500
491.20-00	Benefits-Health Insurance	58,816	56,072	75,000	75,000
491.21-01	FICA	19,716	21,074	22,500	22,500
491.21-02	Medicare	4,620	4,929	5,000	5,000
491.22-01	KPERS	31,285	33,541	35,000	35,000
491.23-00	Benefits-Unemployment	402	325	500	500
491.24-00	Benefits-Group Life	132	125	200	200
491.25-00	Benefits-Vehicle Allow	1,800	1,800	1,800	1,800
491.27-00	Benefits-Workers Comp	73,000	73,000	73,000	73,000
		<b>528,526</b>	<b>552,088</b>	<b>956,600</b>	<b>981,500</b>
<b>CONTRACTUAL SERVICES</b>					
491.31-00	Professional Services	6,985	7,001	7,000	3,000
491.31-25	Engineering Fees	1,186	-	-	-
491.31-25	Accounting & Audit Fee	13,750	16,825	15,000	16,000
491.31-30	Legal Services	20,004	20,000	20,000	20,000
491.32-25	File Fees/Registration	-	100	5,000	5,000
491.33-46	Fleet Charges	-	-	-	4,839
491.33-47	IT Charges	-	-	130,770	436,177
491.33-50	KS Water Assurance District	35,108	37,821	40,000	46,000
491.34-60	Credit Card Process Fee	132,017	28,494	33,000	30,000
491.41-10	Gas & Electricity	1,258	1,485	2,000	2,000
491.43-25	Equipment Maint	283	395	800	800
491.43-26	Copy Machine	1,281	461	1,000	500
491.43-80	Software Maint Agrmts	48,656	47,535	53,000	7,800
491.44-20	Office Equipment Lease	4,701	3,526	4,700	4,700
491.45-05	Property Insurance	8,000	11,226	75,000	50,000
491.45-10	Liability Insurance	129,467	141,311	75,000	100,000
491.46-05	Telecommunications	9,719	7,925	11,000	10,000
491.46-10	Postage	30,687	31,055	30,000	30,000
491.47-05	Legal Publications	-	298	500	500
491.47-15	Other Advertising	134	135	250	250
491.48-05	Copy / Image / Scan	1,690	1,595	2,000	-
491.48-10	Printing / Binding	1,086	1,129	1,000	1,000
491.49-05	Dues & Memberships	5,610	7,119	5,610	7,500
491.49-10	Seminars & Conf. Reg.	403	573	2,000	2,000
491.49-20	Training	-	-	1,500	1,500

# Water Fund Administration

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CONTRACTUAL SERVICES (Cont)</b>				
491.49-41 Travel-Meals	7	25	400	400
491.49-42 Travel-Lodging	-	255	2,000	2,000
491.49-43 Travel-Airfare	-	-	600	1,200
491.49-44 Travel-Mileage	-	154	300	300
	<b>452,030</b>	<b>366,509</b>	<b>519,430</b>	<b>783,466</b>
<b>COMMODITIES</b>				
491.51-10 Office Supplies	518	431	1,000	1,000
491.52-05 Books	-	-	500	500
491.52-15 Subscriptions	-	-	100	100
491.53-05 Uniforms	1,946	504	300	500
491.53-15 Safety Clothing	-	-	1,000	1,000
491.54-00 Operating Supplies	-	-	250	250
491.54-40 Food	83	120	500	500
491.54-56 Utility Billing Supplies	7,644	8,849	12,000	10,000
491.54-60 Computer Supplies	248	154	500	500
491.58-05 Repair Parts	50	-	-	-
491.58-15 Fuel & Lube	772	1,769	1,000	1,800
	<b>11,261</b>	<b>11,828</b>	<b>17,150</b>	<b>16,150</b>
<b>COMMODITIES - CIP</b>				
491.79-25 Office Equipment (Inv)	2,846	4,168	3,000	3,000
	<b>2,846</b>	<b>4,168</b>	<b>3,000</b>	<b>3,000</b>
<b>OTHER CHARGES</b>				
491.65-25 Assessment Fee	5,125	3,843	10,000	5,000
	<b>5,125</b>	<b>3,843</b>	<b>10,000</b>	<b>5,000</b>
<b>CAPITAL OUTLAY</b>				
491.71-00 Buildings & Additions	16,079	30,166	-	-
491.73-10 Operating & Maint Equip	51,000	-	-	-
491.73-25 Office Equipment	33,419	42,746	5,000	15,000
491.74-00 Motor Vehicles	16,720	19,072	-	-
491.75-45 Planning Studies	50,941	17,438	144,000	62,500
	<b>168,159</b>	<b>109,421</b>	<b>149,000</b>	<b>77,500</b>
<b>Debt Service</b>				
491.85-01 Principal	34,636	34,636	41,887	36,714
	<b>34,636</b>	<b>34,636</b>	<b>41,887</b>	<b>36,714</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,202,582</b>	<b>\$ 1,082,495</b>	<b>\$ 1,697,067</b>	<b>\$ 1,903,330</b>



# Water Fund

## Meter Services

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
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### PERSONNEL SERVICES

492.13-01	Non-Exempt-Full Time	125,192	152,760	161,000	154,000
492.15-01	Salaries-Temporary	-	-	7,500	7,500
492.18-15	Cell Phone Allow	750	1,080	1,000	-
492.18-16	Clothing Allow	1,420	1,776	1,500	1,500
492.20-00	Benefits-Health Insurance	18,062	16,148	28,000	28,000
492.21-01	FICA	7,701	9,627	9,000	9,000
492.21-02	Medicare	1,801	2,251	1,800	1,800
492.22-01	KPERS	11,594	15,082	12,500	12,500
492.23-00	Benefits-Unemployment	124	155	200	200
492.24-00	Benefits-Group Life	71	80	200	200
		<b>166,715</b>	<b>198,960</b>	<b>222,700</b>	<b>214,700</b>

### CONTRACTUAL SERVICES

492.32-25	File Fees/Registration	-	-	100	1,000
491.33-46	Fleet Charges	-	-	15,953	20,009
492.34-05	Repair Services	-	-	100	100
492.34-99	Other Services	-	-	500	500
492.43-25	Equipment Maintenance	4,000	17,581	5,500	5,500
492.43-80	Software Maint Agrmts	22,500	17,003	30,000	30,000
492.46-05	Telecommunications	2,588	2,556	2,600	2,600
492.46-10	Postage	40	45	300	300
492.48-05	Copy / Image / Scan	-	-	500	-
492.49-10	Seminars & Conf. Reg.	-	-	1,000	1,000
492.49-41	Travel-Meals	-	-	200	200
492.49-42	Travel-Lodging	-	-	300	300
492.49-43	Travel-Airfare	-	-	600	600
		<b>29,128</b>	<b>37,185</b>	<b>57,653</b>	<b>62,109</b>

### COMMODITIES

492.51-10	Office Supplies	371	197	500	500
492.53-05	Uniforms	477	976	700	700
492.54-00	Operating Supplies	7,835	4,896	10,000	10,000
492.54-35	First Aid	-	-	100	100
492.54-37	Safety Equip & Supplies	-	-	500	500
492.54-40	Food	-	-	100	100
492.54-74	Meter Repair Parts	25,512	64,299	35,000	40,000
492.54-75	Other Supplies	-	-	500	500
492.56-15	Maintenance Supplies	-	-	100	100
492.58-05	Repair Parts	481	2,384	2,000	2,000
492.58-15	Fuel & Lube	6,634	11,144	7,500	7,500
		<b>41,310</b>	<b>83,895</b>	<b>57,000</b>	<b>62,000</b>

# Water Fund Meter Services

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>COMMODITIES - CIP</b>				
492.79-10 Operating Equipment (Inv)	2,186	1,450	1,000	1,000
492.79-25 Office Equipment (Inv)	362	1,436	5,000	5,000
	<b>2,548</b>	<b>2,886</b>	<b>6,000</b>	<b>6,000</b>
<b>CAPITAL OUTLAY</b>				
492.72-05 Infrastructure	63,618	43,764	150,000	175,000
492.73-10 Operating & Maint Equip	-	3,725	-	-
	<b>63,618</b>	<b>47,489</b>	<b>150,000</b>	<b>175,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 303,319</b>	<b>\$ 370,415</b>	<b>\$ 493,353</b>	<b>\$ 519,809</b>



# Water Fund

## Supply & Treatment

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
492.12-01	Exempt-Full Time	79,419	74,473	99,500	108,000
492.13-01	Non-Exempt-Full Time	611,693	575,223	593,000	656,000
492.15-00	Salaries-Temporary	4,616	2,826	17,500	12,000
492.18-15	Cell Phone Allow	2,556	2,260	2,700	-
492.18-16	Clothing Allow	7,599	6,240	5,500	7,500
492.20-00	Benefits-Health Insurance	159,286	139,501	190,000	190,000
492.21-01	FICA	41,730	38,700	40,000	40,000
492.21-02	Medicare	9,760	9,051	8,000	9,500
492.22-01	KPERS	61,899	64,478	65,000	65,000
492.23-00	Benefits-Unemployment	661	622	600	600
492.24-00	Benefits-Group Life	328	282	300	300
		<b>979,546</b>	<b>913,656</b>	<b>1,022,100</b>	<b>1,088,900</b>
<b>CONTRACTUAL SERVICES</b>					
492.31-45	Laboratory Fees	3,717	34,461	30,000	35,000
492.32-25	File Fees/Registration	312	719	500	500
492.33-41	Lime Disposal	125,300	91,200	250,000	250,000
491.33-46	Fleet Charges	-	-	37,545	31,303
492.34-05	Repair Services	50	-	1,000	1,000
492.41-05	Trash Service	1,800	1,822	1,800	1,800
492.41-10	Gas & Electricity	918,862	970,822	875,000	1,000,000
492.42-10	Ground Maintenance	430	2,800	50,000	15,000
492.43-20	Building Maintenance	3,651	9,233	5,000	10,000
492.43-21	Elevator Maintenance	7,792	1,040	1,000	1,500
492.43-25	Equipment Maint	23,984	27,462	25,000	25,000
492.43-26	Copy Machine	352	286	1,000	500
492.43-80	Software Maint Agrmts	1,783	1,600	4,800	3,800
492.46-05	Telecommunications	1,715	1,796	1,700	1,800
492.46-10	Postage	684	708	300	700
492.46-15	Freight	-	-	-	1,000
492.47-05	Legal Publications	36	170	500	500
492.48-05	Copy / Image / Scan	871	839	2,000	-
492.48-10	Printing/Binding	-	33	500	500
492.49-05	Dues & Memberships	270	276	270	500
492.49-10	Seminars & Conf. Reg.	-	1,515	2,000	2,000
492.49-20	Training	2,000	800	2,500	2,500
492.49-25	In-House Training	-	-	200	-
492.49-41	Travel-Meals	-	193	300	300
492.49-42	Travel-Lodging	-	2,278	1,500	1,500
492.49-43	Travel-Airfare	-	-	-	600
		<b>1,093,610</b>	<b>1,150,054</b>	<b>1,294,415</b>	<b>1,387,303</b>

# Water Fund

## Supply & Treatment

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>COMMODITIES</b>					
492.51-10	Office Supplies	1,660	923	2,000	2,000
492.52-05	Books	-	-	100	100
492.53-05	Uniforms	1,251	2,393	3,500	3,500
492.53-15	Safety Clothing	564	745	2,500	2,500
492.54-00	Operating Supplies	656	270	1,000	10,000
492.54-10	Chemicals	722,197	975,673	950,000	1,000,000
492.54-16	Snow & Ice -Deicer	-	161	250	250
492.54-35	First Aid	1,009	816	1,000	1,000
492.54-37	Safety Equip & Supplies	885	111	2,500	2,500
492.54-40	Food	354	546	500	500
492.54-60	Computer Supplies	-	-	500	500
492.54-75	Other Supplies	-	-	500	500
492.54-77	Laboratory Supplies	16,677	19,301	17,000	20,000
492.56-06	Paint	24	98	500	500
492.56-10	Janitorial Supplies	2,819	2,750	3,000	3,000
492.56-15	Maintenance Supplies	22,228	15,033	30,000	30,000
492.56-16	Plumbing Supplies	-	333	500	500
492.56-17	Electrical Supplies	2,018	3,864	5,000	5,000
492.58-05	Repair Parts	1,272	1,228	2,000	1,200
492.58-15	Fuel & Lube	10,138	15,060	8,000	15,000
		<b>783,753</b>	<b>1,039,303</b>	<b>1,030,350</b>	<b>1,098,550</b>
<b>COMMODITIES - CIP</b>					
492.79-10	Operating Equip (Inv)	5,777	14,784	10,000	23,500
492.79-25	Office Equipment (Inv)	3,143	3,520	5,000	4,000
		<b>8,919</b>	<b>18,304</b>	<b>15,000</b>	<b>27,500</b>
<b>CAPITAL OUTLAY</b>					
492.71-00	Buildings & Additions	-	-	-	150,000
492.72-05	Infrastructure (Improv)	-	-	-	250,000
492.73-10	Operating & Maint Equip	54,161	30,947	-	330,000
492.74-00	Motor Vehicles	36,993	-	-	-
492.75-05	Infrastructure (Maint)	432,599	515,442	520,000	310,000
492.75-45	Planning Studies	-	21,000	-	-
		<b>523,754</b>	<b>567,388</b>	<b>520,000</b>	<b>1,040,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 3,389,582</b>	<b>\$ 3,688,705</b>	<b>\$ 3,881,865</b>	<b>\$ 4,642,253</b>



# Water Fund

## Blue Township\*

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>				
492.13-01 Non-Exempt-Full Time	11,700	15,920	13,500	22,000
492.18-15 Cell Phone Allow	104	130	100	-
492.18-16 Clothing Allow	95	95	100	100
492.20-00 Benefits-Health Insurance	1,601	3,068	2,500	2,500
492.21-01 FICA	721	1,229	850	1,000
492.21-02 Medicare	169	287	200	250
492.22-01 KPERS	1,111	1,608	1,400	1,400
492.23-00 Benefits-Unemployment	34	20	50	50
492.24-00 Benefits-Group Life	5	7	10	10
	<b>15,540</b>	<b>22,365</b>	<b>18,710</b>	<b>27,310</b>
<b>CONTRACTUAL SERVICES</b>				
492.34-05 Repair Services	-	-	2,000	2,000
492.41-10 Gas & Electricity	8,180	8,632	9,000	9,000
492.43-20 Building Maintenance	-	-	500	500
492.43-25 Equipment Maintenance	176	-	1,000	1,000
	<b>8,356</b>	<b>8,632</b>	<b>12,500</b>	<b>12,500</b>
<b>COMMODITIES</b>				
492.54-00 Operating Supplies	-	-	1,000	1,000
492.56-15 Maintenance Supplies	167	-	1,000	1,000
492.56-17 Electrical Supplies	-	-	500	500
	<b>167</b>	<b>-</b>	<b>2,500</b>	<b>2,500</b>
<b>CAPITAL OUTLAY</b>				
492.75-05 Infrastructure (Maint)	-	-	1,500	1,500
	<b>-</b>	<b>-</b>	<b>1,500</b>	<b>1,500</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 24,062</b>	<b>\$ 30,997</b>	<b>\$ 35,210</b>	<b>\$ 43,810</b>

*\*In accordance with interlocal agreement, two-thirds of the Blue Township expenditures are charged to the Blue Township District.*



# Water Fund Distribution

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
492.12-01	Exempt-Full Time	110,320	115,777	127,000	134,000
492.13-01	Non-Exempt-Full Time	465,829	491,174	596,000	745,000
492.15-00	Salaries-Temporary	9,139	7,664	30,000	30,000
492.18-15	Cell Phone Allow	3,480	4,348	3,600	-
492.18-16	Clothing Allow	6,334	7,402	8,000	8,000
492.20-00	Benefits-Health Insurance	100,568	124,714	135,000	135,000
492.21-01	FICA	35,939	37,166	45,000	45,000
492.21-02	Medicare	8,415	8,692	10,000	10,000
492.22-01	KPERS	52,861	59,033	65,000	65,000
492.23-00	Benefits-Unemployment	584	591	700	700
492.24-00	Benefits-Group Life	252	250	350	350
		<b>793,721</b>	<b>856,810</b>	<b>1,020,650</b>	<b>1,173,050</b>
<b>CONTRACTUAL SERVICES</b>					
492.31-00	Professional Services	300	-	500	500
492.31-12	Kansas One-Call	-	1,258	-	-
492.32-25	File Fees/Registration	3,205	721	3,000	3,000
492.33-40	Construction Projects	490	-	2,000	2,000
491.33-46	Fleet Charges	-	-	256,693	214,958
491.34-05	Repair Services	-	-	-	1,000
492.41-05	Trash Service	1,080	1,112	1,000	500
492.41-10	Gas & Electricity	4,215	5,729	5,000	4,000
492.42-10	Ground Maintenance	-	-	1,000	1,000
492.43-20	Building Maintenance	4,152	834	2,000	2,000
492.43-25	Equipment Maintenance	1,632	1,764	2,000	2,000
492.43-80	Software Maint Agrmnts	-	2,450	-	-
492.44-10	Equip & Vehicle Rent	-	-	500	500
492.46-05	Telecommunications	2,925	3,064	3,000	3,000
492.46-10	Postage	12	232	150	150
492.47-05	Legal Publications	84	-	500	500
492.49-10	Seminars & Conf. Reg	-	800	1,000	1,000
492.49-20	Training	102	44	2,500	2,500
492.49-41	Travel-Meals	15	30	250	250
492.49-42	Travel-Lodging	-	1,189	1,500	1,500
		<b>18,213</b>	<b>19,224</b>	<b>282,593</b>	<b>240,358</b>
<b>COMMODITIES</b>					
492.51-10	Office Supplies	1,145	981	1,000	1,000
492.53-05	Uniforms	2,111	2,935	2,500	2,500
492.53-15	Safety Clothing	556	-	1,000	1,000
492.54-00	Operating Supplies	105,402	116,870	120,000	120,000
492.54-06	Utility Cut Supplies	54,298	63,617	50,000	50,000
492.54-12	Kansas One-Call Supp	100	107	-	-
492.54-37	Safety Equip & Supplies	-	-	2,500	2,500

# Water Fund Distribution

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>COMMODITIES (Cont)</b>					
492.54-40	Food	654	722	1,000	1,100
492.54-75	Other Supplies	217	-	500	500
492.54-76	Piping / Valves / Fittings	229,565	195,620	250,000	250,000
492.56-10	Janitorial Supplies	2,011	914	2,000	1,000
492.56-15	Maintenance Supplies	601	-	1,000	1,000
492.58-05	Repair Parts	17,461	20,810	20,000	24,000
492.58-15	Fuel & Lube	26,680	32,023	28,000	30,000
		<b>440,801</b>	<b>434,599</b>	<b>479,500</b>	<b>484,600</b>
<b>COMMODITIES - CIP</b>					
492.79-10	Operating Equip (Inv)	13,772	12,172	15,000	15,000
492.79-25	Office Equipment (Inv)	1,079	758	3,000	2,000
492.79-60	Traffic Control (Inventory)	-	-	2,000	2,000
		<b>14,851</b>	<b>12,929</b>	<b>20,000</b>	<b>19,000</b>
<b>CAPITAL OUTLAY</b>					
492.73-10	Operating & Maint Equip	37,920	-	-	125,000
492.74-00	Motor Vehicles	-	31,759	-	-
492.75-05	Infrastructure (Maint)	139,578	46,159	200,000	200,000
		<b>177,498</b>	<b>77,918</b>	<b>200,000</b>	<b>325,000</b>
<b>DEBT SERVICE</b>					
492.85-01	Lease Purchase/Principal	17,178	44,495	44,667	45,082
492.85-02	Lease Purchase/Interest	1,330	2,011	1,889	1,424
		<b>18,508</b>	<b>46,506</b>	<b>46,556</b>	<b>46,506</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,463,593</b>	<b>\$ 1,447,987</b>	<b>\$ 2,049,299</b>	<b>\$ 2,288,514</b>

## 2024 Lease Purchase Payments

	WA157E/			
492.85-00	WA098E	Replace 2011 One Ton, Reg. Cab Truck (4 out of 5 Payments)		28,047
492.85-00	WA156E	Replace 2010 Single Axle 2WD, Unit #440 (1 out of 5 Payments)		18,459
<b>TOTAL LEASE PURCHASE IMPACT</b>				<b>\$ 46,506</b>



# Water Fund Utility Location

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
492.13-01	Non-Exempt-Full Time	93,918	118,788	200,000	214,000
492.18-15	Cell Phone Allow	430	960	950	-
492.18-16	Clothing Allow	947	947	1,500	1,500
492.20-00	Benefits-Health Insurance	21,897	19,334	28,000	28,000
492.21-01	FICA	5,753	7,273	7,000	7,000
492.21-02	Medicare	1,345	1,701	1,700	1,700
492.22-01	KPERS	8,829	11,906	12,000	12,000
492.23-00	Benefits-Unemployment	93	117	150	150
492.24-00	Benefits-Group Life	46	57	100	100
		<b>133,257</b>	<b>161,083</b>	<b>251,400</b>	<b>264,450</b>
<b>CONTRACTUAL SERVICES</b>					
492.31-12	Kansas One-Call	11,459	11,758	12,000	12,000
492.46-05	Telecommunications	960	1,410	1,000	1,000
		<b>12,419</b>	<b>13,167</b>	<b>13,000</b>	<b>13,000</b>
<b>COMMODITIES</b>					
492.53-05	Uniforms	387	585	775	775
492.54-12	Kansas One-Call Supp	6,901	9,924	8,000	9,000
492.58-05	Repair Parts	1,105	2,175	1,000	1,200
492.58-15	Fuel & Lube	5,079	15,466	5,500	15,000
		<b>13,472</b>	<b>28,151</b>	<b>15,275</b>	<b>25,975</b>
<b>COMMODITIES - CIP</b>					
492.79-12	Kansas One-Call Equip	6,022	4,565	8,000	8,000
492.79-25	Office Equipment (Inv)	-	720	1,000	2,500
		<b>6,022</b>	<b>5,285</b>	<b>9,000</b>	<b>10,500</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 165,171</b>	<b>\$ 207,686</b>	<b>\$ 288,675</b>	<b>\$ 313,925</b>

# Water Fund Non-Operating



		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CONTRACTUAL</b>					
492.47-05	Legal Publications	20	-	-	-
		<b>20</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>OTHER CHARGES</b>					
492.65-10	Sales Tax	257,227	295,121	275,000	275,000
492.65-11	State Surcharge	70,508	72,154	70,000	70,000
492.65-55	Bad Debts	19,551	23,192	25,000	25,000
492.65-60	Clean Water Fund Fee	66,101	67,644	70,000	70,000
492.65-99	Other	-	-	-	-
492.66-00	Cash Reserves	-	-	6,821,174	9,677,533
492.72-98	Project Payoff	-	69,199	-	-
		<b>413,387</b>	<b>527,311</b>	<b>7,261,174</b>	<b>10,117,533</b>
<b>DEBT SERVICE</b>					
492.81-01	Bond/Principal	1,203,647	1,242,840	1,283,357	1,325,244
492.81-02	Bond/Interest	532,473	493,280	452,760	410,876
		<b>1,736,120</b>	<b>1,736,120</b>	<b>1,736,117</b>	<b>1,736,120</b>
<b>TRANSFERS</b>					
492.90-10	Transfer to General Fund	2,140,949	1,695,157	1,675,000	1,275,000
492.90-15	Transfer to Special Rev	37,819	34,820	27,198	27,198
492.90-20	Transfer to Debt Service	1,114,443	1,101,473	1,302,779	1,158,217
492.90-25	Transfer to Capital Project	980,820	359,094	1,210,613	871,841
492.90-30	Transfer to Enterprise	6,350	6,350	6,350	6,350
492.90-40	Transfer to Trust & Agency	62,000	62,000	62,000	62,000
		<b>4,342,380</b>	<b>3,258,893</b>	<b>4,283,940</b>	<b>3,400,606</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 6,491,908</b>	<b>\$ 5,522,324</b>	<b>\$ 13,281,231</b>	<b>\$ 15,254,259</b>

<b>TOTAL FUND EXPENDITURES</b>	<b>\$ 13,040,217</b>	<b>\$ 12,350,608</b>	<b>\$ 21,726,700</b>	<b>\$ 24,965,900</b>
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## 2024 Transfers to Debt Service

492.81-01	SP1009	WTP Expansion & Upgrade Project	1,268,880
492.81-01	WA1006	Konza Water Service KDHE Loan	24,293
492.81-01	WA1114	Meter Replacement Program	164,497
492.81-01	WA1403	WTP Clearwell & Pump Station	278,450

<b>TOTAL KDHE LOAN PAYMENTS</b>	<b>\$ 1,736,120</b>
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# Water Fund Non-Operating

## 2024 Transfers to Other Funds

492.90-20	WA1106	K-18 Water Line Upgrade - Scenic Drive	62,400
492.90-20	WA1109	K-18 Water Line Upgrade - Miller Parkway/Davis Drive	20,800
492.90-20	WA1202	2012 Water Line Improvements	79,500
492.90-20	WA1211	Bluemont Hill Water Line	57,750
492.90-20	WA1309	Westwood / Elm / Walnut Water Line Replacement	139,250
492.90-20	WA1307	Blue Township Waterline Extension	194,000
492.90-20	WA1406	Eureka Valley Transmission Waterline Improvement	419,813
492.90-20	WA1920	St. Luke's Waterline	23,250
492.90-20	ST1718	North Campus - Kimball/College Intersection	24,500
492.90-20		North Campus - N. Manhattan Ave Ph 3B	16,750
492.90-20	WA164P	Houston Street Waterline Improvements	40,500
492.90-20	WA167P	Juliette Avenue Waterline Improvements	33,000
492.90-20	WA264P	Pierre Street Waterline Improvements	33,000
492.90-20	WA1820	Kirkwood Waterline Extension	2,452
492.90-20	SM1813	Base Levee Project	11,252

### **TOTAL DEBT SERVICE**

**\$ 1,158,217**

## 2024 Transfers to Other Funds

492.90-25	WA2022	Butterfield Neighborhood Waterline Improvements	133,413
492.90-25	WA2108	Browning Ave Waterline Relocation	35,919
492.90-25	WA2205	Aggieville - Fremont Ph I (11th to 14th)	267,667
492.90-25	WA2214	College Heights Road Waterline Improvements	179,667
492.90-25	WA2211	2022 WTP Improvements	3,850
492.90-25		2023 Waterline Improvements	251,325

### **TOTAL TRANSFER TO CAPITAL PROJECT**

**\$ 871,841**



# Wastewater Fund Revenue

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>BEGINNING FUND BALANCE</b>					
300.00-00	Beginning Cash Balance	2,920,171	4,370,015	3,500,000	7,900,000
		<b>2,920,171</b>	<b>4,370,015</b>	<b>3,500,000</b>	<b>7,900,000</b>
322.26-00	ROW Permits	14,743	59,524	18,690	20,000
		<b>14,743</b>	<b>59,524</b>	<b>18,690</b>	<b>20,000</b>
<b>SERVICE &amp; SALES</b>					
348.16-00	Locate Fee	28,826	-	-	-
348.20-00	Waste Water	11,782,767	12,467,056	12,323,000	12,804,333
348.21-06	Blue Township Sewer	549,361	624,496	639,000	641,000
348.21-07	Grease Management	5,075	6,775	5,000	5,000
348.22-00	Waste Water Hookup	204,290	116,381	124,900	128,700
	Blue Township Hookup	76,263	-	50,000	50,000
		<b>12,646,582</b>	<b>13,214,707</b>	<b>13,141,900</b>	<b>13,629,033</b>
<b>USE OF MONEY &amp; PROPERTY</b>					
362.01-00	Investment Interest	2,349	60,207	5,000	100,000
363.30-00	Farm Income	141,897	253,632	150,000	200,000
		<b>144,245</b>	<b>313,838</b>	<b>155,000</b>	<b>300,000</b>
<b>CONTRIBUTIONS AND OTHER REVENUE</b>					
371.12-00	Reimbursement of Exp	36,798	24,076	30,100	30,000
372.00-00	Contributions & Misc	48,030	100,278	50,000	50,000
379.00-00	Cancel PY Encumbrance	923	260	-	-
		<b>85,751</b>	<b>124,615</b>	<b>80,100</b>	<b>80,000</b>
<b>TRANSFERS</b>					
391.17-00	Transfers From Special Rev	-	18,547	-	-
		<b>-</b>	<b>18,547</b>	<b>-</b>	<b>-</b>
<b>TOTAL WASTEWATER REVENUE</b>		<b>\$ 15,811,493</b>	<b>\$ 18,101,247</b>	<b>\$ 16,895,690</b>	<b>\$ 21,929,033</b>



# Wastewater Fund Administration

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
491.12-01	Exempt-Full Time	221,120	226,154	318,000	361,000
491.13-01	Non-Exempt-Full Time	212,707	204,684	378,500	379,000
491.15-00	Salaries-Temporary	-	-	-	5,000
491.18-10	Service Award	4,165	7,417	4,500	4,500
491.18-11	Separation Pay	-	-	-	15,000
491.18-15	Cell Phone Allow	1,958	2,008	2,200	-
491.18-16	Clothing Allow	1,264	1,225	1,400	1,400
491.20-00	Benefits-Health Insurance	74,825	68,150	77,000	77,000
491.21-01	FICA	26,128	26,105	28,000	28,000
491.21-02	Medicare	6,116	6,105	6,500	6,500
491.22-01	KPERS	41,223	41,372	43,000	43,000
491.23-00	Benefits-Unemployment	339	408	500	500
491.24-00	Benefits-Group Life	153	131	300	300
491.25-00	Benefits-Vehicle Allow	4,200	4,200	4,500	4,500
491.27-00	Benefits-Workers Comp	73,000	73,000	73,000	73,000
		<b>667,198</b>	<b>660,959</b>	<b>937,400</b>	<b>998,700</b>
<b>CONTRACTUAL SERVICES</b>					
491.31-00	Professional Services	28,489	7,001	6,000	5,000
491.31-05	Engineering Fees	1,186	-	-	-
491.31-25	Accounting & Auditing Fee	13,750	13,250	15,000	15,000
491.31-30	Legal Services	-	20,000	20,000	20,000
491.32-25	File Fees / Registration	779	62	5,000	5,000
491.33-46	Fleet Charges	-	-	-	4,656
491.33-47	IT Charges	-	-	107,521	333,001
491.34-60	Credit Card Process Fee	-	11,200	30,000	15,000
491.34-99	Other Services	187	66	500	500
491.41-10	Gas & Electricity	1,258	1,485	2,000	2,000
491.43-25	Equipment Maintenance	283	395	1,000	1,000
491.43-26	Copy Machine	1,281	368	1,000	1,000
491.43-80	Software Maint Agrmt	45,020	44,712	50,000	8,000
491.44-20	Office Equipment Lease	4,701	3,526	4,700	4,700
491.45-05	Property Insurance	4,000	-	75,000	75,000
491.45-10	Liability Insurance	133,467	149,311	75,000	75,000
491.46-05	Telecommunications	8,809	7,126	10,000	10,000
491.46-10	Postage	30,107	30,078	32,000	32,000
491.47-05	Legal Publications	16	85	500	500
491.47-15	Other Advertising	134	136	250	250
491.48-05	Copy / Image / Scan	1,690	1,595	2,200	1,600
491.48-10	Printing / Binding	415	469	500	500
491.49-05	Dues & Memberships	6,136	5,667	6,136	8,200
491.49-10	Seminars & Conf Reg	208	1,313	2,000	2,350
491.49-20	Training	-	-	1,000	1,000

# Wastewater Fund Administration

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CONTRACTUAL SERVICES (Cont)</b>					
491.49-41	Travel-Meals	7	48	500	500
491.49-42	Travel-Lodging	-	591	2,000	2,000
491.49-43	Travel-Airfare	-	-	-	1,000
491.49-44	Travel-Mileage	-	12	-	-
		<b>281,922</b>	<b>298,494</b>	<b>449,807</b>	<b>624,757</b>
<b>COMMODITIES</b>					
491.51-10	Office Supplies	391	375	1,000	1,000
491.52-05	Books	-	-	500	500
491.53-05	Uniforms	-	94	500	700
491.53-15	Safety Clothing	-	-	1,000	1,000
491.54-00	Operating Supplies	-	-	250	250
491.54-40	Food	83	120	500	500
491.54-56	Utility Billing Supplies	7,034	8,777	10,000	10,000
491.54-60	Computer Supplies	152	173	500	500
491.58-15	Fuel & Lube	57	-	200	200
		<b>7,717</b>	<b>9,540</b>	<b>14,450</b>	<b>14,650</b>
<b>COMMODITIES - CIP</b>					
491.79-25	Office Equip (Inventory)	2,794	3,808	3,000	3,000
		<b>2,794</b>	<b>3,808</b>	<b>3,000</b>	<b>3,000</b>
<b>OTHER CHARGES</b>					
491.65-25	Assessment Fee	15,768	11,826	20,000	15,000
		<b>15,768</b>	<b>11,826</b>	<b>20,000</b>	<b>15,000</b>
<b>CAPITAL OUTLAY</b>					
491.71-00	Buildings & Additions	16,079	30,166	-	-
491.73-10	Operating & Maint Equip	-	-	35,500	-
491.73-25	Office Equipment	33,419	42,746	10,000	-
491.74-00	Motor Vehicles	-	19,072	-	-
491.75-45	Planning Studies	13,257	17,438	106,500	70,000
		<b>62,755</b>	<b>109,421</b>	<b>152,000</b>	<b>70,000</b>
<b>DEBT SERVICE</b>					
491.85-01	Lease Purchase / Principal	34,636	34,636	34,636	-
		<b>34,636</b>	<b>34,636</b>	<b>34,636</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,072,791</b>	<b>\$ 1,128,685</b>	<b>\$ 1,611,293</b>	<b>\$ 1,726,107</b>



# Wastewater Fund

## Non-Operating

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>OTHER CHARGES</b>				
493.65-55 Bad Debts	12,082	16,057	15,000	-
493.65-99 Other Charges	41,922	39,132	22,303	22,303
493.66-00 Cash Reserves	-	-	3,709,710	9,128,250
	<b>54,004</b>	<b>55,189</b>	<b>3,747,013</b>	<b>9,150,553</b>
<b>DEBT SERVICE</b>				
493.81-01 Bond / Principal	2,510,945	2,572,103	2,179,428	2,388,852
493.81-02 Bond / Interest	707,885	646,727	611,931	509,079
	<b>3,218,830</b>	<b>3,218,830</b>	<b>2,791,359</b>	<b>2,897,931</b>
<b>TRANSFERS</b>				
493.90-10 Transfer to General Fund	1,764,023	1,695,157	1,675,000	1,275,000
493.90-15 Transfer to Special Rev	58,896	58,896	58,896	37,803
493.90-20 Transfer to Debt Service	371,650	314,000	700,524	857,971
493.90-25 Transfer to Capital Project	490,892	399,966	841,872	382,300
493.90-40 Transfer to Trust & Agency	62,000	62,000	62,000	62,000
	<b>2,747,461</b>	<b>2,530,019</b>	<b>3,338,292</b>	<b>2,615,074</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,020,295</b>	<b>\$ 5,804,038</b>	<b>\$ 9,876,664</b>	<b>\$ 14,663,558</b>

### 2024 Transfer to Debt Service

493.81-00	SS1001	Blue Township Improvements (13 Out of 20 Payments)	254,884
	SS1712/	WWTP Pump Station, Mechanical, Electrical Repl & Upgrade (5 out of 20	
493.81-00	SS1713	Payments)	233,883
493.81-00	WW002P	WWTP Upgrade and Expansion Const/Insp (13 Out of 20 Payments)	2,302,592
493.81-00	SS2207	WWTP Solids Treatment Improvements (1 Out of 20 Payments)	106,572
<b>TOTAL KDHE LOAN PAYMENTS</b>			<b>\$ 2,897,931</b>

### 2024 Transfers to Other Funds

493.90-20	SS1307	900 Block of Old Claflin Line Repl (7 Out of 10 Payments)	12,000
493.90-20	SS1308	Wildcat Ridge Sanitary Sewer Repl (7 Out of 10 Payments)	37,000
493.90-20	SS1211	Wildcat Lift Station Ph 2 (7 Out of 10 Payments)	109,250
493.90-20	SS1424	WLCS Bank Stabilization Project (7 Out of 10 Payments)	18,250
493.90-20	SS1509	14th Street Sewer Improvements Central Basin (6 Out of 10 Payments)	31,500
493.90-20	SS1510	Denison & Anderson Sewer Impr Central Basin (6 Out of 10 Payments)	102,500
493.90-20	SP2004	Purchase Biosolids Farmland (1 out of 10 Payments)	528,250
493.90-20	SM1813	Levee Project	19,221
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>			<b>\$ 857,971</b>

### 2024 Transfers to Capital Projects

493.90-25	SS1708	Aerial Sewer Crossings & Supports Repl (4 Out of 4 Payments)	60,225
493.90-25	WW161P	Poyntz Avenue (900 Block) Sanitary Sewer (2 Out of 4 Payments)	62,800
493.90-25	SS1911	W. Anderson Sanitary Sewer Interceptor (1 Out of 4 Payments)	103,925
493.90-25	WW229P	Harris Addition & College Heights (1 Out of 4 Payments)	54,000

# Wastewater Fund

## Non-Operating

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
493.90-25	SS2208				101,350
<b>TOTAL TRANSFER TO CAPITAL PROJECTS</b>					<b>\$ 382,300</b>



# Wastewater Fund Treatment

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
493.12-01	Exempt-Full Time	98,655	92,191	107,500	116,000
493.13-01	Non-Exempt-Full Time	744,196	928,042	972,500	1,031,000
493.15-00	Salaries-Temporary	18,096	13,105	17,500	12,000
491.18-10	Service Award	-	-	2,000	2,000
493.18-15	Cell Phone Allow	2,126	2,606	2,800	-
493.18-16	Clothing Allow	8,429	10,151	10,500	10,500
493.20-00	Benefits-Health Insurance	159,205	172,494	195,000	195,000
493.21-01	FICA	51,987	62,432	62,000	62,000
493.21-02	Medicare	12,158	14,601	15,000	15,000
493.22-01	KPERS	78,910	98,533	90,000	100,000
493.23-00	Benefits-Unemployment	830	995	1,000	1,000
493.24-00	Benefits-Group Life	403	448	600	600
493.25-00	Benefits-Vehicle Allow	1,300	1,300	1,300	1,300
		<b>1,176,294</b>	<b>1,396,898</b>	<b>1,477,700</b>	<b>1,546,400</b>
<b>CONTRACTUAL SERVICES</b>					
493.31-45	Laboratory Fees	13,494	13,009	13,000	13,000
493.32-25	File Fees / Registration	66	12	1,000	1,000
493.33-46	Fleet Charges	-	-	60,153	60,513
493.34-99	Other Charges	354	-	250	250
496.37-07	Biosolids Land Lease	10,250	1,352	-	-
493.37-10	Seeds	26,226	2,451	30,000	30,000
493.37-15	Chemicals	22,276	30,665	30,000	40,000
493.37-20	Soil Tests Lab Fees	2,174	2,590	3,000	3,000
493.37-25	Water Tests Lab Fees	368	251	500	500
493.37-30	Crop Insurance	5,500	15,289	6,000	15,000
493.41-05	Trash Service	16,581	18,142	20,000	20,000
493.41-10	Gas & Electricity	865,571	646,132	915,000	793,000
493.41-12	Sewer	2,317	2,438	2,400	2,400
493.42-10	Ground Maintenance	495	3,100	50,000	50,000
493.43-11	Pump Station Maint	22,474	29,210	50,000	50,000
493.43-20	Building Maintenance	7,327	4,505	10,000	10,000
493.43-21	Elevator Maintenance	1,262	3,299	2,000	3,000
493.43-25	Equipment Maintenance	37,862	46,452	50,000	50,000
493.43-26	Copy Machine	-	-	700	700
493.43-60	Basin Cleaning	-	280	-	-
493.43-80	Software Maint Agrmt	5,564	5,919	2,000	2,200
493.44-10	Equipment & Vehicle Rent	2,771	4,850	5,000	5,000
493.46-05	Telecommunications	4,577	5,441	5,000	5,500
493.46-07	Liftstation Telecomm	5,798	5,762	6,000	6,000
493.46-10	Postage	80	213	350	300
493.46-15	Freight	723	973	1,000	1,000
493.47-05	Legal Publications	69	-	100	100

# Wastewater Fund Treatment

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CONTRACTUAL SERVICES (Cont)</b>					
493.48-05	Copy / Image / Scan	86	-	1,000	1,000
493.49-05	Dues & Memberships	2,054	2,104	2,054	2,000
493.49-10	Seminars & Conf Reg	-	3,968	2,000	2,800
493.49-20	Training	972	910	5,000	1,000
493.49-41	Travel-Meals	16	124	500	500
493.49-42	Travel-Lodging	155	102	2,000	2,000
493.49-43	Travel-Airfare	-	-	600	600
493.49-44	Travel-Mileage	2	62	200	-
		<b>1,057,465</b>	<b>849,606</b>	<b>1,276,807</b>	<b>1,172,363</b>
<b>COMMODITIES</b>					
493.51-10	Office Supplies	873	1,903	2,500	3,500
493.51-15	Paper Supplies	57	-	150	150
493.52-05	Books	-	-	300	300
493.53-05	Uniforms	3,460	3,891	3,500	4,000
493.53-15	Safety Clothing	5,926	4,627	3,500	3,500
493.54-00	Operating Supplies	10	2,109	10,000	60,000
493.54-10	Chemicals	838	1,464	2,000	2,000
493.54-16	Snow & Ice Control-Deicer	-	36	250	250
493.54-35	First Aid	2,560	2,177	3,000	2,500
493.54-40	Food	224	543	1,000	1,000
493.54-60	Computer Supplies	1,736	1,799	1,500	500
493.54-75	Other Charges	45	-	500	500
493.54-77	Laboratory Supplies	31,700	26,375	35,000	30,000
493.56-06	Paint	136	249	500	500
493.56-10	Janitorial Supplies	4,125	5,076	5,000	5,000
493.56-15	Maintenance Supplies	38,389	27,899	40,000	60,000
493.56-16	Plumbing Supplies	3,035	4,519	5,000	5,000
493.56-17	Electrical Supplies	4,773	8,771	5,000	5,000
493.58-05	Repair Parts	2,366	2,456	5,000	2,500
493.58-15	Fuel & Lube	30,685	38,098	35,000	35,000
		<b>130,937</b>	<b>131,993</b>	<b>158,700</b>	<b>221,200</b>
<b>COMMODITIES - CIP</b>					
493.79-10	Operating Equipment (Inv)	18,040	31,956	20,000	35,000
493.79-25	Office Equipment (Inv)	1,338	2,855	2,000	3,000
493.79-30	Protective Equipment (Inv)	-	-	-	1,000
		<b>19,378</b>	<b>34,811</b>	<b>22,000</b>	<b>39,000</b>
<b>OTHER CHARGES</b>					
493.65-30	Property Taxes	5,239	7,471	5,500	7,500
493.65-65	Permit Fees	1,295	-	1,300	1,300
		<b>6,534</b>	<b>7,471</b>	<b>6,800</b>	<b>8,800</b>

# Wastewater Fund Treatment

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CAPITAL OUTLAY</b>					
493.72-05	Infrastructure	44,726	-	50,000	-
493.73-10	Operating & Maint Equip	88,652	48,100	-	20,000
493.74-00	Motor Vehicles	234	-	-	-
493.75-05	Infrastructure (Maint)	215,504	214,225	265,000	290,000
493.75-25	Buildings (Maint)	-	-	-	15,000
		<b>349,115</b>	<b>262,325</b>	<b>315,000</b>	<b>325,000</b>
<b>DEBT SERVICE</b>					
493.85-01	Lease Purchase / Principal	46,451	47,682	48,946	-
493.85-02	Lease Purchase / Interest	3,792	2,561	1,297	-
		<b>50,243</b>	<b>50,243</b>	<b>50,243</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 2,789,966</b>	<b>\$ 2,733,347</b>	<b>\$ 3,307,250</b>	<b>\$ 3,312,763</b>



# Wastewater Fund

## Blue Township

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>				
493.13-01 Non-Exempt-Full Time	13,724	13,212	15,500	15,000
493.18-15 Cell Phone Allow	104	104	150	-
493.18-16 Clothing Allow	95	95	150	150
493.20-00 Benefits-Health Insurance	3,227	3,232	3,600	3,600
493.21-01 FICA	806	842	900	900
493.21-02 Medicare	188	197	150	150
493.22-01 KPERS	1,281	1,377	1,600	1,600
493.23-00 Benefits-Unemployment	6	14	50	50
493.24-00 Benefits-Group Life	5	5	50	50
	<b>19,436</b>	<b>19,076</b>	<b>22,150</b>	<b>21,500</b>
<b>CONTRACTUAL SERVICES</b>				
493.34-05 Repair Services	-	-	2,000	2,000
493.41-05 Trash Service	497	503	500	500
493.41-10 Gas & Electricity	8,900	10,796	12,000	15,000
493.41-11 Utility Services / Water	1,928	2,198	2,000	2,000
493.43-20 Building Maintenance	-	-	500	1,000
493.43-25 Equipment Maintenance	2,365	11,012	2,000	15,000
	<b>13,689</b>	<b>24,508</b>	<b>19,000</b>	<b>35,500</b>
<b>COMMODITIES</b>				
493.54-00 Operating Supplies	-	-	1,000	2,000
493.56-15 Maintenance Supplies	55	118	1,000	2,000
493.56-17 Electrical Supplies	165	-	100	100
493.58-15 Fuel & Lube	1,688	1,711	-	1,700
	<b>1,908</b>	<b>1,830</b>	<b>2,100</b>	<b>5,800</b>
<b>CAPITAL OUTLAY</b>				
493.75-05 Infrastructure (Maint)	8,154	-	5,000	15,000
	<b>8,154</b>	<b>-</b>	<b>5,000</b>	<b>15,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 43,186</b>	<b>\$ 45,414</b>	<b>\$ 48,250</b>	<b>\$ 77,800</b>

*Per interlocal agreement, two-thirds of the Blue Township expenditures are charged to the Blue Township District.*



# Wastewater Fund Maintenance

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
493.12-01	Exempt-Full Time	43,161	46,077	50,500	55,000
493.13-01	Non-Exempt-Full Time	414,273	313,237	666,500	701,000
493.15-00	Salaries-Temporary	-	-	15,000	15,000
491.18-15	Cell Phone Allow	2,715	2,563	3,500	3,500
491.18-16	Clothing Allow	5,744	4,739	7,500	7,500
491.20-00	Benefits-Health Insurance	136,192	94,675	160,000	160,000
491.21-01	FICA	27,126	21,399	35,000	35,000
491.21-02	Medicare	6,344	5,005	8,000	8,000
491.22-01	KPERS	43,174	35,012	48,000	48,000
491.23-00	Benefits-Unemployment	432	344	500	500
491.24-00	Benefits-Group Life	259	174	350	350
		<b>679,421</b>	<b>523,224</b>	<b>994,850</b>	<b>1,033,850</b>
<b>CONTRACTUAL SERVICES</b>					
493.32-25	File Fees / Registration	197	3,346	3,000	3,000
493.33-40	Construction Projects	-	-	5,000	5,000
491.33-46	Fleet Charges	-	-	200,967	178,197
493.41-05	Trash Service	1,079	1,112	1,000	1,200
493.41-10	Gas & Electricity	4,215	5,729	5,000	10,000
493.42-10	Ground Maintenance	-	-	1,000	1,000
493.43-20	Building Maintenance	4,381	1,000	4,000	4,000
493.43-25	Equipment Maintenance	4,015	2,026	10,000	13,000
493.43-80	Software Maint Agrmt	3,100	3,145	3,000	3,500
493.44-10	Equipment & Vehicle Rent	60	-	500	500
493.46-05	Telecommunications	3,923	3,871	4,000	4,000
493.46-10	Postage	70	79	400	400
493.47-05	Legal Publications	158	-	500	500
493.49-10	Seminars & Conf Reg	-	400	700	1,200
493.49-20	Training	3,444	206	5,000	15,000
493.49-41	Travel-Meals	50	21	300	300
493.49-42	Travel-Lodging	-	849	1,000	1,500
		<b>24,691</b>	<b>21,785</b>	<b>245,367</b>	<b>242,297</b>
<b>COMMODITIES</b>					
493.51-10	Office Supplies	935	1,416	2,000	2,000
493.53-05	Uniforms	1,370	2,110	2,000	2,000
493.53-15	Safety Clothing	556	1,075	1,000	1,000
493.54-00	Operating Supplies	27,442	43,820	35,000	35,000
493.54-06	Utility Cut Supplies	9,744	27,581	13,000	13,000
493.54-10	Chemicals	4,917	-	7,000	7,000
493.54-11	Root Control	9,397	10,496	10,000	10,000
493.54-37	Safety Equipment	223	-	2,500	2,500
493.54-40	Food	61	128	600	600

# Wastewater Fund Maintenance

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>COMMODITIES (Cont)</b>				
493.54-75 Other Services	673	-	1,000	1,000
493.56-05 Building Material	-	-	1,000	1,000
493.56-10 Janitorial Supplies	1,774	1,196	2,000	1,500
493.56-15 Maintenance Supplies	94	38	500	1,000
493.58-05 Repair Parts	16,686	29,202	20,000	25,000
493.58-15 Fuel & Lube	20,093	22,910	25,000	25,000
	<b>93,965</b>	<b>139,971</b>	<b>122,600</b>	<b>127,600</b>
<b>COMMODITIES - CIP</b>				
493.79-10 Operating Equip (Inv)	2,169	8,798	10,000	10,000
493.79-25 Office Equipment (Inv)	151	2,236	2,000	1,500
493.79-60 Traffic Control (Inv)	-	-	2,000	2,000
	<b>2,320</b>	<b>11,033</b>	<b>14,000</b>	<b>13,500</b>
<b>CAPITAL OUTLAY</b>				
493.71-25 Building Improvements	-	-	-	40,000
493.72-05 Infrastructure	16,745	-	-	25,000
493.72-25 Pipe Relining	559,998	508,574	550,000	550,000
493.73-10 Operating & Maint Equip	-	14,150	-	30,000
493.74-00 Motor Vehicles	14,601	-	-	-
493.75-05 Infrastructure (Maint)	110,789	114,963	50,000	75,000
	<b>702,132</b>	<b>637,687</b>	<b>600,000</b>	<b>720,000</b>
<b>DEBT SERVICE</b>				
493.85-01 Lease Purchase / Principal	11,932	59,054	70,398	59,838
493.85-02 Lease Purchase / Interest	778	2,504	5,018	1,720
	<b>12,710</b>	<b>61,558</b>	<b>75,416</b>	<b>61,558</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,515,239</b>	<b>\$ 1,395,259</b>	<b>\$ 2,052,233</b>	<b>\$ 2,198,805</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>\$ 11,441,478</b>	<b>\$ 11,106,742</b>	<b>\$ 16,895,690</b>	<b>\$ 21,979,033</b>
<b>2024 Lease Purchase Payments</b>				
493.85-00 WW108E	Replace 2010 One Ton Truck, Unit #191 (4 Out of 5 Payments)			12,822
493.85-00 WW188E	Wastewater Sewer Maint Vehicle, Unit #53 (4 Out of 5 Payments)			48,736
<b>TOTAL LEASE PURCHASE IMPACT</b>				<b>\$ 61,558</b>



# STORMWATER REVENUE

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>BEGINNING FUND BALANCE</b>				
300.00-00 Beginning Fund Balance	3,371,067	3,117,341	3,500,000	3,000,000
<b>TAXES &amp; ASSESSMENTS</b>				
311.30-00 Special Assessment	3,486	2,520	-	-
	<b>3,486</b>	<b>2,520</b>	-	-
<b>Administrative Fees</b>				
343.00-00 Administrative Fees	-	18,824	-	-
	-	<b>18,824</b>	-	-
<b>SERVICES &amp; SALES</b>				
348.30-00 Storm Water	3,924,897	4,569,758	4,400,000	5,000,000
	<b>3,924,897</b>	<b>4,569,758</b>	<b>4,400,000</b>	<b>5,000,000</b>
<b>USE OF MONEY &amp; PROPERTY</b>				
362.01-00 Investment Interest	3,584	48,338	5,000	5,000
	<b>3,584</b>	<b>48,338</b>	<b>5,000</b>	<b>5,000</b>
<b>CONTRIBUTIONS &amp; OTHER REVENUES</b>				
372.00-00 Contr. & Other/Misc	23,303	15,883	-	-
379.00-00 Cancel PY Encumbrance	57,889	4,801	-	-
	<b>81,192</b>	<b>20,684</b>	-	-
<b>TRANSFERS</b>				
391.18-00 Transfer from Enterprise	6,350	6,350	6,350	6,350
391.21-00 Transfer from Capital Project	18,083	-	-	-
	<b>24,433</b>	<b>6,350</b>	<b>6,350</b>	<b>6,350</b>
<b>TOTAL STORMWATER REVENUE</b>	<b>\$ 7,408,657</b>	<b>\$ 7,783,814</b>	<b>\$ 7,911,350</b>	<b>\$ 8,011,350</b>

# Stormwater Management Fund



		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
494.12-01	Exempt-Full Time	220,462	219,099	345,500	381,000
494.13-01	Non-Exempt-Full Time	317,106	400,350	624,500	586,000
494.15-00	Salaries-Temporary	-	-	10,000	-
494.18-10	Service Award	665	667	1,000	1,000
494.18-11	Separation Pay	-	-	2,000	2,000
494.18-15	Cell Phone Allowance	1,298	1,718	2,000	-
494.18-16	Clothing Allowance	3,116	3,710	5,300	5,300
494.20-00	Benefits-Health Ins	98,185	117,337	115,000	150,000
494.21-01	FICA	32,369	37,036	35,000	59,000
494.21-02	Medicare	7,575	8,662	7,800	14,000
494.22-01	KPERS	53,465	59,313	55,000	80,000
494.23-00	Benefits-Unemployment	499	580	500	1,000
494.24-00	Benefits-Group Life	220	250	250	250
		<b>734,959</b>	<b>848,723</b>	<b>1,203,850</b>	<b>1,279,550</b>
<b>CONTRACTUAL SERVICES</b>					
494.31-00	Professional Services	47,745	4,913	25,000	134,000
494.31-05	Engineering Fees	1,186	79,136	15,000	35,000
494.31-30	Legal Services	-	20,000	-	20,000
494.31-45	Laboratory Fees	4,328	4,099	7,500	7,500
494.32-25	File Fees	506	2,439	1,500	2,500
494.33-40	Construction Projects	-	-	1,500	1,500
494.33-46	Fleet Charges	-	-	297,506	276,801
494.33-47	IT Charges	-	-	41,865	146,717
494.34-60	Credit Card Process Fee	-	11,900	45,000	25,000
494.42-11	Ground Maint / Code	-	1,518	7,500	7,500
494.43-26	Copy Machine	169	154	1,500	1,500
494.43-45	Levee Maintenance	30,464	5,831	35,000	35,000
494.43-80	Software Maint Agrmts	5,431	10,069	40,000	25,000
494.46-05	Telecommunications	1,097	990	3,000	3,000
494.46-10	Postage	30,000	30,000	30,000	30,000
494.47-05	Legal Publications	130	75	1,500	1,500
494.47-20	Advertising	461	254	1,000	1,000
494.48-05	Copy / Image / Scan	489	406	1,000	-
494.49-05	Dues & Memberships	3,099	3,778	1,500	1,500
494.49-10	Seminars & Conf. Reg.	265	1,376	7,500	7,500
494.49-20	Training	913	595	7,500	7,500
494.49-41	Travel-Meals	-	131	2,500	2,500
494.49-42	Travel-Lodging	-	471	6,500	6,500
494.49-43	Travel-Airfare	-	-	4,500	4,500
494.49-44	Travel-Mileage	-	79	1,000	1,000
		<b>126,283</b>	<b>178,214</b>	<b>586,371</b>	<b>784,518</b>
<b>COMMODITIES</b>					
494.51-10	Office Supplies	674	345	2,000	1,500
494.52-05	Books	-	-	750	750
494.53-05	Uniforms	59	295	1,750	1,750
2024 Operating Budget		570			

# Stormwater Management Fund

		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>COMMODITIES (Continued)</b>					
494.54-00	Operating Supplies	7,955	1,738	10,000	10,000
494.54-40	Food	396	352	5,000	5,000
494.54-56	Utility Billing Supplies	-	-	20,000	20,000
494.56-15	Maint Supplies	-	-	5,000	5,000
494.58-05	Repair Parts	7,084	18,004	10,000	15,000
494.58-15	Fuel & Lube	6,422	8,952	6,500	9,000
		<b>22,590</b>	<b>29,686</b>	<b>61,000</b>	<b>68,000</b>
<b>COMMODITIES - CIP</b>					
494.79-10	Operating Equip (Inv)	36,024	3,606	7,500	15,000
494.79-25	Office Equip (Inv)	2,642	4,285	17,500	5,000
		<b>38,666</b>	<b>7,891</b>	<b>25,000</b>	<b>20,000</b>
<b>OTHER CHARGES</b>					
494.65-25	Assessment Fee	18,486	13,865	22,000	22,000
494.65-55	Bad Debts	1,607	2,506	2,000	3,000
494.65-65	Permit Fees	-	-	750	750
494.65-99	Other Charges	-	-	750	750
494.66-00	Cash Reserves	-	-	2,344,487	1,712,667
		<b>20,093</b>	<b>16,371</b>	<b>2,369,987</b>	<b>1,739,167</b>
<b>CAPITAL OUTLAY</b>					
494.70-05	Acquisitions	-	1,695	-	5,000
494.71-00	Buildings & Additions	16,079	30,166	7,500	7,500
494.72-05	Infrastructure	97,377	142,864	100,000	100,000
494.72-98	Project Payoff	-	29,077	-	-
494.73-10	Operating & Maint Equip	1,000	8,469	12,500	15,000
494.73-25	Office Equipment	13,875	15,125	17,500	15,000
494.74-00	Motor Vehicles	-	19,072	-	20,000
494.75-05	Infrastructure (Maint)	128,803	226,743	200,000	350,000
494.75-35	Equip Maint	20,820	20,820	50,000	50,000
494.75-45	Planning Studies	13,257	58,689	25,000	50,000
		<b>291,211</b>	<b>552,720</b>	<b>412,500</b>	<b>612,500</b>
<b>DEBT SERVICE</b>					
494.85-01	Lease Purchase / Prin	121,623	99,024	99,805	58,281
494.85-02	Lease Purchase / Int	4,404	4,085	3,350	1,572
		<b>126,027</b>	<b>103,109</b>	<b>103,155</b>	<b>59,854</b>
<b>TRANSFERS</b>					
494.90-10	Tsf to General Fund	176,737	20,156	-	-
494.90-20	Tsf to Debt Service	973,029	852,114	1,485,620	2,083,135
494.90-25	Tsf to Capital Project	1,781,721	1,658,540	1,663,867	1,364,626
		<b>2,931,487</b>	<b>2,530,810</b>	<b>3,149,487</b>	<b>3,447,761</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 4,291,317</b>	<b>\$ 4,267,524</b>	<b>\$ 7,911,350</b>	<b>\$ 8,011,350</b>

# INTERNAL SERVICE FUNDS BUDGET DETAILS



# Fleet Management Fund

In 2023 the City of Manhattan began an internal service fund strategy for Fleet to provide the City with effective and efficient management of Fleet resources. Internal service funds are used to allocate costs internally among the City's various functions. The City's Fleet Fund responsibilities include procurement and replacement schedules, fleet maintenance and used asset disposal.

## Sources of Income

Revenues to this fund are from internal users through cost allocation. A model establishes charges to recover for Fleet operations and for vehicle and equipment replacements. Internal users are charged based proportional use of fleet services.

## Expenditures

Expenditures from the Fleet Fund include Fleet personnel and general operations as well as replacement vehicles and equipment.

		Revenues			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00	Beginning Fund Balance	-	-	1,000,000	598,840
<b>SERVICES &amp; SALES</b>					
349.01-00	Fleet Service Revenue	-	-	2,389,568	2,392,618
		-	-	<b>2,389,568</b>	<b>2,392,618</b>
<b>USE OF MONEY &amp; PROPERTY</b>					
372.00-00	Proceeds from Sale	-	-	21,000	22,000
		-	-	<b>21,000</b>	<b>22,000</b>
<b>TOTAL REVENUES</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,410,568</b>	<b>\$ 3,013,457</b>

		Expenditures			
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>					
522.13-01	Non-Exempt-Full Time	-	-	351,118	286,000
522.18-16	Clothing Allowance	-	-	5,600	5,600
522.20-00	Benefits-Health Insurance	-	-	70,223	71,500
522.24-00	Benefits-Group Life	-	-	700	500
		-	-	<b>427,641</b>	<b>363,600</b>
<b>CONTRACTUAL SERVICES</b>					
522.33-47	IT Charges	-	-	12,617	61,166
522.43-00	Repairs & Maintenance	-	-	5,600	5,600
522.43-20	Building Maintenance	-	-	450	500
522.43-25	Equipment Maintenance	-	-	250	250
522.46-05	Telecommunications	-	-	1,500	1,500
522.49-10	Seminar & Conf. Reg.	-	-	800	1,000

# Fleet Management Fund

Expenditures					
		2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>CONTRACTUAL SERVICES (Cont.)</b>					
522.49-41	Travel-Meals	-	-	50	150
522.49-44	Travel-Mileage	-	-	50	150
		-	-	<b>21,317</b>	<b>70,316</b>
<b>COMMODITIES</b>					
522.51-10	Office Supplies	-	-	500	1,000
522.54-00	Operating Supplies	-	-	20,000	25,000
522.58-05	Repair Parts	-	-	800	2,500
522.58-15	Fuel & Lube	-	-	10,000	10,000
522.58-99	Vehicle Supplies Clearing	-	-	20,000	20,000
		-	-	<b>51,300</b>	<b>58,500</b>
<b>COMMODITES - CIP</b>					
522.79-10	Operating Equipment (Inv)	-	-	20,000	20,000
		-	-	<b>20,000</b>	<b>20,000</b>
<b>CAPITAL OUTLAY</b>					
522.74-00	Motor Vehicles			1,095,380	1,329,528
522.73-10	Operating Equipment			483,500	357,222
		-	-	<b>1,578,880</b>	<b>1,686,749</b>
<b>TRANSFERS</b>					
522.90-10	Transfer to General Fund	-	-	-	97,329
		-	-	-	<b>97,329</b>
<b>OTHER CHARGES</b>					
522.66-00	Cash Reserves	-	-	1,311,430	716,964
		-	-	<b>1,311,430</b>	<b>716,964</b>
<b>TOTAL EXPENDITURES</b>		<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
		<b>\$</b>	<b>-</b>	<b>\$</b>	<b>3,410,568</b>
		<b>\$</b>	<b>-</b>	<b>\$</b>	<b>3,013,457</b>



# Information Technology Fund

In 2023 the City of Manhattan began an internal service fund strategy for IT to provide the City with effective and efficient management of IT resources. Internal service funds are used to allocate costs internally among the City's various functions. The City uses the Information Technology internal service fund to account for its centralized technology operations, upgrades and replacements.

## Sources of Income

Revenues to this fund are from internal users through cost allocation. A model establishes charges to recover for IT operations, maintenance of systems, software and equipment, and IT replacements. Internal users are charged based on itemized IT hardware and proportional network and applications charges.

## Expenditures

Expenditures from the Information Technology Fund include: IT operations, equipment and system replacements, and upgrades.

### Revenues

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
300.00-00 Beginning Fund Balance	-	-	-	-
<b>SERVICES &amp; SALES</b>				
343.01-00 IT Service Revenue	-	-	1,011,913	3,247,670
	-	-	<b>1,011,913</b>	<b>3,247,670</b>
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,011,913</b>	<b>\$ 3,247,670</b>

### Expenditures

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
<b>PERSONNEL SERVICES</b>				
526.11-01 Administrative-Full Time	-	-	-	131,000
526.12-01 Exempt-Full Time	-	-	469,802	362,000
526.13-01 Non-Exempt-Full Time	-	-	-	541,000
526.18-15 Cell Phone Allowance	-	-	660	-
526.20-00 Benefits-Health Insurance	-	-	-	200,000
526.24-00 Benefits-Group Life	-	-	-	500
526.25-00 Benefits - Vehicle Allow	-	-	1,125	2,000
	-	-	<b>471,587</b>	<b>1,236,500</b>
<b>CONTRACTUAL SERVICES</b>				
404.31-00 Professional Services	-	-	-	50,000
526.31-10 Computer Consulting	-	-	15,000	5,000
526.33-46 Fleet Charges	-	-	3,937	4,019
526.34-99 Other Services	-	-	1,500	-
526.43-25 Equipment Maintenance	-	-	20,000	15,000
526.43-80 Software Maint Agrmts	-	-	119,000	1,138,812

# Information Technology Fund

## Expenditures

	2021 Actual	2022 Actual	2023 Budget	2024 Budget
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### CONTRACTUAL SERVICES (Cont.)

526.46-05	Telecommunications	-	-	1,000	297,000
526.47-20	Advertising	-	-	-	1,800
526.48-05	Copy / Image / Scan	-	-	1,000	75,000
526.49-05	Dues & Memberships	-	-	500	4,000
526.49-10	Seminar & Conf. Reg.	-	-	3,000	3,000
526.49-20	Training	-	-	3,700	2,500
526.49-41	Travel-Meals	-	-	600	1,500
526.49-42	Travel-Lodging	-	-	1,500	1,500
526.49-43	Travel-Airfare	-	-	1,000	1,500
526.49-44	Travel-Mileage	-	-	350	350
		-	-	<b>172,087</b>	<b>1,600,981</b>

### COMMODITIES

526.51-10	Office Supplies	-	-	1,100	800
526.52-15	Subscriptions	-	-	2,500	1,000
404.53-05	Uniforms	-	-	-	1,000
526.54-60	Computer Supplies	-	-	5,500	5,500
526.58-15	Fuel & Lube	-	-	200	1,000
		-	-	<b>9,300</b>	<b>9,300</b>

### COMMODITIES - CIP

526.79-25	Office Equip (Inventory)	-	-	10,000	140,248
		-	-	<b>10,000</b>	<b>140,248</b>

### CAPITAL OUTLAY

526.73-25	Office Equip (Inventory)	-	-	137,250	24,308
		-	-	<b>137,250</b>	<b>24,308</b>

### OTHER CHARGES

526.66-00	Cash Reserves	-	-	3,154	236,333
	Restricted Cash	-	-	208,535	-
		-	-	<b>211,689</b>	<b>236,333</b>

<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$ 1,011,913</b>	<b>\$ 3,247,670</b>
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